Local Labour Construction - Proposal and Reporting Template

Template Guidelines:
1. Please complete all information in the top row "Scheme Overview".
2. For sections 1 - 3 please complete column "Total Indicative Target". Do the same for activities you want to undertake under sections 4 - 5 + if known add organisation(s) add details in Tabs
3. An authorised person then needs to sign and date the form at the bottom.
If you would like to discuss your proposal including any support available please email workandskillsadmin@manchester.gov.uk.

Reporting:
1. You should also use this form to send conditional End project reports or on the alternative frequency agreed. Your final report must be sent to the Planning Team to discharge the local labour condition.
2. Provide the cumulative actual achieved at the time of reporting . **3. Please use seperate tabs to provide evidence records and case studies:**
4. An authorised person then needs to sign and date the form at the bottom.

Scheme Overview	**Scheme Start Date (enter below)**	**Scheme End Date (enter below)**	**Expected start date of main recruitment (mm/yy)**	**Est construction value of scheme (nearest £M)**
Planning reference / scheme name:135576/FO/2022 / Carmoor Road **Contact name / email:** James Bruce, GMI	Jan-26	**Sep-27**	**Mar-26**	**18m**

1. WORKFORCE KPI 1 -2 - One or more New jobs created per £2m spend on the development.	Total Indicative Target	Target Achieved to date	**Proposal stage: Please describe how you arrived at the indicative targets; HOW you are going to deliver the activities; and name recruitment / employment organisations, schools and community groups you intend to work with or you would like us to connect you with.**
KPI, 1a-Total number of newly created jobs on the development (both on site and off site). This includes supply chain and sub-contractors.	18		GMI Construction has developed a robust Employment and Skills Plan (ESP) for Carmoor Road as outlined below. This plan supports national and local strategic priorities and is underpinned by our commitment to inclusive growth, social mobility, and creating lasting social impact. Achievements will be captured and reported in alignment with the National TOMs Framework to ensure clarity, transparency, and accountability.GMI Construction Group PLC's social value activities are championed by our award-winning Responsible Business team, who oversee delivery of our commitments across all projects. This team collaborates closely with project leads, bid writers, and delivery teams to ensure our social value aligns with both contractual requirements and local priorities. James Bruce , the Senior Responsible Business Partner for GMI Construction will lead on delivery for this project, ensuring that all outputs and outcomes from the ESP are fully implemented and monitored. The site team, working in conjunction with our Responsible Business Partner, will play a key role in delivering and evidencing employment, training, and community outcomes. We will engage with organisations such as the Department for Work and Pensions (DWP), and the Construction Industry Training Board (CITB), along with local community groups such as Greater Manchester Youth Network, Catch 22 and Manchester City Council to ensure meaningful engagement with residents and maximise job creation. Our commitment to inclusive employment means we will also partner with local schools such as Trinity High School, Manchester Academy High School and Webster Primary School. and FE colleges like Manchester College, Manchester University and Trafford College. including our long-standing educational collaborators. We provide curriculum-aligned, STEM-based activities designed to raise awareness of careers in construction and broaden access for underrepresented groups. To support a strong, diverse supply chain, we will actively promote work packages to local businesses and tradespeople. This includes facilitating work experience, apprenticeships, and tailored employability training. As a signatory of both the Care Leaver Covenant and Armed Forces Covenant, we also provide targeted support for underrepresented groups. Reporting To ensure transparency and alignment with local priorities, James Bruce will work closely with the site management team to track and report progress against the ESP. Outputs and outcomes will be reviewed on an ongoing basis to meet project milestones and shared regularly with the Manchester Council Employment and Skills team, ensuring a collaborative and evidence-led approach. Measuring Outcomes All outcomes are measured using the National TOMs Framework, a nationally recognised methodology developed by the Social Value Portal. This framework is dynamic and regularly updated to reflect evolving community needs, ensuring our reporting remains relevant and meaningful. The above outputs have been forecast based on a £17.5 million contract over a 85 week build duration.
KPI, 2a - Of that total, how many will be / were City of Manchester residents (see map in Annex 1 of guidance note) **Target 50%-100% MCC residents.**	0.50		
KPI,1b - Total number of sustained jobs on the development (both on site and off site). This includes supply chain and sub-contractors. **No Target**	5.00		
KPI, 2b -Of that total, how many are / were City of Manchester residents (see map in Annex 1 of guidance note) **No target total deducted from KPI 2a Indicative New MCC jobs up to 75% Max**	0.50		
2. APPRENTICESHIPS KPI, 3 & 4 - One or more New apprenticeships per £2m spend on the development.	Total Indicative Target	Target Achieved to date	
KPI, 3a - Total number of new apprentices that will be / were working on the development (incl those working for subcontractors/suppliers)	2		
KPI, 4a - Of the total number of new apprentices, how many will be / were City of Manchester residents (see map in Annex 1 of guidance note) - **Target 50% -100% MCC residents**	50%		
KPI, 3b- Total number of sustained apprentices that will be / were working on the development (incl those working for subcontractors/suppliers) **No Target**	2		
KPI,4b - Of the total number of new apprentices, how many are / were City of Manchester residents (see map in Annex 1 of guidance note) **No target total deducted from KPI 4a Indicative New MCC apprentices up to 75% Max**	50%		
3. SUB CONTRACTORS AND SUPPLIERS KPI, 5	Total Indicative Target	Target Achieved to date	
KPI,5 - Total (£)spent in LOCAL (MCR) supply chain through the contract. **Target 10-30% MCR Spend. Reporting Only**	10%		
4. LEARNING AND EMPLOYABILITY WITH CITY OF MANCHESTER SCHOOLS AND JOB SEEKERS KPI, 6,7,8,9	Total Indicative Target	Target Achieved to date	
KPI,6 - Number of hours dedicated to supporting Manchester young people up to the age of 24 years into work (e.g. career/sector talks; cv writing support; mock interviews) **2 hours per 1M Investment. 100% MCC residents**	57		
KPI, 7 - Number of hours of support into work provided to Manchester unemployed adults (over 24yrs) though career mentoring; including mock interviews, cv writing support, and careers advice. **2 hours per 1M Investment. 100% MCC residents.**	44		
KPI, 8 - Number of weeks of meaningful work placements or pre-employment training for Manchester secondary school and further education students. **1 week per £4M Investment. 100% MCC residents**	13		
KPI, 9 - Number of weeks of work trials for city of Manchester job seekers that will be / were offered . **1 week per £4M Investment. 100% MCC residents**	5		**Name of authorised person** James Bruce, GMI **(E)Signature** **Position in organisation** Senior Responsible Business Partner
5. WORKING WITH THE COMMUNITY ORGANISATIONS IN THE CITY OF MANCHESTER KPI, 10	Total Indicative Target	Target Achieved to date	
KPI, 10 - Number of hours of Manchester community projects that will be / were delivered and have skills and employability outcomes for residents. **2 hours per 1M Investment. 100% MCC Boundary Projects**	44		

Apprentice / Employment Tracker

Project Name:
Author:

Apprentice / Employee Name or Identifyer	Postcode	Ward	Apprentice / Employment Trade	Apprentice Qualification	Training Provider	Employer	Start Date	End Date if applicable	New or Sustained?	Sex

School / Resident Engagement					
School Name or Employment Support Organisiation Name	**Resident Name**	**Date of Activity**	**Postcode**	**Ward**	**Activity**

Work Experience & Work Placements

School Name or Resident Name	Date of Activity	Postcode	Ward	Activity

Community Engagement					
Community Project Name	**Type of Activity**	**Date of Activity**	**Postcode**	**Ward**	**Activity Outcome**

Case Study/ Good news stories			
Case study 1 /Good news Stories	**Date**	**Postcode of person involved**	**Ward**
Case study 2 /Good news Stories	**Date**	**Postcode of person involved**	**Ward**
Case study 3 /Good news Stories	**Date**	**Postcode of person involved**	**Ward**