archirama.co.uk

Planning statement for certificate of lawful use

Site address / Project

30 Alan Road, Manchester, M20

Applicant

Geraldine Quinn

Author

Farhan Rama

Date

01.10.2026

Introduction

The applicant is a private landlord who is applying for a certificate of lawful use to demonstrate the property has been used as a small-scale house in multiple occupation *(Class C4)* for over 10 years. The applicant wishes to regularize the operation by seeking a certificate for the avoidance of any doubt of the properties use in the future.

Statement of fact

The applicant purchased the property as an investment vehicle approximately 25 years ago. It has only ever been let as a HMO through herself and agencies during this period.

She and her husband state they have always let the property for C4 use prior to the article 4 direction coming into effect in October 2010.

Tenancy agreements spanning over a decade have been attached in **Appendix A**.

Additional evidence has been provided in **Appendix B** showing the current and previous HMO licences.

Planning History

The dwelling is a semi-detached property with a modest part single part double storey extension to the rear which was built in the mid-nineties. A floor plan accompanies the application.

Legislative Background – Town and Country Planning Act 1990

Section 191 covers certificates of existing use or development.

Sub-section 1 states:

A person who wishes to ascertain whether;

a. Any existing use of buildings or other land is lawful;

b. Any operations which have been carried out in, on, over or under land are lawful;

c. Any other matter constituting a failure to comply with any conditions or limitations subject to which planning permission has been granted is lawful".

Section 191(4) states:

"if an application under this section, the local planning authority are provided with information satisfying them of the lawfulness at the time of the application of

the use, operations or other matters described in the application or that description as modified by the local planning authority or a description substituted by them, they shall issue a certificate to that effect; and in many other case they shall refuse the application".

National Planning Policy Guidance published in March 2014

Section 12 provides guidance on effective enforcement.

Under paragraph 17B (id-17b-004-20100306) at bullet point 3:

"Development become immune from enforcement action if no action is taken:- within ten years of any breach of planning control (essentially other change of use)"

Of equal importance, under section 171B-Q3 of the Town and Country Planning Act it goes onto clarify situations regarding time limits.

"In the case of any breach of planning control, no enforcement action may be taken after the end of a period of 10 years beginning the date of the breach"

Summary

We believe that through the statement of facts and evidence supplied we have demonstrated the property has been used as a small-scale five bed house in multiple occupation *(Class C4)* since 2001 and remained in continuous use since to this date.

On any given date in the past ten years the property has been occupied by three or more unrelated persons and thus a certificate of lawful use should be granted.