SWMP

Project information

Project Location	Elsa Road Levenshulme, Manchester					
Project cost (estimated)*						
Gross internal floor area (m^2)						
Project start date	Date		Month	April	Year	2026
Project end date	Date		Month	November	Year	2027
Site location description						
Client	Southway housing trust					
Principal Contractor	Seddon Construction					
Version Number and Date	Rev 1 08/12/25					

** The cost should be the price of the accepted tender, if there is no tender then it should be the estimated cost of labour, plant, materials, overhead and profit but exclude VAT.*

Sections 1-4 should be completed before construction work commences onsite
Sections 5-9 should be completed during the construction project
Sections 10-11 should be completed within 3 months of the project finishing
This plan should be kept for 2 years

Preparing your plan

1. Responsibilities

Name	Company	Company Type (e.g. Client,	Contact details

			Designer, Principal Contractor)	
Who is responsible for drafting the SWMP?	Leighton Frawley	Seddon Construction	Principle contractor	
Who is responsible for implementing the SWMP?	Leighton Frawley	Seddon Construction	Principle contractor	
Who is the waste champion?	Leighton Frawley	Seddon Construction	Principle contractor	
Who is the person in charge of the project?	Leighton Frawley	Seddon construction	Principle contractor	

Where will this SWMP be kept? (a copy should be on site)

Electronic based document	PWS 6.4
Paper based document	Site offices

Declaration statement: We agree that the 'Client' and the 'Principal contractor' will take reasonable steps to ensure waste duty of care is complied with, materials are handled efficiently and waste is managed appropriately.

Signature	
Print name	Leighton Frawley
Date	

2. Waste minimisation

Use the table below to record decisions taken before the plan was drafted on the nature of the project, design, construction methods and materials to plan waste minimisation i.e. reducing the amount of waste produced

Type	Waste Minimisation decision taken	By whom	Intended results

3. Forecast

Estimate the types and amounts of waste you expect to generate on this project.

Work Package (if known)	Subcontractor (if known)	Type of waste (as a minimum this should be inert, non-hazardous)	Estimate amount (m^3 or tonnes)

4. Waste Management options

For each waste type identify what waste management action is proposed and if you have set any targets.

- *Needs to be recorded in the following categories Bricks, Tiles and Ceramics, Concrete, Inert, Insulation, Metals, Packaging, Gypsum, Binders, Plastics, Timber, Floor coverings (soft), Electrical and electronic equipment, Furniture, Canteen/office/adhoc, Liquids, Oils, Soils, Asphalt and tar, Hazardous, Other and Mixed*
- *Reduce = reducing the quantity of the waste;*
  reuse = reuse of materials/products for same process;
  recycle = processing of material to be used in a different form;
  recover = composting, energy recovery, remedial treatment of soil, physical sorting of waste (when one or more components of the waste is recovered);
  dispose = landfilled

Waste type	Reduce (%)	Reuse (%)	Recycle (%)	Recover (%)	Dispose (%)	Container/ Equipment required	Waste Management contractor	Any relevant exemptions/ licenses
Facing Brick	10%	35%	35%	15%	5%	No	Circle	no
Insulation board	10%	75%	10%	0%	5%	no	Circle	no
Thermalite block	10%	10%	75%	5%	0%	no	Circle	no
Plaster board	5%	15%	80%	0%	0%	Yes Skip	Circle	no
Timber	15%	30%	55%	0%	0%	Yes Skip	Circle	no
Coper pipe	5%	30%	65%	0%	0%	no	Circle	no
Plastic pipe	25%	25%	50%	0%	0%	no	Circle	no
Cable	10%	30%	60%	0%	0%	no	Circle	no
Overall waste	11.2%	31.2%	53.7%	2.5%	1.2%			

Overall site target	<10%	<30%	<50%	>5%	>5%	

Implementing your plan

5. Duty of care

It is important to include Duty of Care in your SWMP. The client and principal contractor should take reasonable steps to ensure waste duty of care and materials are handled efficiently, and waste is managed appropriately.

Please use the table to log relevant details:

Waste Management Contractor Name	Waste Management Contractor Address	Waste carrier registration number; date of issue and expiry	Environmental permit or exeption number, date of issue and expiry	Waste Transfer notes storage location

Have you registered with the Environment Agency as a hazardous waste producer? Yes ☐ No ☐

If yes, please provide your hazardous waste registration number; date of issue and expiry

If further assistance is needed to find local waste management contractors use BRE's free online tool at www.bremap.co.uk
For more information on Duty of Care and Hazardous Waste go to: www.netregs.org.uk

Implementing your plan

6. Waste Records

You should record the identity of the person removing the waste (i.e. waste management contractor), types of waste removed and where the waste is being taken to and if it has an environmental permit or exemption and the waste carrier registration number. Links or references should be provided to waste transfer notes and hazardous waste consignment notes

Please use the table to log relevant details:

Date waste removed	Type of waste	Who removed the waste	Site the waste has gone to	Does the site have a permit or an exemption?	Waste Carrier Registration Number	Evidence e.g. waste transfer note location/reference

Implementing your plan

7. Waste Log

It is important to record the quantities of waste produced and what has happened to this waste. You will need to obtain information from your waste management contractor. Please use the same definitions as you have done in Step 4 (defining your waste management options).

Date:	Quantity m^3 or tonnes (delete as appropriate)							
Type of waste	Reuse on site	Reuse off site	Recycling on site	Recycling off site	Recovery on site	Recovery offsite	Sent to landfill	Other disposal

Implementing your plan

8. Training / communication

Training

Everyone on site should receive relevant training which should include:

- An introduction to the SWMP
- Roles and responsibilities
- Waste procedures on site
- Hazardous waste
- Duty of care / responsibilities
- Materials storage
- Roles and responsibilities

What forms of training are you using on site? ***(please tick all that apply)***

- ☐ Induction
- ☐ Tool box talks
- ☐ Work shops
- ☐ Other (please state) _____

Do you have a training log? Yes ☐ No ☐ **If no, please use the attached table to create a training log**

If yes where is it kept? _____

Communication

How are you communicating the SWMP on site? ***(Please tick all that apply)***

- ☐ Meetings
- ☐ Posters
- ☐ Feedback from staff
- ☐ Other (Please state) _____

Implementing your plan

8. Training / communication continued

Training log

Name	Company	Date	Who trained by	Type of training	Date next training due

Reviewing your plan

9. Ongoing review of implementation

The SWMP should be checked regularly - use the table below to keep a log of when the plan was monitored and the outcomes. The plan should be reviewed at least every 6 months.

Date	Name	Summary / Action carried out

Reviewing your plan

10. Actual versus forecast waste

You should compare your estimated quantities with the actual quantities of waste generated. Waste type and forecast amount will need to be copied from the forecasts in step 3 and the actual quantities will need to be calculated and entered (from step 7). You can also compare the waste management routes

You can use this table for the comparison

Quantity m^3 or tonnes (delete as appropriate)									
Type of waste	**Total waste estimated**	Reuse on site	Reuse off site	Recycling on site	Recycling off site	Recovery on site	Recovery off site	Sent to landfill	Other disposal
Differences									

Reviewing your plan

11. Completion review

This section should be filled in within 3 months of the work being completed on this project (i.e. project finish) :

We confirm that the plan has been monitored on a regular basis to ensure that work was progressing to the plan and the plan was updated

Signature	
Print name	
Date	

This stage is designed to help you evaluate the success of your SWMP, and to identify key 'lessons learnt' to use on your future projects, it is helping you strive for continual improvement.

Please explain any deviation from the original plan:

Reviewing your plan

11. Completion review continued

Please review how successful you believe the implementation of the SWMP was:

Estimate of cost savings achieved: £

Actions planned for next project:

This plan should be kept at either the principal contractor's place of business or at the site of the project for 2 years