

METHOD STATEMENT

<u>PROJECT:</u>	The Dispensary Acoats Manchester				
<u>OPERATION:</u>	Repointing				
<u>JOB NO:</u>	TBC	<u>REV No.:</u>	001	<u>DATE:</u>	25/07/22
<u>COMPILED BY:</u>	Steve Gerrard				
<u>DESCRIPTION OF WORKS:</u>	The works covered by this method statement include the removal of mortar to open and defective joints & repointing using a traditional lime mortar for weather proofing the building				
<u>RISK ASSESSMENT:</u>	 Written risk assessments for associated tasks are enclosed. Working on a tube and fitting scaffold, use of hand/power tools,				
<u>COSHH ASSESSMENT:</u>	 Written COSHH assessments for associated products are enclosed. Dust and lime				
<u>MANUAL HANDLING ASSESSMENT:</u>	 Written manual handling assessments for associated tasks are enclosed.				
<u>ACCESS / EGRESS and WORKPLACE:</u>	Our workers and the equipment they are to use will gain access to the work area via the main site entrance and then via pedestrian walking routes				
<u>PROGRAMME</u>	TBC				
<u>SPECIFIC CONTROL MEASURES</u>	Operatives to have CSCS cards, face fit tests and supervisor to have SSSTS. All areas of works are to take place within the scaffolded areas and is to be sheeted in with a monoflex type sheeting. Masons are to be experienced in this type of work and tool box talk reinforcing the requirements of working on a listed building. Operatives to wear high vis vest, hard hat, boots and gloves (confirming to EN388). If grinders are required operatives are to also wear a half face P3 dust mask, ear defenders and impact resistant goggles. On tool extraction will be used or a second man positioned to the side holding a hoover to allow the mason to see clearly the blade as the cut is carried out. No eating is permitted on site apart from within the welfare area. Materials to be kept within a locked store at night. If asked to cease works, do so and inform a supervisor				

SEQUENCE OF WORKS:

Preparation

1. All workers engaged with this system of work are to attend a site induction where the company rules and requirements are to be made known.
2. The contents of the above assessments and the details of this method statement are to be explained to all workers engaged with the task.
3. They are to sign the declaration confirming their acceptance and understanding of this safe system of work.
4. Identify the exact location of work.
5. Agree with the Principal Contractor the exact location for the storage of materials.
6. Waste debris is to be removed from site and put into the skips provided as work progresses.

Task Repointing

7. Identify the areas that are to be raked out and repointed and work to the sequence agreed with the Principal Contractor.
8. Ensure all pieces of equipment are in a good working order and prepare for use.
9. All operatives must ensure that all PPE is in good condition before each shift and is to be worn accordingly.

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10. Using a drag or small chisel attempt to remove the mortar by hand.
11. Any sections of mortar that still have residual strength are to be cut out using a 5inch grinder fitted with a part worn stone cutting blade. A single cut is to be used and any remaining mortar dressed off using hand tools. Hand tools are also to be used to top and tail all perp joints..
12. Dust suppression will consist of a vacuum connection to the angle grinder and a hood that sits over the grinding wheel to contain dust and debris. Where better vision is required then the hoover is to held by the blade by a second operative.
13. Once raked out, wash down with water to remove all loose debris and dust.
14. Repoint a section of stonework using lime-based mortar to match the original material used, or to the architects or conservation officers' instruction.
15. Point with suitable tools to push in firmly to joint once mortar has started to set tamper in with stifle brush to achieve finish.
16. Waste materials are to be removed from site and disposed of as hazardous waste.
17. Waste packaging is to be removed from site.

Completion

18. On completion of our works the areas will be left clean and tidy.
19. A quality inspection will be carried out with the Principal Contractor and a Company representative on completion of our works.
20. All warning barriers and signs will be removed.

<u>PERMITS REQUIRED:</u>	There is no permit-to-work system instigated by Stone Central however this may be a requirement of either the host organisation. In all such cases, their requirements will be complied with by all workers of Stone Central.
<u>SECURITY:</u>	The host organisation will provide the general security to the site. Their arrangements will not be undermined by the activities of Stone Central.

RESOURCES:

Supervision:	The Stone Central foreman is to continually monitor the work area to ensure suitable signs, and lighting is maintained.
Operatives:	TBC Training Requirements/Standards: CSCS Facefit
Plant & Equipment:	Grinders with Hoods & Vacuum attachments / Hand Tools / Paddle Mixer
Materials	Sand / Lime
Welfare:	 Facilities are to be made available to Stone Central personnel by the host organisation or the Principal Contractor.
PPE Requirements:	     
Waste:	  Materials are to be stored with work planned and undertaken to minimize waste. Skips will be provided for Stone Central workers to use. When segregation of waste is required this will be done prior to depositing waste in skips.

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EMERGENCY PROCEDURES:

Site Evacuation:	 	As stated in the site induction given at the start of the project and can be found in the Principal Contractors Construction Phase Plan.
First-aid:		All Stone Central injuries must be reported to the foreman who will then inform the Principal Contractor without delay.

AMENDMENTS:

Any change in the operation or deviation from the above method and system of work found by personnel on site is to be discussed with Steve Gerrard prior to the change being made and at the earliest opportunity. Amendments are to be confirmed by them and distributed as below.

Record of Communication

By signing this register, you confirm that the contents of this Method Statement revision No.: One has been made known to you, that you understand the contents and that you will report any deviation from the safe system of work in a timely manner.

Please ensure that if this document is amended or reviewed the document must be re-circulated to the people listed below.

	Print Name	Sign	Date
Contract Supervisor:	Steve Gerrard		
Site Manager:			
Operatives:			
Operatives:			