Eric Wright Construction

To be completed, each month, by

		Project phase				
Business unit	**Who**	**Enabling**	**Demolition**	**Excavation**	**Main works**	**Aftercare / Snagging**
EW Construction	Each operational site	√	√	√	√	√

Eric Wright Construction

Information guide

			What we use the information for				
Tab	**Section**	**How we use the information**	**Complying with legislation**	**Achieving BREEAM**	**Fulfilling client / contractual obligations.**	**Support the Eric Wright Group social value policy.**	**Assist us in winning more work.**
Cover sheet	Cover sheet	The information on this page is used to identify the site in which the report is for.					
Site set up	Generator	To monitor the potential energy impact this equipment has on site to assist us in meeting our net zero carbon emissions target					
Site set up	Electric charging points	To monitor the potential energy impact this equipment has on site to assist us in meeting our net zero carbon emissions target					
Site set up	Welfare set up - Cabins	To monitor the potential energy impact welfare facilities have on site to assist us in meeting our net zero carbon emissions target					
Site set up	Welfare set up - Other accommodation	To monitor the potential energy impact welfare facilities have on site to assist us in meeting our net zero carbon emissions target					
Site set up	Welfare set up - changes	To monitor the potential energy impact welfare facilities have on site to assist us in meeting our net zero carbon emissions target					
Site conditions	Project phase	To monitor the potential energy impact for each phase of the project o assist us in meeting our net zero carbon emissions target					
Site conditions	Average number of people on site	To monitor the potential energy impact for average number of persons to assist us in meeting our net zero carbon emissions target					
Site conditions	Shift pattern	To monitor the potential energy impact for on different types of shift patterns to assist us in meeting our net zero carbon emissions target					
Site conditions	Average number of heavy plant on site	To monitor the potential energy impact this equipment has on site to assist us in meeting our net zero carbon emissions target					
Site conditions	Tower cranes / MAST Climbers	To monitor the potential energy impact this equipment has on site to assist us in meeting our net zero carbon emissions target					
Site conditions	CCTV	To monitor legal compliance with data protection act To monitor the potential energy impact this system has on site to assist us in meeting our net zero carbon emissions target	Yes				
Site conditions	Biometric system	To monitor legal compliance with data protection act To monitor the potential energy impact this system has on site to assist us in meeting our net zero carbon emissions target	Yes				
Carbon emissions	Utility grid connections - electric	Electricity usage is used to calculate the carbon emissions for mandatory reporting to the environment agency Electricity usage is used to calculate the energy performance and management to maintain ISO 50001.	Yes	Yes	Yes		Yes
Carbon emissions	Utility grid connections - gas	Gas usage is used to calculate the carbon emissions for mandatory reporting to the environment agency Gas usage is used to calculate the energy performance and management to maintain ISO 50001.	Yes	Yes	Yes		Yes
Carbon emissions	Utility grid connections - water	Water usage is used to calculate the carbon emissions for mandatory reporting to the environment agency	Yes	Yes	Yes		Yes
Carbon emissions	Utilities deliveries - gas bottles	Gas usage is used to calculate the carbon emissions for mandatory reporting to the environment agency Gas usage is used to calculate the energy performance and management to maintain ISO 50001.	Yes	Yes	Yes		Yes
Carbon emissions	Utilities deliveries - water cube	Water usage is used to calculate the carbon emissions for mandatory reporting to the environment agency	Yes	Yes	Yes		Yes
Carbon emissions	Fuel deliveries - diesel deliveries FOR GENERATOR USE	Diesel usage is used to calculate the carbon emissions for mandatory reporting to the environment agency Diesel usage is used to calculate the energy performance and management to maintain ISO 50001.	Yes	Yes	Yes		Yes
Carbon emissions	Fuel deliveries - diesel deliveries FOR PLANT USE	Diesel usage is used to calculate the carbon emissions for mandatory reporting to the environment agency Diesel usage is used to calculate the energy performance and management to maintain ISO 50001.	Yes	Yes	Yes		Yes

Carbon emissions	Fuel deliveries - LPG deliveries	LPG usage is used to calculate the carbon emissions for mandatory reporting to the environment agency LPG usage is used to calculate the energy performance and management to maintain ISO 50001.	Yes	Yes	Yes		Yes
Carbon emissions	Fuel deliveries - HVO deliveries	HVO usage is used to calculate the carbon emissions for mandatory reporting to the environment agency HVO usage is used to calculate the energy performance and management to maintain ISO 50001.	Yes	Yes	Yes		Yes
Employment opportunities	Apprentices	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Employment opportunities	New jobs created	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Employment opportunities	Work experience	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Employment opportunities	Work trials	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Careers and community	Careers events	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Careers and community	Community support	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Careers and community	Monetary donations and sponsorship	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Waste	Waste removal	To monitor legal compliance with waste duty of care regulations To calculate the carbon emissions for mandatory reporting to the environment agency	Yes	Yes	Yes		Yes
Waste	Material donations	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes
Bio diversity	Bio diversity	The data is used to capture information which supports the Eric Wright social value policy The data is used to capture information which supports client / contractual obligations (where applicable)			Yes	Yes	Yes

EWC-Q-F-496 – Monthly Social Value Site KPI Return

Select reporting month	Business unit
	EW Construction

Project number and name

Completed by	
Date	

Information populated in this report is for the current reporting month ONLY.

Please submit the completed form to **compliance@ericwright.co.uk.**

Employment opportunities	Reporting month
0	Jan-00

Apprentices

Description	An Apprentice is a person who is learning a trade or an occupation for a specific amount of time. They may be employed by a business unit of EWG or a sub-contractor. Please liaise with your sub-contractors to ensure accuracy.
Instructions	Please complete the details in this section if the project or business unit you are preparing the report for has any apprentices working for them. Names should roll forward monthly until an end date is input.

Apprentice name	Employee postcode	Recruitment source	Position held	Employer	Start on site date	Finish on site date	Days per week on site	Comments

New jobs created

Description	A job created is the new employment of an additional individual as a direct result of the project or a business unit requirement. (Existing individuals already employed should not be counted) also include agency staff taken on. They may be employed by a business unit of EWG or a Sub-contractor. Please liaise with your sub-contractors to ensure accuracy.
Instructions	Please complete the details in this section if the project or business unit you are preparing the report for has any apprentices working for them. Names should roll forward monthly until an end date is input.

Employee name	Employee postcode	Recruitment source	Position held	Employer	Start on site date	Finish on site date	Days per week on site	Comments

N									

Work experience									
	Description	Work experience is part of the student's education. A student may be from a school, college, university or any other Learning Institution.							
	Instructions	Please complete the details in this section if the project or business unit you are preparing the report for has any work experience persons working for them. Names should roll forward monthly until an end date is input.							
	Employee name	**Employee postcode**	**Learning establishment**	**Position held**	**Course area of study**	**Start on site date**	**Finish on site date**	**Days per week on site**	**Comments**

Work trial									
	Description	A Work trial is a person carrying out a range of tasks or duties, more or less as would an employee, but with the emphasis on the learning aspects of the experience. Work trials tend to be for unemployed individuals and must be linked to recognised training programme ran by DWP etc. If not linked to an official programme, attracts national minimum wage.							
	Instructions	Please complete the details in this section if the project or business unit you are preparing the report for has any work placements working for them. Names should roll forward monthly until an end date is input.							
	Employee name	**Employee postcode**	**Recruitment source**	**Position held**	**Employer**	**Start on site date**	**Finish on site date**	**Days per week on site**	**Comments**

Careers and community	Reporting month
0	Jan-00

Career events

Description	Delivering or facilitating a career workshop or talk to pupils/students. Examples: Healthy & Safety SPLAAT; Site Tour; Delivering a workshop with learning outcomes. The education co-ordinator (Catherine Ashcroft) will co-ordinate and arrange and career events on your behalf.
Instructions	Please complete the details in this section if the project or business unit you are preparing the report for has any apprentices working for them. Names should roll forward monthly until an end date is input.

Event date	Event type	Delivered to	Learning objective	Delivered by	Event location (incl postcode)	Number of learners	Hours	Business unit costs	Supply chain costs

Community support
(Project / business related)

Description	Any work carried out in the local community, which is outside the scope of contractual obligations and work. (site team assisting with a project in the local community which is not directly related to the project)
Instructions	Please complete the details in this section if the project or business unit you are preparing the report for has undertaken any community related work in works times. DO NOT any volunteer days which have been awarded through the staff volunteering day's scheme

Event date	Event type	Who was the community work for?	Summary of community work undertaken	Persons involved	Event Location (incl postcode)	Hours	Business unit costs	Supply chain costs

Monetary donations and sponsorship

Description	This is where a business either donates items or money to support other businesses / charities
Instructions	Please complete the details in this section if the project or business unit you are preparing the report for has donated items or money to support other businesses / charities

Date	Type	Recipient organisation	Time invested by employees (Hours)	Amount donated

N					