

Gorton Hub Staff Car Park (Existing Library site)

Operating Strategy

Introduction:

This document seeks to outline how the temporary staff car park for the Gorton Hub will operate. This car park is that of the existing Library Car Park (Phase 1), together with the re-use of the Library site once demolished (Phase 2) which combined will create a large 90-space car park (Phase 3). The car park is located between Garratt Way and Sibley Street with the vehicular entrance off Sibley Street. Planning permission has been requested for a temporary use of this land as staff car parking for a period of 3 years.

Hours of Use:

The car park will be generally used whilst the Gorton Hub building is open which is Monday-Sunday 7am-10pm. An induction loop will be at the vehicular exit allowing egress in a vehicle at any time. There will be a "push-to-exit" button along with an emergency "break-glass" at the pedestrian exit allowing egress at any time.

Users:

The car park will be for sole use of staff/tenants who are located at the Gorton Hub building. Users will have their ID pass updated for access at the Gorton Hub building by the security team. *How will this be accredited and by whom? Nick/Allan to clarify.*

Access Control:

The fitted access control system will be a Genetec/Grantfen system compatible with MCC's standard ID passes. Both the vehicular and pedestrian entrance gates will be equipped with a card reader to validate access. The access control system will be interfaced into MCC's network allowing access to be updated/removed from off-site.

Lost/Stolen/Forgotten/Malfunctioning passes:

Users will not be able to access the car park and will need to park in Tesco or in the Gorton Hub visitor car park, both of which may have maximum stay limits. Issues with passes should be reported to the security team at the Gorton Hub for resolution - issue visitor pass/log on Helpdesk for new pass/update pass for access etc.

Cleanliness/General maintenance:

The car park area should be inspected/litter-picked the same frequency as the main Gorton Hub visitor car park. Any faults should be logged on to the FM Helpdesk.

Gritting:

The car park areas should be gritted at any time the main Gorton Hub visitor car park is gritted.

Safety of vehicles and users:

The car park will be covered by CCTV and lighting, along with being protected by a 2.4m high fence/gates. Users will park their vehicles at their own risk, and signage to be erected advising of this.

Faults:

These should be reported to the security team at the Gorton Hub for logging on to the FM Helpdesk.