METHOD STATEMENT

METHOD STATEMENT NUMBER RA15	SITE MANAGER JEFF SMITH
WORK PACKAGE NUMBER/PROJECT FRGS	SUBMITTAL DATE 27TH SEPTEMBER 2023
CLIENT **DEAN WILSON, GYROS STREET**	LOCATION **95 Oxford St, Manchester, M1 6ET**
COMMENCEMENT DATE 2ND OCTOBER 2023	DURATION Job Specific

DESCRIPTION OF WORKS

Making safe of Electrical and plumbing services. Removal of identified Fuse Box and associated hinges/gaskets detailed to contain asbestos by Asenco. Removal of existing fixtures and fittings, Ceilings, Floor Finishes and internal Partitions. (NB Please see section “works to original fabric”

1. Primary Requirements-prior to commencement of work activities

1.1 Freemont will ensure that operatives are fully inducted prior to any works commencing.

1.2 Freemont will brief all operatives on specific site and company rules prior to any works commencing.

1.3 Operatives must abide by the site rules at all times.

1.4 Freemont will ensure that all new operatives are given a site tour by the appropriate supervisor. The site tour will include briefing on all items listed below:

1.4.1 Access and egress arrangements
1.4.2 Location of welfare facilities
1.4.3 Traffic Management arrangements
1.4.4 Location of Muster points
1.4.5 First Aid provision
1.4.6 Exclusion zones
1.4.7 Site specific hazards
1.4.8 Material storage areas
1.4.9 Plant & Equipment stores
1.4.10 All other activities being carried out in their work area

1.5 No Permits to work will be required for this activity.

1.6 Freemont will ensure that the operative carrying out this element of works is suitably trained.

2. Works Sequence

All operatives must ensure that they have been fully briefed on the requirements, sequence of works and all applicable Risk and COSHH assessments.

Operatives must not deviate from the following sequence of works without the prior Consent of the management team and revision of this Method Statement

2.1 Before commencement of the strip out works it is essential to check if there is an Asbestos register on site to check whether any ACM's (Asbestos containing materials) have been identified in any past surveys. If the strip out work involves the removal of previously identified ACM's then a licensed removal company may be required to remove these ACM's prior to further works being carried out in that area. Once a clean air certificate has been issued by the licensed asbestos removal contractor then the site supervisor will confirm it is safe to commence the rest of the strip out work.

2.2 Before commencing any Strip out works receive confirmation from the Electrical and plumbing contractors that all services have been made safe.

2.3 Operatives must check all equipment prior to use. If any faults are identified equipment must be clearly marked NOT SAFE FOR USE and returned to the Site Manager immediately.

2.4 Skips for the removal of waste for this project will be located in a position agreed with the landlord or Practice manager in advance of the works commencing. Freemont will segregate waste into metal, Plasterboard, General Waste & hardcore waste and waste is to be bagged and placed into the appropriate skip as identified by the Freemont site manager.

2.5 Hand tools will be used to remove fixtures and fittings from the existing premises.

2.6 The Suspended ceiling will be accessed using scaffold towers. Hand tools will be used to dismantle the existing ceiling which will be passed from the scaffold tower to a labourer at floor level. Any Suspended ceiling anchors fixed into the structural soffit are not to be removed or disturbed.

2.7 Internal Doors will be removed by unscrewing the hinges to the doors using a screwdriver or screw gun. 2 people will be required to carry the doors and place them in the stockpile and then into the wait and load skip.

2.8 Existing floor finishes will be stripped using a floor scraper for Vinyl flooring or a 110v Hand Breaker for ceramic tiles. Gloves and protective eye wear are to be used when carrying out this operation.

2.9 Existing internal blockwork wall is to be dismantled using a 110Volt breaker. Commencing at high level working off scaffold towers carefully break out 1 nr block at a time. The area directly adjacent to the demolition area is to be hoarded off to ensure people do not enter the demolition area. Gloves and protective eye wear are to be used when carrying out this operation.

2.10 We will work in one direction from an agreed part of the floor and work towards the other, this will keep operatives in a single area and help control the works.

N.B. Works to Original Fabric

These works will be undertaken in full accordance with the approved drawings.

- **Rear skirting:** Existing non-original Timber Framed Boxing Out to be Removed, Taking Care not to Damage the Historically Sensitive Skirt Element it Covers New Timber Framed Boxing Out to Cover and Protect Historically Sensitive Skirt Element with an Access Formed to Reach MEP Contained Within.
- **Ceiling:** Existing suspended ceiling to be removed and all hosted fixing elements to be removed, leaving the ceiling exposed.
- **Floor:** Existing floor covering to be removed as existing tiles are damaged, brittle and parquet element below this is rotten. 35mm self-levelling screen laid onto remaining non-loose materials.
- **Limestone Plinth:** To be carefully cleared of any debris and non-original elements, then to be restored using non-chemical cleaning methods.
- **Archway:** Existing finish to tile cladding archway to be removed, taking care not to damage original fabric. To be left exposed.
- **Walls:** Non-original timber framed boxing over boards to be removed, taking care not to damage original fabric. New timber framed boxing out to cover and protect original fabric.
- **Signage:** New custom signage and backing colour to be fixed to base sign, design to mirror other units within the building. Kitchen Ventilation Exhaust Louvre's to be located behind new custom signage.

All methods deployed will be to protect the historic fabric.

3. Control Measures to be used:

Inductions
Site Tour
Method Statement
Risk Assessments
Power tools
Supervision
Hand Tools

4. Personal Protective Equipment:

Hard Hat / Hi-Viz Vest / Steel Toe Cap Boots / Safety Gloves mech-cut resistant, safety glasses, masks.

5. Resources Required:

Supervision
General operatives x TBC
Hand tools
Scaffold Towers
110V Breaker
110V Angle Grinder
Cordless Drill

6. Emergency Arrangements & Procedures:

As per Freemont Site Induction and Construction Phase H&S Plan

7. To whom this information will be submitted to:

Freemont Senior Management- for review/ approval
Freemont Site Management Team
Operatives working on this specific task

8. Monitoring & Compliance

The Freemont site manager will ensure that Operatives carry out the activities as per the methods and sequence detailed and will ensure overall compliance is aligned with our company safety procedures.

This method statement was produced and compiled by- Name. John Silvert
Title Contracts Manager

This method statement was reviewed by- Name: Charles Roland
Title: Operations Director

NAME	COMPANY	TRADE	SIGNATURE