



## CRIME IMPACT STATEMENT

Existing Premier Inn Site, Medlock Street  
Offices (36,494sqm) and 1014 Student  
bedrooms

For: **Whitbread Group PLC**

Version A: **06/10/22**

Ref: **2019/0490/CIS/03**

Greater Manchester Police

design**for**security

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# Existing Premier Inn Site, Medlock Street

2019/0490/CIS/03

## EXECUTIVE SUMMARY

### Development Supported

This development has been assessed against the principles of 'Crime Prevention Through Environmental Design' (CPTED), in order to reduce the opportunities for crime and the fear of crime.

The layout of the proposed scheme is considered acceptable, as long as the issues discussed in more detail within Section 3.3 of this report are addressed, namely:

- Robust control of access in/and around the buildings.
- Cycle store entrance access/egress.
- Ground floor external material protection against graffiti.

If these issues can be addressed as described within the report and the other physical security measures are incorporated, I would be happy to support the development.

**Please note:** At the planning application stage, Greater Manchester Police Design for Security will make representations to Manchester Planning to require the inclusion of a condition requiring the completed development to achieve Secured by Design (SBD) accreditation.

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# 1 Visual Audit

The development site is indicated by the red outline on the plan adjacent and is supported with existing site context photographs taken around the site.

The site is located on the southern edge of central Manchester, approx. 1km from Albert Square; close to the conference facilities at Manchester Central and the Bridgewater Hall and good walking/cycling distance to the university districts.

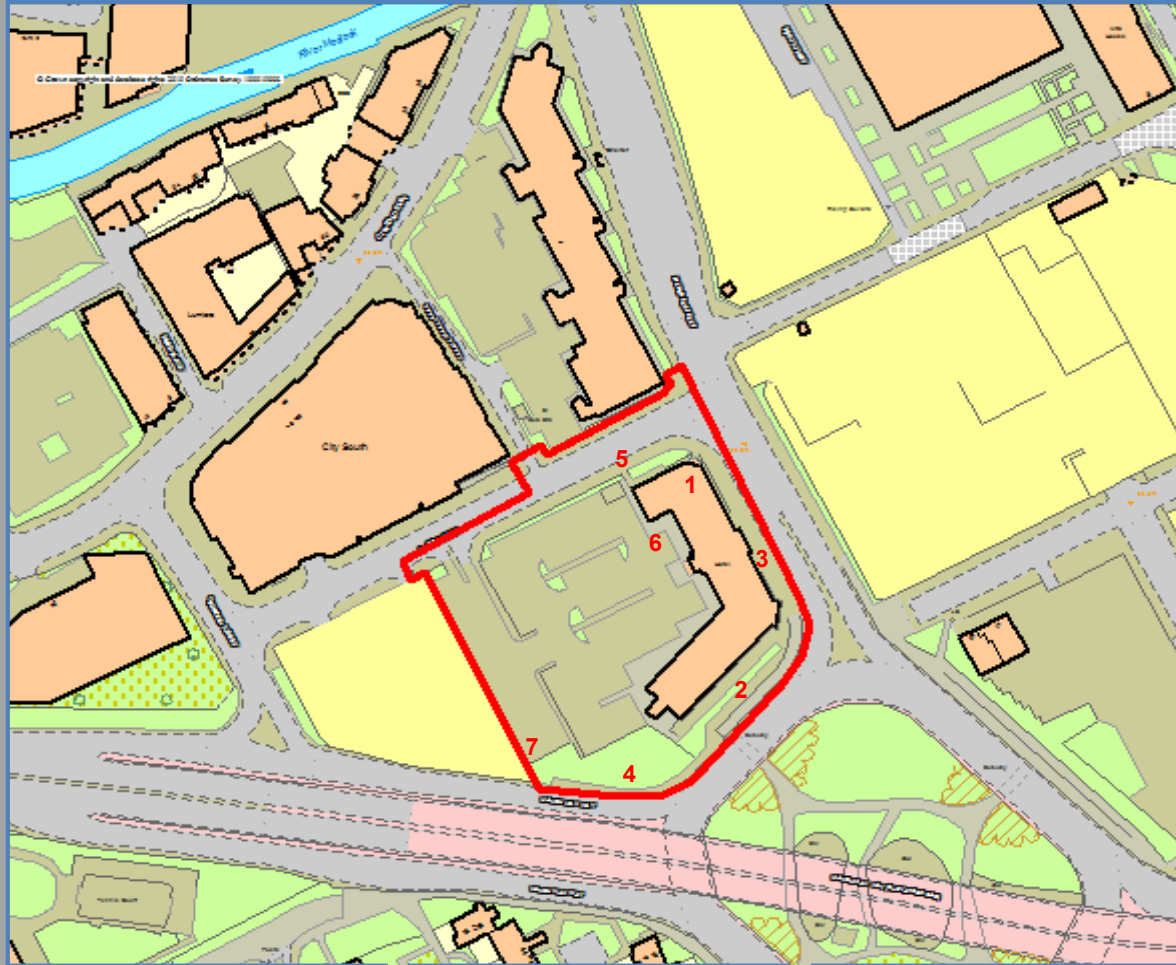
The area contains a mix of development types, comprising residential, commercial, and hotel buildings. There is a large vacant plot opposite the site on Medlock St pending redevelopment under the wider First Street Masterplan, much of which is complete and/or currently under transition.

The site is currently occupied with a Premier Inn hotel building. A section of the south perimeter is enclosed with a weld-mesh fence. The fencing has not been entirely successful in keeping people out of the car park or discreet hidden spaces.

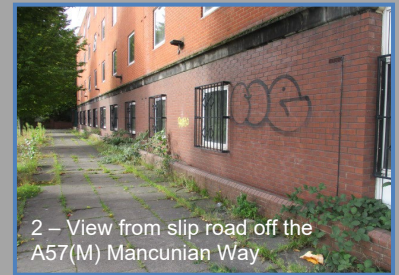
The A57(M) Mancunian Way skirts the southern edge of the site with a slip road adjacent to the southern section of the site. The Mancunian Way forms the boundary with the Hulme district. This roundabout has undergone significant redevelopment which has seen the removal of the pedestrian subways which has been a notable crime & ASB generator.

The western boundary borders a recently completed student accommodation development.

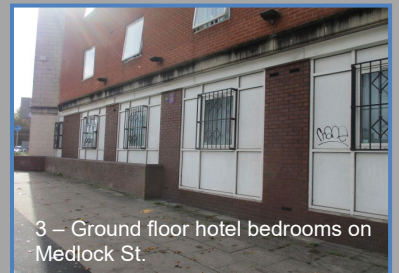
A landscape strip adjacent to the pedestrian road crossing contains evidence of rough sleeping and drug taking with dis-guarded needles lying around amongst the bushes.



1 – Existing hotel building on Medlock St.



2 – View from slip road off the A57(M) Mancunian Way



3 – Ground floor hotel bedrooms on Medlock St.



4 – Evidence of rough sleeping and drug use in adjacent bushes.



7 – Boundary treatment with neighbouring student resi scheme.



6 – Main entrance from car park



5 – Pedestrian access & public realm on River St.

## 2 Crime Statistics & Analysis

All data below is based on crimes recorded between 1<sup>st</sup> June 2018 to 31<sup>st</sup> May 2019.

### 2.1 Crime Summary

| Recorded Crime within 500m of Site |                       |                 |                       |       |         |                  |                          |                        |               |
|------------------------------------|-----------------------|-----------------|-----------------------|-------|---------|------------------|--------------------------|------------------------|---------------|
| Domestic Burglary                  | Non-Domestic Burglary | Criminal Damage | Less Serious Wounding | Theft | Robbery | Serious Wounding | Theft from Motor Vehicle | Theft of Motor Vehicle | Bicycle Theft |
| 58                                 | 48                    | 121             | 429                   | 254   | 130     | 22               | 238                      | 17                     | 49            |

- 2.1.1 The overall crime rate in the local area is relatively high, with less serious wounding, vehicle crime and theft being the highest recorded crimes. These types of crime are typical of those experienced in or within close proximity of district, town or city centres – where there is often a concentration of retail, commercial and licensed premises, leading to a concentration of crime and disorder issues. Less serious woundings are mostly taking place to the north of the proposed site, around Deansgate. The assaults in the area are mostly taking place in the late evening and early hours of the morning over the weekend period, which is when licenced premises have a larger attendance and are open for longer periods. The assaults are mostly carried out by unknown offenders. Vehicle crime in the local area is mostly taking place in the east of the proposed site, around Chester Street and Hulme Street. Theft from a Motor vehicle is the highest occurring vehicle crime with smashed glazing being the most common entry point to the vehicle. Thefts have occurred around the north and east of the proposed site, around Deansgate and Oxford Road Metrolink stops. Thefts have mostly occurred around the licenced premises in the area, with mobile phones and purses/ wallets being taken.

### 2.2 Common Local M.O.s (Modus Operandi)

- 2.2.1 Posing as a legitimate resident/ visitor and entering communal areas (mostly corridors and bike storage rooms) by means of insecure doors or tailgating residents.

*Possible Solution - Monitoring of people entering and leaving the building helps to discourage intruders. Additionally, CCTV and regular staff patrols will deter potential offenders from attempting to steal personal property. Doors for emergency egress should be alarmed so that building managers are alerted if they are used, and staff discouraged from using them informally, e.g., for smoking breaks and robust access controls to separate visitor/staff only areas.*

- 2.2.2 Exploitation of insecure doors and windows (mostly front doors).

*Possible Solution - All individual cluster flats/apartments should also be secured with a security-certified entrance door-set (see appendix 2), to ensure that any offender who may have gained access to the building (e.g., by tailgating, posing as a legitimate visitor etc.) cannot gain further access without drawing the attention of other residents. Doors off internal corridors should not be located in deep recesses, where an offender could operate without fear of detection.*

- 2.2.3 Forcing open secure windows and doors using bodily pressure and implements in order to gain access to the property.

*Possible Solution - All external doors should be certified to recognised security standards (see section 4.1), which are independently proven to reduce the risk of forced entry and thus increase the chances of detection. A robust access control system should be in place to allow residents to vet visitors to the building before allowing them access. The main communal entrance should be located in a highly visible position and should be well-lit to deter offenders from trying to gain unauthorised access. Lighting to the front and rear of properties can also deter and reveal potential intruders, as well as reduce the fear of crime.*

- 2.2.4 Smashed glazing in windows and doors using implements.

*Possible Solution - All ground floor/accessible windows should be certified to recognised security standards (see Section 4.2), with key operated locks and opening restrictors. All ground floor/accessible glazing should also include a laminated pane, which forms a much more robust barrier against shattering penetration (see Section 4.3). Any glazed panels in or around doors should be small and set*

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*well-away from locking points. Windows to accessible elevations should be protected by some defensible space, to define them as entirely separate from the street and protect them from attack and nuisance/anti-social behaviour.*

- 2.2.5** Offenders targeted entrance apartment doors by 'tailgating' or posing as legitimate visitors, before forcing open individual apartment doors or targeting those left insecure by residents.

*Possible Solution - All individual apartments should be secured with a security-certified entrance doorset (see Section 4.1), to ensure that any offender who may have gained access to the building (e.g., by tailgating, posing as a legitimate visitor etc.), cannot gain further access without drawing the attention of other residents. Doors off internal corridors should not be located in deep recesses, where an offender could operate without fear of detection. A staffed 24/7 concierge desk will support the management and security of the entrance lobby.*

## **2.3 Risk Factors**

The typical security risks for a development of this nature are:

- Domestic burglary
- Theft from gardens, sheds or garages
- Criminal damage to dwellings and vehicles
- Theft of, or from, vehicles
- Bogus callers and distraction burglary
- Anti-social behaviour
- Neighbour disputes
- Theft and criminal damage during the construction period
- Unauthorised access to private spaces
- Poor maintenance of access control systems

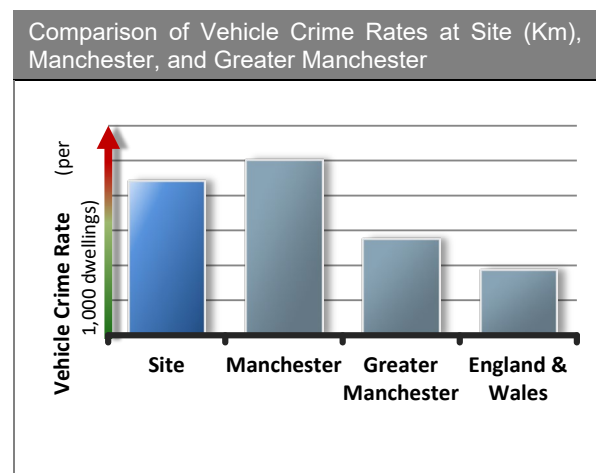
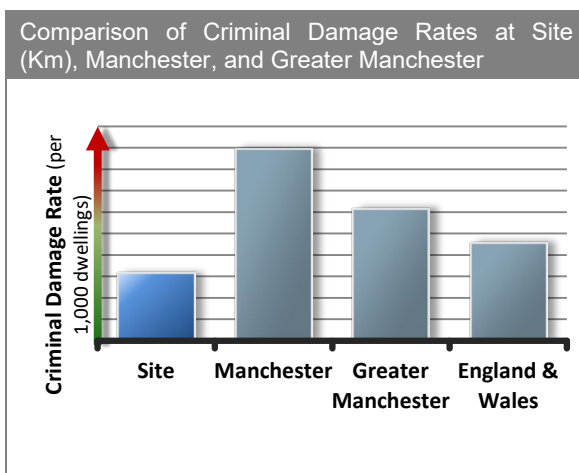
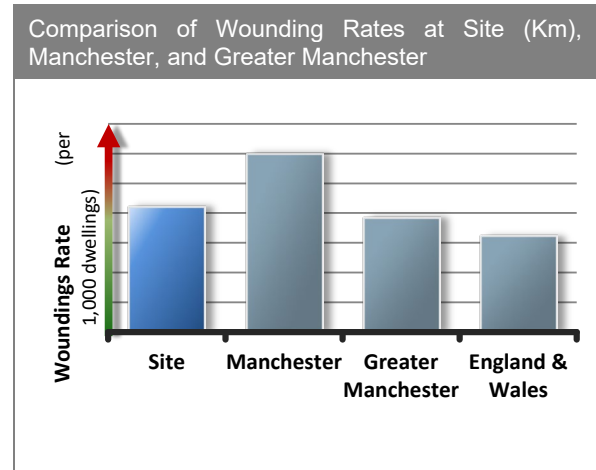
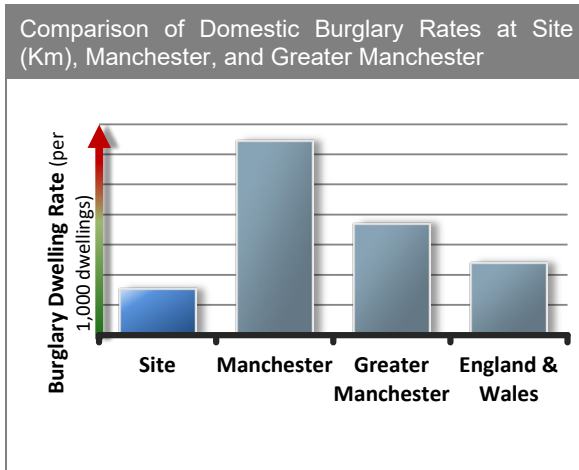
## **2.4 Risk Factors - Offices**

The typical security risks for a development of this nature are:

- Burglary
- Violence towards staff
- Theft of personal belongings at work
- Criminal damage to property and vehicles
- Unauthorised access to buildings/private space
- Arson
- Cycle theft

## 2.5 Comparing crime rates in the neighbourhood around the site to those in Manchester and Greater Manchester

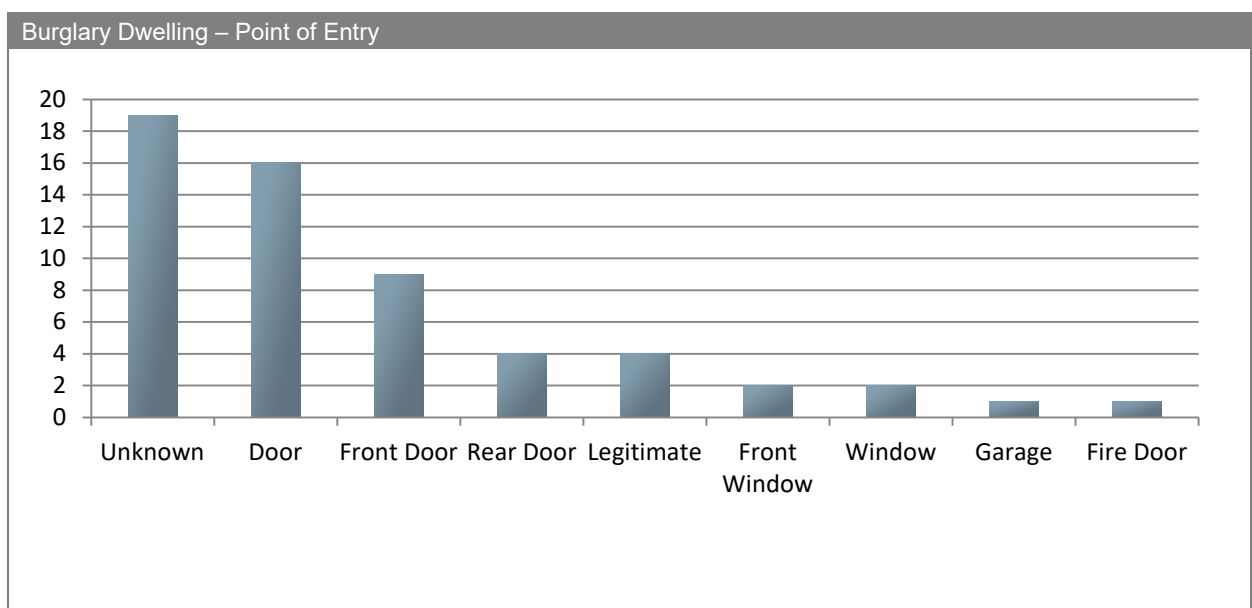
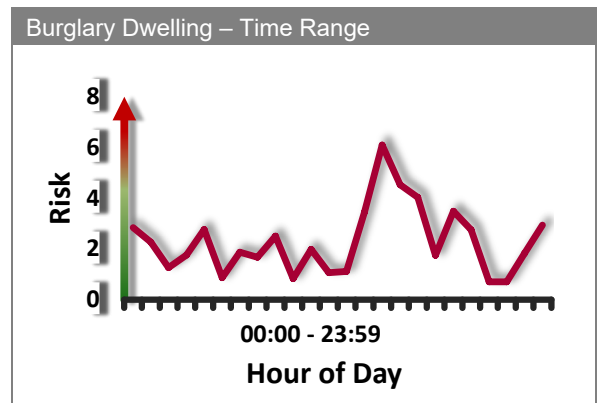
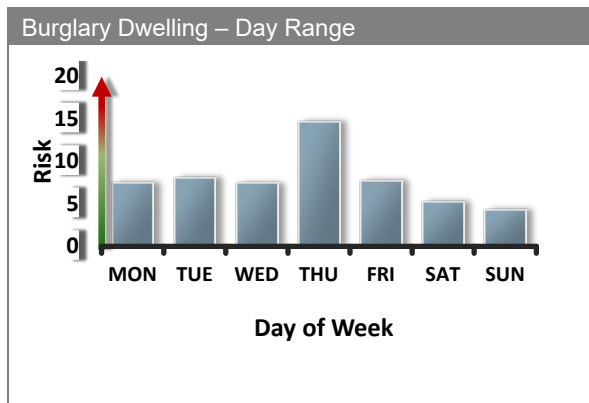
The rates below relates to crime committed within 500m of the site. England & Wales data was last recorded for January – December 2017.



- 2.5.1 The rate of domestic burglaries per 1000 dwellings is **76% lower** than Manchester as a whole, **59% lower** than Greater Manchester and **36% lower** than England & Wales.
- 2.5.2 The rate of woundings per 1000 dwellings is **30% lower** than Manchester as a whole, **10% higher** than Greater Manchester and **31% higher** than England & Wales.
- 2.5.3 The rate of incidents of criminal damage per 1000 dwellings is **65% lower** than Manchester as a whole, **49% lower** than Greater Manchester and **31% lower** than England & Wales.
- 2.5.4 The rate of incidents of vehicle crime per 1000 dwellings is **12% lower** than Manchester as a whole, **60% higher** than Greater Manchester and **138% higher** than England & Wales.

## 2.6 Domestic Burglary: Risk Analysis

The data below relates to domestic burglaries committed within 500m of the site.



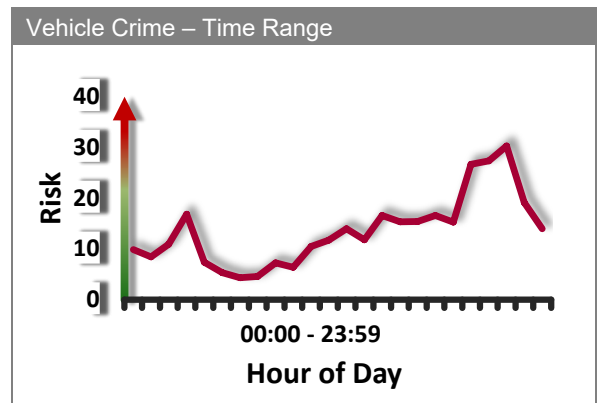
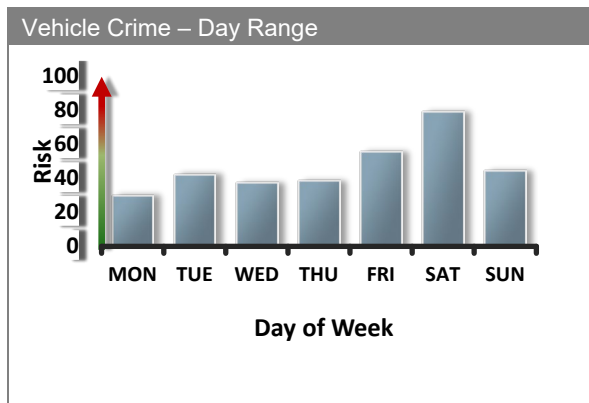
2.6.1 **Day/Time Range:** The risk of domestic burglary peaks on a Thursday during the afternoon and into the evening (1pm – 8pm.) Offenders target residential buildings throughout the day when people are more likely to be away from home for long periods of time, due to work commitments, as it lowers the risk for offenders being caught/ identified.

2.6.2 **Point of Entry:** In the local area the following entry points and MO's have been utilised most frequently:

- Offenders pose as legitimate residents/ visitors and tailgate residents/ exploit insecure doors to access communal areas.
- Forcing open doors and windows using bodily pressure and implements to gain entry to the property.
- Exploitation of insecure doors and windows to gain access to the address.
- Smashed glazing in windows and doors in order to gain entry to the property.

## 2.7 Vehicle Crime: Risk Analysis

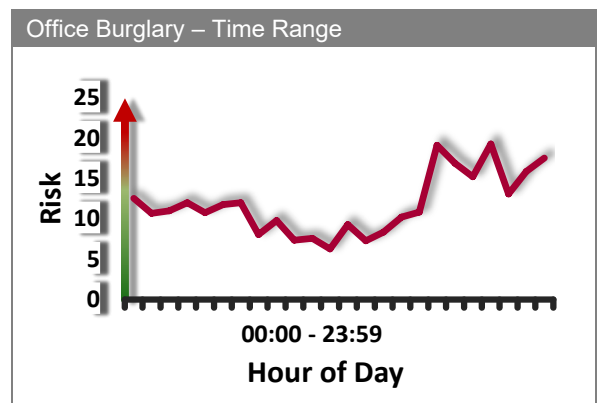
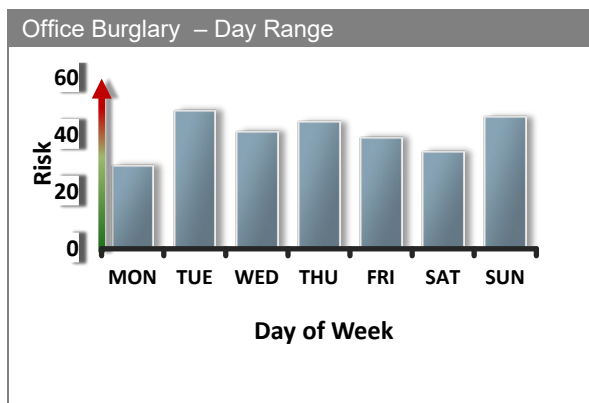
The data below relates to vehicle crime committed within 500m of the site.



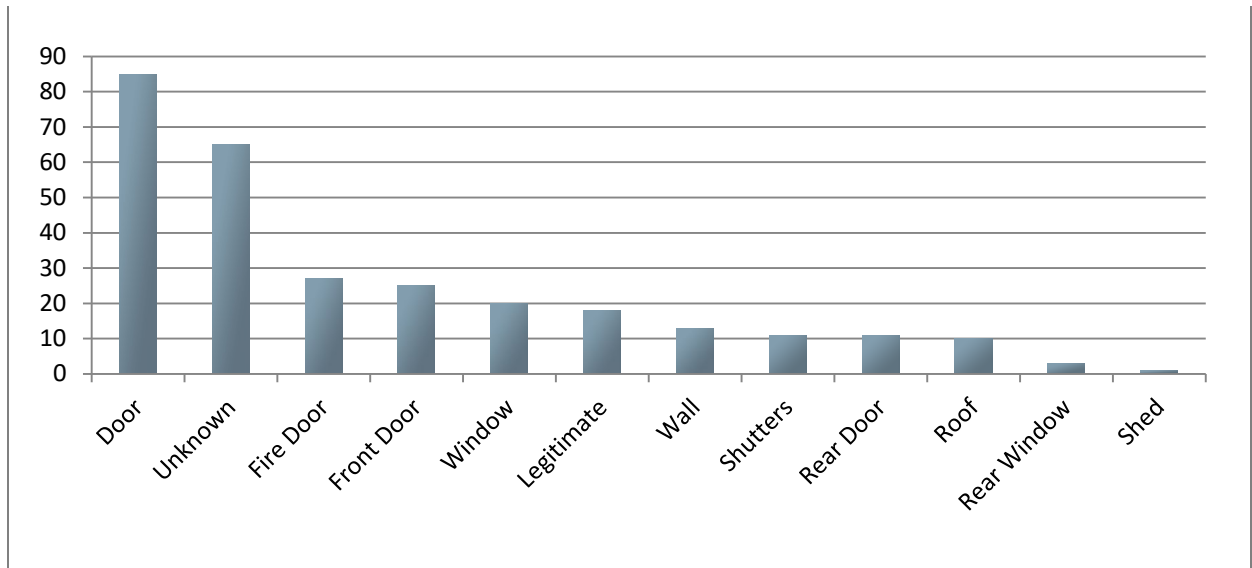
- 2.7.1 **Day/Time Range:** The risk of vehicle crime in the local area peaks on a Saturday during the evening (6pm – 11:59pm.) Vehicles targeted have mostly been parked on streets and private car parks. During the evening it is often dark with less footfall in the area, the offender perceives that there is less of a risk of being caught/ identified.

## 2.8 Non-Domestic Burglary Offices: Risk Analysis

The data below relates to non-domestic burglary offences within / against offices, recorded in the Manchester area.



Office Burglary – Point of Entry



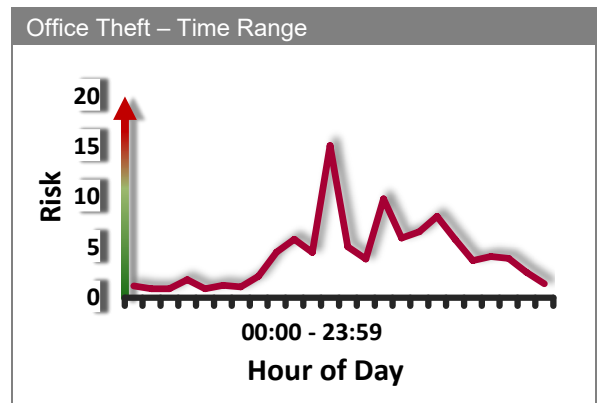
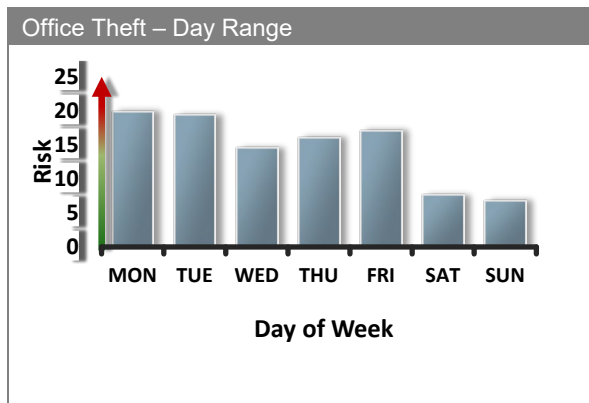
2.8.1 **Day / Time Range:** During the week, the risk of burglary at office premises in Manchester peaks on Tuesday and Sunday. During the day, the risk of burglary rises at night / into the early hours of the morning. Such premises are often targeted at these times when they are closed and unoccupied, meaning offenders can attempt to gain unauthorised access without fear of being disturbed or identified.

2.8.2 **Point of Entry:** In the local area, the following entry points have been utilised most frequently:

- Secure doors have been forced open using body pressure, implements and tools. Many burglaries committed in Manchester office buildings do not appear to be opportunistic, with offenders often bringing equipment with them that can be used to force open doors and cut locks.
- A large proportion of burglaries have been committed through 'unknown' points of entry, which are likely to have been where offenders (posing as legitimate customers, visitors or employees) have gained unauthorised access to staff only areas (i.e., through insecure doors, tailgating etc.) to steal property.
- Glazing within windows and doors has been smashed to gain unauthorised access.
- Shutters have been prised open to target doors and windows behind them.

## 2.9 Theft Offices: Risk Analysis

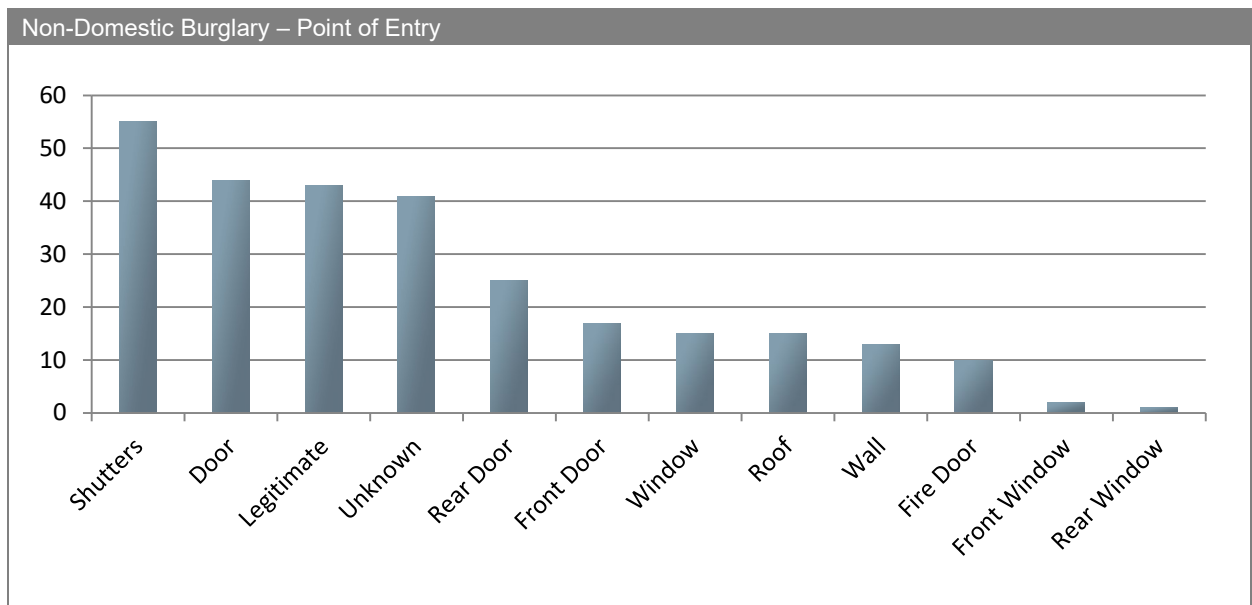
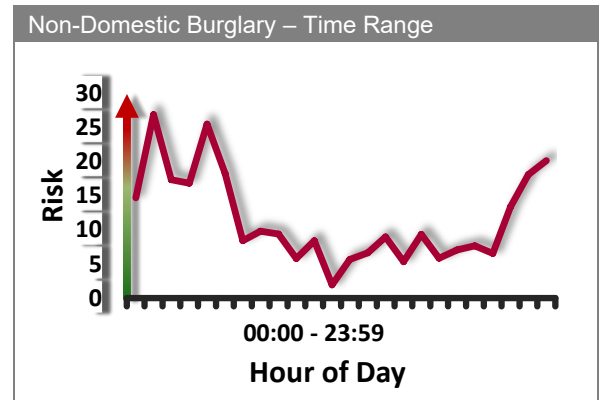
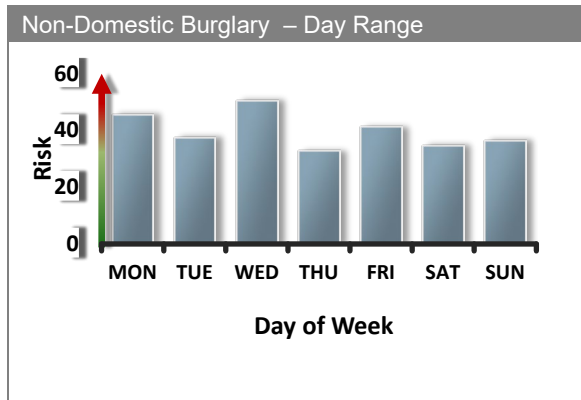
*The data below relates to thefts within / against offices, recorded in the Manchester area.*



- 2.9.1 **Day / Time Range:** During the week, the risk of theft at Manchester offices is greatest during the working week, when the opportunities to offend are greater, and is significantly lower at the weekend, when many offices premises are closed or operate on reduced opening hours / staffing levels. During the day, the risk of theft is concentrated during normal working hours – peaking around midday. During these times, many office workers will take their lunch breaks, leaving unattended property at desks or in insecure areas. Thefts can also often happen at the end of the working day, when members of staff are finishing work and premises is likely to be less secure, such as while cleaning operations are carried out.

## 2.10 Non-Domestic Burglary Facilities: Risk Analysis

The data below relates to non-domestic burglary offences within / against facilities, recorded in the Manchester area.



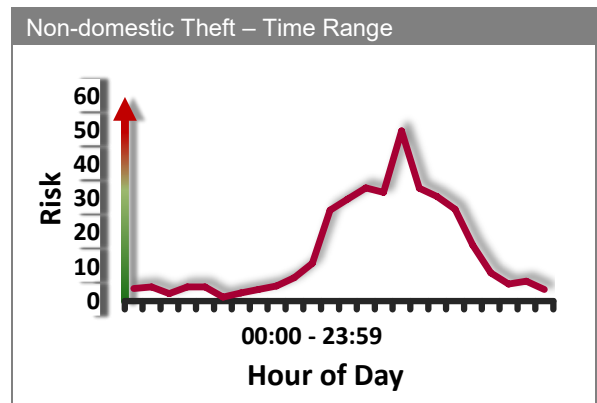
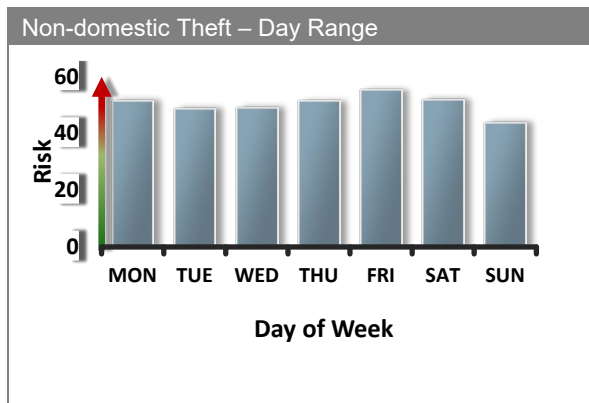
2.10.1 **Day / Time Range:** The risk of burglary at non-domestic premises in Manchester is consistently high throughout the week, peaking on a Wednesday. During the day the risk of burglary at non-domestic premises increases in the early hours of the morning (12am – 6am). Burglaries at commercial premises frequently take place during the night, when they are closed, and the streets are quiet. Offenders perceive the risk of being witnessed or apprehended at its lowest.

2.10.2 **Point of Entry:** In the local area the following entry points and MO's have been the occurred most frequently:

- Smashed glazing in windows and doors to gain entry to premises.
- Posing as a legitimate customer and tailgating / exploitation insecure doors to gain access to staff only areas.
- Forcing open shutters using bodily force and implements to gain entry.
- Opening secure doors using bodily pressure and implements to gain entry.

## 2.11 Theft Non-Domestic Facilities: Risk Analysis

*The data below relates to thefts within / against retail facilities, recorded in the Manchester area.*



- 2.11.1 Day / Time Range: The risk of theft from non-domestic premises in Manchester is consistently high throughout the week, peaking on a Friday and Saturday. During the day the risk of theft at premises peaks in the late morning and into the evening (10:30am – 8pm). Small, personal items are being targeted, mostly mobile phones, purses and bags.

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## 3 Layout Appraisal

### 3.1 Proposed development

- 3.1.1 The demolition of the existing hotel building and structures and the development of the site for commercial (Use Class E) and purpose-built student accommodation (Sui Generis) comprising two separate buildings, along with associated ancillary internal and external amenity space, hard and soft landscaping, and associated highway works.
- 3.1.2 The commercial office development will provide 36,494sqm space across 13 floors. Ground floor concierge reception space and shared workspace. Basement cycle storage, changing rooms and cycle service facilities.
- 3.1.3 The proposed development is comprised of 1014 student bed residential units over 36 storeys.
- 3.1.4 A controlled reception space serves the ground floor entrance. The ground floor also contains waiting area lounge spaces. Resident meeting rooms, study spaces, lounge areas and gym amenity spaces are located at first floor.
- 3.1.5 A resident cycle store is located on the first-floor mezzanine Floor with access via a lobbied entrance from River St.
- 3.1.6 Extensive landscaping of the public realm works to the street scape will complement each building plot within the proposal. In addition to the landscaping a new urban 'pocket' park will be created for the residential entrance area.

### 3.2 Positive Aspects of the Proposal

*The following proposed features would make a positive contribution to the prevention of crime and fear of crime.*

- 3.2.1 The proposed building will see the redevelopment of a long-standing hotel building. The buildings will form part of the wider First Street SRF. The redevelopment of the site will remove a building which provides little street level activity.
- 3.2.2 The proposed building plots provide further ground floor activity in the form of commercial spaces and new public realm leading to a dedicated resident entrance reception space. In-turn these uses offer good levels of activity and natural surveillance of the adjacent streets. Cycle storage is located in each of the buildings; ground floor for the residential building and basement for the office development which is accessed via a cycle ramp.
- 3.2.3 Student amenity spaces provide opportunities for residents to meet and foster community relations within the development. Schemes which have good social communities are less likely to tolerate inappropriate behaviour and are more willing to challenge unfamiliar faces in the development..
- 3.2.4 Where ground floor amenity spaces have been located, consideration appears to have been taken through the use of external facing materials; glazing, providing good levels of activity.
- 3.2.5 The entrance lobbies incorporate a concierge which provides a good view of people entering each building. Entry to the stairs and lifts from the lobby should require access-controlled-operation. All visitors to the residents of the apartments will be required to enter via the concierge. Mailboxes for residents should be located within the lobby area so that regular delivery personnel do not need to be given access to the residential parts of the building.
- 3.2.6 The residential cycle store will be enclosed within the secure area. Ensure that each entrance/exit point is provided with access control to prevent illegitimate access.
- 3.2.7 Cycle stores for residents and workers are provided within the buildings. Entry to the stores must be restricted to genuine cyclists only, on application to the managers of the building. Racks within the enclosures should allow cyclists to lock the frame and both wheels.
- 3.2.8 There are clearly defined, entirely separate entrances into each of the different uses proposed, which reduces the opportunities for confusion and conflict and reduces the opportunities to criminals. The residential blocks and commercial units each have single access/egress points in prominent locations off the public realm, which are capable of being robustly managed to control access.

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- 3.2.9 The landscaped 'pocket park' and public realm will be well-overlooked by the proposed buildings and should benefit from legitimate activity and passive surveillance at all times of the day and night, promoting a greater sense of safety in the public realm.
- 3.2.10 The proposed development provides the opportunity to include security features built into the design and construction of the building and avoid the need for obtrusive retrofitted security measures that can increase the fear of crime. Security measures carefully incorporated into the design can ensure the building is reasonably secure, without visibly announcing that the design was concerned about crime
- 3.2.11 The proposed building clearly defines the different uses of the building, and all entrances can be easily located and navigated.
- 3.2.12 The foyer/reception zone provides the opportunity for good levels of security at a central control point for the commercial/office space.
- 3.2.13 The internal layout of the commercial office building appears capable of being divided into identifiable zones, allowing separation of accessible and restricted areas. The access-control strategy adopted for the development should be capable of confining movement into and through the building, thus allowing staff and visitors to only enter parts of the site to which they have legitimate reason to be present. Access permissions should be fully auditable and regularly reviewed.
- 3.2.14 The footprint of the building facing onto the public realm is relatively simple and free from deeply recessed concealed areas. Where ground floor amenity spaces have been located, consideration appears to have been taken through the use of external facing materials; glazing, providing good levels of activity.
- 3.2.15 The main entrance will be accessed via an electronic access control fob system for residents and staff. The arrangement of the lobby space is greeted and controlled via a concierge.
- 3.2.16 Security measures carefully incorporated into the building design can ensure the building is reasonably secure, without visibly announcing that the design was concerned about crime. The proposed development provides the opportunity to include security features built into the design and construction of the building and avoid the need for obtrusive retrofitted security measures that can increase the fear of crime.

### 3.1 Public Realm influences over crime patterns

- 3.1.1 Features of the physical environment can influence patterns criminal and anti-social behaviour. They affect potential offenders' perceptions about a possible crime site, their evaluations of the circumstances surrounding a potential crime site, and the availability and visibility of one or more witnesses, who might intervene, at or near a site. Offenders may decide whether to commit a crime in a location after they determine the following:
- How easy will it be to enter the area?
  - How visible, attractive, or vulnerable do targets appear?
  - What are the chances of being seen?
  - If seen, will the people in the area do something about it?
  - Is there a quick, direct route for leaving the location after the crime is committed?
- 3.1.2 Aspects of the local environment that might help to reduce the risk of crime and disorder at the site are as follows:
- being located on well-trafficked streets and overlooked by routinely occupied buildings. the site is subject to surveillance by residents as well as passers-by on foot and in cars. The casual observations by residents and passers-by may deter some offenders.
  - the site is well connected to First Street and the city centre. Pedestrian routes are generally busy during the daytime, particularly that they pass along River Street to Medlock Street (the main road connecting to the city centre), and include residential and commercial properties, with largely 'active' frontages and regular pedestrian flows, especially during the working day.
- 3.1.3 There are also some features that might facilitate crime and disorder and the fear of crime, these include:

- Vacant buildings and plots of vacant land in the vicinity of the site sometimes attract those intent on criminal damage (e.g., smashing glazing and graffiti), burglary and theft (particularly metals or slate), rough sleeping, street drinking and drug taking.
- Introducing residential uses to this area may lead to an increase in demand for evening and overnight parking on poorly supervised streets by residents or visitors, which may lead to an increase vehicle-related crime in the neighbourhood.

3.1.4 The design and layout of the public realm surrounding the blocks should be carefully considered. It should not include any hard/soft landscaping features that may impede surveillance opportunities or foster loitering/gathering, nuisance, anti-social behaviour or misuse. The following issues should be addressed with the public realm/landscaping strategy (also see Section 4.6):

- The proposed public realm features and any changes in ground levels, with step/ramp features to accommodate them. Such features can sometimes impede surveillance opportunities and provide features that can be mis-used. These features, as well as benches and any other hard landscaping features, should be designed to deter and withstand any such treatment and to maximise surveillance opportunities of/from them.
- Public realm furniture items should be robust to sustain constant daily use and form part of the management and maintenance regime. Damaged features which are not tended to over a period can lead to further decline and respect for the area.
- In particular, the potential to foster nuisance and anti-social behaviour issues at night. The central public realm area will benefit from levels of footfall, activity and will rely on passive surveillance from the residential properties overlooking this area. The area must be well-lit and designed to maximise surveillance opportunities and eliminate hiding places. Any windows or doors adjacent to these areas may also need additional protection.

3.1.5 Any cycle parking areas located throughout the public realm area should be located where they can be overlooked from routinely occupied areas.

## 3.2 Changes Needed and Recommendations

*The following points have been identified for further consideration and would need to be addressed for Design for Security to support the proposed scheme.*

- 3.2.1 Poor design, management and maintenance can lead to a downward spiral of neglect and loss of environmental quality, encouraging nuisance, vandalism and other anti-social or criminal behaviour. Any landscape features (hard or soft) should not impede natural surveillance of/from the buildings or reduce the effectiveness of lighting or any CCTV system. The design of any hard landscaping features or street furniture, in particular any steps, ramps or benches, should be designed to withstand and discourage the potential for mistreatment and damage (e.g., from vandalism, skateboarding, rough sleeping etc.). Bollards or similar hard/soft landscaping features should also be incorporated to prevent unauthorised vehicles from accessing the public realm.
- 3.2.2 The main entrances to each block should be self-closing and fitted with secure access controls to operate in the absence of the concierge (see Section 4.1). The concierge reception desks should be high and wide, allowing staff to have full surveillance of everyone entering and exiting the buildings and across the public realm. Concierge staff should be given flexibility over permitting access into the buildings at different times of the day. The external entrance doors should be capable of being secured and controlled remotely by staff if required (e.g., into the evening/at night), to prevent unauthorised access or nuisance/anti-social behaviour in and around the entrance lobbies.
- 3.2.3 It should not be possible for an intruder to progress beyond the entrance lobby and enter the residential area of the building. Visitors should require passage through further access-controlled doors to stairs and lifts.
- 3.2.4 Residential post/parcel/grocery room. Arrangements for the delivery of post should not allow postal or grocery delivery staff to have access to internal areas of the residential blocks beyond the GF reception space. Mailboxes for residents should be located either within a secure lobby area or use a 'through-the-wall' post box arrangement. Further design details of these ancillary spaces are to be developed.
- 3.2.5 The residential stair and lift cores in the block will require access control allowing only building staff and residents' access beyond the reception space to upper floors, to create a secure lobby area.

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- 3.2.6 Given the prolific high levels of graffiti within and around the site, it is important that external building and cladding materials at ground floor are sealed, protected and supports the removal of graffiti, a resistant coating applied to enable easy removal of any unauthorised markings.
- 3.2.7 It is essential that all of the physical security measures listed below are incorporated into the scheme. Integrated, risk-commensurate security measures aim to place secure physical barriers or surveillance in the path of the criminal – making crime harder to commit and raising the risk of detection and possible capture, as well as promoting a feeling of safety in residents and visitors.

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## 4 Physical Security (Residential)

*In addition to the layout issues highlighted in section 3, the following checklist (sections 4-7) forms the physical security requirements for this scheme to achieve Secured by Design accreditation if required.*

### 4.1 Doors

- ☐ External communal access doors must be compliant with and certified to STS202 BR2 or LPS 1175 SR2. The communal entrance doors should be self-closing and secured with a multi-point electronic lock and capable of being operated via an electronic access control system, these features should be permitted under the scope of the certification.
- ☐ Arrangements for residents to admit visitors. Communal entrance and inner lobby / zone doors should be capable of being controlled by means of a video entry phone system (with the picture viewable on a phone unit, rather than on a television set) so that residents can confirm the identity of visitors before allowing them access themselves.
- ☐ Where secure lobbies are to be created, the secondary communal door must be to the same specification as the outer door - certified to BS PAS 24, STS 201 or LPS 1175 SR2, including a lock capable of being operated via an electronic access control system. The post boxes themselves should be of robust construction, with letter box apertures to a maximum size of 260mm x 40mm (incorporating anti-fishing measures). All other deliveries should be made directly to residents via the access-controlled main entrance.
- ☐ Apartment entrance doors must be compliant with and certified to BS PAS 24, STS 201 or LPS 1175 SR2. It is advised that these doors do not have fixed sidelights and are provided with door viewers instead.
- ☐ Any letterboxes within doors must be located a minimum of 400mm away from internal handle and locking hardware.
- ☐ Doors to storage / meter rooms should have 44mm solid core doors, 3 hinges, with a mortised sash lock to BS3621/8621 to allow the rooms to be secured when not in use.
- ☐ External escape-only doors (as with external doors in general) should be certified to BS PAS 24, STS 201 or LPS 1175 SR2. It is crucial that the door ironmongery is permitted for use on these doors under the security certification of the product.
- ☐ The doors to the cycle store should be compliant with and certified to BS PAS 24 or LPS 1175 SR2 or be steel gates within steel frames. These doors/gates should both be self-closing and lock securely upon closure and be accessible by a programmable fob allowing secure entry and exit.

### 4.2 Windows

- ☐ Windows must be compliant with and certified to BS PAS 24.
- ☐ Ground floor and easily accessible opening lights (escape requirements permitting) must be key-lockable and have fixed/lockable opening restrictors (not releasable from the outside) limited to 100mm.

### 4.3 Glazing

- ☐ Glazing to a height of 2400mm (or if otherwise accessible) must incorporate at least one pane of laminated glass rated as P4A under EN 356. The remaining pane in a double-glazed unit may be toughened glass.

### 4.4 Alarms

- ☐ If an alarm is installed, then it should comply with either:
  - BS EN 50131 and PD 6662 for wired systems
  - BS 6799 for wireless systems

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- ☐ If an alarm is installed, it should be linked to contacts on all external doors, and PIR detectors should cover all ground floor rooms with windows.

## 4.5 Access Control

- ☐ Access control systems should be operable by swipe card or fob, and not numeric keypads. The following doors should operate on access control:
  - All external doors where regular staff access is required.
  - Doors separating internal zones / lobbies
  - Any internal doors to obvious high risk or controlled areas (e.g., storage / server / locker rooms)
  - Cycle store

## 4.6 Landscaping

- ☐ In vulnerable locations such as entrances, parking areas and footpaths, low planting should not exceed 1000mm in height, and tree canopies should fall no lower than 2m from the ground. This is in order to allow people to see their surroundings better, make a rational choice of routes and eliminate hiding places. A maintenance agreement should stipulate that these planting dimensions would be adhered to.
- ☐ Loose surface materials in the publicly accessible areas of the scheme should be avoided. Small fragments of ground covering can be used as missiles against people and premises (both to gain entry and to commit criminal damage).
- ☐ Planting must be avoided that will aid climbing over boundary treatments. The security of fences can be compromised if trees or street furniture are placed close by

## 4.7 Lighting

- ☐ External lighting must be provided to pedestrian routes within the site in accordance with BS 5489.
- ☐ Dusk 'til dawn lights, operated by photoelectric cell/daylight sensor, should be installed to all external doors (manual override is also permissible).
- ☐ Fittings should produce 'white' light, as opposed to yellow/orange light. Metal halide (or bulbs with a comparable output) should be used, as these offer superior colour rendition over alternatives such as high- and low-pressure sodium bulbs.

## 4.8 Other

- ☐ Meter cupboards to apartments should be located to the fronts of properties only or within a secure cupboard / room inside the block but not inside individual apartments. Smart meters are acceptable.
- ☐ Consideration should be given to use of alternatives to lead in construction and minimise the amount of metal on visible elevations of the buildings. Inspection covers should be capable of securing to reduce potential access to cabling.

# 5 Physical Security (Non-residential)

## 5.1 Doors

- ☐ External doors must be compliant with and certified to BS PAS 24, STS02, or LPS 1175 SR2.
- ☐ Sliding doors should be tested and certified to ENV 1627-30 (WK2+). If circumstances could prevent this, please consult with Design for Security.
- ☐ External escape-only doors (as with external doors in general) should be certified to BS PAS 24:2012, or LPS 1175 SR2. It is crucial that the door ironmongery is permitted for use on these doors under the security certification of the product.

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- ☐ Internal doors to storage rooms should be solid core, minimum 44mm thick with a multi-point locking mechanism.
  - ☐ Service or sectional overhead doors must be tested and certified to LPS 1175 SR2. If circumstances could prevent this, please consult with Design for Security.

## 5.2 Shutters

- ☐ Where grilles or shutters are required for additional protection, the minimum certification required is:
  - LPS 1175: Issue 7 Security Rating 1
  - STS 202: Issue 3, Burglary Rating 1

## 5.3 Windows

- ☐ Windows must be compliant with and certified to BS PAS 24 or BS 7950.
- ☐ Ground floor and easily accessible opening lights (escape requirements permitting) must be key-lockable and have fixed/lockable opening restrictors (not releasable from the outside) limited to 100mm.

## 5.4 Glazing

- ☐ All glazing up to a height of 2400mm (or if otherwise accessible) should incorporate at least one pane of glass with a 1.5mm PVB interlayer (e.g., 7.5mm laminated glass), or a glass rated as P4A under EN 356. The remaining pane in a double-glazed unit may be toughened glass.

## 5.5 Alarms

- ☐ A monitored alarm system should be installed to cover all building on the site, linked to contacts on all external doors/shutters and PIR detectors covering all ground floor areas with windows, with a signal terminating at a recognized Alarm Receiving Centre (ARC) or security control room.

## 5.6 Access Control

- ☐ Access control systems should be operable by swipe card or fob, and not numeric keypads. The following doors should operate on access control:
  - All external doors where regular staff access is required.
  - Doors separating internal zones / lobbies
  - Any internal doors to obvious high risk or controlled areas (e.g., storage / server / locker rooms)

## 5.7 Lighting

- ☐ External lighting must be provided to pedestrian routes within the site in accordance with BS 5489.
- ☐ Lighting to vehicle circulation areas, service yards should be in accordance with BS 5489, and display an average lux level of 20 with a uniformity level of no less than 25%. These figures should be evidenced by a lighting layout/lux plan.
- ☐ Dusk 'til dawn lights, operated by photoelectric cell/daylight sensor, should be installed to all external doors.
- ☐ Fittings should produce 'white' light, as opposed to yellow/orange light. Metal halide (or bulbs with a comparable output) should be used, as these offer superior colour rendition over alternatives such as high and low pressure sodium bulbs.
- ☐ Lighting fixtures must not be positioned to provide climbing aids over boundary treatments. Electrical and architectural layouts should be developed together to avoid this.
- ☐ Internal lighting should be operated by detection devices which will automatically switch lights on with movement activity in each room.

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## 5.8 CCTV

- ☐ Any CCTV system that may be used within this proposal will require certain specifications and intelligent placement of cameras to compliment the design of the development. Designers should consider the following points when planning a CCTV strategy:
- ☐ CCTV systems (and lighting that support them) require regular cleaning and maintenance to remain effective.
- ☐ Where necessary cameras that are vulnerable to damage should be protected from attack either by relocation to a higher level and using a bigger lens to achieve the view required or through the fitting of a vandal resistant housing.
- ☐ With regards to the retention of footage, the police prefer quality over quantity. The overall retention period should be dictated by what the system is designed to achieve, though it would be better to have good quality images over a 14-day period than poor ones over a 30-day period.
- ☐ Procedures for recovery of recordings are recommended to be established (e.g., trained staff / the CCTV system instruction manual to be readily available). This is to ensure that the images produced will be of an acceptable standard that will allow for identification of an individual which will stand up to scrutiny in court.
- ☐ **Acceptable Standard** - this generally requires a resolution of 720x576 pixels at a real time frame rate of 25 frames per second. (N.B. Both the camera and DVR must be capable of this – if the camera will only send low resolution images, then it does not matter how high the resolution of the recording unit is).
- ☐ **Identification** – One of three levels of field of view. To identify an individual, the image must capture no less than 120% of the field of view (at least from the top of the individuals head to their knees). The remaining two levels of field of view are 'Overview' and 'Recognition', which whilst effective for observational purposes, are less likely to result in the identification of a person/offender.
- ☐ The intelligent placement of cameras helps to provide clear facial identification of individuals. Suitable locations would be; Entrances to site, external areas all around the new building and ancillary facilities, external doors including emergency egresses / hatches, access-controlled doors & cycle parking areas

## 6 Management & Maintenance

- 6.1.1 The upkeep of a development over its lifetime can be crucial to the level of security and safety within. Aspects of a development, which are left to deteriorate, have the potential to attract further crime – a process known as 'the broken window theory'. A maintenance plan should be drawn up to address issues such as:
  - Litter removal
  - Repair to communal areas (lighting, signage, access controls)
  - Trimming and pruning to shrubs and trees
- 6.1.2 Any public open space or amenity areas not under the ownership of residents should be subject to an effective maintenance contract. This should ensure that all damage is rectified in a timely manner, and that any such space will not be detrimental to its surroundings.

## 7 Construction

- 7.1.1 Untidy sites and their surroundings can be littered with debris accessible to vandals who often use loose materials as missiles to commit crime. The client should take measures appropriate to secure their site during construction, and control pedestrian and vehicular access in to and out of the site curtilage. It is also recommended that the contractor on this scheme is a member of the 'Considerate Constructors Scheme', who has committed to be a considerate and good neighbour, as well as clean, respectful, safe, environmentally conscious, responsible and accountable.

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- 7.1.2 Site security contractors should be SIA (Security Industry Authority) approved to ensure professional standards are adhered to (please see <http://www.sia.homeoffice.gov.uk/pages/acs-intro.aspx> for more details).

## 8 Useful References

### 8.1 Secured by Design (SBD)

- 8.1.1 Secured by Design focuses on crime prevention at the design, layout and construction stages of homes and commercial premises and promotes the use of security standards for a wide range of applications and products. To apply for Secured by Design certification for your development, visit our online application form at: <http://www.designforsecurity.org/secured-by-design/sbd-accreditation/>

## A Contact register

| Date     | Contact With | Summary of Contact |
|----------|--------------|--------------------|
| 08/09/22 | Turley       | CIS Application    |
| 14/09/22 | Turley       | CIS Instructed     |
| 30/09/22 | Client       | Invoice issued     |
| 06/10/22 | DfS          | Site visit         |
| 07/10/22 | DfS          | CIS completed      |
|          |              |                    |
|          |              |                    |

## B Associated Documents

This report is based on the following drawings and supplementary information submitted by the applicant.

| Drawing No.     | Drawing Title | Date | Rev |
|-----------------|---------------|------|-----|
| 100_B1_02_2200  |               |      |     |
| 100_B1_02_2200M |               |      |     |
| 100_B1_02_2201  |               |      |     |
| 100_B1_02_2202  |               |      |     |
| 100_B1_02_2211  |               |      |     |
| 100_B1_02_2212  |               |      |     |
| 100_B1_02_2218  |               |      |     |
| 100_B1_02_2237  |               |      |     |
| 100_B1_05_2200  |               |      |     |
| 100_B2_02_2199  |               |      |     |
| 100_B2_02_2200  |               |      |     |
| 100_B2_02_2201  |               |      |     |
| 100_B2_02_2202  |               |      |     |
| 100_B2_02_2212  |               |      |     |
| 100_B2_02_2213  |               |      |     |
| 100_B2_02_2214  |               |      |     |
| 100_B2_05_2201  |               |      |     |
| 100_MP_00_1000  |               |      |     |
| 100_MP_00_1001  |               |      |     |
| 100_MP_00_1100  |               |      |     |
| 100_MP_02_2200  |               |      |     |
| 100_MP_04_2201  |               |      |     |
| 100_MP_04_2202  |               |      |     |
| 100_MP_04_2203  |               |      |     |
| 100_MP_05_2200  |               |      |     |
|                 |               |      |     |

PLEASE NOTE - In the event of any subsequent material changes to the scheme, it will be necessary for Design for Security to reassess the comments made within this report.

## C CIS Version History

| Version | Revisions Made | Date |
|---------|----------------|------|
| A       |                |      |
|         |                |      |

## D Glossary

### Burglary Resistance Standards

#### BS PAS 23-1, 1999

General performance requirements for door/window assemblies.

*A performance standard for doorsets and windows, which certifies that a particular doorset is fit for purpose. Door products must also have BS PAS 24 certification.*

#### BS PAS 24-1, 2012

General security performance requirements for door/window assemblies.

*An attack test standard for doorsets and windows. This is the minimum police requirement for Secured by Design dwellings, and is also applicable to French/double doors, and sliding doors.*

#### ENV 1627-30 (Security Ratings WK1 to WK6)

Windows, doors, shutters - Burglar resistance Requirements and classification

*The classification system used in ENV 1627-30 is aimed at the commercial market and is based on five elements:*

- a) Resistance of glazing*
- b) Performance of hardware*
- c) Resistance to static loading*
- d) Resistance to dynamic loading*
- e) Burglary resistance by manual intervention*

#### LPS 1175 (Security Ratings 1 to 6)

Specification for testing and classifying the burglary resistance of building components

*This includes doors, shutters, garage doors and grilles typically for commercial premises and higher risk domestic premises and is acceptable to the ABI and the Police. The standard has 6 levels, 6 being the highest, with levels 1 and 2 equivalent in many respects to BS PAS 24 and BS 7950.*

#### STS201 Issue 4: 2012

Enhanced security requirements for doorsets and door assemblies for dwellings to satisfy the requirements of PAS23 and PAS24

#### STS202 Issue 3: 2011

Requirements for burglary resistance of construction products including hinged, pivoted, folding or sliding doorsets, windows, curtain walling, security grilles, garage doors and shutters.

This specifies a broadly similar range of attack tools and times to those specified at the lower levels of LPS1175.

### EN 356, 2000 (Ratings P1A to P8A)

Glass in building. Security glazing. Testing and classification of resistance against manual attack.

*A performance standard for manual attacks on glazing. P2A is comparable to the performance of a 6.8mm laminated glass, and P4A to that of a 9.5mm laminated glass.*

### Commonly Used Acronyms

#### CIT

*Cash in transit (refers to vehicles, personnel and routines).*

#### CPTED

*Crime Prevention Through Environmental Design*

#### CRS

*Crime Reduction Specialist. Sometimes known as CPO (Crime Prevention Officer)*

#### INPT

*Integrated Neighbourhood Policing Team.*

#### PVB/PolyVinyl Butyral (Glazing interlayer)

*A commonly used interlayer used in the production of laminated glass.*

#### LPCB (Loss Prevention Certification Board)

*A brand of the BRE Global (Building Research Establishment) family. The LPCB work with insurers, Government, police, designers, manufacturers, contractors and end users to develop methods of assessing performance and reliability of security products to ensure their fitness for purpose.*

#### UKAS (United Kingdom Accreditation Service)

*The sole national accreditation body recognised by government to assess, against internationally agreed standards, organisations that provide certification, testing, inspections and calibration services.*

### Useful Websites

#### Design for Security

[www.designforsecurity.org](http://www.designforsecurity.org)

#### Secured by Design

[www.securedbydesign.com](http://www.securedbydesign.com)

#### RIBA Product Selector

[www.ribaproductselector.com](http://www.ribaproductselector.com)

#### LPCB – Red Book Live

[www.redbooklive.com](http://www.redbooklive.com)

#### Crime Reduction (Home Office)

[www.crimereduction.homeoffice.gov.uk](http://www.crimereduction.homeoffice.gov.uk)

#### DAC (Design Against Crime) Solution Centre

[www.designagainstcrime.org](http://www.designagainstcrime.org)

#### Building for Life

[www.buildingforlife.org](http://www.buildingforlife.org)

#### CLG (Communities and Local Government)

[www.communities.gov.uk](http://www.communities.gov.uk)