

Stage 1: Removal of heritage window

1. Carefully remove existing staff beads.
2. Fit a safety rail across the window to eliminate the risk of falling.
3. Raise the bottom sash and lower to the inside of the safety rail.
4. Remove the existing parting beads, sash panels, frame work and weight/pulley system.
5. Store the window frame, sashes & weights in a controlled space, stored correctly to ensure the timber and glass remain in the condition we found them in.

Stage 2: Refurbishment and installation

1. Carefully scrape down the existing pulley stiles to remove excess paint build up.
2. Install new parting beads and draught brushes all round using nails.
3. Sand back the original windows to remove any excess paint.
4. Re-install the windows and ensure correct weight of counter-balances. Additional lead weights will be added if necessary.
5. Ease existing pulleys.
6. Recording of existing bottom sashes and counter-balances with heavy duty waxed cord with a nylon core for ease of movement and strength.
7. Install new polished brass catches and sash lifts.

Stage 3: Glazing replacement

1. Where glazing is broken or cracked, we will carefully remove the broken glass and putty.
2. New putty will be applied and a new piece of glazing installed.

Stage 4: Making good

1. If any repairs are required to surrounding walls, we will apply mixed Renderoc HBM by gloved hand or trowel, thoroughly compacting onto the primed substrate and around exposed opening, ensuring clean and tidy finishes.