METHOD STATEMENT FOR - Protection of Statues – Heaton Hall

Version	1	Ref:	MS Heaton Hall – Protection of Statues
Issue Date	May 15, 2024,	Review Date:	November 2024
Related Risk Assessment(s)	General Joinery – Heaton Hall		
Training Required	Work at Height, NVQ in carpentry and Joinery, CSCS		
Additional Documents			
Written By	Tony Burns	Approved By	Mandy Knowles

PPE REQUIRED:



Hi Viz	Safety Hat	Protective Gloves	Protective Shoes	Ear Defenders	Safety Goggles	Face Mask	Respirator	Full face Visor	Overalls	Harness
☐	☒	☒	☒	☒	☒	☒	☐	☐	☐	☐

Other PPE: **Uniform** ☒

Hazards: Manual Handling, Slips, Trips, Falls, Dust & Chemical inhalation, Cutting, Puncture, Work at Height, Power Tools, Hidden Services

Equipment: General hand tools, various power tools, access equipment, dust extraction

Client	Manchester City Council
Location	Heaton Hall, Heaton Park, Manchester, M25 2SW
Contract Mgr	Tony Burns Contact: 07384 469673
Site Manager	TBC Contact:
Number of Operatives:	2
Names of Operatives	Joe Fox Keith Finch

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Description of Works	The scope of work is to construct a protection partition to cover in situ statues and or artifacts within the hall at Heaton Hall, whilst construction works are undertaken. All operatives must report to the M&C Site Manager at the start of each shift to sign in, attend DAB's and request required permits.

1. Dimensions required for the "box" will be taken upon commencement of works.
2. Delap photographs to be taken and the statue covered in bubble wrap before any works commence.
3. The framework will be measured, cut and formed away from the statue itself, in a dedicated area for constructing the protection boxes.
4. Frameworks to be constructed from 75mmx75mm timbers, with 75mmx50mm braces introduced as required.
5. Once the framework is constructed, it will then be transported through the works area and fixed in place using a laser level to ensure it is level, surrounding the statue.
6. Any existing service clashes to be identified and wall to be built around them.
7. Head timber to be fixed to existing structure with wedge and brace technique.
8. Base timber to be fixed to floor via Hilti Fixings of plugs and screws.
9. Measure and cut 18mm ply boards to size and transport to the work area.
10. Install the 18mm ply boards (double layered) to the face and 2 returns, using robust screws, ensuring we are completely covering the statue/artifact.

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	11. Plane any sharp edges from the ply, and cover countersunk screws. 12. Remove any access equipment. 13. Clean down area. 14. Remove temp segregation zone.
Project Timescale	Approx 4 – 6 hours per box.
Site Inductions	All operatives have completed MCC main contractor induction and received a daily briefing of the area and any other activities taking place that may affect the work area.
Site Access	Access to site will be as agreed transit routes, parking in the staff car park next to Heaton Hall and in through the main entrance.

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Work Area	The work area will always be clearly defined, ensuring a safe working zone using physical barriers and signage
Safety of Third Parties	All works have been planned to avoid risk of injury to members of the public passing near the site and employees of other organization's working on the project.
Working with others	Where other contractors are working in the same area then activities will be coordinated be means of verbal briefings to avoid risks to others.
Deliveries	Deliveries will be co-ordinated with M&C site manager and Heaton Hall Parks Estate teams.
Waste Removal	Any waste generated will be decanted into enclosed skips provided by JWS. Waste will be segregated and recycled off site.
Working Time	08.30 – 16.30
Welfare	Our team will use designated toilets and wash facilities provided.
Working at Height	Any working at height will be with via tower scaffold or step ladders, equipment will be hired in, and all operatives will be suitably trained.
Plant & Equipment to be Used	Hand tools and battery-operated power tools to be used.
Personal Protective Equipment (PPE)	The following PPE to be worn at all times, additional task-based PPE will be specified within the Risk and/or COSHH Assessments • Hard hat • High visibility jacket / Vest • Safety Footwear • Eye protection • Gloves

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Emergency Procedures	Detailed Emergency Procedure should be discussed at the Contractors Site Briefing.	
	Emergency Meeting Point	As per site induction
	Emergency Telephone Number	999 via mobile
Accident		
Treatment	All accidents and incidents will be reported to the Site Manager and MCC project team. These will be fully investigated, in conjunction with the Client where necessary, and additional control measures identified and introduced to prevent any reoccurrence. Any incidents listed under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations to be reported to the Health & Safety Executive. Also details to be issued to the Client for their information. All injuries to be entered in the company Accident Book. A readily accessible route map showing clear directions to nearest accident and emergency hospital to be displayed in site office and form part of operatives induction. First Aid Facilities to be provided by the client Nominated First Aider: Tony Burns Locations of First Aid Equipment: On site / site office	

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The nearest hospital is:

North Manchester

General Hospital,

Delaunays Rd,

Crumpsall,

Manchester,

M8 5RB,

Tele. 0161 795 4567

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Photograph Examples of Statues/Artifacts and similar protection boxes to the proposed











