



WORKPLACE RISK ASSESSMENT

Client		Location
Josh Rowlands		Love Factory - Manchester
Brief Description of Site and task carried out		
The venue is a live music event, the tasks carried out by the security team will be bag searches, ticket checking, & crowd control.		

Full Name of person carrying out assessment:	Job title of person carrying out assessment:	Location:	Date assessment carried out:	Time Assessment was carried out:
Nick Boyd	Operations Manager	Love Factory	28 th June 2022	09:15

Employees:-

Taurus Security Group recognise that safety is the responsibility of everyone and is not just a function of management. Employees will have specific duties and responsibilities to comply with the letter and spirit of the Health & Safety policy. Employees have specific responsibilities to take reasonable care of themselves and others that could be affected by their activities and to co-operate to achieve the standards required.

Any change of the site and task carried out must be notified to your Line Manager to amend accordingly.

THOSE AT RISK											
Operator / Employee	X	Other Employees	X	Contractors	X	Visitors	X	Public	X	Other	X

HAZARD DESCRIPTION	CONSEQUENCE	RISK RATING			RISK CONTROL MEASURES	RESIDUAL RATING			RECOMMENDATIONS & ACTIONS	COMPLETION DATE (Action By)
		Likelihood	Severity	Level of Risk		Likelihood	Severity	Level of Risk		
Assault causing bodily harm - Personal Attack - Verbal Abuse - Intoxication	- Sprains - Major Fractures - Broken Bones - Unconsciousness - Infection - Bruising	4	3	H	- Police, site and other security to be available to assist. - Officers to avoid confrontation where possible. - Officers not to respond to verbal abuse in an aggressive manner - Officers to adhere to a 'hands off' policy where possible unless public safety is put at risk. - All incidents of verbal or physical abuse are to be reported as soon as possible. - Officers trained in de-escalation.	4	2	M	- All staff to be provided with conflict management briefing whether licensed or not. - All staff to receive annual refresher in customer care - Weekly/Daily review of all incidents by management.	Ongoing – Review Carried out by Management Hands off policy briefed and expectations reset

Act of Terrorism or Location Emergency • Suspicious Activity • Suspect Package • Firearm Incident	• Potential Fatality • Broken Bones • Trapping • Crushing	2	4	M	• Police and Taurus management to be contacted immediately by appropriate means and await instructions • Staff to apply HOT & WHAT protocols • All suspect activity to be observed and reported to Taurus and the Police as soon as practicable • All incidents involving firearms to be reported immediately by dialling 999	1	4	L	• Taurus Staff to be briefed in the HOT/WHAT Protocols. • All staff frequently questioned by Supervisors and Management regarding the procedures to be carried out in an emergency and the contents of the Assignment Instructions (A/I's) & the Workplace Risk Assessment (WRA) and the clients Operational onsite Procedures.	Ongoing – Carried out by Supervisors and Management.
Slips & trips • Working outside in all weather conditions. • Poor lighting • Uneven floors • Refuse on the floor • Wearing unsuitable footwear	• Cuts / Bruises • Sprains / Fractures • Broken Bones	2	3	M	• Torch issued where lighting conditions are not suitable in certain areas. • Adequate lighting around the location. • Staff must have the required Personnel Protective Equipment such as protective footwear and hi-visibility. • Officers to be aware of surroundings	1	3	L	• During winter months client to ensure facilities are made available to salt/grit areas affected by ice frost to prevent slips. • Supervisor/Managers to ensure all staff have the correct PPE requirement.	Ongoing – Carried out by Management and supervisors
Falls • When working at any point in the venue	• Fatality • Sprains • Major Fractures • Broken Bones • Unconsciousness	2	3	M	• To be mindful of the area when moving about the venue	1	2	M	• All staff frequently questioned by Supervisors and Management regarding the procedures to be carried out in an emergency and the contents of the Assignment Instructions (A/I's) & the Workplace Risk Assessment (WRA) and the clients Operational onsite Procedures.	Ongoing – Carried out by Management and supervisors

Fire	- Potential Fatality - Burns - Smoke Inhalation	1	4	L	- Separate Fire Risk Assessment to be carried out by the client. - No smoking allowed unless in designated area. - Lifts not to be used in an emergency. - All staff to read the clients Fire Instructions for each location. (if available) - Staff to vacate area and call the emergency services - Staff are NOT to attempt to tackle the fire - Staff to follow the directions of the site where appropriate. - Staff to report all defects to the Taurus for forwarding to the client.	1	3	L	- All staff frequently questioned by Supervisors and Management regarding the procedures to be carried out in an emergency and the contents of the Assignment Instructions (A/I's) & the Workplace Risk Assessment (WRA) and the clients Operational Site Procedures. - Staffs are responsible for reading site-specific fire procedures.	Individual Staff - On commencement of shift Ongoing – Carried out by Management and supervisors
General Welfare	- Working 12 hour shifts - Traveling to and from work - Toilet Facilities	1	2	L	- All staff must ensure they take their breaks in conjunction with the Assignment Instructions. - All staff members are advised when taking their break, to move away from there working environment to rest as detailed in the assignment instruction/site instruction. - If staff member has not had an adequate break between shifts then this is to be reported to your line manager for further action. - Staff to wear appropriate footwear to avoid muscle strain	1	2	L	All staff frequently questioned by Supervisors and Management regarding the importance of taking adequate rest and advice to follow the Assignment Instruction.	Ongoing – Carried out by Management and supervisor
Stress	- Raised Blood Pressure - Frequent Headaches - Ulcers - Change in a person's normal behaviour or mood	2	3	M	- Staff are advised to take breaks in-conjunction with the Assignment Instructions or personal risk assessment. - To report any incident that causes stress and requires additional support. - To report any work related stress to your line manager.	1	3	L	- All staff frequently questioned by Supervisors and Management for a working relationship. - Staff may be provided with stress management techniques	Ongoing – Carried out by Management and supervisor

							To communicate to your line manager if unable to control work load.					Welfare procedure following incident.	
Weather Conditions Hot Weather	- Heat exhaustion - Heatstroke - Dehydration - Sunstroke	2	2	L	- Avoid the heat: stay out of the sun - Drink cold drinks regularly, such as water and fruit juice. - Avoid tea and coffee - Plan ahead to make sure you have enough supplies, such as food, water and any medications you need. - Wear suitable and approved headwear to avoid heatstroke/sunstroke	1	2	L	- Take regular breaks as stated as directed in extreme weather by management - Individuals /supervisor Make contact with the control room if assistance is needed. - Ensure staff have access to water during extreme hot weather	Ongoing – Carried out by staff and management			
Weather Conditions Cold Weather	- Colds - Sore Throat - Painful Joints - Dry Skin - Flu	2	2	L	- Have regular hot drinks and eat at least one hot meal a day if possible. Eating regularly helps keep energy levels up during winter. - Wear several light layers of warm clothes (rather than one chunky layer) as provided by the company. - Keep as active as possible. - Wrap up warm and wear shoes with a good grip.	1	2	L	- Take regular breaks as stated as directed in extreme weather by management - Individuals /supervisor Make contact with the control room if assistance is needed. - Ensure staff have access to hot water during extreme cold weather - Consider issue of flasks to unstaffed locations during extreme cold weather - Company to provide warm weather clothing	Ongoing – Carried out by staff and management			
Weather Conditions Wet Weather	- Colds - Sore Throat - Chills - Flu	2	2	L	- Wear appropriate clothing - Use appropriate head wear - Operate under cover if possible	1	2	L	Company to supply appropriate wet weather clothing (coat with hood, waterproof trousers)	On-going – carried out by staff			

Overcrowding - Events - Evacuation of premises	- Crushing - Trapping - Fractures	2	2	L	- Personnel Protective Equipment – Hi-Visibility to be worn at all times. - In overcrowding situations that cannot be prevented, staff to evacuate to a safe area outside the station. - In an evacuation of premises, staff are advised to read and understand the client's emergency procedures.	1	2	L	- Staff may be required to carry out a crowd control function – in such cases follows direction of person/organisation in charge - All staff frequently questioned by Supervisors and Management regarding the procedures to be carried out in an emergency and the contents of the Assignment Instructions (A/I's) & the Workplace Risk Assessment (WRA) and the clients Operational Site Procedures at staffed stations	Ongoing – Carried out by Management.
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RISK ASSESSMENT MATRIX

Likelihood of Occurrence

SCORE	DESCRIPTOR	DESCRIPTION
1	Unlikely	Do not expect it to happen
2	Possible	May happen occasionally
3	Likely	Will probably occur but is not a persistent issue
4	Almost Certain	Likely to occur on many occasions

Severity of Outcome

SCORE	DESCRIPTOR	DESCRIPTION
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1	Insignificant	Insignificant Scratch, Bruise, no lost time
2	Minor	Minor Temporary minor injury, first aid required
3	Moderate	Moderate Temporary but serious injury (bone fracture)
4	Major	Major Permanent disability, Loss of limb, Death

Level of Risk and Timescale for Action

LIKELIHOOD	CONSEQUENCE			
	1 Insignificant	2 Minor	3 Moderate	4 Major
1 – Unlikely	1	2	3	4
2 – Possible	2	4	6	8
3 – Likely	3	6	9	12
4 – Almost Certain	4	8	12	16

TOTAL	LEVEL OF RISK	TIMESCALE
1 – 4	Low	Little or no impact on any aspect of the project Should be reviewed quarterly No explicit action required
5 – 8	Medium	Must be monitored monthly Must be reviewed at least monthly Requires notification of a manager
9 – 16	High	Requires immediate action to reduce or eliminate the risk Requires notification of responsible executive Must be tracked daily
Requires immediate notification of executives including Managing Director		
RISK ASSESSMENT APPROVAL		

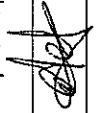
Taurus Security Group Representative:

This is a true account of my findings when completing this assessment at the time and date specified on this document. I can confirm that I am a competent person completing this on behalf of Taurus Security Group.

Signed (Assessor):



Full Name: Nicholas Boyd

Date: 28 th June 2022	
Taurus Security Group Compliance Representative:	
I can confirm that I am a competent person signing this risk assessment on behalf of Taurus Security Group to accept that the risks identified and the measures in place are acceptable to Taurus Security Group.	
	
Signed:	Full Name: Nicholas Boyd
Date: 28 th June 2022	Job Title: Operations Manager