MANAGEMENT PLAN

Children's home (Use Class C2)

29 Wilton Road, Crumpsall, Manchester, M8 4NG

Property	29 Wilton Road, Crumpsall, Manchester, M8 4NG
Applicant / operator	Miss Mariam Khan
Use	Children's home for up to 3 young people (Use Class C2)
Date	July 2026

1. Purpose of this Plan

This Management Plan describes how the children's home at 29 Wilton Road will be operated. It accompanies the planning application for the change of use of the Property to a children's home (Use Class C2) and is intended to give the local planning authority a clear picture of how the home functions day to day and of its limited effect on the surrounding area.

The Plan sets out the home's intended pattern of operation. Staffing levels, shift times and the frequency of visits are indicative and may vary from time to time to meet the needs of the young people in the operator's care. The overriding commitment is that the home will be managed so that it continues to present and function as an ordinary domestic household. Where a change would materially affect the amenity of neighbouring occupiers, it will be agreed in writing with the local planning authority.

2. The home and the young people

The home provides a settled, family-style home for a maximum of three young people. It will be registered with Ofsted for young people aged between 8 and 17, and, in line with the regulatory framework, young people move on to appropriate leaving-care or adult arrangements by the age of 18. The maximum of three young people and the age range are fixed by the operator's registration and are not matters on which flexibility is sought.

The young people live at the home as their sole and settled residence. The home is not a secure children's home and does not accommodate young people who are subject to deprivation-of-liberty orders preventing them leaving the house (see section 9).

3. Staffing and daily operation

The home is staffed at all times. In the ordinary course:

- two care staff normally sleep at the home overnight;
- up to two care staff are on duty during the day, with an optional third staff member to support on an ad hoc basis; and

- the home's manager usually attends on weekdays during business hours, however they frequently work from home or at the provider's office located away from the home.

Care staff generally work in blocks of two to three consecutive days, with the main handover taking place mid-morning, at around 10.00–10.30 am. Staff numbers may vary slightly to suit the needs of the young people, but the home is run at all times as a domestic household rather than an institution.

4. Access, parking and deliveries

The off-street parking provided for the Property will be retained and kept available for the use of the home, in accordance with the parking arrangements approved for the original development. The home has the use of a vehicle, which will use the available off-street parking where practicable.

Staff travel to work by a combination of private vehicle and public transport. Staff will be encouraged to use public transport where possible, taking advantage of the Property's accessible location close to local bus routes and the Crumpsall/Bowker Vale Metrolink stops. Where staff do travel by car, parking will be managed so as to avoid obstruction, unsafe parking or localised pressure immediately outside neighbouring properties.

Staff changeovers take place mid-morning, around 10.00–10.30 am, rather than at peak evening or night-time periods. Professional visits are occasional and spread across the month. Overall, the level of vehicle activity associated with the home will remain modest and comparable to that of a larger family household with several driving adults.

Deliveries are infrequent and domestic in scale. Food and everyday supplies are bought through ordinary household grocery shopping. The home does not receive deliveries by commercial suppliers.

5. Refuse

The home produces no more household waste than a large family household. Waste and recycling are stored and presented for collection using the standard domestic bins and the ordinary council collection service. No additional or commercial refuse provision is required.

6. Visitors

Visits to the home are occasional and spread across the month. In the ordinary course:

- a statutory social worker visits each young person around once a month;
- for local authorities, meetings are online via Microsoft Teams which has massively reduced the need for visitors to the home;
- a looked-after children (LAC) nurse may visit around every 6 months; and
- an Ofsted inspector attends around once a year.

Most day-to-day activity takes place away from the home, as it would for any family. The young people normally attend mainstream schools, and are registered with and attend a local GP and dentist in the

usual way. Family contact takes place away from the home – normally at the young person's family home – so visits by family members to the Property are rare.

7. Appearance and upkeep

There is no signage of any kind at the Property, and none will be displayed. The building, garden and boundaries are kept tidy and in good condition, and the domestic appearance of the Property is retained, so that it remains indistinguishable from the neighbouring houses. The condition of the home is subject to regulatory oversight by Ofsted.

8. Neighbour liaison

The registered manager of the home will be the main point of contact for neighbouring occupiers. Before the home becomes operational, immediate neighbours will be provided with a contact telephone number and/or email address for the registered manager or another nominated senior member of staff.

Any neighbour concerns relating to the operation of the home will be logged, reviewed and responded to. Where a concern raises a matter capable of affecting residential amenity, the manager will investigate the issue and, where appropriate and possible, put reasonable management measures in place. The purpose of this arrangement is to ensure that any practical day-to-day matters can be raised and resolved quickly, while maintaining the privacy and dignity of the young people living at the home.

9. Security and character of the home

The home is run as an ordinary domestic household and is supervised at all times. It is not a secure children's home, and no young person accommodated is subject to a deprivation-of-liberty order restricting their ability to leave the house. The young people are not locked in and come and go as any young person living at home would; as in any household, the front and back doors are secured at night.

10. Incident management and safeguarding

The home will operate in accordance with the statutory and regulatory framework for children's homes, including policies and procedures for safeguarding, behaviour support, missing-from-care episodes, complaints and incident reporting. Staff will be trained to respond appropriately to incidents and to manage behaviour in a calm, proportionate and child-centred way. Any incident with the potential to affect neighbouring amenity will be managed promptly by staff on duty, recorded internally, and reviewed by the registered manager so that any necessary follow-up action can be taken. The home is staffed at all times, which ensures that any issues can be responded to immediately and professionally.

11. Review

This Plan may be updated from time to time to reflect the operational needs of the home. Where a change would materially affect the amenity of neighbouring occupiers, it will be agreed in writing with the local planning authority in advance.