GOLD SKETCH
STUDIOS

STAFF TRAVEL INFORMATION PACK

Ref: 141558/FO/2024 - 20 Kensington Road, M21 9QJ
Date: October 2026
Travel Coordinator: The Registered Manager

1. About This Pack

1.1 This pack explains how you can get to and from work at 20 Kensington Road without relying on a car, and the help the company gives you to do so. It is provided under Condition 6 of the planning permission for the home, approved by Manchester City Council.

1.2 You will receive a copy when you start work here, and a copy is kept in the staff office at all times. If you have any questions about travel, please speak to the Travel Coordinator.

2. Walking

2.1 The home is a short walk from Manchester Road and Chorlton centre, which has shops, cafés, a library, a supermarket and other services. If you live in Chorlton, Whalley Range, Firswood or Stretford, walking may be the quickest and cheapest way to get to work.

2.2 Please walk for local trips with the children where you can, such as school runs, shopping and activities.

2.3 You can plan walking routes on the Bee Network app or at tfgm.com.

3. Cycling

3.1 The Manchester to Chorlton Cycleway runs along Manchester Road, at the end of Kensington Road. It has protected cycle tracks in both directions, separated from traffic, and runs for over 6km from Chorlton to Deansgate in the city centre.

3.2 Secure cycle storage is provided at the home. You can leave your bike there for your whole shift, including sleep in shifts.

3.3 **Cycle purchase scheme.** If you will cycle to work, the company will pay half the cost of a new bike, up to £250. Speak to the Travel Coordinator to apply.

3.4 **Cycle hire.** If you do not have a bike, you can hire one through Starling Bikes, the Bee Network cycle hire scheme, using the Starling Bikes app. At October 2026, a pedal bike costs 50p to unlock plus 5p per minute. Station locations and current prices are shown in the app.

4. Bus and Tram

4.1 **Bus 86.** The nearest bus stop is on Manchester Road, near the end of Kensington Road. The 86 runs from here to Piccadilly Gardens via Whalley Range, Brooks Bar, Hulme and Oxford Road, with the first bus at about 05:05 and frequent buses through the day. Buses towards Chorlton stop on the opposite side of the road.

4.2 **Chorlton Bus Station.** Chorlton Bus Station, a short walk away, has further routes, including the 23, 25, 85, 85A, 86, 87 and 734. These link Chorlton with the city centre, Didsbury, Stockport, Stretford and the Trafford Centre.

4.3 **Tram.** Chorlton tram stop is about a 10 minute walk from the home. It is served by the Navy Line between Victoria and Manchester Airport, and the Pink Line between Rochdale and East Didsbury, with trams about every 12 minutes on each line.

4.4 **Fares.** At October 2026, an adult single fare on any Bee Network bus costs £2 and works as a hopper ticket, giving unlimited Bee Network bus travel for one hour. A 1 day ticket costs £5, a 7 day ticket £20, a 28 day ticket £80 and an annual ticket £800. Please check current prices on the Bee Network app before buying. If you work regular shifts, a weekly, 28 day or annual ticket will usually cost you less than single fares.

4.5 **Fare refund.** The company will refund 25% of the cost of bus and tram tickets you use to travel to and from work. To claim, give your tickets or receipts to the Travel Coordinator each month.

4.6 **Live times.** You can check live bus and tram times on the Bee Network app.

5. Car Sharing

5.1 If you need to drive, please share lifts with colleagues on similar shifts. Where possible, the rota will be planned so that staff who live near each other start and finish together.

5.2 **Car share payment.** If you drive a colleague to work, you will receive £1 for each shared journey. Claim monthly on the mileage form and give it to the Travel Coordinator.

5.3 **Guaranteed ride home.** If your lift home is cancelled at short notice, the company will pay for a taxi home, as set out in paragraph 6.3.

5.4 **Pool car.** A pool car is available during your shift for necessary journeys with the children, such as family contact and medical appointments, so you do not need to bring your own car for these journeys.

5.5 You can also find lift share partners through national car sharing websites.

6. Taxis

6.1 A taxi may be the best option when public transport is not practical, for example late finishes, emergency cover or bad weather.

6.2 Licensed Manchester hackney carriages and app based private hire services operate across Chorlton and can be booked at short notice at any time of day.

6.3 If a shift change or emergency means you have to travel outside public transport hours, or your car share lift is cancelled at short notice, the Registered Manager may authorise a taxi at the company's expense. Please ask before booking.

7. What the Company Does to Help

7.1 **Local recruitment.** The company recruits local staff where possible, so more staff can walk, cycle or take a short bus or tram journey to work.

7.2 **Shift times.** Shift times are set, where possible, to fit bus and tram times.

7.3 **Visitors.** Professional visitors, such as social workers and Ofsted inspectors, are told about bus and tram options to the home when visits are arranged.

8. Your Feedback

8.1 Once a year, you will be asked to fill in a short travel survey about how you get to work and anything that makes walking, cycling or public transport harder for you.

8.2 This pack is reviewed every year, and sooner if bus or tram services, fares or staffing change. You will be given an updated copy.

9. Useful Contacts

9.1 Bus and tram journey planner and live times: tfgm.com and the Bee Network app.

9.2 Cycle hire: the Starling Bikes app.

9.3 Manchester to Chorlton Cycleway: manchester.gov.uk/chorltoncycle.

9.4 Travel Coordinator: the Registered Manager, 20 Kensington Road, Manchester M21 9QJ.