Construction Phase Plan



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Jennor UK Limited, Unit 3 - Puma Court, Kings Business Park, Prescot, Knowsley, Merseyside. L34 1PJ

The Construction Phase Health & Safety Plan has been developed from the Pre-Construction information produced by the Principal Designer in accordance with the Construction (Design & Management) Regulation 2015

Under the Construction (Design and Management) Regulations 2015 this Construction Phase Plan (CPP) records the arrangements for managing the significant health and safety risks associated with the construction phase of this project. It is the basis for communicating these arrangements to all involved in the construction phase and is intended to be easy to understand and as simple as possible.

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1.0 ISSUE CONTROL

1.1 Existing records and documentation that is relevant to the Health and Safety on site provided by Principal Designer.

	Tick if relevant	Details
Pre-Construction Information	✓	
Existing Health and Safety File		
Existing 'as built' Drawings		
Existing Structural Drawings/Calculations		
Asbestos Register		
Client Instructions for Contractors		
Client Information for visitors		

1.2 Revisions and Authorisation

Revised by:	Revision No.	Pages	Description	Authorised by	Date
S Prince	001		Initial Draft	L Hill	03/03/2026

1.3 Document Control

The first issue for Construction Phase Plans will be confirmed as suitable by the Contract Manager and a copy forwarded to the Health and Safety Advisor, Principal Designer and all additional relevant people.

This document shall be reviewed at intervals not greater than three months by the Project team and any amendments will be distributed in all media ('hard' and 'Electronic'). Copies of all versions will be stored within the "Project file" and moved to archive on completion of project.

1.4 Document Approvals

This document has been produced by:	
Contract Manager	Lewis Hill
On behalf of	Jennor UK Ltd
Date	13/03/2026
Signature	[redacted]

This document has been reviewed by:	
Site Manager	
On behalf of	
Date	
Signature	

This document has been reviewed by:	
Health & Safety Manager	Simon Prince
On behalf of	Jennor UK Ltd
Date	13/03/2026
Signature	[redacted]

This document has been Reviewed and Approved by:	
Principal Designer	
On behalf of (Client)	
Date	
Signature	

A copy shall be issued to Business Support for recording, checking, and monitoring. All details must be fully completed prior to any works starting.

2.0 Project Commitment

2.1 Introduction and Purpose

This Construction Phase Safety, Health & Environmental Plan (Plan) has been developed in line with current UK Legislation required, methods and best practice. It has been formally reviewed and approved by all relevant persons to comply with the Construction (Design and Management) Regulations 2015

The Construction Phase Plan forms the basis of Health and Safety Management on the site and ensures the Client complies with regulation 12 of CDM 2015. The plan is a "live document" and will be regularly reviewed, updated, and added to as required.

2.2 Organisational Roles and Responsibilities and Health and Safety Arrangement's

This document sets out organisational Roles and Responsibilities in relation to Health & Safety and suggests Health & Safety Arrangements for Jennor, also sets out detailed health and safety practices and controls for safe working by Jennor employees in line with organisations Health & Safety Arrangements.

2.3 Management Systems

The Organisational Roles and Responsibilities and Health and Safety Arrangements aims to provide an outline of the general Health and Safety Management System. The health and safety management systems are developed and implemented in line with HSG65, ISO 45001 requirements and best practice. This Document sets out clearly defined Health and Safety standards, requirements and the methods used to ensure continuous improvements through proactive planning, monitoring, review, and audit.

2.4 Legal and Other Requirements

The works conducted during this project will comply with all legal duties, best practice, and enforcement authority requirements.

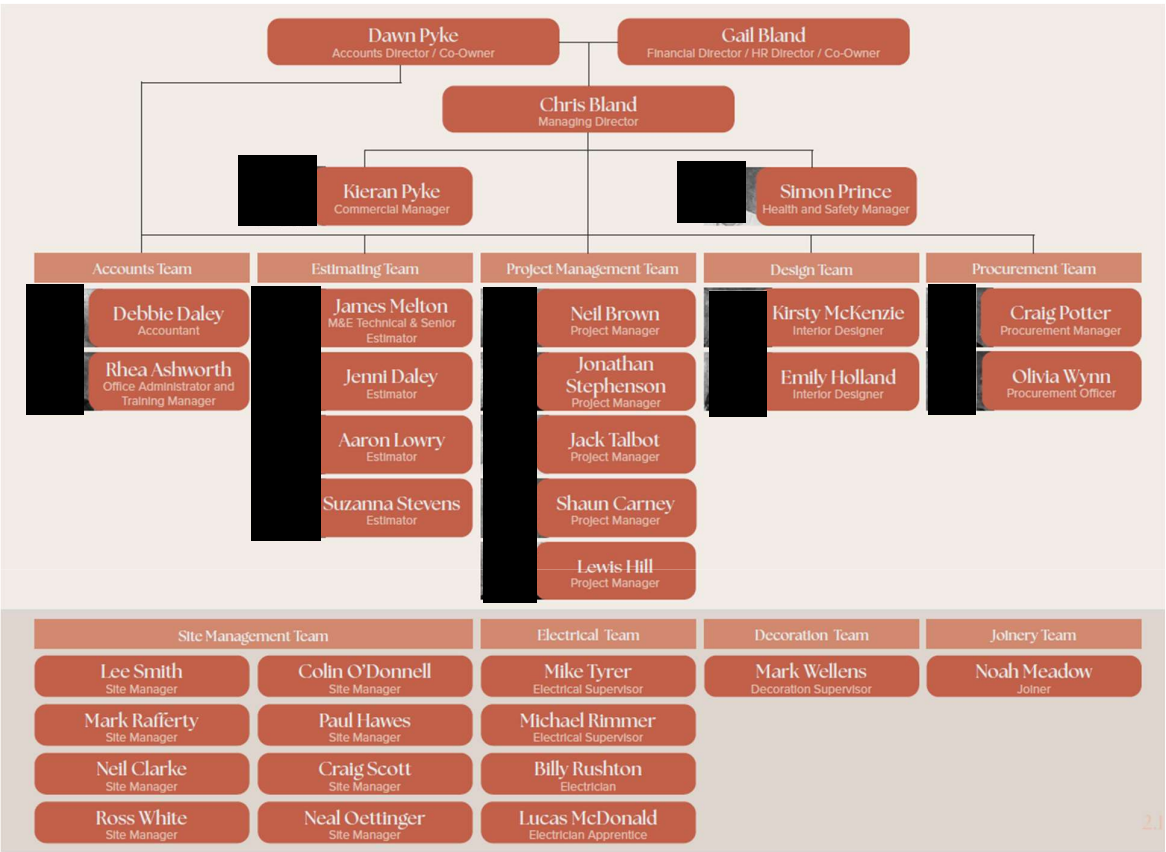
Updates will be made available to the Contract/Site Management teams by Management team/Principal Designer/Client as required. Specific details as noted within Pre-Construction Plan have been considered and included into this plan.

3.0 PROJECT OBJECTIVES

Senior management team believes that good health and safety is good business and that all accidents are preventable. Control and cooperation with all site staff and operatives will be vital. We shall strive to have an accident, incident free project and that we also minimise our effect to the environment. All our projects will carry out our standard induction for all staff operatives and visitors.

4.0 ORGANISATION AND RESPONSIBILITIES

Health and safety management responsibilities and provisions fall to the named people in the following section.



5.0 PROJECT DETAILS

5.1 Client

Company Name	Grainger Land and Regeneration Limited
Address	Citygate, St James, Boulevard, Newcastle, Upon Tyne, NE1 4JE
Name	Dominic Wall
Telephone	[redacted]
[redacted]	[redacted]

5.2 Principal Designer

Company Name	TFT Consultants
Address	18 Holborn, London, EC1N 2LE
Name	Alex Raddings
Telephone	[redacted]
e-mail	[redacted]

5.3 Health & Safety Advisor

Company Name	Jennor UK Ltd
Address	Unit 3 Puma Court, Kings Business Park, Prescot, L34 1PJ
Name	Simon Prince
[redacted]	

5.4 Principal Contractor

Company Name	Jennor UK Ltd
Address	Unit 3 Puma Court, Kings Business Park, Prescot, L34 1PJ
Name	Lewis Hill
[redacted]	

5.5 Principal Contractor nominated contacts

Name	Role	Mobile
TBC		
TBC		
TBC		

5.6 Enforcement Authorities

Company Name	HSE
Address	Redgrave Court, Merton Rd, Bootle L20 7HS
Telephone	0300 003 1747

5.7 Utility Providers Electricity

Company Name	SP Electricity Northwest
Address	
Telephone	

5.8 Management of Works

The management of all construction works shall be in accordance with the arrangements set out under the Principal Contractor duties under the CDM Regulations 2015 and subsequent schedules applicable to all projects.

Co-operation & Co-ordination				
Company Details	**Company Details**	**Company Details**	**Company Details**	**Company Details**
Jennor UK Ltd Unit 3 Puma Court Kings Business Park, Knowsley, L34 1PJ Lewis Hill E: [redacted]	Tbc	Tbc	Tbc	Tbc
All communications between the listed companies/employers will be carried out to verbalise the project details, health & safety and all other relevant project details that may affect the project whereby persons may be at risk. The details will require to be recorded and documents where applicable. It will be the responsibility of Jennor UK Ltd To ensure that this has been actioned.				

The communication and passing of relevant information between all parties involved in the project will be achieved primarily by means of personal contact and/or telephone.

Further methods such as email and correspondence may also be employed. Information may be communicated to site operatives by means of prominently displayed notices, issued memos or toolbox talks.

A Progress Meeting between all parties will take place every week and be supplemented with daily discussions as are necessary.

The exchange of design information between the Client, Principal Designer, Designers, other consultants, and contractors on site will be communicated through progress meetings to the schedule of works. Any changes in design items will be immediately communicated between all parties directly for the principal contractor to ensure any H&S related information does not affect the works or increase any risks on site. Emails, phones calls, meetings will be the most appropriate methods.

Management meetings will be held at appropriate intervals. Such meetings may be instigated or requested by any member of the project team.

Any confidential conversation that occurred on site and overheard by contractor's personals must not be mentioned or discussed on site throughout the duration of the project

5.9 Site Induction

Jennor UK Ltd.'s Site Manager will carry out a full Site Induction for all operatives and visitors before they enter the designated working area. This ensures everyone understands the site layout, emergency arrangements, access routes, welfare facilities, and any specific hazards associated with the work. It also confirms that all personnel are aware of the site rules and the control measures put in place to keep people safe.
This approach supports our duties under the Construction (Design and Management) Regulations 2015, which require the Principal Contractor to provide suitable information, instruction, and supervision to ensure work is carried out safely. Signing into site through Jennor UK Ltd procedures provides a clear record of who is on site at any given time, helps us manage emergency roll calls, and ensures only inducted and authorised individuals enter the work area.

5.10 On Site Training

Along with Site inductions Jennor UK Ltd will undertake any required On-Site Training where required and identified to ensure that any project-related risks are sufficient that may lead to a hazardous event occurring. Site Managers & the H&S Manager will conduct any required training where reasonably practicable to do so within the project scope. Bespoke training will require externally competent persons. All on-site training will be recorded and documented in the H&S File.

5.11 Consultation with the Workforce

Jennor UK Ltd will ensure they consult directly with all relevant persons and parties on the risks involved with the construction works, this is appliable for direct employees and those sub-contracted to undertake the works thereafter. Practical arrangements will be implemented to ensure those roles & responsibilities to ensure legal duties are maintained to ensure consultation requirements are met. Special Workforce Meetings will take place on a day-to-day business with the Site Manager along with Toolbox Talks and Progress Meetings to ensure the works are to the timeframes and any risks mitigated thereafter. H&S audits will take place via Jennor UK Ltd who will consult directly to site workforce where required on all health & safety matters.

5.12 Selection and Control of Contractors

Sub-Contractors to undertake a Sub-Contractor Questionnaire to allow Jennor UK Ltd to ensure, under CDM Regulations 2015, Jennor check's that all contractors we employ/appoint have the skills, knowledge, training, and experience to carry out the work they intend to undertake. If findings are unsuccessful, contractor will be asked to explain the issues raised. This is to be done yearly.

The exchange of health and safety information between contractors will be managed via the Project Manager, Site Manager and Health & Safety Manager on behalf of Jennor UK LTD acting as the Principal Contractor. This information will be controlled in the H&S file and any Site Files where information is required for the ongoing works. Contractors information will be vetted for quality and legal purposes to ensure non-conformances are mitigated.

5.12 Suitable & Sufficient Risk Assessments including Method Statements

In accordance with the health & safety at Work Act 1974 and The Management of Health & Safety at Work Regulations 1999, Jennor UK Ltd shall provide suitable and sufficient risk assessments for all projects within the duties of the Construction (Design & Management) Regulations 2015 furthermore. These will be distributed to all stakeholders and retained electronically and physically on site.

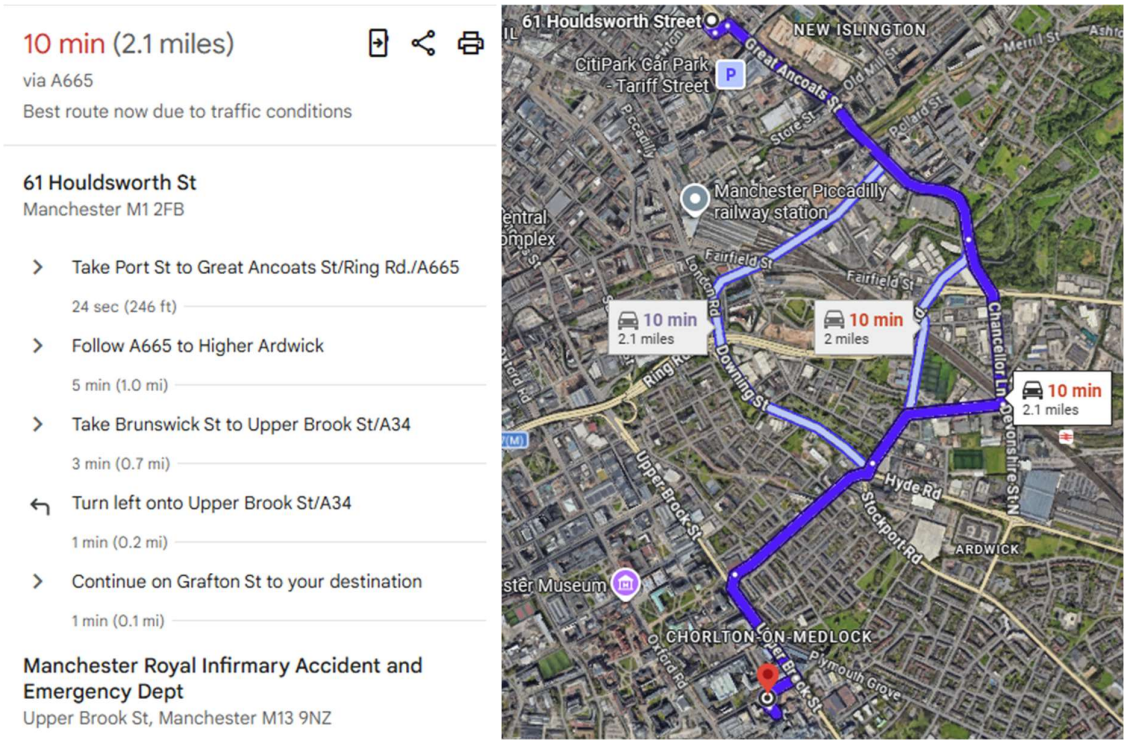
Risk Assessment and Method Statements to be produced and provided to Jennor 48hrs prior to commence on site for review and approval. If RAMS are inadequate, Contractor to review and update as required. Once all updates are complete and RAMS are sufficient, contractor can undertake works.

5.12 Selection & Maintenance of Work Equipment

Operatives must maintain all plant and equipment they use on site, ensuring electrical items have up-to-date PAT testing. A planned maintenance programme improves reliability, reduces breakdowns, and minimises the need for operatives to make potentially hazardous contact with machinery, while also improving productivity and efficiency.
The selection of suitable plant and machinery will be outlined within both Jennor and Sub-Contractor risk assessments. No powered tools or equipment are to be used unless PAT tested within the last 12 months. A visual inspection must always take place before use, as it can identify defects that formal testing may not detect. In-service checks fall into three categories: visual examination, combined inspection and testing, and full electrical testing.

1. Operator checks (no records if equipment is OK).
2. Formal visual examination (recorded).
3. Combined visual examination and electrical testing (recorded)

5.13 Local Accident and Emergency Hospital



This map shows the location of local accident & emergency hospital facilities. In the event of any emergency the first option must always be to contact Emergency services on 999 and remain in location ready to greet the ambulance.

Hospital name	Address	Postcode	Telephone
Manchester Royal Infirmary	**Oxford Rd, Manchester**	**M13 9WL**	**01612761234**

5.14 Existing Site Environmental Information

During the CPP development, consideration of all potential environmental impacts has been made. These considerations include noise, dusts, vibration, lighting, uncontrolled release of atmospheric pollutants and contaminant of waterways and drains. Where the need has been identified a thorough assessment will be developed to include control and emergency planning measures

5.15 Description and Scope of Works

10th Floor - Apartments 1004 & 1005.

Allow to take up the existing roof terrace paving slabs outside of these two apartments and set aside. Alter and extend the 2no external downpipes to ensure that the downpipes drain into the nearest outlet. Allow for extending the downpipes a total of 10lm. Upon completion of works, re-lay the paving slabs.

10th Floor - Apartments 1004 & 1005.

Replace the 2no damaged sections of cladding trim immediately outside the 2no apartments, that are being used as a 'step' to go from the apartment onto the roof terrace.
All replacement materials must meet the minimum reaction to fire classification of A2 S1,d0 per European Standard EN13501-1 in accordance with ADB guidelines.

Replace these with concrete paving slabs and ensure a watertight detail with the surrounding cladding, window & door frames. Paving slabs to be laid to ensure water drains away from the building and onto the roof terrace.

Alter bike stands / rack as part of generator works.

Create a room for the generator within the cycle store.

M & E Performance Specification for the following

1. Mechanical Ventilation Systems
2. Testing & Commissioning

3. O&M manuals and record drawings

Electrical Services

1. LV Distribution
2. General Power
3. Fire Detection & Alarm
4. O&M manuals and record drawings

Carry out a thorough builders clean to the site upon completion of the works, removing all dirt, dust, debris and materials from the site.

Removal of window and infill with face bricks.
Acoustic sealing of generator room
Installation of generator for life saving services, Lift, emergency lighting, fire alarm etc.

5.16 Project Timescale

8 Weeks

5.16.1 Commencement Date:

10/08/2026

5.16.2 Completion Date:

02/10/2026 - TBC

5.16.4 Normal Site Working Hours (Mon – Fri):

From: 07:00

To: 15:30

5.16.5 Abnormal Site Working Hours (weekend and extended hours by arrangement only):

From: NA

To: NA

5.16.6 Notification (HSE – F10)

If the number of person days exceeds 500 then the project is notifiable under CDM 2015 (or you have over 20 workers on your project at any one time and the project lasts over 30 days).

Safe access and egress and site layout and control	
Delivery and removal of materials (including waste) and work equipment control procedures:	Via the bike shed entrance. Segregated from pedestrians.
Pedestrian routes will be controlled within the construction areas by: (including traffic routes):	Via segregated contractor access and egress routes. Pedestrians will not be permitted into the works area or the working area access / egress routes.
Access to and from the construction areas will be controlled by:	Access to and from the construction areas will be controlled by Jennor UK Ltd personnel. The Site Manager will oversee the management of all individuals entering or leaving the works, ensuring compliance with the site's health, safety, and security arrangements. A site register will be maintained to record the access and egress of all operatives, staff, and visitors, providing an accurate log of who is on site at any given time in accordance with CDM 2015 requirements for site security and controlled access.
Working near overhead power lines:	N/A
Underground services, detection procedure and protection procedures:	N/A
Parking arrangements:	There is no parking available on site. All contractors and visitors must use nearby public car parks, and vehicles are left entirely at the owner's risk. Short-duration stopping may be permitted for unloading tools and materials where safe and agreed with the Site Manager, after which vehicles must be moved to public parking areas.
Lighting arrangements:	Provided by Client - part of building infrastructure. Artificial lighting to be provided where natural lighting or where electrics are isolated, deemed insufficient.
Security arrangements:	Jennor UK Ltd will maintain any welfare units security and general access/egress to work areas.
Housekeeping arrangements:	Contractors will be responsible for a clean-as-you-go housekeeping protocol. Jennor UK Ltd will conduct the same protocol whilst working on site.

Location of temporary site accommodation:	N/A
Construction site demarcation:	Site Barriers or Heras Fencing to be used.
The construction areas will be specified and demarcated under the supervision of:	The Site Manager
Storage arrangements for materials and equipment:	Located with the works premises as agreed by the client.
Controls for storage (e.g., bunding, spill control of diesel fuel, oils, and chemical storage):	N/A
Fire Risk Assessments	Jennor UK Ltd will adhere to the Building Control Fire Arrangements and implement fire controls thereafter in line with the arrangements to further mitigate the risks where construction works are applicable.

Arrangements for inspecting, monitoring, and reviewing health and safety performance
1. Daily pre-start briefing covering work for that day – with ALL involved 2. Any safety incidents which have occurred discussed as a toolbox talks by Jennor UK Ltd site supervisor 3. Site supervisor to carry out routine safety tours and record observations and keep on files 4. H&S Site Audits and Spot Checks are conducted at frequent intervals. These will be randomly implemented throughout the project with recorded information.

6.0 COMMUNICATIONS

6.1 General

The Project Management Team recognises the importance of clear communication with operatives and all others affected by the works, particularly regarding hazards and risk management. Delivering our activities safely relies on having trained and competent Contract Managers, Site Managers, Team Managers, Supervisors and Operatives. To support this, the competence of everyone working on the project – whether directly employed or subcontracted – will be assessed in advance, with no one permitted access to site until their skills, qualifications and understanding of the works have been verified.

6.2 Site Communications

Jennor will ensure there are high levels of communication during the works programme and will ensure that all relevant information is made available and shared with all relevant people including contractors and visitors.

Health and safety will be included on all standard meeting agenda to ensure every opportunity is provided for communication and discussion. Any identified health and safety issues will be discussed at site, contract and contractor meetings as required.

Additional information will be communicated through Toolbox talks, site safety notice boards and via health and safety inspections.

Jennor will conduct weekly project progress meetings with its contractors and will attend monthly project progress meetings.

6.2.1 Arrangements for neighbours likely to be affected or have an effect on the works

Jennor UK Ltd.'s Site Manager will notify all neighbouring tenants of the planned works and programme before activities begin. All deliveries will be carefully scheduled and managed to avoid disruption to surrounding tenants and to minimise risks to pedestrians and passing traffic. The work area will be appropriately cordoned off, with warning signage installed in clear and visible locations.
Jennor UK Ltd will ensure that access to neighbouring premises is not obstructed at any time. The team will remain mindful of nearby tenants throughout the project, and suitable arrangements will be put in place to manage any situations where Jennor UK Ltd or its contractors may affect surrounding properties or local businesses.

<u>Dealing with neighbouring tenants & residents</u>

- Complaint / Questions from neighbouring tenant or residents direct to Jennor Management
- No direct liaison in all instances from Jennor operatives/contractors
- Complaint / Question passed on to the Client for rectification

Jennor shall not to obstruct access to escape doors or escape routes whereby residents shall be affected.

6.2.2 Health & Safety Aims

Jennor is committed to providing a safe and healthy working environment for all personnel, with a target for zero accidents. It is a requirement that all near misses, incidents and accidents are reported in the correct manner and to ensure that the Client and the Principal Contractor is made aware of them in order that appropriate actions can be taken to prevent future recurrences. The safety goals for this project are:

- Jennor UK Ltd are required to provide a risk-free environment with no accidents on site where it is reasonably practicable to do so.
- Jennor UK Ltd will encourage a positive H&S culture amongst all employees, contractors and other parties when conducting project works.
- Any accidents must be reported immediately to the Site Manager, Project Manager, Principal Designer, and the Health & Safety Manager, with all reportable accidents and incidents reported to the relevant enforcing authority.
- Jennor UK Ltd Site Accident form must be filled out and returned to the Head Office. Post-accident, investigation works to be undertaken to understand how the accident took place.
- Jennor UK Ltd to take all reasonable precautions to avoid foreseeable damage, loss or near misses.

- Jennor UK Ltd shall ensure they co-operate and co-ordinate with other employees on site for all H&S arrangements.
- Jennor UK Ltd to undertake site inductions for all site visitors and must be completed prior to any commencement of works and/or entering site.
- Jennor UK Ltd shall undertake site audits, provide toolbox talks, site meetings and all other monitoring procedures to ensure H&S is upkept.
- Jennor UK Ltd shall undertake the collection and gathering of information throughout the construction phase of the project to enable the creation of the Health & Safety, as well as the O&M.
- Jennor UK Ltd shall maintain all on-site facilities provided to an adequate and suitable level set out in the relevant regulations i.e. Welfare facilities.
- Jennor UK Ltd shall provide qualitive works whereby any installation, refurbishment, maintenance work (etc.) shall not be a health & safety risk beyond the project.

It is expected the Principal Designer will as far as is reasonably practicable - eliminate, reduce or control foreseeable risk through the design and planning process.

6.3 Prior to Start on Site

The Project Management team will conduct scheduled pre-start meetings with all relevant parties to discuss and be informed of working requirements, site rules, potential hazards/risks and expectations.

This will ensure clear understanding from the start of the project and set a standard for on-going communications. These measures will continue throughout the life of the project. As principal contractor we require all staff, operatives, and visitors to attend our site-specific induction.

6.4 Project Health and Safety File

H&S File to be created throughout the duration of the project in line with the PCI produced. H&S File to include A description of the project carried out, along with details of the location of the site:

- Appendix 1 – Health & Safety File
- Appendix 2 – Asbestos
- Appendix 3 – Building Interior
- Appendix 4 – Building Envelope
- Appendix 5 – Grounds
- Appendix 6 – Structural Information
- Appendix 7 – Electrical Systems
- Appendix 8 – Mechanical Systems
- Appendix 9 – Certificates
- Appendix 10 – As Built Drawings

Jennor shall arrange to collect and gather sufficient information from their orders and Contractors in line with their elements of the works throughout to enable the creation of the H&S & O&M Manual. Information will be stored within Jennor UK Ltd internal document management system until it is ready to be populated and issued through either a One Drive link or a Pen Drive, this will depend on the size of the folder.

6.5 Information and Signage

Clear information and signage will be provided to communicate site hazards, associated risks, and the health and safety arrangements in place. In line with the requirements of CDM 2015, this information will help ensure that all workers and visitors understand the site-specific risks and the control measures implemented by the Principal Contractor. All statutory notices and safety information will be displayed on the site notice board, which serves as the central point for key health and safety documentation throughout the project.

6.6. CDM Area

All operatives, staff, and visitors entering the CDM-controlled area must be recorded, and site access will remain strictly controlled at all times. No individual is permitted to enter the CDM area unless they have completed the site-specific safety induction, or they are accompanied by the Principal Contractor or an authorised representative. This ensures that everyone on site understands the project requirements, site risks, and control measures in place.

6.6.1 Site Inductions

Anyone working in the Project CDM area (including client personnel) will undergo an induction training session provided by the Principal Contractor/Site Manager which will highlight the potential hazards which may exist in the CDM area, and the precautions that need to be taken.

Emergency procedures, first aid, welfare arrangements and the process for discussing safety matters, by contractor personnel, will be outlined.

Contractors will be advised in advance of their starting on site on what to bring

Risk Assessments and Method Statements must be submitted at least 48-hours prior to inductions. If you have not, then you may need to wait, and you will not be guaranteed to be able to work the same day. The cost of idle time will be borne by the contractor, and not the principal contractor or Client.

Following the CDM area induction, contractor details will be entered in an Induction Register.

7.0 RISK MANAGEMENT

7.1 Hazard Identification

All identified hazards will be assessed during project planning and deliver stages. Details of significant risk will be recorded as per risk assessment procedures and communicated to relevant persons. Where Sub-contractors are used the responsible manager will undertake an assessment of their risk assessments, method statements and control measures to ensure suitability.

Use of Services (describe who supplies and organises):	
Electrical supply:	Provided by Client
Gas:	N/A
Water:	Provided by client
Sewage:	N/A

Waste:	Removed daily from site. Any stored waste that cannot be removed due to logistical reasons shall be stored in agreement with the client.
Communication cables:	N/A
Other:	

Dealing with adjacent land use and activities (e.g., residents, industry, environmental factors, or controls)
Any adjacent lands or commercial properties shall be controlled in accordance with the Clients requirements and any Pre-Phase construction information. Non-residential area -business park - traffic and pedestrian movements. Co-operation and co-ordination measure shall be undertaken to comply with any local laws and private property insurance requirements.

7.2 Risk Assessments Method Statements

The Project Management Team is responsible for producing work-specific Risk Assessments and Method Statements whenever significant risks are identified. They must ensure that all risks are evaluated and that suitable, sufficient control measures are implemented to reduce those risks to the lowest reasonably practicable level. All information must then be clearly communicated to the relevant personnel before work begins.
A schedule of work activities, along with their current status, is maintained through the Method Statement/Risk Assessment Register. This register is kept updated throughout the project and is securely stored within the Project/Site Management Filing System.

7.3 Activities with Significant Risk

Activities with significant risk will be identified through the risk assessment process. These will vary and be dependent on the type of works to be undertaken. Details of significant risks and control measures will be detailed within this document.

7.3 Temporary Works Procedure

British Standard 5975 Temporary Works Procedures will be followed where reasonably practicable to do so to ensure that all contractors and organisations are demonstrating effective arrangements for controlling risks arising from the use of temporary works. A Temporary Works Procedure will be implemented to include (but not exhaustive)

- The allocation of duties and responsibilities to competent staff for all Temporary Works activities.
- The formal appointment of volunteers taking on TW roles and their responsibilities. The notice of formal appointments should be made in writing by the Design Co-Ordinator (Project

Director) and included in the Project Control Document (PCD).

- The maintenance of a Temporary Works register.
- The preparation of the concept and design brief based on hazard identification and risk assessment.

- The checking of all materials for adequacy, prior to erection.
- The formal checking of the Temporary Works design and

Inspection before any works or loadings commence.

The TWC will maintain an up-to-date register of all the items of Temporary Works on the site with each item classified as defined. The purpose of the register is to ensure that each item of Temporary Works is formally identified, designed, and checked. The register shall be established at each contract handover or Project meeting and updated as necessary by the TWC throughout the duration of the contract/Project.

Job Roles & Responsibilities will be appointed to check and maintain temporary works to the BS Standards as set out. All documentation will be retained onsite where required access.

8.0 Control of Contractors

Information is also issued and distributed to workers through a number of routes, including: -

- Induction sessions
- Daily Project Meetings (Includes H&S and progress)
- Toolbox talks
- Daily informal on-site discussions
- Near miss reporting system
- Informal discussions on site tours and work reviews
- Official Documents (Programmes, drawings, Email, this plan etc.)

Site Management will adopt an open-door policy and should any person, employed on site or a visitor to site, etc., observe an unsafe act or condition, they are encouraged to report it, in the strictest of confidence to the site management. This facility is explained to all persons employed on site during their induction session.

Urgent safety matters that require attention will be dealt with immediately through the Client Contact.

Toolbox talks will take place on a regular basis by the contractors, themed to take account of the current or anticipated construction processes and risks. Project specific toolbox talks will be given to those working on the project to highlight key issues or to clarify specific ways of working. In addition, all contractors are expected to provide regular task related toolbox talks for their employees. Evidence of these is to be submitted to the Site Manager weekly.

8.1 Contractor's Pre- Contract Award

All Subcontractors must be required to demonstrate a level of competence prior to any works being awarded. Any contractor not meeting these requirements will not be awarded any future contracts.

9.0 DESIGN CONTROL AND DEVELOPMENT

9.1 Design

Any design works undertaken as part of this project will be assigned to and/or undertaken by competent and resourced designers. Designers will be assessed prior to use to confirm their ability to comply with the principles set out in the CDM 2015 Regulations. They will in accordance with Regulations and best practice carry out detailed design, agree all construction sequences, principles of structural design and ensure suitability for the works being undertaken. The Contract Management Team will ensure that any design information provided identifies all significant hazards and risk assessments and all recommended control measures are implemented.
All relevant design information required by the Principal Designer shall be forwarded and details retained in the project Health and Safety file.
Prior to commencement on site, all hazard identification elements raised as part of the Design process shall be highlighted to the appropriate persons involved in construction, where it is felt there may be an impact; particularly where residual risks/hazards are expected to be designed out as part of the construction process. All construction works, which involve design proposals/changes, will be related to the Client and Principal Designer as required by the Construction Design and Management Regulations 2015.

10.0 HEALTH AND SAFETY CONTROL

10.1 Statutory Notifications/Accident Reporting

All accidents and incidents, resulting from work activities, will be reported to the Project and/or Site Manager. The Project and/or Site Manager are responsible for ensuring thorough investigations are conducted, that witness statements and photographic evidence is taken, and suitable control measures are implemented to prevent recurrence

The Project/ Site manager is responsible for ensuring all statutory notifications and accident/ incidents are reported and details logged as required. Copies of all documents will be retained centrally for audit and inspection purposes and were necessary positioned in prominent locations for easy viewing.

Under RIDDOR 2013, Jennor UK Ltd will act as the ‘responsible person’ where the duty implies that where applicable to the legislation that accidents, incidents and dangerous occurrences are reported effectively. Jennor UK Ltd will ensure that any accident, incident or near miss (for example) is effectively recorded and reported thereafter to all relevant parties and the sufficient investigation followed up to prevent reoccurrence. Accident Books and investigation documentation will be kept protected under GDPR and provided upon request to the relevant persons applicable to the project.

10.2 Personal Protective Equipment

PPE shall be worn by all site personnel and will be detailed during the site-specific induction.

Helmets – BS EN 397
Hi Vis Clothing – BS EN ISO 20471 Class 2
Safety Boots – Steel Toe Cap – BS EN ISO 20345
Disposable Respirators – BS EN 149 FFP1S
Eye Protection – BS EN 166
Hearing Protection – Muffs- BS EN 352-1 Plugs – BS EN 352-2
Hand Protection – BS EN 388, 407, 420 or 511

Contractors and visitors to the site will be informed of the mandatory PPE requirements during the site induction.

10.3 Fire and Emergency Arrangements

All personnel will be made aware of the Client's Procedures in event of fire or other emergency and location of the nearest telephone. If unsure of the site-specific procedure, they will be instructed that in case of emergency to go at once to this telephone and:

- Dial 999
- State slowly and clearly the service they require FIRE, POLICE or AMBULANCE
- Give the address of the site
- Do not ring off until they are sure that the message has been understood

Precautions will be taken at all times to prevent the outbreak of fire arising from the business undertakings. All employees and contractors will be inducted on site fire procedures and expected to familiarise themselves and comply with any site fire emergency procedures in any building in which they are carrying out work.

- Fire doors will be marked as such and are to be kept closed and under no circumstances locked during working hours.
- Suitable and sufficient fire-fighting appliances will be located throughout the working area.
- All electrical equipment should be switched off when not in use and disconnected from the mains supply at the end of each working shift.
- Flammable liquids will not be stored in the proximity of any heat source.
- A suitable and sufficient fire assessment will be carried out for the site.
- Air horn to be on site as an alternative method of raising the alarm.

Fire extinguishers are to be placed within the site area in a prominent position, if required. All site personnel are to be made aware of their location before work commences.

Neighbouring tenants must be made aware of any case of an emergency directly.

Fire Procedures

If the existing fire alarms (break glass points) and detectors are disabled as part of the site isolations, an appropriate hand operated bell will be used and the procedure for this advised during induction.

In the event of a fire, the contractor must sound the alarm and inform the Site Manager.

On hearing the fire alarm contractors should leave their workplace by the nearest available exit and assemble at the fire assembly point in the main car park, opposite reception.

Contractors should familiarise themselves with the location of the nearest fire exits and keep access routes clear at all times.

The site registers will be used as the fire register.

Accidents

All accidents and near misses must be reported to the Site Manager and will be reported and investigated through the established procedures.

The requirement for the Ambulance Service should be organised in conjunction with the site manager. The ambulance shall be called by the contractor immediately or by the site manager for less urgent matters, who will then lease with security.

Ideally, each Specialist Contractor is to ensure that they have a qualified First Aid Person on site. A fully stocked First Aid Kit will be maintained on site.

A list of First Aid Persons will be displayed and communicated to contractors.

Note – The best course of action for an injured person requiring an A&E facility is to call an ambulance. Failure to do so may result in vehicle insurance compromise and increased risk to the injured person.

Escape and Evacuation

Emergency routes will be maintained during the course of the works; any such change will be identified a minimum of a WEEK prior to the work to allow suitable training and alternative escape route creating.

Incident Reporting Structure

The Principal Contractor must record and investigate all accidents/incidents that occur on site and report them to the Client. Any incidents that are classified within the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) or environmental incident must be reported to the appropriate enforcing authority.

Near misses should also be recorded and advised to the client, in order that their cause can be investigated and avoided in the future.

10.3.1 Fire and Emergency Plan

The possibility of an incident occurring can be significantly reduced through effective planning by the development of a Fire and Emergency Plan. Plans will be prepared in advance of works starting by a competent person and will be communicated to all persons associated with work at pre-start meeting/site induction and the details located in a prominent position(s).

The fire/emergency plan will differ and will be assessed throughout the project. Any changes will be rolled out to the site team by the Site Manager before any works commence.

10.3.2 Fire Fighting Equipment

The requirements for suitable and sufficient Fire Protection Equipment will be identified as part of the site set up and adequate facilities will be positioned in required locations based on the risk assessment. Equipment will be checked as part of daily inspections and maintained by competent maintenance contractors:

Locations of the Fire Protection Equipment will be suitably placed around the site.

10.4 Housekeeping and Material Storage/Distribution

The Project Management team will ensure strict attention to good housekeeping and a “Clean as you Go’’ policy is adopted by all personnel on site. They will ensure safe distribution and storage of materials and equipment to ensure that the site and activities are maintained in a clean, tidy state at all times.

Time will be allowed within the detailed programme of works to ensure that housekeeping is given a high priority. Each section of the works will be left clean and tidy at the end of each work shift. The Management team will at end of shift carry out inspection to check good housekeeping and storage requirements are always being maintained.

Where flammable materials, hazardous substances and solutions are used on site, the site management team will ensure that storage, use, and disposal is in line with Regulation and best practice.

10.5 Traffic Management

At induction it will be communicated to all operatives that they must take care when parking company vehicles and that consideration must be taken ensuring minimum disruption and obstruction, where reasonably practicable.

10.6 Visitors, Public Protection and Interface with Others

Contract Management team will ensure suitable control measures are in place for the protection of the public /client, visitors who meet works being undertaken.

Control measures such as site signage and barriers will be in place and will be reviewed regularly to ensure suitability.

10.7 Welfare and First Aid

10.7.1 Welfare Arrangements

Welfare facilities requirements are identified as part of the project planning stages. Welfare facilities are provided in accordance with CDM 2015 requirements and whenever possible exceed the minimum standard specified by current legal requirements Welfare Regulations and Approved Codes of Practice (ACOP), breaks will be staggered to ensure compliance with Covid 19 current government guidelines.

In reference to Schedule 2 of the CDM regulations 2015 the Client and Jennor UK Ltd shall ensure all welfare arrangements are implemented so far as reasonably practicable. They will be maintained by all persons using them on site (clean and tidy etc.). All arrangements shall be adequately lit, well-ventilated as well as clean and orderly to the schedule requirements:

Sanitary Conveniences – Where temporary welfare units are required, Jennor UK Ltd shall ensure they are adequately implemented, maintained, and monitored to adhered to Schedule 2.

Drinking Water – Readily available in suitable locations where the client cannot provide them. These will be signposted for persons on site.

Facilities For Rest – adequate number of tables and chairs (with back rest), areas for meal preparation, means for boiling water and maintained at an adequate temperature.

Washing Facilities – In the vicinity of every sanitary convenience (i.e., within site premises). Supply of hot and cold, or warm running water. Soap or cleaning agents with means of drying included. These will be split for both men and women where required on site.

Changing Rooms & Lockers (if required) – Provided where person has to wear specialist clothing for purpose of construction work or cannot for health reasons be expected to change elsewhere. Provided with seating and be able to allow person to dry clothing. Lockers will be provided where specialist clothing cannot be taken home, not worn during normal hours and for personal storage whilst at work.

General welfare appliances and items that Jennor UK Ltd will provide for all site personnel whilst on site shall include (where required and not exhaustive):

- Tables & Chairs
- Microwaves and Kettles
- Hand Towels, Hand Wash and Sanitiser
- Cups for drinking water
- Adequate lighting and ventilation

10.7.2 First Aid Arrangements

The Health and Safety (First Aid) Regulations 1981 require all construction sites to have:

- A first aid box and eye wash kit with enough equipment to cope with the number of workers on site
- An appointed person to take charge of first-aid arrangements
- Information telling workers the name of the appointed person or first aider and where to find them. A notice in the site office is a good way of doing this.

Jennor UK Ltd has identified that: at least one First Aider (Generally will be the site manager) who is EFAW or FAW is on-site at all times during construction works. They will be identified on the Site Boards or within the H&S Site File.

First Aider Matrix:

- Fewer than 5 - At least one appointed person
- 5–50 - At least one first aider trained in EFAW or FAW, depending on the type of injuries that may occur
- More than 50 - At least one first aider trained in FAW for every 50 people employed (or part of 50)

First aider details to be found on CDM notice board.

First aid information will be given to all site personnel during induction stage, First Aid kits will be located on site and in the site office. Jennor UK Ltd will ensure any contractors used will also have First Aid provisions and the right level of First Aid kits. Site Manager will monitor first aid provisions during daily site inspections in line with The Health and Safety (First Aid) Regulations 1981.

10.8 Control/Authorisation/Certification of Plant Operators

All operators of plant on site should be authorised and will hold a current and applicable certificate of competence, e.g., CSCS, CPCS, NPORS, IPAF, PASMA, and LOLER prior to commencing any works activities. The required competencies will be clarified and checked with Contract Management team before authorisation will be permitted

10.9 Permit to Work Procedures

Risk assessments will identify operations or areas where permits to work are required as part of the control procedure. Only qualified and competent persons are to operate and be employed on “Permit to work” systems. These include for this project:

Permits to be used on this site	Required	Not Required	Not known
Hot work operations	**X**		
Work at Height		**X**	
Excavation		**X**	
Electrical		**X**	

10.10 Plant and Work Equipment

All site plant and equipment used during this project will undergo a daily pre-use inspection and be subject to a Planned Preventative Maintenance scheme. Records of all items of Plant will be maintained on site or in accessible place and be available for regular inspection and audit.

All works equipment will be subject to a pre-use visual checks to identify signs of damage. Items identified as defective will be removed immediately from use and replaced with appropriate equipment.

Contractors must only use 110v electrical tools or battery powered devices. Under No circumstances shall 240v works equipment be used on construction sites.

All extension leads must be properly terminated with the appropriate plugs/sockets and be otherwise un-jointed and damage free.

ALL personnel/Contractors must demonstrate that they meet all of the requirements of the Provision and Use of Work Equipment Regulations 1998 and have a means of indicating, (e.g., by labelling), that equipment has been PAT tested/examined.

Scaffolds, MEWPs, mobile towers, ladders, and Working at Height equipment will undergo pre-use safety inspections and regular 7 day's assessments by a competent person. Detail checks will be recorded on site and/or on scaffold register and scaffold tags shall be posted on all scaffolding.

Details of plant and equipment operators shall be maintained and evidence of periodic checks from plant hirers that the plant has been adequately maintained shall be obtained. Instructional information on safe use and maintenance shall be available and recorded in site files.

Only trained, competent personnel will be authorised to use any plant/equipment on site.

10.11 Working at Height

All working at height activities will be controlled within the measures identified in the RA/MS. Specific controls include:

- All works will be done at ground level where it is reasonably practicable to do so.
- Reduction of working at height will be done with equipment and techniques to allow the risk to be mitigated.
- Only competent person to undertake working at height activities. All person to be trained with access to information, instruction, and supervision.
- Use of stepladders for short term use only – 30 minutes max
- Use of mobile towers and platforms to be used for works over 30 minutes.
- Railings, toe boards and crash deck to be provided
- Podiums/towers/scaffolding must be subject to 7-day inspection and tagged for identification
- Fall Arrest/Restraint protection will be inspected and equipped to comply to WAH along with LOLER also.
- Where required, MEWPS hired will be checked to ensure they are subject to written scheme of examination, declaration of conformity and checked visually prior to site use
- Follow Safety System of works for Working at Height.

10.12. Confined Spaces

You must carry out a suitable and sufficient assessment of the risks for all work activities for the purpose of deciding what measures are necessary for safety (The Management of Health and Safety at Work Regulations 1999, regulation 3).
For work in confined spaces this means identifying the hazards present, assessing the risks and determining what precautions to take.

If you cannot avoid entry into a confined space, make sure you have a safe system for working inside the space. Use the results of your risk assessment to help identify the necessary precautions to reduce the risk of injury. These will depend on the nature of the confined space, the associated risk and the work involved.

Make sure that the safe system of work, including the precautions identified, is developed and put into practice. Everyone involved will need to be properly trained and instructed to make sure they know what to do and how to do it safely.

10.13 Training and Competence

10.13.1

Sufficiently trained operatives to be appointed to undertake this project from Jennor UK LTD. Contractors will be vetted via a pre-qualification questionnaire. This is to ensure, under CDM Regulations 2015, we check that all contractors we employ/appoint have the skills, knowledge, training, and experience to carry out the work they intend to undertake. Onsite training to be undertaken through toolbox talks and if an operative requires additional training, training shall be arranged and undertaken before carrying out additional work

Any training requirements for site operations will be advantageous to hold prior to commencement to prevent any loss in time. Onsite training will be completed through toolbox talks, online classes, and virtual meetings in relation to multiple site undertakings. Any additional training that requires operatives to leave site will be reviewed and the site team updated to allow sufficient cover to be appointed.

11.0 OCCUPATIONAL HEALTH CONTROLS

11.1 Asbestos

N/A - Building was constructed post 2000

11.2 COSHH (Control of Substances Hazardous to Health)

All hazardous substances used or brought onto site will be managed in line with the Control of Substances Hazardous to Health Regulations 2002 (COSHH) and the Construction (Design and Management) Regulations 2015. Under CDM 2015, the Principal Contractor is required to plan, manage and monitor construction work to ensure substances hazardous to health are effectively controlled. The following arrangements support compliance with these duties:

- **Formal COSHH Assessments**

All substances classed as hazardous will undergo a project-specific COSHH assessment before use. These assessments will identify significant risks, required control measures, routes of exposure, emergency procedures, and safe handling requirements. Copies of all COSHH assessments will be held within the site RAMS file and available at point of use for operatives and supervisors.

- **Contractor-Supplied Assessments**

All subcontractors must provide COSHH assessments for any hazardous substances they intend to use. No materials may be brought onto site without prior approval. This supports the Principal Contractor's duty under CDM 2015 to ensure all contractors cooperate, coordinate, and follow the established safe systems of work.

- **Minimisation of Quantities on Site**

In accordance with COSHH principles of control hierarchy, only the minimum required quantity of hazardous substances will be issued, used, or stored on site. Excess or bulk materials will not be permitted. This reduces the potential for exposure, spillages, and fire risks.

- **Suitable Storage, Labelling and Identification**

All hazardous substances will be stored in designated areas, with clear signage and segregation where required (flammables, corrosives, oxidisers etc.). Containers must remain clearly labelled and in good condition. Storage provisions will follow HSE guidance (HSG51, HSG71, and relevant product-specific requirements).

- **PPE/RPE Selection and Implementation**

Appropriate PPE or RPE will be selected based on the specific substance hazards identified within the COSHH assessment, considering exposure levels, duration, and method of application. Face-fit testing will be required for tight-fitting RPE. Supervisors will ensure the correct PPE/RPE is worn and maintained.

- **Access to Safety Data Sheets (SDS)**

Up-to-date Material Safety Data Sheets will be held on site for every hazardous substance. These will be accessible to all operatives and used to inform COSHH assessments, emergency arrangements, spill response and first-aid requirements.

- **Adequate Ventilation and Use of Forced Ventilation**

Where substances could give rise to fumes, vapours, or airborne particulates, work areas must have adequate general ventilation. Forced ventilation, extraction units, or LEV will be required where specified within RAMS or the COSHH assessment. Enclosed or poorly ventilated spaces will not be used without appropriate controls in place.

- **Pre-Use COSHH Review**

Before any hazardous substance is used, the COSHH assessment must be briefed and understood by all operatives. No substance may be used unless its assessment, SDS, and required controls are available and fully implemented.

- **Compliance with Overall Safe Systems of Work**

All control measures identified within COSHH assessments will form part of the overall site RAMS and must be strictly followed. Supervisors will monitor compliance and stop work immediately where controls are not being adhered to. This supports CDM 2015 Reg. 13: the requirement to plan, manage and monitor works to ensure they are carried out safely.

- **Emergency and Spill Response Arrangements**

Spill kits, eyewash, and appropriate emergency materials will be provided. Operatives must know how to respond to spillages or accidental exposure as directed by SDS information and the COSHH assessment. Any incidents will be reported through the site accident/incident procedure.

11.3 Noise Control

Excessively noisy works will only be undertaken during pre-agreed time periods and kept to the shortest practicable duration to minimise disruption to operatives, neighbouring occupants and the surrounding environment. All works will comply with the Control of Noise at Work Regulations 2005, and the planning and management of these activities will align with the requirements placed on the Principal Contractor under the CDM Regulations 2015, specifically in relation to eliminating or reducing risks so far as reasonably practicable during the construction phase.

Low-noise tools, equipment, and techniques will be selected wherever possible in line with the hierarchy of control. Plant and equipment brought to site must have up-to-date manufacturer noise data, with contractors required to provide noise assessments for all proposed tools as part of their RAMS submissions. Only equipment that meets the required standard will be authorised for use.

All noisy activities will be planned as short-duration tasks with appropriate rest periods and rotation of labour to prevent overexposure. Daily task sequencing will take account of

noise-generating activities to ensure they do not run concurrently in close proximity. The site management team will conduct regular monitoring of noise levels using calibrated equipment to ensure that exposure remains within legal limits and that controls remain effective throughout the project.

Operatives must follow the established Safe System of Work for Noise Control, including adherence to designated hearing protection zones, mandatory use of appropriate PPE (where residual risk exists), and compliance with all site rules. The Site Manager will ensure information, instruction and training is provided regarding noise hazards, control measures and emergency procedures. All findings, including monitoring results and required actions, will be recorded and communicated during daily briefings and toolbox talks.

Where applicable, neighbours and building users will be notified in advance of high-noise works, and additional mitigation such as temporary barriers, acoustic screens or rescheduling—will be implemented to meet the Principal Contractor's duties under CDM 2015 Regulations 13 and 15 relating to the effective planning, management and coordination of health and safety during the construction phase.

11.4 Hand Arm Vibration

All high-risk vibrational works shall be reduced so far as reasonably practicable:

- Selection and implementation of tools/equipment
- Reduction of works spent carrying out vibrational works – i.e. drilling etc
- Suitable PPE to reduce the risk
- Job rotation and short duration works
- Follow Safety System of works for Control of Vibration

11.5 Smoking

Liberty Park operates a No Smoking Policy on site. Smoking is strictly prohibited in all work areas and vehicles, smoking is only permitted in the designated area.

11.6 Substance misuse

Jennor prohibits the misuse of any substance during working hours and at other times that may affect the ability of personnel to conduct their work. Any person identified or suspected of being under the influence of a substance will be removed from work and potentially face disciplinary action.

11.7 Manual Handling

Manual handling shall be carried out using the best practice of the TILE protocol; task, individual, load and environment to ensure all activities are properly planned and implemented:

- Use of lifting aid where any material/object weighs above the recommended personal lifting load
- Team lifting to divide the load were reasonably practicable
- Reduction of distance to work area to where loads are located
- Use of manual handling aids to lift awkward loads
- Equipment to ferry materials to and from areas – trolleys, cages etc.
- Follow Safety System of works for Manual Handling

11.8 Lifting equipment and lifting operations

All lifting equipment and lifting operations will conform to the LOLER Regulations and approved codes of practice:

- Thorough examinations of equipment and accessories
- Pre-use checks before commission
- Competent persons trained to use site specific equipment
- Planned lifts in place prior to works being carried out
- All accessories will be inspected in line with requirement's with the regulations.
- Follow Safety System of works for LOLER

11.9 Fragile Surfaces & Roofs

Site specific RA/MS will be provided to protect against the risk involved with working on fragile surfaces and/or roofs. Only competent person can conduct these works.

11.10 Dust Control

The Contract and Site Management Team will ensure that all foreseeable risks relating to dust generation are identified through the project-specific Risk Assessment process, as required under the *Construction (Design and Management) Regulations 2015* (Regulation 8 – General Duties & Regulation 13 – Duties of the Principal Contractor). Suitable and sufficient control measures will be implemented before any works commence to prevent dust exposure to operatives, neighbouring occupants, and the surrounding environment.

Where works present a risk of dust creation, such as cutting, drilling, grinding or general housekeeping, the Site Management Team will assess the task and select the most effective controls following the hierarchy of control under current UK Health & Safety legislation including the *Control of Substances Hazardous to Health (COSHH) Regulations 2002*. Measures will include, but not be limited to:

- Local dust extraction and on-tool extraction systems for cutting or drilling equipment.
- Damping-down methods using controlled water suppression during materials cutting, demolition, and breaking-out.
- Segregation of dusty activities away from occupied zones where reasonably practicable.
- Dust-tight containment, sheeting or temporary screening to prevent airborne dust migration.
- Use of M-Class extraction units for all clean-up activities.

All operatives must wear task-appropriate Respiratory Protective Equipment (RPE) and PPE in accordance with the activity-specific risk assessments. Face-fit testing will be required for all tight-fitting RPE.

Ban on Broom Use – Enhanced Dust Control Requirement

To reduce airborne particulate matter and ensure compliance with CDM 2015 duties to eliminate or control risks at source, Jennor UK Ltd is implementing a site-wide ban on the use of traditional sweeping brooms. Brooms significantly increase airborne dust levels, contributing to respirable crystalline silica (RCS) exposure and general respiratory hazards. This presents a clear health risk and is inconsistent with modern dust-control best practice expected under CDM 2015 and COSHH.

Instead, only M-Class industrial vacuum systems will be permitted for the collection and removal of dust, fine debris, and general housekeeping. M-Class vacuums provide:

- Filtration and containment suitable for construction dust, including silica.
- Preventing re-emission of hazardous dust into the atmosphere.
- Significantly improved environmental controls in line with HSE guidance.
- Compliance with the Principal Contractor's duty to maintain safe working conditions (CDM Reg. 13).

This requirement supports a “clean-as-you-go” housekeeping standard and forms part of the site’s overall dust management strategy.

Ongoing Monitoring & Compliance

The Site Management Team will conduct regular inspections to ensure that:

- Dust control measures are in place and effective.
- Only approved M-Class vacuums are being used for cleaning operations.
- RPE is worn correctly and maintained.
- Work methods and equipment continue to meet CDM 2015 requirements.
- Any changes in site conditions prompting new or revised control measures are promptly addressed.

Non-compliance will be escalated through the site disciplinary procedure.

11.9 Leptospirosis

Prior to commencing any works, where there is a potential for coming into contact with standing water supplies, the Contract/ Site management team will ensure suitable checks are conducted to identify potential sources of Leptospirosis. Competent contractors will be utilised to identify risk levels and to make safe any identified risks. The frequency of flushing will be weekly for 3 – 4 minutes for outlet.

11.10 Vermin

The risk of Weil’s disease is linked to areas where rats are or have been present. Work is considered higher risk where there is evidence of rat infestation. This is most likely to be during refurbishment or demolition work.
The Weil’s disease form of leptospirosis is contracted from the urine of infected rats. The bacteria get into your body through cuts and scratches or through the lining of the mouth, throat and eyes after contact with infected urine or contaminated water. It is a rare condition in the UK. The disease starts with flu-like symptoms such as a headache or muscle pains. More severe cases can lead to meningitis, kidney failure and other serious conditions. In rare cases the disease can be fatal.

Contaminated Lands and Biological Hazards

Any identified contaminated lands shall be surveyed and communicated back to the principal contractor for further consideration to reduce the risks. Relevant RAMS in place to specify adequate controls to reduce any significant hazards

12.0 ENVIRONMENTAL CONTROLS

Environmental management controls are implemented and sufficient during planning and work activity of this project. Where the need is identified, an Environmental Impact Assessment will be conducted to identify risks and to implement suitable control and management measures. All controls will be outlined within this plan and be communicated to relevant persons

12.1 Environmental Aspects & Impacts

Environmental aspects and impacts relevant to the project will be incorporated into the pre-start assessment and will be regularly reviewed to ensure their relevance
to the work activities. The environmental aspects relevant to this project include:

12.2 Waste Control

Waste management on site will be carried out in accordance with the project-specific Risk Assessments and Method Statements (RA/MS), the Site Rules, and the legal duties placed on the Principal Contractor under the Construction (Design and Management) Regulations 2015. A structured housekeeping regime will be enforced throughout all work areas to prevent waste accumulation, reduce fire risk, and maintain safe access and egress routes.

Waste will be removed from work areas during the designated hours set out within the Site Rules to avoid disruption to other operations and to maintain clear pedestrian routes, a load and go service will be engaged due to the location and logistics of the site. All waste will be bagged where reasonably practicable, and mechanical aids such as wheely bins or trolleys will be used to reduce manual handling risks in line with the Manual Handling Operations Regulations 1992. Waste movements must follow only the agreed transit routes to prevent obstruction, protect segregation barriers, and maintain site security integrity.

A strict “Clean as You Go” approach will be followed by all contractors. This forms part of the wider housekeeping protocol required under Regulation 18 of CDM 2015, which places clear duties on maintaining a safe working environment free from unnecessary materials and combustible waste. All operatives will be briefed on waste management controls during the Site Induction.

Only designated waste storage points will be used, and waste must never be stockpiled in circulation routes, stairwells, or fire escape paths. All waste streams, general, recyclable, hazardous, or WEEE will be segregated appropriately in line with the Environmental Protection Act 1990, Duty of Care requirements, and the Site Waste Management arrangements agreed with the client.

All personnel must always follow the approved Safety Systems of Work for waste management. This includes wearing appropriate PPE, using designated mechanical handling equipment, and reporting any obstruction, spill, or unsafe storage immediately to the Site Manager.

These arrangements ensure compliance with CDM 2015, support safe workflow management, and maintain a clean, controlled, and legally compliant site throughout the construction phase.

13.0 CONTINGENCY PLANNING

The emergency/contingency measures adopted will be described in the relevant method statement and will be clearly communicated to all relevant personnel in work force by means of safety awareness talks.

14.0 MONITORING AND REPORTING

The Contracts Manager and Site Manager shall continuously monitor site Health & Safety standards. A specific monitoring schedule will be prepared and implemented for this project and is set out in the table below:

Project Monitoring Schedule					
	Frequency				
Type of Monitoring	**Daily**	**Weekly**	**Monthly**	**Quarterly**	**Annual**
Senior Management H&S Tours			**X**		
H&S Meetings			**X**		
Liaison/Stakeholder Meetings		**X**			
Contractors Meetings		**X**			
Project Progress Meetings		**X**			
Site Safety Audit (Site Manager)			**X**		
Client Safety Inspections		**X**			
Contractor Safety Inspections		**X**			
Emergency Procedure Drills		**X**			
Daily briefing	**X**				
Toolbox talks		**X**			

Any reports or inspections made under the above must be made available to the Project team as soon as possible.
Suitability of actions to be taken will be checked and confirmed by Contracts Manager. All documented meetings, audits/inspections, reports and attendance sheets will be placed in the “Project” contracts file.

15.0 Project Risk Assessment Summary

Prepared in conjunction with the Pre-Construction Information Pack, Risk Register and other relevant information. Process to reflect Construction programme detail.		Significant Risk	Risk Assessment required (Yes/No/NA)	Method Statement Required (Yes/No/NA)
Ref	**Trade / Activity**			
1	**Site Establishment**		**No**	**No**
2	**Scaffolding**		**N/A**	**N/A**
3	**Roof work and working near openings in**		**N/A**	**N/A**
4	**Manual handling**		**Yes**	**Yes**
5	**Tools (electric / pneumatic / cartridge)**		**Yes**	**Yes**
6	**Confined spaces**		**N/A**	**N/A**
7	**Installation of fire protection coatings**		**N/A**	**N/A**
8	**Installation of fire protection coatings**		**N/A**	**N/A**
9	**Fire prevention on site**		**Yes**	**Yes**
10	**Use of ladders**		**Yes**	**Yes**
11	**Use of mobile elevating work platforms**		**N/A**	**N/A**
12	**Unloading of vehicles**		**Yes**	**Yes**
13	**Use of stepladders**		**Yes**	**Yes**
14	**Handover to the client**		**N/A**	**N/A**
15	**Demobilisation**		**N/A**	**N/A**

A RISK REGISTER regarding the above issues and others identified during the project will be maintained between the **Client**, **Principal Designer** and **Principal Contractor** to enable careful management of hazards which cannot be designed out for the construction.

16.0 Site Rules

ESSENTIAL RULES TO MAINTAIN
(READ, UNDERSTAND AND FOLLOW THE TASK SPECIFIC METHOD STATEMENT).

1. All works must have a method statement & risk assessment prior to commencement of works.

2. All information will be stored and updated in the on-site H&S File. Any F10 notification will be displayed along with all other information i.e., fire arrangements, first aid (etc.)

3. All hazardous substances brought to site must be accompanied by a material safety data sheet and COSHH Assessment (if applicable).

4. All contractors must go through site safety induction given by the Site Manager – once completed and both parties are fine the induction declaration needs to be sign by contractors.

5. Typical Jennor UK Ltd working hours are; Mon – Fri 07:00 – 15:30

6. Excessively noisy and vibrational activities will be conducted in agreement with the Clients requirements.

7. Deliveries/removals to be managed by the site manager at all times.

8. Access/Egress will be segregated for contractors and pedestrians.

9. No drugs or alcohol or any person considered to be under the influence drugs or alcohol shall be permitted on site.

10. All entrances, corridors etc. must be kept clear must always be kept clear of plant tools, materials, and rubbish.

11. There is to be no authorised advertising or publicity unless written permission has been obtained by the client.

12. Waste Management procedure shall be followed at all times and all excess to be disposed of in the correct outlet.

13. Hot Works Permits will be issued through Jennor (UK) Ltd, as per Hot Works procedures. Permit to works systems will be adhered to where applicable i.e. confined spaces, working at height (etc.)

    Any hot works will be subject to a permit to works system being conducted by the competent person and authorising person on site. These will be documented:

- Fire arrangements in place. Extinguishers, site systems, assembly points, fire escape routes (etc.)
- Site checks for combustible materials/items to be removed
- No naked flames or smoking on site
- Use of cold cutting where practicable
- Adherence to Jennor (UK) Ltd Hot Works permits and associated controls/procedures
- Fire Marshalls in place at all times
- Air horns available where fire alarms are not in place

- Fire emergency arrangements provided within CPP/RAMS
  Follow Safety System of works for Hot Works & Fire Risks

14. All standard rules which apply to all projects such as no smoking, wearing PPE, signing in/out contractor register on daily basics, etc.

15. All persons are to use the welfare facilities either provided by Jennor UK Ltd or as detailed in the CPP, in agreement with the client. All persons must keep all provided facilities clean for themselves and others.

16. Radios are not allowed for any project. Personal music headphones are not allowed

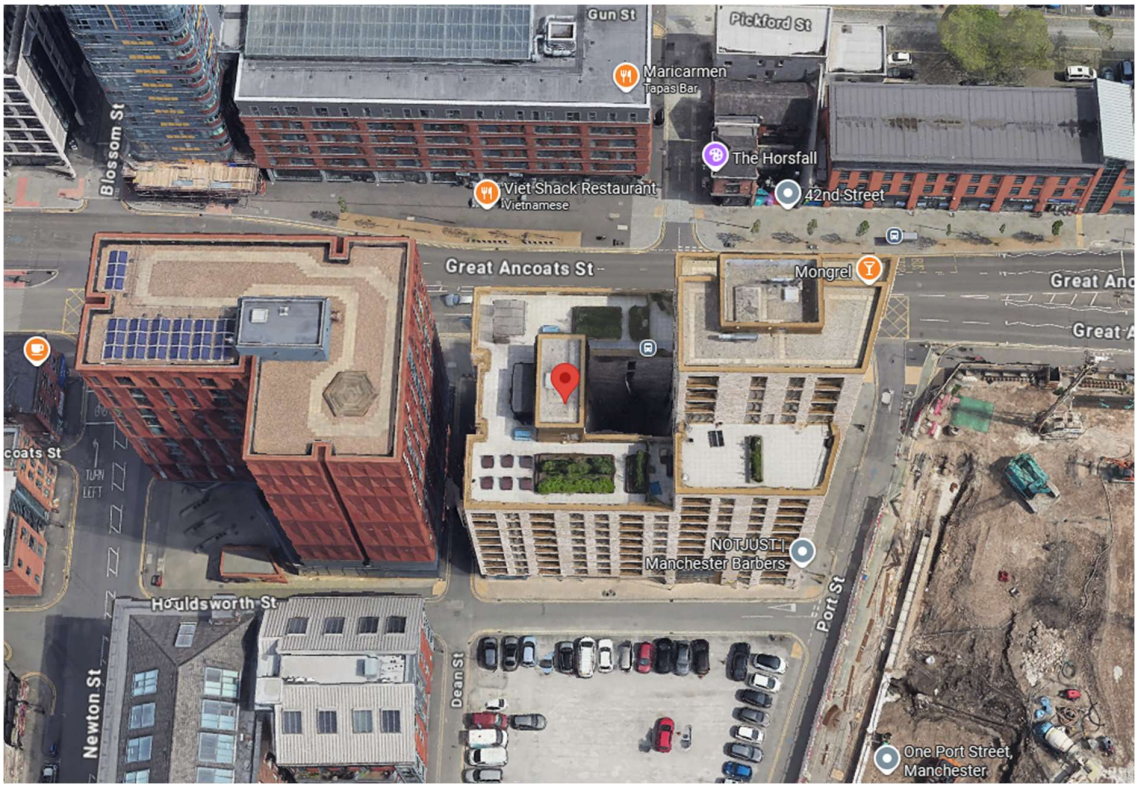
17. Mobile phones are to be used for works purposes only whilst working. Personal use of phones is not permitted where they cause a risk to Health & Safety on site.

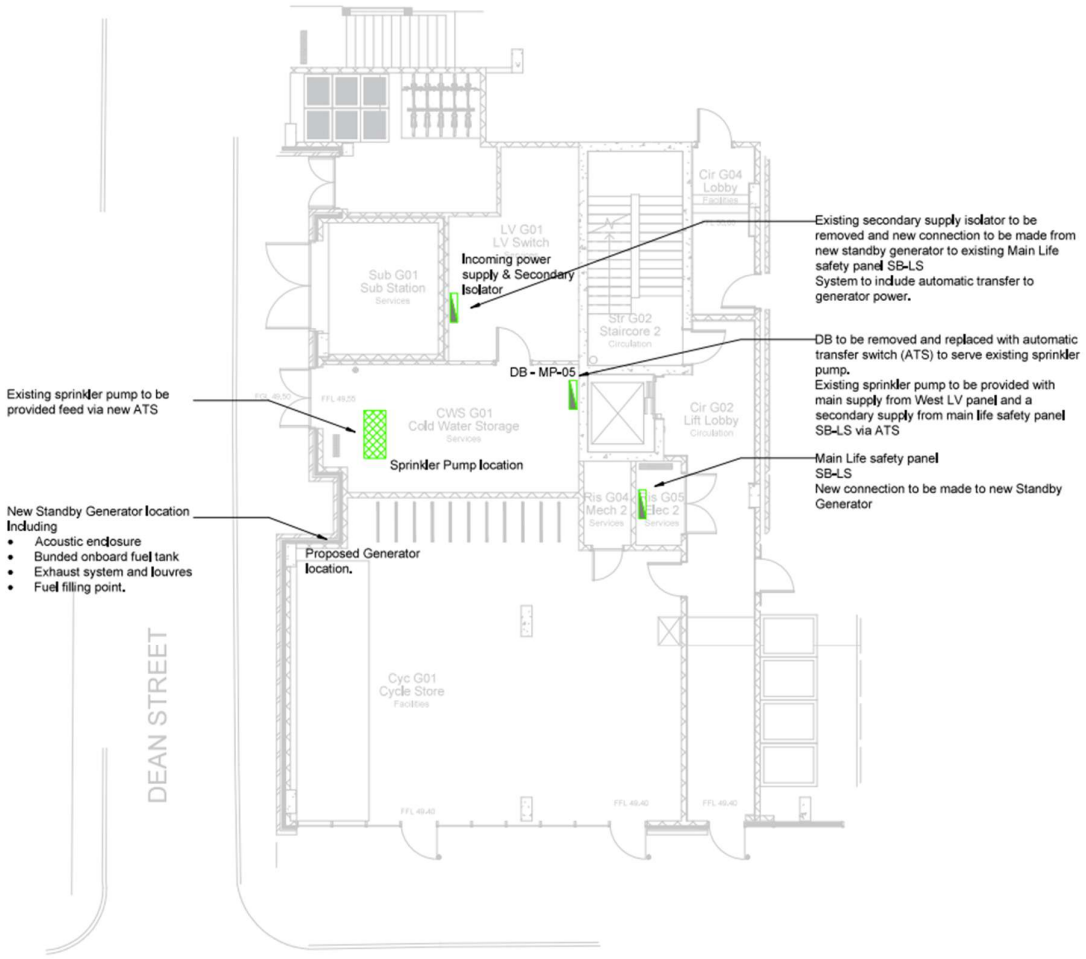
16.1 Other site information

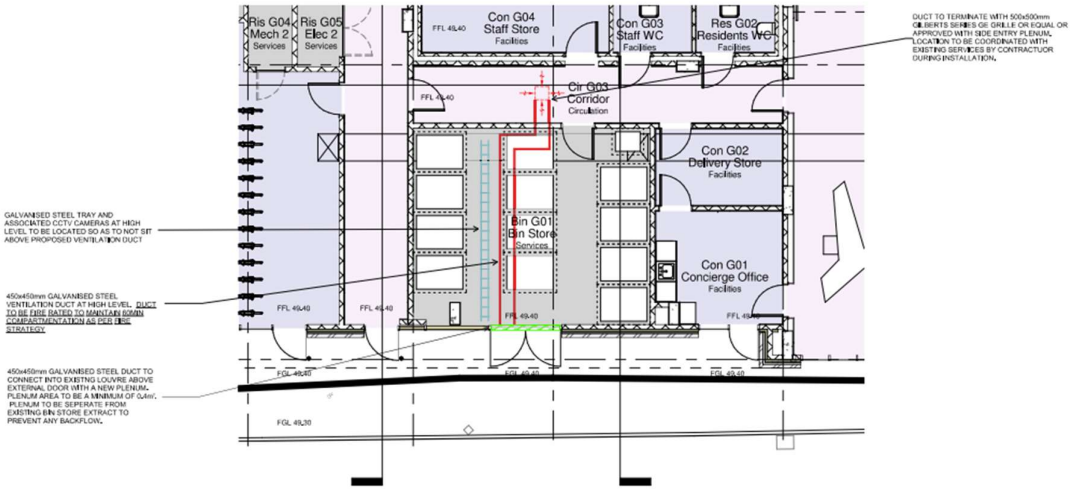
1. Security – Jennor UK Ltd will be responsible for ensuring security measures on site to ensure the work areas are secure at the end of each shift and also where required to prevent unauthorised access.

2. Welfare will be provided by the client. Jennor UK Ltd will ensure all duties are fulfilled to Schedule 2 of the CDM Regulations 2015.

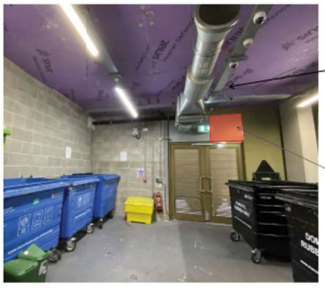
Site Schematics and Images – i.e. Fire Escape Routes, Skip locations, Delivery/Traffic Routes, Floor layouts (etc.)




Existing secondary supply isolator to be removed and new connection to be made from new standby generator to existing Main Life safety panel SB-LS
System to include automatic transfer to generator power.
DB to be removed and replaced with automatic transfer switch (ATS) to serve existing sprinkler pump.
Existing sprinkler pump to be provided with main supply from West LV panel and a secondary supply from main life safety panel SB-LS via ATS
Main Life safety panel SB-LS
New connection to be made to new Standby Generator
Existing sprinkler pump to be provided feed via new ATS
New Standby Generator location Including
Acoustic enclosure
Bunded onboard fuel tank
Exhaust system and louvres
Fuel filling point.
Incoming power supply & Secondary Isolator
DB - MP-05
Sprinkler Pump location
Proposed Generator location.
DEAN STREET
Cir G04 Lobby
LV G01 LV Switch
Sub G01 Sub Station
Stf G02 Staircore 2
CWS G01 Cold Water Storage
Cir G02 Lift Lobby
Ris G04 Mech 2
Ris G05 Elec 2
Cyc G01 Cycle Store



GROUND FLOOR DETAIL



GALVANISED STEEL TRAY AND ASSOCIATED CCTV CAMERAS AT HIGH LEVEL TO BE LOCATED SO AS TO NOT SIT ABOVE PROPOSED VENTILATION DUCT

450x450mm GALVANISED STEEL DUCT TO CONNECT INTO EXISTING LOUVRE ABOVE EXTERNAL DOOR WITH A NEW PLENUM. PLENUM AREA TO BE A MINIMUM OF 0,4m². PLENUM TO BE SEPERATE FROM EXISTING BIN STORE EXTRACT TO PREVENT ANY BACKFLOW. DUCT TO BE FIRE RATED TO MAINTAIN 60MIN COMPARTMENTATION AS PER FIRE STRATEGY

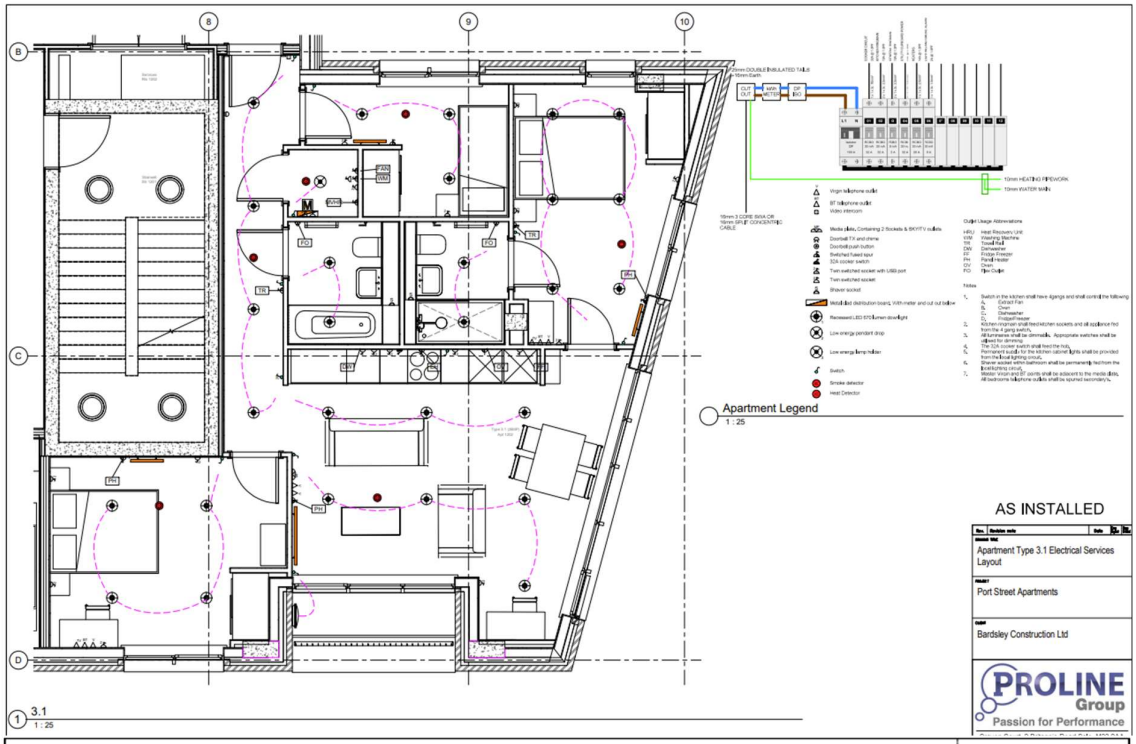
CURRENT INSTALLATION

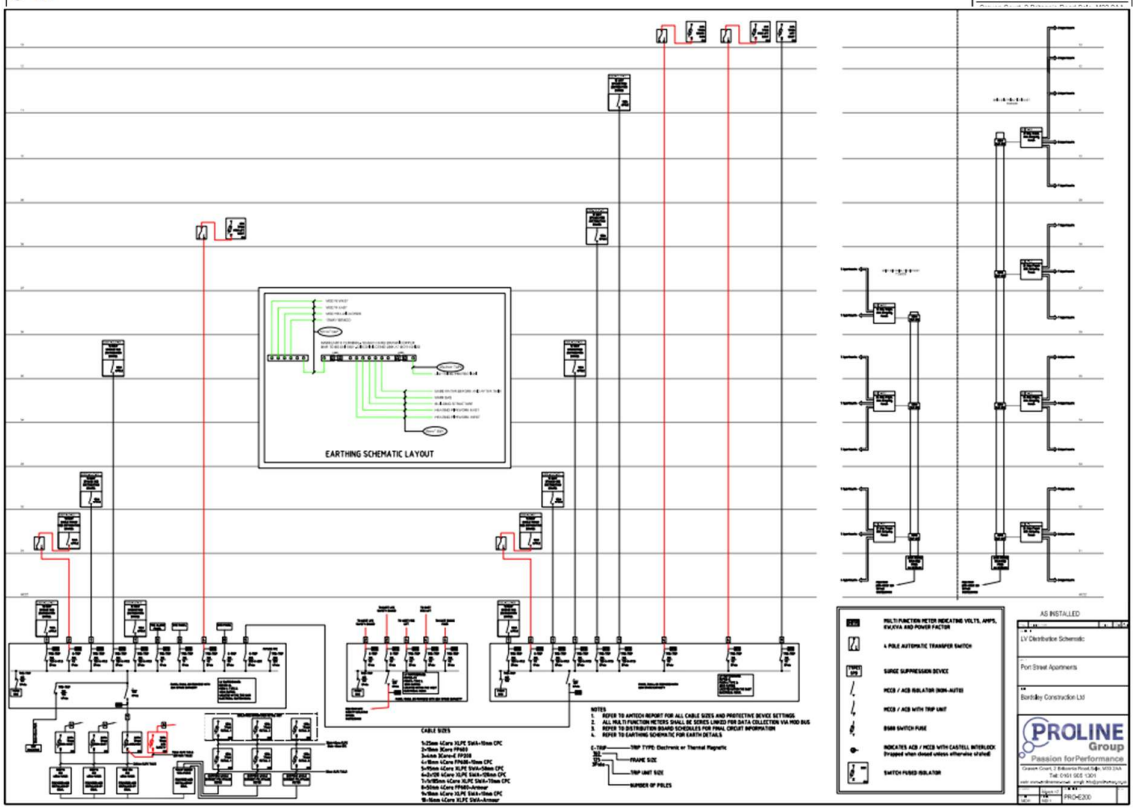
DESCRIPTION OF WORKS

The contractor shall install permanent ventilation to corridor G03 as shown and in accordance with the building Fire Strategy, The works will include:

- Supply and install of 450x450mm galvanised ventilation duct as shown.
- Ventilation duct is to be boxed in or wrapped to achieve 60min fire rating to maintain the fire compartment as per fire strategy.
- Supply and install of a new plenum with minimum area of 0,4m² and connection of new ventilation duct and plenum to the existing louvre.
- Supply and install 500x500mm Gilberts Series GE (or equal or approved) grille with integrated plenum to corridor G03. Contractor is to coordinate the grille location with existing services during install.
- Modification of the existing bin store extract plenum to enable installation of new plenum. Bin store extract plenum is to be separate from corridor G03 ventilation duct to prevent backflow.
- Update of As Fitted drawings and Operation and Maintenance (O&M) manuals (both paper and electronic) to include the additional ventilation and smoke damper.
- Relocate existing steel cable tray and associated CCTV cameras so as to not sit beneath proposed ventilation duct.




Apartment Legend
1 : 25
3.1
1 : 25
AS INSTALLED
Apartment Type 3.1 Electrical Services Layout
Port Street Apartments
Bardsley Construction Ltd
PROLINE Group
Passion for Performance


EARTHING SCHEMATIC LAYOUT
AS INSTALLED
LV Distribution Schematic
Port Street Apartments
Bardsley Construction Ltd
PROLINE Group
Passion for Performance