



FAO Gemma Shipley

Savills
Belvedere
12 Booth Street
Manchester
M2 4AW

11/11/25

Dear Gemma,

Re: 4th Floor Ship Canal House - Method to create new door way

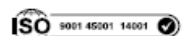
Removal of Block work to install new door opening;

1. Before work starts, a qualified structural engineer should review the condition and potential load bearing on the wall.
2. Dust Protection to be installed to existing surfaces within work area.
3. All mechanical and electrical services should be investigated and isolated accordingly.
4. Working from an Aluminium scaffold tower, remove ceilings to gain access to head of the wall.
5. Working from top down, remove blockwork by hand, using light duty breakers and hand tools to remove.
6. 5point PPE to be worn at all times.

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7. Removed blocks are to be passed down from the scaffold tower to operative at ground level.
8. Operative on the ground are to load blocks into rubble trucks by hand, following our manual handling, safe system of work.
9. Rubble trucks to be wheeled into a pre-protected goods lift and taken down to basement.
10. Once the waste is stored in the basement, rubble trucks to be utilised to load the blocks into wait and load skips
11. The condition of the remaining wall section to be reassessed by the SE prior to new door installations.
12. Areas to be left clean and tidy on completion.

Yours sincerely,
Killian Conaty

Head of quantity Surveying
For and behalf of TMT Commercial Contractors Ltd

