

Science and Engineering Building Events Management Strategy



CONTENTS

Section	Title	Page
1	Introduction	3
2	Types of Events	3 & 4
3	Temporary Traffic Measures	4
4	Pedestrian and Vehicular Access	4
5	Operating Schedule	4 & 5

1. Introduction

The new building will replace John Dalton West, an area of under-utilised land on the campus. With high visibility from the Mancunian Way and Chester Street, it presents a major redevelopment opportunity for the University. The current John Dalton West building (formerly known as the Shed) is a single storey building that is adjacent to a surface level car park. The new building will be connected to JD Tower allowing internal movement between both buildings.

The new building has been designed with input from staff and students and will include:

- New teaching spaces including laboratories, including a 200-student 'super lab', and computer suites.
- and flexible seminar rooms.
- Research space.
- Offices for staff and postgraduate research students.
- Study areas, social spaces, a café, and technical support areas.

The proposal creates a striking, modern building which is commensurate with the architectural benchmarks that already exist within the University estate.

2. Types of Events

Academic and non-Academic Conferencing

Academic staff within the Faculty of Science and Engineering (S&E) will use the new building to promote the Faculty to international audiences. The conferences will provide opportunities to promote the courses available within S&E, provide a forum for research dissemination and space for academics and stakeholders to network and socialise within peer groups.

External organisations will also use the space for a range of conference activity. The facilities available within the new building will be attractive to all types of conference organisers.

Exhibitions

The open plan atrium areas will provide ideal spaces for large scale academic and non-academic exhibitions. Tabletop stands and shell scheme stands would be suitable within the space.

Dinners and Functions

The catering space and kitchen facilities on the ground floor will provide an excellent choice for seated dinners, drinks receptions, networking events etc. Local fundraising charity events and celebratory functions.

Filming

The new building could provide a location for production companies to film dramas and adverts, which happens in other buildings on campus.

3. Temporary Traffic Measures

No temporary traffic measures are currently anticipated.

Deliveries will arrive on Chester Street and enter the University site on a private roadway. Vehicles will arrive at a dedicated loading bay which is located facing the Mancunian Way. This loading bay is centrally located within the building plan and has direct access into both the New Building and the John Dalton Tower, this loading bay can service events and conferences without undue disruption.

4. Pedestrian and Vehicular Access

As we do not foresee the need for any temporary traffic measures, full access for pedestrians and service vehicles to surrounding streets and buildings will be maintained. For further information please see the University's Transport Statement.

5. Operating Schedule

Hours of Operation:

- Building opening hours will be as follows:
During semester time hours
 - Monday to Friday: 8:00am – 8:00pm
 - Saturday: 9:00am – 5:00pm
 - Sunday: Closed**Outside of semester time hours**
 - Monday to Friday: 8:00am – 6:00pm
 - Saturday: Closed
 - Sunday: Closed
 - Please note that Faculty staff can access the building using their swipe card from 7am.
 - Out of hours opening times will be required for conferences and events. Time will vary depending on the bookings.

Prevent crime and disorder:

The principal objectives of the security systems are proposed as follows:

- The provision of a system, which acts as both a deterrent and a prevention mechanism for identified instances for espionage, acts by activist groups, crime such as theft and personal attack. This includes discouraging petty internal incidents.
- Enhancing the perception of security for the building occupants, making them feel safer and imparting a “feel good factor”.
- Providing security for The University buildings, backed by an accurate transaction log of all system activity along with recorded visual evidence if required.
- Provide a system with the capabilities of being integrated into a centralised security system.

Access control provision shall control access to all regular entry/egress points, IT Comms Rooms, cash handling areas and other areas as defined by The University access control strategy. The primary elements of the strategy will include:

- Front entrance revolving doors to have cardkey access for after 9pm. A second set of Access controlled doors will have card key access for after 5pm.
- Lifts will be card key operated out of hours.
- All doors to be alarmed to the central campus security. Plantrooms to have physical lock and key arrangement. These to be suited.
- Research Labs to have card key access control. Office areas are to have card type key access control.

Closed circuit television (CCTV) will be a fundamental component of the security implementation. The system proposed will consist of strategically located static IP high resolution colour domes. All IP CCTV cameras will be recorded for evidential purposes. The CCTV provision will allow monitoring of the reception areas, lift lobbies, specific communal areas, all access/egress points to the premises, sensitive areas and external areas.

Prevention of public nuisance:

- Late night events will have a presence from Security.
- Music and live entertainment will be kept to a reasonable level and played in areas of the building that will not affect immediate residents/community.
- Conference and Events team adhere to the University's 'Prevent' policy to ensure all events are vetted for potential public disturbances, such as controversial content or speakers that might attract large crowds/protests. Please see University Prevent Policy for more information.