

CN220019
Laystall Street

Eric Wright Group
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G.01 Management Plan

This plan covers the work of Eric Wright Construction and its sub-contractors. It will be reviewed at regular intervals and updated as necessary.

This plan demonstrates the way we will manage our works at all stages of the contract and provide assurance that our work meets the agreed requirements.

This plan will act as our project specific quality plan incorporating the Eric Wright Quality Management System.

Scope of Works

Erection of a nine storey residential building, comprising 89 residential units (28 x 1 bedroom and 61 x 2 bedroom)

Contract Programme

The contract start date is: May 2023

The works are scheduled to complete: April 2025

Programmes can be located within project files D.02 on Wrightway.

Management Structure and Responsibilities

The project manager representing Eric Wright Group on this project will be TBC and will be responsible for ensuring that the following requirements are achieved:

- That all works are carried out in accordance with specifications and drawings
- That all works are checked fully and offered to the client for inspection. Evidence of inspections will be provided if requested.
- That any sub-contractors employed will comply with the requirements of this project plan or approved alternative.
- At the beginning of a project, roles and responsibilities will be identified at pre-start meeting.

Director in Charge	John Hartnett	Project Manager	TBC
Operations Manager	Scott Delaney	Safety Manager	TBC
Commercial Manager	TBC	Planner	Paul Sedman
Quantity Surveyor	TBC	Design Manager	Charlie Palmer

Project risks and opportunities are recorded and monitored through the project dashboards. These are reviewed by senior management on a monthly basis.

Management Documents

For the latest versions of company procedures and forms, please refer to the [EWC Management System](#) within Wrightway.

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EWC-Q-T-003 – Quality Plan	2	PR	2f	Jul 21	3 of 54

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G.02 Controlling the Quality of the Works

At Eric Wright Group we pride ourselves on ensuring that we not only deliver to our clients requirements but exceed their expectations.

It is with this philosophy that we have developed a quality management system for our site teams which enables us to achieve consistency and equally be site specific.

To ensure that this is realised, the attention to quality through all phases of the project is paramount including design, procurement and construction.

A key part of our management systems includes a rigorous review of each construction activity required on a particular scheme.

Our review for this project will allow us to establish a schedule of inspection and test plans. These plans are contract specific and detail the inspection and test regime required for each activity.

The plans are a management tool, part of our site management systems, which is a live document developed as works progress on site.

Plans are created for each work activity, such as:

- Substructure
- Structural Concrete
- Steel Frame
- Sidewall Cladding
- Mechanical Installations
- Windows and Curtain Walling

Our site teams have access to the latest technical indexes and standards as support when developing the plans.

The site teams have a series of inspection reports which when completed, provide the evidence that the works have been progressively inspected and are to the required level of quality.

Our inspection and tests will be such that at the point of realisation for each activity we will have complete confidence in the installations. Completion of test and inspection plans is detailed in [EWC-Q-WI-13 – Quality Test and Inspection Plans](#)

The process of test and inspection is followed regardless of whether the works are carried out under sub-contract.

At Eric Wright Construction we take full responsibility for all activities on site and work with our sub-contractors when we prepare the plans.

Before works commence on site the management of quality begins. At pre-tender stage we appraise a sub-contractor's suitability for a particular element of works; specific reference is made to what quality requirements must be achieved and how this is to be implemented.

As we appraise and manage our supply chain we are confident of the competence and skills of our operatives on site whether directly employed or sub-contracted.

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Eric Wright Construction - Project Quality Plan

In addition, the site team are supported by the site support department and quality manager, who with the team, can ensure that they have a comprehensive understanding of a particular activity and that the information they require to prepare the inspection and test plans and carry out inspections is available to them.

As part of continual improvement both the site team and quality management system will be audited throughout the duration of the contract. This is to ensure our actions remain relevant and adequate to the needs of the contract.

Supplementary to these audits, interim support will be provided during regular site visits.

Persons responsible for quality inspections on this project are as follows:

Company	Who	Position
Eric Wright Construction	Scott Delaney	Operations Manager
Eric Wright Construction	TBC	Project Manager
Eric Wright Construction	TBC	Clerk of Works
Eric Wright Construction	TBC	Project Designer
Building Control		Building Inspector

All works will be in line with the contract specification which is filed within project file A on Wrightway.

EWG-Q-F-300 – Test & Inspection Plan Schedule

No	Series 301 Ref	Test & Inspection Plans	Required		Person Responsible
			YES	NO	
1.	002	Site Investigation	☐	☐	
2.	003	Pre Commencement	☐	☐	
3.	004	Building Certification	☐	☐	
4.	005	Demolition/ Site Clearance	☐	☐	
5.	006	Surveying	☐	☐	
6.	007	Earthworks	☐	☐	
7.	008	Piling	☐	☐	
8.	009	Drainage	☐	☐	
9.	010	Structural Concrete	☐	☐	
10.	011	Steelwork	☐	☐	
11.	033	Timber Frame	☐	☐	
12.	012	Pre-cast Concrete	☐	☐	
13.	013	Incoming Services	☐	☐	
14.	014	Brick and Blockwork	☐	☐	
15.	015	Roof Structure	☐	☐	
16.	016	Sidewall Cladding	☐	☐	
17.	017	Curtain Walling	☐	☐	
18.	018	Windows	☐	☐	
19.	019	Linings	☐	☐	
20.	020	Insulation	☐	☐	
21.	021	Mechanical	☐	☐	
22.	022	Electrical	☐	☐	
23.	023	Alarms	☐	☐	
24.	024	Plumbing	☐	☐	
25.	025	Doors	☐	☐	
26.	026	Lintels	☐	☐	
27.	027	Internal Finishes	☐	☐	
28.	028	Lifts	☐	☐	
29.	029	External Works	☐	☐	
30.	030	White Goods	☐	☐	
31.	032	Fire Stopping Performance	☐	☐	

Eric Wright Group Project Quality Plan

Below is the schedule of inspection forms available within the forms and templates section of the [EWC Management System](#).

Document Number	Inspection Report Form	Where to file
<u>EWC-Q-F-100</u>	Calibration Form	G.02.05
<u>EWG-Q-F-101</u>	Inspection Report	Any G.02
<u>EWG-Q-F-102</u>	Concrete Inspection Report	G.02.09
<u>EWG-Q-F-102-2</u>	Concrete Cube Result Sheet	G.02.09
<u>EWG-Q-F-102-3</u>	Concrete Sample Report Form	G.02.09
EWC-Q-F-164a	Concrete Inspection Report – Steel Frame	G.02.09
EWC-Q-F-164b	Concrete Inspection Report – Concrete Frame	G.02.09
<u>EWG-Q-F-103</u>	Pipeline Log	G.02.08
EWC-Q-F-105	Setting Out Check Record Sheet	G.02.05
<u>EWG-Q-F-107</u>	Manhole Inspection Report	G.02.08
EWC-Q-F-106	Curtain Walling Glazing Inspection Report	G.02.17/ 18
EWC-Q-F-110	Ductwork Inspection Report	G.02.21
EWC-Q-F-111	Electrical Inspection Report	G.02.22
EWC-Q-F-112	Gas Pipework Inspection Report	G.02.23
EWC-Q-F-113	Insulations Inspection Report	G.02.20
EWC-Q-F-114	Lift Installation Inspection Report	G.02.28
EWC-Q-F-115	LTHW and CHW Pipework Inspection Report	G.02.21/ 22
EWC-Q-F-116	Tanking Inspection Report	G.02.09
EWC-Q-F-118	DPC Inspection Report	G.02.14
EWC-Q-F-119	Brickwork and Blockwork Inspection Report	G.02.14
EWC-Q-F-121	Metal Stud Partition Inspection Report	G.02.27
EWC-Q-F-122	1 st Fix Joinery Inspection Report	G.02.27
EWC-Q-F-123	2 nd Fix Joinery Inspection Report	G.02.27
EWC-Q-F-124	Internal Finishes Report	G.02.27
EWC-Q-F-125	Suspended Ceilings Inspection Report	G.02.27
EWC-Q-F-126	Suspended Ceiling Void Sign Off	G.02.27
EWC-Q-F-127	Masonry Inspection Report	G.02.14
EWC-Q-F-128	SFS Walling System Inspection Report	G.02.16
EWC-Q-F-130	Snagging Inspection Report	G.02.03
EWC-Q-F-132	Waste Pipe Inspection Report	G.02.24
EWC-Q-F-133	Partition & Dry Lining Inspection Report	G.02.27
EWC-Q-F-134	Earthworks Inspection Report	G.02.06
EWC-Q-F-135	External Cladding Inspection Report	G.02.16
EWC-Q-F-136	Firescreen Window Check Sheet	G.02.31/ 18

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Document Number	Inspection Report Form	Where to file
EWC-Q-F-137	Hard Floor Covering Check Sheet	G.02.27
EWC-Q-F-138	Heavy Duty Screeds Check Sheet	G.02.27
<u>EWC-Q-F-139</u>	Offer to Inspect Services Check Sheet	G.02.27
EWC-Q-F-140	Intumescent Paint Check Sheet	G.02.27
EWC-Q-F-141	Doors and Frames Check Sheet	G.02.25
EWC-Q-F-142	Landscaping Check Sheet	G.02.29
EWC-Q-F-143	Lightening Conductor Installation Check Sheet	G.02.22
EWC-Q-F-144	Metal Deck and Stud Welding Check Sheet	G.02.10
EWC-Q-F-145	MF Ceiling Check Sheet	G.02.27
EWC-Q-F-146	Paint Application Inspection Report	G.02.27
EWC-Q-F-147	Plastering and Rendering Check Sheet	G.02.27
<u>EWC-Q-F-148</u>	Workmanship Check Sheet	G.02.27
EWC-Q-F-149	Ceramic Tiles Check Sheet	G.02.27
EWC-Q-F-150	Decoration Check Sheet	G.02.27
EWC-Q-F-160	Single Ply Membrane Check Sheet	G.02.15
EWC-Q-F-163	Steel Frame Inspection Checklist	G.02.10
EWC-Q-F-164a	Concrete Inspection Report – Steel Frames	G.02.09
EWC-Q-F-164b	Concrete Inspection Report – Concrete Frames	G.02.09
EWC-Q-F-215	Pre Scaffold Strip Inspection	

Work element	Site Investigation	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work Element completed date
Design									
	Designers risk register								
	Records of adjacent structure/features								
	Records of existing services/drainage								
	Boundary line issues								
	Structural and dimensional survey required on existing features?								
	Site investigation information transferred to plan and issued through document control procedure								
	Dilapidation survey								
Land									
	Records of existing ground conditions and collaborative testing								
	Contaminated land identified and tested								
	Land remediation requirements identified								
	Waste disposal requirements identified								
	Specialist treatments required								

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work Element completed date
	CBR tests								
	Lab tests and disposal methods								
	Topographical survey before and after earthworks								
	Ground water/flooding identified								

EWG-Q-F-301-03 – Test & Inspection Plan – Pre Commencement

Work element	Pre Commencement	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work Element completed date
Design/Planning									
	Internal Design - Identification of Construction risks i.e. Designer Risk Assessment								
	External Design - Identification of Construction risks i.e. Designer Risk Assessment								
	Building access reviewed - both temporary & permanent								
	Legal searches completed / notes of actions required i.e. Party walls, crane over sailing rights, way leaves, public rights of way etc.								
	Construction and Environmental constraints - i.e. Defra licenses for Bats, Newts etc.								
	Acoustic performance/ requirements refer to designer.								
	Disabled facilities accounted for								
	Identification of consultant specifications								
	Ownership of the site								
	Consent to discharge								
Surveying/Site Investigation									
	GPR Survey								
	Topographical survey of site received and checked								
	Identification of existing and proposed services								
	Identification of existing drainage								
	Identification of contaminated ground								
	Asbestos survey								
Adoptable work									
	Section agreements in place								
	Inspections by regulating authorities								
	Sign off by regulating authorities								
	Handover to regulating authority								
Planning / Consents									
	Restrictions imposed								
	Section 80/81 notice								

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	Building over consents required								
	Drainage/discharge applications								
	Opening up notice/permit for highway works								
	Pavement/road closure required								
	Asbestos notice – HSE								
	Demolition notices submitted and approved								
Site Establishment									
	Hoardings required								
	Applications made for temporary site services								
	PR for local affected parties - i.e. letter drop								
	H&S signage ordered								
	Copy of F10 submitted to the HSE								
	Construction Phase H&S plan in place and approved by planning supervisor								
Contract documentation									
	Receipt of contract documentation to commence works								
	Site location plan								
	Site investigation report								
	Construction drawings								
	Concrete mix design								
	Reinforcement schedules								
Information Required									
Schedule developed									
Waste management Plan in place									

Work element	Building Certification	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	NHBC/Zurich Certification								
	Building control handover - Final certificate								
	Building control records								
Certificates Required									
	Acoustic								
	Air tightness								
	Fire engineering strategy sign off								
	3 rd party certification for fire stopping								
M&E									
	Emergency lighting								
	Fire alarm								
	Electrical NICEIC								
	Chlorination								
	Gas								
	Boiler certification incl commissioning								
	Access controls								
	Security/Redcare								
	Sprinkler systems								
	Lifts/Escalators								
	Generators								
	Plumbing								
	Building management systems								
	Medical gases								
	Controls certification								
	External lux levels								
	CCTV Records								
	Earthing continuity test – lightning protection								
	Check contractors proposals for additional requirements not listed above								

Work element	Demolition / Site Clearance	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Asbestos									
	Asbestos survey – R&D survey								
	Asbestos removal								
	Inspection of cellars/voids								
	Structural report on strategic demolition i.e. façade retention/partial demolition.								
	Building Control, control demolition work under Section 80 of the Building Act 1984 they require writing notification of the works which can take Six weeks to approve.								
	Applications for demolition should be made to Building Control, 6 weeks prior to the intended demolition. Following an inspection, a "Counter Notice" is served which will outline any precautionary measures required. A Section 81 Notice to persons undertaking demolition is served which will outline any precautionary measures required. Approval under Town and Country Planning Acts may also be required								
	Inspection backfill materials								
	Recycled demolition waste								
	Environmental licence (crusher)								
	Disposal of demolition material and Site waste management plans.								
Services									
	Survey of Existing information								
	EWC independent check of site								
	Disconnection Application - 6 weeks' notice required								
	Disconnection by relevant authority								
	Verifying check of disconnections - Spiking of cables								
	Cat & Genny on site								
	Permit to dig system in place to verify all above complete								

Work element	Surveying	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Instrument calibration								
Setting out checks									
	Tolerances checked								
	Station/Control checks								
	Existing survey information confirmed								
	Independent check of survey points								

Work element	Earthworks	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Design									
	Services located by GPR Survey/trial holes								
	Review of cut & fill operations								
	Review of site investigation data								
	Confirm stability of adjacent structures								
	Confirm backfill material suitability								
Services									
	Identification of services								
	Support and protect existing services								
Soft Spots									
	Identification and removal								
	Records of additional excavation required								
On-going activities									
	Material management plans								
	Setting out checked								
	Ground treatment recorded								
	Topographical survey								
	Provision for pedestrian and vehicular access adjacent to excavation								
	Provision for removal of ground water including necessary treatment and consents								
	Records of any underground obstructions								
	Identification of contaminated ground								
	Provide and maintain adequate trench support systems								
	Keep edges of excavations clear								
Backfilling									
	Method of compaction detailed								
	Material sustainability and certification if necessary								
	Testing of compacted material i.e. CBR test results								



Work element	Piling	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Existing services/drainage checks identified								
	Independent design check								
	Setting out checked								
	Load tests								
	Daily piling log								
	Tolerances identified and checked								
	Specialist test detailed i.e. sonic integrity								
	As built pile survey								

Work element	Drainage	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Existing Drainage									
	CCTV inspections								
	Survey								
	Crossing points								
New Drainage									
	Confined space certification required and checked								
	Excavations inspections								
	Bedding material approval								
	Backfill material approval								
	Backfill compaction								
	CCTV inspections								
	Notification of testing								
	Pressure tests								
	Air tests								
	Water tests								
	Material specification								
	Tolerances identified and checked								
	Protection of installed pipelines – designated crossing points								
Setting out									
	Level and position of drainage checked								
	Confirm that proposed drainage doesn't encroach on future service installations								
	Records of all existing services								
	Side branches identified and recorded								

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Manholes									
	Setting out								
	Material specification								
	Rings and channels sealed								
	Concrete surround								
	Step irons, covers and frames								
	Tolerances identified and checked								
	Benching								



Work element	Structural Concrete	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Design Review									
	Concrete mix approval								
	Setting out								
	Material interface								
	Ground test results								
	Tolerances identified and checked								
	Temporary works design required								
Reinforcement fixing adequate									
	Setting out								
	Steel type checked								
	Fabric reinforcement correctly placed								
	Cleanliness								
	Protection of exposed reinforcement								
	Formwork								
	Adequate design								
Formwork Installation									
	Setting out								
	Joints								
	Formers/box outs								
	Propping								
	Cleanliness								
Placement/Striking/Finishes									
	Concrete mix checked								
	Delivery ticket/specification								
	Temperature records								

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Record of any additional water added to mix by mixer operator								
	Permanent construction joints								
	Concrete cubes								
	Filling of dividag bars								
	Surface finishes required								
Method of placement									
	Protection of concrete during curing								
	Finishes								
	Curing records								
	Surface finishes								

Work element	Steelwork	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material approval								
	Design confirmation								
	Paint finishes								
	Integrity of primer finish prior to intumescent pain finish								
	Setting out line & level bolt positions								
	Finish integrity following erections – sling marks								
	Material interface								
	Testing & tolerances								
	Weld inspections								
	Mechanical fixing inspections								



Work element	Timber Frame	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
4 story Timber Frame									
Ground Floor Sole plate/wall panels DPC Steel posts Fixings for goal posts Air tightness to internal walls against Frame tech standard detail Air tightness detail to cassettes Nail fixings against schedule Party wall straps to top of panels Cavity barriers to party walls (external) Cavity barriers to finish floor/windows Cut ends to be sealed									
1st floor Air tightness membrane to underside of ground floor panel Nail fixings to cassettes to schedule Air tightness to internal walls against Frame tech standard detail Air tightness detail to cassettes Nail fixings against schedule Party wall straps to top of panels Cavity barriers to party walls (external) Cavity barriers to finish floor/windows									
2nd floor Air tightness membrane to underside of 1 st floor panel Nail fixings to cassettes to schedule Air tightness to internal walls against Frame tech standard detail Air tightness detail to cassettes									

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Nail fixings against schedule Party wall straps to top of panels Cavity barriers to party walls (external) Cavity barriers to finish floor/windows									
3rd Floor Air tightness membrane to underside of 2 nd floor panel Nail fixings to cassettes to schedule Air tightness to internal walls against Frame tech standard detail Air tightness detail to cassettes Nail fixings against schedule Party wall straps to top of panels Cavity barriers to party walls (external) Cavity barriers to finish floor/windows									
4th Floor Air tightness membrane to underside of 3 rd floor panel Nail fixings to cassettes to schedule Air tightness to internal walls against Frame tech standard detail Air tightness detail to cassettes Nail fixings against schedule Party wall straps to top of panels Cavity barriers to party walls (external) Cavity barriers to finish floor/windows									



Work element	Pre-cast Concrete	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material specification								
	End bearing positions								
	Inspection during erection								
	Inspection of delivery								
	Testing and tolerances								
	Setting out								
	Material interface								
	Testing and tolerances								



Work element	Incoming Services	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Correct supply specified and application submitted								
	Depth and location								
	Backfill material approval								
	Compaction of backfill								
	Record of ductwork								
	Statutory authority tests								
	Warning/hazard tapes installed								
	Local authorities checks								
	Pressure testing mains pipe work/electrical testing of services prior to backfill								
	Duct work installation requiring draw ropes								

EWG-Q-F-301-14 – Test & Inspection Plan – Brick and Blockwork

Work element	Brick and Blockwork	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Confirm specification of materials are 'fit for purpose'								
	Material tolerances and interfaces checked								
Delivery									
	Check delivered materials against specification								
	Check materials are clean and undamaged								
	Colour & texture against ref panel								
	Continuity in supply of materials								
	Check appropriate/safe storage for all materials								
Ancillary Components									
	Wall tie specification								
DPC									
	Installation in accordance with manufacturers recommendations								
	Adequate jointing with Damp proof membranes								
	Insulation specification & installation								
	Lintels specification								
	Mortar- approval of mix design/testing/colour								
Setting out									
	Line and level								
	Datum								
	Squareness								
	Set out horizontal openings for doors/windows – bonding of courses								
Installation									
	Distribution/mixing of facing bricks								
	Bed joints gauge/perps in line								
	Wall tie spacing's, cavity size and cleanliness, correct positioning's of cavity insulation (if used)								
	Cavity trays, weep holes, flashings								



Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Lintel bearings								
	Toothing or block bonding								
	Protection of finished work								
	Pointing								
	Accuracy and tolerances of installation - permissible deviations								
	Control height of lift/day ~ 1.5m max.								
Temperature									
	Cold weather protection								
	Hot weather protection								
	System supplier/designer inspected and signed off installation								

EWG-Q-F-301-15 – Test & Inspection Plan – Roof Structure

Work element	Roof Structure	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Design									
	Check material interfaces and tolerances								
	Confirm specification of materials are 'fit for purpose'								
	System supplier/designer inspected and signed off installation								
Delivery									
	Check delivered materials against specification								
	Check materials are clean and undamaged								
	Ensure safe and suitable storage for materials								
Roof drainage/guttering									
	Including supports, joints, bitumen painting of internal face, capping/trims								
	Check roof outlets are positioned and sized as detail and roof finish is sealed into outlet								
Facias and Soffits									
	Including trims and carriers for window cleaning gantry								
	Check drip angle trims & fillers are installed at gutters and high level eaves/apex								
Roof Deck									
	Check all support members/trimmers are in place as detail prior to decking out								
	Provide temporary drainage if required								
	<i>For Air & Vapour barriers and waterproofing see 016GN - Linings</i>								

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Work element	Sidewall Cladding Including SFS (Structural Framing System)	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Check suitability of carrier system								
	Check design tolerances are achievable including structural elements								
	Check material interfaces and tolerances								
	Material specification								
	Laps and seals and fixings								
	Insulation								
	Moisture and vapour barriers								
	Fixing details i.e. head and track etc.								
	Stud product, section size and specification								
	Structural opening sizes including trimmers								
	Testing and tolerances								
	Roof drainage/guttering								
	Facia and Soffit								
	Waterproof membranes								

Work element	Curtain Walling	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Check design tolerances are achievable								
	Check material interfaces and tolerances								
	System supplier/designer inspected & signed off installation								
	Lintel inspection								
	Standard of finish colour, number and type of fixings, fitting of seals to glazing and frames.								
	For curtain walling, check adequacy of drainage channels through sections, over cills.								
	Confirm specification of materials are 'fit for purpose'								
	Smoke vents (Auto)								
	Fire protection between floors								
Externally									
	Mullion/Transoms checked								
	Glazing units check								
	EPDM fitted & checked								
	Pressure plates fitted & checked								
	Capping's fitted & checked								
	Cills checked								
	Mastic pointing around frames and reveals checked								
Internally									
	Mullion/Transoms checked								
	Glazing units checked/Kit mark?								
	Check vent/door function								
	Check integrity of seals of vent door								



Work element	Windows	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Lintel Inspection								
	Fitting of seals to glazing and frames								
	Protection to glass and cills								
	Material Interface								
	Testing and Tolerances								
	EPDM Fixing detail and position								
	Mastic pointing								
	Vents								
	Window stays – health & safety legislation								

Work element	Linings	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Design									
	Confirm specification of materials are 'fit for purpose'								
	Material tolerances and interfaces checked								
	Check insulation types								
Delivery									
	Check delivered materials against specification								
	Check materials are clean and undamaged								
	Ensure safe and suitable storage for materials								
Installation									
Air and Vapour Barriers									
	Record of specified materials								
	Method of installation specified and adhered to								
	Ensure material application not affected by weather								
	Inspection of Laps and seals and fixings								
	Check concrete slab & surrounding upstands and position prior to priming with vapour check seal								
Waterproofing									
	Check substrate ready for application of membrane								
	Ensure material application not affected by weather								
	Inspection of Laps and seals and fixings								
	Check insulation for potential puncture /sharps prior to waterproof membrane being installed								
	Check membrane is as specified and installed as detail								
	Check roof sheeting is installed as detail including seals at sheet joints and thermal barrier pads								
	Provide protection to finished membrane								



Work element	Insulation	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Laps and seals and fixings								
	Insulation								
	Moisture and vapour barriers								
	Testing and tolerances								
	Roof drainage/guttering								
	Facia and soffit								
	Waterproof membranes								
	Material interface and tolerances								
	Testing and tolerances								



Work element	Mechanical	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Design Validation Checks								
	Assurance Checks against standards								
	Delivery inspection and checks								
	Review of manufacturers QA documentation								
	Material Specification								
	Specification Inspections								
	Testing and Tolerances								
	Inspection of refrigeration and air conditioning services								
	Inspection of any associated electrical works and testing								
	Ventilation System – Design								
	Flues/Vents								
	Pipework Pressure Testing								
	Cleaning and chlorination								
	Specialist Consultant Reports								

Work element	Electrical	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Design Validation Checks								
	Assurance Checks against standards								
	Delivery inspection and checks								
	Review of manufacturers QA documentation								
	Material Specification								
	Specification Inspections								
	Testing								
	Inspection of any associated electrical works and testing								
	Specialist Consultant Reports								



Work element	Alarms	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Specification inspections								
	Material interface								
	Testing and tolerances								
	Specialist consultant reports								

Work element	Plumbing	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Joints, connections, pipe/ duct runs, insulation etc.								
	Material interface								
	Testing and tolerances								
	Location of pipe runs								

Work element	Doors	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Lintel Inspection								
	Standard of finish, number and type of fixings, fitting of seals								
	Material Interface								
	Structural opening check								
For Roller Shutter/sliding doors									
	Check tracking is true and secure								
	Check finish of door for dents/marks etc.								
	Check doors open/close correctly								
	Fixing details checked								
For Hung doors									
	Check fit of door in frame								
	Check threshold strops/water bars etc.								
	Check “kicking plates” and door furniture								
	Intumescent strips								
	Inspection finish of doors for damage								
	Check rebate depth is correct								

Work element	Lintels	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Lintel Inspection								
	Standard of finish colour, number and type of fixings, fitting of seals to glazing and frames								
	Material Interface								
	Testing and tolerances								
	Fixing details								



Work element	Internal Finishes	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Specification Inspections								
	Material Interface								
	Testing and tolerances								
Partitions/Plastering/Rendering									
	Plasterboard rating – Fire, acoustic, sound and impact								
	Storage of plasterboard								
	Storage of plaster								
	Plaster specification checked								
	Plasterboard thickness checked								
	Metal lathings – stainless steel/Galv								
	Temperature Check								
	Stud work specification including PB fixing detail								
	Fixing detail, i.e. head and track								
Floor Screeds Inc. sub base specification									
	Membranes								
	Insulation								
	Under floor heating								
	Specification								
Floor finishes – vinyl/carpet/tile/laminate/									
	Preparation								
	DPC Screed adhesive								
	Specification								
	Specification								
	Specification								
Suspended Ceilings MF/Grid									
	Plasterboard rating – Fire, acoustic, sound and impact								
	Storage of plasterboard								

	Storage of plaster								
	Plaster specification checked								
	Plasterboard thickness checked								
	Temperature Check								
	Hanger specification and detail								
	Grid specification including hanger detail								
	Tile Specification								
Painting									
	Specification - Walls								
	Specification – Wood work								
	Specification - Floors								
	Temperature and humidity checks								
	Substrate preparation								
	Mist coat								
	Final coatings								
Fixtures and Fittings									
	Mirrors								
	Shelves								
Wall finishes									
	Tiles								
	Hygienic wall finish i.e. whiterock board etc.								
	Wall Paper								
	Specialist coatings								



Work element	Lifts	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Specification Inspections								
	Material Interface								
	Testing and Tolerances								
	Shaft dimensions/plumb								
	Landing levels checked								

Work element	External Works	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
Hard Landscaping									
	Sub-base specification including testing								
	Material Specification								
	Specification inspections								
	Material interface								
	Testing and tolerances								
Surfacing									
	Material Specification								
	Specification inspections								
	Material interface								
	Testing and tolerances								
Soft Landscaping									
	Material Specification								
	Specific Inspections								
	Material interface								
	Testing and tolerances								



Work element	White Goods	Date	
Contract name		Contract ref	

Work element	Inspection required	Contract spec ref	Material approval/ sample panel required	Person responsible Inc. subcontractor	Records of equipment	Frequency of inspection	Hold point	Document location	Work element completed date
	Material Specification								
	Specification Inspections								
	Material Interface								
	Testing and Tolerances								

Work element	Fire Stopping	Date	
Contract name		Contract ref	

Task	Is specification available	Are fire plans available	Is a fire strategy document available	Are fire ratings identified	Are products contractor Specified	Have the products been approved	Are all products compatible	Accredited installer identified	Compatibility of paint products	DFT requirements	GA Plans & sections available	Db ratings identified	Product data sheets & manufacturers details	Certificates of conformity
Structural Steel Work														
Boarded Solutions														
Intumescent Spray														
Mineral Spray														
Cementitious Spray														
Fire Stopping														
Fire stopping														
Service penetrations														
Cavity Barrier														
Slab edge														
Vertical & Horizontal compartment lines														
Air Sealing														
Air seal lines														
Roof														
Acoustic Sealing														
Corridor														
Floors														
Walls														

G.03 Audits and Inspections

During the project internal audits will be carried out on specific topics. The reports are to be filed within the project file G.03 on Wrightway.

Each site will be subject to quality inspections completed by the internal Clerk of Works or Quality Manager. Reports are to be filed within the project file G.03 on Wrightway.

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EW-C-Q-T-003 – Quality Plan	2	PR	2f	Jul 21	47 of 54

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Eric Wright Group Project Quality Plan



G.04 Control of Non Conformances

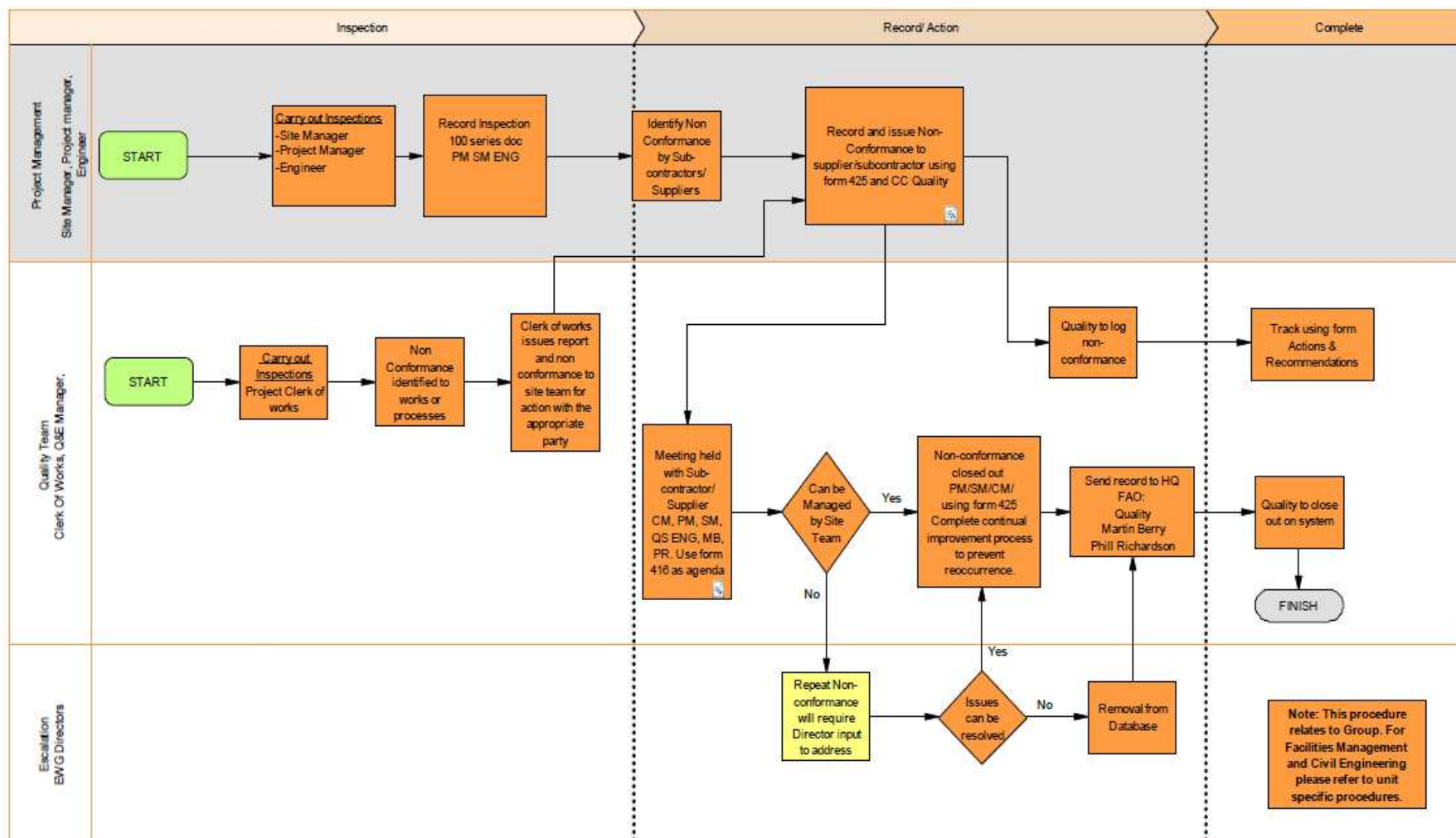
Stage	Responsibility	How Deficiencies are to be Acted Upon
Design	Consultants/ Project Co-ordinator	By discussion to set timescales for the projects approvals; ensure proposals are practical, buildable details; allow tolerances in fixing/ assembly to ensure required quality achieved. Drawn information adequately details and specifies materials, fixings and standards for known areas of historical defects, e.g. roofs, floors, window structures.
Construction	EWC Site Management and Consultants	Operating a system of inspection sheets for work in progress highlighting areas of acceptance or non-conformities. In the event of a non-conformance being identified this will be reported to the relevant sub-contractor using our standard forms. This will then be tracked, re-inspected and signed off when acceptable. EWC quality inspector to also inspect works to ensure compliance with the relevant standards/ specifications. Inspection form submitted to the site team and details tracked. In addition design consultant will carry out routine inspections of work in progress and provide quality statements for submission to the client.
Pre-Inspections	EWC Site Management and Consultants	Minor items of snagging checked by the site management; back snagged before presenting to the client for inspection. Individual are inspection sheets would be used to sign off individual trades or key activities in each are providing audited approvals.
Pre Handover	Specialist Testing and Commissioning Engineers	Allocation of realistic period in construction programme for testing and commissioning by EWC team and specialist contractors. Systems will be internally demonstrated and re-tested.
Objective	WORK TOWARDS ZERO DEFECTS	

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EWC-Q-T-003 – Quality Plan	2	PR	2f	Jul 21	48 of 54

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EWG-Q-WI-03 – Site Inspection Non Conformance Process

For non-conformances issued through, please follow procedure [EWG-Q-WI-03 – Site Inspection Non-Conformance Process](#), found within the procedures and work instructions area of the EWC Management system



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EWG-Q-WI-03 – Site Inspection Non-conformance Process	2	PR	1b	July 14	49 of 54

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EWG-Q-F-433 – Project Approval Requirements (RDD/ CDSP/ ER's)

G.05 Project Approval Requirements (RDD/ CDSP/ ER's)

Each project may have items that require formal approval. This document is intended to record approvals of materials and samples by parties outside of the Eric Wright design team, e.g. our client, clients rep, clients design advisers, local authority planners etc. It shall be compiled by the project team, and made specific to the requirements of that project, taking account of the project type, contract requirements, appraisal of risk etc. This draft schedule contains some suggested topics to be considered, which may be not be applicable, added too, or expanded upon as appropriate to the project. Any items requiring a physical workmanship sample e.g. brickwork will require sample sign off using standard form

[EWG-Q-F-476 - Sample Approval](#)

Contract name								Contract number		
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Work area	Specification / description	Certification required?		Sample required?		Is a physical workmanship sample required?		Approved by/ document location	Date approval granted
Earthworks									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Structural Concrete									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Drainage									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Steelwork									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		

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EWG-Q-F-433 – Project Approval Requirements (RDD/ CDSP/ ER's)

Work area	Specification / description	Certification required?		Sample required?		Is a physical workmanship sample required?		Approved by/ document location	Date approval granted
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Roof						☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Side Wall Cladding									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Linings									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Brickwork / Blockwork									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Lintels									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		

EWG-Q-F-433 – Project Approval Requirements (RDD/ CDSP/ ER's)

Work area	Specification / description	Certification required?		Sample required?		Is a physical workmanship sample required?		Approved by/ document location	Date approval granted
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Windows									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Curtain Walling									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Doors									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Mechanical <i>(including but not limited to)</i>									
Pipework material / fittings		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Boiler Plant		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
BMS / HVAC Controls		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Heating emitters		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Grilles / louvres		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Air handling equipment		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Insulation material		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		

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EWG-Q-F-433 – Project Approval Requirements (RDD/ CDSP/ ER's)

Work area	Specification / description	Certification required?		Sample required?		Is a physical workmanship sample required?		Approved by/ document location	Date approval granted
Pumping equipment		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Water tanks		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Flues		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
CHP		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Solar systems		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Fume cupboards		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Plumbing <i>(including but not limited to)</i>									
Pipework material / fittings		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Sanitary ware		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Brass ware, taps etc		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
RWP system		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
RW harvesting		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Electrical <i>(including but not limited to)</i>									
Switchboards / panels		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Containment type		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Wiring specification		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Luminaires		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Lighting control/ dimming		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Switch plates		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Dado		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Floor boxes		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Emergency fittings		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Fire alarms type/ wiring		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		

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Work area	Specification / description	Certification required?		Sample required?		Is a physical workmanship sample required?		Approved by/ document location	Date approval granted
Hand dryers		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
CCTV		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Door access		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Security		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Call systems		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
PV panels		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Alarms									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Internal Finishes									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
Lifts									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
White Goods									
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		
		☐ Y	☐ N	☐ Y	☐ N	☐ Y	☐ N		