Car Park Securities Limited

Registered Office: 483 Green Lanes, London, N13 4BS

SITE MANAGEMENT STRATEGY

Temporary car park

CITY ROAD EAST, MANCHESTER M15 4TD

(Updated to Include CCTV Provision)

Site Address:

1 City Road East

Manchester

M15 4TD

Applicant:

Car Park Securities Ltd.

Date: February 2026

1. INTRODUCTION

This Site Management Strategy has been prepared in support of the temporary car park use at 1 City Road East, Manchester.

This updated version confirms the provision of two (2) CCTV cameras on site and sets out the operational, security, and maintenance procedures to ensure the site is appropriately managed in accordance with the requirements of Manchester City Council.

2. SITE SECURITY

2.1 CCTV Installation

Two (2) fixed-position CCTV cameras will be installed on the site in the locations shown on the amended site plan.

The cameras will provide coverage of:

- The site entrance and exit
- Main parking aisles
- Disabled parking bays
- Central parking areas
- Site boundary hoardings

2.2 CCTV Operation

The CCTV system will operate in accordance with the following:

- 24 hours per day continuous recording
- Digital recording system
- 14-day recording loop
- Automatic overwrite after 14 days
- Secure storage of recorded data
- Access restricted to authorised personnel only

The system will be maintained in full working order at all times.

2.3 Purpose of CCTV

The CCTV provision is installed to

- Deter anti-social behaviour
- Reduce unauthorised parking

- Prevent vandalism and graffiti
- Support enforcement of disabled parking bays
- Assist with the issuing of Penalty Charge Notices (PCNs)
- Provide evidential records in the event of incidents

2.4 Data Protection Compliance

CCTV footage will be managed in accordance with UK data protection legislation.

- Clear signage will be displayed on site confirming CCTV is in operation.
- Footage will only be accessed for legitimate security or enforcement purposes.
- Footage will not be retained beyond 14 days unless required for investigation or legal purposes.

3. SITE ATTENDANCE AND MANAGEMENT

The site will be attended a minimum of twice weekly by trained personnel.

Site visits will include:

- General inspection of site condition
- Monitoring of parking compliance
- Enforcement of disabled parking bays
- Issuing of PCNs where required
- Inspection and maintenance of boundary hoarding
- Removal of graffiti and flyposting

Additional reactive visits will be undertaken where required.

4. CAR PARK DEMARCATION

Concrete barriers have been installed to define parking aisles and improve the clarity of circulation routes.

Formally demarcated disabled parking bays are provided on asphalted areas near the entrance to ensure effective enforcement.

Measures are in place to discourage vehicles from parking between aisles or obstructing circulation routes.

5. HOARDING MAINTENANCE

The site boundary hoarding has been repainted in white to improve visual appearance.

- Graffiti and posters will be removed promptly.
- The bi-weekly inspection regime will ensure ongoing maintenance.
- Warning signage may be displayed to deter flyposting.

6. CONCLUSION

The management measures outlined within this document, including

- Formalised parking demarcation
- Increased inspection frequency
- Installation of two CCTV cameras operating on a 14-day recording loop
- Ensure the site is appropriately managed and secured for the duration of its temporary use.

These measures provide improved oversight, deterrence of anti-social behaviour, and enhanced site control in accordance with the requirements of Manchester City Council.

Signed for and on behalf of Car Park Securities Limited:

Name: _____

Position: _____

Signature: _____ Date: _____