Design House
Manchester

Traffic Management Plan

Site Address: Design House, 108 High Street, Manchester, M4 1HS
Date: 06.12.2023
Revision: 1
Issued to: Mr Gareth Brister

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Record of Site Documentation Amendments/Revisions

Revision number	Reviewed/issued By	Date of amendment/ revision	Section No. amended/ revised	Amendment details
01	Samuel Arthey	06/12/2023	All	Issued for Construction Phase. The be reviewed by site team prior to implementing on site.
02	Gareth Brister	07/12/2023	All	Minor amendments and inclusions

1 Scope

This plan stipulates the requirements for the management of traffic on a construction site so that vehicles and pedestrians using site routes can move around safely.

Arrangements are in place to minimise the impact on pedestrians, visitors, members of the public, road users, neighbours, and anyone else who may be affected by the construction works at Design House, 108 High Street, Manchester, M4 1HS.

Novo Facades Ltd aims to reduce the number of deliveries where practicable and minimise the interface between site traffic and the public.

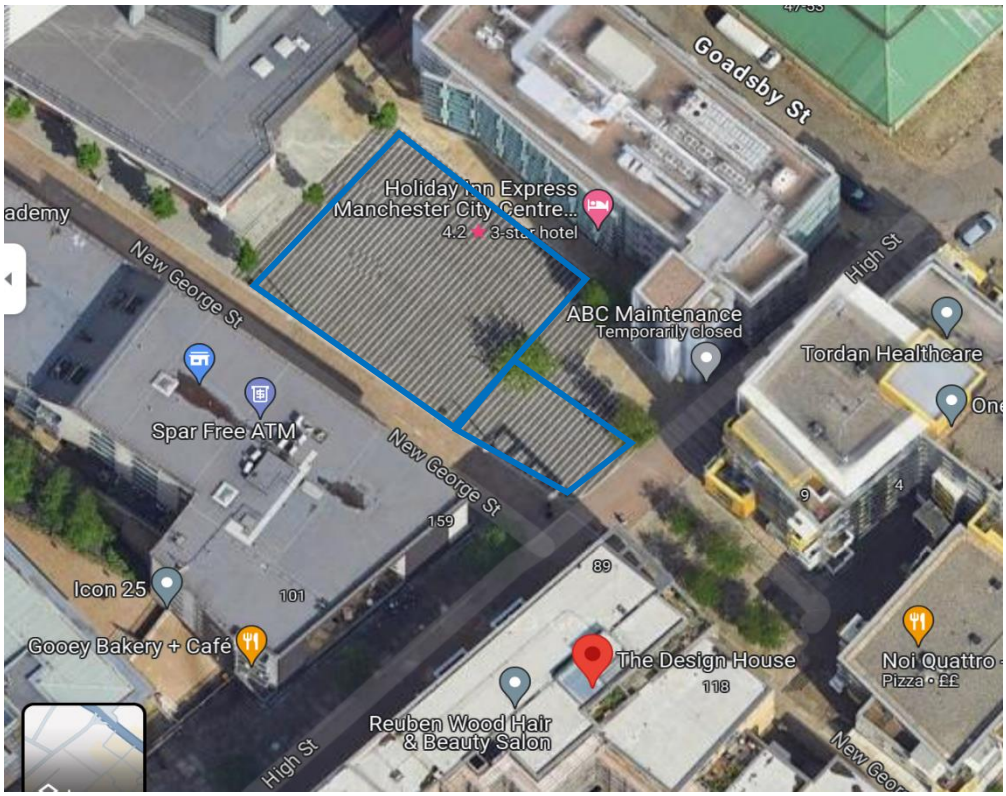
All efforts to comply with the following legislation are in place:

- The Health & Safety at Work etc. Act 1974.
- The Management of Health & Safety at Work Regulations 1999.
- The Construction (Design & Management) Regulations 2015.

2 Procedure

2.1 Access and egress to/from site

All vehicles will access the site via the one-way system at the top the High Street, here Novo will have control of the bollards to lower them for deliveries and access to the site compound up on the left along New George Street outside the Holiday Inn.



Scaffold will be located and encroach into the road/suspended bays on the corner of Coperas St, as shown below. Novo and our scaffold contractor will coordinate with MCC to obtain the necessary permits and install a traffic management system whilst the scaffold, fencing and protection are in place during phase 2 of the works.

2.2 Parking arrangements

Currently there is no onsite parking for contractors.

Parking of the Contractor's and Employees' vehicles will not be allowed on site except where prior authorisation has been obtained from the Employer or Employers Agent.

There are several NCP and paid parking areas within 5 mins walk of site.

Parking on the pedestrian area and in front of the Holiday Inn Express is only for senior staff/visitors and deliveries only, and is strictly at the discretion of the Client & Novo site management.

2.3 Scheduling and unloading of deliveries

All deliveries to site must be pre-arranged in advance with Site Management to prevent a build-up of vehicles on site and on surrounding roads.

Deliveries shall be arranged to not take place in times of peak traffic such as morning hour hours between 0700 and 0900. Nor shall they be arranged at a time that could clash with local waste collection time. (Site Manager to Establish this closer the time).

All deliveries will be closely planned and booked with Novo site management & procurement team and coordinated with Design House liaisons. They will be planned and limited per day to alleviate congestion on High Street.

Deliveries to the site compound will be directed to access the site compound via the High Street where Novo will have control of bollards in place. They will then proceed under the guidance of a banksman left along New George Street and park up adjacent the compound outside the Holiday inn. Once unloading has finished the drivers will proceed down New George Street to join onto main road networks and continue their journey.

Where possible, deliveries shall be staged to ensure the volume of traffic is kept as even as possible to avoid peaks.

On occasion deliveries will be booked on a 'Just In Time' basis and will require to be loaded out onto working areas right away. In these instances, the lorry will be guided by the banksman behind the suspended bay on corner of Copperas Street. The banksman will stop pedestrian access while material is being offloaded. Materials will be offloaded one pallet at a time and placed direct in to the hoarding/ hoists on the high street (phase 2) or William Fairburn Way (phase 3).

Unloading of deliveries and materials shall be conducted safely taking preventative measures to reduce manual handling of loads.

2.4 Communication

2.4.1 Contractors

All contractors shall receive a copy of this Traffic Management Plan to ensure they are familiar with the site-specific requirements. This may occur face-to-face at the contract pre-start meeting or sent electronically.

All deliveries to site must be pre-arranged and approved in advance by the Site Management Team. Drivers should advise the Site Management Team of their estimated time of arrival so adequate provision can be made. All Novo Facades Ltd rules and safe working practices are to be followed.

Deliveries of heavy plant and/or materials which are considered dangerous may require a specific delivery plan to be developed along with risk assessments and method statements. The Site Manager will advise on requirements and should be made aware of any such movement at the earliest possible time.

2.4.2 Residents

Local residents will be kept informed of site activities and how they may be affected. Novo Facades Ltd will ensure that any site debris which collects on the roadway is regularly cleaned throughout the working day to prevent nuisance to residents.

2.5 Incident Reporting

All incidents or near misses relevant to traffic management must be reported to the Site Manager. This includes injury, vehicle breakdown blocking road access, vehicle crash or public nuisance complaints.

For further information refer to the incident reporting and investigation process detailed in the Construction Phase Plan.

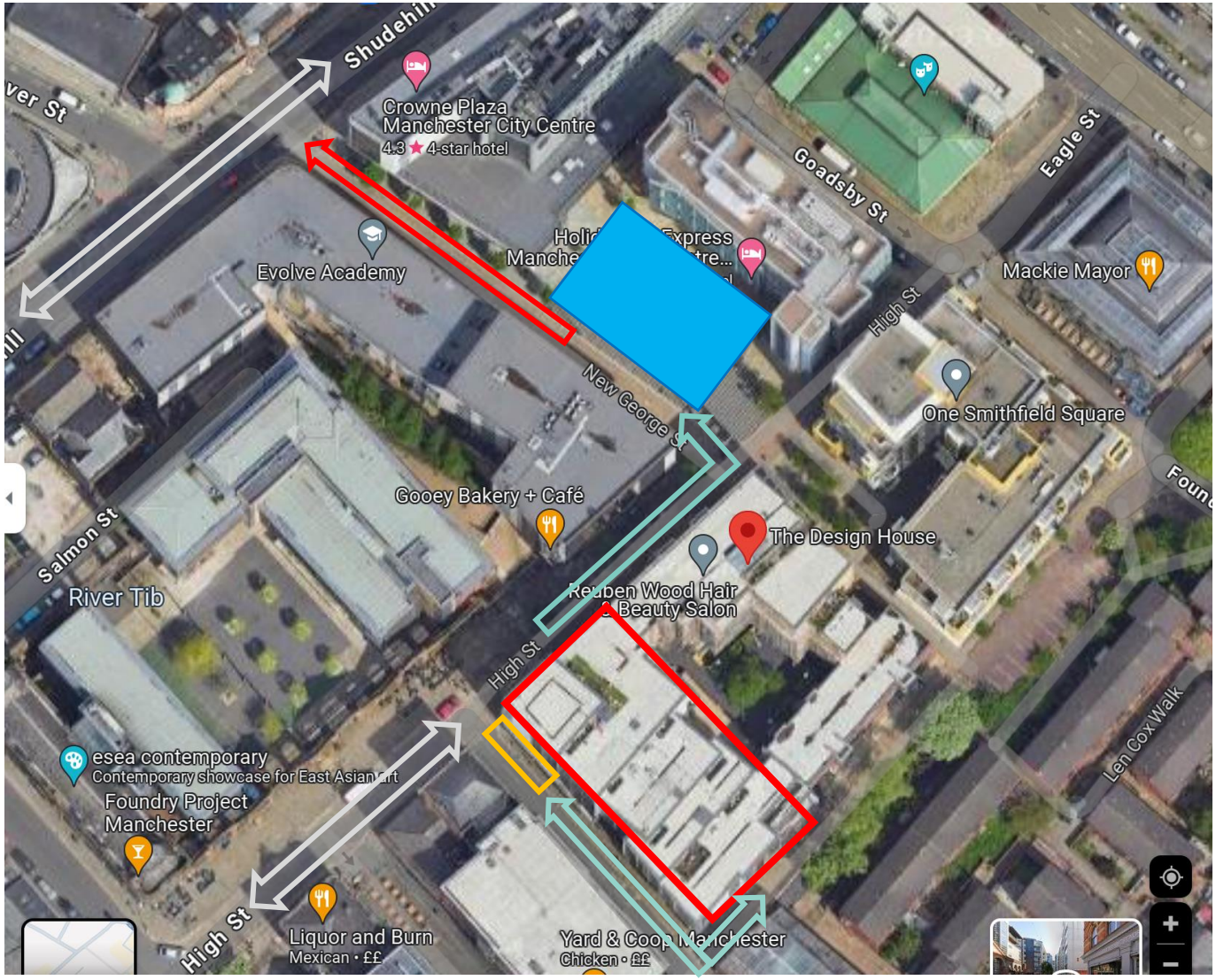
3 Traffic Management Plan

Key

- Entry to site
- Exit from site
- Two-way road
- Site Compound
- Design House
- Suspended Bay

Traffic Flow

All vehicles required to deliver to the site compound must enter via the one-way system from the top High St and enter the compound on New George St.

Vehicles exiting the site will be by continuing up New George St to join Shudehill.

Vehicle delivering on a ‘just In Time’ basis to load straight onto the hoist are too pull into or close to the suspended bays along Copperas St with hazards flashing and await instruction from the Banks man.