GRAHAM

UoM Student Accommodation

Project Quality Plan

PF09-PR09-03-F001-B

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Project Quality Plan

PF09-PR09-03-F001-B

Project Name: UoM Student Accommodation

Revision History

Revision No.	Date of Revision	Summary of Changes	Changes By
00	*04/03/2026*	*Construction Issue*	*DM/AF*
01	*06-04-2026*	*Work Packages Added, Off site ITP*	*GH/AF*

This document will remain a 'live' project document throughout the lifecycle of the construction project.

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1.00 Project Overview

1.01 Description of Project

The redevelopment of the University of Manchester's Fallowfield Campus is a multi-million pound infrastructure project being delivered by the GRAHAM. This initiative involves the phased replacement of the former Owens Park, Oak House, and Woolton Hall residences with a contemporary, high-density student village.

The project comprises 3,300 new bedspaces, bringing the total site capacity to approximately 5,400 units. The architecture utilises "L-shaped" blocks to create sheltered courtyards and "S-shaped" blocks of up to 15 storeys to serve as central focal points

The campus is organised into five distinct neighbourhoods, each curated to reflect Manchester's cultural and sporting heritage. These are connected by a primary social hub housing student services and communal amenities

The site is designed as a pedestrian-prioritised, car-free environment, integrated with a "woodland walk" and extensive green corridors

The project is designed to meet Passivhaus standards, positioning it as one of the largest ultra-low energy residential schemes in Europe.

1.02 Key Work Packages

Provide a list of the key work packages which will require inspection and test plans/ checklist inspection records / reports / testing in line with the GRAHAM Quality Delivery Process. Competence checks will also be required on the Subcontractor and their Quality Representative for the Project in accordance with GRAHAM Building Safety Act 2022 policy.
The below works packages have a direct implication for Occupant Safety, including any element of Structure, Structural Support or Fire and hence the compliant quality of delivery represents a significantly increased risk.

Work Package	***GRAHAM (G) or Supply Chain (SC) completing ACC for the package***
Demo works (O'Gara)	G
Piling (Foundation)	SC & G
Ground improvement (Menard)	SC & G
Ground works (Murraywood)	SC
Substructures (Murraywood)	SC
Precast Frame (PCE)	SC (novade)
Precast Frame (Techrete)	SC (novade)
PCC Stairs (PCE)	SC & G
Stair Balustrades & Handrails (PCE)	SC & G
Roofing Works	SC & G
Bathroom Pods	SC & G
MEP Installations (Stothers & SES)	SC & G
Passive Fire Stopping	SC & G
Partitions	SC & G
Ceilings	SC & G
Fire Door Installation	SC & G
Joinery Works	SC & G
Painting and decorating	SC & G
Floor Finishes	SC & G
Wall Finishes and Linings	SC & G

FF&E	SC & G
External Doors (Aluminum & Steel)	SC & G
Brickwork / blockwork	SC & G
Cladding systems	SC & G
Curtain walling	SC & G
Roofing System	SC & G
Lifts	SC & G
Landscaping	SC & G
Street furniture	SC & G

2.00 Introduction

This document describes the Quality Delivery Process PF09-01(1) which is part of our Construction Delivery Process and forms part of the overall GRAHAM Integrated Management System.

GRAHAM operate our business through processes, procedures, and resources via our Integrated Management System (IMS). The GRAHAM IMS is independently accredited to the provisions of ISO 9001:2015. GRAHAM have adopted an integrated approach, and our systems are further accredited to BS EN 14001:2015, BS EN 45001:2018 and ISO 44001:2017.

The Building Operations Model Figure 1 highlights the processes and procedures relevant to Building Operations. Refer also to the Quality Process map in Appendix 1 which expands the "Quality Development" section.

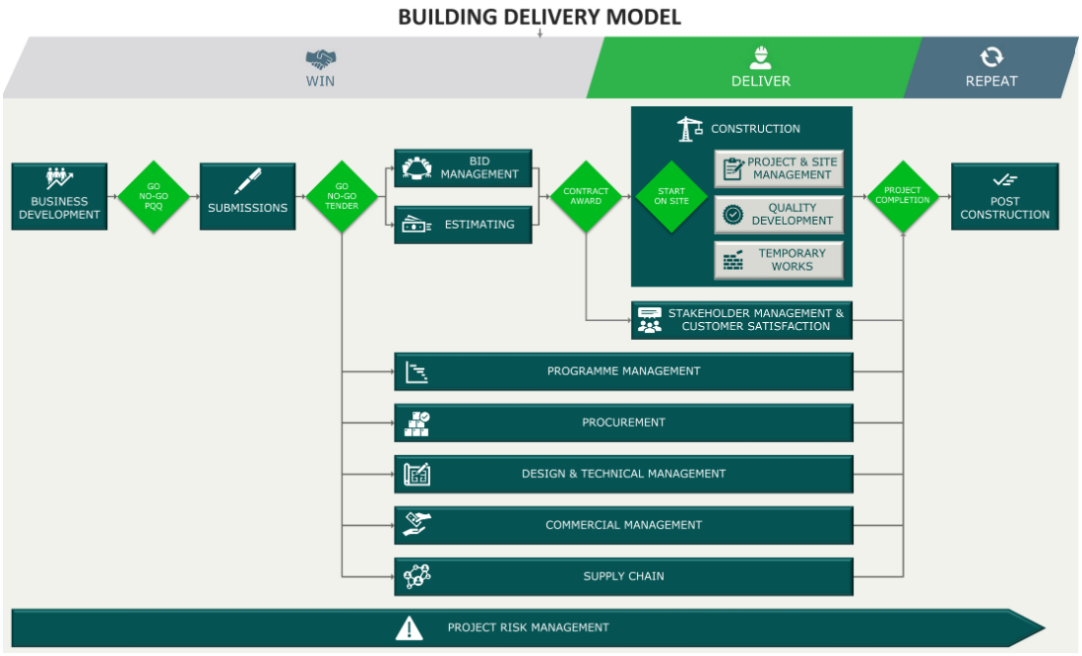


Figure 1 - GRAHAM Integrated Management System (IMS)

2.01 Scope & Purpose

The purpose of this Project Quality Plan is to provide the GRAHAM delivery team and our subcontractors with information on how quality will be delivered during the construction phase of the project. We have developed a structured and practical approach to Quality Delivery, and one that supports our Delivery Teams through the construction stage to get it right first time.

The Quality Delivery Process is founded on changing our thinking and approach to the areas of work that require the greatest focus to ensure quality compliant delivery. These areas are:

- Concrete
- Roofing
- Vertical Envelope
- Mechanical & Electrical
- Structural support of installations – ceilings, facades, balustrades, M&E services
- Fire

2.02 Quality Objectives

The Company quality objectives for the Project are:

- Delivery of the project in full compliance with all applicable UK laws and Standards.
- Delivery of the project in compliance with the project works information.
- Delivery of the project in compliance with the GRAHAM Quality Delivery Process.
- Ensure that comprehensive inspection and testing records are gathered throughout the project life cycle to evidence compliant construction.
- Identify, record and resolve quality issues and defects efficiently, satisfactorily and in a timely manner so as not to impact follow on works.
- Collaborative approach to lessons learned to prevent and minimise errors on the project.

The project specific quality objectives are:

- Passivhaus Certification
- 100% of NCRs to be closed out within agreed timeframes
- 100% completion of Supply Chain Competency Assessments for works relating to Structure / Structural Support / Fire Protection

These objectives will be monitored and measured as the project progresses through the data captured and recorded on Autodesk Construction Cloud, and through Quality Inspection Audits. The findings will be reviewed with the project delivery team during and after Quality Inspection Audits and Advisory visits.

3.00 Quality Delivery Process

The Quality Delivery Process has been developed with five fundamental stages which will be applied to each of the key work packages. These are aimed at ensuring that quality delivery is at the forefront of the construction process from procurement through to completion and handover.

The five key stages are shown in Figure 2 below.



Figure 2 - Stages of Quality Delivery Process

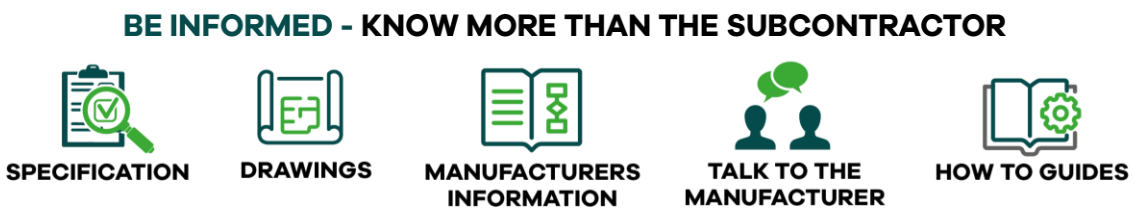
3.01 Stage 1 - Pre-Construction & Procurement

The Pre-Appointment Checklist comprises of focused questions for key work packages covering aspects of the work that are critical to delivering the employer's requirements.

During sub-contract negotiation meetings, a pre-appointment checklist will be completed by our project team. Pre-appointment checklists for key work packages are available on the Quality Development Workspace on the GRAHAM Hub or through the IMS.

The pre-appointment checklist addresses fundamental requirements and considerations for the delivery of the work package to the ensure that the works are constructed in accordance with the Works Information. This will include specification compliance, inspection planning and protocols, testing and commissioning.

Preparation and knowledge are critical to getting the quality right once works commence. Every member of the GRAHAM Project Team must do the following.



Each subcontractor delivering works associated with works packages will be asked to provide, quality management proposals for review, which are applicable to their works, to evidence and demonstrate how they will deliver quality on the project. Inspection and Test Plans are required for all works involving **Structure**, **Structural Support** or **Fire.** See blank GRAHAM example in Appendix 2

- **Competency**

During the pre-construction phase the competence of the subcontractor and whoever in their organisation who will be overseeing the quality of their work, must be checked. For the subcontractor organisation –

(i) They must have completed the GRAHAM SEQ process

(ii) If the subcontractor is undertaking **Structure** (Piling, foundations, frame) or **Structural Support** works (SFS, secondary steel, cladding, masonry support) or anything relating to **Fire** (Life Safety Systems, Fire Doors, Fire Stopping, Fire walls, Intumescent Paint), they must complete GRAHAM Contractor Approved Competence Declaration v2.pdf

[Note that for Life Safety Systems, the organisation will be a sub-subcontractor to the main M&E sub-contractor but this MUST be followed through on, and the fire alarm, sprinkler and smoke evacuation system sub-subcontractors must also complete this form.]

(iii) If undertaking anything relating to **Fire** (Life Safety Systems, Fire Doors, Fire Stopping, Fire walls, Intumescent Paint), they must hold the accreditations noted in the GRAHAM Sub-contract Negotiation Minutes, section 1.11. Sub-Contract Negotiation Meeting Minutes (BLD).docx.

(iv) In addition, the Competency Check Form contains a section regarding the competence of the person within the subcontractor organisation who will undertake their quality inspections for the project. They must identify and name this individual.

GRAHAM require that this individual

- Has a minimum of 5 years experience in the construction industry
- Has a minimum of 3 years supervisory experience
- Has been involved in projects of a similar scale and type in the last 3 years
- Ideally, they should hold a post-secondary education construction related qualification, however that is not essential.

The Competency Check Form is to be sent to the sub-contractor by the GRAHAM Quantity Surveyor as part of the Procurement process but follow up will be undertaken by the GRAHAM Quality Manager, as part of the below process.



3.02 Stage 2 - Quality Training & Induction

All GRAHAM staff involved in the project will attend a quality delivery workshop. This will focus on the 5 stages of the Quality Delivery process and how they will be implemented on this project. This will be completed as part of the GRAHAM project pre-start activities, prior to construction commencing.

Quality inductions for our subcontractors will include communication on the 5 stages of the process but will also focus on the quality requirements for the specific work package. It will explain the products and components to be used, the standards expected, the inspection and test process to be followed, and the records which will need to be provided. Induction information will reference the specification, drawings, manufacturers installation guidance and industry standards. Where beneficial, samples and mock-ups should be constructed for benchmarking, reference, and training. Training workshops provided by manufacturers will also be delivered for key work packages.

We must ensure that any bad practices the operatives followed elsewhere are broken and changed to good / compliant practices on GRAHAM project.



3.03 Stage 3 - Quality Inspections

- **Work Package Inspections**

As referenced during the Pre-construction and procurement stage our subcontractors will be asked to provide details of their proposals for inspection and testing of their works for review by GRAHAM before works commence.

The information provided will be reviewed with the Works Information and construction programme. This will be developed in conjunction with the relevant GRAHAM checklist and "How to" Guidance documentation available on IMS to provide a project specific work package quality inspection checklist.

Hold points and witness points will be identified and proposed at key points in the work package installation process. Examples where a hold point may be provided are:

- Prior to commencing to ensure product compliance with design/specification
- Where a key component or detail of the installation is installed
- Where an interfacing work package element is installed as part of the process
- Handover from one work package to another
- Where a test is to be completed
- On completion of a section of works

Inspections will be aligned to the construction programme. Inspections, testing and verification shall be conducted in accordance with the agreed work package quality inspection checklist. Inspections will be recorded on Autodesk Construction Cloud giving access to all relevant parties. The stages for the development and implementation inspection are outlined in the Work Package Quality Inspection Workflow which is shown in Figure 3.

This process will be followed for all key work packages. The key work packages will be those associated with the following:

- Concrete
- Vertical external envelope
- Roofing
- Mechanical & Electrical installations
- Fire
- Structural Support

Regarding quality and payment, we must follow the below and ONLY be paying for work that we know is correct AND that the supply chain has provided the required records and evidence to demonstrate this. Failure to so do should result in reduced monthly valuations and payment. This is a contractual requirement as per section 1.11 of the GRAHAM Sub-Contract Negotiation Minutes.



Work Package Quality Inspection Workflow

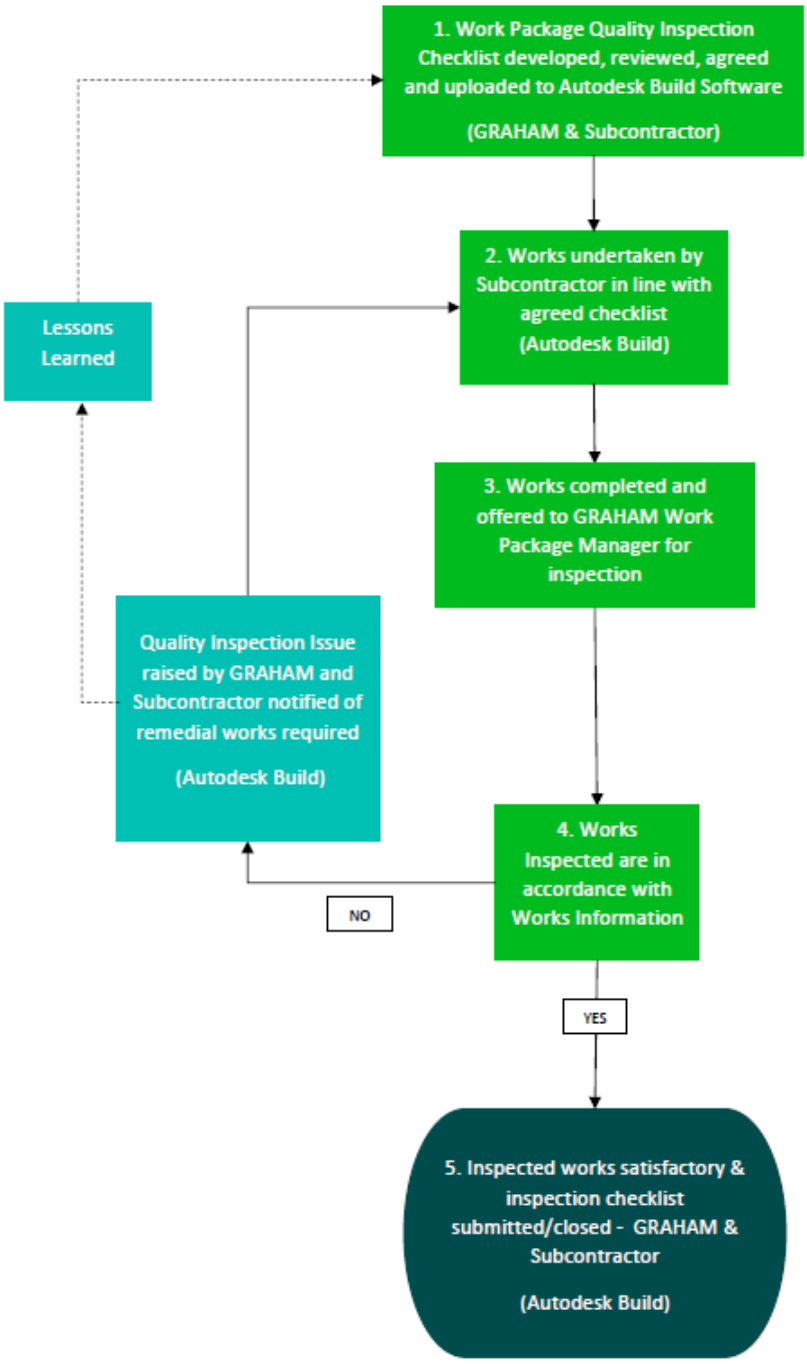


Figure 3 - Work Package Quality Inspection Workflow

Material Traceability & Storage

GRAHAM require that material traceability evidence is provided by the subcontractor, focusing on materials comprising Structure/Structural Stability/Fire related activities. On a monthly basis various materials in use will be chosen for a traceability check. This will be undertaken via an Autodesk Construction Cloud checklist that will require the following information to be appended

(i) Agreed specification reference
(ii) Technical Submission acceptance (if applicable)
(iii) Order confirmation for the specified / agreed material
(iv) Delivery docket
(v) Photos of materials on site matching the specification and Tech Sub. denoting proper and appropriate storage of the materials

Complete the following schedule of proposed materials checks set against the works ongoing as per the master programme

Month & Year	Material	Month & Year	Material
1	**On Site** - Piling – Rebar to Piles **Off Site** – Rebar to Wall Panels & Loops	13	TBC
2	**On Site** Substructures – Insulation & DPM **Off-site** Cavity Insulation to Walls	14	TBC
3	**On-Site** - Substructures Rebar **Off-Site** – Conduit & Back Boxes to Walls	15	TBC
4	TBC	16	TBC
5	TBC	17	TBC
6	TBC	18	TBC
7	TBC	19	TBC
8	TBC	20	TBC
9	TBC	21	TBC
10	TBC	22	TBC
11	TBC	23	TBC
12	TBC	24	TBC

Within the process of ongoing inspection and site management, materials that are found to be non-compliant with the specification shall be identified, recorded on Autodesk Construction Cloud under and NCR by a member of the GRAHAM Project Team, and quarantined on site into the designated quarantine area. The action shall

then be removal from site either via the supplier or waste management. Once the action is taken the NCR should be closed.

Care must be taken at site level to ensure storage conditions are in keeping with manufacturers requirements to prevent damage or degradation and that regular visual inspection is undertaken. Ultimately all delivered materials belong to our Client and should be treated accordingly.

In addition, materials used for Structure / Structural Support / Fire related works, where traceability would be lost as a result of the construction process, must have batch numbering etc recorded and the position within the works where used identified. An example would be a chemical anchor, whereby we need to be able to trace the manufacturing information and know where the product was used in case of later recall by the manufacturer.

The list of materials to be traced will be identified through the ITP and will be as simple as adding a photo of the material batch number etc into the ACC checklist form for the specific area the material is used in.

For materials where it would be practically impossible to trace e.g. cavity fire barriers or wall ties, we must get from the manufacturer their Certificate of Conformance which provides GRAHAM with manufacturing quality verification, therefore we can be certain no product recall will happen.

Measurement & Calibration

Any instrument or piece of equipment provided either by GRAHAM or the subcontractors that provides either primary setting out or validates installed work must be accompanied with in date calibration records. Examples – theodolites, automatic or laser levels, loading or torque equipment, flow or pressure measurement, electrical test rating. These calibration records or certificates are to be stored electronically on site and will form part of handover records and Golden Thread to the Client and Building Control.

Items of measurement equipment that are for dimensional, internal right angle and level indication only e.g. laser measures, tape measures and spirit levels are exempt from calibration requirements. Any "fault" will be quickly visually identified and would not have any Occupant or Life Safety implications nor with regards to the primary functions of the building or structure.

Final Inspections

The final inspection process, or snagging process, is shown in Figure 4. It marks the start of the transition from the construction phase delivery through to handover, occupation, and operation. The objective of this final inspection stage is to ensure the building is free from defects, fully functional and operational.

Inspections will be aligned with the construction programme, with areas or zones identified for inspection.

The final inspection process consists of 3 key stages:

- Stage 1 – Area/Zone Inspection by GRAHAM & Subcontractors
- Stage 2 - Joint Area/Zone Inspection GRAHAM, Client Project Manager/Representatives, Design Team, Clerk of Works
- Stage 3 – Area/Zone Handover/Lockdown

To ensure a smooth transition, it is essential that all parties with an input to the process are involved at an early stage and work through a planned step by step sequence to ensure successful delivery.

The attendees for joint final inspections will include:

- GRAHAM (Construction Manager, Senior Project Manager, Site Manager)
- Client Project Manager/Representatives
- Design Discipline representatives (Architect, Civil & Structural and M&E as appropriate)
- Clerk of Works (where applicable)

This Final Inspection process will be recorded and managed using Autodesk Build.

Room information can be uploaded to the location library on Field and will include C-Sheets, Room Data Sheets as well as details of the furniture and equipment to be installed. This will provide all parties with the relevant room information to allow checks to be completed fully and efficiently during the inspection.

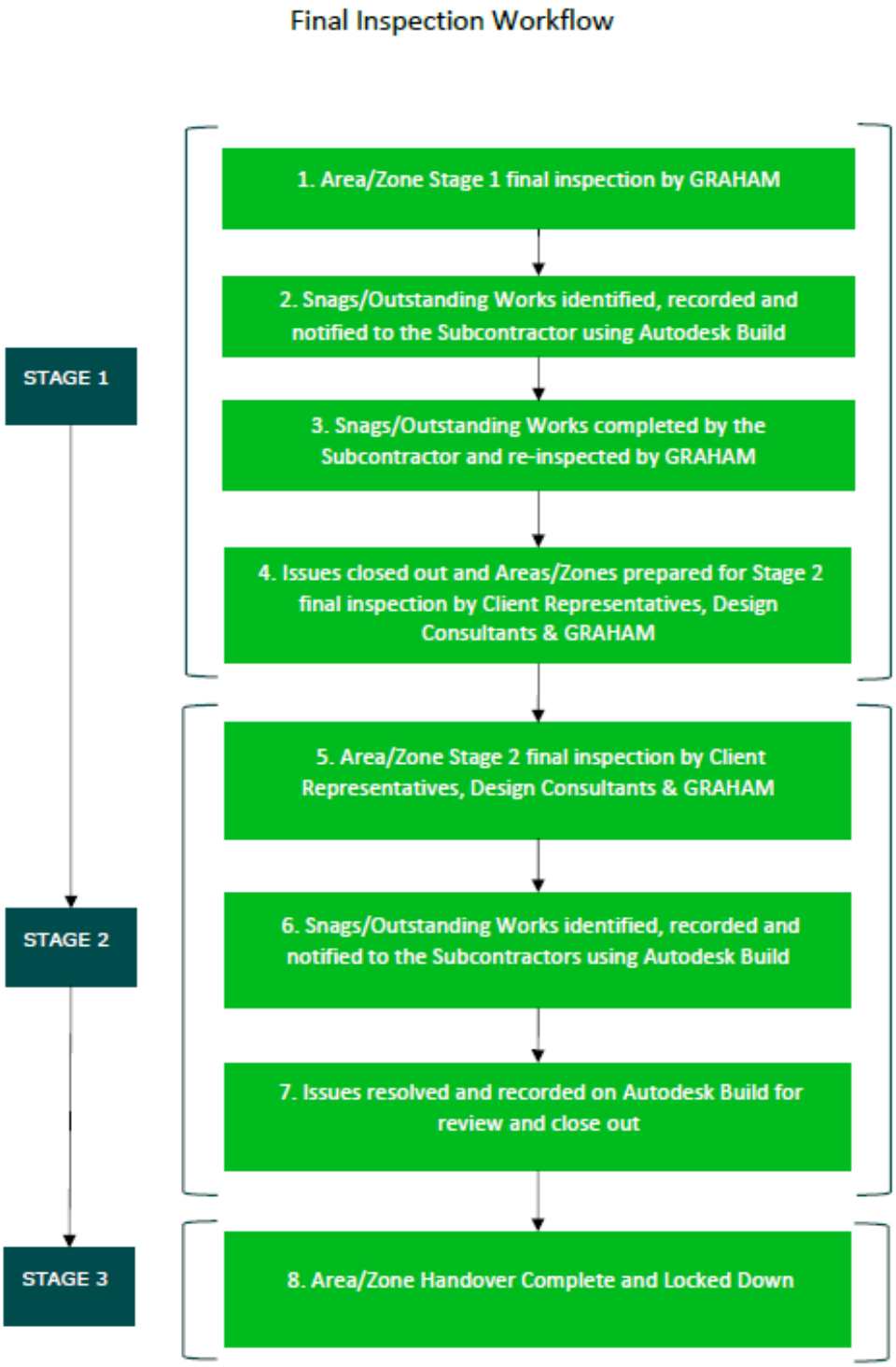


Figure 4 - Final Inspection Workflow

3.04 Stage 4 – Quality Inspection Audits

Regular quality inspection audits will be undertaken during construction by the GRAHAM Quality Development Manager to ensure that compliance with the Quality Delivery Process and best practice is achieved. Additional advisory visits will also be undertaken as necessary.

Quality Inspection Audits will follow a set format which has been developed based on activities where quality issues are more likely to occur and the steps to be taken to minimise these.

Items audited will be graded either satisfactory, non-compliant or major concern and will be highlighted using green, amber, and red so that findings can be easily recognised as shown in Figure 5 below.

	DESCRIPTION	***DEFINITION***
	MAJOR CONCERN	*Potential for major quality failure*
	NON-COMPLIANT	*Operation or area of work not in accordance with process, specification, or design*
	SATISFACTORY	*Operation is at expected standard*

Figure 5 - Quality Inspection Audit RAG Reporting System

Audit findings will be discussed and reviewed with the project team and appropriate action agreed. Audit findings will be reported to senior management for information, review, and action as required. Audit findings will also be reviewed by the Quality Development Team on a quarterly basis and used to drive improvement of the quality delivery process through lessons learned as noted later in this document.

During the formal audit process, or at any other time, if the GRAHAM Quality Manager finds works or actions that are non-compliant with the Project's Quality Objectives (section 2.02), they have the authority from the GRAHAM Board to pause the non-compliant works, and to un-pause once rectification has been undertaken.



3.05 Stage 5 - Quality Records

Quality Inspection records, reports and test results shall be progressed and maintained throughout the construction stage of the project to demonstrate that the works have been completed in accordance with the works information. All completed quality records will be collated and archived on SharePoint and Autodesk Build until handover.

SharePoint

For each project, the Construction Documents on SharePoint will include a quality folder – A11 Quality. Within this folder, a GRAHAM Quality Records folder should be set up, as shown in Figure 6, and Inspection and Test records should be saved/archived for each key work package. This will include external inspection records, test results and reports, manufacturer reports, records of training provided relating to installations and 3rd Party/statutory authority reports. Examples of records and reports which could be included are shown in Figure 7. In addition, a copy of this plan, and any revisions, as well as Quality Inspection Audit Reports will also be uploaded to the A11 Quality Folder on SharePoint.

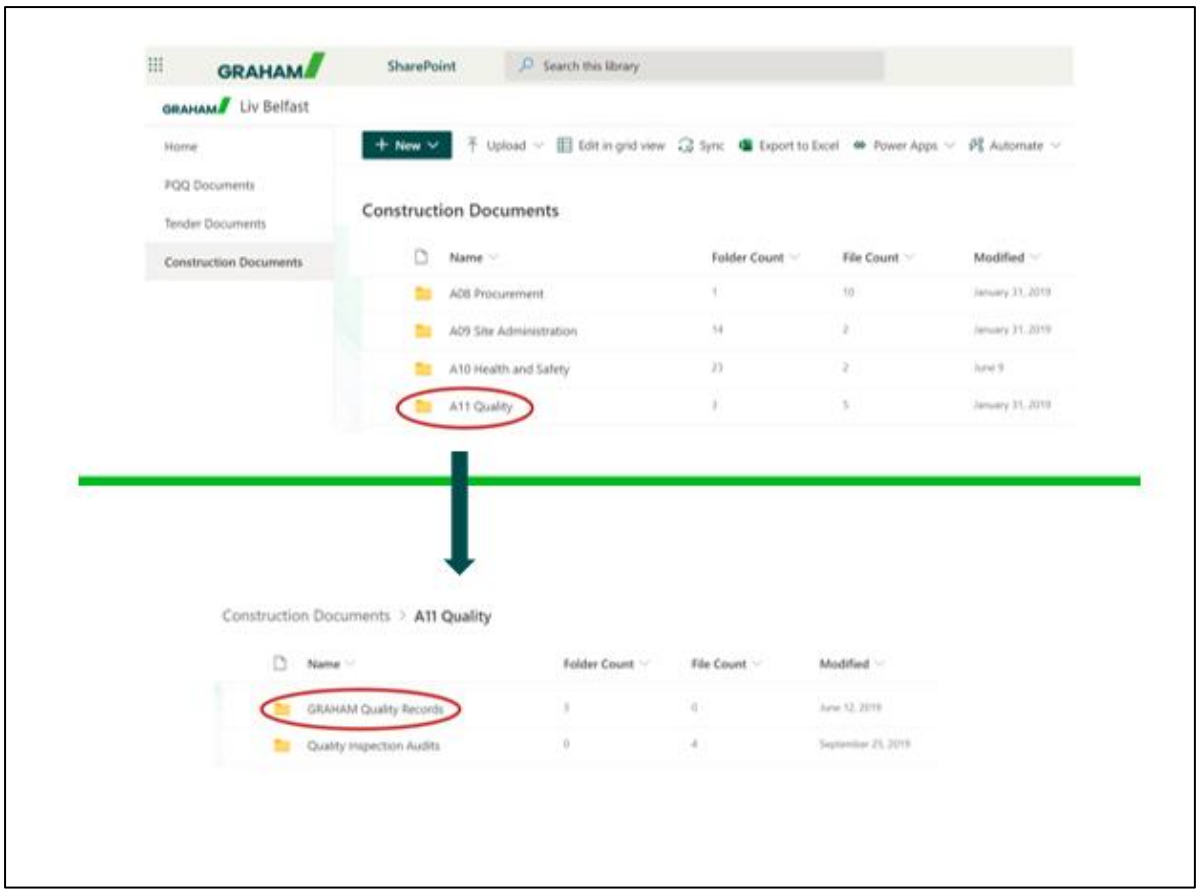


Figure 6 – Quality Folder location on SharePoint

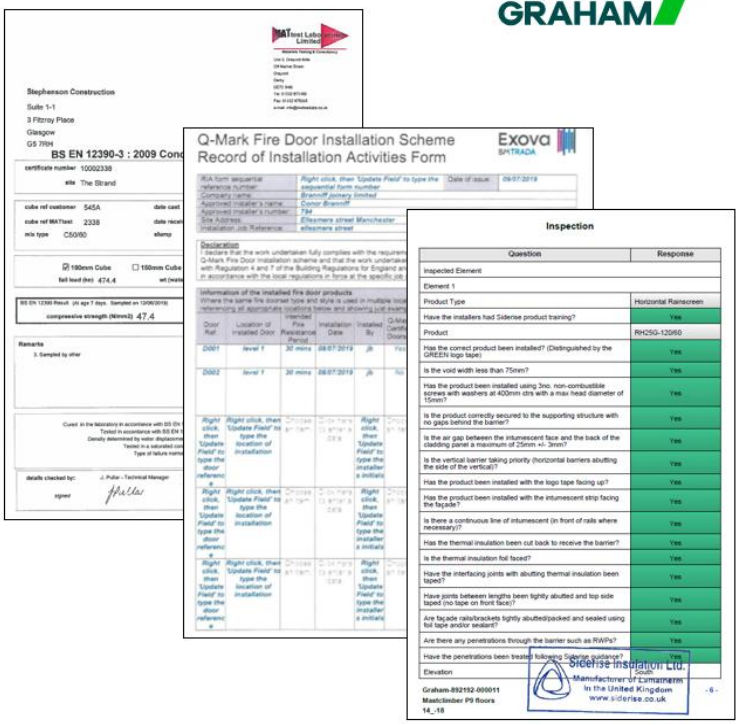


Figure 7 - Examples of typical third-party inspection and test reports

Autodesk Construction Cloud

Autodesk Construction Cloud will be used to record and capture information and data on the project including:

- Work Package Inspections
- Quality Issues & Observations
- Quality Inspection Audits
- Daily site reports/diaries

Autodesk Construction Cloud will also provide a library section containing drawings which are linked to Viewpoint. These drawings will be used for reference in quality inspections.

The GRAHAM Digital Manager will be responsible for set up and administration of Autodesk Build on the project. Access to view and record/capture data may also be provided to the client and their representatives and our subcontractors and appropriate access and protocols can be agreed.

GRAHAM Quality records will be reviewed during Quality Inspection Audits to ensure that these are being progressed and uploaded progressively in line with the project.

4.00 Quality Issues

Quality issues, or defects, during the construction phase will be recorded on Autodesk Build and will be categorised as noted in the table in Figure 8 below.

Issue Type	Definition
NCR	Works not in accordance with agreed process or accepted design e.g., incorrect product used or where works are not installed as per design leading to rework and delay or where the same workmanship issue reoccurs regularly.
Quality Inspection Issue	Isolated workmanship issue identified during work package inspections e.g., isolated issue which can be easily/quickly resolved and does not cause delay to work progressing – recurring issues may lead to an NCR being issued.
Snag (Final Inspection Issue)	Workmanship issue identified as part of final inspections (snagging process) e.g., these are typically associated with finishes such as joinery, painting and decoration, floor finishes, FF&E etc. or may be due to damage caused to a finished installation.
Quality Inspection Audit Issue	Issue raised by the Quality Development Manager as part of a Quality Inspection Audit which indicates that an item checked or reviewed does not meet the requirements or expectations of the Quality Delivery Process.

Figure 8 – Issue Types and Definitions

Details which must be added to each quality issue raised include:

- Photograph of issue where possible/practicable
- Description of issue including why this is a quality issue or defect.
- Part of works to which the quality issue or defect applies.
- Party responsible to action and correct quality issue or defect
- Timeframe for correcting quality issue or defect

Quality Issues will be investigated to determine why the issue occurred and implement changes as required to prevent recurrence. Quality issues or defects will be corrected within agreed timeframes, to avoid delay to follow on works or construction programme dates. Quality Issues will only be closed out by GRAHAM when the issue has been satisfactorily resolved.

Quality Issues will be monitored and reviewed during Quality Inspection Audits by the GRAHAM Quality Development Manager to ensure that these are satisfactorily closed out, and that appropriate measures have be taken to prevent recurrence of any of the non-conformances raised throughout the project.

5.00 Project Organisation & Quality Delivery Responsibilities

Specific responsibilities relating to the quality delivery process are included in the matrix below.

Quality Delivery Responsibilities Matrix

	Contracts Manager	Project Manager	Site Manager	MEP Manager	Digital Manager	Quality Development Manager
Ensure resources are available to implement Quality Delivery process	✓	✓				
Communicate Quality Delivery Process to Project Team						✓
Quality Work Package Pre-Appointment		✓	✓	✓		
Set Up Autodesk Build					✓	
Work Package Inspection Review & Development		✓	✓	✓		
Upload Inspection Checklists to Autodesk Build					✓	
Quality Induction			✓			✓
Undertake Work Package Inspections			✓	✓		
Quality Issues Resolution		✓	✓	✓		✓
Undertake Quality Inspection Audits						✓
Schedule and Undertake Final Inspections, testing & commissioning		✓	✓	✓		
Prepare GRAHAM Completion Records for handover		✓	✓	✓		✓

6.00 Quality Delivery Guidance

Further guidance on the Quality Delivery process as well as "How to…." Guidance documents, videos and presentations can be accessed and viewed at the Quality Workspace on the GRAHAM Hub and through the IMS as shown in Figures 9 and 10.

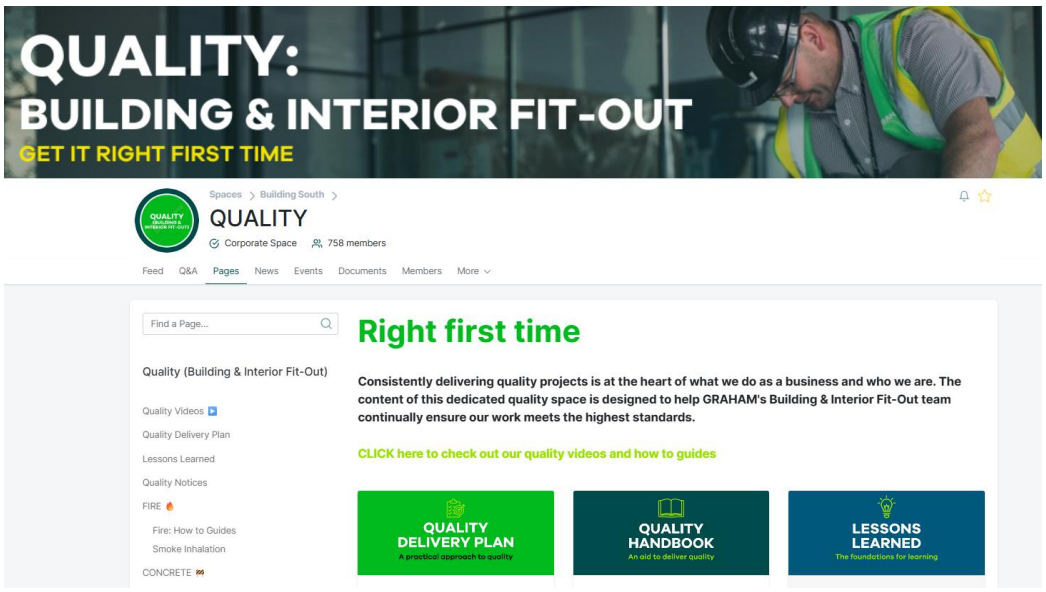


Figure 9 - Quality Workspace – GRAHAM Hub

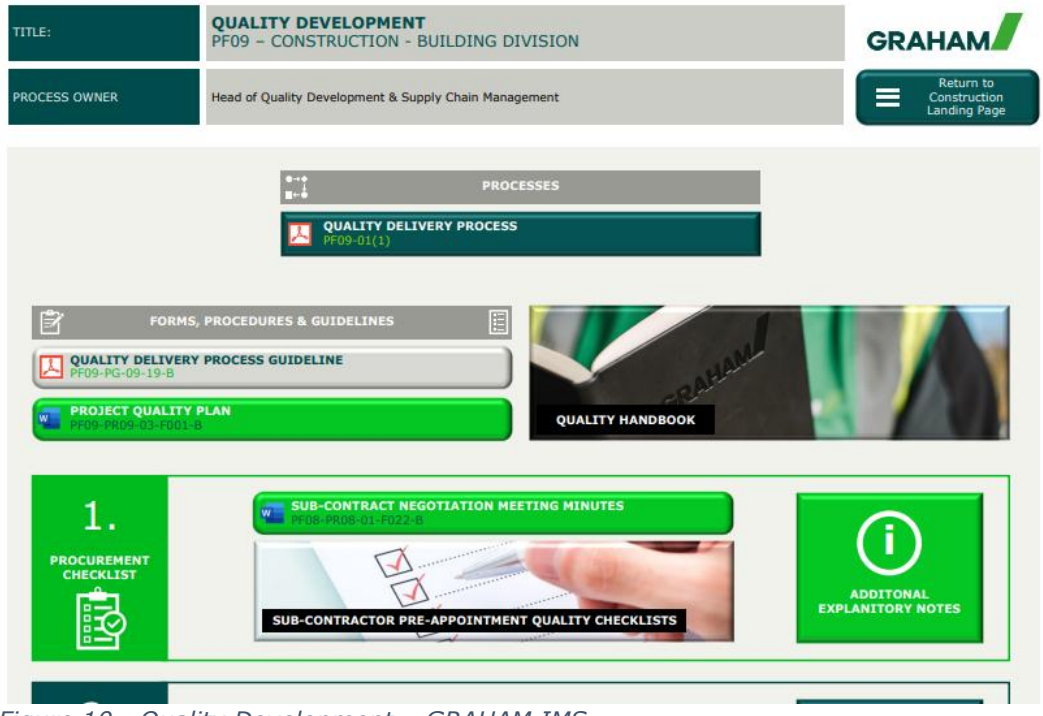


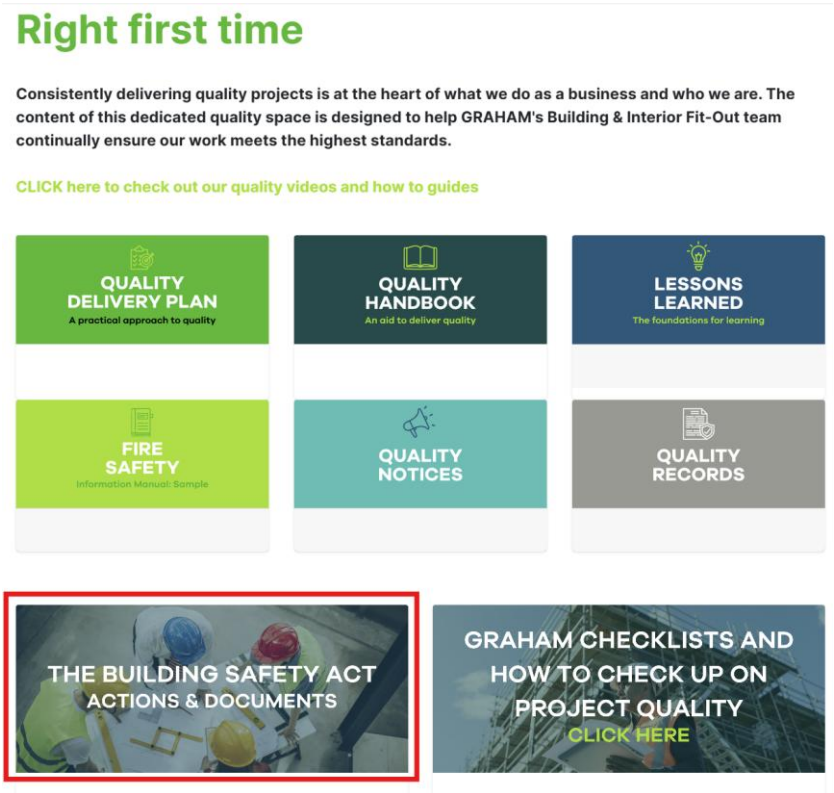
Figure 10 - Quality Development – GRAHAM IMS

7.00 Higher-Risk Buildings (HRBs)

If the project is an HRB, the quality standards to be met do not change – we follow the designs, specifications and manufacturer's instructions. However, the legislation and regulatory oversight do change and put additional requirements onto GRAHAM as Principal Contractor. The Building Safety Act 2022 puts the focus on ensuring Occupant Safety and therefore all aspects of the work concerned with Structural Support and Fire Safety are of paramount importance, with criminal penalties now in place in England for breaking Building Regulations. These new requirements include.

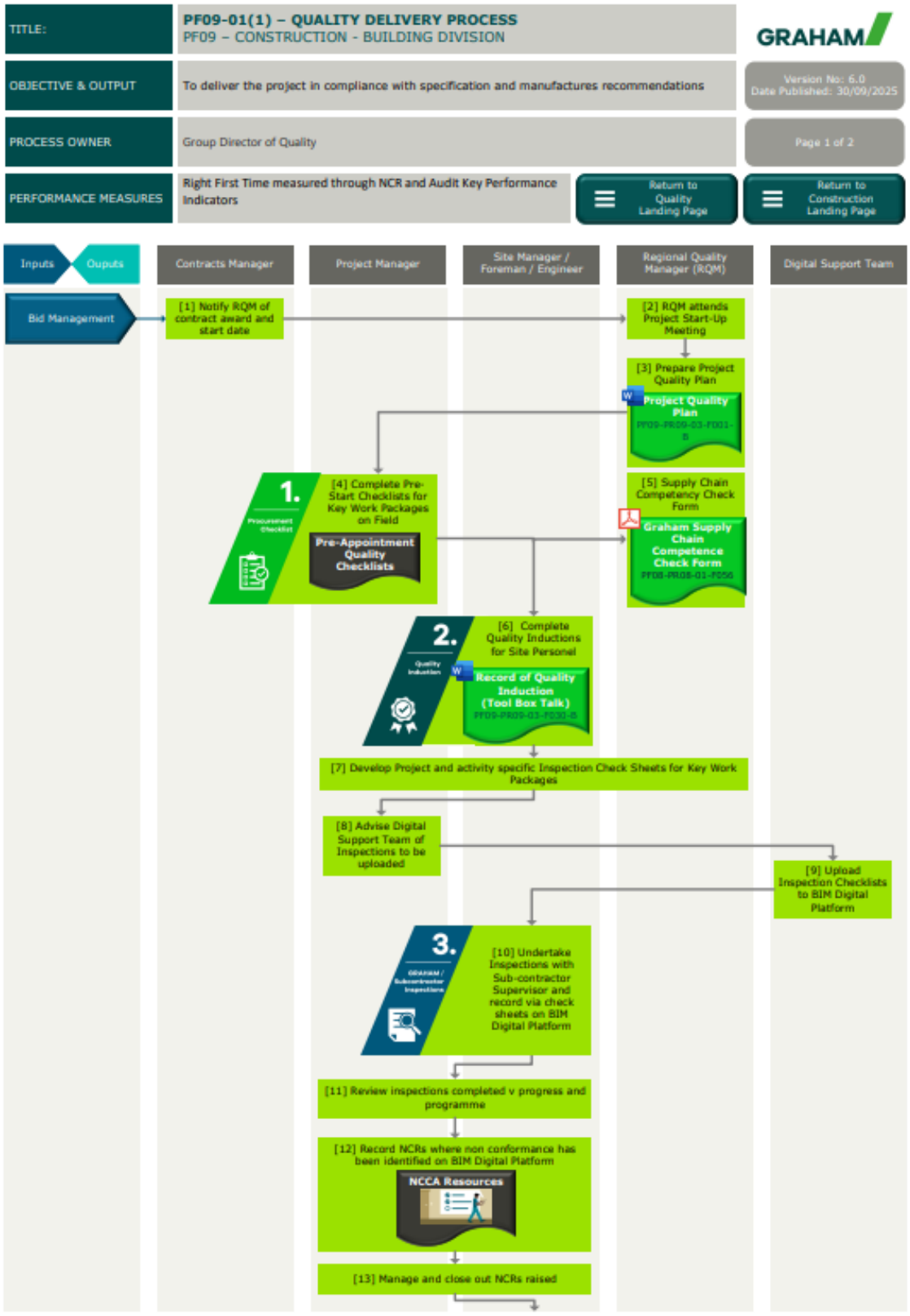
- Change Control – we may need authorisation from the Building Safety Regulator before certain changes to the design can be undertaken. It is a criminal offence to start the altered design work without BSR approval.
- Mandatory Occurrence Reports – if we discover a structural or fire related issue in the design or during construction, that if not corrected could lead to an Occupant being injured, then by law we must report that to the BSR.
- Gateway 3 Approval to Occupy – The BSR must give approval to occupy the building. This process may take at least 12 weeks, and they will want to see that the building has been built in accordance with Building Regulations (through all of our inspection and test evidence), and in full accordance with the design submitted at Gateway 2, before commencement, and that any design changes have been notified and where required approved by the BSR.

Further information and guidance can be found on GRAHAM Quality Intranet Hub - Workvivo • Powered by Workvivo, as shown below. Please also discuss with the Regional Quality Manager.



8.00 Appendices

Appendix 1 – Quality Delivery Process Workflow



Appendix 2 – Template ITP (off-site PEC)

Forms		Subcontractor	Graham	Third party
Location	Oranmore Lound & Brandon Factory we will fill this section in for factory sample supplier			
Form date	16/03/2026			
Template	Off site Check sheet			
Description	**WT panels , WS panels, WC panels, WI panels, FS panels, FZ panels, Stair units, Core boxes, Windows, Columns**			
Due date				
Created by	Jim Flannery /Geoff Loftus			
Status				
Last update				
Updated by				
Included references	**Conformity certification Complaince to design documetation**			
Conformnity certifcation	Photo to be added			
Complaince design	Design Document to be referenced & added UMRF-PCE-XX-XX-SP-X-00001 Y			
	Y N N/A			
Supporting information				
	BS EN 1992-4: 2018 Eurocode 2 BS EN 1993-1-8-2005 Eurocode 3 BS EN 1994-1-1 Euro code 4			
	BS EN 8927-2017 EN 14992:2007 +A1:2012, EN13747: 2005+A2:2010, BS 4449 - [Product conformity] Cares Rebar			
	certifcation seen or provided: Y N N/A			
PANEL ID:	WT panels ORA-ZZ-WT-102-0001 [Twin wall] sample we will put in panel details			
1. PANEL pre-start checks				
Rebar leaf check	Has rebar being manufactured in accordance to Design drawings criteria/specifcation:			
	Y N N/A			
Rebar spacings and supports check	Has rebar spacings and supports being manufactured in accordance to Design drawings criteria:			
	Y N N/A			
Cover check 25mm	Tape Check [Photo to be added]			
	Y N N/A			
Design mix Concrete	Is concrete mix to design correct for placement			
	Y N N/A			
Cube results submitted	7 day cure> 14day cure> 28day cure> 54 day cure> please circle			
Formwork	Y N N/A			
	Formwork clean from Debris			
	Y N N/A			
Factroy temp correct for pour	Record temp			
	Y N N/A			
Conduit boxes and condiut	Coreect box used DSSO or So please circle type			
	Y N N/A			
Conduit location correct	Correct location to dims Tape check photo to be added			
	Y N N/A			
Conduit condition	Free form damage			
	Y N N/A			
Gland check for tightnees and covered	Photo to be added			
	Y N N/A			
Lifting anchors spec:				
Lifting sockets	Correct lifters used			
	Y N N/A			
Rebar design for lifters	Correct design & location Tape Check			
	Y N N/A			
Insulation spec :				
Thickness	Correct thickness of insulation			
	Y N N/A			
Casting Plenums				
correct plenum used	Type of plenum used Single Twin Triple Refuse please circle			
	Y N N/A			
Plenum taped up to stop swarf egress				
	Y N N/A			
Insulation correct around Plenum				
	Y N N/A			
Brick work checks				
Coursing	As per detail drawing			
	Y N N/A			
Vertical joint	As per detail drawing			
	Y N N/A			
Post pour check				
	Panel dims correct H W L Please circle			
	Y N N/A			
	Diaginol check			
	Y N N/A			
Plenum Check	Check H W L Tape check photo			
	Y N N/A			
Back box check level and free from debris	Check H W L Tape check photo			
	Y N N/A			
Finishes				
Concrete finish	To specifcation class b Acceptable			
	Y N N/A			
Window installtion				
As per Manufacturers guidelines	To specifcation Acceptable			
	Y N N/A			
Glazing to Manufacturers guidelines	To specifcation Acceptable			
	Y N N/A			
CWCT test been done	To specifcation Acceptable			
	Y N N/A			
Mastic jionts clean and correct	To specifcation Acceptable			
	Y N N/A			
Air test completed	To specifcation Acceptable			
	Y N N/A			
Window and ancillaries free from damage	Acceptable			
	Y N N/A			
Completion sign off	Acceptable			
	Y N N/A			