Manchester Metropolitan University

PARTNERSHIP AND SERVICE LEVEL AGREEMENT

1. INTRODUCTION

1.1. The Hough End Masterplan project has been developed with capital funding from Manchester City Council and The Football Foundation.

1.2. The project provides the following football facilities which are available for community use:
- 2 x new full sized floodlit 3G pitches
- Changing & shower facilities
- Additional car parking

1.3. In developing these facilities for the benefit of the local football community, Manchester City Council and MCRactive have worked in partnership with The County FA and undertook consultation with local stakeholders – schools, universities, community football clubs, leagues, professional clubs (inc. CITC and MU Foundation), existing site users and community groups to inform the facility mis and programme of opportunity on site to address local needs and support to deliver the cities football priorities. To ensure maximum use the facilities and to establish excellent working relationships to ensure that the project achieves the aims and objectives set out in the Project Football Development Plan.

2. COMMUNITY PARTNERS

- Greenwich Leisure Limited (GLL) / Hough End Leisure Centre Operator
- COUNTY FA
- Football Clubs
- Schools
- Colleges
- Universities
- Community Groups

3. CONTEXT: PURPOSE OF THE PARTNERSHIP AGREEMENT & SLA

The purpose of this Agreement between Hough End Leisure Centre operator and Manchester Metropolitan University (MMU) is threefold:

3.1. To agree the terms and basis on which the Hough End Leisure Centre and MMU will work together to promote and develop football within the community.

3.2 To set out the terms on which MMU will access the facilities at the Hough End Playing Fields site for football development activities. This agreement will be subject to the same annual pricing review for all activity pricing at Hough End Leisure Centre.

3.3 To establish the agreed usage by MMU as a project partner to support the objectives and targets in Hough End Football Development Plan.

4. KEY PARTNER ROLES

4.1. Hough End Leisure Centre Operator with responsibility for partner club liaison, will manage the Service Level Agreement and have overall responsibility for the Football Development Partnership and provide a single point of contact for MMU.

4.2. Hough End Leisure Centre operator will work with MMU on the delivery of the Football Development Plan and will co-ordinate and support liaison with other University staff as appropriate, for example the Site Manager and Bookings Officer, and Pitch Maintenance.

4.3. Make available to MMU the facilities as set out in the Schedule agreed annually for a period of 5 years. The booking of the 3G at Hough End Site will include floodlighting when needed, parking facilities, changing facilities and toilets for spectators.

4.4. Ensure that the prices for football facilities reflect the Manchester City Council's commitment to providing affordable and accessible facilities to support football development in the city.

4.5. Hough End Leisure Centre operator will give priority to MMU 3G pitch bookings. Each year the University (MMU) will be given first choice of bookings in this ring-fenced time to support the team growth targets.

4.6. University 3G bookings will be charged at Manchester community rate. Clubs may book the 3G pitch outside these times, but these may not be charged at the community rate. MMU community rate will not increase beyond inflation each year.

4.7. Hough End Leisure Operator and / or University will only cancel bookings at short notice because of unavoidable circumstances, for example facilities becoming unsafe, or unplayable because of extreme weather.

4.8. Hough End Leisure Centre Operator will ensure facilities are maintained to a high standard and remain fit for purpose throughout the Service Level Agreement period.

4.9. Hough End Leisure Centre Operator will establish a Site Stakeholder Steering Group which involves MMU as a key partner in monitoring the development and evaluation

of the football development plan at Hough End site.

Manchester Metropolitan University will

4.10. Commit to the agreed number of pitch slots at Hough End for the duration of the Service Level Agreement.

4.11. Agree with the Hough End Leisure Operator, the required bookings before the start of each new football season, with the option of negotiating additional bookings at the discretion of the University. If a pitch booking is not going to be used, the University will notify Hough End Leisure Centre facility operator with a minimum of 24 hours' notice to ensure staff rotas can be amended appropriately.

4.12. Make payments for bookings as agreed with Hough End Leisure Centre operator and in accordance with university invoicing procedures.

4.13. Appoint a designated person to communicate with MMU for bookings and all issues relating to this Agreement. This person should also be one of the club representatives attending the Site Stakeholder Steering Group Meetings.

4.14. Play an active role in the Football Development Plan by:
- Supporting the development of coaches, officials and volunteers and encouraging them to attend FA Coach Education courses at the project site.

4.15. Play an active part in the Site Stakeholder Steering group including:
- Attending termly meetings
- Communicating effectively with site management and other partners
- Assisting with monitoring and evaluating the Football Development Plan including providing participation data each year

4.16. Ensure that MMU volunteers, players/students respect the facilities and take all reasonable steps to maintain them in top class condition. This includes following rules about appropriate footwear on the 3G pitch and complying with no smoking, no dogs (other than guide dogs) and no chewing gum policies.

4.17. Ensure MMU volunteers, players and their families use the parking provided without causing nuisance to neighbouring residences.

4.18. Ensure MMU volunteers, players and their families refrain from using foul or abusive language.

4.19. Report any issues to the site staff about the condition of pitches that would make them unsafe for players, or when use would cause damage to playing surfaces.

4.20. Abide by the Leisure Operators Terms and Conditions of Use for hire of the facilities.

5. SITE STAKEHOLDER STEERING GROUP

5.1. Hough End Leisure Centre Operator will govern the Site Stakeholder Steering Group and provide secretarial support including the preparation and despatch of agendas,

minutes, and general correspondence in connection with programmes and targets set out in the Football Development Plan. The Site Steering Group will meet termly to review the work of partner programmes as set out in the Football Development Plan each year.

6. MMU - HOURS OF USE AND CHARGES

6.1. A programme of use and charges will be reviewed and agreed annually incorporating reserved and guaranteed usage by MMU. These core hours are guaranteed unless otherwise agreed by MMU.

6.2. The first Year Schedule 2023/24 is attached to this Agreement. Charges will not increase beyond inflation each year. The bookings agreed are for MMU activities only and may not be sub-let to other users.

6.3. Additional use of the facilities can be booked on either an ad-hoc or longer-term basis, in agreement with the Club Chairman / Committee.

7. MAINTENANCE

7.1. Hough End Leisure Centre operator will undertake all necessary works required for the maintenance of the 3G pitch and ancillary accommodation so that the facilities are kept in a clean and safe condition and fit for use.

8. EQUIPMENT

8.1. Hough End Leisure Centre operator will provide safe goal posts for the football facilities which comply with the latest version of the FA Guide to Pitch and Goals Post Dimensions.

9. CHANGES TO THIS AGREEMENT

9.1. This agreement can only be changed with full consultation and agreement of both partner agencies and the Football Foundation. This agreement will be subject to review every twelve months, and subject to the same annual pricing review for all activity pricing at Hough End Leisure Centre, with the first review due to take place 12 months after the first booking..

		Hough End Leisure Centre operator Service Level Agreement with MMU **ANNUAL SCHEDULE - YEAR 1**								
		Midweek training on 3G pitch including lights when needed								
PEAK SEASON Sept – April		Day	Times	No of hours / per booking	Size	Total ¼ slots per booking	Rate / per hour (1/4 pitch)	Rate/ per hour full pitch	No of week	Total cost
MMU		MON	6-10PM	4	Full	16	20.00	80.00	23	7360
MMU		WED	1-6PM	5	Full	20	20.00	80.00	23	9200
MMU		SUN	1-5PM	4	Full	16	20.00	80.00	23	7360
		Toilets are available to players and spectators. Changing rooms for matches are available to book.								
								Total Costs		**£23920-**
		Payment Terms and VAT								
		Charges shown are exclusive of VAT. In accordance with current Value Added Tax regulations, block bookings with a formal Hire Agreement may qualify for VAT exemption. Please see the Hough End Leisure Centre operator Booking Policy for more information.								

PARTNERSHIP AND SERVICE LEVEL AGREEMENT

Signed:

Name:

Position:

Organisation: Greenwich Leisure Limited

Date:

Signed: DocuSigned by: 9F17997498994E4...

Name: Andrew Hewett

Position: Chief Financial Officer

Organisation: Manchester Metropolitan University

Date: 16 March 2023 | 13:34:21 GMT