



PROJECT NAME:
Paradise Mews
Paradise Wharf
Ducie Street
Manchester

PROJECT NO: J1695

**Risk assessments and Method statement pack for
early works activities.**

Originator, Reviewer, & Approver		Name	Signed	Date
Originator	Site Manager	Henry Odger		
Reviewed by	HSEQ Consultant	Mandy Knowles		
Approved by	Operations Manager	Karl McDonald		

CDM – RAMS Pack Initial works			
Project:	Paradise Mews	Project No:	INSERT J1695

Project Description

1.1. Project Description & Programme Details

1.1.1 Location of the Project

Project Name: Paradise Mews

Project Address: Paradise Wharf
Ducie Street
Manchester

1.1.2 Project Description

The project involves the construction of four residential dwellings, the dwellings are four story, terraced town houses and situated within the Paradise Wharf site off Ducie Street. All four properties will feature a ground floor garage, utility room and hallway. The first floor will have a family bathroom, guest bedroom and master bedroom with ensuite. The second floor has the main master bedroom of the property complemented by a dressing room, ensuite and access to a terrace. The third floor is the main reception area with open plan living, dining and kitchen facility. The fourth floor is the main entertainment space with luxury outdoor roof terrace with views over the adjacent canal and into the city centre.

The construction works will commence with groundworks package and be heavily civils focussed to get the structural pile foundations, ring beams and utility infrastructure in place. Once the foundations are constructed, the sub – structure brickwork will commence bringing the building up to DPC level allowing the pre-cast block and beam floors to be installed. The next phase will be superstructure brickwork with associated floor details and roof construction allowing for the main core of the building to be complete. Once this is achieved the internal finishes can progress and a focus on the external landscaping can take place with all access scaffolding and crane complete.

1.1.3 Programme Details

Minimum time from appointment to commencement on site:	6	weeks
Commencement date on site:	Feb 2023	
Duration:	45	weeks

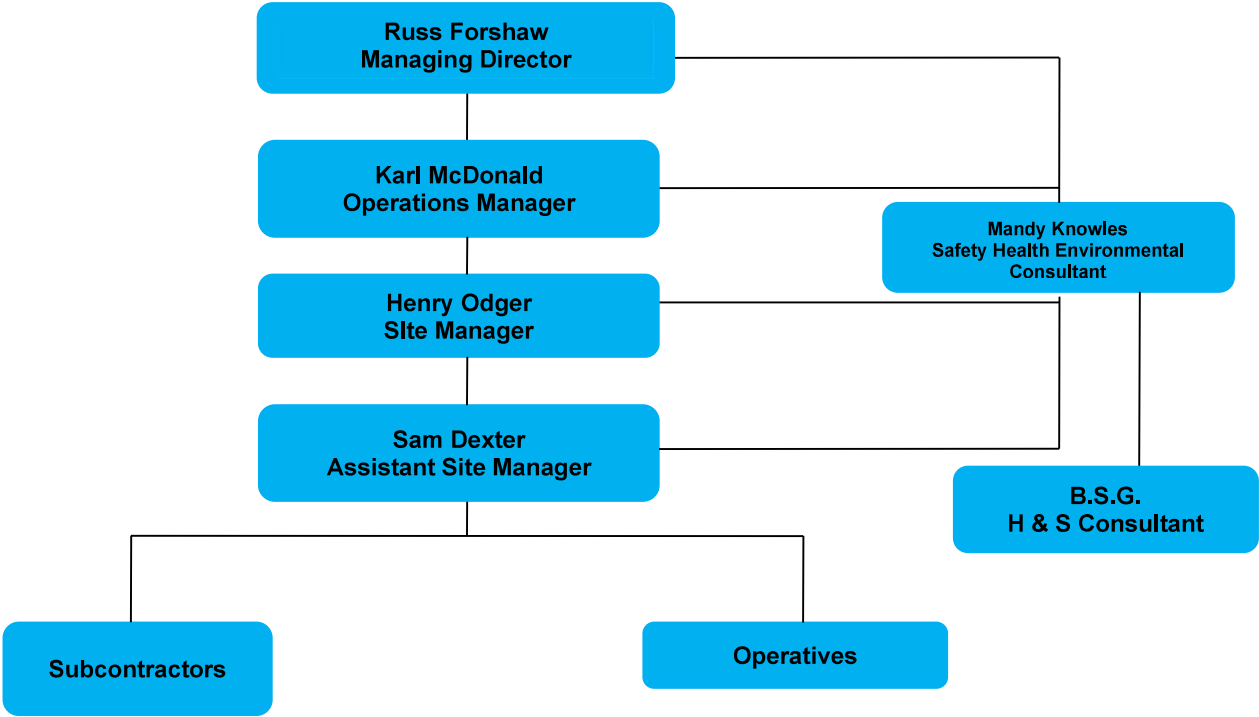
Working Hours:

Monday to Friday	From	7.30	To	17:00
Saturday	From		To	
Sunday	From		To	

CDM – RAMS Pack Initial works			
Project:	Paradise Mews	Project No:	INSERT J1695

2.0 Communications and Management of the Work

2.1 Manchester and Cheshire Project Health and Safety Organisation

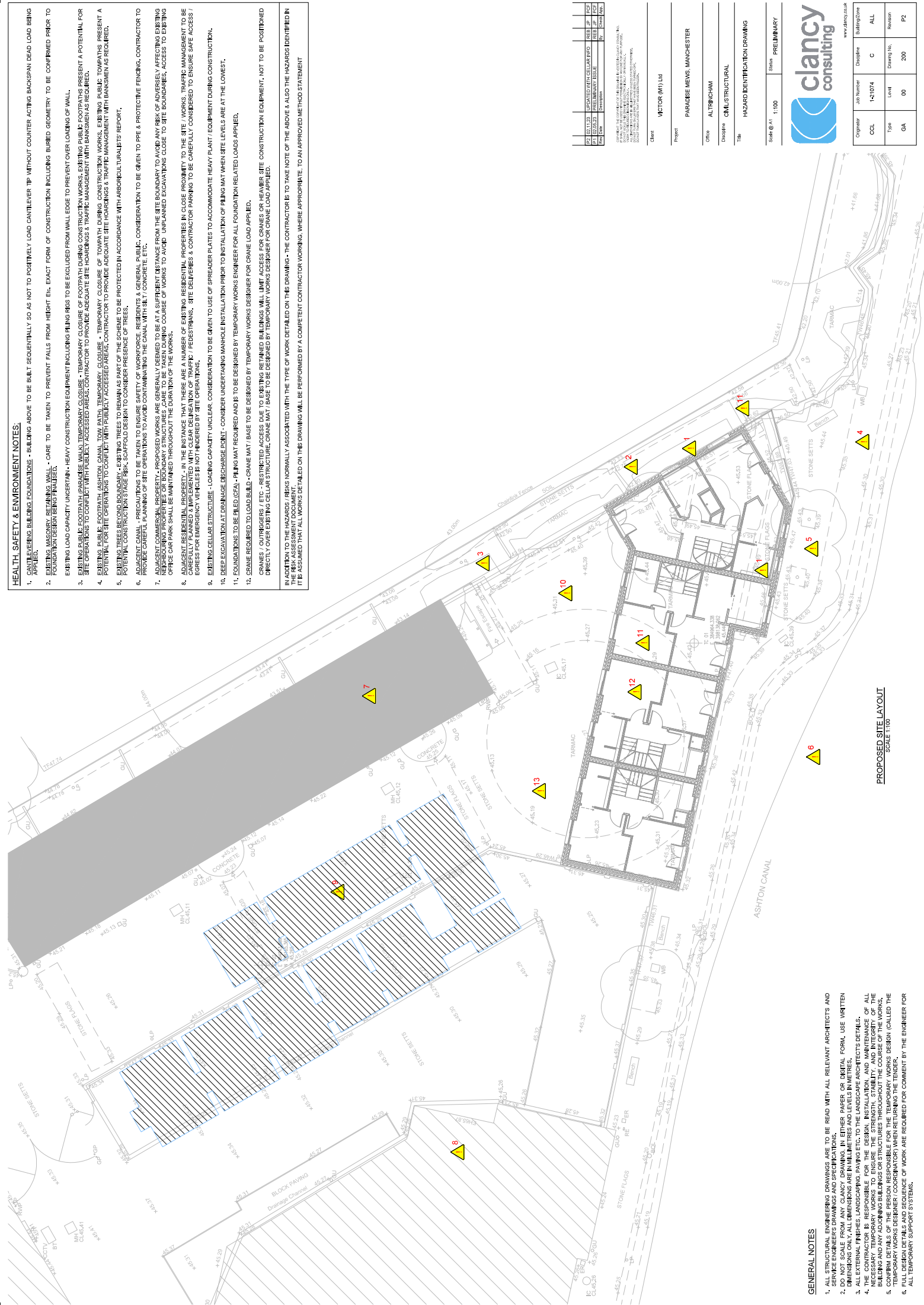


Planning Condition 8

We have included a site sections drawing (025) indicating the canal / towpath / building foundations with relative levels and dimensions to assist in the discharge of Planning Condition 8. The additional drawing demonstrates that the existing canal / aqueduct structure will not be subject to either vertical or lateral loading from our new development.

- HEALTH, SAFETY & ENVIRONMENT NOTES:**
1. **CAULVERING BUILDING FOUNDATIONS** - BUILDING ABOVE TO BE BUILT SEQUENTIALLY SO AS NOT TO POSITIVELY LOAD CANTILEVER TP WITHOUT COUNTER ACTING BACKSPAN DEAD LOAD BEING APPLIED.
 2. **EXISTING MASONRY RETAINING WALL** - CARE TO BE TAKEN TO PREVENT FALLS FROM HEIGHT Etc. EXACT FORM OF CONSTRUCTION INCLUDING BURIED GEOMETRY TO BE CONFIRMED PRIOR TO FOUNDATION DESIGN BEING FINALISED.
 3. **EXISTING LOAD CAPACITY UNCERTAIN** - HEAVY CONSTRUCTION EQUIPMENT INCLUDING PILING RIGS TO BE EXCLUDED FROM WALL EDGE TO PREVENT OVER LOADING OF WALL.
 4. **EXISTING PUBLIC FOOTPATH (PARADISE WALK)** - TEMPORARY CLOSURE OF FOOTPATH DURING CONSTRUCTION WORKS. EXISTING PUBLIC FOOTPATHS PRESENT A POTENTIAL FOR SITE OPERATIONS TO CONFLICT WITH PUBLICLY ACCESSED AREAS. CONTRACTOR TO PROVIDE ADEQUATE SITE HOARDINGS & TRAFFIC MANAGEMENT WITH BANKSMEN AS REQUIRED.
 5. **EXISTING PUBLIC FOOTPATH (ASHTON CANAL TOW PATH)** - TEMPORARY CLOSURE OF TOWPATH DURING CONSTRUCTION WORKS. EXISTING PUBLIC TOWPATHS PRESENT A POTENTIAL FOR SITE OPERATIONS TO CONFLICT WITH PUBLICLY ACCESSED AREAS. CONTRACTOR TO PROVIDE ADEQUATE SITE HOARDINGS & TRAFFIC MANAGEMENT WITH BANKSMEN AS REQUIRED.
 6. **EXISTING TREES BEYOND BOUNDARY** - EXISTING TREES TO REMAIN AS PART OF THE SCHEME TO BE PROTECTED IN ACCORDANCE WITH ARBORICULTURALISTS REPORT.
 7. **POTENTIAL CONSTRUCTION STAGE RISK** - SCAFFOLD DESIGN TO CONSIDER PRESENCE OF TREES.
 8. **ADJACENT CANAL** - PRECAUTIONS TO BE TAKEN TO ENSURE SAFETY OF WORKFORCE, RESIDENTS & GENERAL PUBLIC. CONSIDERATION TO BE GIVEN TO PIPE & PROTECTIVE FENCING. CONTRACTOR TO PROVIDE CAREFUL PLANNING OF SITE OPERATIONS TO AVOID CONTAMINATING THE CANAL WITH SILT / CONCRETE ETC.
 9. **ADJACENT COMMERCIAL PROPERTY** - PROPOSED WORKS ARE GENERALLY DEEMED TO BE AT A SUFFICIENT DISTANCE FROM THE SITE BOUNDARY TO AVOID ANY RISK OF ADVERSELY AFFECTING EXISTING NEIGHBOURING PROPERTIES OR BOUNDARY STRUCTURES. CARE TO BE TAKEN DURING COURSE OF WORKS TO AVOID UNPLANNED EXCAVATIONS CLOSE TO SITE BOUNDARIES. ACCESS TO EXISTING OFFICE CAR PARK SHALL BE MAINTAINED THROUGHOUT THE DURATION OF THE WORKS.
 10. **ADJACENT RESIDENTIAL PROPERTY** - IN THE INSTANCE THAT THERE ARE A NUMBER OF EXISTING RESIDENTIAL PROPERTIES IN CLOSE PROXIMITY TO THE SITE / WORKS, TRAFFIC MANAGEMENT TO BE CONSIDERED. EXISTING PARKING AREAS MUST BE MAINTAINED WITH ADEQUATE ACCESS FOR PEDESTRIANS. SITE DELIVERIES & CONTRACTOR PARKING TO BE CAREFULLY CONSIDERED TO ENSURE SAFE ACCESS / EGRESS FOR EMERGENCY VEHICLES IS NOT HINDERED BY SITE OPERATIONS.
 11. **FOUNDATIONS TO BE PILED (CEFA)** - PILING MAT REQUIRED AND IS TO BE DESIGNED BY TEMPORARY WORKS DESIGNER FOR CRANE LOAD APPLIED.
 12. **CRANE REQUIRED TO LOAD BUILD** - CRANE MAT / BASE TO BE DESIGNED BY TEMPORARY WORKS DESIGNER FOR CRANE LOAD APPLIED.
 13. **CRANES / OUTRIGGERS / ETC** - RESTRICTED ACCESS DUE TO EXISTING RETAINED BUILDINGS WILL LIMIT ACCESS FOR GRANES OR HEAVIER SITE CONSTRUCTION EQUIPMENT. NOT TO BE POSITIONED DIRECTLY OVER EXISTING CELLAR STRUCTURE. CRANE MAT / BASE TO BE DESIGNED BY TEMPORARY WORKS DESIGNER FOR CRANE LOAD APPLIED.

IN ADDITION TO THE HAZARDS / RISKS NORMALLY ASSOCIATED WITH THE TYPE OF WORK DETAILED ON THIS DRAWING - THE CONTRACTOR IS TO TAKE NOTE OF THE ABOVE & ALSO THE HAZARDS IDENTIFIED IN THE HAZARD IDENTIFICATION DRAWING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR IDENTIFYING ANY ADDITIONAL HAZARDS / RISKS THAT MAY ARISE DURING THE COURSE OF THE WORKS. IT IS ASSUMED THAT ALL WORKS DETAILED ON THE DRAWING WILL BE PERFORMED BY A COMPETENT CONTRACTOR WORKING, WHERE APPROPRIATE, TO AN APPROVED METHOD STATEMENT



- GENERAL NOTES**
1. ALL STRUCTURAL ENGINEERING DRAWINGS ARE TO BE READ WITH ALL RELEVANT ARCHITECTS AND SERVICE ENGINEERS DRAWINGS AND SPECIFICATIONS.
 2. DO NOT SCALE FROM ANY CLANCY DRAWING IN EITHER PAPER OR DIGITAL FORM. USE WRITTEN DIMENSIONS ONLY. ALL DIMENSIONS ARE IN MILLIMETRES AND LEVELS IN METRES.
 3. THE CONTRACTOR IS RESPONSIBLE FOR THE DESIGN, INSTALLATION, AND MAINTENANCE OF ALL NECESSARY TEMPORARY WORKS TO ENSURE THE STRENGTH, STABILITY, AND INTEGRITY OF THE BUILDING AND ANY ADJOINING BUILDINGS OR STRUCTURES THROUGHOUT THE COURSE OF THE WORKS.
 4. CONFIRM DETAILS OF THE PERSON RESPONSIBLE FOR THE TEMPORARY WORKS DESIGN (CALLED THE TEMPORARY WORKS DESIGNER) TO THE ENGINEER PRIOR TO THE START OF THE WORKS.
 5. FULL DESIGN DETAILS AND SEQUENCE OF WORK ARE REQUIRED FOR COMMENT BY THE ENGINEER FOR ALL TEMPORARY SUPPORT SYSTEMS.

Rev	Date	Description	By	Check	App
PT	07.11.23	UPDATED WITH CELLAR INFO	REB JP		PJZ
PT	08.03.23	REVISIONS	REB JP		PJZ
PT	08.03.23	REVISIONS	REB JP		PJZ

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Client	VICTOR (M) LTD
Project	PARADISE MEWS, MANCHESTER
Office	ALTRINCHAM
Discipline	CIVIL STRUCTURAL
Title	HAZARD IDENTIFICATION DRAWING

Scale @ A1	1:100	Status	PRELIMINARY
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Originator	CCL	Job Number	1-21074	Discipline	C	ALL
Type	CA	Level	00	Drawing No.	200	P2
Revision						

GENERAL NOTES

1. ALL STRUCTURAL ENGINEERING DRAWINGS ARE TO BE READ WITH ALL SPECIFICATIONS, ARCHITECTS' AND SERVICE ENGINEERS' DRAWINGS AND DRILLING, ERECTION AND ERECTING MANUALS, EITHER PAPER OR DIGITAL FORM, USE WRITTEN DIMENSIONS ONLY. ALL DIMENSIONS ARE IN MILLIMETERS AND LEVELS IN METERS.
2. ALL DIMENSIONS ARE TO BE GIVEN TO THE WORKING FACE OF THE ARCHITECT'S DETAILS, WHERE THE STRUCTURAL DRAWINGS SHOW WATERPROOF OR DAMP PROOF MEMBRANES OR TANKING, THEY ARE TO BE GIVEN TO THE OUTSIDE FACE OF THE MEMBRANE.
3. ALL STRUCTURES ARE TO BE CONSTRUCTED AND DETAILING AS SPECIFIED AND DETAILED BY THE ARCHITECT OR THE MANUFACTURER AND ARE TO BE PROTECTED TO THE ARCHITECT'S DETAILS UNLESS SPECIFICALLY NOTED OTHERWISE.
4. ALL STRUCTURES ARE TO BE CONSTRUCTED TO THE ARCHITECT'S DETAILS UNLESS SPECIFICALLY NOTED OTHERWISE.
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7. ALL STRUCTURES ARE TO BE CONSTRUCTED TO THE ARCHITECT'S DETAILS UNLESS SPECIFICALLY NOTED OTHERWISE.

1. ALL STRUCTURAL ENGINEERING DRAWINGS ARE TO BE READ WITH ALL RELEVANT ARCHITECTS' AND SERVICE ENGINEERS' DRAWINGS AND SPECIFICATIONS.
2. ALL DRAWINGS ARE TO BE PRINTED ON A4 SIZE PAPER. DRAWINGS ARE TO BE DIGITAL, FULLY WRITTEN DIMENSIONS ONLY. ALL DIMENSIONS ARE TO BE TO SCALE.
3. ALL WATER/DAMP PROOFING OR TANKING WORKS ARE TO BE TO THE ARCHITECT'S/CLP, WHERE THE STRUCTURAL DRAWINGS SHOW.
4. ALL ARCHITECTS' AND SERVICE ENGINEERS' DRAWINGS SHOW TO BE CAREFULLY CHECKED FOR ANY CONFLICTS IN RELATION TO THE DETAILS BY THE ARCHITECT OR THE MANUFACTURER AND ARE TO BE INSTALLED AS SHOWN ON THEIR DRAWINGS.
5. ALL CONFLICTS ARE TO BE REPORTED TO THE ARCHITECT'S/CLP SPECIFICALLY NOTED OTHERWISE.
6. ALL FLOOR SEPARATION AND ACOUSTIC ISOLATION DETAILS TO THE EXTERIOR ARE TO BE TO THE ARCHITECT'S/CLP.
7. ALL EXTERNAL FINISHES, LANDSCAPING, PAVING ETC. TO THE LANDSCAPE ARCHITECTS' DETAILS.
8. ALL WORKS ARE TO BE TO THE ARCHITECT'S/CLP FOR THE DESIGN, INSTALLATION AND MAINTENANCE OF ALL NECESSARY TEMPORARY WORKS TO ENSURE THE STRENGTH, STABILITY AND INTEGRITY OF THE BUILDING STRUCTURE AND TO THE STRENGTH OF THE STRUCTURES THROUGHOUT THE COURSE OF THE WORKS.



NOTE
PROPOSED BUILDING FOUNDATIONS ARE
CFA PILES WITH RC GROUND BEAMS.
LOADS WILL BE TRANSFERRED TO
DENSER SUB-SOILS BELOW AQUADUCT
STRUCTURE IN PERMANENT CASE

OFFSET DIMENSION FROM NEW BUILDING FOUNDATION TO UNDERSTOOD EXTENT OF LISTED AQUADUCT STRUCTURE

SITE SECTION 3-3
1:50

[illegible]

Contract Safety Plan



Contract Number	15420
Contract Name	Paradise Mews
Site Address	Paradise Wharf, Ducie Street, Manchester – M1 2JN
What3Words	///soil.inch.grass
Principal Contractor	Clancy Consulting
Site Contact	Karl McDonald, Operations Manager – 07793244734, Karl.McDonald@mcconstruction.co.uk
Green Piling Contacts	Kevin Wood, Contracts Director, 07738545133, kevin.wood@greenpiling.co.uk
	Daniel Fox, Contracts Engineer, 07843805791, daniel.fox@greenpiling.co.uk
	Gary Levers, HSEQ Manager, 08450 511 800, gary.levers@greenpiling.co.uk

SCOPE OF WORKS

Description of Works	<p>The design, supply, installation and testing of continuous flight auger piles.</p> <p>100% Integrity testing of all CFA Piles. Green Piling require two clear days notification when integrity testing is required.</p> <p>Supply and fix de-bonding foam to all rebar cages. Foam will only be placed to a tolerance of -150/+150mm to a target level of 150mm above pile cut off level. No cutting down of piles has been allowed and an element of hand trimming will be required. Engineering level control is to be provided by others</p>			
	Pile No	46	Pile Diameter	350mm
Piling Rig info	Klemm 709 (G16)			
Restrictions	Adjacent Canal			
Setting out by:	Clancy Consulting			
Working Hours	07:30 To 18:00			

Revision Status

Initial	Name	Position	Signed	Date
Prepared By	Daniel Fox	Contracts Engineer		
Received By		Piling Foreman		
Received By		Piling Foreman		
Acknowledgement By				

Revisions

Rev	Date	Status / Description
0	28/11/23	Preliminary

INDUCTION AND DISTRIBUTION OF INFORMATION IN THIS DOCUMENT

This method statement MUST BE briefed to the foreman responsible for the works. After the site induction the site foreman shall brief all site operatives and sub-contractors on site before commencing work. Everyone must sign off on the method statement to confirm that they have been briefed and that they understand the risks, controls, and their responsibilities. Where work cannot be carried out in accordance with this method statement the foreman shall stop work and discuss any concerns with the contracts manager/ engineer and await further instructions. All site operatives and sub-contractors shall then be briefed on any changes to the method of work.

PILING AREA VISITOR INDUCTION & RULES

Green Piling Foreman is directly responsible for the safe operations under his control within the piling area on site including any visitors to the piling area. Unless it is necessary to do so it is important that no one should enter the piling area. It is accepted that some persons other than the piling crew may want or have cause to enter the piling area such as Site Managers, Setting Out Engineers, Testing Technicians or Green Piling Supervisors, Fitters or Advisors. This advice and control is necessary to ensure their safety in this area

The key risks associated with CFA piling are

- Plant & vehicle movements
- Falling spoil
- Pumping concrete under pressure
- Lifting operations,
- Slips & trips on uneven ground or completed pile positions

All visitors must have had a site induction by Clancy Consulting

Any contractor or visitor must be inducted by the Piling Foreman and follow all necessary instructions given by either the Foreman, the Rig Attendant, or the Pumpman.

You must be wearing all mandatory PPE. If you approach the concrete plant, you will need hearing protection and light eye protection

The piling area shall be dedicated to piling personnel; with other contractors excluded without permission to enter. It should be assumed that the piling area is 18m from any part of piling rig or any physical barriers closer.

Visitors must always be in a position of safety clear of operations outside the piling area until permitted to move closer. If you need to enter the piling area to observe or take measurements, the Foreman will indicate where you are to stand which should in all cases be in direct line of site of Rig Operator in front and at least 5metres from the rig.

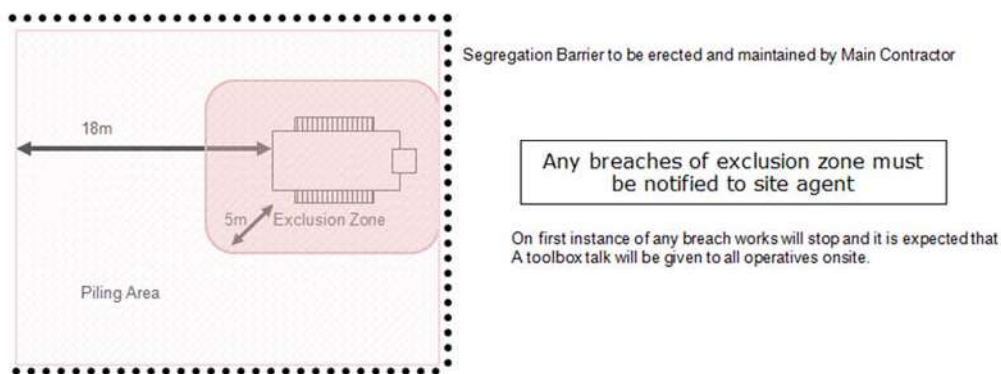
Be aware that in addition to the rig, there will be excavators and dumpers moving around site. Each machine type has their own exclusion zone (drawings below)

You must get the thumbs up before passing or approaching. Do not approach on the blind sides of machines.

In no instances should other work be undertaken within the piling area whilst rig is moving or without controls. Either rig will stop, or you must ask Piling Foreman and/ or Clancy Consulting to erect a segregation barrier.

It is expected that rig movement will not re-commence until you have safely left the piling area

It is important that the Piling Foreman knows that you are leaving piling area. Let them know



DO NOT RE-ENTER PILING AREA WITHOUT FOLLOWING THIS PROCEDURE AGAIN. ASK YOURSELF IF YOU NEED TO BE IN PILING AREA? IF YES DOES RIG NEED TO BE OPERATIONAL?



Greenpiling

By signing this method statement, I confirm that I have been briefed on its contents and understand my personal responsibilities to work in accordance with the RAMS and to **not undertake anything which adversely affects my own safety, or that of others.**

I understand that I must stop work and notify my Line Manager if I cannot complete my work in accordance with this method statement.

I understand that I have a responsibility to challenge & report unsafe acts and conditions;

All accidents must be reported directly to the Green Piling HSQE Dept. on **08450 511800**

Make sure all permits are in place.

You must wear your PPE in accordance with the site rules and this RAMS. PPE must be maintained in a reasonable condition. The wearing of shorts is not permitted

You must not attempt to start work if you are in possession of, under the influence of alcohol or illegal substances. You may be tested at any time under the Green Piling Policy.

Your work must stop and be reviewed if it is putting members of the public or other contractors at risk.

You must only carry out work for which you are trained and competent.

Edge protection or fall arrest must be in place for work at height.

All plant and equipment must be inspected and maintained in good working order.

Use the correct tools and equipment for the task at hand. DO NOT IMPROVISE.

All work areas must be kept clean and tidy. All COSHH spills to be cleared up promptly. All debris to be placed in the correct waste skip.

Mobile Phones must only be used in a position of safety

OH cables / obstacles	☐	UG services / voids	☐	Watercourses	☐
Close proximity to public	☐	Railways	☐	High risk trades (lifting, demolition etc)	☐
Contamination	☐	Highways	☐	Schools / colleges / hospitals	☐

[illegible]

Only operate the machine in accordance with manufacturers instructions.
When attaching/detaching lifting accessories or loads, the machine controls must be isolated to prevent accidental movement.
Never move the machine or load until instructed to do so by a banksman, and only once everyone is clear of the slew area.
Never lift with a bucket attached. Keep loads under control whilst lifting and travelling.
I have familiarised myself with the machine and understand its capabilities and limitations for lifting loads.

Name	Position	Signed	Date

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Contract Safety Plan

RESOURCES								
Staff	<p>Key Responsibilities</p> <p>Working Piling Foreman is the point of contact with the Principal Contract and is almost always in full time attendance, in direct control of all resources onsite to ensure compliance with this Contract Safety Plan, making sure that the Principal Contractor has taken all necessary steps to protect the public and property, and dealing with blockages and other emergency situations safely.</p> <p>Rig driver is responsible for operating rig and carrying out routine operator checks and maintenance in accordance with manufacturers manual and GPL procedures.</p> <p>Rig Attendant undertakes banksman/slinger duties, ensuring that exclusion zones around the piling works are maintained, controlling the movement of the rig & attendant excavator and movements and installation of reinforcement cages</p> <p>Concrete Operative is responsible for carrying out pre-use inspections of the drum and pump, setting up the pump & operating it in accordance with method statement; Controlling the movement of concrete delivery wagons, keeping the concrete area tidy, and undertaking and storing concrete testing cubes and slump tests.</p>							
Piling Competences	Position	SSSTS	A48 Piling Rig Bored >20T	A44 Trailer Mounted Concrete Pump	A74 / A40 Rig Attendant / Slinger Signaller	MEWP (3b)	Abrasive Wheels	Emergency First Aid
	Piling Foreman	✓				✓		
	Rig Driver		✓					
	Pump Operator			✓				
	Rig Attendant				✓	✓		
In Attendance	Excavator operator	<p>Must hold recognised competence cards for the equipment provided and be competent to undertake lifting operations.</p> <p>The piling foreman is to check the machine operators plant operator’s competence card is in date and covers the plant to be operated. He is also to ensure that the operator is included in the Green Piling inductions and all site safety toolbox talks.</p> <p>As the attendant excavator will be required to work in close proximity to Green Piling personnel the foreman is under instructions to raise with PC any doubts as to the driver’s abilities or communication skills, notwithstanding any formal qualifications the driver may have</p>						
Plant & Equipment	CFA Piling Rig				Mobile Elevating Working Platform			
	Trailer mounted concrete pump				Storage Container (normally 10ft/3m)			
	Concrete agitator				Concrete Cube Curing Tank			
	Compressor				Stihl saw			
	Bunded Fuel bowser							
	<p>In Attendance</p> <p>An attendant 360° tracked excavator (minimum 13 tonnes) and dumper is to be provided by Clancy Consulting.</p> <p>Excavator must be suitable for pick & carry duties with minimum 1T lift capacity. It must be fitted with a suitable lifting eye on the quick hitch or dipper arm to enable a shackle to be attached. Buckets must be capable of being removed for lifts.</p>							
Materials	Ready-mixed concrete				Oils, fuels & greases			
	Reinforcement				Prime-a-pump lubricant			

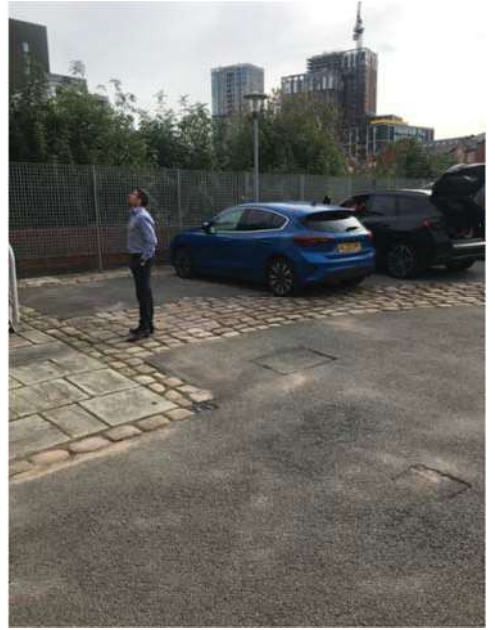
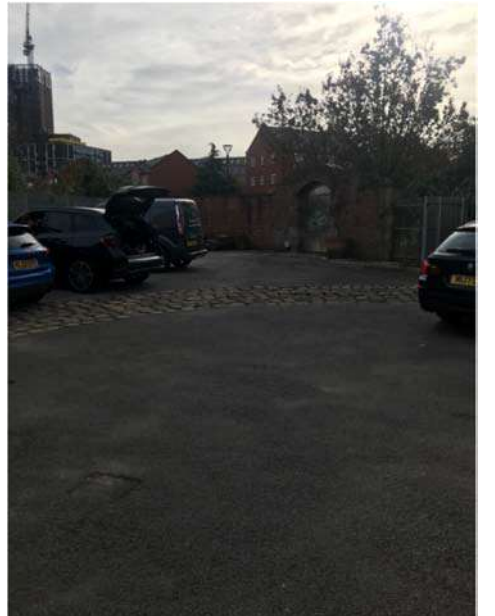
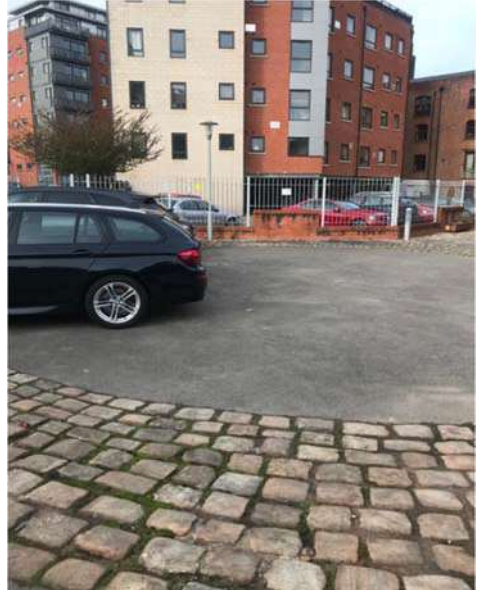
Contract Safety Plan

SITE ARRANGEMENTS	
Permits	<p>Green Piling Permit to Work</p> <p>Working Platform Certificate</p> <p>List client requirements here for any permits that will need to be completed (eg Hot works, breaking ground, work at height etc)</p>
Site Access	<p>Clancy Consulting is to provide safe means of access and egress to the site and all work areas, including pedestrian and vehicle segregation within the site.</p>
Public & Adjacent Premises	<p>The site boundary is to be kept secure by Clancy Consulting and is to prevent unauthorised access onto the site. In the event of unauthorised people entering the piling area, the Piling Foreman is to cease all piling operations and ask the people to leave. Piling is not to restart until the piling area is clear. Green Piling Foreman is to ensure that this procedure is strictly enforced</p>
Welfare	<p>Welfare facilities are to be provided by Clancy Consulting and are to be in line with CDM Regulations (2015); it is anticipated that Green Piling will have 4-6 No personnel on site per rig. The requirements include:</p> <ul style="list-style-type: none"> • Washing facilities, including hot and cold running water, soap and drying facilities. • Toilet facilities regularly cleaned and serviced. • Drinking water and drinking vessels. • Suitable clothes changing and overnight drying facilities. • Messing area (Food preparation and heating and means for boiling water).
Piling Platform	<p>Clancy Consulting is to design, construct and maintain, a safe and adequate piling platform for the duration of the contract. The Green Piling Platform Certificate shall be signed by an authorised person from Clancy Consulting to confirm the installed platform is capable of providing a stable base for the rig deployed to site.</p> <p>Piling operations are not to commence until Green Piling have received a signed copy of the Working Platform Certificates and Permit to Dig from Clancy Consulting.</p> <p>The piling platform is to be constructed to safely support the bearing pressures of the Green Piling rig allocated to the project in both its travelling (BRE Load case 1) and working (BRE Load case 2) modes.</p>
Site Ramps	<p>All access ramps constructed by Clancy Consulting are to be a minimum 6m wide at a maximum gradient of 1 in 10, unless specifically agreed in writing by Green Piling. Should the gradient be steeper than 1 in 10, it may be necessary to de-rig the piling rig and lay the mast down to travel safely up or down the ramp, causing unnecessary delay to the piling works.</p> <p>The Piling Foreman is to check the access ramps and ensure that they are adequate for the purpose. In the event that the ramps are deemed inadequate then the travelling operations are to be suspended and Clancy Consulting notified</p>
Buried & Overhead Services	<p>Clancy Consulting are responsible for the location, identification and marking of underground services within the working area and taking the necessary precautions to protect and avoid them. (eg isolation, diversion, shoring etc) in accordance with HSE guidance HSG47.</p> <p>Green Piling shall be notified of all known services within the piling area and to accurately mark these if they fall within 1.0m of any pile position. All redundant services are to be physically disconnected and capped off by Clancy Consulting at the site boundary.</p> <p>Clancy Consulting and Green Piling are to visually check all piling areas and confirm any changes or additions to the "Permit to Dig".</p>
Other Trades	<p>All other personnel on site are to be notified of piling works to start by Clancy Consulting and told not to enter into the piling area unless specifically involved. In the event of unauthorised contractors entering the piling area, piling is to cease, and the contractors asked to leave. Piling is not to restart until the piling area is clear. Green piling Foreman is to ensure that this procedure is strictly enforced. It may be prudent for Clancy Consulting to include a specific section within the site induction regarding Piling and the associated hazards, particularly with regard to hearing protection.</p> <p>If other trades are working near the piling area Clancy Consulting is to provide fencing to segregate the piling area from other operations, the Green Piling Foreman can stop piling works if it is deemed that follow on trades are working too close and effecting the safety of himself and others. If no other trades are working on site segregation may not be required.</p>

Contract Safety Plan

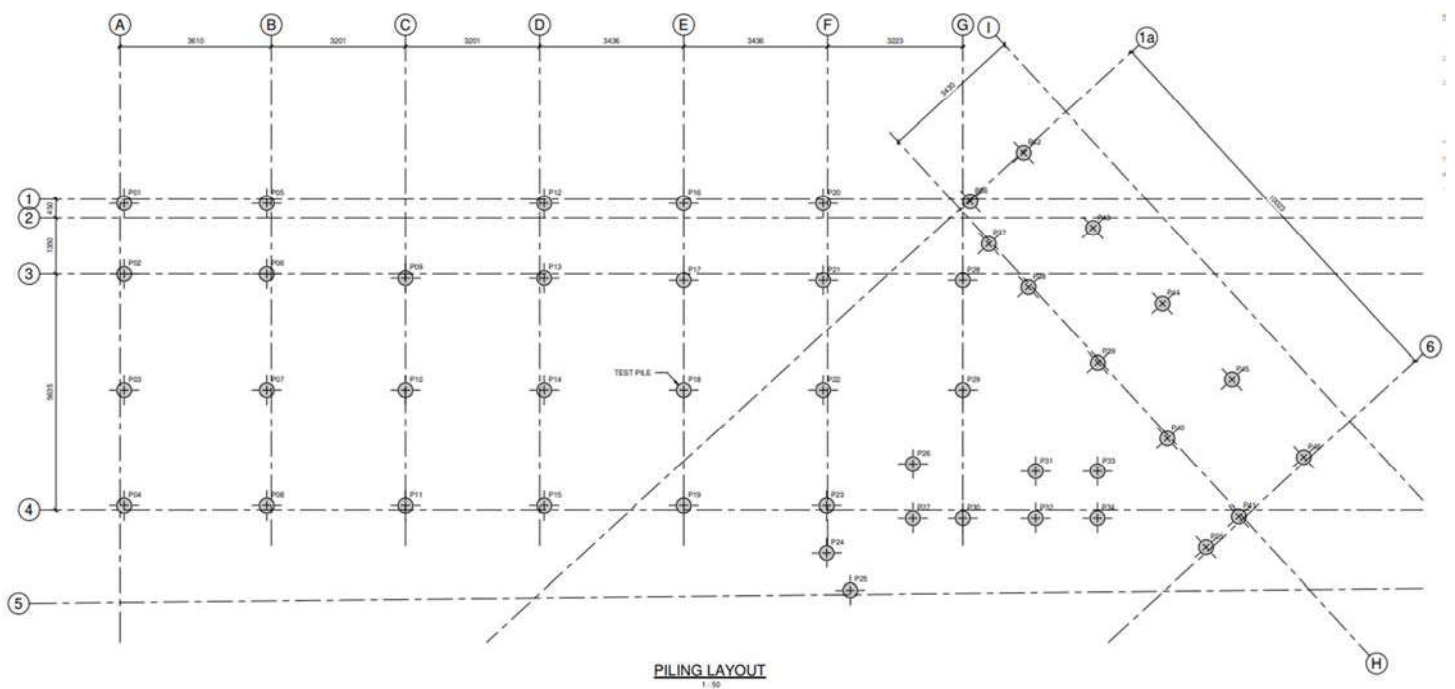
Obstructions	<p>If an obstruction is encountered during the boring operation, piling will be suspended and Clancy Consulting notified and an instruction sought from the following options:</p> <p>NOTE: Generally normal CFA Piling will not drill through obstructions.</p> <ul style="list-style-type: none"> • Move to another pile position while the obstruction is cleared <ul style="list-style-type: none"> ○ We will move to another pile position and record the abortive time spent on the obstructed pile. • Attempt to bore through the obstruction <ul style="list-style-type: none"> ○ In these circumstances, we do not accept any responsibility for the pile position remaining within tolerance. We will also record the time spent on boring through the obstruction and will seek additional payment for this time and any abnormal damage to the auger flights. ○ If Green piling can drill through the obstruction, then pile construction will proceed as before. ○ If Green Piling are unable to drill through the obstruction within reasonable time, Clancy Consulting will be notified and asked for further instruction. The abortive time spent on the pile is to be recorded. <p>Any abandoned pile position will be backfilled with suitable material. Clancy Consulting is responsible for backfilling any areas where obstructions have been removed. It is vital the backfilled area is properly compacted and the piling platform fully reinstated, including any geo-textile interface, to the original design/ specification.</p>		
Setting Out	<p>The pile positions are to be set out during the Piling by a full time Setting Out Engineer.</p> <p>Setting out shall be carried out on site by coordination with the Piling Foreman. The engineer shall set out positions on the platform, denoting each position with a setting out pin covered with a mushroom cap, and the pile reference clearly marked.</p> <p>The sequence will be agreed by the Piling Foreman and carried out prior to piling commencing. Where the engineer is required to take measurements in the vicinity of the rig or concrete pump, this shall be under guidance from the Rig Attendant, and always greater than 5 metres away</p> <p>The Setting Out Engineer must also be included in the Green Piling site safety induction if they are present on site</p>		
Site Security	<p>Clancy Consulting is responsible for the provision of site wide security arrangements</p> <p>The Piling Foreman will make sure that adequate measures are taken to prevent the theft or unauthorised use of equipment/ materials. This will include locking away all tools in the van or toolbox, removing keys from plant and equipment where fitted, when not in use and left unattended & using cab guards if fitted.</p>		
Concrete Washout	<p>Provision of a suitable wash out area for concrete delivery vehicles. The washout area will be within the site area adjacent to the concrete pump and agitator but 15m away from drains and the watercourses. It will consist of a designated skip or excavated pit lined with polythene, or a suitable sediment & pollution control membrane.</p>		
PPE Requirements	<u>Item</u>	<u>Standard</u>	<u>Notes</u>
	Safety Helmets	EN 397:2012	
	Hearing Protection	EN352	Capable of 30dB noise reductions.
	Safety Footwear	EN ISO 20345	Toe protection and a midsole protection
	High-visibility clothing	BS EN 471	
	Eye protection	EN 166-1.F, EN166 1.B	“F” rating is suitable for general work. “1.B” Greater protection for using cut-off saws
	Gloves	EN388; EN374	Protection from mechanical / chemical risks

SITE PHOTOS



Contract Safety Plan

SITE PLAN



METHOD STATEMENTS

Method Statement – Site Mobilisation of Piling Rigs, Equipment & Materials

All arrangements relating to mobilisation will be discussed and confirmed with the Principal Contractor prior to mobilisation.

Piling Foreman to identify himself and report to Site Manager to receive instructions regarding site inductions. Arrangements for off-loading to be re-confirmed and the route and area for low loader and other delivery wagons for offloading inspected.

All vehicles will be supervised by a banksman and enter site as per the designated route agreed. The Foreman shall

- Make sure any building, services or footpath is protected before any unloading takes place. Protection is to be managed and provided by Clancy Consulting.
- Assess the area designated for unloading and storage, taking into consideration available space, surrounding buildings, other contractors, pedestrians, traffic routes etc. Safety barriers may need to be used to segregate the work from other activities and/ or pedestrians.
- Ensure that consideration has been given to the bearing pressure exerted by the rig and the chocks which should not be positioned near services. Protection should be considered on finished road surfaces
- Ensure that the designated offloading positions are firm and level and with sufficient working area. Avoid unloading rigs on inclines.
- Make sure that all loads are checked for security before unloading commences. In the event of a load having moved or become unstable in some way during transport, unloading will not continue until a safe means of unloading has been determined. Unstable loads should not be allowed to tip or fall to the ground unless there are no other safe options and only after a risk assessment has been completed with the Contracts Manager/ Engineer.
- Agree a sequence of unloading with the delivery drivers. All instructions regarding unloading of equipment and materials to come from nominated person.

Unloading of the Piling Rig

Low loader will be directed to position of dismounting. Should the low loader delivering the piling rig be unable to access directly onto site to deliver the piling rig, Clancy Consulting will be required to provide protection measures to prevent damage to existing carriageway/ pavement and services in close proximity.

Once parked, the rig chains will be released carefully. Wooden “steps” chocks or other protection as required will be placed near low loader where tracks will land.

The Banksman will position himself forward of the loading process so that all rig movements and the rig operator are clearly visible. NO ONE must be allowed to stand at the side or behind the vehicle being unloaded. All instructions to the rig operator must come from a single Banksman.

Where fitted, the rig shall be offloaded using the radio controls. Make sure rig is configured as per the operator’s manual so that no parts are “grounded” whilst tracking off the trailer.

Rig will dismount from the low loader and be tracked to point of safety prior to reassembling the low loader.

Unloading Equipment & Materials Using Hiab Or Excavator

Wherever possible items to be lifted shall be delivered in such a way that they are pre-slung and accessible from ground level. Where access is required onto the back of the trailer to sling loads, a secured ladder or step system must be used.

Edge protection shall be fitted to trailers to prevent injury by falls from height, this must consist of two restraints – a top rail at approx. 950mm and a mid rail. Clear walkways must be present to ensure that a person can access and move around the trailer bed safely whilst slinging.

The Hiab shall be set as per the hauliers’ procedures on fully extended outriggers placed on spreader pads

The excavator if used will be brought into position near the delivery wagon normally perpendicular to the length of the wagon bed alongside and close to the midpoint of the wagon bed.

Any chains restricting the items to be lifted should be released with caution as these may be under tension due to movements of the load during transport and may cause items to be lifted to move.

Each item shall be securely slung and offloaded in a controlled manner. Lifting accessories should be attached to the items to be lifted equidistant from the centre of the items to be lifted and with sufficient spacing and safety hook attached safely around the lifting equipment. Any person on the trailer bed, LOOK where you’re going – DO NOT walk backwards! DO NOT RUSH! DO NOT USE A MOBILE PHONE!

With the Banksman and wagon driver at safe distance the load should be raised to a maximum height of 500mm from original position. The load should then be examined for any further movement of chains and for evenness of lifting. If satisfactory lifting can continue if not or if there is doubt, load should be lowered and lifting equipment moved to a more satisfactory position.

At no point should loads be lifted above persons or left suspended. Where necessary, tag-lines will be used to prevent the load spinning or move in an uncontrolled manner.

Load to be lifted should be lowered and positioned at the earliest opportunity to a height as close to the piling platform as practical whilst allowing movement of excavator/ Hiab either by slewing or tracking to place the load on the ground, where indicated.

Once in position, detach lifting equipment from load safely. No work at height is required to remove lifting equipment.

Excess material and equipment shall be removed from site after completing operation and before removal of piling rig where possible.

Method Statement – Erecting the Rig; Rigging & De-rigging

The position for erecting the rig will be discussed with and confirmed with Clancy Consulting. For this site, the piling area will be the location for rig erection. **The Working Platform Certificate must be signed PRIOR to erecting the rig.**

Piling rig will be directed to position of erecting which should be firm and level and with sufficient working area. At all times the rig must be directed by the Banksman.

Pre-erection checks and erection will be in accordance with the manufacturer's instructions. During erection operations no unauthorised personnel should approach the rig and it is the rig operator's responsibility to cease operations should it become evident that unauthorised persons are encroaching too close.

After initial erection further checks of the operations of the piling rig should be carried out including functions of the brakes and lifting equipment prior to tracking to the working area.

Working At Height

Prior to any works commencement, all persons directly involved within the works project shall be made aware of the work/task to be carried out – initially connecting auger string to rotary head on the piling machine. The head of the auger string will be at approximately 6m above existing ground level.

Work at height will be completed using an appropriate MEWP, driven by a qualified operator wearing a work restraint harness and lanyard MEWPS shall be inspected in accordance with manual provided. The MEWP operator shall satisfy himself that the machinery is in a serviceable state, and familiarise themselves with the controls prior to operating the machine. No MANUAL OR LOLER cert no use.

Whilst works are underway, there shall be a second man at ground level that is also trained and familiar in the use of MEWP's to affect emergency recovery procedures should there be a problem encountered at any stage of the works.

All necessary PPE associated with the use hammer and erecting rig shall be used as defined within the risk assessment detail within the safety plan.

Assembling The Augers

Auger section to be placed in front of the piling rig using excavator ensuring the female couplings are facing the front of the piling rig.

Banksman to take spare line hook from the rig and place on the ground next to the female auger couplings.

Lifting equipment connected to 1no section of auger minimum of 500mm from top of section and spare line hook is then connected to the lifting equipment.

Once secure Banksman to signal to Rig Operator to start to lift section off the ground to approximately 1.2m. Banksman to check female coupling for any debris. Debris removed if required using suitable tools.

Raise the rotary table to a height sufficient to fit one auger section.

Rig gates to be opened manually/ hydraulically depending on rig type.

Banksman to stand in a safe area to the side of the piling rig and signal to the Rig Operator to lift auger section into place. Once auger section is vertical gates to be closed around the auger section. Spare line to be lowered enough to enable hook to be removed/ auger rotated.

MEWP to be moved into position next to the piling rig at a distance from the rig, sufficient for the machinery to operate within its safe working limits. The operator shall then ascend to the required height to safely carry out the connection of auger string, ensuring the MEWP basket is a minimum of 1metre from the auger to prevent over-reaching from the basket

Banksman/ MEWP operator to signal Rig Operator to lower/ spin auger/ motor as required to enable male and female couplings to be connected and lowered into position.

Once in position MEWP operator moves the MEWP basket next to the auger section and inserts 2no pins using a club hammer to secure the auger section.

Note: there is no requirement for the auger to be touched, should this be necessary then the stem should be held. When inserting the pins ensure they are located in the auger socket, once done ensure hands are out of the way. When re-driving the pins ensure hands are out of the way.

Disconnect the spare line from the lifting equipment and lifting equipment from auger section. MEWP moved away from piling rig and lowered to ground.

To fit the remaining elements of the auger string and the cutting head, repeat the above steps as required.

Assembling The Augers Using Excavators

The area around the front of the rig shall be clear of all personnel prior to lifting augers. Once augers have been lifted into position, the excavator will remain stationary whilst the MEWP moves into position for pins to be added / removed and for chains to be removed from augers

Excavators must not move when the operative is in front of the rig or within the danger zone of the excavator, or whilst cherry pickers are adjacent to the rig.

Augers must never be lifted into the front of the rig if the MEWP is in position.

Method Statement – Concrete Plant Set Up

Planning of works should aim to have a maximum length of concrete hose / pipeline of 80metres, plus the rig. This can be extended where required by site-specific conditions and must be subject to site specific risk assessment which takes account of mix design, environmental conditions, other works on site affected by our works, protection of the hoses and communications.

The position of the concrete plant shall consider site specific hazards such as overhead and buried services, excavations, drains and watercourses, pedestrian & vehicle movements and other trades, and communication between the concrete plant and the rig.

The plant should be positioned on the piling mat. If it is placed on existing concrete or tarmac additional controls are required to reduce slip trip risks from concrete slurry.

Make sure that the pumps stabiliser legs are down to stop any movement likely from the tyres. Drums must also be level and be supported by a metal frame or legs in preference to sleepers.

Make sure that there is enough room for vehicles to access & manoeuvre safely, the foreman will notify the Site Manager if there are problems when working near other contractors

Pipelines must be protected from damage by plant & machinery by placing them away from traffic routes, by burying them or placing protection such as dedicated hose ramps, or sleepers either side.

All hose couplings must be in good order and coated in waterproof grease. Connections must be secured with safety clips

Method Statement – CFA Piling

Before commencing piling operations, it should be ensured that:

1. The client has been made aware of our intention to commence piling.
2. A pile layout drawing relating to that particular base is available for study.
3. Where underground or overhead services are present these will be located, exposed and protected by Clancy Consulting
4. All relevant permits to work are in place.
5. The Piling Platform is installed to the required level and specification, and a Working Platform Certificate has been signed.
6. Any changes to site conditions have been reviewed and the Method statement revised accordingly

Sequencing

Works are to be sequenced so that

- Rig movements between pile positions is in an agreed economical sequence
- There is sufficient distance between positions generally taken as 3 pile diameters, although this is reviewed dependent on actual conditions encountered, away from adjacent, recently formed piles, so as not to induce concrete flow form, and/ or damage to any of those piles
- Traffic does not cross the concrete hose. A crossover point can be prepared (if required) by either burying the hose or by the use of half sleepers on each side of the hose at the dedicated crossing point, thus minimising damage to concrete delivery hose.

Rig Movements

All rig movements shall be undertaken on the designed & installed platform. Boundaries of piling platform will be identified as suggested therein. Should the extent of the piling area not be clear Green Piling will place some boundary markers to identify piling area with signs restricting access.

The mast must be angled slightly backwards in accordance with the operators' manual when tracking across site

Prior to any individual movements of the piling rig it is the responsibility of the piling foreman and the Rig Attendant to ensure that no-one is in the exclusion zone 5m from rig.

In all cases visual checks of vicinity on all four sides of piling rig will be made. Where there has been a significant pause or prior to movement between piles or areas it will be necessary, when safe to do so, for Rig Attendant to perform a 360° walk about rig prior to moving to ensure area is clear.

The direction and route of movement will be communicated to the Banksman by the piling Foreman and any obstructions avoided if possible and if not measures discussed on how to avoid collisions.

Rig Attendant to wear Hi-Viz clothing and maintain visual contact with driver when signalling.

Daily Commencement

Prior to the commencement of piling works each day, the concrete pipeline will be adequately lubricated with primer mix. The primer will be mixed with water in a tub to a fairly thick consistency. The lubricating mix will be poured directly into the pipeline, and the concrete will follow immediately. The concrete will be pumped slowly through the lines until it flows freely.

Pile Construction

Rig Attendant to be on duty in front of the rig at all times that it is working to ensure that all is in order and other personnel are kept clear. Throughout the piling process, the rig shall be operated within its limits defined within the operator's manual. Over-riding of safety devices is not permitted (for example when using the parallelogram).

The Foreman shall instruct the Rig Operator the required pile sizes, number and depths as per the piling drawings. The Rig Operator shall maintain a record of all piles constructed, noting their number, diameter and depth. This record shall be transferred by the Foreman to the Piling Record Sheet. This sheet shall be submitted to Clancy Consulting for signature as a record of work carried out. The Foreman/ Rig Operator checks drawing and pile schedule and starts data input into pile monitoring computer.

Rig will be guided onto the required pile position by the Rig Attendant.

Mast is positioned vertically using rig instrumentation. The mast foot shall be then lowered to the ground and any further minor adjustments made as necessary. The auger bung is inserted to prevent ingress of soil and/ or water and the auger lowered to the ground. The rig instrumentation shall then be reset in accordance with operating instructions.

When inserting the bung, carry out final checks to make sure no spoil is above head height on the auger. Before inserting the bung the crew should attempt to clear it by shaking off (sharp rotation of the auger in both directions).

When the rig is correctly set up the auger shall be rotated into the ground until the required depth is reached. The auger gates should be kept closed at all times, only being opened if construction of a deep pile necessitates the need to open the gates to allow the rig to achieve the required depth.

The rate of auger penetration shall be monitored to ensure that there is no lateral ingress of soil and excessive flighting of material. If this is suspected boring must cease immediately and instructions sought.

If obstructions are encountered, piling will be suspended and the procedure for obstructions followed.

If during boring groundwater is struck which is under pressure sufficient to cause the groundwater to raise up the bore and emanate at ground level, boring shall immediately cease and Clancy Consulting shall be informed.

At the target depth, the auger is rotated to allow spoil to raise and the auger is lifted a maximum of 150mm to allow concrete to exit (depending on ground conditions and auger type). The Rig Operator shall signal to the Pump Operator to commence pumping concrete. The auger shall not be raised until either the specified precharged volume of concrete has been pumped through the auger or a positive pressure registers on the instrumentation.

Concrete is pumped under sufficient pressure to form the pile as the auger is extracted. The speed of extraction shall be controlled with reference to the oversupply of concrete as registered on the piling rig instrumentation. Should exceptionally high concrete pressure be generated, causing a risk of blockage or auger jamming, the Rig Operator shall bring this to the attention of the Foreman who in turn shall inform the contract manager/ engineer when reduced oversupply may be used.

During withdrawal of the augers the Rig Operator operates the mechanical auger cleaner, and the Banksman shall direct the attendant excavator to clear all spoil arising. Control the rate of extraction to allow the auger cleaner sufficient time to clear as much as possible. At no time should loose material remain on the auger flight. Where access is possible, use excavator (working within its reach) to clear spoil from a stationary auger. The piling team are to ensure that the working area is kept clear of unauthorised personnel.

Piling Rig Attendant monitors front of rig during extraction to make sure hoses, auger cleaner etc, do not snag which could result in damage. When the base of the auger is at ground level the rig operator shall signal the Pump Operator to cease pumping.

CFA piles are by necessity concreted up to piling platform level. Due to the possibility of frost damage and /or laitance at the pile head the piling platform should be prepared to a level that allows a minimum of 450mm of the pile to be trimmed off the pile to ensure concrete at the specified cut-off level. Trimming of piles to cut-off level should be left a minimum 7days from casting; this may be reduced subject to cube results. It should be noted that cutting down of the piles is the responsibility of Clancy Consulting.

If a blockage occurs the pump operator stops pumping immediately. Attempt to release blockage by back pumping. All personnel should retreat a safe distance from line and pump restarted to potentially free blockage.

If blockage or disruption to concrete supply occurs during concreting the pile will be re-bored and re-concreted immediately

In the event of discontinuation in the pumping of concrete, pumping may re-commence provided the concrete has not started its initial set.

If the concrete has commenced its initial set, the pile shall be re-bored and concreted to its full depth

The piling rig will be reversed off the pile position.

When moving the piling rig, concrete hose may be lifted by the attendant excavator to avoid dragging/ snagging on the ground or other objects. During this activity the excavator must be controlled by a Banksman who will ensure that an adequate exclusion zone is maintained around the excavator and piling rig. If the Banksman has to manually assist with moving the hose, he must instruct the excavator operator to stop while he handles the hose where there is any danger to themselves if the hose moves. Under no circumstances should the Banksman or any other person attempt to move the hose if it is twisted and under pressure or under tension. In this case the excavator should be used to release any twist or tension.

Reinforcement Insertion

The attendant excavator will clear the spoil and concrete slurry from the pile position to a stockpile or dumper for disposal.

The head shall be cleared of spoil by the excavator and the pile head located by the Rig Attendant and a small amount of concrete dug out to define the pile position and remove any contaminated concrete or spoil still left in the head of the pile.

Confirm that the fabricated reinforcement cage complies with the specification and design.

The reinforcement cage is then either manually lifted into position, lowered by the excavator (if less than or equal to 11m in length) or the piling rig into the wet concrete at the required level. Care shall be taken to ensure that no contamination is pushed into the concrete by the reinforcement. The reinforcement shall generally be pushed in manually but the assistance of the excavator maybe utilised for the final metre or so provided that no deformation of the reinforcement occurs.

There must be no working beneath raised excavator buckets.

The top of the reinforcement cage will be set to piling platform level. The piling team will check the reinforcement cage on completion to ensure it is central in the pile. All reinforcement cages will be fitted with spacers (minimum 3/4no every 5m) to ensure correct concrete cover.

On completion of the pile, visibly inspect for possible defects including the level of the concrete and reinforcement. Where practical the reinforcement shall be shaken to assist consolidation of the concrete at cut off level and to ensure the top of the reinforcement is central to the pile bore. If any reinforcement cage does not achieve the required depth or cover it shall be immediately removed from the wet concrete and a replacement reinforcement cage installed with the pile re-bored if necessary.

If piles are subject to higher tension loads and require central tension reinforcement the following must be followed

Central bars up to 14m in length may be inserted as a single length, anything over this will need to be spliced. Where possible central tension -bars should be pre-built before installation and lifted and lowered with the piling rig to the required level.

If unable to pre-build central tension bar the first section of bar is to be lifted and lowered into place with the piling rig. Coupler must be attached to this bar prior to lifting in.

Bar to be 'trapped' over the centre of the pile and second section of bar to be lifted and coupled to the first section. Bar is then lowered to the required level.

Method Statement – Steel Fixing Reinforcement

These will be fixed on site under the direct supervision of the Green Piling Foreman.

All reinforcement to be supplied by a CARES approved supplier, on the approved suppliers list.

Steel reinforcement will be delivered to site as loose bars, pre-slung in 1t bundles for unloading using the attendant excavator.

Clancy Consulting shall set aside a suitable area for the assembly of reinforcement cage, together with an adjacent area for storage of reinforcement bars, helical and completed cages.

The Steel Fixer shall be given details of the reinforcement cages required.

The loose reinforcement bars and helical will be assembled into cages using purpose made steel fixing trestles onto which hand selected loose reinforcement bars for the required cages are loaded to give stability as required.

Once bars have been placed upon the trestles, pre-pitched helical shall be spun/ threaded on to the bars as required and tied by hand using steel fixer nips and annealed tying wire.

Once the reinforcement cage has been fixed, de-bonding foam shall be applied as required and secured using cable ties.

As each cage is completed it is removed from the steel fixer stands, removal will be either by controlled rolling, manual handling by two persons or by attendant excavator for heavier cages.

After fabrication, the reinforcement cages are to be stored on timbers or clean hardcore to avoid contamination by soil and stored no more than two cages high.

Attendant excavator to be utilised to move cages from steel storage area to piling rig.

Bundles of cages must be transported around horizontally on twin leg accessories. Do not transport vertically as this can lead to the excavator becoming unstable on uneven ground.

Method Statement – Use of Petrol Cut Off Saws

Obtain a Hot Works Permit if the Client operates a permit system.

Where petrol saws or grinders are used to cut reinforcement etc, they will be used by trained/competent persons. The machine and disc will be inspected before use. Make sure the disc is suitable for the materials being cut, and the guard is in place. Do not use if defective.

The cutting area shall be inspected before cutting commences. Remove all flammable materials such as cardboard, cloth, plastics and aerosols. Keep all persons clear of areas where sparks or dust is directed. Shield work area where possible.

Hearing protection and impact goggles or visor are mandatory

When performing a cut hold the machine firmly with both hands and make sure you have firm, secure footing. Stand to one side of the saw - never in line, in case the machine kicks back. Work calmly and methodically, making sure you don't use undue pressure. Be aware of work-piece shifting or anything which could cause the cut to close or pinch the disc. Release pressure on disc as you reach the end of the cut.

Refuel at least 5 metres from the cutting area.

Maintain a fire watch both during the work and after it has been completed

Make sure there is a fire extinguisher readily to hand

Method Statement – Concrete Pumping/ Clearing Blockages

With wet concrete and mechanical equipment, it is important that equipment cleaning is controlled and supervised correctly – Following aspects of equipment cleaning are considered.

Priming the concrete lines

- Concrete lines will be primed in advance of pumping operations with concrete pump line priming solution to lubricate surfaces to help prevent blockages.

Concrete Delivery Vehicles

- On completion of delivery the chute of the concrete wagon will be washed down by the driver, and together with any excess concrete discharged into the designated concrete washout area.
- The location of the washout area will be within the site area adjacent to the concrete pump and agitator but 15m away from drains and the watercourses. It will consist of a designated skip or excavated pit lined with polythene, or a suitable sediment & pollution control membrane.

Concrete Pump & Agitator

- Washout from pump and agitator will be handled similarly to the above.
- Pay particular attention to the changeover valve and pipework.
- Any overspilled concrete will be cleaned up either manually or with the aid of an excavator and placed into the designated concrete washout area. Solid, settled concrete waste can either be reused on site or disposed of in accordance with waste management.
- All concrete on all parts of the pump and agitator shall be cleaned using a jet wash at the end of each shift. Make sure the hopper and pistons are clean.

Cleaning The Concrete Line (Blowing Out)

- This is carried out using compressed air to push a sponge ball through the line, clearing it of concrete.
- Generally, the ground hoses and rig are blown out separately, although a 100mm diameter flexible hose can normally be blown out from the pump to the auger in a continuous operation for hose lines up to 60m. A 125mm diameter hose should be blown out in two stages due to the weight of concrete in the line.
- Firstly, work from the pump to the back of the rig, secondly from the pump to the auger. The second phase must not be done from the rig pipe work to the auger as concrete may have run back into the rubber hose. When blowing out to a free hose end attached the line to the purpose-designed blow out bow. Always ensure that loose end of the hose is suitably restrained to prevent kinking. Hose lines less than 10m must not be blown out. These must be attached to another section of hose and the above procedure adopted.
- A blow out box should be placed in front of the auger to prevent concrete blowing across site. This should not be pointed towards buildings, public areas or watercourses.
- Disconnect the flexible hose from the pump. Insert the sponge ball (the correct size cleaning ball must be used. It must not be mis-shaped) into the flexible concrete hose to be blown out, fit the blowout adaptor and attach the compressed air line. The blow out adaptor is fitted with a pressure gauge and manually operated relief valve to discharge pressure from the line the valve must be facing horizontally away from any person in the vicinity. Do not point it towards you or other. Do not point to the ground). Prior to blowing out a final check will be made to ensure the blow-out exclusion zone (5m) is clear of personnel.
- Compressed air will gradually be allowed into the line in a slow controlled manner until the line is blown out i.e. the sponge ball comes out the other end.
- After clearing the concrete from the line, the sponge ball is re-inserted with water before blowing through with air to give a final clearance through the line.
- If a blockage occurs during blowing out, discharge the compressed air pressure and follow the blockage clearance procedure outlined below.

Blockage Clearance Procedure

- Once a blockage has occurred the pump shall be switched to reverse (suck back) and operated for approximately 5 strokes to relieve the pressure in the line. Stop the pump.
- Prior to disconnecting/ dismantling of concrete hose extreme care must be taken to ensure that concrete pressure/ air pressure has been released from the concrete lines. This is completed either by the step above or releasing air pressure at the compressor. The concrete hoses must be considered to be pressurised during the clearance process. No couplings should be loosened or removed unless the pressure in the lines has been released and this has been confirmed by the concrete pump operator.
- If a blockage is encountered during the clearance process and a sponge ball is not cleared from the system, it is possible that residual pressure can remain trapped in the system between the cleaning ball and a blockage, even after the air pressure is released at the blow out valve location. Leave the blow out valve in the open position.
- Never attempt to open the concrete hose under pressure. Even when it is believed that all pressure has been released, the hoses must still be treated as though they are pressurised.
- At no time will compressed air and a sponge ball be used where there is a known blockage.
- All operatives involved in these operations must wear appropriate PPE including safety boots, rubber gloves, hard hat and visors.

Blockage Before the Flow Meter

- Blockages before the flow meter are noted either by the rise in pressure noted at the pump on the non-arrival of concrete, as registered on the flow meter.
- The concrete hose should be split at the nearest joint and by lifting the hose with attendant excavator or the secondary line on the rig gravity should clear the blockage. Sometimes this requires the hose to be shaken in a controlled manner.
- If this does not clear the blockage then the end of the hose should be firmly restrained to prevent it from kicking back, i.e. attached to the excavator quick-hitch with a chain and shackle. Measures should be taken to contain any expected discharges from the hose end and the 'Cleaning the Lines procedure' shall be followed. When cleared and before re coupling the line (whilst still restrained) should be pumped through with to check the blockage has been fully cleared.
- In the event the blockage cannot be cleared the blocked hose is to be taken out of service and replaced.

Blockage After the Flow Meter but Before the Augers

- Blockages after the rig flow meter are noted by an increase in pressure before the blockage occurred.
- The augers should be drilled into the ground to bring any joints down to ground level. Once pressure in the line has been released the lifting/ shaking procedure above can be followed.

Blockage In the Augers

- The augers will need to be removed from the bore by 'back-screwing'. This must be done in a slow controlled manner ensuring the majority of spoil stays within the pile bore, so as not to undermine the piling platform or adversely affect rig stability.
- A check shall be made to see if the bung has blown out of the tip of the auger. If not then this should be carefully removed using a screwdriver or pigtail spike to probe within the auger tip, listening carefully for any movement of concrete as it may exit quickly (although not under pressure) once released. Hammering the auger stem can also assist the process.
- Once the blockage is cleared the banksman will reposition the rig over the pile position.

In the event that the blockage cannot be cleared the augers shall drilled into the ground and split from ground level. Care should be taken as these will still be full of concrete at this time which may flow out when the augers are split. Clearing of the auger can be undertaken with small amount of vibratory or mechanical assistance. A short scaffold pole, inserted into the stem, could also be used. If the blockage cannot be cleared safely then the auger shall be taken out of service and replaced. A short amount of pumping should be carried out to check the line.

Method Statement – Refuelling

Green Piling will place bowser in designated re-fuelling area – but be within reasonable distance of rig and plant working location. As a minimum requirement – spill kits, plant nappies etc. are required to be present on site.

Normal operations involve fuel delivered initially with piling equipment in double skinned locked static bowzers. Re-fuelling of bowser will be from vehicle delivery as required.

The rig should be established at the bowser position and drip tray placed such that spillages are contained.

A fuel spill kit shall be kept with piling rig and bowser at all times and operatives should be familiar with its stored position and its use.

When re-fuelling operatives to wear appropriate PPE including gloves and eye protection.

All spillages shall be reported to Clancy Consulting.

Method Statement – Leaving Site

The work area shall be left in a clean and tidy manner.

The Foreman will make sure that the rig is configured for transport in accordance with the manufacturer's instructions, making sure all securing bolts and pins are correctly fitted and the rig is safe to transport.

All excessive spoil must be cleaned off the rig, augers and associated plant.

The Foreman shall make sure the Foreman's Completion Form is signed off by Clancy Consulting before leaving site.

Contract Safety Plan

LIFT PLANS	
GREEN PILING APPOINTED PERSON:	Scott Farrar, CPCS 40592350
<p>PLANNING</p> <p>The following lifting operations will take place:</p> <ul style="list-style-type: none"> Loading & Unloading of plant & equipment and materials from vehicles using lorry mounted crane and excavator Use of excavator for pick & carry duties, lifting of equipment & materials around site during piling works and assisting in rigging/derigging of piling rig Installation of reinforcement into pile positions using the excavator and piling rig auxiliary line Use of piling rig auxiliary line for rigging & de-rigging. <p>Prior to commencing on site a member of contracts will have visited site and carried out a risk assessment and discussed with a member of Site Management lifting procedures and required piling platforms, storage areas and access. Proximity hazards such as power lines, structures, excavations or other lifting operations will be considered and are recorded here.</p> <p>Considerations</p> <p>Where possible, equipment and materials shall be loaded pre-slung from supplier with long enough equipment such that standing on lorry is not needed.</p> <p>In general, most lifts will be generic, with exception of any special or complex lift situations which require additional assessment and consideration.</p> <p>Important that position of operatives within the work area is considered before loads are lifted and transported. Nobody should need to enter the slew radius of the machine while the machine is lifting / slewing; stand outside slew radius / route of load being lifted</p> <p>Important to consider any situations where the machine or the load can become unstable. Transport the load as low to the ground as possible and at walking pace to maintain stability. Pay particular attention on uneven ground and slopes.</p> <p>Tandem lifts are not permitted under this Lifting Plan. If a tandem lift is required, it must be the subject of a separate Lifting Plan, authorised by an Appointed Person.</p> <p>Communications between the lifting team will be via recognised hand signals & verbal</p> <p>Prevailing weather conditions which could affect the lift (snow/ice/high winds etc) to be monitored. Lifts to be halted if the conditions deteriorate and become unsafe. Refer to machine duty charts for wind speed limits.</p> <p>Supervision</p> <p>The Piling Foreman is deemed to have sufficient knowledge & experience in loading & unloading of piling equipment and lifting operations using an excavator. Under CPA/ALLMI guidance, the lorry loader operator can act as operator and supervisor</p>	
EQUIPMENT	
<p>All lifting equipment and accessories will be subject to Thorough Examination in accordance with LOLER requirements (12-monthly for equipment; 6-monthly for accessories). Current lifting equipment register/ certification for all lifting equipment to be used will be available on site for inspection.</p> <p>Excavator supplied by Clancy Consulting who is responsible for checking all documentation before releasing it to work to Green Piling.</p> <p>Excavator to be suitable for pick & carry duties and have a current Thorough Examination certificate; minimum 1T lift capacity and be fitted with a suitable lifting eye on the quick hitch or dipper arm to enable a shackle to be attached. Buckets must be capable of being removed for lifts.</p> <p>Supplier of lorry mounted crane is responsible for checking all equipment and documentation before releasing it to work to Green Piling.</p>	
Duty Charts for Excavator	
Make, Model, Attachments, Test Certificates, etc supplied by Clancy Consulting	
Duty Charts for HIAB	
Make, Model, Attachments, Test Certificates, etc supplied by haulier who has been advised of the loads to be lifted, their characteristics and weights.	

PILING RIG DETAILS

Lifting operations with the piling rig service line must only be undertaken with the rig as described below.

- Located on level ground
- Mast verticality within limits below
- Tracks to be fully extended
- Auger clear of spoil
- Vertical service line

* The Front Weights where stated include the weight of: the auger string, auger extension assembly (including auger extension unit with concrete hoses, swivel head, elbow and guide pole, cleaner and any soil in the auger

Lifting outside of these parameters may render the rig unstable.

KLEMM Bohrtechnik

2.3.1 Safety Instructions for rope winches mounted on drill mast (option)

The max. load admission area of the winch with drill mast in **vertical position** is limited to operations at **maximum 2,0m** distance from the drilling axis line of drill mast (drill hole) in tramming direction. The sidewise load admission area is limited to the tipping edges of the crawler tracks (see sketch below).

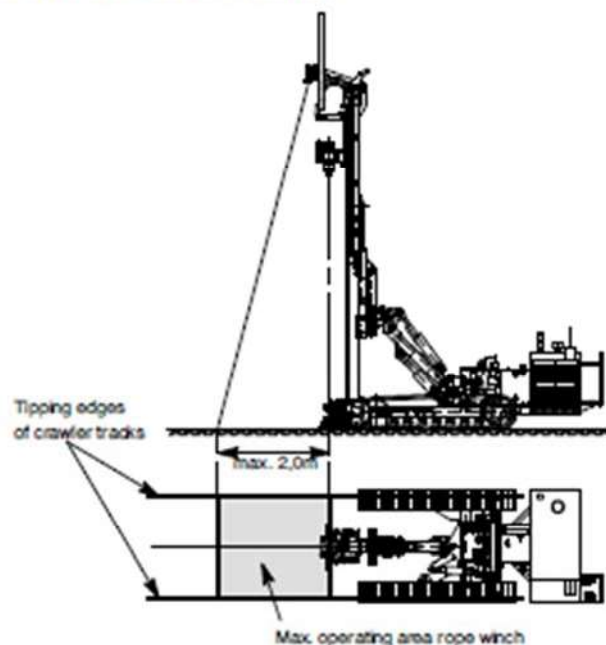
Cause of safety reasons this limitations of the rope winches load admission area **must** strictly been observed, otherwise accidents and heavy damages on the drill rig can result. In that case **Klemm Bohrtechnik** can **not** take over responsibility! While operation the rope winch at least three rope windings has to be left on the rope drum. The max. load capacity of the winch has to be taken out of the spare part catalogue.

CAUTION:

Never misuse the winch cable to trail / traction heavy weights (i.e. bars, barrels, heavy pipes, reinforcement cages) to the drill rig.

The purpose of the winch is to mount accesories for drilling **only** within the max. load admission area and **only** with drill mast in **vertical position**. The drill mast with mounted rope winch is definitely **not** a crane.

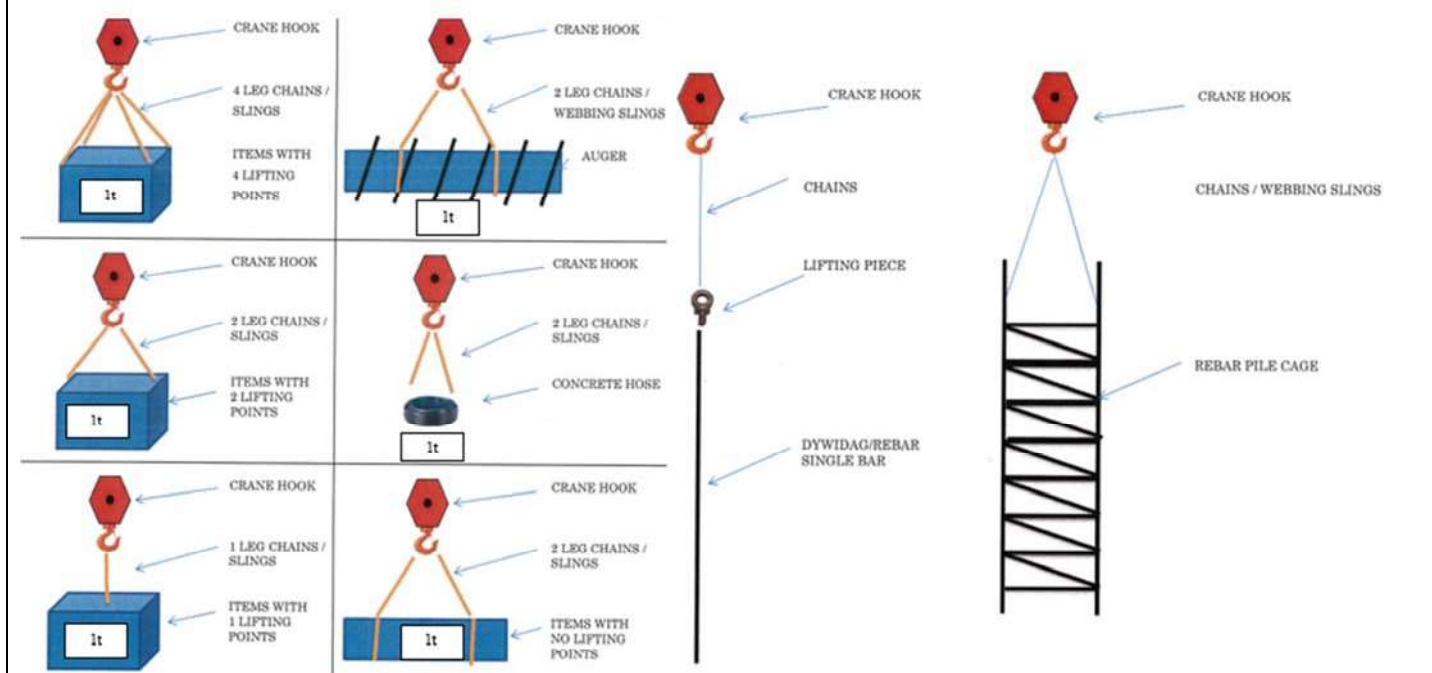
Sketch for Safety Instructions for rope winches mounted on drill masts (Limitations of load admission area)



Contract Safety Plan

SCHEDULE OF ROUTINE LIFTS					
Description of Load		Gross Weight	Load Characteristics	Method of Lifting / Slinging Arrangements	Lifting Gear Required
Augers	Up to 450mm Ø x 6m	1400kg	Uniform centre of gravity	No lift points; choke between flight	H lift: 2 leg chains V lift: Single chain
	Up to 600mm Ø x 6m	1450kg			
	Up to 750mm Ø x 6m	1500kg			
Reinforcement cage (single)		Max 1000kg	Long, flimsy	1. Lift horizontally when transporting around site with 2 leg chain hooked in line or choked. 2. Lift vertically with single leg chain secured around rebar/ helical joint 3. Bundling wires not to be used 4. Heavy cages require a welded lifting band.	2 leg chain/ single chain/ nylon sling
Reinforcement cage (bundle)		Max 1000kg	Long, flimsy		
Reinforcement loose		Max 1000kg	Long, flimsy		
Concrete agitator <i>(lorry mounted crane only)</i>		8000-10000kg	Uniform centre of gravity	4 lift points on chassis	4 leg chain
Concrete pump		3000kg	Uniform centre of gravity	Single point on top	Chain/ wire sling
Diesel bowser		1200kg	Uniform centre of gravity	Lift points on top	2 leg chain
Compressor		<500kg	Uniform centre of gravity	Lift points on top	Single leg chain
Toolbox container		4000kg	Uniform centre of gravity	Lift points on top	4 leg chain
Concrete hose		10kg/m (Max 20m)	Uniform centre of gravity	No lift point; choke	2 leg chains/ nylon sling

Typical slinging arrangements



Contract Safety Plan



EMERGENCY ARRANGEMENTS	
<p>Site emergency arrangements</p> <p>In the event of an emergency, contact the emergency services and use the post codes and What3Words to direct them to the site access point. From here, direct to the specific work site.</p>	
Fire & First aid	<p>In addition to the provisions provided by Clancy Consulting, Green Piling shall provide at least one person within the team that hold the minimum competency of Emergency First aid depending on the amount of persons on site.</p> <p>A First Aid Kit will be held within the site vehicle or site cabin. The Foreman shall ensure sufficient provisions for the works being undertaken. Any stock requirements will be ordered immediately</p> <p>Dry powder extinguishers shall be located with the rig</p>
Service Strikes	<p>Electric - Switch machine off & evacuate all personnel on the ground. The rig operator must remain in the rig. Do not attempt to disengage the cable from the auger. Do not touch exposed cables.</p> <p>Gas - Switch all machinery off & evacuate all personnel to safe distance. Extinguish all naked flames. No smoking. Gas emergency number is 0800 111 999</p>
Spills	<p>Spill kits will be provided and our crews instructed in their use. When a spill happens:</p> <p>PRIORITY - Assess the risk, Make sure you know what the liquid is and the hazards associated with maintain the safety of all personnel. Do not put yourself or others at risk.</p> <p>Eliminate sources of ignition</p> <p>Contain the Spill - Prevent the spill from growing, Stop the source of the spill - Tip up drums etc, shut off valves, Cover drains at risk; Surround the spill with absorbent booms</p> <p>Absorb the Spill - Once the spill has been contained, the boom can be pushed along the floor, working from the outside of the spill to the inside. Use pillows or flat sheets to absorb the bulk of the liquid.</p> <p>Dispose of the spill - Place all used components and any contaminated soil into a plastic bag and seal the bag. DO NOT place in the general waste skip. They must be returned to your depot for disposal as Hazardous Waste.</p> <p>Make sure you replenish your spill kit</p>
Contaminated Land	<p>If you come across an unidentified substance that may be hazardous:</p> <p>Leave the area immediately. Do not attempt to remove any equipment as this could spread the contaminant. Inform site management of what you saw, smelt, felt and where it occurred.</p> <p>If you have been in contact with an unidentified hazardous substance</p> <p>Remove any clothing/equipment that may be contaminated, shower or wash thoroughly. If you begin to feel unwell, for example through eye, nose, throat irritation, dizziness, nausea chest tightness, go to the first aider, or if severe, directly to a local hospital & explain what happened</p> <p>Inhalation - Remove casualty from exposure ensuring your own safety whilst doing so. Keep casualty warm & at rest. Seek medical attention</p>
Plant & Equipment Failure	<p>In the event of a failure, stop all operations and if possible bring the machine to a safe condition. Isolate the machine (eg key out) and if possible, set up an exclusion zone</p>
MEWP RESCUE PLAN	
<p>In the event of the upper control functions failing while elevated or the operator being unable to operate the MEWP functions due to incapacitation or auxiliary controls fail to operate from the basket.</p> <p>Lone working is never carried out therefore a person will always be at ground level who will change over the controls at ground level from normal operation to auxiliary control.</p> <p>This will allow the person on the ground to bring the basket back down safely. The crew will complete a toolbox talk on these controls prior to use</p>	

Contract Safety Plan



RISK ASSESSMENTS

Likelihood	Severity	Likelihood					Risk Rating	
		Severity						
1 Harm Extremely Unlikely to Occur	1 Slight injury	1	1	2	3	4	5	Low
2 Harm Unlikely to Occur	2 Injury requiring medical attention	2	2	4	6	8	10	
3 Harm Seldom Occurs	3 Serious injury / ill health	3	3	6	9	12	15	Medium
4 Harm Occasionally Occurs	4 major injury / ill health	4	4	8	12	16	20	
5 Harm Certain to Or Frequently Occurs	5 Fatality	5	5	10	15	20	25	High

No additional controls are required.

Monitoring is required to ensure that the controls are maintained.

Efforts should be made to reduce the risk, but the costs of prevention should be carefully measured. Where a medium risk is associated with extremely harmful consequences, further assessment may be necessary to establish more precisely the probability of harm to determine the need for improved control measures

Do not start work until the risk has been reduced to as low as reasonably practicable using BATNEEC. Considerable resources may have to be allocated to reduce the risk. Where the risk involves work in progress, urgent action should be taken.

SITE RISKS					
Work Activity & Hazard	Person At Risk	Initial Risk	Precautions/ Controls to Reduce Risk	Residual Risk	Who Provides the Precautions Controls
<u>Overhead Services</u> Machines coming into contact with services whilst passing under, working close by or working underneath services leading to possible electrocution.	GP Personnel Other Contractors Public	High	HSE guidance GS6 - "Avoidance of Danger From Overhead Electric Power Lines to be followed Before any work is carried out around overhead power lines the cable owner shall be consulted on the work to be carried out and establish whether the cables can be moved or isolated, and the extent of any clearance zone around the cables. This must be documented. All relevant information regarding the presence of overhead services must be provided to Green Piling prior to mobilisation Request clearance, physical barriers and signs from Clancy Consulting Ensure precautions, barriers etc. are maintained.	Low	Principal Contractor
			Visually check service location Remove augers and lower the mast when travelling where necessary. Do not proceed unless precautions are in place.		
<u>Underground Services</u> Machines coming into contact with services including electricity, gas, water, sewers and chemical pipelines	GP Personnel Other Contractors Public	High	All relevant information regarding the presence of underground services must be provided to Green Piling prior to mobilisation. Ensure that services have been traced & located and clearly marked before work begins. Advise all operatives involved in piling operations of service locations Underground services will always be assumed to be live Permit to pile to be completed with all relevant utility drawings from Clancy Consulting Piling rig & excavators must not be operated within 500mm of a service. Monitor drilling conditions and cause re-tracing of services, if necessary.	Low	Principal Contractor
			Qualify working platform requirements and responsibilities prior to work commencing Suitable access route and piling platform to be constructed capable of supporting the intended load. Platform certificate to be completed to confirm that platform is adequate before works commences. Correct reinstatement of platform disturbances to the original specification Platform to be re-inspected and signed off when ever the platform has been disturbed, or at maximum 7-day intervals. Maintenance of working platform in accordance with the contractual requirements throughout the contract.		
<u>Inadequate Piling Platform</u> Rig becoming unstable.	GP Personnel Other Contractors	High	Keep plant and equipment clear of all excavations and boreholes. Plant and equipment to be kept in safe areas. Assess gradient against machine manufacturing data. Ensure the gradient is suitable for traveling and is constructed correctly. Travel with mast raked back and remove augers subject to operators' manual Only raise piling rig mast on level ground.	Low	Contract Manager
<u>Sloping Ground</u> Rig becoming unstable, overturning.	GP Personnel Other Contractors	High			Principal Contractor
				Piling Foreman	
					Contract Manager
					Piling Foreman

Contract Safety Plan



<u>Working adjacent to Other Trades</u> Risk of injury to / from other contractors' operations	GP Personnel Other Contractors	High	Site Inductions & coordination of works to maintain exclusion zones		Low	Principal Contractor
			Management of piling operations and exclusion zones. Avoid entering the work areas of others Raise concerns with site management			Piling Foreman
<u>Poor housekeeping resulting in slips, trips & falls</u>	GP Personnel Other Contractors	Medium	Good housekeeping practices must be encouraged by operatives at all times. Rubbish, lifting equipment, reinforcement off cuts, etc must not be allowed to build up. Materials to be staked and stored properly. All walkways to be kept clear and tidy, with particular attention to designated pedestrian routes.		Low	Piling Foreman
<u>Piling adjacent to Structures and Site Boundary</u> Damage or collapse of building or part of the building onto persons. Damage to services Persons being struck by bore spoil material or concrete Persons & vehicles unintentionally coming into contact.	Public	High	Structural assessment to be made with regard to the stability of the structure. Necessary information to be provided and any shoring system to be in place and checked before work commences. Investigate services and risk of vibration damage and protect or move. Provide exclusion zones/ protection measures necessary. Provide, erect and maintain polythene sheeting/ debris netting to perimeter walls/ fencing to prevent spoil/ concrete / slurry splashing members of the public/ adjacent structures.		Low	Principal Contractor
<u>Security</u> Unauthorised use of plant. 3 rd party damage. Theft of plant, equipment, and materials.	GP Personnel Other Contractors Public	Medium	Site wide security arrangements		Low	Principal Contractor
			Reduce risk of theft of plant and equipment by: <ul style="list-style-type: none">Remove on wheel or fitting wheel clamps, changing plant equipment to a fixed object, removing batteries.Fitting control arm covers.Locking away small tools in secure location. Remove keys from plant and equipment when not in use and left unattended. Materials will be safely stacked and stored. Diesel bowsters to be locked.			Piling Foreman
<u>Lighting</u> Persons being struck by vehicles. Persons & vehicles unintentionally coming into contact. Trips, slips and falls	GP Personnel	Medium	Site hazard assessment to confirm that lighting is adequate or to ensure artificial light is available when necessary Provision of background safety lighting in periods of darkness in areas used by Green Piling, including walkways and access routes.		Low	Principal Contractor
<u>Contaminated Ground</u> Operatives' health affected by exposure to substances.	GP Personnel Other Contractors Public	Medium	Plant to be fitted with task lighting. Protection will depend on type & quantity of contaminant. Typical control measures to include provisions for decontamination; additional PPE and RPE, (RPE will be fit tested to the individual) No Drinking, eating or smoking will be allowed within the contaminated / segregated area. Wash hands thoroughly before eating, drinking or smoking		Low	GP Plant Manager
<u>Railway Working</u> Contact with trains with personal injury and damage. Rig overturning due to platform failure or during erection Falling loads during lifting operations	GP Personnel Other Contractors, public	High	Approval for the method of working to be obtained from the railway authority. Designed checks / approval for piling platform in accordance with NR requirements			Principal Contractor
			Planning of work in accordance with Network Rail document ref: NR/L3/INI/CP0063.			Contract Manager
			Downrating of lifting operations, equipment & accessories to 75% Rig erection & rigging at a distance beyond collapse radius of rig Orientation of rig in accordance with NR standard Secondary (back-up) sling to be used on all lifts . Pile cages to remain shackled until sufficient length (50%) has been inserted into the bore. Position rig overnight beyond collapse radius		Low	Piling Foreman
<u>Windblown Dust</u>	GP Personnel Other Contractors,	Medium	Ensure that adequate dust controls are in place. Consider spraying/ damping down the site surface to reduce dust. In dusty conditions suitable eye protection and dust masks must be available and worn.		Low	Principal Contractor
						Piling Foreman

Contract Safety Plan



SITE MOBILISATION					
Work Activity & Hazard	Person At Risk	Initial Risk	Precautions/ Controls to Reduce Risk	Residual Risk	Who Provides the Precautions Controls
Vehicular & Pedestrian Access Interface between pedestrians & vehicles, danger of bodily injury	GP Personnel Other Contractors	Medium	Plan the main vehicle, plant/ pedestrian access routes. Aim for barriered segregation and avoid reversing, where possible. Banksman to direct vehicles when necessary, particularly reversing vehicles. Ensure high visibility garments and task specific PPE is worn. Access routes to be agreed with Clancy Consulting before work commences.	Low	Principal Contractor
Vehicle Movements Other road/ site traffic.	GP Personnel Other Contractors Public	High	Site speed restrictions will be adhered to. Manoeuvre all delivery vehicles using a trained banksman. Keep all delivery vehicles on designated haul roads and loading areas. Protection of roadways and footpaths when rig is being loaded/ unloaded on the highway.	Low	Contract Manager Piling Foreman
Delivery & Unloading Piling Rig Collision with surrounding structures. Collision with other plant & equipment. Damage to road surfaces/ pavements.	GP Personnel Other Contractors Public	Medium	Ensure site is suitable for rig delivery and that the ground is firm and level. Identify access hazards – weight, width and height restrictions noted. Rig Operator and Banksman must be trained/ competent Check security of load and agree sequence of unloading. Follow site rules – speed limits etc. No one will be allowed to stand at the side of the vehicle being loaded/ unloaded including the Banksman. Use of remote controls where fitted Load/unload on level and stable ground.	Low	Principal Contractor Contract Manager Piling Foreman
Delivery & Unloading of Equipment & Materials from wagons Collision with surrounding structure. Failure of lift equipment. Fall from height from delivery trailer.	GP Personnel Other Contractors	High	Ensure that a lift plan is in place. Piling equipment & reinforcement to be delivered in vehicles with side rails and pre-slung with slings easily accessible from ground level. Check security of load and agree sequence of unloading. Release lorry load restraints carefully. Where possible, items to be slung/ un-slung from ground level. Where vehicles flatbed is to be accessed, use appropriate access point. After slinging load, operative to dismount the vehicle's bed or stand at the headboard. Edge protection must be used. All lifts to be completed under direction of a trained and competent slinger/ signaller. Suitable mechanical means to be used to off load. Ensure that the laydown area is suitable for the delivery wagons No one will be allowed to stand at the side of the vehicle being loaded/ unloaded including the Banksman.	Low	Contract Manager Piling Foreman
Lorry Mounted Crane Operations Crane becoming unstable. Collision with surrounding structure. Failure of lifting equipment. Damage or injury to passing vehicles & pedestrians.	GP Personnel Other Contractors	High	Provision of firm, level ground capable of withstanding load bearing from crane outriggers All crane movements & lifts to be completed under direction of a suitably trained Piling Operative The crane, lifting accessories and safety devices checked by the user daily. All lifting equipment is subject to a thorough examinations/ testing in accordance with LOLER 1998. Fully extend outriggers will be used at all times & locked in position. Outriggers must not be positioned where ground could collapse. Outrigger mats must be used at all times. Operator to stand in a position of safety. No loads should be left suspended. Avoid unloading in high winds, heavy rain, snow or icy conditions Lifting points shall be checked for signs of damage prior to being lifted. Only propriety lifting points to be used; only recognised slinging techniques will be used; Tag lines to be used when necessary. Under no circumstances will the crane or lifting accessories be overloaded. No one will be allowed to stand at the side of the vehicle being loaded/ unloaded including the Banksman. As the load is lifted and slewed, do not stand in the line with direction of travel as this is a crush zone	Low	Principal Contractor Contract Manager Crane Operator Piling Foreman

Contract Safety Plan



ERECTING PILING RIG / RIGGING & DERIGGING					Residual Risk	Who Provides the Precautions Controls
Work Activity & Hazard	Person At Risk	Initial Risk	Precautions/ Controls to Reduce Risk			
<u>Erection of Rig</u> Failure or overturning of the rig during erection. Fall from Height. Failure of lifting equipment. Trapping, crushing or significant injury as a result of accidental operation of drill head or mast controls or uncontrolled movement of auger	GP Personnel Other Contractors	High	Platform certificate to be completed to confirm that platform is adequate before works commences. Ensure site/ piling area is suitable for rig delivery and that the ground is firm and level. All non-piling personnel should be kept away from the rig during this operation. Exclusion zone to be in place.		Low	Principal Contractor
			Deployment of suitable trained competent personnel Ensure current certification is available for all lifting equipment and accessories.			Contract Manager
			Rig erection to be carried out in line with the machine operations manual Rig controls will only be activated following clear audible instruction from Banksman. Safety devices will not be by-passed, nor be relied upon by the operator. The auger must be held in the gates and remain attached to the auxiliary line whilst the operative in the MEWP is raised into position, where they will knock in the pins. All operatives in the MEWP basket shall wear a safety harness secured to a stable point in the basket. Never overreach from the basket, the MEWP must be positioned as close as possible to the item being worked on. Operative in the MEWP basket who is making the connection shall not hold the flights until the flight being lowered is touching the remainder of the string. All equipment and accessories must be stored in the basket in a way to prevent them falling.			Piling Foreman
<u>Use of MEWPS</u> Overturning due to overreaching beyond machine limits. Collapse or overturning of machine due to soft, muddy or uneven ground conditions, trenches, obstacles, overloading, etc Overturning due to travelling with basket raised Collision with overhead cables, pedestrians, surrounding structures, other mobile plant & equipment Falls from height & falling objects Adverse weather Misuse by unauthorised personnel. Mechanical failure / emergencies	GP Personnel Other Contractors	High	Selection of suitable machine for task with regards to S.W.L. required working height & outreach Check that a maintenance certificate has been provided by the supplier. Banksman to direct all movements where visibility is restricted. Instructions required at ground level on how to lower the platform from ground position. Lone working is not permitted. Conduct pre-use checks & complete the daily inspection sheet. Check working area for obvious hazards before starting work. (soft ground, blind corners, narrow gaps, limited head-room, steep gradients and excavations.) Work restraint harness must be worn; Exit & enter basket only when fully lowered. Set MEWP up on firm and level ground. Do not overload platform with equipment or people Positioning of platform immediately alongside to allow operative to reach object without reaching/leaning over handrails. Do not use additional equipment/objects ie ladders, boxes etc to gain extra height/reach if task is beyond reach of platform. MEWPS only to be used as work platforms and not as a means of access to elevated levels or as lifting equipment Do not operate beyond maximum safe wind speed from manufacturer's documents. Inspect before use after severe weather Do not move the equipment with the platform in the raised position unless the equipment is designed to allow this to be done safely (check the manufacturer's instructions). Leave platform in a secure manner and clear of tools and equipment when not in use.		Low	Contract Manager
						Piling Foreman

Contract Safety Plan



CFA PILING RIG OPERATIONS						
Work Activity & Hazard	Person At Risk	Initial Risk	Precautions/ Controls to Reduce Risk	Residual Risk	Who Provides the Precautions Controls	
Rig Movement About Site Collision with surrounding structures, plant & equipment. Contact with person		High	Platform certificate to be completed to confirm that platform is adequate before works commences.	Low	Principal Contractor	
			Route of rig movements to be visually assessed before commencing and discussed with Clancy Consulting as required. Movement of piling rig to be controlled by trained & competent Banksman. All rigs must be fitted with rear view mirrors and reversing cameras. Communication between Rig Operator and Banksman to be agreed hand signals.		Piling Foreman	
Mechanical Failure of Plant Operatives being injured by defective plant or when carrying out unauthorised repairs		High	Daily visual inspections to take place this must include the condition and operation of guards. Recorded defects must be made known to the Plant Department. In the event of plant breakdown or failure make the area safe. Inform the Foreman/ Plant Manager. Do not carry out unauthorised repairs.	Low	Piling Foreman	
Operation of Piling Rig Misuse or inappropriate behaviour causing accidents		Medium	Rig operator to be competent to drive piling rig. Rig Operator to be in good health, not to be under influence of drugs or alcohol, or to be distracted by outside influences e.g. phones, radios, conversations	Low	Contract Manager	
Placing Auger Bung Entrapment or entanglement in the moving or rotating auger. Persons being struck by bore spoil material.		High	Rig Operator will ensure the rig is idle, brakes are applied and no movement of auger. The Rig Operator will not perform any function until instructed by the Banksman. Ensure no material is still on the auger at height. Attempt to clear any spoil passing the cleaner by stop-start rotation in both directions (attempt to shake off)	Low	Rig Operator	
Boring of Piles Entrapment or entanglement in the moving or rotating auger. Persons being struck by bore spoil material.	GP Personnel Other Contractors, public	High	DO not over-ride safety devices when extending parallelogram Piling rig gates to remain closed when possible. Should the rig gates need to be opened to allow the piling rig to achieve its full depth; this is acceptable if the auger rotation stops when anyone has to enter the 'danger zone'; the Banksman must police the area in front of the rig. Auger not to be cleaned manually. Banksman to be present and maintain exclusion zone 2m around auger when working. No access unless augers stopped.	Low	Rig Operator	
Auger Blockage Contact with concrete/ cement. Burst hose across site. Persons being struck by bore spoil.			Pre-charge the concrete line to 15bar, if the auger cap has not pushed out stop pumping and back pump. Back screw the augers out of the bore until the tip can be accessed. Remove all loose material to prevent falling debris before accessing auger tip to remove the blockage. Re-drill pile 500mm beyond its schedule design depth. Care taken at all time during pre-charging of the augers.		Piling Foreman	
Spoil Falling from Auger Persons being struck by bore spoil material.		High	During Extraction the auger must be cleared by a mechanical cleaner fitted to the piling rig. Auger not to be cleared manually. Where access is possible, use excavator (working within its reach) to clear spoil from a stationary auger. Green Piling operative to ensure the gates/ auger cleaner remain clear from excessive build-up of spoil.	Low	Piling Foreman	
Freshly Concrete Bored Contact with concrete/ cement. Injury from exposed steel.		Medium	Marker paint to be used to identify the position. All exposed steel rebar will be clearly marked. No reinforcement to project above piling platform level.	Low	Piling Foreman	
Rig overturning due to underground collapse / funnelling of non-cohesive or granular materials		High	Use S.I information & previous experience of working in particular areas to establish whether there is an increased risk of underground collapse Prevent rigs tracking over, or drilling down close to fresh piles. Do not leave boreholes open. Avoid repeatedly drilling down and removing the auger from an open bore Any interruption to the drilling process (eg blockage, obstruction etc) ensure auger is removed by back-screwing slowly to leave as much spoil within the bore as possible and minimise disturbance of surrounding ground. Do not lift augers directly out of the ground. Checks on platform thickness to make sure it hasn't been reduced	Low	Contract Manager	
Use of Piling Rig to Insert Reinforcing Cage Striking of operative during lift from horizontal to vertical. Cage falling		High	Lift Plan to confirm that rig has sufficient capacity to lift cages on site Rig must be on level ground with mast verticality within limits stated on duty chart Auger shall be clear of spoil Area of lift to be kept clear. If it is required to hold the tail end of the reinforcement during lifting, mechanical means should be used. If this is not possible the area should be cleared off obstructions, the distance to lift is to be as short as possible and a constant line of sight is to be kept between operator and operative holding the tail end.	Low	Contract Manager	
					Piling Foreman	

Contract Safety Plan



CONCRETE PUMPING					Who Provides the Precautions Controls	Residual Risk
Work Activity & Hazard	Person At Risk	Initial Risk	Precautions/ Controls to Reduce Risk			
<u>Concrete Pumping</u> Contact with concrete/ cement. Moving parts of drum & pump. Excessive noise exposure for the operator. Trapping by concrete lorries.		High	Waterproof gloves, a long-sleeved top and trousers must be worn at all times whilst working with any cement-based product. Ensure suitable water tight and chemical resistant wellington boots are worn at all times. Eye protection must be worn when working with cement-based products. If cement, concrete or grout gets into the eyes, it must be dealt with immediately by flushing with clean water. Begin each day wearing clean clothing and finish each day with a shower. Daily inspection to be completed by operator and recorded of daily inspection log. The moving part of the pump must be adequately guarded to prevent contact with moving parts. Hopper grill to be secured when operating. Engine must be stopped before lifting grill. Ear protection must be worn at all times whilst operating pump. Couplings to be fitted to all joints with joints secured by R clips. Hoses and couplings, including whip checks, to be inspected daily. All concrete hoses connected to the mast and not stored at ground level must be fitted with whip checks. Rig 'drop hoses' to be fitted with sleeved hoses for additional protection. Use pipe protectors or bury concrete hoses where ever possible to prevent damage caused by vehicles constantly running over the hoses. Ensure daily that a clean/ tidy work area/ platform is maintained. Banksman to control all reversing vehicles associated with works		Piling Foreman	Low
<u>Moving Concrete Hose</u> Persons being struck by vehicles. Sprain or strain injuries. Contact with concrete/ cement		Medium	Use mechanical aids wherever possible to lift hoses. Share the load by team lifting when necessary. Adopt the correct posture when lifting. Use the correct hand tools when placing clips and pins. Operatives wear suitable gloves when handling equipment		Piling Foreman	Low
<u>Bursting Concrete Hose</u> Contact with concrete/ cement. Persons being struck by moving hose/ concrete. Damage to property.	GP Personnel Other Contractors, public	High	Hoses to be inspected by Pump Operative daily at start of shift. Couplings to be fitted to all joints with joints secured by R clips. Hoses and couplings, including whip checks, to be inspected daily. All concrete hoses connected to the mast and not stored at ground level must be fitted with whip checks. Shrouding of mast hoses. Mast hoses to be replaced on 12-monthly basis Ensure that hoses don't get kinked, and use pipe protectors or dig out concrete hoses where ever possible to prevent damage caused by vehicles constantly running over the hoses. Individual hoses to have ID stamp to determine age Rig steels & swan neck to be examined during servicing for wear/thinning of walls		Piling Foreman	Low
<u>Clearing Concrete Lines and Auger</u> Contact with concrete/ cement. Persons being struck by moving hose/ concrete.		High	All blowing out operations are to be under direct control of a trained Foreman. One operative to remain at piling rig during procedure, Pump Operative to control compressor. Rig lines to be blown out away from the perimeter fencing at all times and blow out chamber used were practical. Operatives to monitor concrete lines as the concrete moves through the lines, when the ball passes the back of the piling rig air flow should be turned off and surplus air released through the exit valve. All persons not involved in this operation to be kept at a safe distance. Whip-checks to be used at all air hose joints including at both compressor and the blow out gun. Operator to check adaptors are clear of debris before fitting hose.		Piling Foreman	Low
<u>Blockages</u> Contact with concrete/ cement. Persons being struck by moving /whipping hose/ concrete.		High	Minimise potential for blockages by <ul style="list-style-type: none"> Use of smaller size aggregates for first load of each day. The length of hose between the pump and rig to be as short as possible. Remove any unnecessary hoses. Where the sponge ball will exit other than down the auger, a ball catcher or blowout chamber may be fitted to the free end of the hose run. Prevent the hose from 'whipping' by fixing a strop to the hose and secure it to the excavator. Holding the hose down with an excavator bucket is not effective and should not be used as the only means of restraint, although it can be used in addition to the strop. Before releasing a joint, pressure should be released where possible by back-pumping. You must not attempt to clear a blockage with compressed air.		Piling Foreman	Low
<u>Use of Air Compressor</u> Contact with high pressure air.	GP Personnel	High	Ensure the compressor is used in accordance with the manufacturer's instructions. Ensure the compressor has been regularly maintained.		Piling Foreman Operator	Low

Greenpiling

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Contract Safety Plan



STEEL FIXING					
Work Activity & Hazard	Person At Risk	Initial Risk	Precautions/ Controls to Reduce Risk	Residual Risk	Who Provides the Precautions Controls
Steel Fixing Unsecured cages. Cuts from projecting wire. Slips, trips.	Steelfixer, GP employees, other contractors	Medium	Manual handling is to be kept to a minimum by the use of the attendant excavator. Heavy loads are to be split into loads that the operative is comfortable with lifting. Work area and access routes shall be cleared of obstructions and trip hazards. Collect excess tying wire. Stack reinforcement in approved laydown area. Reinforcement to be stored as such to avoid having to step over items. Eye protection steel toe capped boots to be worn at all times. Gloves should offer adequate protection but maintain dexterity. Trestle tables to be suitably strong and placed on firm level ground. Tails on ties to be bent inward. Long tails must be cut. Ensure cages have enough ties, braces etc to allow safe slinging.	Low	Steelfixer
Abrasive Cutting Tools Fragmentation of the disc. Eye, face, hands and arm injuries. Contact with rotating wheel or disk Clothing/hair entanglement with moving parts, Fire risk from sparks Noise, Eye injuries & puncture wounds from wheel bursts, Hit by flying particles/ debris, Exposure to Hand Arm Vibration (HAVs)	Operator, Others in close proximity	High	Ensure the equipment is in good working order, if electrical ensure current PAT tests are in date. Trained and competent person only to change cutting disc. Goggles to BS EN 166 B must be worn. Suitable gloves and ear protection to be worn. Equipment must not be used near combustible materials. If any fuel spillage on clothing, equipment must not be used. Equipment and disks/wheels will be inspected prior to use for damage. Ensure the face of the wheel is dressed evenly. Users will not use undue pressure. The operator will make sure that guards are fitted. Guards will not be removed except for maintenance purposes only. Ensure that all persons are kept away from areas where sparks or dust is directed. Remove all flammable substances from the immediate area. Minimise exposure to vibration by reducing the amount of time you use the tool in one go, by doing other jobs.. Keep hands warm & dry & avoiding gripping or forcing tools. Disc cutters will only be used when standing on a firm, level base. Make sure the material you are cutting will not move during the operation. Body positioning to prevent being struck by kick-back	Low	Operator
REFUELLING OF PLANT & MACHINERY					
Work Activity & Hazard	Person At Risk	Initial Risk	Precautions/ Controls to Reduce Risk	Residual Risk	Who Provides the Precautions Controls
Re-Fuelling Bodily contact with fuel oil. Pollution of controlled waters.	GP Personnel Other Contractors Environment	Medium	Always store diesel bowser way from any waste course and surface water drainage systems. Ensure diesel bowzers are locked when not in use. Only store fuel in appropriate fuel cans. Ensure plant adequate drip trays and spill kits are located close by. Ensure plant nappies are used when ever filling up items of plant. All engines must be switched off when refuelling. Any spillage is to be reported immediately to the Foreman. A spill kit is to be used as and when required. Appropriate fire extinguishers must be located close by to any item of plant being refuelled. Always ensure the correct PPE is being worn as identified within the COSHH assessment.	Low	All

Contract Safety Plan



ENVIRONMENTAL RISKS				
Work Activity & Hazard	Initial Risk	Precautions/ Controls to Reduce Risk	Residual Risk	Who Provides the Precautions Controls
<p>Mobilisation & Deliveries</p> <p>Delays caused by blocking roads. Potential for noise and disruption to local community particularly during early deliveries to avoid peak traffic.</p> <p>Contamination of highways and surface drains if vehicles or plant being transported are not cleaned prior to leaving site.</p>	Medium	Neighbour notifications and planning around busy times.	Low	Principal Contractor
		Wheel wash provisions es and Considerate driving and parking – large vehicles parked up clear of site and only brought in when vehicle can be accommodated on site.		Contract Manager
		Use low emission fuels, ADBLUE		Piling Foreman
<p>Piling Operations</p> <p>Generation of large volumes of spoil. Likely for some of the spoil to be contaminated. Particularly on brownfield/ reclaimed land which may need to be treated as hazardous waste.</p>	High	Cleaning down plant prior to transport if required.	Low	Principal Contractor
		Correct disposal route; some spoil can be re-used provided any contaminant is separated. Ensure type of ground to be encountered on site has been ascertained. If contaminated set up safe regime to deal with.		Contract Manager
		Choice of work method to minimise spoil generation.		
<p>Concrete Pumping</p> <p>May cause pollution of drains and watercourses, particularly when washing down wagons and pumps.</p> <p>Concrete blockages occur and concrete is ejected across site.</p> <p>Washing Out Ready-Mixed Concrete and Clearing Out Pump and Concrete Delivery Hoses at End of Shift.</p> <p>Use of water within concrete plant – wetting down mix & cleaning down drum and pump.</p>	High	Install a protective bund to prevent water/ slurry from entering watercourse	Low	Principal Contractor
		Reduction at design stage; accurate ordering; mix design and site set up to minimise blockages		Contract Manager
		Careful placing of concrete to avoid unnecessary spills. Positioning equipment away from watercourses; provision of wash out skips or other bunding away from watercourses and surface water drains. Maintenance of plant and equipment; protection of hoses from damage and containment of hose burst. Good water connections and hoses in good condition, switch off water supply when not being used. Sending excess concrete back to batching plant. Placing in designated area to allow the concrete to cure without polluting the ground or watercourses		Piling Foreman
<p>Mobile Plant Operations</p> <p>Exhaust emissions; black smoke if plant is poorly maintained.</p> <p>Large volume of fuel during operation.</p> <p>Noise and vibration nuisance when working in urban areas.</p>	Medium	Assess likely impact on local environment. If necessary, warn neighbours of extent of works.	Low	Principal Contractor
		Plant to be kept in good working order; service of plant.		Contract Manager
		Reducing noise levels from all plant where possible; switching off plant when not in use; avoid long idle times; all plant to be fitted with efficient silencers if practical.		Piling Foreman
<p>Storage and Use of Fuels and Oils</p> <p>Pollution of water courses, drains and sewers through accidental spills; hose bursts and poor storage.</p>	High	Restricted hours of operation to be observed.	Low	
		All lubricants to be stored within storage cabin when not in use, overnight and at weekends. Bunded Diesel bowser to be lockable. To be locked outside site hours and when not in use. (at least 10m away from watercourses)		Piling Foreman
		Spills to be cleared up promptly. Spill kits are available on site.		
<p>Poor Storage and Handling Waste</p> <p>Waste being mixed or sent to incorrect landfill. Leaching into ground and entering drains and watercourses.</p> <p>Damage to plants/ animals, unsightly windblown rubbish.</p>	Medium	Segregation of waste and recycling. Site waste management plans, use of licensed disposal routes. Provision of suitable waste containers. Maintaining good housekeeping standards	Low	Principal Contractor
				Piling Foreman
<p>Handling of Materials, Over Ordering and Stock Control</p> <p>Excess waste to landfill.</p> <p>Materials becoming damaged and unusable.</p>	Medium	Order correct amounts of materials; avoid accepting incorrect deliveries; avoid double handling.	Low	Contract Manager
		Re-use/ recycle materials, segregation of waste.		Piling Foreman

Contract Safety Plan



COSHH ASSESSMENT

Tasks Covered: Installation of piles using readymix concrete. Operatives will be exposed daily, and for long periods to cementitious materials. Various tasks related to the on site inspection and basic maintenance of equipment. Includes refuelling, topping up fluids etc . Operatives will be exposed infrequently and for short periods

Hazard	Who is harmed & how?	Initial Risk	Specific Control Measures	Emergency Procedures	Residual Risk
Batched concrete & admixtures Contains various chemicals including lime, calcium silicates and alkalis plus Soluble chromium (VI)	When dry, Respirable Crystalline Silica is a risk via inhalation. Inhalation can lead to developing acute rhinitis and localised irritation. Risk of chronic respiratory problems. Contact with skin and eyes can lead to irritation & burning due to the corrosive properties. Prolonged & repeated exposure may also lead to irritant and allergic dermatitis developing Ingestion – the swallowing of small amounts of concrete products and admixture is unlikely to cause any significant reaction. Larger doses may result in irritation to the gastrointestinal tract, nausea, diarrhoea & vomiting	High	Standard Working Practices Keep exposed skin to a minimum to avoid contact – wear impervious gloves and protective clothing, including overalls with long sleeves and long trousers. Do not allow concrete to become trapped between the skin & clothing All concrete spills must be cleaned up	Standard First Aid measures. Prevent entry into drains and watercourses. Allow to dry before disposing of as hardcore	Low
Mould Release Oil	Not classed as a health hazard however contact with eyes may cause irritation & smarting. May cause discomfort if swallowed. Not considered to be an environmental hazard however contamination of watercourses or the land should be avoided	Medium	Standard Working Practices Keep exposed skin to a minimum to avoid contact – wear impervious gloves Store in well ventilated areas in suitable canisters away from naked lights and heat sources. Use funnels when decanting liquids Storage of containers on drip trays	Toxic fumes will evolve if involved in a fire Only attempt to fight fires if safe to do so. Evacuate if smoke is affecting your breathing, you cannot see the way out, or the fire continues to grow Turn leaking containers leak-side up to prevent further escape. Contain spillages using spill granules, sand or other inert absorbent. Protect drains.	Low
Pump Primer	Slight irritant properties towards the eyes, & may lead to redness & stinging. Swallowing of large amounts may result in localised burning	Medium	Standard Working Practices Keep exposed skin to a minimum to avoid contact – wear impervious gloves Use powder mixes in well ventilated areas	Standard First Aid measures	Low
Linemarker Spray Paints	Can cause asphyxiation, irritating to the respiratory system, skin and eyes when used in areas with poor ventilation. Repeated & prolonged exposure to the propellant can result in the de-fatting of the skin.	Med	Standard Working Practices Pressurised containers - Do not use or store in close proximity to sources of ignition. Wear gloves to prevent paint coming into contact with skin. Ensure good ventilation. Do not inhale aerosol mist	Burning produces irritating, toxic and obnoxious fumes Only attempt to fight fires if safe to do so. Evacuate if smoke is affecting your breathing, you cannot see the way out, or the fire continues to grow	Low

Contract Safety Plan



Hazard	Who is harmed & how?	Initial Risk	Specific Control Measures	Emergency Procedures	Residual Risk
Engine Oil	Fitters can suffer skin irritation from contact with engine oil. (long-term repeated) exposure to used oil may lead to the production of skin tumours. Hot oil may produce irritant fumes	Med	<ul style="list-style-type: none"> Standard Working Practices Do not perform oil change on excessively hot oil Do not breathe in oil mist from hot oil – Ensure good ventilation throughout oil change; No contaminated materials (oily rags) in pockets Storage on drip trays / banded areas 	Turn leaking containers leak-side up to prevent further escape. Contain spillages using spill granules, sand or other inert absorbent. Protect drains. Once dry, sweep up and transfer to suitable, labelled containers for disposal.	Low
Hydraulic Oil	Not classified as hazardous however can become highly toxic if oil becomes injected into the body In common with most mineral oils, prolonged and repeated skin contact may cause dermatitis.	Med	<ul style="list-style-type: none"> Standard Working Practices Prevention of injection injuries in accordance with hydraulic safety work instruction Avoid generating & breathing in mists No contaminated materials (oily rags) in pockets Storage on drip trays / banded areas 	Seek immediate medical assistance if hydraulic oil is injected into the body Turn leaking containers leak-side up to prevent further escape. Contain spillages using spill granules, sand or other inert absorbent. Protect drains. Once dry, sweep up and transfer to suitable, labelled containers for disposal.	Low
Grease	Continuous & prolonged exposure to grease may cause skin irritation	Med	<ul style="list-style-type: none"> Standard Working Practices 	Standard First Aid measures.	Low
Petrol	Operator may be harmed if vapours are inhaled. May cause irritation to the respiratory system. Prolonged exposure to vapours may cause drowsiness and narcosis. May cause skin irritation and inflammation; prolonged or repeated contact may result in dermatitis. May also cause cancer.	Med	<ul style="list-style-type: none"> Standard Working Practices Use in well ventilated areas Keep chemicals away from heat sources, open flames & other sources of ignition. 	Ingestion of petrol can lead to unconsciousness. If this occurs, place injured person in recovery position and protect airway. Seek immediate medical attention Turn leaking containers leak-side up to prevent further escape. Use foam extinguisher to smother spills to prevent ignition	Low
Diesel and exhaust fumes	Irritation of your eyes & respiratory tract; headaches and convulsions. Repeated contact with your skin can cause de-fatting & in some cases, dermatitis. Irritation of the mucous membranes, throat and stomach, nausea and vomiting. Liver and kidney damage is possible Continuous exposure to exhaust fumes can cause long term, or chronic, respiratory ill health including cancer. Exhaust fumes in poorly ventilated areas can lead to Carbon Monoxide poisoning	High	<p>Turn off engines when not required; All re-fuelling to be carried out in well-ventilated areas away from sources of ignition. Store in well ventilated areas away from naked lights & heat sources. Store in banded bowsters or jerry cans. Do not allow to enter water supplies or soil. For smaller rigs, locate powerpacks in well ventilated areas. Use mechanical ventilation &/or tail-pipe filters when working in poorly ventilated areas</p>	Standard first aid measures Turn leaking containers leak-side up to prevent further escape. Contain spillages using spill granules, sand or other inert absorbent. Protect drains. Once dry, sweep up and transfer to suitable, labelled containers for disposal CO Poisoning – don't put yourself at risk – make sure the area is ventilated before you enter. get the casualty to fresh air before taking to casualty	Low

Contract Safety Plan

Standard Working Practices	<p>Good housekeeping to be maintained in all work areas and welfare facilities;</p> <p>Use the welfare provided to dry clothes and change clothes regularly</p> <p>Change out of heavily soiled / contaminated clothing and wash hands & face before eating or drinking</p> <p>Regularly wash the skin with warm water and soap, and dry the skin afterwards.</p> <p>Refrain from touching face with soiled hands.</p> <p>Do not eat or smoke in areas where there is likely to be exposure;</p> <p>Cuts or wounds must be covered</p> <p>Apply work creams to exposed skin regularly</p> <p>Wear long-sleeved protective clothing;</p> <p>Wearing impervious vinyl or nitrile gloves when handling chemicals or contaminated equipment</p> <p>Eye protection must be worn at all times</p> <p>Always store in original containers that are correctly labelled.</p> <p>FOLLOW MANUFACTURERS INSTRUCTIONS</p>
Instruction Information Training & Supervision	<p>All operatives briefed on routes of entry, skin checks and health risks of working with hazardous substances</p> <p>Foremen completed 2-day SSSTS course which covers COSHH</p> <p>All staff briefed on correct fitting of respiratory protection as part of fit test programme</p> <p>Regular toolbox talks delivered on occupational health issues delivered by foreman fitter</p> <p>Copies of Safety Data Sheets kept on file. Instruction given that if a new product is being used, the COSHH assessment will need to be reviewed</p> <p>Regular manager visits carried put to ensure controls are being implemented</p> <p>Instruction given that if the product is being used in a manner different from the way specified, a separate risk assessment will be needed</p>
Exposure limits	<p>Cement has a Workplace Exposure Limits (WEL's) of 10mg/m3 total inhalable dust and 4mg/m3 respirable dust (8 hour TWA)</p> <p>Exposure limits are not exceeded during normal operating conditions & due to the quantities involved at any one time it is unlikely that the limits be exceeded in the event of an accidental release.</p>
Health Surveillance	<p>Health screening with occupational nurse covers dermatitis checks & spirometry.</p>
Thorough Exam & Test	<p>Induction training includes instruction to carry out self-checking</p>
Emergency Provisions	<p>Not required.</p>
Standard First Aid	<p>Emergency First aid trained personnel present; Eye wash & first aid facilities shall be kept in an easily accessible place.</p> <p>Fire extinguishers (dry powder) maintained and readily accessible</p> <p>Spill granules and absorbent pads readily accessible. Use correct waste stream</p>
	<p>In all cases should exposure be excessive or symptoms develop seek medical attention.</p>
	<p>Ingestion - wash mouth / nose out with water, and give patient plenty of water to drink. DO NOT induce vomiting. Seek medical attention</p>
	<p>Skin – Remove contaminated clothing as soon as possible and wash with soap and water. If irritation, pain or other skin conditions occur, seek medical advice</p>
	<p>Eyes – Do not rub eyes, remove any contact lenses. Hold the eyes open and wash with emergency eye wash solution (if available) or clean water for up to 15 minutes. Seek medical attention</p>
	<p>Inhalation - Remove casualty from exposure ensuring your own safety whilst doing so. If possible, remove any excess substances from the nasal passages. Keep casualty warm & at rest. Seek medical attention</p>

Contract Safety Plan

MANUAL HANDLING – GENERAL MANUAL HANDLING ACTIVITIES DURING PILING WORKS

Task involves the offloading and moving equipment and materials around site. Includes concrete hoses, sections of auger, reinforcement cages, bags of auger bungs, tools etc.

Load Considerations				Notes	Control Measures
Uneven distribution of weight	✓	Bulky / unwieldy	✓	Lacerations and crush injuries to hands, fingers, legs and feet whilst handling loads.	Process can be mechanised by use of excavator to lift concrete hoses, auger sections and reinforcing cages.
Unstable / contents likely to shift	✓	Difficult to grasp?	✓	Long cages can flex whilst being carried which can result in imbalance.	Operatives to consider the task at hand and plan ahead regard to reducing carrying distances through positioning/ storage of materials adjacent to work area.
Intrinsically harmful (sharp/hot)?	✓			Likely to encounter bulky loads without handholds, with uneven centre of gravity or loads difficult to grasp.	Handling of light – medium weight loads will be subject to on-site assessment by Foreman and Operatives.
Task Considerations				Notes	Control Measures
Holding load away from trunk		Strenuous pushing / pulling		Storage on site is generally ground level, or low head height of if the body twists.	Completion of manual handling training – use good lifting techniques and awareness of own limitations.
Twisting	✓	Repetitive handling		Significant stooping and twisting when carrying loads.	Plan the lift to ensure the route is clear of all hazards. Ensure ground is scraped and kept firm and level.
Stooping	✓	Carrying distances (10m+)	✓	Moderate/ high forces are exerted to move loads.	Make sure load can be handled effectively – check stability and centre of gravity before lifting, moving.
Reaching above head height		Lifting from floor level	✓	Head/ neck is bent or twisted part of the time; back is bent or twisted part of the time; wrists are bent or deviated part of the time.	Wear protective gloves at all times.
Frequent/ prolonged physical effort		Large vertical movements			Take into consideration the weather conditions (ice etc).
Work organisation / pace		Force exerted	✓		Ensure task lighting is available and operational. Check for shadow areas for trip hazards.
Poor coordination, communication and control?		Insufficient rest			Health screening including musculoskeletal assessment.
Individual Factors				Notes	
Unusual strength / height required		Risks to the pregnant?		PPE does not affect abilities.	
Risk to those with health problems/ disability	✓	Requires special information or training			
Movement affected by PPE					
Environmental Considerations				Notes	
Slippery ground?	✓	Strong air movements		Increased risk of slips/ trips during wet weather if ground conditions deteriorate. This will be affected by quality of principal contractor.	
Variations in levels? (steps/slopes)	✓	Poor lighting?	✓		
Extreme heat / cold?		Postural constraints			
Uneven ground?	✓	Dust and fumes			

Duration of task – 4 to 8 hours



Method Statement
BGCE/HSD/101

BROOKE
GROUNDWORKS &
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Task Specific Method Statement

The Stables

Location:

Ducie street

Manchester



Method Statement

BGCE/HSD/101

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Project summary			
Principal contractor	MC Construction	Issue date	24/11/2023
Project title	The Stables	Issue number	1
Method statement title	BGCE/HSD/101		
Description of works	Foundations and drainage		
Start date of task	Jan 2024	Finish date of task	September 2024

Contact details		
Name	Contact number	Role
TBC		Site manager
TBC		Project Manager
Brian Armstrong	07971 545534	QS – Brooke Groundworks
Gareth Brooke	07538799002	Director – Brooke Groundworks

Health & safety			
First aider on site	TBC	Nearest hospital	Manchester Royal Infirmary
First aid box location	Site Office in Mall Building	Address of nearest hospital	Oxford road
Evacuation meeting point	Front of site	Postcode of nearest hospital	M13 9WL

Permits required			
Permit to dig	Yes	Issued By:	MC Construction & Client
Confined space permit	No	Issued By:	Principal contractor
Hot works permit	No	Issued By:	Principal contractor



Method Statement

BGCE/HSD/101

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Required Personal Protective Equipment (PPE)



Gloves	Safety boots	High-visibility vest	Hearing protection	Eye protection	Hard hat	Dust mask	EEBA kit
✓ EN388	✓ EN20345:SE	✓ EN471 class 1/2	Noise 85dba and over	When cutting	✓ EN397	Task Specific FFP3	N/A

1. To identify Plant & Equipment to be required on site, enter a ✓ in the relevant box or add additional

Plant & Equipment		Qualifications		COSHH	
Transit Van	✓	NRSA (Supervisor)	✓	Diesel	✓
Cable Avoidance Tool	✓	NRSA (Operatives)	✓	Petrol	✓
GENNY	✓	Excavator (below 10T)	✓	Two Stroke Oil	✓
Excavating Hand Tools	✓	Excavator (above 10T)	✓	Hydraulic Oil	✓
Floor Saw/Stihl Saw	✓	Excavator 180°		MOT	✓
Trench support		Dumper	✓	Hand Cleaner	
		Winch		Bituminous Materials	
Fire Extinguishers		Trench Support		Marker Spray	✓
Traffic Lights		Confined Space		Concrete	✓
Spill Kit	✓	Cable Drum Handling		Bitumen	
Road plate		NPORS / CPCS Card	✓	Stone	
Excavator (above 10T)	✓	Abrasive Wheel		Kiln Dried Sand	
Dumper	✓	First Aid		Dust	✓
Excavator (below 10T)	✓	Face Fit	✓		
Manhole covers	✓				



Method Statement

BGCE/HSD/101

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2. Communications, Information & Instructions;	
2.1	Communication to other site persons not engaged of works that may be affected by the work activity
<p>Local communications to the site office and other contractors and members of the public / Site Visitors and workforce will be adopted.</p> <p>Any Additional Hazards highlighted after commencement of works will be documented in this assessment and cascaded to all affected persons on site.</p> <p>Liaison with Client will be carried out throughout the course of the works. Any deviation to the planned works will require revision to this Method Statement. All works to be carried out as per the client specification and drawings.</p>	
2.2	Identification of Company standards & procedures, Codes of Practice, legislation applicable to the works.
<p>All Works will be in accordance with this Method Statement, company risk assessments and relevant operational procedures.</p>	
2.3	Details of all health and safety information & instructions given to persons involved with the work.
<p>Induction given to all operatives attending the site prior to starting works Operatives will be provided with a copy of this method statements and any other documentation related to this project.</p>	
2.4	Arrangements for pedestrian routes, Traffic routes and management plan including temporary traffic light installations, correct functioning checks and after-hours monitoring procedures.
<p>Access and Egress to be maintained for the entrance of the site. All excavation and associated works will be conducted within a rigid barrier system. Monitoring of the site will take place throughout the duration of the working day.</p> <p>All site traffic/deliveries to not exceed the 5mph speed limit on site and campus. Pedestrian routes to be maintained at all times where possible. Any alterations of the pedestrian routes are to be agreed with the Main Contractor prior to starting. Deliveries to booked in with the site manager the day prior to accepting to ensure pedestrian routes are kept clear.</p>	

3. Associated Risks and control measures.	
a.	Training & Competence
<p>All site personnel will be trained in the activities they will be undertaking. Under no circumstances should an employee engage in any activity they have not been trained in or have been deemed competent to engage in. A site Induction will be carried out for all personnel visiting and working on the project.</p> <p>Training will include – CSCS, CPCS, NPORS or the national equivalent</p>	
b.	Personal Protective Equipment
<p>All operatives have been provided with PPE identified within this Method Statement.</p>	
c.	Customers and members of the public entering the working area
<p>The work zone will be clearly marked by barriers, so no members of the public enter the area. Pedestrians to be guided past the site.</p>	
d.	Slips, Trips and Falls
<ul style="list-style-type: none">• Access to the working area to be kept clear of tools and materials at all times.• Working area to be maintained in a tidy condition as work progresses• Mud to be cleaned from boots when leaving the working area and mud swept off carriageway prior to leaving site• Take extra precautions in wet or freezing conditions consider the use of rock salt for icy conditions.• Footwear must fit well – soles to be in good condition and kept clean – Boots with ankle support must be worn, rigger boots are not permitted• Steps into the vehicle to be kept clear and free from mud.	



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e.	Falls from height – N/A
f.	Defective or unsuitable plant/tools and equipment
<ul style="list-style-type: none"> Only approved tool modifications are permitted All items are to be checked by the user BEFORE leaving the depot to travel to site Hand tools to be cleaned and inspected by the user All plant and powered equipment to be regularly maintained and inspected by a competent person Defective or broken tools are NOT to be used and are to be immediately repaired or replaced Lifting equipment & Tackle must be inspected regularly Lifting equipment to hold a recent LOLER certificate Operatives are not permitted to use make shift tools 	
g.	Electricity
<ul style="list-style-type: none"> Battery powered tools are to be used where possible All other tools must be 110v and must be regularly PAT tested – defective tools are not to be used and must be replaced or repaired Visual checks are made for defects on tools, plugs, sockets and leads – Not used if visibly damaged Do not remove electrical safety connection Do not allow trailing cables 	
h.	Manual handling
<ul style="list-style-type: none"> Lifting equipment is used wherever possible Team Lifts are used for heavy or awkward objects Operatives to be trained in manual handling techniques Operatives to consider the environment they are working within Hi vis vest to be fastened to stop entrapment 	
i.	Vibration
<ul style="list-style-type: none"> Rotate Task Keep Hands Warm Do not force the equipment to do the work 	
j.	Noise
<ul style="list-style-type: none"> Ear defenders to be worn by operatives working with plant and equipment which generates a noise of 85dba and over Ear defenders to be worn by operatives working adjacent to plant and equipment which generates a noise of 85dba and over 	
k.	Dust
<ul style="list-style-type: none"> Operatives to dampened down any areas of dust before attempting to clean hard surfaces Operatives to wear FFP3 face mask when operating a stihl saw/floor saw Operatives to be face fit trained Dust suppression to be used when cutting concrete/flags Silt traps are to be installed by the Main Contractor for depositing slurry for any wet cut areas 	
l.	Poor lighting conditions
<ul style="list-style-type: none"> Assess lighting and stop work if lighting becomes an issue of safety Use portable/battery powered lighting 	
m.	Damaged sewers or drains
<ul style="list-style-type: none"> Disposable overalls are provided. Bag and dispose of when work is complete All damages are to be reported to head office. Manholes to be protected via manhole covers Excavated spoil not be stored over manholes 	



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n.	Fire / explosion
	<ul style="list-style-type: none">Do not allow smoking or naked flames on siteDo not leave keys in ignitions or engines runningDo not refuel plant and equipment until it has cooled down
o.	Fuelling and refuelling
	<ul style="list-style-type: none">Small items of plant and equipment to be refuelled using a funnel, whilst being sat on a plant nappiesSmall containers of fuel to be stored in the right storage containers and labelled upSmall I fuel containers to be stored on drip tripsBunded fuel bowzers to be used for any fuel on siteAll fuel bowzers are to be sat on sand filled drip trays. The sand is to be changed weekly with the discarded sand to be removed from site as contaminated wasteAll filling of plant is to be undertaken away from the canal and existing drainage

Outline of task to be undertaken
Excavate out to reduced levels given by PC Excavate out for foundations Construct steel for foundations Cast new concrete for foundations Excavate and install new drainage system Slab prep and concrete

Labour required
Groundworks x 4 Management – visiting Works undertaken between the hours of 7am to 5pm Monday to Friday

Services on site - Tick as appropriate (NO MECHANICAL EXCAVATION UNLESS ALL TICKED YES)	Yes	No
Has a CAT scan been conducted by a trained competent person		



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Have trial holes been conducted and all services marked on a drawing and on the ground		
Have all service drawings been consulted, with findings marked on the ground		
Has the ground been checked for 'Scars' with findings logged on the service drawing and marked on the ground		
Has a visual inspection been carried out for gas risers, meter boxes, BT Chambers		

Waste disposal arrangements (e.g Where is site waste to be disposed? Is a segregation of waste facility available?)

Excavated materials to be disposed of via 8 wheel wagons
A canal is within 10m of the boundary of site, see risk assessment
All washing out of concrete to be carried out in plastic lined skip, stored min 20m away from canal. This is to be left to cure then broken up with excavator and pecker and removed from site.
A silt filter supplied by the MC must be used for any pumping of water prior to being discharged into UU mains. A permit must be obtained from UU prior to any discharge

Sequence of Works

The purpose of this method statement is to ensure that the work is completed safely, on time and in budget.

To carry out the works described in the contract within the timescale set and in accordance with the specification with due regard to the welfare of staff and without putting at significant risk their health and safety and that of others who may be affected by the project, particularly the general public.

All works to be completed as per the client's specification.

Any movement of plant will be in a controlled manner with the assistance of a banks man.

Loading and unloading of plant and material deliveries will be in a controlled manner. All proposed deliveries would be organised by the supervisor in advance. The client will provide a storage area in which to store plant and materials.

- Edge protection will be provided around all excavations, this will be monitored on a daily basis
- Any deep excavations will be protected by herras fencing, which will be clipped together to prevent unauthorised access, signs will be erected warning third parties of the hazards of deep excavations.
- Only after the excavation has been inspected, will operatives be permitted to enter the excavations
- Sides of the excavations will be battered back to prevent collapse of the excavation.
- Ground conditions to be taken into consideration for the angle of repose.

Due to close vicinity of the canal to the work area the below actions, along with directions from risk assessment must be in place prior to works proceeding:

Main contractor to issue and implement waste management plan for the site specific works.

Continual monitoring and review of the environmental impact of the work must be carried out.

Dewatering of excavations must be carried out into silt filters. This dewatering system must be left in place for the full duration of the construction process. Silt from works on site can be disastrous to water courses, culverts and drainage.

When working near water courses the below actions must be put in place where practicable:

- Preventing water from entering excavations by using cut off ditches
- Using sump pumps in excavations
- Supporting inlet hoses above the bed
- Use of silt fences made from geotextiles to reduce silt run off
- Plant stored no closer than 10m to water course
- Settled solids are removed regularly from silt filters and sumps



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If disposal of contaminated water is required the below options include:

- Tanker off site
- Discharge to sewer once filter through silt trap – after gaining consent from local authority/UU
- Sustainable Drainage Systems (SUDS)
- Settlement lagoons
- Filtration system

Storage in general:

Make sure fuel, oil, chemical storage on site is secure. Site the storage on an impervious base within a bund. The bund and bund walls should be impervious to the material stored and be able to contain at least 110% of the volume stored. Site the storage area above the level of the canal water level and over 10m from all water courses.

A spill kit must be kept in the area for immediate use if required.

Remove any damaged containers from site immediately and dispose via registered waste removal service.

Method statement activities

Activity: Location of services

Service drawings to be checked prior to works starting. Known services marked on the floor.

Operatives to locate existing services on site by checking for scars on the ground, checking inspection pits for existing ducting runs, CAT scanning the area for live services. A permit to dig must be obtained from the Main contractor prior to an excavations starting.

All live services will be marked on the ground with line spray. The Operatives using petrol cut off saws and dust suppression bottles will saw cut the lines of the trenches to be excavated.

The Operative can then excavate by hand with insulated tools to locate the existing services. Spoil excavated will be loaded out to the side of the excavation for safe storage.

Once the services are located, photographed, recorded and inspected as required the excavated spoil can be placed back in the excavation and compacted in layers.

Chapter 8 barriers will be erected to the perimeter of the service or sand and warning tape will be used to backfill over the service.

Activity; RLD

The Engineer will set out the area to be excavated to line and level.

The Excavator Driver will excavate down to levels set by the Main Contractor under direction from the Banksman, loading spoil into the dumper. The spoil will be carted in the dumper to the stockpile and tipped out, banded and sealed.

Aggregate material will be brought to site in 8 wheel wagons, banded in by the site banksman. This will be tipped directly on to the geotextile rolled out on excavated ground.

This material can then be graded to level by the excavator and compacted to consolidate with the roller.

Activity; Steel fixing

The cut and bent steel will be delivered to site on 8 wheel wagons, this will be pre slung and off loaded with the Hiab from the wagon. The off load will be controlled via a banksman using agreed verbal and hand signals with the delivery driver.

Once the cut and bent are off loaded the bundles are to be split to be able to be checked off. The steel tie wire is to be nipped open by Operatives. The separate lengths can then be spread open enough for the Fixers to count the bars.

Tressels will be set up at no more than 2.5 m centers. Scaffold tubes are to be set and tied onto the Tressels to secure in place.



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The lengths of rebar are to be lifted individually on the steel tubes, set out in line with the bending schedule. The steel links will then be slid over the rebar to the correct position and tied in place.

Once a full beam has been built, this will be lifted on to the ground by no less than 4 operatives. If the weight of the beam is greater than 80kg a mechanical lift will be required. This is not to be undertaken unless further direction and a risk assessment is carried out.

Activity; Excavate and concrete to foundation

The Engineer can then set out the foundation lines and mark with line spray.

The foundations will be excavated out down to the level given by the Engineer using the excavator under direction from the Banksman. The spoil is to be loaded into the dumper and carted to the stockpile, bundled and sealed. This is to be retained on site for future use.

The foundations will not be deeper than 1m down from the reduce level.

Corriform or similar will be set into the trenches excavated, with the steel cut and bent being placed within. Plastic spacers can be used to create the desired cover on the concrete.

Concrete will be brought to site in 8 wheel wagons, backed into position by the allocated Banksman.

The concrete will be vibrated by operatives using a poker unit as the levels are brought up.

The top of the concrete will be tamped to level.

Activity; Drainage

Drainage runs will be set out by the Engineer. These are to be dug by use of the excavator under direction of the banksman.

The base within the location of the new manhole is to be levelled with concrete, set to level by use of the Laser Level.

The Manholes rings are then lifted by the lifting points and set into position.

Operatives will set levels in the Manhole, with correct falls. The benching of the manhole is to be undertaken prior to the cover slab being placed.

Once the benching is complete, the cover slab can be lifted into place and set on the manhole ring using mortar bed. Raising pieces will be placed above with the frame and cover set on mortar.

The backfill will be compactor using a compactor plate/Ramax on site. This will still need to be brought up in 150mm – 250mm layers, levelled by Operatives using hand tools.

The Excavator will trench the drainage run marked on the ground following directions from the Banksman, working to falls from the pipe given. The spoil from the excavation is to be carted to the skips on site via a dumpers and tipped out. Ready to be removed from site.

Pipe bedding can now be spread to the base of the trench set to level by the Operatives using hand tools.

The pipe will be placed on the bedding working to levels set on the pipe laser. Pipe grease will be used a lubricant to help the pipes joint.

The pipe will be 'sent home' by Operatives using hand tools. Once lined and correctly levelled, pipe bedding can be spread over the top by the Excavator and Driver and packed tight to the sides to secure in place.

The approved backfill material will be loaded into the trenches with use of the excavator, levelled and compacted by Operatives using hand tools.

All barriers are to be left in place until the excavations are completed and swept clean.

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10	Use of small plant, Vibrating tools.	Vibration	3	3	9	All equipment to be checked prior to use Ensure precautions are taken when operating plant and equipment Use the correct equipment for the job Operatives to be trained to use the equipment Keep hands warm, particularly in cold spells Wear gloves Exercise your hands and fingers Do not use more force when operating plant & equipment, allow the machine to do the work Rotate your work with other operatives Stay within the exposure limit Don't smoke or cut down smoking as this slows the circulation of blood in your blood stream Correct training and competent Operatives to undertake works HAVS to be recorded by the Site Supervisor on the HAVS chart daily.	2	1	2	Operative and supervisor	Supervisor
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15	Concrete safety	Concrete burns	3	3	9	Gloves to worn when placing concrete Wash concrete off skin after spillage Glasses to be worn while placing concrete Refer to COSHH Assessment of concrete for further advice	3	1	3	Operatives Supervisor	Supervisor
16	Public safety	Public entering the site/work area	5	3	15	Herras fencing/pedestrian fencing and warning signage erected at work areas. Maintain perimeter fencing installed by the Main Contractor where required.	5	1	5	Operatives Supervisor	Supervisor
17	Refuelling plant Plant on site starting/catching fire	Fire/explosion/spillages	5	2	10	No smoking or naked flames when refuelling plant Do not leave engines running Do not refuel plant until engines stop running Spill kit to be available Small items of plant and equipment to be refuelled using a funnel Small fuel containers to be stored on drip trips Bunded fuel bowsters to be used for all fuel storage on site Values to be locked off when not in use	5	1	5	Operatives Supervisor	Supervisor

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