

Our Ref: 2011/0691/CIS/01

F.A.O. Clare Gasgoine

Date: 27th March 2015

Dear Clare,

Location: Oast House, Spinningfields, Manchester
Proposal: Tepee (covered seating and bar area)

With regards to your recent Crime Impact Statement Lite request, please find our comments on the proposed tepee enclosed in this letter.

The proposed development is a temporary tepee structure in the external area of the Oast House bar, this covered area will accommodate 14 tables, 2 barrel tables, small dance floor, a small bar and a wood burner. Having looked at the proposals we have the following recommendations:

1. The bar could potentially be targeted by offenders if left in the tepee overnight. Ideally the bar should be capable of being stored, securely, inside the main building when the premises are closed so that it cannot be easily targeted. If the bar is to remain in the tepee overnight then it should be of robust construction and capable of being fully secured with roller shutters (or similar) to prevent out of hours access and possible theft of stock, the bar should be alarmed to deter criminals. If the bar is to remain in the tepee then cash should be removed and stored securely within the main safe and signage should be used to communicate this to would be criminals.
2. The bar should be continuously staff during hours of opening to prevent members of the public from gaining access. Any tills should be secured to the bar to prevent theft.
3. Cash management procedures should be in place to ensure that large amounts of cash are not kept in the till at any time.
4. Ideally, the tepee should be covered by any existing CCTV system.
5. Consideration should be given to a chute deposit safe (certified to LPS 1183) behind any till/bar area, or an alternative management practice, which would reduce the amount of cash held in tills during busy periods. Cash should be stored securely in a safe within a secure back office.
6. In order to minimise criminal opportunities the following elements are recommended:
 - Only one entrance should be used by customers.
 - Tables should be spaced so that it is easy for staff and customers to negotiate their way through the premises.
 - Consideration should be given to high/wide bar areas, which increase the distance between staff and any potentially aggressive patrons and aid surveillance of all parts of the premises. Tills should be positioned away from customers' reach, but preferably fronting towards customers. Casual access to the rear of the service counter should be prevented (e.g. with a lockable hatch that cannot be easily scaled).
 - The internal layout the premises should be generally uncluttered, allowing clear views of all spaces and avoiding pinch points.

7. Theft of personal property is a common occurrence in restaurants in the city centre. It is recommended that 'Chelsea Clips' (see image), Grippa clips, or simple hooks are fitted to the underside of tables to allow customers to secure bags or jackets to the table while keeping it in view; a more secure option than, for example, table tops or back of chairs, where belongings can be liable to theft.

Yours faithfully,

A handwritten signature in black ink that reads "Patrick Babb". The script is fluid and cursive, with the first name "Patrick" and the last name "Babb" clearly distinguishable.

Patrick Babb

Consultant

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