Outlook

Re: PLA-2026-001674 Arts and Humanities Building

From Holly Gerrard [redacted]
Date Fri 23/10/2026 13:44
To John Forth-Walker <[redacted]>

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Hi John,

Please see below for the method we have received from Quadriga:

1. Inspect existing fixing holes and carefully remove any loose mortar, debris or remaining fixings where applicable.
2. Clean out the holes using hand tools and a soft brush to remove dust and loose material.
3. Lightly dampen the repair areas with clean water to control suction and promote adhesion.
4. Prepare a suitable lime mortar mix compatible with the existing masonry, matching the surrounding mortar in colour and texture as closely as practicable.
5. Apply the lime mortar into the fixing holes, ensuring the voids are fully packed and consolidated. Deeper holes will be filled in layers as required.
6. Finish the repairs flush with the surrounding surface, replicating the existing texture and appearance where possible.
7. Protect freshly applied mortar from rapid drying, frost and adverse weather conditions, allowing it to cure naturally.
8. Upon completion, remove any surplus materials and leave the working area clean and tidy.

Hopefully that closes out all questions, but if you require anything further, please let me know

Kind regards,

Holly

Holly Gerrard BA MA
Heritage Consultant

LEVRANT

[redacted]

Suite 2.3a
Canada House
3 Chepstow Street
Manchester M1 5FW

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From: Holly Gerrard [redacted]
Sent: 19 October 2026 17:03
To: John Forth-Walker [redacted]
Subject: Re: PLA-2026-001674 Arts and Humanities Building

Hi John,

The client has confirmed that W.E.B. DUBOIS is the correct format, as per the agreed layout with the committee for the 5th PAC.

On the method statement, I have chased this with them but have not had confirmation as to whether the contractor could provide this pre-determination. As the target date for the application is the 25th of November, would you be able to confirm what the latest date for recieving this information would be in order to include it within the determination, rather than as a condition?

Many thanks

Kind regards,

Holly

Holly Gerrard BA MA
Heritage Consultant

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3 Chepstow Street
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From: John Forth-Walker [redacted]
Sent: 14 October 2026 10:37
To: Holly Gerrard [redacted]
Subject: Re: PLA-2026-001674 Arts and Humanities Building

Thanks Holly, will do.

Kind regards,

John Forth-Walker
Planning Technician
Development Management Central Core
Planning, Building Control and Licensing - Growth and Development

Manchester City Council

[redacted]
www.manchester.gov.uk

Location address: Manchester City Council, Town Hall Extension, Lloyd Street, Manchester, M2 5DB.
Postal Address: Manchester City Council, P.O. Box 532, Town Hall Manchester, M60 2LA.

Please note that each Tuesday is a non-working day for me

Upcoming Leave:

From: Holly Gerrard [redacted]
Sent: 14 October 2026 10:05
To: John Forth-Walker [redacted]
Subject: PLA-2026-001674 Arts and Humanities Building

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Hi John,

Thank you for getting in touch about the above application, I am handling it on our end, so please direct any communication to me and I will be able to respond to you directly

Just a note to say I have passed on your queries to the client, and will get back to you asap

Thank you

Kind regards,

Holly

Holly Gerrard BA MA
Heritage Consultant

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[redacted]

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3 Chepstow Street
Manchester M1 5FW

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