

MANCHESTER METROPOLITAN UNIVERSITY

External Signage Project – Building Entrance Trays

05th July 2024

Title	External Signage Project – Building Entrance Trays					
Authors	Jonathan Baker (Manchester Met, Project Manager)					
Reviewed by	Andy Potter (Manchester Met, Head of Estates Projects)					
Type of Paper	Decision	X	Exploration		Information	
At the meeting on the 21 May 2024, Manchester City Council (MCC) and Manchester Metropolitan University (Man Met), reviewed the external signage entrance proposals. One element of this was the building entrance trays which have been installed across campus. MCC requested that a report was produced showing the locations of the building entrance signs and relevant information to allow them to undertake a holistic review for the installations. This report is the result of this request and aims to provide the necessary information to achieve permission for the building tray signs. For information, the original intent for the signs was as follows: • To have the name of the building as the sign heading and then faculty, department, amenities, research teams or other notable destinations below. • To have a consistent size of sign across campus so no matter which building you are entering the signs look the same. • To have the signs large enough so that the writing contained within is easily read from an appropriate distance. • To have a sign large enough so that any changes within the building could be accommodated on the sign i.e. the addition of a new department. • For the writing on the signs to be vinyl so that it can be removed and replaced easily due to the changing nature of the University. • For the signs to be black with white lettering so that it conforms to the University branding guidelines and creates a good contrast between the backing and lettering for ease of reading. For further information, below we have provided the detail and locations of each of the signs.						

Manchester Metropolitan University Campus map

Main buildings

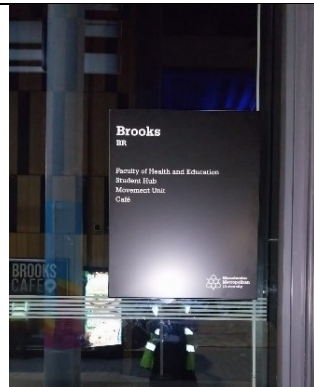
AS	All Saints University Administration	CH	Chatham Manchester School of Art Manchester School of Architecture	JDE	John Dalton East/Central Faculty of Science and Engineering
BH	Bellhouse School of English	DA	School of Digital Arts	LIB	All Saints Library University Library (Please refer to mmu.ac.uk/library for opening hours)
BR	Brooks Faculty of Health and Education Student Hub	EC	Energy Centre	MTC	Manchester Technology Centre Manchester School of Architecture
BS	Business School and Student Hub Faculty of Business and Law Counselling, Mental Health and Wellbeing Student Hub	GE	Grosvenor East Humanities, Languages and Social Science Manchester Poetry Library Manchester School of Art	OM	Ormond University Administration
BW	Birchall Way Print Services Estates Maintenance	GW	Grosvenor West Manchester School of Art The Holden Gallery	OX5	70 Oxford Street School of Art
BWH	Bridgewater House University Administration	GM	Geoffrey Manton Humanities, Languages and Social Science Jobs Hub	RB	Righton Manchester Fashion Institute
BZ	Benzie Manchester School of Art	GMS	6 Great Marlborough Street University Administration	SB	Sandra Burslem Manchester Law School
CA	Cavendish Manchester Fashion Institute	IOS	Institute of Sport	UN	Students' Union

Key

-  Building entrances
-  Railway station
-  Accommodation
-  Public parking
-  Staff parking
-  Food and drink
-  Bus stops
-  Library

© Copyright Manchester Metropolitan University
Map designed by Placemarque Ltd



Location	Photograph
1 – Birchall Way Width: 600mm Height: 750mm 2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.	 <i>*Photo taken of installed sign</i>
2 - Brooks Width: 600mm Height: 750mm 2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail. 2mm aluminium back tray to suit with rear glass tape applied.	 <i>*Photo taken of installed sign</i>

3A – Business School Main Entrance

Width: 600mm

Height: 750mm

2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail. 2mm aluminium back tray to suit with rear glass tape applied.



**Photo taken of installed sign*

3B – Business School Rear Entrance

Width: 600mm

Height: 750mm

2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.

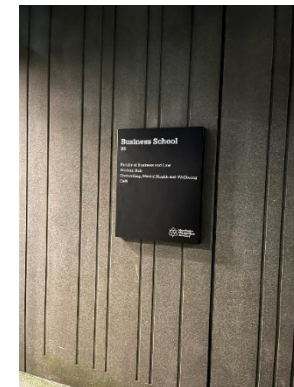


**Photo taken of installed sign*

4 - Sandra Burslem

Width: 600mm

Height: 750mm

2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail. 2mm aluminium back tray to suit with rear glass tape applied.

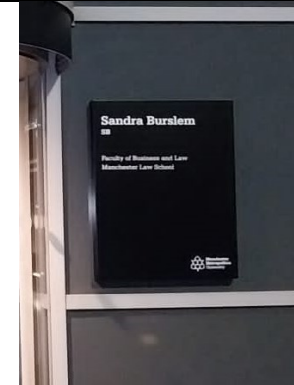


**Photo taken of installed sign*

5A – SODA Main Entrance

Width: 280mm

Height: 375mm

2mm folded aluminium panel 280mm x 375mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl detail applied. 2mm folded aluminium back tray to suit with rear glass tape applied.

Sign reduced against the other signs to align with existing signage to the front of SODA



**Photo taken of installed sign*

5B – SODA Rear Entrance Width: 600mm Height: 750mm 2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl detail applied. 2mm folded aluminium back tray to suit with rear glass tape applied.	 <i>*Photo taken of installed sign</i>
6A – Geoffrey Manton Main Entrance Width: 600mm Height: 750mm 2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.	 <i>*Photo taken of installed sign</i>

6B – Geoffrey Manton Oxford Road Entrance

Width: 600mm

Height: 750mm

2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.



**Photo taken of installed sign*

6C – Geoffrey Manton Side

Width: 600mm

Height: 750mm

2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.

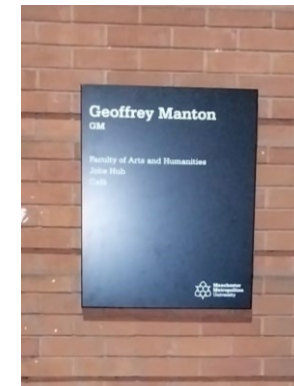


**Photo taken of installed sign*

7 – Grosvenor East Rear Width: 600mm Height: 750mm 2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.	 <i>*Photo taken of installed sign</i>
8 – Cavendish Hall South Width: 600mm Height: 750mm 2mm folded aluminium panel 600mm x 750mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.	 <i>*Photo taken of installed sign</i>

9 – Bellhouse

Width: 550mm

Height: 410mm

2mm folded aluminium panel 550mm x 410mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.

Sign will match up with historic fixings.

We will repair existing fixing holes on the façade as part of the installation, please see separate report on repair options.



**Photo taken from google maps of historic sign*



**Proposal for approval prior to installation*

10 – Righton

Width: 550mm

Height: 825mm

2mm folded aluminium panel 550mm x 825mm x 50mm deep returns – In one section / coated one standard RAL colour with top and bottom fixing rails. Vinyl face detail.

Sign will match up with historic fixings.

We will repair existing fixing holes on the façade as part of the installation, please see separate report on repair options.



**Photo taken from google maps of historic sign*



**Proposal for approval prior to installation*