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HALLIDAY MEECHAM ARCHITECTS

5807/05.01.1
5th June 2026

Manchester City Council
P.O. Box 532
Town Hall Manchester
M60 2LA

Dear Manchester City Council,

**Re: Application Number: 143502/LO/2025**
**Proposal:** Listed Building Consent for the internal refurbishment of vacant spaces to the second floor
**Location:** William Kay House, 327- 333 Oxford Road, Manchester, M13 9PG
**Date of application:** 12 September

Halliday Meecham Architects write to request discharge of conditions 3, 4 and 5.

**Condition 3) Window Repairs**
Please refer to attached documents from TRC, the heritage window repair specialists Survey and methodology statements:

- T25183 - William Kay Building - 13.04.06
- T25183 - William Kay Building 13.04.26

Please note: These documents contain commercially sensitive information, and we request that it not be made publicly available.

**Condition 4) All new lighting and all radiators shall be installed using existing fittings.**
The client confirms that new lighting and radiators shall be installed using the existing fittings.
For some radiators, it is not possible to use the original fittings due to damage/incompatibility. In these instances, a hardwood timber plinth that sits on top of the carpet is proposed as a base to fix the radiator to. This is sufficient on its own as support and does not require any fixing back to any original building fabric. Please see below photo as an example:



**Condition 5 -** All paint used in the repainting and decoration works shall be breathable paint.
Please refer to drawings below, note paint spec is as previously approved :
5807-HMA-WK-ZZ-DR-A-43003_C01 - William Kay L2 Finishes as Proposed

**Application**
The schedule of information submitted in this application is attached to this letter. The application form has been completed and issued and is attached to this letter:

planning@manchester.gov.uk
jackie.whelan@manchester.gov.uk
jennifer.atkinson@manchester.gov.uk
emily.booth@manchester.gov.uk

I would be grateful for written confirmation of receipt. If there are any points of clarification required, please do not hesitate to contact me using the agents' details within the application form.

Yours sincerely

[redacted]

Christopher Myk
Architect

Halliday Meecham Architects Limited

P.T.O