Revision 2

10.08.2026

Method Statement – Protection of Existing Listed Building Fabric

Objective

The purpose of this method statement is to ensure that all works are carried out without causing damage to the existing listed building fabric and that the historic significance of the building is preserved throughout the construction process.

1. Pre-Commencement

- A detailed condition survey, including dated photographs, will be undertaken before works commence to record the existing condition of all adjacent historic fabric.
- All operatives will receive a site induction highlighting the listed status of the building, areas of significance, and the requirement to avoid damage to historic materials.
- The extent of the approved works will be clearly identified on site to prevent accidental intervention beyond the consented areas.

2. Protection Measures

- Existing historic finishes within the vicinity of the works will be protected using appropriate temporary protection such as Correx sheeting, plywood boarding with soft packers, or breathable protective coverings where appropriate.
- Protection will be fixed using non-invasive methods. No fixings will be made into historic fabric unless specifically approved.

3. Construction Methods

- Works will be undertaken using hand tools where practicable to minimise vibration and the risk of accidental damage.
- Power tools will only be used where necessary and only in accordance with approved working methods.
- No chasing, drilling, cutting, or fixing into existing listed fabric will be undertaken unless specifically shown on approved drawings and authorised by the Contract Administrator and Conservation Officer where required.

- Stop Mechanism: In the event that historic fabric is harmed, or historic features which were previously unknown are uncovered, works shall cease and the Local Planning Authority shall be consulted for advice. Only upon confirmation by the Local Planning Authority with agreed upon methods can the works continue.

- Record: Photographic evidence shall be recorded throughout the works as they relate to historic fabric (either working around or directly impacting upon). Upon completion of the works the photographs shall be compiled into a completion report and issued to the Local Planning Authority for their records.

4. Material Handling

- Materials and equipment will be stored away from sensitive historic fabric.
- Deliveries will be carefully managed to avoid impacts to the building.

5. Monitoring

- The Site Manager will inspect protection measures daily and after any significant construction activity.
- Any damage, however minor, will be reported immediately to the Contract Administrator and works in the affected area will cease until appropriate remedial actions have been agreed.
- Temporary protection will be maintained throughout the duration of the works and replaced immediately if damaged.

6. Environmental Controls

- Dust suppression measures, including vacuum extraction and controlled cutting techniques, will be used where necessary.
- Excessive vibration will be avoided, and works generating significant vibration will be assessed prior to commencement.

7. Completion

- Temporary protection will only be removed once all adjacent works have been completed.
- A final inspection will be undertaken alongside the pre-works condition survey to confirm that no damage has occurred to the listed building fabric.

- Any unforeseen defects identified will be reported immediately and repaired using methods and materials agreed with the Conservation Officer before completion.

8. Method for Filling Holes in Historic Brickwork (Internal)

- Carefully remove existing fittings by hand using appropriate hand tools, ensuring that surrounding brickwork is not damaged.
- Remove all loose material, debris, dust, and any deteriorated mortar from the hole. Take care not to enlarge the opening unnecessarily or damage adjacent historic fabric.
- Lightly dampen the repair area with clean water to control suction and improve adhesion.
- Fill with a colour, texture and strength-matched lime mortar, compatible with the existing historic brickwork. Apply in layers where necessary, compacting each layer thoroughly. Existing brick dust should be used if available.
- Finish the repair flush or slightly recessed to match the surrounding surface and existing pointing profile. Avoid overworking the surface.

Commitment

All works will be carried out in accordance with the principles of minimum intervention, reversibility where practicable, and the conservation of the building's historic significance. Any unexpected discoveries or proposed changes to the approved scope of works will be reported immediately, and no additional work affecting the listed fabric will proceed without the necessary approvals.