

PG13F&G
Maintenance Assessment
Summary of Findings & Notification of Shortcomings



**Driver & Vehicle
Standards
Agency**

Operator Name:	Licence No:
Operator Address:	Date: 16-01-2016

Observations on the adequacy of arrangements for the maintenance of vehicles operated under the above licence are as follows:

MIR Ref	MIR Assessment Question	Assessment (Sat / MS / Unsat / NA)	Advice (X)	Explanation Required (X)
2	Transport Manager / Responsible Person			
a	Is the TM in position as specified?	SAT		
b	Does a TM/Responsible person have the required levels of management control?	SAT		
c	Can the TM/Responsible person demonstrate relevant CPD?	SAT		
1	Condition of Vehicles Examined at this Fleet Check			
a	Fleet check demonstrates significant failure of the maintenance system?	SAT		
6	Inspection / Maintenance Records			
a	Are records suitable?	SAT		
b	Are records properly/fully completed?	SAT		
c	Is actual inspection frequency satisfactory?	SAT		
e	Is there a satisfactory forward planning system in use?	SAT		
7	Drivers' Defect Reports			
a	Is there evidence adequate walk around checks are consistently carried out?	SAT		
b	Is a suitable system being used for drivers to report defects?	SAT		
c	Is rectification work satisfactorily being carried out and evidenced?	SAT		
8	Safety Inspection Arrangements / Facilities			
b	Is there relevant maintenance contract in place?	SAT		
c	Are maintenance arrangements/facilities satisfactory?	SAT		
d	Does test history indicate poor maintenance standards?	WIA		
9	Operating centre			
a	Is the operating centre being used authorised on the licence?	SAT		
d	Are parking arrangements adequate?	SAT		
15	Historical Prohibitions			
d	Are there any aspects of the historical PG9s that demonstrate a significant failing in the maintenance system?	MS	X	
16	Previous Public Inquiry or RFE Assurances			
a	Have shortcomings identified during this investigation been reported at PI or a previous investigation?	SAT		

Status of report: Level A or B (Delete as required)*

A* The advice and guidance has been provided to help you improve your level of compliance with standards for roadworthiness and vehicle maintenance to enhance road safety and environment. It is provided for information only.

B*

Please reply to the DVSA email address detailed below within 14 days from the date of this notice