MANCHESTER CITY COUNCIL

Capital Programmes & Procurement
Corporate Services Directorate

[redacted]

Robert Hutchinson, Capital Programmes & Procurement, Growth and Development Directorate, Manchester City Council, PO Box 532, Town Hall, Manchester, M60 2LA

TO WHOM IT MAY CONCERN

Manchester City Council
Planning, Building Control & Licensing Section
PO Box 532
Town Hall
Manchester
M60 2LA

Date: 18.09.2026

Our Ref: OT46329

Dear Sir / Madam,

Re: Manchester Christmas Markets 2026, Lincoln Square – Planning Fees

We write to submit a Full Planning Application for the works described above and provide the fee codes.

GL Code: 532270
Cost Centre Code: 112143

Please quote our reference number above when recharging the fee to our department.

We trust the above is suitable for your purpose. Should you have any queries then please do not hesitate to contact me on the telephone number or email address provided.

Yours sincerely,

[redacted]