No	[Scheme Name]	Contractor: Contact name & details:									
				Year 1							
1	**HEALTH AND SAFETY**	**Target**	**Notes**	**J**	**F**	**M**	**A**	**M**	**J**	**J**	**A**
1.1	**Company** - Accident Incident Rate	0.05	Number of serious incidents per 200,000 man hours								
1.2	**Project** - Reportable Accidents / Incidences	0	Off site manufacturing incidents or issues relating to site materials in transit.								
1.3	**Project** - Hours lost to Accidents / Incidents	0	Off site manufacturing incidents or issues relating to site materials in transit classified as 'project'.								
2	**WORKFORCE**	**Target**									
2.1	Total number of newly created on the development (both on site and off site). This includes supply chain and sub-contractors.	One or more newly created jobs / apprenticeships per £2m spend on the project									
2.2	Of the total in 2.1, how many were City of Manchester residents (see map in Annex 1 of guidance note).	30%									
2.3	Of the total in 2.1 and excluding 2.2, how many were Greater Manchester residents (see map in Annex 1 of guidance note).	40%									
3	**APPRENTICESHIPS**	**Target**									
3.1	Total number of new apprentices that will be / were working on the development (incl those working for subcontractors/suppliers)	One or more newly created jobs / apprenticeships per £2m spend on the project									
3.2	Of the total number of new apprentices in 3.1, how many were City of Manchester residents (see map in Annex 1 of guidance note).	30%									
3.3	Of the total number of new apprentices in 3.1 and excluding 3.2, how many were Greater Manchester residents (see map in Annex 1 of guidance note).	40%									
3.4	Total number of PlanBee Apprentice sponsored places (in addition to item 3.1)	1 per project per year									
4	**SUB CONTRACTORS AND SUPPLIERS**	**Target**									
4.1	Total amount (£) spent in Greater Manchester supply chain via contract.	30%									
5	**LEARNING AND EMPLOYABILITY WITH CITY OF MANCHESTER SCHOOLS AND JOB SEEKERS**	**Target**									
5.1	Number of hours dedicated to supporting young people up to the age of 24 years into work (e.g. career/sector talks; cv writing support; mock interviews)	200 hrs / year									
5.2	Number of hours of support into work provided to unemployed adults (over 24yrs) through career mentoring; including mock interviews, cv writing support, and careers advice.	200 hrs / year									
5.3	Number of weeks of meaningful works placements or pre-employment training for secondary school and further education students.	1 work placement per £2m project spend									
5.4	Number of weeks of work trials for city of Manchester job seekers that will be / were offered.	3 education activities per £5m project spend									
6	**WORKING WITH THE COMMUNITY ORGANISATIONS IN THE CITY OF MANCHESTER**	**Target**									
6.1	Number of hours of community projects will be / were delivered and have skills and employability outcomes for residents	1 Community activity per £2m project spend									
7	**FAIR PAYMENT**	**Target**									
7.1	Confirmation contractual payment terms are met or bettered.	100%									
7.2	Confirmation all project workforce paid Manchester Living Wage (minimum)	100%									
7.3	Modern Slavery - Focussed spot checks into T&C's, payment arrangements and employability status of workforce in supply chain	1 supplier spot check per month									
8	**CONSIDERATE CONTRACTORS**	**Target**									
8.1	Considerate Contractors Score	40									
9	**SUSTAINABILITY**	**Target**									
9.1	Carbon emissions from site energy (electricity, fuel) kgCO2e/£100k project turnover	850	The KPI identifies how much CO2 (kg) is emitted during the construction process in a ratio with project turnover.								
9.2	Waste from site - construction process only tonnes/ £100k	2	The amount of waste in tonnes removed from site during the construction process per £100,000 of project value								
9.3	Waste diverted from landfill tonnes % / £100k	97	The percentage of waste in tonnes diverted from landfill, produced during the construction process per £100k project value. Waste produced from demolition or excavation should not be included.								

Clarifications:

Item 3.1 - Apprentices to have been recruited specifically for the project and have been employed on the project for the duration of the relevant sub-contract works - or - duration of meaningful experience as part of co-ordinated training programme.
Item 3.4 - Contractors are encouraged to engage with their design team and sub-contractors to sponsor additional PlanBee apprentices.
Item 6.1 - MLDC 3 Ltd are mandating the community projects be delivered through YPAC (Please see tab 6 of this workbook)

TRAINING: Formal Training acheieved to be specified below - register to be cumulative to maintain a record of project training outcomes.

H&S Training Outcome:

Formal Training / Education Outcome:

DETAILS OF SCHOOLS AND COMMUNITY ORGANISATIONS & CELEBRATING SUCCESS
Please name the individual named schools/universities and community organisations supported under 4 and 5 above.
We also want to hear your good news stories so if you have something to shout about tell us here!!

Name of authorised person

Position in organisation

Date

Scheme Start: **Scheme End:**

				Year 2												Year 3							
S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A

S	O	N	D	Target achieved?
				Target achieved?
				Target achieved?
				Target achieved?
				Target achieved?
				Target achieved?
				Target achieved?
				Target achieved?
				Target achieved?
				Target achieved?