

22 September 2023

Upper & Lower Campfield, Manchester

Local Labour Agreement

This note outlines the applicant's proposal for using and supporting local people during the construction and/or the operational use of the development. We make a commitment to work with the Work and Skills Team to ensure that employment opportunities resulting from this development are made available to Manchester residents through the existing recruitment offer and allow hard to reach groups equal opportunity to be successful in applying.

The Project

The Project is the repair and repurposing of the Properties, two under used dilapidated heritage/ listed buildings, in order to create a new technology incubator hub ('Tech Hub') which will provide flexible, high-quality, low-cost workspaces for start-ups and early stage tech, digital, media and creative companies with associated retail, leisure, event and amenity spaces.

The Tech Hub will include a Free Hub Space Requirement. The Free Hub Space Requirement will be provided to nurture Qualifying Businesses and/or Qualifying Individuals, foster collaboration, and provide mentoring, learning and business support services.

It is anticipated that the creation of the Tech Hub will lead to new job creation through the growth and development of existing tech, digital, media and creative companies and the emergence of new tech, digital, media and creative start-ups.

A key target of the Project, underwritten through the Funding Agreement between the Developer and Manchester City Council, is to create 1,600 jobs and sustain 2,400 existing jobs over the next 15 years. Therefore, job creation, support for new start-ups and existing businesses in receipt of support from the Tech Hub over the Project Duration will be monitored quarterly and such monitoring will continue for the length of the Project Duration.

Reporting

Our proposal to demonstrate our continued commitment to maximizing the employment, skills, and learning opportunities for Manchester residents, is to report on progress quarterly in line with LUF Monitoring and Evaluation Guidance.

Our Quarterly Monitoring Reports will be submitted to the Council in line with the existing arrangement of the Grant Funding Agreement, and specifically include information on progress in delivering the Project, progress in meeting social value commitments and local labour employment.

An example of this quarterly monitoring report is included within the Appendix.

Appendix

A. Template - Quarterly Monitoring Report

Schedule 7

Quarterly Monitoring Report

Part A – Information

The Grant Recipient's Quarterly Monitoring Reports submitted to the Council shall include the following information:

- (a) the amount of Grant received to date against the forecast milestones;
- (b) the amount of Grant to be claimed in the next Claim Form;
- (c) the estimate of the private sector investment that has occurred as a result of the Grant;
- (d) progress in delivering the Project;
- (e) progress in meeting social value commitments; and
- (f) such other information as reasonably requested by the Council.

and submitted in the form as appended in Part B of this Schedule or as amended by the Council.

Part B - Format of Quarterly Monitoring Report

Notes

This form should be read in conjunction with the Funding Agreement.

1. You must complete this form and return to the Council.
2. This monitoring form must also be accompanied by evidence of outcomes from the funding received. Please discuss with the contact at the Council for clarification.
3. A monitoring visit will be undertaken following submission of the form to the Council

Allied London Long Lessee ID Number	
Company Name:	
Contact Name:	
Company Address:	
Postcode:	
Company Contact Number:	
Company Registration No:	
Project Name:	
Establishment of Tech Incubator:	
Monitoring Period:	

Project outcomes	Evidence of outcome
Total number of businesses and individuals supported within the Asset	
Total number of members supported in the Tech Hub Free Space	
Total number of Manchester residents supported within the Asset and the Tech Hub Free Space	
Total number of Greater Manchester residents supported within the Asset and the Tech Hub Free Space	
Total number of desks / floorspace assigned to the Free Tech Hub Space	
Total number of businesses supported by the Free Tech Hub Space and the total number of businesses outside of the Free Tech Hub Space	

Businesses onboarded during the monitoring period	
Jobs Created and Jobs Safeguarded during the monitoring period (FT and PT)	
Jobs Created and Jobs Safeguarded filled by Manchester residents during the monitoring period (FT and PT)	
Jobs Created and Jobs Safeguarded filled by Greater Manchester residents during the monitoring period (FT and PT)	
Number of hosted delegations and visits during the monitoring period, with details and attendees	
Opportunities for traineeships, apprenticeships and work experience provided including the number for Manchester residents and for Greater Manchester residents	
Total number of events held during the monitoring period	
Details of activity and support provided during the monitoring period	
Activity and support planned for the forthcoming period	
Total project spend to date	

Checklist:

1. Monitoring form completed
2. Evidence submitted with monitoring:

Company Contact Signature:

Date: _____

Council Approval:

Date: _____