

Description of project	Details
1. Project description and intended use of final structure/building.	Demolition of existing two storey commercial building on the corner of Richmond Street and Sackville Street, Manchester, and construction of 4 storey residential building consisting of three two-bedroom apartments and one, one-bedroom apartment. Property to include a roof terrace.
2. Project description and programme details including:	
a) important dates (including planned start and finish of the construction phase)	TBC
b) Client's brief.	TBC
3. Extent and location of existing records and plans (such as relevant information from existing health and safety file and asbestos surveys).	TBC To date, ground investigations have been carried out by: CC GEOTECHNICAL LIMITED Units 1 & 2 Deltic Place, Deltic Way, Knowsley Industrial Estate, Liverpool, L33 7BU And Heritage survey and statemen carried out by: A B Heritage Archaeological Consultancy 2 Infirmary Street Leeds LS1 2JP
4. Details of:	
a) principal designer	Mason And Marlowe 5 Piccadilly Place, Manchester M1 3BR
b) designer(s)	Mason And Marlowe 5 Piccadilly Place, Manchester M1 3BR
c) principal contractor	Mason and Marlowe Ltd Colony 5 Piccadilly Place Manchester M1 3BR
d) contractor(s)	Still to be appointed
e) Consultant/others.	Health and Safety consultants: Wirehouse Employer Services St James Business Centre Wilderspool Causeway Warrington WA4 6PS Further specialist consultants yet to be appointed.
Client's considerations and management requirements	
1. Arrangements for:	
a) planning and managing the construction work, including any health and safety goals for the project	The principal contractor to be charged with all aspects of planning and managing the project. Mason and Marlowe Ltd Colony 5 Piccadilly Place Manchester

	M1 3BR
b) communication and liaison between client and others	Regular planned meetings, monthly as a minimum, to be held. Attendees to include: • Client • Principal designer • Principal contractor • Sub-contractor site supervisors • Other interested parties / trades as appropriate.
c) Time allocated for each stage of the project.	TBC
2. Requirements relating to the health and safety of the client's employees or customers, or other people involved in the project, such as:	
a) security of the site	Fully enclosed and secured site with controlled access during working hours, onsite security
b) the requirement for site hoardings	TBC
c) site transport arrangements or restriction on vehicle movements	No planned onsite vehicle movement, all deliveries by prior arrangement at set times.
d) client permit-to-work systems	Appropriate permit to work system to be adopted. This will include, but not be limited to: • General work permit. • Permit to dig. • Hot works permit.
e) fire precautions	• Site fire risk assessment carried out and regularly reviewed. • Hot works permits. • Controlled storage of waste • Firefighting equipment located around site. • Regular site inspections by site manager.
f) emergency procedures and means of escape	TBC
g) 'no-go' areas or other authorisation requirements	TBC
h) any areas designated as a confined space by the client	TBC
i) smoking and parking restrictions	No onsite parking Dedicated smoking area
j) Welfare provision.	Welfare facilities will be made available onsite for all contractors on site. This to include break room / canteen, toilets, changing room, drying room

Environmental restrictions and existing on-site risks

1. Safety hazards, including:

a) boundaries and access, including temporary access (for example, narrow streets, lack of parking, turning or storage space)	Narrow street to the front of the existing property, no parking
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b) any restrictions on deliveries, waste collection or storage	All deliveries by prior arrangement only and at specified time slots.
c) adjacent land uses (such as schools, railway lines or busy roads)	• Small, infrequently used, carpark to the left side of the existing property. • 3 storey building to the right side of the existing building • Narrow service access path to rear of the existing property
d) existing storage of hazardous materials	N/A
e) location of existing services particularly those that are concealed – water, electricity, gas, and so on	TBC on completion of full survey
f) ground conditions, underground structures or water courses where this might affect the safe use of plant (such as cranes, or the safety of groundworks)	As specified and identified by report issued by CC GEOTECHNICAL LIMITED Units 1 & 2 Deltic Place, Deltic Way, Knowsley Industrial Estate, Liverpool, L33 7BU
g) information on existing structures – stability, structural form, form or hazardous materials, anchorage points for fall-arrest systems (particularly where demolition is involved)	N/A, existing structure to be demolished.
h) previous structural modifications, including weakening or strengthening of the structure (particularly where demolition is involved)	N/A, existing structure to be demolished.
i) fire damage, ground shrinkage, movement or poor maintenance, which may have adversely affected the structure	N/A, existing structure to be demolished.
j) any difficulties relating to plant and equipment in the premises (such as overhead gantries whose height restricts access)	N/A, existing structure to be demolished.
k) Health and safety information contained in earlier design, construction or 'as-built' drawings (such as details of pre-stressed or post-tensioned structures).	N/A, existing structure to be demolished.
2. Health hazards, including:	
a) asbestos, including results of surveys (particularly where refurbishment and/or demolition is involved)	Asbestos survey yet to be commissioned
b) existing storage of hazardous materials	N/A Works not yet started, planning to be approved and start date to be confirmed.
c) existing structures containing hazardous materials	None currently known / identified. Further surveys and investigations to be carried out before works are started
d) Health risks arising from the client's work.	Uncontrolled collapse of existing building during initial stages of demolition. This to be mitigated by use of experienced demolition contractor following safe systems of work and industrial standards for building demolition. All works to be supervised by experienced demolition supervisor.
Significant design and construction hazards	
1. Significant design assumptions and suggested work methods, sequences or other control measures.	TBC upon completion and acceptance of design plans

2. Arrangements for co-ordination of ongoing design work and handling design changes.		TBC upon appointment of contractors.	
3. Information on significant risks identified during design.		TBC by principal designer upon acceptance of design drawings by planning.	
4. Materials requiring particular precautions.		TBC by principal designer upon acceptance of design drawings by planning.	
Comments			
Name		Position	
Signature		Date	