GRANGE SCHOOL

Grange Community Use Agreement

1. Introduction and Planning Context

This Community Use Agreement (CUA) is prepared in accordance with planning conditions granted to the approval of the development at Grange school. It outlines the principles and arrangements for making the school's facilities available for community use, supporting local access to sport, health, and wellbeing opportunities.

The agreement covers:

- Hours of community access
- Management responsibilities
- Charging and subsidies
- Booking and usage conditions
- Review mechanisms

2. Aims of the Community Use

Grange School is committed to:

- Enabling inclusive access to high-quality facilities for people of all ages and abilities, including those with SEND
- Promoting health, fitness, and social engagement through sport and physical activity
- Encouraging local partnerships and clubs to provide regular activities for the community
- Operating a sustainable, self-financing programme that prioritises public benefit

3. Priority of Use

Use of the facilities is prioritised as follows:

1. Grange students and Trust events
2. Organised community groups, clubs, and partner organisations
3. Casual public bookings

4. Facilities Available for Community Use

The following facilities will be available for letting:

- Sports / associated activity spaces
- Classrooms – by negotiation
- Other outdoor spaces – by negotiation

Equipment will not generally be available unless specified in the hire agreement.

National Autistic Society Autism Specialis Award Advance 2024
IQM Centre of Excellence Award
Ofsted Outstanding Provider
tes Schools Awards 2026 Finalists
Specialist Provision School of the Year
Pupil Mental Health Initiative of the Year
Staff Wellbeing School of the Year
Excellence in Pupil Enrichment

5. Hours of Community Use

Period	Details
Term time – weekdays	From 17:00 until a time negotiated with the school
Term time – weekends	09:00 – 15:00
School holidays	By negotiation with the school

6. Booking and Access Arrangements

- All bookings must be made through a formal Lettings Agreement using an approved form.
- Access is subject to risk assessment, insurance documentation, and any safeguarding requirements (e.g. DBS checks for children's activities).
- The school may use a third-party lettings platform or provider to manage bookings in future.
- Marketing and Promotion of activities will be carried out via Manchester Active's Providers Portal: https://providers.mcractive.com/

7. Charges and Subsidies

- A cost-recovery charging model will be used. Charges will reflect cleaning, utilities, and staffing.
- A published charging policy will be reviewed annually
- Charges will be advertised on Manchester Active's Providers Portal https://providers.mcractive.com/
- The school cannot use their delegated budget to subsidise the use of any facilities available for hire.

8. Staffing and Supervision

The school will provide, at a cost, all the required staffing to manage the community programme and lettings provision. This will include personnel charged with the following responsibilities:

- Secure opening/locking of facilities
- Entry and exit arrangements
- Cleaning and site checks
- Safety and first aid protocols
- Security.
- Cleaning and utility management.
- Facility and equipment use (where specified in the agreement).

9. Insurance and Risk

- All hirers must provide proof of £5m Public Liability Insurance.
- Risk assessments will be undertaken by the school and may also be required from hirers.
- Pre- and post-use inspections will be carried out to assess damage or cleanliness.

10. Safeguarding and Legal Compliance

- All groups working with children or vulnerable adults must ensure compliance with safeguarding regulations including DBS clearance.

- Alcohol, smoking, and illegal substances are not permitted.
- Hirers must comply with licensing requirements for music, performances, or large gatherings.

11. Terms and Conditions of Hire

All use is subject to the Terms and Conditions of Hire, which include:

- Use only of agreed area
- No sub-letting
- Responsibility for behaviour, noise, and litter
- Cover for damages, breakages, or additional cleaning costs

12. Management

The Trust and the school agree:

- that the school will manage the facilities through the Senior Leadership Team or any third party provider appointed by the Trust.
- to be responsible for managing the facility to support the aims and objectives set out in this Agreement.
- to make the facility available provided that this should not impede, restrict or conflict with the delivery of education to the pupils at the school.
- to provide lighting, where it already exists, heating and other amenities as required for the sports facilities to be used properly.
- to maintain full reinstatement value insurance of the sports facilities against all usual commercial risks including public liability.
- to keep the facilities in good working order and repair accidental damage arising from damage by an insured risk.

13. Monitoring and Review

This Community Use Agreement will be reviewed annually.