

RIVERSIDE DEMOLITION AND RECLAMATION Ltd

DOMETT STREET MILL

CONSTRUCTION PHASE
Health, Safety & Environmental Plan

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PRELIMINARIES: PUBLISHED BY

RDL Ltd

Raikes Lane Industrial Estate

Bolton

BL

Note: This is a controlled document issued under the authority of the Managing Director of RDL Ltd.

THIS CONSTRUCTION PHASE PLAN IS A LIVE WORKING DOCUMENT FOR THE DOMETT STREET MILL PROJECT, AND IS SUBJECT TO CHANGE, AMENDMENT UPDATE AND REVISION AT ANY TIME.

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CHANGE MARKING

The whole of this document has gone through major changes and is therefore issued without any vertical line indication marking.

ACTIVE PAGES

Title pages

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Document

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Appendices

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Total 44

BIBLIOGRAPHY

Associated Publications [1]

RDL Ltd Ltd Health and Safety Policy (Safety, Health and Environmental Management Procedures [2]

RDL Ltd Ltd Human Resources Policy – Disciplinary Policy [3]

RDL Ltd Ltd Method Statement(s) [4]

RDL Ltd Ltd Quality & Environmental Manual [5]

Construction (Design & Management) Regulations 2015 [6]

Control of Substances Hazardous to Health Regulations 1999 [7]

Electrical Safe Systems of Work Manual [8]

Health and Safety (First Aid) Regulations, 1981 [9]

Health and Safety (Signs & Signals) Regulations 1996 [10]

Health and Safety at Work etc. Act 1974 [11]

HSE Guidance document (HSG 38) Lighting in the Workplace [12]

Management of Health and Safety at Work Regulations 1999 [13]

Provision and Use of Work Equipment Regulations 1998 [14]

The Manual Handling Operations Regulations 1992 [15]

The Noise at Work Regulations 1989 [16]

The Personal Protective Equipment Regulations 1992 [17]

The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations, 1995 [18]

BS 6031 Code of Practice for Earthworks [19]

Carriage of Dangerous Goods (Classification, Packaging and Labelling) and Use of Transportable Pressure Receptacles Regs 1996 [20]

Client's Health and Safety Plan/Safety Case/Policy [21]

Control of Asbestos at Work Regulations 2005 [22]

Electricity at Work Regulations 1989

Environmental Protection (Duty of Care) Regulations 1991 [24]

Environmental Protection Act 1990 [25]

Ionising Radiations Regulations 1999 [26]

New Roads and Street Works Act 1991 [27]

Pressure Systems Safety Regulations 2000

The above general reference list is alphabetical and is not prioritised. Some of these documents may be referred to within the text. It is not exhaustive, however; RDL Ltd shall ensure that all systems and devices are compliant with all relevant standards, regulations, and any legislative requirements. RDL Ltd shall assume responsibility for ensuring that any regulatory or legislative changes are addressed and the necessary system changes to maintain compliance implemented.

Glossary

AMP Asbestos Management Plan

ALARP As low as reasonably practicable

CAWR Control of Asbestos at Work Regulations

CSCS Construction Skills Certification Scheme

CDM Construction (Design & Management) Regulations

COSHH Control of Substances Hazardous to Health

EA Environment Agency

EHO Environmental Health Officer

EMAS Employment Medical Advisory Service

ESSW Electrical Safe Systems of Work Manual

HSWA Health and Safety at Work etc. Act 1974

HSE Health and Safety Executive

Mgr Manager

MHSWR Management of Health and Safety at Work Regulations

MSR Management Safety Representative

PG Procter and Gamble

POP Position of Safety

PPE Personal Protection Equipment

REPs Representatives

RIDDOR The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations

St Site

RDL Ltd

TBT Toolbox Talk

1 INTRODUCTION AND POLICIES

The Health and Safety Plan has been developed for the:

Project Title: Domett Street Mill. Domett Street, Blackley, Manchester.

Client: Jigsaw Homes

Address: Turner House,

56 King St,

Leigh WN7 4LJ

The aim of this Plan is to define the approach to health and safety adopted specifically on this Contract. Construction hazards are highlighted by the Plan and details how RDL Ltd and their Sub-contractors manage these hazards.

The Plan is a working document that is used as a reference when planning and executing work and to assist the Project Manager to manage health and safety during the lifetime of the Contract.

SAFETY POLICY

The RDL Ltd Safety Policy is at Figure 1 and shall be displayed on the site safety notice board. Sub-contractors will be obliged to comply with RDL Ltd policy and those Sub-contractors, with more than five employees, must display their own policy on their own site safety notice board.

ENVIRONMENTAL POLICY

The RDL Ltd Environmental Policy is at Figure 2 and shall be displayed on the site safety notice board. Sub-contractors will be obliged to comply with RDL Ltd policy and if they have their own shall display it on their own safety notice board.

PROJECT COMMITMENT

It is the policy of RDL Ltd to conduct all our activities in such a way as to ensure that as far as is reasonably practicable the health, safety and welfare of all its employees and all persons likely to be affected by its operations including the public.

It is also our policy to limit the impact of our activities on the environment so that we prevent or minimise any harm, which we may cause by the nature of our work.

On behalf of RDL Ltd I confirm our commitment to these policies and to this Construction Health, Safety, and Environmental Plan.

CLIENT'S HEALTH, SAFETY AND ENVIRONMENTAL POLICY

RDL Ltd acknowledges the existence and contents of the Peter Cremer UK Health and Safety Policy. RDL Ltd will ensure that for this contract, all the project staff are aware of the contents and shall comply with the guidance contained therein.

Signed:

Date:

CARL JERVIS Managing Director

Figure 1 – HEALTH AND SAFETY POLICY

Figure 2 Environmental Policy

Environmental Policy

RDL Ltd is a service organisation which operates in the Multi Services and Process Manufacturing Systems sectors of Industry. Our expertise covers electrical, mechanical, instrumentation, building services and related engineering disciplines. The Company takes a responsible interest in the environmental impact of its business activities and aims to contribute to environmental improvement and sustainable development.

In all projects with which it is involved, RDL Ltd seeks to act in accordance with good practice, preserving and where possible, enhancing the quality of the environment. Where the Company is involved in the design or promotion of new projects, it regards their environmental impact as a prime consideration and will work closely with its supply chain and members of the community as appropriate, to develop good environmental practices and solutions.

2 NATURE OF THE PROJECT:

Location: Domett Street Mill.

Domett Street

Blackley

Manchester M9 8DA

Description of Work:

The works are to be carried out in 4 phases. These are:

1. Clearance of all wastes and leftover items from inside the building. The wastes comprise of timber, cloths and material, plastics and metals, general wastes, furniture. The isolation and confirmation of all known and identified services entering the building. The distribution of a residents' letter drop informing them of the upcoming works.
2. The removal of all known identified asbestos containing materials by licensed asbestos contractor from the building, including the boiler house, doors and access corridors. Confirmation of clearance to be via an asbestos clearance certificate. The demolition of a small single storey building to facilitate asbestos removal.
3. The erection of a scaffold around the building complete with fan on the elevation of Old Market Street and the gable end where the building backs on to a private property on Domett Street. The installation of traffic management. The closure of Domett Street via a TTRO.
4. The demolition and site clearance of the building.

Outline Programme of Work (not restricted to):

See programme attached

Existing Drawings:

Limited records, drawings, and as-built information are available to the contractor. The Principal Contractor and his contractors will reference all drawings as as-built. In the interests of safety, RDL will carry out surveys of the working areas to ensure that the current drawing information is up-to-date. A PCIP has been provided by the client to facilitate development of the CPHSP.

Existing Services:

Known existing services in the area consist of the following:

Live and redundant electrical cabling

Water connections

Drain runs

Catch pits

Site Working Hours

Permitted hours of working Mon to Sun

Monday to Friday 07.30hrs to 17.30hrs

Saturday 08:00hrs to 14:00hrs

Sunday NO WORKING WITHOUT PRIOR PERMISSION.

The above are subject to agreement / change by the client.

It is envisaged that as the project progresses, double shift working will not be required.

The times for these will be confirmed as the works progress.

Access onto Site:



Access is via A664 Rochdale Road Blackley, onto Middleton Old Road, onto Old Market Street. Domett Street is the first Left after Lion Street. The building entrance is located on Domett Street. The Main site is accessed from Old Market Street.

The site is located in a residential area which is also home to a school on Domett Street and local shops and a public house on Old Market Street. Old market Street is a main emergency route to North Manchester General Hospital, located less than half a mile away.

ROLES AND RESPONSIBILITIES: for Domett Street Mill:

The Project Manager in consultation with Health and Safety Manager will generally be the author of Construction Phase Safety Plan and any amendments. He will also be responsible for approving Method Statements for implementation by the Construction Manager / Supervisor and ensuring that the requirements of the Plan are made known to Sub-Contractors (as appropriate) and all site supervisory staff.

Approval of the plan and subsequent amendments are the responsibility of the Managing Director.

THE CLIENT: Jigsaw Homes

To appoint a competent Principal Designer to advise and co-ordinate activities on notifiable projects Provide Principal Designer with key information. To ensure enough time and resource is provided to allow the project to be delivered safely.

Check competence and resources of those they appoint.

Ensure that suitable welfare facilities are in place before the works commence.

Allow sufficient time and resources for the project Provide key information to designers and contractors for example asbestos surveys Ensure that all those involved in the work co-operate and co-ordinate their activities with focus on establishing a competent project team early on which fosters a culture of co-operation and integration. Ensure suitable management arrangements are in place. Ensure the construction phase does not start unless there is suitable welfare facilities provided, and that the Construction Phase health and Safety Plan is in place Retain and provide access to the health and safety file and revise it with any new information.

THE PRINCIPAL DESIGNER:

To advise the client on health and safety issues during the design and planning phases of construction work Give suitable and sufficient advice to clients in order to help them to comply with their duties Advise the client about selecting competent designers and contractors Help identify what information will be needed by designers and contractors

Co-ordinate the arrangements for health and safety of planning and design work Ensure that HSE is notified of the project (unless a domestic client) Advise on the suitability of the initial construction phase plan Prepare a health and safety file (information for the client to enable future cleaning, maintenance and alterations to be carried out safely).

PRINCIPAL CONTRACTOR: CEJ Ltd

The Principal contractor is responsible for the safe construction and delivery of the project to cost and programme, without exposing the workforce or others who may be affected to risk or injury. Principal contractor should ensure that client is aware of their duties, and that a Principal Designer has been appointed and HSE notified Ensure those they appoint are suitably qualified and competent Ensure the construction phase is properly planned, managed, monitored and resourced

Inform contractors of the minimum time allowed for planning and preparation Provide relevant information to contractors Ensure safe working, co-ordination and co-operation between contractors Construction phase health and safety plan is prepared and implemented Plan needs to set out the organisation and arrangements for managing risk and co-ordinating work

Plan should be tailored to the particular project and risks involved Ensure suitable welfare is in place from the start Prepare and enforce site rules as required including reasonable direction to contractors including client appointed contractors Promptly provide the Principal Designer with information for the file Liaise with Principal Designer in relation to design and design changes Ensure all workers have been provided with suitable health and safety induction, information and training Provide plan to those who need it Prevent unauthorised entry

DESIGNERS: WK Ltd

Ensure clients are aware of their duties Make sure they (the designer) are competent for the work they do Co-ordinate their work with others as necessary to manage risk Co-operate with Principal Designer and others Provide information for the health and safety file Avoid foreseeable risks SFAIRP by: Eliminating hazards from the construction, cleaning, maintenance, and proposed use (workplace only) & demolition of a structure Reduce risks from any remaining hazard Give collective risk reduction measures priority over individual measures

HEALTH AND SAFETY MANAGER: SVR Safety Ltd.

The Health & Safety Manager is to have the duty of assisting the Director of Health and Safety, Project Managers, supervisors and individuals to meet their various responsibilities for Health, Safety, Welfare and the Environment by:-

Ensuring the implementation of the Policy for Health, Safety and Environment and establishing the necessary procedures and standards to ensure its effective operation. Ensuring all the necessary precautions have been covered including that Environmental Health & Safety considerations have been taken into account prior to a change in work practices or new equipment being installed. Ensuring that employees receive adequate safety training and instruction appropriate to the task they perform. (Safe System of Work)

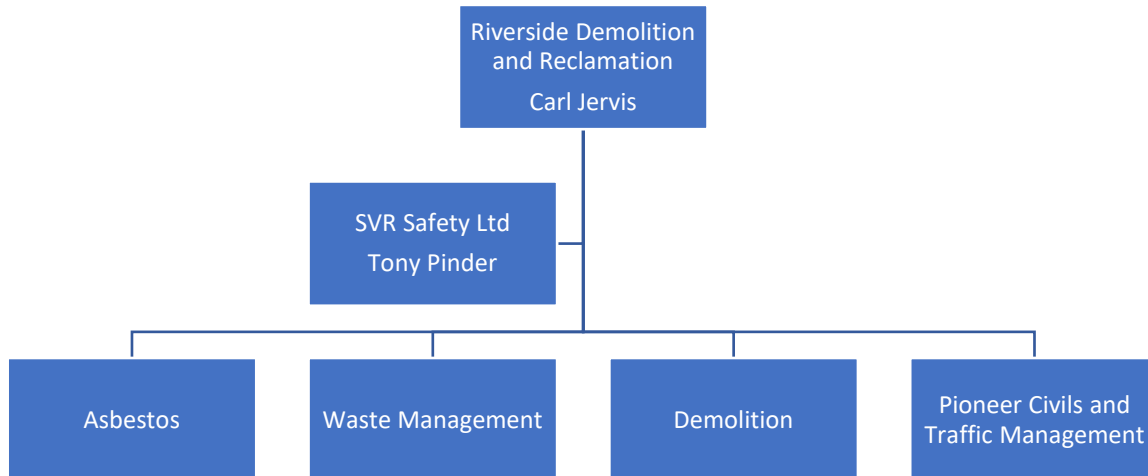
Completing risk assessments and method statements for specific contracts. Supplying expertise on safety audits and inspections. Managing the investigation of accidents and near-miss accidents and recommending remedial action. Develop through training, programmes, to develop safety awareness at all levels.

Maintaining a library of safety information necessary for the Company's functions and circulation of such information as required.

DUTYHOLDERS AND CONTACTS

DUTYHOLDER	NAME	CONTACT	NUMBER
CLIENT	JIGSAW HOMES	OLIVER CHAN	tbc
PRINCIPAL DESIGNER	WILSON COWAN	TOM LAMB	tbc
ARCHITECT	WILSON COWAN	BEN DAWSON	07733266928
PRINCIPAL CONTRACTOR	CEJ BUILDERS	ED JACKSON	07970177007
CONTRACTOR	RIVERSIDE DEMOLITION	CARL JERVIS	07801887275
HEALTH AND SAFETY	SVR SAFETY	TONY PINDER	07948015082
TRAFFIC MANAGEMENT	PIONEER TM	JUSTIN THORNE	
ASBESTOS REMOVAL	ELITE ASBESTOS	IAN RAJCH	

Contract and Sub-Contract Safety Organisation



HEALTH AND SAFETY STANDARDS

The HSWA and subordinate Legislation lays down the expected standards for this contract. The Legislation can, however, be difficult to understand and remember and for this reason, the Contract has access to certain reference documents. RDL Ltd management of safety and environmental aspects follows the controls detailed in (Reference 1). The procedures mirror the requirements of the HSE Publication HS (G) 65 entitled "Successful Health and Safety Management" and ensure our compliance with the "Management of Health and Safety at Work Regulations 1999". This plan has been developed to incorporate the requirements of the management system, and enables RDL Ltd to carry out its duty to comply with Health and Safety Law, however occasionally reference to the actual procedure may be required. If the information is not included in this plan or is not detailed enough, Managers have access to the Management System via the RDL Ltd Intranet, which is available on site.

SITE SAFETY SUPERVISOR

The responsibility for ensuring that site management controls are implemented is that of the Project Manager and his/her management team, by ensuring effective training, communication, delegation of duties and monitoring. Many of the duties that are required to be carried out at a site level will be tasked to the Site Supervisor who is named below. Details of Site Supervisor duties are detailed below, examples of delegated duties are:

- Carrying out workplace inspections using prepared checklists
- Setting to work of Sub Contractors
- Monitoring work-faces and interfaces with the client
- Induction Training
- Carrying out Toolbox Talks
- Carrying out communication with sub-contractors
- Issuing Permits

Name of Site Supervisor: Peter Boyle

4.0 CONTRACTORS: SELECTION AND APPROVAL.

Wherever RDL Ltd employs Sub-contractor, they are selected based on a number of factors including their Health, Safety, and Environmental performance. Sub-contractors shall be expected to use their own in house Health and Safety procedures as their controlling system, however where their procedures are inferior to RDL Ltd, then RDL Ltd shall take precedence.

The RDL Ltd procedures for selection and approval of contractors are detailed within Quality Management Procedures. Control of Sub-contractors explains how sub-contractors are to be controlled. During the selection process a questionnaire involving health, safety and environment, along with the RDL Ltd guide for Sub-contractors is issued and the replies evaluated. Contractors have provided evidence that they devote adequate

resources to comply with UK Safety and Environmental Legislation and carry out their work in a safe manner. Sub-contractors are considered as indirect employees of RDL Ltd.

Before commencing work on site Sub-contractors will attend a contract “kick off” meeting to establish health, safety and environmental standards expected on site, using a form contained in the management procedures See Appendix B.

Agency employees are considered as RDL Ltd employees and for the purpose of health and safety treated in the same way as our own employees.

Sub-Contractors appointed on the Project

Demolition

Name:	Carl Jervis	Tel:
Appointment:	01.02.21	Mob:
Company:	RDL Ltd	Email:

Asbestos Removal

Name:	Ian Rajch	Tel:
Appointment:	01.03.21	Mob:
Company:	ELITE ASBESTOS	Email:

Traffic Management

Name:	Justin Thorne	Tel:
Appointment:	01.03.21	Mob:
Company:	Pioneer Civils	Email:

Waste Removal

Name:	RDL	Tel:	TBC
Appointment:		Mob:	TBC
Company:		Email:	TBC

5.0 HAZARD IDENTIFICATION AND CONTROL

HAZARD ANALYSIS AND RISK ASSESSMENT RDL Ltd:

Hazard Analysis and Risk Assessments is required under the MHSWR, COSHH, CAWR, and several other regulations etc.

Hazard Analyses and Risk Assessments are available for all work where there is a significant or potential risk for injury or damage. Assessments must consider:

The possible hazard presented by a work location, task, substance etc. The risk of a person or persons becoming harmed

The risk of property, plant, etc being damaged

The control measures to be used to eliminate or reduce to ALARP to protect the people, property, and equipment involved

Generic Assessments will be used as a basis for a risk assessment however they shall be adapted to ensure that they are made site-specific. RDL Ltd. Risk Assessments will be carried out as detailed below, and recorded on the Standard Form contained in Appendix C.

Sub-Contractors Hazard Analysis and Risk Assessment

Sub-contractors are responsible for producing their own Hazard Analyses and Risk Assessments and Method Statements but may use their own format. Sub-contractors' will have to submit all Risk Assessments and Method Statements to RDL Ltd for acceptance before the work commences.

Appendix D outlines contract specific hazards and risks, which have been identified and some guidance is given on methods of reducing or controlling the hazard and risk. Further guidance will be given when when planning work.

Method Statements

All Sub-contractors will supply Method Statements and these shall be accompanied by all relevant risk assessments. If required Sub-contractors may use the RDL Ltd template to assure the RDL Ltd Project Manager that they are complying with all relevant legislation and information required to do the task as safe as possible. Risk assessment shall be referenced within the method statement to ensure continuity.

6.0 SITE RULES AND PROCEDURES

In order to maintain reasonable standards for Health, Safety and Environment aspects Site Rules have been developed and are contained in Appendix E. These rules will be used as part of induction training and will be displayed on the Project or Site Office Safety Notice Board. They will also be displayed in all site offices and accommodation. In order to control certain high risk activities the following guidance will be used to develop project specific Safety Procedures or if not then guidance will be used to set standards, which are implemented and monitored:

Specific site rules required by Statutory Provisions etc

All RDL Ltd employees and contractors are aware of their general responsibilities under the HASWA 1974, MHSWR, CDM 2015 and all other relevant Statutory Provisions in relation to their duties

All personnel shall wear mandatory PPE (HiVis, Safety footwear, appropriate gloves, Hardhat [where prescribed]). All PPE will conform to relevant ISO EN/BS standards. Method Statements shall detail other PPE as required by risk assessment.

ESOL (English Speakers with Other Languages. Where persons are employed on the project whose native language is not English, then a trained interpreter with dual language skills must be employed. The induction, signs, site rules and procedures must be fully understood by the non-english speaking person before commencing works on site.

SITE SECURITY

It is a requirement that all personnel entering the confines of the site will require an access induction to the Procter and Gamble main site.

Movement of operatives around the site is restricted. Operatives will only be allowed access to the part of the site where they are actually working or have to pass through for access and egress.

The Client controls access to the site, the details of which are available from the Security reception. The location of the security office is at the front reception desk.

Access to RDL Ltd work sites will be controlled via Contractors/Visitors Book containing the following:

- Name
- Company
- Person to be visited
- Vehicle registration (Where required)
- Date
- Time of arrival/departure
- Signature

A sign(s) will be displayed informing visitors to report to RDL Ltd site office. The areas RDL are responsible for will be clearly signed as such and left in a secure safe condition if left unattended for any period of time.

EMERGENCY PROCEDURES

Emergency Evacuation

All contractors shall be made aware of the correct procedures to be followed in case of an emergency or evacuation that may be required in case of:

Confined space emergency

Fire

Release of gas or toxic substance

Vandalism and threat

Details of the emergency and evacuation procedures for this site are contained in Appendix F.

INFORMATION FLOW IN CASE OF SERIOUS INCIDENT OR ACCIDENT

RDL LTD management are informed of the circumstances and seriousness of a major incident or accident occurring outside of normal working hours:

Each person is to be informed in the order listed below. Should one of those listed not be available the next on the list is contacted.

Name:	Mr Tony Pinder	Tel:	079948015082
Appointment	On Site Manager	Email:	tony.pinder@svrsafety.co.uk
Company	SVR Safety Ltd		

Construction Manager: Mr. Carl Jervis
RDL Ltd
Raikes Lane Industrial Estate
Tonge

**Bolton
Greater Manchester**

MATERIAL STORAGE

Storage of materials to be used on the project requires careful planning to determine the most suitable position, which allows easy access and considers the harm that could be caused by the material to the workforce or the environment. The following points will be observed:

Compressed Gases

Gas cylinders will be stored at ground level with easy access for deliveries or removal

Gas cylinders will be stored in the open air in a locked cage wherever practical

If storing cylinders in containers or vehicles because of theft etc. then no more than one cylinder should be stored and the container or vehicle shall be ventilated and carry safety signs

Different gases shall be stored in separate cages and at least 3m apart and positioned at least 3m from a boundary fence or building

Bulk gas cylinders, i.e. more than five, shall be stored in a cage that has two exit gates opening outward

Bulk storage will not be positioned near to drains or cellars

Gas stores, containers, vehicles will display a notice(s) stating "Gas Highly Flammable, No Smoking, No Naked Lights"

Storage areas shall be kept clear of all flammable materials, weeds, rubbish and have a fire extinguisher point at hand

Oils and Harmful Bulk Liquids

Store oils and harmful liquids on paved or concreted surfaces and away from drains, gullies, water courses etc

The storage area shall be bunded to prevent spillage

Absorbent granules or sand will be available to soak up small spillages Check flashpoints of substances and select storage areas that are protected from sunlight if necessary.

Locate storage areas away from hot work area etc

WORK AT HEIGHT

The hierarchy of control measures to prevent falls from height is:

Eliminate the need to work at height

Prevention of falls by providing suitable handrails or barriers

Prevention of falls by providing an access platform with handrails, i.e. scaffolding, mobile elevated work platforms or suspended platforms

Prevention of falls by provision of fall arrest, i.e. harnesses

Prevention of falls by reducing the time working from stepladders

Prevention of falls by using ladders for access only

Before any work is carried out above ground level, the following points shall be observed: Carry out Risk

Assessment and determine the requirements for work at height No person shall be allowed to work at height without the protection of either handrails or harnesses.

Some short duration work may be allowed from stepladders, though a Risk Assessment will be carried out first

Ladders will be tied and only be used for access purposes only.

ELECTRICAL OPERATIONS

Electrical control

Details of the RDL Ltd procedures for electrical control are contained in the management systems and the ESSW Manual. Details of the control measures for work on electrical systems and or testing and commissioning are contained in Appendix H.

Temporary Supplies

Temporary supplies such as site accommodation, power etc, will be assessed and installed by suitably qualified personnel who must leave an installation inspection certificate. Both installation and inspection should conform to BS7671 'Requirements for Electrical Installations' (the IEE Wiring Regulations). Further guidance for temporary electrical installations is can be found in HS (G) 141 "Electrical Safety on Construction Sites".

MECHANICAL OPERATIONS

Mechanical Control

All mechanical work shall conform to the following legislation: Pressure Systems Safety Regulations 2000 and Carriage of Dangerous Goods (Classification, Packaging and Labelling) and Use of Transportable Pressure Receptacles Regs 1996, where applicable. This list is not exhaustive and shall be augmented to include legislation

and guidance approved by both the HSE and Industry. Where gas installation is required, all those involved in connecting to an existing system shall be appropriately trained i.e. GAS SAFE.

Temporary Supplies

Temporary supplies must be assessed and installed by suitably qualified personnel who must leave an installation inspection certificate. Where gas installation is required, all those involved in connecting to an existing system shall be appropriately trained i.e. GAS SAFE

LIFTING OPERATIONS

RDL Ltd Procedure for lifting operations is detailed in the RDL Ltd Safety Management procedures. Before carrying out any lifting and slinging operations, the following points will be observed.

Carry out a Risk Assessment to determine the controls required to prevent failure of the appliance or equipment during the lifting operation

Ensure any lifting machine (crane etc) has a Thorough Examination Certificate dated within the previous 12 months

Ensure that operators of lifting machines are trained and certificated

Ensure that all lifting accessories (slings, shackles etc) have either a Certificate of Conformity (if new) or a Thorough Examination Certificate dated within the previous 12 months

Ensure that a person is appointed and trained for organising, attaching the load, and controlling the lifting operations

Movement of Personnel

Where equipment is supplied for moving Personnel this is subject to 6 monthly inspections, and is strictly controlled

HAZARDOUS SUBSTANCES

The RDL Ltd Procedure for Control of Hazardous Substances is detailed in the management procedures. Before using any hazardous substance, the following points shall be observed:

ASBESTOS

The RDL Ltd Procedure for control of asbestos is detailed in the RDL Ltd Management Procedure

The Project Manager will ensure that the Duty Holder/Principal Contractor provides, before work commences, the Asbestos Management Plan for the site, for briefing to all site personnel. Should either a RDL Ltd employee or a Sub-contractor discover or suspect they have discovered asbestos they must cease work immediately, make the task safe, and inform their Supervisor. The supervisor will follow the instructions laid out in the Management Procedure. The Duty Holder shall be informed as soon as is practicable. A licensed contractor, who will work in accordance with CAWR, will complete the removal of asbestos.

Due to the age of the building asbestos may be present in many areas throughout or may be present in the locations where;

Considerable amounts of asbestos have previously been removed

Should any asbestos be found or suspected RDL Ltd will cease works and inform the Principal Contractor a immediately

All employees and Sub-contractors of RDL Ltd shall be given asbestos awareness training to alert them its dangers and information on how to recognise it

Asbestos clearance certificates will be displayed on the safety notice board and retained for inclusion in the site file as required or necessary

No work liable to cause contact with or disturb asbestos will be carried out without approval from the Principal Contactor

Note: The cost of the removal and decontamination shall not be borne by RDL Ltd .

Avoid using a hazardous substance

Where possible substitute a hazardous substance for one that will not cause as much harm

COSHH Assessments will be carried out on substances used or generated by the tasks and all employees informed of the risks and control measures involved

Suppliers of substances or products are legally required to provide you with Material Safety Data Sheets

Record the issue of personal protective equipment and monitor its use

Hazardous Substances

A list of hazardous substances used by sub-contractors must also be kept, along with COSHH Assessments, which will be held with appropriate method statements. Manufacturers Safety Data Sheets should be attached to any sub-

contractor COSHH assessment. RDL Ltd employees may be exposed to the following for which COSHH assessments will be issued before use:

Adhesives and solvents
Brick dust
Cement and lime
Concrete blocks (dusts)
Conduit Cutting Paste
Diesel oil
Egaweld
Galvafrond Paint (aerosol)
Galvafrond Paint (brush)
Grease
Grouts and mastics
Hydraulic Oil
Insulation quilt
Paints and paint sprays
Plasterboard and MDF board
Sealants and silicones
Solder Fume
Welding Fume
Stainless pickling paste
Acetylene

CONFINED SPACES

The RDL Ltd Procedure for Control of Work in Confined Spaces is detailed in the RDL Ltd Management system. When working in confined spaces the following points will be observed: The safe system of works for confined space entry will also be consulted. All direct or indirect employees working in a confined space must be trained and competent to do so

Carry out a Risk Assessment and determine the controls for work in the confined space, such as a Permit to Work Appendix I.

Employees shall be supervised at all times when working in confined spaces

The confined space will be well ventilated and or tested for flammable and toxic gas and low or high oxygen levels

No smoking in confined space and take suitable precautions for any hot work

Safe access, egress, and suitable lighting will be provided

MOVEMENT OF VEHICLES/PLANT AND TRAFFIC MANAGEMENT

Movement of vehicles and plant is subject to the control requirements of the site are controlled by the Principal Contractor, and Agency employees and Sub-contractors will conform to all instructions and rules of the site. A traffic Management Plan has been produced to outline the traffic routes and flow for the excavation, muckaway, and deliveries to site. Speed limit on site is 5mph, and is strictly enforced.

Segregation of pedestrians and moving vehicles will be maintained at all times.

Evacuation routes in the event of an emergency will be maintained at all times and will be clearly signed.

OLD MARKET STREET:

Plant and equipment will enter the site via the security gate situated off Old market Street, and proceed into site.

DOMETT STREET :

Plant and equipment will enter site via the security gate situated off Old Market Street

Marshalling and control of vehicles and plant on site will be controlled by trained competent Banksmen. No vehicles will be permitted to reverse without a banksman controlling movement. Banksmen will be identified by a red hi vis jacket or waistcoat and red helmet. The word Banksman will be clearly visible on the hi vis or jacket.

A traffic management plan is attached to this plan, and will be displayed on notice boards

WORK EQUIPMENT

Selection

Work equipment will be fit for purpose and as such a Risk Assessment may be required during the selection stage before purchase or hiring of major items of plant or equipment. The operator will hold a RDL Ltd or equivalent CITB Competency Certificate where necessary.

Maintenance

An important part of safety with work equipment is maintenance that can be either statutory, planned preventative or breakdown. A register of plant and equipment items used on site shall be drawn up and maintenance schedules or statutory inspections etc. intervals adhered to.

Mobile Work Equipment

Employees are protected against falling out of mobile work equipment by suitable barriers or, where necessary, by restraining systems (seatbelts). All mobile equipment is fitted with a roll over protection cage.

Portable Pipe Threading Machines

RDL Ltd or its sub-contractors may use one or all of three types of machines used for threading Pipework where either the pipe turns, the die head turns or a combination of both. The main hazards to protect against with these machines are entanglement in moving parts and electric shock, therefore the following points are observed: Loose clothing, long hair, and ties, necklaces etc. are not in danger of becoming entangled Eye protection is worn to prevent eye injuries from swarf or cutting oils

A barrier is provided around the machine and if the machine type rotates the pipe then ensure the barrier extends along the pipe length

Connect the machine to 110V CTE supplies and ensure trailing leads do not cause a tripping hazard

Guards are in good condition and used at all times

Operators are competent to use the machines which means time served mechanical employees or on site training by hire company/supervisor.

HEALTH AND WELFARE

The RDL Ltd Procedure for Health and Welfare is detailed in the RDL Ltd Management System.

In order to set standards for personal health and hygiene the following must be observed.

Welfare is provided within the South Field area adjacent to the High Bay warehouse.

All accommodation will be declared a no smoking area

A supply of fresh of potable water will be available with a means of heating it

Hot running water will be available with a supply of hand cleanser

Sufficient toilets will be provided and connected to a septic tank. This will be emptied weekly

Smoking shelters are provided around site and are clearly marked and signed. Smoking in any other area on site is prohibited.

First Aid

Guidance on First Aid provision is given in the First Aid Regulations and in the RDL Ltd Management system. A Risk Assessment will be carried out to determine the requirements for first aid provision. The Assessment shall take into account the following:

Location of the suitably stocked First Aid box is:

RDL Ltd Site office.

The persons appointed to take charge of First Aid arrangements is: **Tony Pinder**

Signs informing people of the First Aid arrangement will be erected throughout the site, Signs will be located on the RDL Ltd UK Ltd notice board and in site offices and welfare areas.

The following points will be used to assess any additional provision:

Work involving significant risks will require additional First Aiders

Work involving large numbers will require additional First Aiders

Work involving personnel remote from main site will require First Aid boxes, means of communication and first aiders, or an appointed person.

Nearest AE Hospitals

North Manchester General Hospital 0.3 Miles

Delauneys Road,
Crumpsall, Manchester
Tel

See Appendix J for location map

7.0 COMMUNICATION AND TRAINING

Arrangements are made by RDL Ltd to ensure that all RDL Ltd direct, Agency and Sub-contractors' employees on site are been provided with health and safety information, instruction, supervision and training.

COMMUNICATION

RDL Ltd Procedure for communication is detailed in the RDL Ltd Management Plan. Safety must be the first Agenda item on all routine project meetings. To ensure the effective flow of information the following points shall be observed:

All employees will be given full Method Statement briefings before they commence work and given thorough updates monthly

Employees shall be given site safety inductions before commencing work on site

A safety notice board will be established on site

Employees shall be given periodic safety Toolbox Talks

Employee Safety Booklets will be issued, and the contents explained, to all new/agency employees and record of issue will be kept

All sub-contractor companies will be issued the RDL Ltd Sub-contractor guide Safety Booklet and a record of issue will be kept.

A Safety representative will conduct periodic (usually monthly) site inspections on the project and will be a liaison point for health and safety concerns.

ENFORCING AUTHORITY

HSE TEL 0845 345 0055

ENVIRONMENT AGENCY TEL 0800 807060

GAS TEL 0800 111999

ELECTRICITY TEL 0800 365900

WATER COMPANY TEL LEAKLINE 0800 714 614

SAFETY MEETINGS

RDL Ltd Procedure for health and safety meetings is detailed in the RDL Ltd Management Plan.

Site Safety Meetings will be held weekly. They will be chaired by the Site safety Manager, and will be attended by representatives from:

RDL Ltd

Client

Subcontractors

Operatives (Including representatives of Agency workers)

TRAINING

RDL LTD Procedure for health and safety training is detailed in the RDL Ltd Management Plan. Site-specific arrangements shall be made to make all RDL Ltd direct and indirect employees aware of risks to their Health and Safety, and is fully committed to the CSCS programme and will also ensure that the following training is carried out:

Induction training (minimum contents contained in Toolbox Talk)

Toolbox Talk training (use RDL Ltd Toolbox Talk Manual)

The HSWA requires employers to ensure that employees are adequately trained in all aspects of their work, however, employees who undertake the following work-1 related duties for RDL Ltd possess Competence Certificates:

First Aider (Certificate updated every 3 years)

Scaffold erection (CITB, PASMA)

Mobile Elevated Work Platforms (IPAF, CPCs)

Operation of construction plant (CITB, CPCs)

HAZARD REPORTING

A Hazard Report Form is contained in Appendix K and will be used on this contract to highlight any safety problems that have not been addressed following a verbal report to the RDL Ltd Project Manager/Engineer. Copies of the Hazard Report shall be sent to the Regional Manager and the Contract Safety Adviser.

SAFETY NOTICE BOARD

The law requires that certain notices must be displayed where people are employed. The following notices will be prominently displayed on the RDL Ltd Safety Board within the welfare area where all personnel working on the contract can see them:

Health and Safety Law - What You Should Know

Employers Liability Insurance Certificate

Health and Safety Policy

Environmental Policy

Fire Action Notice

First Aid Notice

Site Specific Safety Rules

Copy or the location of, the site Construction Health and Safety Plan

HAND ARM VIBRATION

HAVs monitoring will be undertaken using the HSE HAVs Calculator. Exposure will be monitored and recorded daily. Rotation of tasks will be in place. Selection of tools and equipment will minimise exposure to levels below 2.5m/s. Battery operated equipment will be used wherever possible,

PERSONAL PROTECTIVE EQUIPMENT

PPE will be worn at all times when on site. The minimum PPE for site will be

Hard Hat, Light Eye Protection, Safety footwear with steel toe cap and midsole, Gloves, Hearing protection with an SNR of 35c, Hi Vis clothing, Overalls. Other PPE may be used as directed by risk assessment or supervision.

HEALTH AND SAFETY FILE (CDM 2015 REGULATIONS)

RDL Ltd procedures for controlling projects in accordance with CDM 2015 are detailed below

The Principal Designer is responsible for putting together the health and safety file and RDL Ltd will ensure the supply information that is requested. The following information can be used as a guide as to the type of information that may be requested:

- Records of As-Built Drawings
- Co-Ordination of Dutyholders
- The design criteria including dismantling
- Construction methods and materials
- Maintenance Procedures and Schedules
- Operating Instructions or Manuals
- Location and nature of utilities or services

LOCAL HSE & EMAS OFFICES

ENFORCING AUTHORITY HSE

TEL 0845 345 0055

ENVIRONMENT AGENCY

TEL 0800 807060

8.0 ARRANGEMENTS FOR MONITORING

RDL Ltd Procedure for monitoring of work activities is detailed below.

AUDITING

A Health and Safety Audit may be undertaken on the contract by the Safety Department and if chosen will normally be undertaken within the first two months of site establishment. Alternatively, the Site Manager can make a request for an audit in which case the Safety Department will, if time allows, carry one out.

HEALTH AND SAFETY INSPECTIONS

The Domett Street Mill construction will benefit from a permanent Health and Safety Manager who will be based on site for the duration of the project. The permanent Safety Advisor will be Tony Pinder. He will undertake daily inspections of the site and also ensure that rectification and compliance with site rules and current legislation is observed. He will produce a report at least bi-weekly, and ensure actions raised are dealt with and closed out. Managers will carry out weekly inspections of the workplace using the checklists found in Appendix L of this Plan. Copies of the inspection checklists will be held on site and will be used for discussion at Management and Contract Safety Meetings. Company Safety Advisers will carry out periodic and random safety inspections following which a report will be left (Appendix M). Where the Report has highlighted deficiencies and recommended actions these will be implemented as indicated on the report.

STATUTORY INSPECTIONS

In addition to workplace inspections, statutory inspections are carried out in accordance with the relevant Regulations. Details of the frequency and schedule of inspections can be found in the Contract Safety Pack items may be included on a register or use equipment labels for identification. The following items require statutory inspections this list is not exhaustive:

- Excavations – supports, caissons, cofferdams, trenches, embankments
- Scaffolding- suspended platforms - hydraulic access platforms Lifting machines and lifting accessories
- Electrical portable appliances, temporary installations
- Pressure Systems- compressors, air receivers
- Lifting Equipment- Cranes, excavators, Material handling equipment, hydraulic or mechanical lifts and hoists, lifting accessories.

9.0 ENVIRONMENTAL

Management of environmental issues and safety issues often go hand in hand, as what can cause harm to the environment will often cause harm to humans. The RDL Ltd Environmental Management Plan details how RDL Ltd will deal with environmental issues

WASTE

Waste Description

Any product arising from Company activities that may become surplus from the commercial chain of utility and requires to be disposed off will remain under Company control from its production to final disposal. Waste may include by-products from Company factories, scrap electrical equipment cables and conductors, excavation materials, paper, packaging etc.

Waste Identification, Classification and Inventory

The Client has instructed that all waste produced by RDL Ltd will be disposed of by RDL Ltd as required by legislation. RDL Ltd will at an early stage identify and classify waste to ensure it is transported and disposed of in the most cost effective and environmentally friendly manner.

Waste classification may vary from 'normal' (controlled) waste similar to domestic refuse and scrap materials which can be disposed of along traditional routes, i.e. landfill sites, or scrap reprocessing to special waste such as liquid residues, oils, chemicals, etc., which have to be disposed of by incineration or special landfill sites registered to accept special waste. An inventory of such waste will be compiled and documented.

Where special wastes are to be disposed, licensed and specialist contractors will be engaged to load, transport and dispose of the waste.

WASTE MINIMISATION

It is obvious to state that the less waste we produce, the fewer problems we will create. RDL Ltd UK Ltd environmental policy is to produce as little waste as possible and shall critically examine the waste production to keep it to a minimum, to reduce costs of storage, transport and disposal.

Waste Re-Cycling

Wherever it is a cost-effective option, waste re-cycling will be employed as a minimisation strategy. Re-cycling includes; scrap metals, waste paper and graded excavation materials.

RDL Ltd will wherever possible ensure as little as possible waste goes to landfill.

Waste Storage

All wastes will be stored under suitable conditions given the categories and quantities of the waste product. The amount of waste stored at any location will be kept to a minimum.

WASTE DISPOSAL

Before disposing of waste, the following steps will be followed in order to comply with the duty of care: Check that the waste carrier (collection Company) is registered with the Environmental Agency as a licensed waste carrier
Check that the waste reception site is registered with the Environment Agency to accept the waste and quantities you intend to dispose of

Ensure that a Waste Transfer Note (which includes a description of the waste and the EU 6 digit code classification of wastes) accompanies the waste and that a copy is retained on Company records for 2 years for controlled waste and 3 years for special waste

Ensure that drums, containers, skips etc. are labelled with a suitable description of the waste

Where vehicles carry waste under the Company Waste Carrier Certificate, the details of the waste must be

entered on a Waste Transfer Note, see Appendix N. Completed Waste Transfer Notes are distributed as follows:

Copy left with the producer.

Copy left with the waste reception site

Copy left with the driver whilst in transit then retained for Company records.

The RDL Ltd Procedure for control of waste is detailed the

Site Waste Management Plan

(SWMP) and its contractors

owe a duty of care to store,

transport, and dispose of

controlled waste that is

generated/produced because

of this contract. Waste

produced from this contract is:

Controlled Waste Details:

Copper wire

Construction materials

Plastics etc.

Special Waste Details:

Asbestos

Piling arisings

DISCHARGE TO WATER COURSE

Effluents going to groundwater or surface water are subject to authorisation by the environmental regulators (EA) and consent to discharge must be obtained from them.

UNCONTROLLED DISCHARGES

Where there is an uncontrolled spillage that discharges into a foul sewer or watercourse, the spillage shall be contained and cleared up as quickly as possible.

Investigation

Should there be contamination of the sewer or watercourse, then the Statutory Authority, i.e. the Environment Agency and or controlling company will be informed and an investigation will be commenced.

WASTE LIQUID DISPOSAL

Refer to the Environmental Management Plan 'Control of Waste', for procedure on disposal.

POLLUTION

Spillage of a hazardous substance, either on the land, into a watercourse or into a drain is a serious offence and control measures will be taken to prevent such an occurrence. RDL Ltd procedure for the control of hazardous substance shall be observed:

All oil storage tanks etc. must be placed on a hard standing (impervious) area with a bund containment wall built around

During maintenance work on plant, use appropriate containers and drip trays to cater for unavoidable spillage. Similar measures should be used when re-fuelling

Washout discharge from cleaning out will be controlled to prevent contamination of watercourse, drains, or land

NOISE

Construction work is subjected to noise controls by virtue of the Control of Pollution Act 1974 and the Local Authority can use Section 60 to impose noise restrictions. Section 61 requires that the Local Authority give consent to work if plant, machinery etc. will generate noise. All noise and vibration created shall be limited to those levels stated in Appendix D to the Pre-construction Health and Safety plan.

Noise will be minimised on site wherever possible. Powered machinery and plant will be switched off when not in use. Acoustic barriers will be used where required. Hearing protection zone signage will be in place where noise levels reach 80dBA. Mandatory hearing protection will be in place where levels exceed 85dBA.

NUISANCE

Dusts and arisings will be minimised by use of water spray during demolition. Soft strip techniques will be adopted to minimise nuisance.

APPENDIX E – CONTRACT SITE HEALTH, SAFETY AND ENVIRONMENTAL RULES.

The minimum following rules apply for working: Domett Street Mill Beads manufacturing

1. All employees, - Agency Staff and Sub-contractors shall familiarise themselves and comply with the Client's Health and Safety Policy, copies of which will be made available on request and posted on the Company H&S notice board.
2. All Contractors shall familiarise themselves and comply with the appointed Principal Contractor's Health and Safety Policy, copies of which will be made available on request and posted on the Company H&S notice board.
3. All employees, agency staff and Sub-contractor personnel will carry on their person any competency card i.e. CTA, CSCS to show, if requested, that they are competent to operate plant, machinery etc. they are using.
4. Emergency procedures for fire and accident are to be strictly complied with by all site personnel and visitors.
5. All working areas are to be provided with fire extinguishers and fire exit signage as necessary.
6. Gas cylinders (full or empty) shall be stored in a secure, isolated (at least 3m from any building), and fully ventilated compound area; empty cylinders are to be returned to the supplier at the earliest opportunity at.
7. All site personnel are to be given health and safety induction training before being granted permission to work; this includes all Sub-contractors working on the site under the direct employ of RDL Ltd.
8. Permit-to-work systems, administered by RDL Ltd or the Client and or the Principal Contractor, will apply to the project.
9. Smoking will not be permitted (except in designated areas) on site, nor will the consumption of alcohol or drugs. Site staff must not report for work whilst under the influence of alcohol or drugs. It is forbidden to consume any

alcoholic drinks, drugs, or other substances that might impair the performance of their duties and if requested to do so, site employees must provide a breath test or specimen for analysis. Compliance with RDL Ltd and Client's alcohol and drugs policy is mandatory.

10. Transistor radios or personal stereos may not be played at any time on site

11. All site operatives will be required to wear clothing bearing an identifiable company name at all times on site.

12. Site staff must not work unless they have been fully briefed as to the nature of the work they are about to do and have, if necessary, the correct documentation to carry out the work, i.e. Method Statement, service drawings, risk assessments, etc.

13. Staff will be issued with an access permit for entering the work site they will be required to "sign" in and out of the site. Site staff must carry and produce, if requested, the Access Permit and any other relevant passes.

14. Site staff must wear the appropriate personal protective equipment, e.g. safety boots, high-visibility clothing etc. The wearing of leisure footwear is expressly forbidden shorts may not be worn, and clothing must be worn on the top half of the body.

15. All employees are to comply with all traffic management systems in place. Staff may only use authorised pedestrian and traffic routes to and from their work site.

16. Several of the site staff maybe issued with a mobile telephone as part of their duties, the Principal Contractor or the Client's Representative may need to be advised of the telephone number.

17. Site staff must report all accidents, incidents, dangerous occurrences, or near misses that occur on site to RDL Ltd.

18. Site staff may only consume food or non-alcoholic drinks in designated areas.

APPENDIX F –TERRORIST THREAT AND EMERGENCY EVACUATION PROCEDURE

Communication

The Project Manager is to ensure that this procedure is communicated to the client, any contractors and where necessary to make sure it dovetails with any existing client managed security or emergency plan. Where this is not possible, RDL Ltd will produce and manage its own Emergency Evacuation Plan.

Key Elements

The key elements are the safety and well-being of all RDL Ltd employees, Contractors, Agency labour and client staff.

Emergency Co-ordinators

In case of an incident the following are designated as Emergency Co-ordinators for the project are:

Tony Pinder 07948015082

All out of normal business hours, calls will be made to the co-ordinators mobile telephone. Contact details are above. These cards, together with explanatory notes, are to be issued to all RDL Ltd employees who must ensure their families are aware of the contact details.

An incident desk will set up within an hour of receiving notification of the incident at the Client main office

Communication – Who, When, Where

The Effective operation of this plan will rely on a good efficient passage of information

The names of all individuals on site must be provided electronically at the start and end of each shift to the following address: tony.pinder@svrsafety.co.uk

Contact details for all sub-contractors must also be provided

Other Security Issues

Project Managers should also ensure that the following procedures are in place:

Telephone Call Screening

Where the caller is not known, details regarding the contract, identity or whereabouts of management should not be given.

The caller should be asked to submit their request in writing

Mail Screening

Where the occupier does not provide facilities, arrangements should be made to screen incoming mail for suspect packages

Visitor Security

Visitors must be escorted at all times when on site. Visitors will sign in at reception and be received by their host.

Visitors to site MUST be booked in with Security 24 hours beforehand.

Evacuation Procedures

The evacuation procedures for Domett Street will be compatible with the client evacuation plan, and the principal contractors own emergency evacuation procedures. The procedures that will be adhered to with regard to the notification and alarm sequences will be In line with RDL Ltd Management procedures.

The muster point for RDL Ltd staff, operatives, sub-contractors, and visitors is located at:

The Muster Point is outside Ye Golden Lion Public house. Old Market Street.

Fire Wardens/First Aiders

Adequate cover to be maintained and training updated. A list of trained First Aiders and Fire marshals shall be displayed on the site notice boards.

Protestor Action

In the event of protestor action at a RDL Ltd site no attempt to physically restraint any protest is to be made

The Police are to be called and they are to deal with the removal of protestors

No employee (direct or indirect) or contractor is to engage in verbal debate with protestors

All personnel are to ensure all potentially sensitive material is removed from sight and secured

All personnel computers are to be switched off and password protected.

APPENDIX H – CONTRACT ELECTRICAL PROCEDURE

The control of the Electrical Safe System of Work (ESSOW) will be handed to the Competent Electrical and Mechanical Contractor, who will manage all electrical isolations, connections, energisations, disconnections, terminations and connections in line with their Electrical Safe Systems Of Work.

This system will be approved by the RDL Ltd Project Manager and the Electrical Authorising Engineer before works commence to ensure that the system being used is robust.

Connections into any existing circuits will be managed by the Electrical Engineer in charge

No person shall be engaged in any work activity on or so near any live conductor that danger to themselves, others or render any equipment as live conductor may arise.

In the event that live working is feasible, authorisation and guidance will be gained from the Authorising Engineer or in his absence, the Senior Authorising Engineer.

No works shall be carried out on any supply side of the main switch without reference to the Authorised Person, who shall make contact with the Utility Supply Service Provider BEFORE this work is to commence.

These controls are operated from formal handover of the Low Voltage supplies from the Utility services or the Principal Contractor, RDL Ltd

19. In case of a terrorist threat, all personnel shall follow the instructions laid out in section 2 to this appendix.

In addition to abiding by the Company's Health and Safety rules, site installation staff must follow any local safety and security regulations issued by the Principal Contractor or the Client's Representative.

A wilful breach of the above conditions may result in an investigation and possible disciplinary action according to the nature and seriousness of the offence. Any disciplinary action will be carried out in accordance with the Company's Disciplinary Procedure. RDL Ltd and Sub-contractor personnel are advised to seek guidance from the Human Resources Department or their Manager if unsure of any of the above. Sub-contractor staff will be given one verbal warning before they are removed from the work site if they infringe any Site Health and Safety Rule(s).

FAILURE TO COMPLY WITH THE ABOVE CODE OF CONDUCT WILL RESULT IN YOUR BANNING FROM SITE.



Notification of construction project

About the location of the site

Address of the construction site	67 OLD MARKET STREET, MANCHESTER, ENGLAND, M9 8DX
In which local authority is the site address?	MANCHESTER

About the project

Description of project	Demolition and Dismantling: Dem/Dis - Other, New Build: NB - Residential Flats 10-20St
Description of the construction work	Demolition of existing shop and erection of 18 apartments with associated parking and landscaping
No of people on site	25
No of contractors on site	8
Start Date	05/04/2021
Time Allowed by Client (in weeks)	120
Duration (in weeks)	80

About those involved in the project

Name	Jigsaw Housing Group	Role	Client
Email	Oliver.Chan@jigsawhomes.org.uk	Tel. Number	0300 111 1133
Address	SNUG HOMES, TURNER HOUSE, 56 KING STREET, LEIGH, ENGLAND, WN7 4LJ		

Name	Wilkinson Cowan Partnership	Role	Principal Designer
Email	stockport@wilcowan.com	Tel. Number	0161 4866966
Address	WILKINSON COWAN PARTNERSHIP, STANLEY HOUSE 15-17, LADYBRIDGE ROAD, CHEADLE, ENGLAND, SK8 5BL		

Name	CEJ Builders	Role	Principal Contractor
Email	edward@cejbuilders.co.uk	Tel. Number	0161 376