

BOOTH HILL DEMOLITION

Construction Phase Health & Safety Plan

Job Number:

tbc

Start Date:

tbc

Site Address:

Francis Road
Withington
Manchester
M20 4XP

Client:

J Greenwood Builders Ltd

Contents

Section	Details
1	Introduction & Amendment Record
2	Outline Health & Safety Plan
3	Method Statement / Risk Assessment
4	Programme of Works
5	Asbestos Survey
6	Asbestos Removal Documentation
7	Site Layout & Traffic Management Plan
8	Section 81
9	F10
10	Services Isolation/disconnection confirmations
11	Site Inductions
12	COSHH
13	Accident Forms & Incident Forms
14	Training Certificates
15	Toolbox Talks
16	Plant & Equip - Test Certs and Inspections
17	Site Audits
20	Community Consultation

Appendices: -

A	Pre-Construction Information
B	Fire Procedure Emergency Plan
C	Emergency Contacts & Route Map
D	First Aid Procedure
E	Health & Safety Policy Statement
F	Environmental Policy Statement
G	Insurance
H	Waste Carriers Licence

1. Introduction

This Health & Safety Plan is prepared in accordance with the Construction (Design & Management) Regulations 2015, Approved Code of Practice to the regulations and guidance notes to the regulations.

It is the intention of Booth Hill Demolition Ltd that the project be designed and constructed in such a way that the risks to the Health & Safety of all persons engaged in its construction and maintenance are eliminated or reduced to a level which is acceptable under current Health & Safety legislation. All those involved in the construction phase have a statutory duty to comply with the Health & Safety Plan and to provide the Principal Contractor with any information which they have, which he needs to keep the Plan up to date. Anyone wishing to seek advice on compliance should contact the Principal Contractor.

Amendment Record

Date	Section	Amendment made	Approved by

2. Appointments & Description of Project

2.1.1 Appointments

Client: -

J Greenwood (Builders) Limited
Unit B9 Greengate Industrial Estate
Greenside Way
Chadderton
M24 1SW

Contact: Mr Adrian Rooney
Email: adrian.rooney@jgb.co.uk
Tel No: 0161 654 8435

Principal Designer: -

Tbc

Contact:
Email:
Tel No:

Principal Contractor: -

Booth Hill Demolition Ltd
Vale House
Franklin Street
Oldham
OL1 2DP

Contact: Mr Jess Tindall
Email: info@booth-hill.co.uk
Tel No: 0161 850 7227

2.1.2 Description of Works & Management Team

Description of Works: -

The works consist of the deconstruction & removal of the existing building, including removal of ground floor slab.

All materials arising from the demolition to be removed from site to a licensed recycling facility.

Management Team: -

ROLE	NAME	CONTACT DETAILS
Contracts Manager	Mr Jess Tindall Snr	07816 889 903
Site Manager	Mr Jess Tindall Jnr	07521 471 275
Office Manager	Mrs Claire Farnell	0161 850 7227

2.1.3 Key Dates & Programme of Works

The works are to be completed within 6 weeks of the commencement date.

Anticipated: -

Commencement Date:

Completion Date:

Actual: -

Commencement Date:

Completion Date:

See Programme of Works Section

2.1.4 Site Layout, Existing Environments & Site Restrictions

The site is situated on Francis Road with residential & commercial properties surrounding. Access to site will be via Francis Road.

A detailed traffic management plan has been provided with the H&S Plan setting out traffic routes to and from the site and the need for specific requirements to the boundary of the site will be explained to all operatives within the site induction process and toolbox talks.

On possession of the site Booth Hill Demolition will maintain a secure site throughout the duration of the demolition work.

BHD will ensure that only authorised persons are permitted within the site boundaries and will implement an authorisation procedure and controls.

All persons operating on site will undergo a Site Induction before commencement on site.

BHD will comply with all Police and Local Authority Regulations.

No Fires will be allowed on site.

See Site Layout & Traffic Management Plan Section

2.1.5 Service Disconnections/Isolations

All known services to the building are to be disconnected by the client prior to the works commencing.

See Service Disconnections/Isolation Confirmations Section

2.2 Site Arrangements

2.2.1 Site Induction

All personnel arriving on site will be required to attend a site induction session before starting work. The Induction Form including Register will involve the site rules and working methods. A copy of the completed forms must be kept on site for information.

See Site Inductions Section

2.2.2 Signs / Notices

Booth Hill Demolition Ltd are to install and maintain to a reasonable and practical standard site security provisions to prevent unauthorised site access. Such measures will include appropriate site signage and company contact details with out of hours contact number.

2.2.3 Site Security

Suitable and sufficient measures will be taken to exclude unauthorised visitors from the site and to regulate and control all site visitors. Site specific Risk Assessment will determine the most appropriate measures required: -

Safety barriers (Heras Type)

Access gates

Warning signs of intended demolition

Scaffolding, edge protection, protective fans and debris netting
Mess facilities
Personal Protective Equipment

2.2.4 Site Rules

Site Safety Health & Environmental Standards	All operatives are expected to comply with the rules and regulations of the site. Reported non-compliance could lead to an operative being asked to leave the site.
Method Statement / Risk Assessment	The Site Foreman is responsible for everyone's safety and uses Method Statement's to manage the work and all those affected by it. Operatives MUST work to the specific Method Statement and random checks will be made by the Foreman and the Contracts Manager.
Site Inductions	No persons are permitted on site prior to undergoing an Induction by Site Foreman / Supervisor.
Assessments	Explain the importance of COSHH/Risk Assessments. Every operative should be informed of the content of the specific assessments to their work.
Accidents & Near Misses	All Accidents & near misses must be reported to the Site Foreman / Contracts Manager and all relevant documentation completed. Any accident which causes any person to need medical treatment or to be sent home must be reported immediately.
Site Log	Everyone attending site must complete. The Site foreman must be able to account for all persons on site. Persons must also sign out when leaving site.
Fire Precautions	Explain the site fire rules and inform every one of the emergency assembly point. Refer to the site fire plan and point out the emergency exits if applicable. Access to these exits must be kept clear at all times.
Fire Fighting Equipment	Point out the fire extinguishers. They must remain in place and access to them kept clear at all times. Fire Marshall must be allocated on every site (training certificates in site file).
Site Tidiness - Housekeeping	Strict controls over waste material is essential. It is safer and easier to work in a clean and tidy environment, so everyone is expected to clean up after themselves. All public highways are to be kept clear of all deposits of mud and debris. – there is no envisaged infilling of demolition materials because the proposed works are to demolish down to existing concrete slab level; and all demolition materials will be removed from site.
First Aid	Explain the procedures for First Aid and point out the First Aiders on site. Ensure all persons' area aware of where the First Aid box is kept and what to do in the event of an accident. All accidents must be notified to the Site Foreman / Contracts Manager.
PPE	Explain the necessity of wearing the right items of PPE. It is company policy that the site is a HARD HAT SITE and unless authorised by the Contracts Manager it will remain until the end of the project. This goes for safety boots and high visibility jackets.
Welfare Facilities	Point out the welfare facilities provided – toilets, drying room, mess room, drinking, water, facilities for hot drinks and food etc. Operatives should use them and must be kept clean. Operatives should report any dirty or broken facilities.
Eating & Drinking	No eating, drinking in the work area-must be in the designated areas only. NO ALCOHOL or DRUGS on site. Any person "under the influence of alcohol or drugs" will be removed from site immediately.
Working Hours	Permitted hours of working on site are 08:00 – 17:00. Saturday and Sunday work must be agreed by Contracts Manager. This is the same procedure for Bank Holidays. Except in emergencies, demolition work shall not take place outside the times specified unless prior agreement in writing.
Traffic Management	Observe and follow all traffic directions / safety signs. Drivers must comply with all safety instructions and be supervised by lookouts if making manoeuvres. All drivers must observe the site speed limit at all times. The car park is out of bounds for all works vehicles.

2.2.5 Welfare Facilities

Suitable and sufficient welfare facilities will be provided by the client prior to commencement on site, to reflect the requirements of Schedule 2 of the CDM Regulations 2015. These will include sanitary conveniences, washing facilities, including hot and cold water, drying area and rest room, drinking water and arrangement for the preparation and eating of meals. The site welfare facilities will be located within the boundary fencing. Consideration of the Health & Safety of operatives shall be given in the location of the welfare facilities.

2.2.6 First Aid, Fire Safety & Emergency Contacts

A suitable number of the appropriate type of fire extinguishers will be installed in the site cabins. A notice of the fire drill procedure is to be displayed in site cabin (Appendix C).

On site First Aid arrangements will be commensurate with the operations being carried out and regular monitored as part of our site inspection. A notice is displayed in the site cabin of the location of the first aid box and the names of trained first aiders. A notice of emergency contact numbers and route map to local accident and emergency hospital is to be displayed in site cabin.

See Appendix C - Emergency Contacts & Route Map

See Appendix D – First Aid

See Appendix B- Fire Emergency Procedure Plan

2.2.7 Safety, Health & Environmental Goals

To safely complete the works as per specification to the satisfaction of all concerned within the specified time limit.

The works shall be carried out at all times in accordance with the company Health & Safety Policy and the Environmental Policy, and amongst others, the following legislation:

- Construction (Design and Management) Regulations 2015
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- BS6187 (2011) Code of Practice for Demolition
- The Management of Health & Safety at Work Regulations (1999)
- Provision and use of Work Equipment Regulations (PUWER 1998)
- Control of Asbestos Regulations (2012)
- Confined Space Regulations (1997)
- Manual Handling Operations Regulations (1992) Amended (2002)
- Control of Substances Hazardous to Health Regulations (2002) as amended
- Employers Liability (Compulsory Insurance) Act (1969) and Regulations (1998)
- Health & Safety (First Aid) Regulations (1981)
- Health & Safety (Information for Employees) Regulations (1989)
- Health & Safety (Safety Signs and Signals) Regulations (1996)
- Health & Safety at Work etc Act (1974)

- Personnel Protective Equipment at Work (PPE) Regulations (1992) as amended
- Health & Safety (Display Screen Equipment) Regulations 1992
- Regulatory Reform Order (RRO) (Fire Safety 2005)
- Working at Height Regulations (2005)
- Electricity at Work Regulations (1989) as amended
- Lifting Operation and Lifting Equipment Regulations (LOLER 1998)
- The Control of Noise at Work Regulations (2005)
- Dangerous Substances and Explosive Atmospheres Regulations (DSEAR) 2002
- Road Traffic Act (1988) as amended
- The Health & Safety (Consultation with Employees) Regulations 1996 as amended
- Controlled Waste (Registration of Carriers and seizure of vehicles) Regulations 1991
- Environmental Protection Act 1990
- Control of Major Accident Hazards Regulations 2015 (COMAH)
- Environment Act 1995
- Waste Electrical and Electronic Equipment Regulations (WEEE 2013)
- Hazardous Waste Regulations (2005) as amended
- List of Wastes Regulation (2005)
- Special Waste Regulations (1996) as amended
- Water Resources Act (1991)

2.2.8 Reporting & Investigation of Accidents / Incidents

All accidents and near misses and any incidents will be entered in the site file using our standard form and fully investigated. Accidents and incidents within the scope of RIDDOR 2013 will be immediately reported to the enforcing authority by the quickest available means.

See Accident & Incident Forms Section

2.2.9 Plant & Equipment

All work equipment will be properly maintained, serviced and regular inspected with documentary evidence to support.

See Plant & Equipment Test Certs & Inspections Section

2.2.10 Traffic Management

All works vehicles including heavy lorries will access the works via the site entrance on Francis Road. Egress from the site will be by the same route. Heavy vehicles will be escorted onto the site and all reversing manoeuvres will be supervised by a competent vehicle banksman.

The 'Thumbs Up' initiative will be adopted on site. Operatives to be given toolbox talk TT_T2 to ensure all operatives are aware of the campaign and that it is used on site at all times when it comes to plant/vehicle movements.

See Site Layout & Traffic Management Plan Section

2.2.11 Dust & Vibration

Dust will be monitored on a regular basis to ensure minimal exposure. All demolition operatives to wear necessary PPE. Damping down in dry conditions including during machine demolition if required to ensure dust is kept to a minimum. Operations to be ceased where extreme conditions occur.

2.2.12 Noise

Ear defenders will be worn as required. Noise and vibration will be reduced to the lowest practicable level. Where possible the lowest noise and vibration producing plant and equipment will be used. Noise will also be monitored on a regular basis to ensure minimal exposure. All Plant & Equipment is regular maintained & serviced.

2.2.13 Control of Substances Hazardous to Health

A manual of COSHH assessments will be kept in site cabin and kept updated.

See COSHH Assessments Section

2.2.14 Personal Protective Equipment

All site personnel are supplied with the appropriate safety helmet, safety boots, gloves, overalls and a high visibility jacket. They are also supplied with any other personal protective equipment when necessary depending on task at hand.

2.2.15 Asbestos

An Asbestos Survey is due to be carried out for the works. Any asbestos containing materials identified in the report will be removed by a licensed contractor prior to demolition works commencing.

*See Asbestos Survey
See Asbestos Removal Documentation*

2.2.16 Method Statement / Risk Assessment

Risk Assessments and Method Statements will be produced and approved well in advance of the operation being carried out. At site induction stage the Risk Assessments/Method Statement will be discussed, and register must be completed to ensure all site personnel fully understand.

Any addendums required once on site will be written and approved prior to works commencing. Team brief will be carried out by site foreman to discuss addendums, site personnel must complete register to ensure fully understood.

See Method Statement / Risk Assessment Section

2.2.17 Training

All company employees are fully trained and competent in the task at hand, copies of all certificates are kept in site cabin.

Toolbox Talks are conducted by site foreman and our contracts manager on a regular basis on site. Records are kept in the site file.

See Training Certificates

See Toolbox Talks

2.2.18 Monitoring of Safety

Site Management will monitor the safety on site on a daily basis in accordance with their duties in the company health & safety policy. A competent member of the site management team will carry out regular inspections and will complete a site audit. A written report will be done and records kept on site, they will communicate the findings to the site supervisor/foreman who will take action accordingly.

See Site Inspections / Audits

2.2.19 Disposal of Waste

A Site Waste Management Plan will be prepared and updated throughout the works. It is our policy to reduce waste to a minimum. Any waste that is removed from site will be disposed of in accordance with the Environmental Pollution Act Duty of Care. All waste transfer notes will be retained on site and on completion of project copies will be forwarded in the Health & Safety File.

2.2.20 The Health & Safety File

Information required for the health & safety file will be gathered as the works progresses. On completion of the works the file will be passed to the CDM co-ordinator. Communication with the CDM co-ordinator will be maintained throughout the works in order to determine their requirements for the content of the file.

2.2.21 COVID-19

Current government guidance in regards COVID-19 has been dropped as part of the 'Living with COVID-19' plan.

If guidance changes, a fully compliant COVID-19 Risk Assessment will be made available on site.

2.2.22 Community Consultation Plan

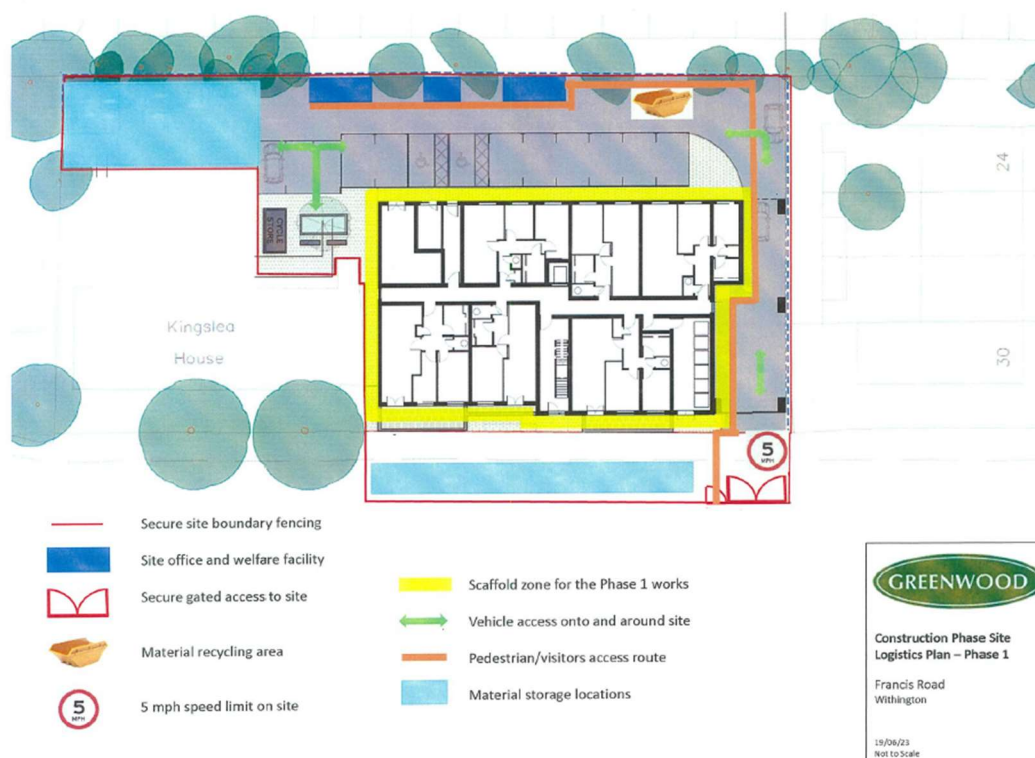
As part of the on-going dialogue with local residents. J.Greenwood and Southway Housing undertook engagement with the residents on the following dates:

20th June 2023

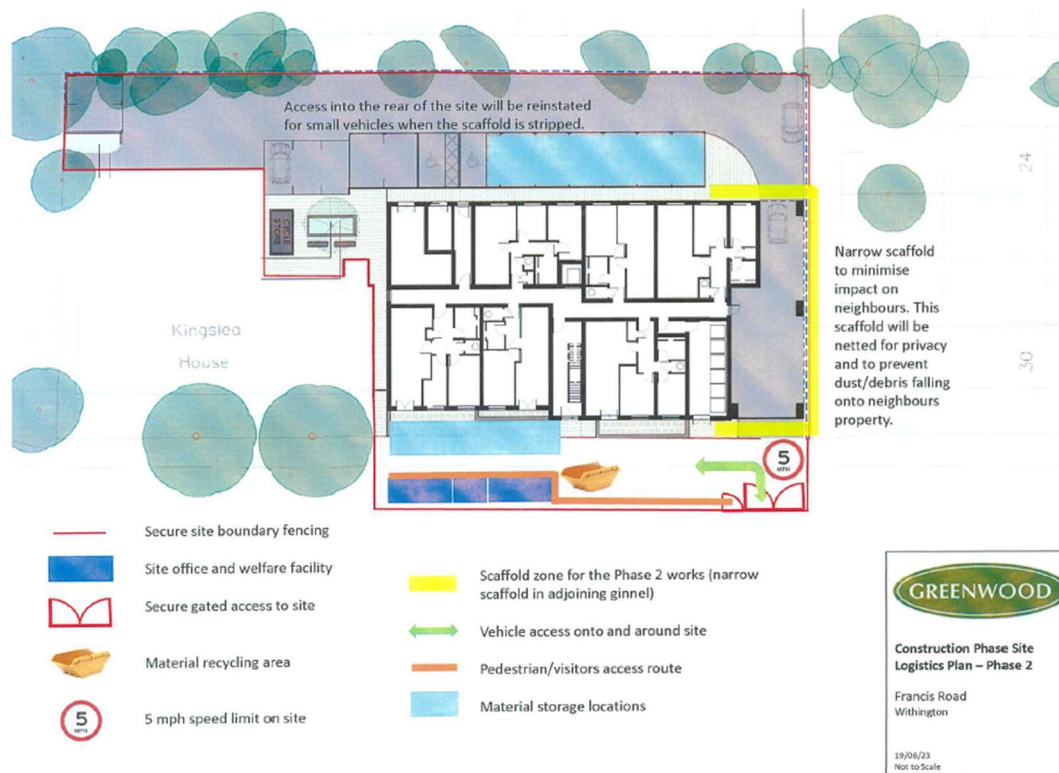
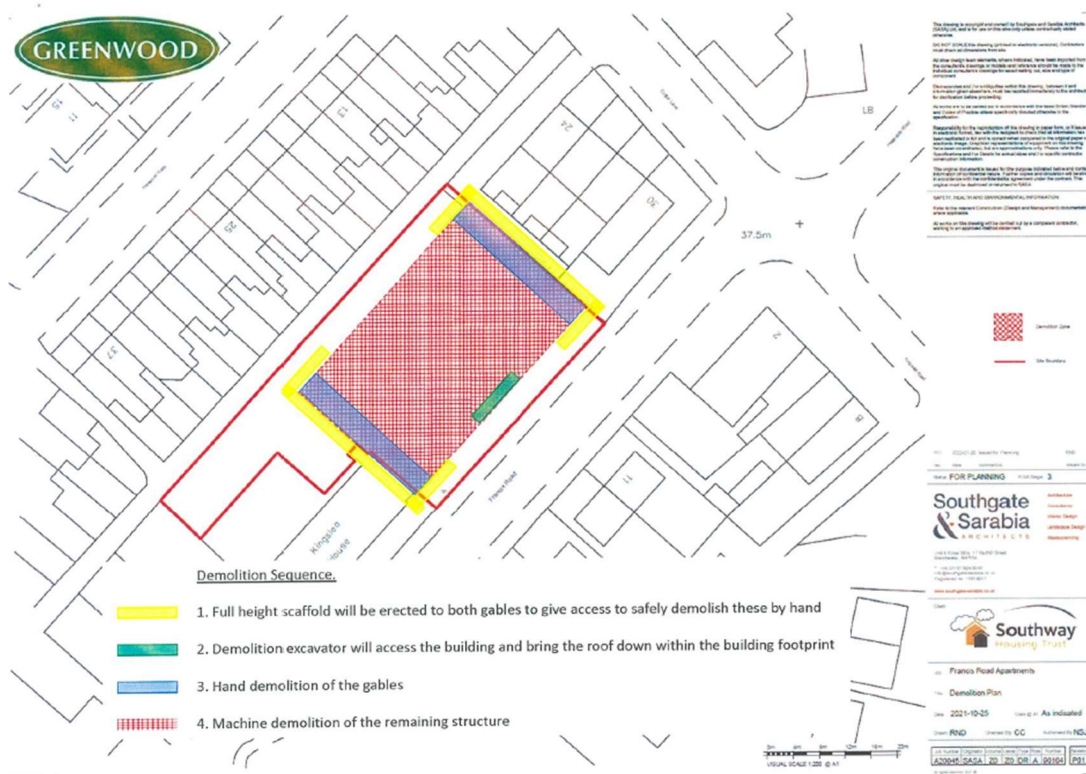
18th July 2023

At these events it was explained to the residents via the presentation slides below:

- the process of demolition works
- the access and egress to the works
- the timescale of the works



BOOTH HILL DEMOLITION



J.Greenwood explained letter drop notification would be issued to residents nearer the time to outline the planned start on site dates with key contact information for the J.Greenwood on site supervisors as well as the office key contacts.