Shahzad Mohammad
340 Slade Lane Manchester M19 2BL
[redacted]

22 June 2026

Planning and Highways Department
Manchester City Council
PO Box 532
Town Hall
Albert Square
Manchester
M60 2LA

RE: Workplace Travel Plan Submission
Site Address: 23 Dolphin Street Ardwick Manchester M12 6BG
Proposal: Commercial office development/fit-out for up to 30 employees
Planning Application Reference: PLA-2026-000393

Dear Planning Officer,

Please find enclosed the Workplace Travel Plan submitted in support of the planning application for the office development at the above address.

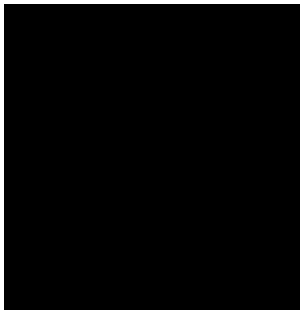
This document demonstrates how the site will sustainably accommodate its workforce of 30 employees. By capitalizing on Ardwick's excellent edge-of-city location, this plan directly aligns with the Greater Manchester Transport Strategy 2040 and Manchester City Council's target to become a zero-carbon city by 2038.

Given the scale of the office, our strategy focuses heavily on active travel and public transit integration to minimize single-occupancy car journeys. Key highlights include:

- **Dedicated Cycle Provision:** Installation of secure, on-site cycle parking spaces alongside locker and shower facilities to actively encourage active travel for the workforce.
- **Controlled Vehicular Parking:** Provision of a strictly limited number of allocated on-site vehicle parking spaces to discourage unnecessary car use and manage local traffic demand.
- **EV Charging Readiness:** Infrastructure capacity enabling the installation of Electric Vehicle (EV) charging points on-site to support future-proofed, low-emission travel as required by the council.
- **Public Transport Proximity:** Promotion of the site's highly accessible location, situated within walking distance of Ardwick train station, Manchester Piccadilly hub, and major bus corridors along the A6 and A57.
- **Sustainable Incentives:** Implementation of a Cycle to Work scheme and a dedicated Travel Plan Coordinator to manage and monitor sustainable commuting initiatives.

We believe this Travel Plan provides a robust, actionable framework that supports local economic growth in Ardwick without adding burden to the local highway network or air quality.

Please review the enclosed document. Do not hesitate to contact me if you require any additional information or further clarification to progress this application.



Yours sincerely,

Shahzad Mohammad
Director