Method statement and proposal targets based on North Quay Project, Manchester, Social Value Toolkit, March 2015
All references to local includes Greater Manchester, with an MCC first approach.

Local Labour Construction - *Proposal and Reporting Template*	**Instructions / Guidelines:** **1. Please complete all information in the top row 'Scheme Overview'.** **2. For sections 1 - 3 please complete columns "Proposal Minimum Target". Do the same for activities you want to undertake under sections 4 - 9 - if known add organisation(s) and details in Tabs** **3. Please add any other activities you will undertake in the blank rows below.** **If you would like to discuss your proposal including any support available please email workandskills@manchester.gov.uk.** **Reporting:** **1. You should also use this form to send conditional *End project* reports or on the alternate frequency agreed. Your final report must be sent to the Planning Team to discharge the local labour condition.** **2. Please add any additional rows to the end of the table if required.** **3. Please use separate tabs to provide evidence records and case studies.** **4. An authorised person then needs to sign and date the form at the bottom.**				
Scheme Overview	**Scheme Start Date (enter below)**		**Scheme End Date (enter below)**	**Expected start date of main recruitment (month)**	**Est construction value of scheme (nearest £M)**
Planning reference / scheme name: **Contact name / email:**					

	Proposal Minimum Target	Target Achieved to date	Proposal Stage. Please describe how you arrive at the proposal targets. NOW you are going to deliver the activities, and same recruitment / employment organisations, schools and community groups are joined up with what you would like to connect you with.
1. WORK-FORCE KPI 1.1 - One or more New jobs created per £1m spend on the Development.			
KPI, 1a- Total number of newly created jobs on the development (both on site and off site). This includes supply chain and sub-contractors.	10 People		Targets mandated in supply chain through tender process and within the contract. Monthly meetings to forecast, implement and report will be put in place. Partners and sources of candidates to include: • Job Centre Plus • Hulme and The Growth Company in Manchester • Local Employment Partnership - Ex-offenders, Long term unemployed
KPI, 1b - Of new jobs, now in-post, will be 1 week City of Manchester residents (see map in Annex 1 of guidance note). **50% local labour target across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.**	50%		• Working with Project Force to pull on-ex-service leavers into certain post jobs. • Working with Ex-offenders, Long term unemployed, Prison to pull on offenders into construction jobs. • Working with Manchester Skills & Employment Team. Original agreed target was 40 in GM with a MCC focus.
KPI, 1c - Total number of completed jobs on the development (both on site and off site). This includes supply chain and sub-contractors. **No Target**	500 People		Employment to be tracked through visible records for the project, sustained jobs in Manchester are impacted by design and supplier choices to provide value for money. Keep suppliers and GM based and enjoy a rise of GM and Manchester diversion.
KPI, 1d - Of new jobs, now in-post, will be 1 week City of Manchester residents (see map in Annex 1 of guidance note) **No target that dedicated from KPI 1b indicative flow MCC jobs up to 75% Max**	30%		
KPI, 1e - Of new jobs, now in-post, will be Apprentice on site by number and or days worked.	10%		Liaise from GM region achieved through employing local suppliers with local workforce and implementing a Manchester first recruitment policy.
North Quay KPI- Qualifications and training courses for staff operatives and the community. Measured in weeks.	200 Weeks		Updating of staff and operatives through supplier training plans and recognised professional development plans.
2. APPRENTICESHIPS KPI, 2 & 4 - One or more New apprenticeships per £5m spend on the development.	Total Indicative Target	Target Achieved to date	
North Quay KPI- Number of local apprentices, trainees and graduates working on the project	5 individuals		Private contractors engaged in the setting up a pool of individuals at priority, formally recruiting, but as necessary, to allow approach for targets. Implementation and reporting, within the supply chain. Approach and process to include: • Promote vacancies within NDEST and educational communities to allow for recruitment windows not aligning with the education calendar • Promote Shared Apprentice Training Schemes where individuals cannot be supported to completion • Provide • Integrate • Liaise with Colleges • The Group Active Centre - SEND students Original agreed target was ten one-and-a- sustained positions from within GM with a MCC focus.
KPI, 2a - Total number of new apprentices that will be / were working on the development (incl these working for subcontractors/suppliers)	20 individuals		
KPI, 2b - Of the total number of new apprentices, how many will be / were City of Manchester residents (see map in Annex 1 of guidance note). **50% local labour target across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.**	50%		
KPI, 2c - Total number of new apprentices that will be / were working on the development (incl these working for subcontractors/suppliers) **No Target**	40 individuals		
KPI, 2d - Of the total number of new apprentices, how many will / were City of Manchester residents (see map in Annex 1 of guidance note). **50% target across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.**	50%		
3. SUB CONTRACTORS AND SUPPLIERS KPI, 5	Total Indicative Target	Target Achieved to date	
KPI, 5 - Total £Spent in LOCAL (MCR) supply chain through the contract. **50% target across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.**	50%		Target within GM region. local suppliers already identified for early paackages and ongoing, we're identify the right local suppliers for follow-on packages through supply chain review.
4. LEARNING AND EMPLOYABILITY WITH CITY OF MANCHESTER SCHOOLS AND JOB SEEKERS KPI, 6,7,8 & 9	Total Indicative Target	Target Achieved to date	
North Quay KPI- This includes MCC KPI 8 and 9, taking into account all ages (if overstretched, I feel it's more focus people. Prepare in Years			
KPI, 6 - Number of hours dedicated to supporting Manchester young people up to the age of 24 (see note 3e), a career/role (who, i.e. setting support, mock interviews). **2 hours per 1M Investment across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.**	500 Hours		Regular workshops and activities through Grid and supply chain linking, to meet transfer of job opportunities to bring individuals closer to the job market and will aim to pitching the appropriate training courses. Partners to include: • Grid and Company • JobCentre Plus • Hulme and Partners • Manchester Skills and Employment Team • Careers and STEM activities with schools with limits of the project • Work placements with colleges and universities to support their construction and engineering programmes • Original agreed target was 500 hours with colleges across the Greater Manchester
KPI, 7 - Number of hours of support into work (pre-bid to Manchester unemployed people, i.e. mock interviews, application support, CV support, interview coaching support, and careers advice). **2 Hours per 1M Investment across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.**			
North Quay KPI- Educational and Work Placements (including careers, employability skills and further opportunities) in years	10 activities		Original agreed target was 300 Hours.
North Quay KPI- Number of Educational and Work Placements (including careers, employability skills and further opportunities) by number of young people	5300 young people		
KPI, 8 - Number of weeks of meaningful work placements or pre-employ-ment training for Manchester secondary school and Further education students. **1 week per £1M Investment across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach**	35 weeks		Work placements will be a minimum of 1 week long, and includes individuals participating in: • Pre-employment training, tailored to individual needs • 1-1 Team coaching per session • Mock interviews, CV and application assistance • Participation in Grid's annual work-experience week Partners include: • City in the Community • Job Centre Plus • The Growth Company • Manchester Skills and Employment Team • University of Manchester • Manchester Met • University of Salford • The Manchester College
KPI, 9 - Number of weeks of work trials for city of Manchester job seekers that will be / were in-house. **1 week per £1M Investment across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.**	35 weeks		
5. WORKING WITH THE COMMUNITY ORGANISATIONS IN THE CITY OF MANCHESTER KPI, 10	Total Indicative Target	Target Achieved to date	
North Quay KPI- donations to benefit local community / businesses	£35,000		Monitoring, and mediation to target called on into radius of the project. Examples of activities includes: Sponsorship and Grants - to include activities: Donations of Gift Tickets Donations of Gift Tickets to support and or cross Activities to improve local environment Community projects and Market events
KPI, 10 - Number of hours of Manchester community projects that will be / were delivered and how it skills and employ-ability outcomes for residents. **2 Hours per 1M Investment across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach**	250 Hours		Mentor partners include: • Manchester Mentors - Project - Kickoff • The Manchester Mentors Project - Homeless Shelter • Mentor Partnership Manchester • Mentor Homeless Charity Manchester
North Quay KPI- site and factory visits for local people. 60% local labour target across Greater Manchester, with priority given to residents local to the stadium i.e. a Manchester First, GM second approach.	47 Visits		• Visits aligned with colleges and schools needs • Participation in annual Open Doors week
Name of authorised person:			
Position in organisation:		**Signature**	
Date:			

Apprentice / Employment Tracker

Project Name:
Author:

Apprentice / Employee Name or Identifyer	Postcode	Ward

Apprentice / Employment Trade	Apprentice Qualification	Training Provider	Employer

Start Date	End Date if applicable	New or Sustained?	Sex

School / Resident Engagement

School Name or Employment Support Organisiation Name	Resident Name	Date of Activity	Postcode

Ward	Activity

Work Experience & Work Placements

School Name or Resident Name	Date of Activity	Postcode

Ward	Activity

Community Enga

Community Project Name	Type of Activity	Date of Activity

agement

Postcode	Ward	Activity Outcome

Case Study/ Goo

Case study 1 /Good news Stories	Date
Case study 2 /Good news Stories	**Date**
Case study 3 /Good news Stories	**Date**

d news stories

Postcode of person involved	Ward
Postcode of person involved	**Ward**
Postcode of person involved	**Ward**