

Wythenshawe Community Group
Construction Phase Plan
Former British Legion

CDM REGULATIONS 2015



Rowlinson Constructions Limited
Gardale House, 118B Gatley Road
Gatley, Cheadle
SK8 4AU

Tel: 0161 960 0033
Email: enquiries@rowcon.co.uk

Construction Phase Health and Safety Plan

Review/Update Record

Site: Former British Legion

No.	Author	Description/comment	Date
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ROWLINSON CONSTRUCTIONS LIMITED
CONSTRUCTION PHASE
HEALTH AND SAFETY PLAN



INTRODUCTION

This Construction Phase Health and Safety Plan and its appendices has been developed with the aid of information provided by the Client, Client Agent Wilkinson Cowan Partnership and the Principal Designer Whiteley Eaves by way of the Pre-Construction Information Pack, issued by Wilkinson Cowan Partnership and also information acquired by Rowlinson Constructions Ltd. A copy of the Pre-construction Information Pack is included within the appendix of this document for reference.

PROJECT	<p>Site Address: Former British Legion</p> <p>224 Woodhouse Lane, Wythenshawe, M22 9TF</p> <p>This project is a brownfield site The site clearance & demolition of the buildings was carried out by other. The new-build construction will consist of 1, 2 bed apartment & 13, 1 bed apartments over 3 storeys.</p> <p>The new development will be within the site boundaries identified on the site plan enclosed within the appendix of this document.</p>
LOCATION	<p>The new development fronts onto Woodhouse Lane. The site is located in an urban area with a mixture of residential, small retail/commercial businesses and Schools.</p> <p>Prior to site works commencing a full photographic record will be taken of the public roads and footpaths and adjoining buildings for record purposes.</p>
CLIENT	<p>Wythenshawe Community Housing Group 8 Poundswick Lane, Wythenshawe, Manchester. M22 9TA</p>
Employer's Agent	<p>David Booton Wilkinson Cowan Partnership Stanley House, 15 Ladybridge Road, Cheadle Hulme, Cheshire, SK8 5BL 0161 486 6966 david.booton@wilcowan.com</p>

PRINCIPAL DESIGNER	David Whiteley Whiteley Eaves Hollinwood Business Centre, Albert Road, Oldham OL8 3QL 0161 393 8417 david@whiteleyeaves.co.uk
PRINCIPAL CONTRACTOR	Rowlinson Constructions Limited Gardale House 118b Gatley Road Gatley Cheadle SK8 4AU Contact: Steve Weir (Construction Director) Dave Hanlon (Head of Operations) Tel: 0161 960 0033 E-mail: steve.weir@rowcon.co.uk (07976 052831) Dave.hanlon@rowcon.co.uk (07971 254941)

KEY PERSONNEL	RESPONSIBLE FOR	NAME
CONSTRUCTION DIRECTOR (Rowlinson Constructions Ltd)	All construction activity and Health and Safety throughout the Company. Production of Health and Safety Policy.	Steve Weir
Head of Operations	Developing Construction Phase H&S Plan and site procedures.	Dave Hanlon
CONTRACTS MANAGER (Rowlinson Constructions Ltd)	Reviewing procedures and reviewing Health Safety Plan and health & safety on site. Ensuring implementation of Company Safety Policy etc.	TBC
SITE SAFETY SUPERVISOR/MANAGER (Rowlinson Constructions Ltd)	Updating and reviewing Health Safety on site and implementing Company Safety Policy on site	TBC
Temporary Works Coordinator	Updating and reviewing Temporary works file	Dave Hanlon
SAFETY ADVISOR	Advising of safety issues and current legislations. Carrying out periodic site inspections	Building Safety Group 5 Pinkers Court, Briarlands Office Park, Gloucester Road, Rudgeway, Bristol, BS35 3QH info@bsqltd.co.uk

1. THE EXISTING ENVIRONMENT

The site is located on Woodhouse Lane. The site is currently a brownfield site. The site is situated on a busy road by residential properties, schools, commercial properties.

Brownwood Hall Church, Addy Young People Centre, Sharston Sure Start Children Centre & John Fisher & Thomas More Primary School are in close proximity. Immediately outside there is a busy road with limited parking.

Prior to any major works starting on site, Rowlinson will inform all residents, School, and local businesses (via newsletter) of their start date on site with all contact details including out of hours numbers.

2. TEMPORARY ACCOMMODATION AND THE SITE FOOTPRINT

The site welfare facilities, offices and canteen accommodation will all be located within site. All the accommodation and facilities provided shall meet the requirements detailed in the CDM Regulations 2015. Details showing the position of the site accommodation is in traffic management section below. The plans attached indicate the compound position, compound fencing, compound access, and the positions for temporary accommodation. All the site accommodation will have fire extinguishers in accordance with all the relevant legislation.

The site edged red in the plan below will be fenced off during the construction phases of the project. All access gate will either have a gateman or a Bio-metric system in place. In some instances the timing of the fencing being erected and its position will be dependent upon the areas of the site which are being worked in and also any footpath or road closures that are required to facilitate the works

Fencing sample





Hoarding Sample

3. ACCESS AND EGRESS

Generally

During the site clearance & construction period on this project, a site-specific traffic management plan will be implemented. The traffic management system will be developed and contain site specific protocol and plans showing site access and egress. This will ensure the safe access and egress of all vehicles and pedestrians to the site. The general public, and in particular children will not be permitted to access the site. They will be warned about keeping out.

The plan will be a live document and may be revised at any period throughout the project to reflect site specific requirements or unforeseen changes to the procurement of the project.

Speed limits will be imposed on all construction traffic using the surrounding roads throughout the construction project. Road signage will be positioned in prominent locations to warn construction traffic, general traffic and pedestrians of the presence of any vehicular or pedestrian traffic on the surrounding roads and footpaths. A banksman will be in attendance when vehicles are delivering and off-loading materials, and all works carried out on public highways shall comply with the NRSWA 1991.

Suitable safety/warning signage will be displayed on site and around the site in prominent locations to warn all site workers and visitors of the dangers of moving traffic on and off site.

The traffic management system will be developed and implemented on site throughout the project. This traffic management plan will be subject to review and revision throughout the duration of the project and changes may be dependent on the programme of works, specific access requirements and the phased commencement and completion of the approved works.

A haul road consisting of clean stone will be laid to mitigate any transfer of debris to the highways. There will also be a power washing station available if required.

Traffic Management



Parking

Parking will be available at the rear of the site.

Rowlinson Constructions Ltd cannot accept any responsibility for any parked cars of visitors/employees who choose to park on the public highway in any of the surrounding streets.

Highways

Rowlinsons have carried out a full dilapidation survey of the surrounding roads and footpaths prior to any works commencing.

4. PROTECTION OF TREES/WATERWAYS, THE GENERAL PUBLIC & SITE SECURITY

For the duration of the Contract temporary fencing consisting of demountable Heras fencing will be erected around the site. The fencing will be erected, moved and/or dismantled in line with the requirements of the works.

Where any hoarding or scaffolding is erected on the public highway, it will be erected in strict adherence with Manchester City Council requirements and be covered by a temporary traffic order, footpath closures or a scaffold/hoarding permit. All permits will be acquired by Rowlinsons or their subcontractors as required.

At the time of compiling this document there was no Habitat Survey available. the following environmental issues which required consideration -

- Trees– No trees on site.

Rowlinson and their subcontractors will undertake works whilst taking into consideration the recommendations within the Habitat Survey report when received.

During the construction period, as part of our obligation to secure the site and working areas particular attention will be given to the following: -

- a. Security against unauthorised access into the site
- b. Materials shall be stored/stacked correctly within the confines of the site, safely and securely.
- c. All plant shall be immobilised when unattended during working hours and immobilised and securely locked during out of hours.
- d. Any flammable materials or harmful substances will be stored in secure well-ventilated areas. COSHH Assessments will be provided for all substances and retained on site for reference.
- e. LPG cylinders will be stored in secure, ventilated cages within the site compound

5. MATERIAL DELIVERIES

Deliveries

All orders placed with suppliers and subcontractors shall include details for site deliveries. These shall include details of the approach to the development and the restrictions that apply where/if applicable. Delivery vehicles will have to be fit for purpose and where practicable the size of delivery vehicles shall be restricted to the minimum to fulfil their requirement.

In circumstances such as these, large deliveries will be carefully coordinated in order to cause as little disruption to the local roads and wider community as possible.

All delivery vehicle drivers will be required to report to the site office for instruction before entering site and/or off-loading materials from their vehicles.

Material deliveries will be restricted to normal working hours. All contractors, suppliers and visitors to the site shall be aware of the likelihood of pedestrians in the vicinity of the site during all times of the day.

No vehicles will be permitted to reverse in or out of the site without a bankman's who will be in attendance with the vehicle at all times throughout any manoeuvre. Where site conditions allow, all traffic must turn around within the confines of the site. There must be a banks man in attendance at all times when performing these manoeuvres.

Under no circumstances are materials to be unloaded outside of defined areas of the site unless there are no other options available. If this is the only option, the task must be fully risk assessed and all required safety measures taken. Permission from the senior management on site must be given to sanction any such event.

The unloading and storage of materials will be in accordance with the manufacturers' recommendations and the site management instructions. Materials storage will be provided in designated areas of the site, usually within the central compound.

If wagons are required to be loaded with excavated spoil in other areas of the site, where practicable, clean hard standings will be constructed in stone/hardcore prior to the loading operations commencing in an aim to ensure that vehicles wheels are kept off muddy areas of the site and therefore not pulling spoil/mud onto the carriageway when they exit the site.

Due to site restrictions, it is not our intention to provide a dedicated wheel wash for vehicles, but arrangements can be made for power washers when required in order to clean heavily soiled vehicles wheels before they enter the public highway. This will be supplemented by the surrounding roads and footpaths being mechanically swept/physically swept when necessary, in an aim to maintain them in a clean and safe condition at all times.



Delivery Times

8.00 – 16.00 Monday – Thursday

8.00 – 15.00 Friday

6. STORAGE OF MATERIALS AND PLANT

Where practicable all materials will be stored either in lockable stores within the building site or within designated areas of the building as it progresses. To maximise security, reduce crime and as part of our commitment to being responsible contractors under the Considerate Contractor Scheme, minimal stock will be held on site. 'Just in Time' deliveries and supplier managed inventories will be used to help keep stock levels down to an economical level.

All mobile plant will be immobilised outside working hours or when unattended during the working day. Small plant and tools shall be stored in secure lock ups.

It is our intention to use a telescopic forklift truck or mobile cranes to load materials both to the lower and upper levels of the Academy, houses and apartments as long as access permits.

7. NOISE CONTROL ARISING FROM CONSTRUCTION WORKS

We will write to all the local residents and businesses to inform them of the pending works, especially if the works could potentially produce elevated levels of noise.

Noise arising from the construction works will be kept to a minimum where practicable. Where appropriate and practicable, plant will be fitted with noise suppressors to minimise noise. The use of radios on site will not be permitted. Out of courtesy as responsible contractor and in order to comply with the planning conditions outlined on the planning consent notice, where necessary if noise or vibration from the works is perceived to be a nuisance to local residents then monitoring will take place as and when required. If the monitoring confirms the levels of noise are unacceptable then alternative methods of work will be investigated.

Dust Control Measures

- 7.1** Dust will and must be controlled/ suppressed by way of a charged water hose and or dust controlled units. The migration of dust will be continually monitored and controlled accordingly.

7.2 Lighting Mitigation Measures

Consideration will be given to the installation of security lighting. These will operate on a photocell and sensor. These will only activate when an intruder gains access to site.

8. VISITOR PARKING

Visitor/employee parking will be limited on site. Parking will be as detailed in section 3 of this section of the plan.

9. PERMITTED HOURS OF WORK

08:00 hours to 18:00 hours Monday to Friday

09:00 hours to 14:00 hours Saturday

No working is permitted on Sundays or Bank Holidays

Any works outside the permitted times stated cannot be carried out except with prior written consent from the local planning authority.

9.1 Community Liaison & Emergency Contact Numbers

Prior to commencing on site a letter drop will be carried out informing neighbouring residents and businesses of dates when task will be carried out. For example; Piling There will be a contact name and number for hours of work and a second number for out of hours. There will also be a notice board at the entrance to site with all the above information. Rowlinson Construction Ltd are a member of the Considerate Construction Scheme

10. SEQUENCE OF WORKS

The intended sequence of works will be detailed on the Construction Programme but will include the following works:

1. Site clearance
2. Reduce level excavation
3. Excavate foundations and pour foundations
4. Install or construct superstructure.
5. Install roof covering.
6. Complete internal fit out
7. Complete hard & soft landscaping

The Risk Assessments and Method Statements shall reflect the operations detailed above and, on the programme, and shall remain on site in the site office and will be contained within the Health & Safety File. From time-to-time certain aspects of the programme and methods adopted may change and this will be reflected in the Method Statements and Risk Assessments. The development and implementation of the method statements will be carried out as and when site works dictate the need.

Any unforeseen eventualities on site or variations by the client or design team which result in substantial changes which affect the planned sequence of works will be considered by the Principal Contractor and discussed with the CDM Safety Advisor.

The Health and Safety Plan will be under constant review by the Principal Contractor who will take constant account of the hazards and risks arising from all aspects of construction, planning and the management of the works. Changes to the plan are recorded on the Review/Update Record at the front of this document.

11. GENERAL SITE SAFETY

All operatives and visitors to the site will be required to sign in and out on a attendance register upon reporting to the site office.

Following this people will be directed to the site and their area of work/interest.

All site operations will be carried out in accordance with statutory regulations which will include:

- The Health and Safety at Work Act 1974
- Management of Health and Safety at Work Regulations
- The Construction (Health, Safety and Welfare) Regulations
- CDM 2015
- The Party Wall Act
- Confined Spaces Regulations
- PPE Regulations
- COSHH Regulations
- First Aid at Work Regulations
- LOLER Regulations
- PUWER (Provision and Use of Work Equipment Regulations)
- DSEAR (Dangerous Substances and Explosive Atmosphere Regulations)
- ATEX (Atmosphere Explosives)
- RIDDOR (Reporting of Injuries, Diseases/Dangerous Occurrences)
- Control of Asbestos Regulations

Temporary Works

All aspects of temporary works will be identified at the early stage of the project by our in-house Temporary Works Coordinator. The TWC will develop a temporary works schedule and will circulate to the construction team to coordinate temporary works design, design approval and implementation of the recommendations of any temporary works design.

Controlling Significant Risks

Rowlinson Constructions Ltd, through either the TWC, it's appointed designers, or its subcontractors will carry out where required site specific safety and risk assessments or provide method statements for items of the following which will be applicable to the site works:

- stability of existing and new structures whilst working
- preventing falls
- working near fragile materials
- controlling lifting operations
- maintenance of plant and equipment
- work on excavations where there are poor ground conditions
- traffic routes and traffic segregation
- any other significant risks

Health Risks

Rowlinson Constructions Ltd, it's appointed designers, or its subcontractors will carry out where required site specific safety and risk assessments or provide method statements and safe systems of work for items of the following which are applicable to the site works:

- dealing with contamination
- manual handling
- the use of hazardous substances, particularly where there is a need for health monitoring
- reducing noise and vibration
- work with ionising radiation
- exposure to UV radiation (reference made to HSE guidance note INDG147 in site safety induction)
- any other significant health risks

Rowlinson Constructions Ltd does not believe safety awards contribute substantially to working safely. No safety incentive scheme is planned for this project. The Company is willing to consider any client incentive scheme devised for the project if so required.

Lighting

Where required all the necessary lighting will be provided to ensure adequate levels of lighting are available to carry out the works safely. Lighting will be assessed by the site manager or specialist subcontractor and provided for:-

- Safety lighting
- Task specific lighting
- Emergency lighting
- Public footpaths (beneath scaffolding)

Site Specific Induction

Rowlinson Constructions Ltd will carry out a short site-specific safety induction, which must be attended by all operatives and subcontractor personnel who will work on the site. All visitors to site will also be given a full site safety induction and must be always accompanied by a member of the site management team.

A signed safety induction attendance register will be maintained on site for the duration of the works and also any person who has attended a site safety induction will receive a sticker to display on their safety helmet. The main topics to be covered in the inductions will include amongst other items: -

- purpose of work package
- site orientation: access/egress points, traffic management
- site accommodation and facilities
- site specific rules
- training requirements CSCS and CPCS cards
- permits to work
- asbestos
- PPE
- principal activities
- dust control
- HAV's
- specific hazard and risk control measures

- risk assessment/method statement
- accident reporting and first aid/1st aider identity.
- emergency procedures and evacuations
- supervision and management of safety
- personal responsibilities

This list is by no means exhaustive but indicative of the topics that will be covered.

All operatives will be made aware that the induction may need to be repeated if there is a breach of any of the site health and safety rules. They will also be informed that the induction may be complimented with further training requirements if the working procedures require any and that information relating to certain aspects of the induction may be displayed around the site.

Toolbox Talks

During the course of the project a series of tool box talks will be held which all operatives present on the project will attend. The tool box talks will be delivered by either a senior representative of Rowlinson Constructions Ltd or the visiting health and safety advisor. The topic areas which could be covered may include: -

- Accident Prevention & Control
- Accident Reporting
- Asbestos
- Cartridge Operated Tools
- Portable Hand-Held Electrical Tools
- Fire Prevention Control
- Health & Safety On Site
- Legal Duties of Employees
- Manual Handling
- Ladders
- Mobile Scaffold Towers
- Safe Working at Height
- Personal Protective Equipment
- Protection of Eyes

12. EMERGENCY PROCEDURES

Imminent Danger

- activity to be stopped by person in control
- plant in use to be immobilised
- power source to be disengaged as appropriate without causing further risk
- Report incident as a near miss to Line Manager
- Considered remedial action to be taken as directed by Line Manager

Dangerous Occurrence

- power source to be disengaged as appropriate without causing further risk
- Evacuate immediate areas of further risk
- Report to Line Manager
- Scene to be left undisturbed
- Cordon off affected area
- Line Manager to initiate formal reporting procedure
- Remedial action only when authorised by the Contracts Manager / Site Agent

Injury Accident

- The Site Manager is the appointed 1st Aider
- Any accident must be reported to the Line Manager and the Company Secretary immediately
- Line Manager to initiate formal reporting procedure
- The attending 1st Aider will take control and remain with the casualty until safely removed from the scene and treated or the ambulance service arrived

Fire

The site accommodation will be provided with fire/smoke alarms which will be monitored by the site management. Where required and if the works require them temporary fire/smoke detectors will also be provided in the buildings as it is demolished/constructed in locations to be confirmed through assessment.

A full fire risk assessment will be developed for the construction phase of the development.

Generally

- The risk of fire is principally confined to the site welfare facilities provided, and areas of building work within the building.
- Hot works within the building will be restricted to a minimum and only essential hot works will be permitted.
- All hot works will be closely controlled by the site manager and must only be carried out under a valid and endorsed 'Hot Works Permit'.
- Any hot works undertaken must be completed a minimum of 2 hours before the end of any shift. The working area must be inspected by the site manager before leaving site.
- Fire extinguishers will be provided where required within the site accommodation and for general use on each level of the project
- Should a fire occur; personnel in the immediate area will evacuate to the designated assembly point. The fire exits and assembly point will be clearly signposted.
- Mechanical and electrical equipment will be shut down
- Small local fires may be dealt with by portable extinguishers if there is no risk of injury
- The site operative or alternatively the site management will summon the Fire Service where appropriate

IN THE EVENT OF A FIRE ON SITE THE EMERGENCY ASSEMBLY POINT IS LOCATED:- Main gates outside the site on Woodhouse Lane

IN THE EVENT OF A FIRE IN THE COMPOUND THE EMERGENCY ASSEMBLY POINT IS LOCATED:- Main gate on Woodhouse Lane

In the event of a fire, all operatives will report to a designated assembly points and await further instruction from the appointed fire marshal who will be the site manager.

13. ACCIDENT REPORTING PROCEDURE

- a. ALL injuries sustained by employees whilst in the course of their employment shall be recorded in the appropriate accident book (B1510) kept on site or at any place where their business is conducted

- b. All injuries involving loss of time over 7 days need to be recorded in the General Accident Register, which is retained on site/place of business and reported to the HSE
- c. Major accidents, incidents resulting in hospitalisation for over 24hrs, dangerous occurrences and near misses:

The Site Agent/Foreman must telephone:-

The Projects Manager who will in turn inform the Health and Safety Executive and the Safety Officer where required under legislation

- d. The Projects Manager will either report the incident as soon as practicably possible by telephone to HSE on 0151 922 1221 via the HSE website <http://www.hse.gov.uk/contact/outofhours.htm> and/or complete Form F2508 and forward to H.S.E. within 15 days
(Absence of over 7 days due to Accidents and Dangerous Occurrences)
- e. The Safety Officer/Adviser will be commissioned to investigate where in his opinion the circumstances warrant it.
- f. The Site Manager will complete an internal report form for all accidents resulting in over a 3 day absence. The Projects Manager will forward a copy of the completed form to the Safety Officer/Adviser.

14. SITE RULES

A list of site-specific safety rules have been developed for the construction phase of the project and will be displayed on site in prominent locations at all times.

The site is going to be registered with the Considerate Constructors Scheme. They include consideration of the following: -

- Considerate Conduct
- Environmental issues
- Cleanliness
- Neighbourly relations
- Respectful conduct
- Safety
- Responsibility
- Accountability

At the end of each daily work period the site manager or delegated supervisor will ensure the vicinity of works under their control are secured and that no means of access to the working areas e.g. steps, ladders, equipment, etc. are left in a position which allow for unauthorised persons access the site or to any areas of risk within the site. Each subcontractor will ensure that his respective area of work is maintained daily in a clean and orderly condition.

Site housekeeping on the site will be maintained in a clean, safe and sanitised condition for the duration of the works. All materials, including waste will be collected and removed from site at regular intervals and prior to completion of each subcontractor's contract, by each subcontractor. The removal of all waste material will be in accordance with the site waste management plan.

A full fire risk assessment will be developed for the site in accordance with the current legislation. All site temporary accommodation and working areas will be provided with suitable fire extinguishers and it will be site management's responsibility to carry out a visual check of the condition of the extinguishers on a regular basis.

Safe access and egress to and from all the work areas will be maintained at all times in case of a fire or an emergency.

Fire extinguishers will be required for any operations which require a heat source, i.e. asphaltting, plumbing or the like. This along with certain operations will require a permit to work signed by a Rowlinson Constructions Ltd site supervisor. Other operations such as excavations, confined space entry, tower scaffold use, etc. will also need a permit.

If hot works cannot be avoided and must be carried out it is a requirement that all operatives MUST have a fire extinguisher when carrying out any hot works.

15. WASTE MANAGEMENT / RECYCLING

Rowlinson Constructions Ltd is committed to environmental preservation /conservation and to reinforce this Rowlinson's have developed a site waste management plan for the site. Rowlinson's will be controlling the disposal of site waste very carefully as detailed in the site waste management plan. All site operatives and sub-contractors will be fully aware of the methods of waste management adopted and expected to comply.

16. CONTINUING LIAISON

Health and Safety will be reviewed on an on-going basis and will be reported on/discussed as an agenda item at any site meetings. Any amendments to the Health and Safety Plan, change in the proposed sequence of works, introduction of a new activity or material which may constitute a hazard will be reported, discussed, recorded and the appropriate action taken.

The Demolition/Construction Phase Health and Safety Plan is considered to be a live document and will be under constant review and development throughout the construction period with the designers, subcontractors, and suppliers all playing a key role. Any relevant changes in information contained will be recorded on the review and update record and informed to the Principal Designer/CDM advisor as and when required.

17. EXISTING SERVICES

Existing services plans and information are either contained within the pre-construction information pack located in the appendix at the back of this document or have been acquired by Rowlinson Constructions Ltd.

It will be site protocol that before any activity takes place that the electric service coming into the buildings is checked to confirm it is dead.

This will also apply to excavations which take place on this project. The area to be excavated must be reviewed thoroughly before any works commence. This will involve the acquisition and review of existing services plans followed by a full sweep of the area with a C.A.T. scanner and if required followed by a series of trial holes.

Health & Safety Site Documentation, Welfare Facilities and Personal Protective Equipment

Documentation relating to health and safety, welfare facilities and personal protective equipment that is to be provided throughout the project will include:-

DOCUMENTATION	YES	NO	LOCATED
HSE Site Notification (F.10)	✓		with H & S plan (also displayed on site)
Employers Liability Insurance Certificate	✓		Current certificate expires 30/05/24
Poster – Health and Safety Law	✓		site office
Safety Policy	✓		site office – appended within this plan
Safety Policy Statement	✓		site office – appended within this plan
Site Rules	✓		site office – appended within this plan
Accident Book (B1510)	✓		site office– appended within this plan
Scaffold Register (F91 Sec A)	✓		site office
Excavation Register (F91 Sec B)	✓		site office
Lifting Appliances Register (F91 Sec C)	✓		site office
Abrasive Wheels Register (F2346)	✓		site office
Plant Test Certificates (inc PAT records)	✓		retained at H/O – tested plant on site identified with stickers
Plant Operatives Certificates	✓		RCL operatives retained at H/O & copied to site Subcontractors retained on site

Welfare Facilities

Site Office	✓		 within contractor's compound area
Canteen	✓		
Toilet	✓		
Washing Facilities	✓		
Fire Extinguishers	✓		
Drying Facilities/lockers	✓		
Telephone	✓		
1 st Aid Equipment	✓		

YES

NO

Personal Protective Equipment

Does the job require PPE	☒	☐	
Safety helmets	☒	☐	
Eye protection	☒	☐	where appropriate
Safety boots	☒	☐	
Ear defenders	☒	☐	where appropriate
Overalls	☒	☐	Provision of PPE to be monitored as work proceeds. Face fit testing will be performed where necessary
Face mask	☒	☐	
Breathing apparatus	☒	☐	
Gloves	☒	☐	

Manual Handling

Identify materials / loads to be handled: timber, bricks, slates, scaffolding, plaster boards, metal studding, structural steel etc.

Are mechanical devices available?	☒	☐
If 'No' are employees trained in manual handling?	☒	☐

Personnel

Are personnel competent to carry out the task?	☒	☐	
Are Plant Operators' Certificates in order	☒	☐	to be inspected prior to commencement of work

Are permits to work required?

Hot works	☒	☐	Any persons working with blow torches, welding plant etc etc will need a permit to work every day before work starts
Excavations	☒	☐	Each day a permit will be issued by site manager before digging commences
Electrical	☒	☐	If working on any existing cables a permit to work confirming the cables live status must be issued by site manager
Permit to lift	☒	☐	Each day a permit will be issued by site manager before lifting commences

Plant Equipment

List plant required:- crane, hoists, generators, small tools, excavator, mixer, dumper, fork lift, skips, mortar silo, MEWPS

Are Plant Test Certificates in order	☒	☐	to be inspected prior to commencement of work
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This Assessment has been completed by:

Signature: Dave Hanlon Date: 18/09/2023