

Construction Phase Health & Safety Plan

Project Description: Construction of 6nr 20m x 10m Padel Courts

at Powerleague Manchester Nicholls
Nicholls Community Sports Ground
Dalberg Street
Manchester
M12 6BN

Client: Powerleague
172 Tottenham Court Road
Fitzrovia
London
W1T 7NS

SIS Ref: 24-7218

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Health & Safety Plan Review

Any amendments to the H & S Plan during construction works should be recorded here

[illegible]

9.1. Project Management

9.1.1 Project Information	
Site Address: Client: Contacts:	Powerleague Manchester Nicholls Nicholls Community Sports Ground Dalberg Street Manchester M12 6BN Powerleague 172 Tottenham Court Road Fitzrovia London W1T 7NS Hayden Small hayden.small@powerleague.co.uk 07425332645 Freya Tringham freya.tringham@powerleague.com 07425817440
Principal Contractor: PC MD:	SIS (UK) Ltd Glasson Industrial Estate Maryport Cumbria CA15 8NT 01900 812796 - Option 3 Paul Barker 07703810038 paulb@sispitches.com

9.1.2 Site Information

9.1.2.1 Site Personnel

Operations Director:	Simon Mroczek	07738057071
Contract Manager:	Nathan Holmes	07813004338
Site Manager:	Wojciech Nadolny	07968512258
Safety Manager:	Nigel Roberts	0330 433 9642

9.1.2.2 Programme of Works:	The project is due to commence on	10/10/2024
	and is expected to last for (weeks)	14

Working Times: Monday - Friday 730am - 6pm, Sat - 8am - 1.30pm

9.1.2.3 Description of the Project

Construction of 6nr 20m x 10m Padel Courts

Works to include:

Contamination - WAC testing and maintain a monitoring brief for contamination

Site Setup – Mobilisation and site set up

Site Clearance - Additonal vegetation strip.

Ground Works - Excavation of topsoil and set aside ONSITE and basic allowance for levelling to a fall of (1 in 200) . Allowance for weedkill and geotextile. Assuming a CBR of 5% can be achieved (Note: Subject to further surveys).

Drainage Works - Installation of a new drainage system

Pitch Foundations & Base - Construction of stone sub base consisting of 250mm type 1 reduced fines aggregate, and 65mm macadam in two layers (40mm of 20mm & 25mm of 6mm porous). Note - to be hand laid.

Pro Panaramic Padel Court - Installation of galvanised steel, safety steel mesh, 3m high glass panels (12mm tempered glass), padel net & posts, LED lighting system and monofillament turf including infill.

Concrete Ringbeam - Allowance for full perimeter 360mm x 300m reinforced concrete ring beam works include to; Saw cutting the area, excavating trenches, shuttering to the ring beam, installing concrete and reinforces mesh.

Fencing - Installation of a new fencing system

Hardstanding - Construction of pathway external, pathway internal, entrance and surrounds -

Total Area: 1,163m² (Note: Subject to further surveys)

Padel Court Canopy - Includes foundations 29nr (TBC by Fordingbridge upon design being agreed)

Reinstatement - Allowance to dress courts surrounding and demobilise upon completion of works.

9.1.2.4 Site Location/Local Environment

Powerleague Manchester Nicholls
Nicholls Community Sports Ground
Dalberg Street
Manchester
M12 6BN

9.1.2.5 Existing Site Services

There are known to be existing underground services on site. Surveys of existing services will be undertaken on and adjacent to the works using existing utility drawings, CAT scans and hand dug trial holes to determine the exact location, depth and status of all services. Once this is ascertained the locations will be surface marked and marked on-site drawings. All contractors working on site will be made aware of the presence of known services and will also be required to submit adequate Method Statements and Risk Assessments identifying hazards and suitable control measures with regard to existing services prior to commencement on site.

9.1.2.6 Specific Site Hazards and Restrictions

The major hazards on the project are:

- Personnel being struck by mobile plant
- Client Staff Safety
- Work near underground services.
- Work in excavations
- Working at height
- Manual handling
- Site impact
- Storage of fuels/ substances
- Exposure to vibration

Works where any of the above and any additional site specific hazards may be encountered will not be permitted to commence until the relevant Risk Assessments and Method Statements have been produced and issued to affected personnel, all of whom will be required to provide their individual signatures as proof of receipt of the aforementioned documents.

Traffic management in relation to personnel on site will be considered at all times and when planning each stage of the works to ensure staff, visitors and pedestrians are segregated from site traffic and have safe access to their area of work. All deliveries must be controlled whilst entering and leaving the site. All the paths and roads surrounding the site will be maintained in a clean state with safe access available at all times. (Refer to the Site Management Plan in Appendix 12B)

Signage will be in place throughout the project duration informing members of staff of the work taking place and the associated hazards that exist within the site.

CAT scans, trial holes and service drawings will be used to ascertain the position of existing services, all contractors entering site will be given this information and will be required to complete a permit to dig before they carry out any work.

Open excavations will be adequately supported, with personnel only working within protected areas. All excavations will be guarded as appropriate and inspected by a competent person prior to entry by any personnel.

All lifting equipment and accessories will comply with the requirements of LOLER 98. All lifting operations will be carried out in accordance with BS 7121.

All work at height will be assessed prior to operations commencing to ensure suitable safe access equipment is identified. Under no circumstances will work occur at height without a safe working platform being in place.

All operators of mobile elevated work equipment will be competent, the equipment will hold a current certificate of thorough examination and operators will wear safety harnesses.

A competent firm to BS12811 will erect all scaffolding, with statutory inspections undertaken as required.

All manual-handling tasks will be assessed prior to the tasks being carried out; the use of mechanical aids to eliminate the need for manual handling will be planned into working methods as necessary.

Noise, vibration and dust levels from site activities will be minimised as far as is reasonably practicable to ensure that the existing premises are not affected. Noise level surveys will be undertaken on site with results recorded where operations are likely to create any significant levels.

The position of fuel tanks and will be assessed to ensure they are sited away from watercourses. Individual containers of substances will be stored in secure units within a bunded area. Spill kits will be on site and any static plant will have a drip tray located beneath it.

The vibration levels of plant will be assessed prior to use to ensure that operatives are not exposed to unacceptable levels of hand arm vibration.

9.1.3 Objectives of the Safety Plan

The objective of the Health and Safety Plan is to ensure the Health, Safety and Welfare of persons working on or affected by this contract is satisfactorily managed. This Construction Phase Health and Safety plan will be developed as construction progresses. Once the project is complete it must be returned to the nominated Contract Administrator listed in Section 1.2.1 for Health and Safety File information required by the Principal Designer.

During construction, this Health and Safety plan must remain on site under the control of the Site Manager. The general information relating to hazards existing on the site will be covered during the initial site induction, which all operatives will receive upon first arrival to site.

9.1.3.1 Safety Objectives

Our objective is:

- To complete the contract without any fatalities, major injuries, injuries, illness, and dangerous occurrences or near misses.
- To comply with statutory requirements under the Health & Safety at Work Act 1974, and subordinate legislation.
- To comply with the requirements specified by the Principal Contractor in the Pre-Construction Information and by the Client.

Where personnel appointed to undertake works on this site are in any doubt of their statutory requirements, guidance is available from the Principle Contractor's safety advisor.

9.1.4 Individuals Responsibilities

The responsibilities given below complement each individual's general responsibilities given in the Health and Safety Policy and are specific to this site.

Contract Manager:	Nathan Holmes
1 Obtain method statements from contractors before work commences. 2 Obtaining risk and COSHH assessments from contractors. 3 Ensure risk assessments are carried out for site specific hazards. 4 Impose disciplinary measures where safety infringements are found. 5 Check this Health and Safety plan for adequacy of information. 6 Ensure welfare and security requirements for site are installed and maintained. 7 Ensure, when visiting site, health and safety matters are discussed.	
Site Manager:	Wojciech Nadolny
1 Maintain this Health and Safety Plan on site 2 Undertake formal site inductions for all site operatives upon their first arrival. 3 Ensure contractors risk and COSHH assessments are read and signed on to prior to their commencement. 4 Issue permits to work, where required. 5 Ensure contractors adhere to method statements and site rules. 6 Undertake all statutory inspections. 7 Ensure traffic/pedestrian segregation routes are in place. 8 Assist the Company H & S Advisors with their duties.	
Safety Manager:	Nigel Roberts CMIOSH AIFireE OSHCR, Chartered Health & Safety
1 Check the adequacy of contractors' method statements, risk and COSHH assessments. 2 Assist with the compilation of Risk and COSHH assessments. 3 Provide advice on site specific health and safety issues. 4 Identify 'permit to work' requirements. 5 Carry out formal health and safety inspections and provide advice on remedial actions where required. 6 Report all health and safety non-compliances to the Contracts Manager. 7 Undertake any accident investigations relating to this project and produce accident reports where required.	

9.1.5 Health, Safety and Welfare Arrangements

9.1.5.1 Welfare

The welfare requirements identified by Schedule 2 of the CDM 2015 Regulations will be provided by SIS

These include the provision of:

1. Clean, lit and ventilated sanitary conveniences appropriate to the number of people on site.
2. Washing facilities with warm water, soap and paper towels.
3. An adequate supply of clean drinking water.
4. Accommodation for drying and storing clothing.
5. Rest facilities, with provision for heating, eating and for boiling water.

9.1.5.2 Health and Safety Arrangements

Personnel wishing to raise concern or comment regarding health and safety on this site must, in the first instance, contact the Site Manager. If personnel feel their concerns are met with a less than satisfactory response, the Company H & S advisor must be contacted at the telephone number found at Section 1.2.1 of this document.

Day to day health and safety compliance on site is the responsibility of the Site Manager, who must report any concerns immediately to the Contract Manager. Further communication with the Company H & S advisors will be made during the formal site health and safety inspections undertaken by them when requested by the contracts manager.

9.1.5.3 Information for contractors

A copy of this plan will be kept available on site and all contractors appointed to site will, during induction, be advised to read it. Details of site-specific hazards, site rules, mandatory requirements and welfare/fire/first aid procedures and facilities will be discussed during initial formal site induction.

The minimum information which will be displayed on site includes: the location of the first aid box and the identity of the first aider(s), fire/emergency evacuation notices, a copy of the F10 Notification of Project (where required), Public and Employer's Liability Insurance Policy details, a Health and Safety Law Poster and a copies of the Site Rules.

Where contractors are not maintaining satisfactory safety standards they will be immediately informed and the required improvements confirmed in writing to their Company Head Office. Contractors found to be working in a manner which is determined by the Site Manager, Contracts Manager or Company Health and Safety advisor to be detrimental to their own, or other person's health, safety and welfare will be immediately removed and excluded from site pending an investigation by the Company Health and Safety advisor.

9.1.6 Emergency Procedures/Hazards

9.1.6.1 First Aid Procedures

SIS will ensure a First Aider will be on site or an appointed person, together with a suitable first aid kit. This will be stocked in accordance with the First Aid at Work Code of Practice, appropriate to the number of personnel on site. The location of First Aid facilities and the identity of First Aiders will be displayed on site notice boards.

Contractors wishing to formally arrange to work on site outside of the normal site hours will not be permitted to do so unless the same level of First Aid provision is provided for their personnel.

See section 4 for contact details of first aiders on-site.

9.1.6.2 Fire/Emergency Procedures

The arrangements for fire procedures will be clearly displayed on the site notice boards. The Site Manager will continually ensure the fire plan is current in relation to the stage of the works occurring.

Through the site induction and displayed fire action notices the information regarding the arrangements for evacuation and assembly will be disseminated.

In the event of a fire or emergency evacuation on site call 999 for the emergency services (Police, Fire, Ambulance), all personnel must report to the designated assembly point and the emergency services contacted using the telephone in the site office or by mobile phone.

If, in the event of a small fire occurring on site attempts should be made to extinguish the fire using the fire extinguishers provided. Additional fire extinguishers will be provided in the site office and mess facilities.

No hot works will be carried out on site without a hotwork permit being issued. Smoking is only permitted in the designated authorised areas. Personnel found contravening this instruction will be removed from site.

Extinguisher types and use:

Dry powder – any fire including electrical

Water – wood, paper, plastics (**not electrical or fuel**)

Foam – any fire **except electrical**

Carbon Dioxide- Flammable liquids, live electrical equipment

Arrangements to deal with any spillages will be in place with personnel briefed on the contract spill drill.

9.1.7 Accident Reporting

9.1.7.1 Accident investigation and reporting

In order to meet the requirements of the Reporting of Injuries, Diseases and Dangerous Occurrence Regulations 2013 (RIDDOR) the following procedures must be adhered to.

These apply to all persons, including the public, who may have been harmed or otherwise affected by our work activities.

All accidents or dangerous occurrences, regardless of how minor they may appear at the time, must be reported at the earliest opportunity to the Company H & S advisor by the quickest possible means. In addition the Site Manager must complete an Accident Report Form and dispatch it to Head Office as soon as possible.

In the event of a serious or reportable accident, the Company H & S advisor will take statements from witnesses, and where practical, photographs of the scene of the accident which must not be disturbed until permission to do so has been granted by Senior Management. **Notification of reportable incidents to the HSE shall be undertaken following consultation with Nigel Roberts CMIOSH AIFireE OSHCR, Chartered Health & Safety.**

All accidents must be entered onto the accident report form, with a copy to be sent to the Head Office and a copy to be kept in the site file

***PLEASE NOTE**

In the event of an incident involving a member of the public our policy is to investigate and record all the available information. e.g. :

- Name & address of member of the injured party.
- Nature of incident—slips, trip, fall, etc.
- Injuries sustained.
- The **exact** location of the accident

Report forms can be found in section 9.4 of the Health & Safety File.

This information must then be passed to Head Office as soon as possible.

The First Aiders on this site are:

Nathan Holmes

07813004338

Nathan.H@sispitches.com

Wojciech Nadolny

07968512258

Wojciech@sispitches.com

The 1st Aid Box is located in the Site Office

9.1.8 Traffic Routes

9.1.8.1 Site Access

Signage will be erected advising the public of construction work. During site induction all personnel will be informed of the dangers of the close proximity of members of the public and to ensure they are vigilant at all times and that all working areas are securely fenced and flashing amber beacons are operational on all plant.

Access to the site will be via: **Acess of Chancellor Lane - Please see traffic management plan for further information**

ACCESS RESTRICTIONS:

New double gate/fencing to be installed to allow site access/lorries to turn off the road without blocking road

The site entrance will be clearly sign posted to include warnings for any pedestrians that may be using the area. Signage will be erected inside the site warning any site traffic leaving, that pedestrians may be present. Any large vehicles entering or leaving the car park will be under the control of a banksman.

The area around the site entrance and access roads will remain clear of construction traffic at all times

The site will adhere to a 5mph speed limit.

Access routes and pedestrian walkways on site will be clearly defined and signed as necessary as per the site traffic management plan.

The Site Manager will ensure that access/aggress routes remain clean and barriers/ fencing remains in place.

9.1.8.2 Contractor's parking

Contractors' vehicles will park within the designated parking area on site to ensure no obstruction with other vehicles. (Refer to Site management Plan displayed in site office). Signage to be in place throughout to indicate designated areas for parking.

PARKING RESTRICTIONS:

No Restrictions

9.1.8.3 Security/ Separation of pedestrians from vehicles and plant

All working and compound areas will be protected using 2m high steel mesh fence panels with concrete bases and red and white high visibility warning tape where required.

Any open excavations will be protected with barriers/fencing as depths determine. Plant will be immobilised and stored within the compound area out of hours, and all materials will be securely stacked within the compound area until use.

Visitors to the site will be requested to report to the Site Manager, sign in and receive an induction prior to entering any of the working areas.

9.1.8.4 Location of site accommodation

All site accommodation will be placed in a suitable location and will comply with The Construction (Design and Management) Regulations 2015. Refer to the site management plan

9.1.9 Liaison with Others

On site SIS Supervisors will liaise with operatives and subcontractors on a daily basis to ensure all H & S issues and changes are communicated. There will be daily communication with the Client to update on programme changes, design changes and other information.

All project design changes will be issued in writing for approval by the client and client representatives.

Site H & S Files and project information files are available at all times in the site office for all to consult.

The SIS site Management will also liaise with other contractors on site or on adjacent sites which may have an impact on the project, with regard to deliveries, access and other works deemed appropriate

9.1.10 Subcontractor selection

Known and previously evaluated Subcontractors are used wherever possible, selected from a limited number of subcontractors from within the sports industry with whom SIS has previously evaluated and who have had a great deal of experience. They are selected on their proven ability to work within the SIS team producing the high standards our contracts managers demand of them. The majority of contractors used have worked on SIS sites over the past 5 years.

9.1.11 Health and Safety File

General

The Health and Safety file should include information about all the following topics, where this may be relevant to the health and safety of any future construction work. The level of detail should be proportionate to the risks likely to be involved in such work.

- (a) a brief description of the work carried out;
- (b) any hazards that have not been eliminated through the design and construction processes, and how they have been addressed (eg surveys or other information concerning asbestos or contaminated land);
- (c) key structural principles (eg bracing, sources of substantial stored energy – including pre- or post-tensioned members) and safe working loads for floors and roofs;
- (d) hazardous materials used (eg lead paints and special coatings);
- (e) information regarding the removal or dismantling of installed plant and equipment (eg any special arrangements for lifting such equipment);
- (f) health and safety information about equipment provided for cleaning or maintaining the structure;
- (g) the nature, location and markings of significant services, including underground cables; gas supply equipment; fire-fighting services etc;
- (h) information and as-built drawings of the building, its plant and equipment (eg the means of safe access to and from service voids and fire doors).

There should be enough detail to allow the likely risks to be identified and addressed by those carrying out the work. However, the level of detail should be proportionate to the risks. The file should not include things that will be of no help when planning future construction work such as pre-construction information, the construction phase plan, contractual documents, safety method statements etc. Information must be in a convenient form, clear, concise and easily understandable.

*Source: Guidance Document - Managing Health and Safety in Construction L153
Construction (Design and Management) Regulations 2015.*

CLIENT INSTRUCTIONS/RESTRICTIONS/NOTES:

Working hours: Monday – Friday 8AM – 6PM

Temporary hard standing areas to be installed, allowing access throughout programme of works

Banksman to escort vehicles from site entrance to compound. Route to working area/compound: Temporary trackway to be installed to allow access. Trees/shrubs to also be removed

9.1.12 - Notification of project

The Client is required to notify the local HSE office for projects which:
last longer than 30 working days and have more than 20 workers working at the same time at any point on the project or
exceed 500 person days

Every day on which construction work is likely to be carried out should be counted, even if the work on that day is of a short duration. This includes holidays and weekends.

A copy of the F10 must be clearly displayed in the construction site office in a comprehensible form where it can be read by any worker engaged in the construction work and be periodically updated.

Resource: <https://form.hse.gov.uk/f10>

9.2. Risk Assessments, Method Statements & COSHH

9.2.1 Site specific hazards

9.2.2 Contractors risk assessments

9.2.2.1 Task specific works at height assessments

9.2.2.2 Task specific manual handling assessments

9.2.2.3 SISPitches risk assessments index

9.2.2.3.1 SISPitches Site specific risk assessments

9.2.2.3.2 Reducing the spread of respiratory infections, including COVID-19, in the workplace - GUIDANCE

9.2.3 Approval/ issue of method statements

9.2.3.1 SISPitches method statements index

9.2.3.2 SISPitches Site specific method statements

9.2.4 Subcontractors Method Statements and Risk Assessment Register

9.2.4.1 Subcontractors Method Statements and Risk Assessments

9.2.4.2 Subcontractors Health & Safety Policies

9.2.5 SISPitches COSHH information and COSHH Sheet Index

9.2.5.1 SISPitches site specific COSHH Sheets

9.2.6 SISPitches Health & Safety Policy

9.2.1 Site specific hazards

Risk assessments specific to activities on this site are incorporated in this section of the plan. **ALL** risk assessments are to be read by personnel involved and signed by the Site Supervisor prior to works commencing.

Details of hazards specific to this site are given overleaf, together with a description. A risk assessment must be included for each and its reference number inserted on this table. Hazards may be identified from the pre-tender Health and Safety plan or site inspections. Some assessments may be required due to the interaction of site activities.

Should any hazard arise during the construction process which has not been previously recognised, the Site Manager should contact the Company H & S advisor to provide the necessary documentation.

9.2.2 Contractors Risk Assessments

The Principal Contractor is responsible for ensuring contractors appointed to undertake works on this site have produced adequate Risk Assessments. Risk Assessments must form part of each contractor’s method statement and should be retained in the next section of this safety plan.

Note:

It is a requirement of the Management of Health & Safety at Work Regulations that contractors prepare risk assessments to cover both employees and others who may be affected by their work.

9.2.2.1 Task Specific Working at Height Risk Assessment

Notes: Work at height should be avoided if possible. If this is not possible, detail below the circumstances/situation to be assessed (this assessment must be carried out by competent persons):		Assessment No:	
Name of Site	Powerleague Nicholls Padel Court	SIS Ref:	24-7218
Site Address	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg Street, Manchester, M12		
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
SiteManager/Supervisor:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		

Operation to be carried out at height:	
Frequency:	
Access restrictions:	
Working conditions:	
Distance/consequences of fall:	
Need for and ease of evacuation/rescue:	
Weight/load requirements:	

Considerations	Level of Risk		
	Low	Medium	High
Height:	0-1 metre	1-2 metres	2 metres +
Duration of work at height:	1-15 mins	15 mins-2 hrs	2 hrs +

Considering the above details, consider each of the following fall prevention options (suitable for up to “high” time duration) to determine which, if any, is practicable:

Fall Prevention	Notes/Requirements	✓ / ✗
Handrail installation	To be installed by competent scaffolders and inspected weekly	
Scaffold	To be installed by competent scaffolders and inspected weekly	
Tower scaffold	Competent persons to erect/dismantle	
Install working platform	Training required to erect/dismantle	
MEWP	Must have 6 monthly examination certificate, operator must be trained	
Podium step	Must be erected to manufacturer’s instructions	

Fall prevention measures are the first preference, if non are practicable, consider each of the following fall arrest systems (suitable for up to “high” time duration):

Fall Arrest Systems	Notes/Requirements	✓ / ✗
Nets	Competent person to assess suitability and trained persons install	
Air bags	Competent person to assess suitability and trained persons install	
Bean bags	To be installed to manufacturer’s instructions by trained persons	

If no fall arrest measure is practicable, consider each of the following personal protection systems (suitable for up to “medium” time duration):

Personal Protection Systems	Notes/Requirements	✓ / ✗
Harness with suitable restraint	Harness must have 6 monthly inspection certificate, persons be trained in it’s use, an adequate rescue plan be in place in the event of a fall and a competent person assess the adequacy and suitability of fall restraint/ arrest requirements. Contact a Safety Manager for advice.	

Short Duration Works Only (5-10 minutes – in total, not repeatedly)

Step ladder, Ladder

If you answer “No” to any of these, contact a Safety Manager at Rand H&S

Now ask yourself, is your selection:	Y / N
Appropriate and suitable	
Allow passage of persons and materials where required	
Most suitable for avoiding risks whilst working at height	
Is a suitable rescue and emergency plan in place?	

Now do all that is practicable to reduce to the lowest possible risk level and detail actions taken to achieve this: (if you feel this task remains high risk contact a Safety Manager)

This is a work equipment selection assessment – you must ensure a site specific risk assessment and safe system of work is in place for the operation being carried out taking into account working environment and location. No lone working must take place whilst working at height for any eventuality.

Name of person undertaking this assessment:		Date:	
Signature:			

9.2.2.2 Task Specific Manual Handling Risk Assessment

Notes: Any deliberate or significant manual handling operations must have a special risk assessment completed, to ensure the hazards are identified and the lift or manual-handling task is planned safely.	Assessment No:	
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Name of Site	Powerleague Nicholls Padel Court	SIS Ref:	24-7218
Sie Address	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg Street, Manchester, M12		
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
SiteManager/Supervisor:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		

What is being handled and it’s weight?		
Can load be split to reduce the weight?		
Why can task not be mechanised?		
Persons involved been trained in manual handling and physically fit?	YES	NO

Complete the assessment below circling the relevant category:

Considerations	Level of Risk		
	Low	Medium	High
Number of persons lifting?	1 person<20kg 2 person<35kg 3 person<40kg	1 person 20-45kg 2 person 35-50kg 3 person 40-75kg 4 person 40-100kg	1 person 45-50kg 2 person 50-85kg 3 person 75-125kg 4 person 100-170k
Number of items to be handled?	One off	02-Oct	11+
How far has the load to be moved?	0m-5m	5m-10m	10m or more
Grip on load	Comfortable grip	Fingers clamped at 90 degrees under load	Poor grip, unpredictable load
Hand distance from lower back	Close: upper arm vertical/ trunk upright	Moderate: upper arm angled or trunk bent forward	Far: upper arm angled and trunk bent forward
Vertical lift region	Above knee & below elbow height	Below knee and/ or above elbow height	Floor level or at above head height
Trunk twisting and sideways bending	Little or no twisting or sideways bending	Trunk twisting or sideways bending	Trunk twisting and sideways bending
What is the condition of the floor/ ground surface	Firm, dry, level ground	Uneven ground	Slip, trip hazards present
What are the access/egress arrangements?	Clear passage	Obstructions/ restrictions present	One level to another
Is lighting adequate?	Well lit	Dim	No light
What type of PPE is necessary?			

Now do all that is practicable to reduce each category to the lowest possible risk level and detail actions taken to achieve this: (if you feel this task remains high risk contact a Safety Manager)

Name of person undertaking this assessment:		Date:	
Signature:			



RISK ASSESSMENT REGISTER

Site: Powerleague Nicholls Padel Court
Contract Number: 24-7218
Date: 10/10/2024
Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com

Risk Assessment	Ref. No.	Risk Assessment	Ref. No.
Site Setup Impact	RA1	Welding Operation	RA36
Work at heights	RA2	Use of ride on rollers	RA37
Use of mobile tower scaffold	RA3	Use of wheeled loader excavators	RA38
Use of ladders	RA4	Use of dumpers (open cab)	RA39
Fire risk assessment	RA5	Concrete/mortar mixers	RA40
Materials storage on site	RA6	Loading/unloading and transporting of plant and machinery	RA41
Storage and use of LPG	RA7	Use of electrical circular saw	RA42
Storage and use of flammable materials	RA8	Telehandler operations	RA43
Use of cut off saw	RA9	MEWP	RA44
Use of disc cutters/abrasive wheels	RA10	Use of sweeper	RA45
Use of cartridge operated tools	RA11	Substances hazardous to health	RA46
Manual handling	RA12	Use of Tools with Vibration risk	RA47
Use of hand tools	RA13	Visitors to site	RA48
Use of compressors/breakers	RA14	Non English speaking operatives	RA49
Use of fork lift trucks	RA15	Use of bulldozers	RA50
Use of portable electrical equipment	RA16	Use of Tractor/trailer/box laser grader	RA51
Use of gas cylinders	RA17	Use of towed pipe laying equipment	RA52
Disposal of waste materials	RA18	Re-Fueling of Plant	RA53
Work in confined spaces	RA19	Use of Pressure Washer	RA54
Work near/under O/H lines	RA20	Noise	RA55
Work near existing underground services	RA21	Use of Sthil saw	RA56
Work in remote areas/working alone	RA22	Use/operation of Sandmatic	RA57
Work in occupied premises	RA23	Working in Warm Weather	RA58
Work in excavations	RA24	Use and operation of SIS Shockpad Paving Machine	RA59
Use of excavators	RA25	Use and operation of SIS Shockpad Mixing Machine	RA60
Public safety	RA26	Driving Company Vehicles	RA61
Transport safety on site	RA27	Use and operation of Hot Melt Machine	RA62
Work in contaminated land	RA28	Use of tractor and boom sprayer	RA63
Excavators used for lifting	RA29	Work adjacent to railways	RA64
Work in live sewers	RA30	Work adjacent to or on highways	RA65
Work near water	RA31	Skid steer and Auger	RA66
Dust	RA32	Post Excavations	RA67
Vermin	RA33		
Work in areas renowned for drug users	RA34		
Young Persons (16-18 yrs)	RA35	Covid 19	

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	1
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Operation:	Site Setup / Environmental			Persons at risk:	Operatives/Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Site access and traffic routes	4	5	20	All access ways and traffic routes shall be directed such that impact on the existing environment is minimised. This can be achieved by ensuring suitable routes and times for site deliveries are planned in advance. By staggering shift schedules to ensure that a sudden influx of traffic does not cause unnecessary adverse impact, making sure that nuisance to local communities is reduced to a minimum. No access way or traffic route shall conflict with any area of Nature Conservation or Site of Special Scientific Interest. Such sites shall remain undisturbed	4	1	4
Maintenance of facilities	3	5	15	All site facilities as far as possible shall be situated and maintained so as not to clash with the existing environment and planning consent. Any temporary buildings or cabins shall be configured in such a manner so as to have minimum impact within their surroundings. All site facilities shall be kept in a manner that does not give rise to vermin infestation. Security measures will be taken in order to maintain the integrity of stored substances and waste from vandalism	3	1	3
Removal of rubbish from work areas and storage of waste materials	3	5	15	All waste will be removed from work areas daily and placed into segregated waste storage pending removal by licensed waste contractor. All waste storage will be suitable for task and will prevent any contamination leaching into watercourses, drains or land. Storage areas will be maintained in a tidy condition and wastes removed at regular intervals so as to prevent a build up	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

NEL: S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	1
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Działanie:	Rozmieszczają Ustawienie / Środowiskowy:			Osoby zagrożonym	Robotnicy /Pracownicy, strony 3-e		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Rozmieszczać zwracają się do i marszruty ruchu	4	5	20	Całe drogi dostępu i marszruty ruchu będzie skierowany takiego rodzaju, że wpływ na istnieniu środowiska jest minimalizowane. Może być osiągany przez zapewnienie odpowiednich marszrut i czasy dla dostaw położenia są zaplanowane z wyprzedzeniem. Przez wahanie się zmiany planuje zapewniać żeby raptowny przyptyw ruchu nie powoduje niekorzystny wpływ, wyrabiający pewnien co do miejscowych wspólnot jest minimum. Żadna droga dostępu albo marszruta ruchu będzie kolidować z wszelką przestrzenią Naturalnej Ochrony albo Rozmieszczać Specjalnego Naukowego Zainteresowania. Takie położenia będą pozostawać.	4	1	4
Utrzymanie ułatwień	3	5	15	Całe ułatwienia położenia jak daleki jak tylko można będzie umieszczany i utrzymał tak jak nie uderzać z istnieniem środowiska i planujący zgadzać się. Wszelkie tymczasowe budowle albo będzie ukształtowany w takim sposobie tak jak mieć minimum wpływ w obrębie ich otoczenia. Całe ułatwienia położenia będą utrzymywane w sposobie który nie powoduje. Miary Bezpieczeńści będą wzięte po to, żeby utrzymywać całość przechowywanych istot i marnować od.	3	1	3
Usunięcie od roboczych przestrzeni i przechowywania jałowych materiałów	3	5	15	Cały ubytek będzie przesuwany od roboczych przestrzeni codzienny i umieścił do jałowe przechowywanie wiszący usunięcie przez zarejestrowanego jałowego dostawcę. Całe jałowe przechowywanie będzie odpowiedni dla zadania i będzie zapobiegać wszelkiemu do, dren albo lądować. Przestrzenie Przechowywania będą utrzymywane w stwarzać warunki dla i ubytki przesuwane jednostajnie tak jak zapobiegać tworzą.	3	1	3

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	20	16	12	8	0
Death (4)	15	12	9	6	0
Major Injury (3)	10	8	6	4	0
Minor Injury (2)	5	4	3	2	0
No Injury (1)	0	0	0	0	0

DEL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upręże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	2
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Operation:	Working at height			Persons at risk:	Operatives, employees, 3rd parties.		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Working platform collapse	4	4	16	All scaffolds are to be erected by competent scaffolders. All scaffolds are to comply with current regulations. All scaffolds are to adhere to the system of weekly inspections by a trained competent inspector. All scaffolds are to be visually inspected by a supervisor before putting operatives to work. All operatives are to visually inspect the scaffold before commencing work. Trestles if used must be in good condition, sited on firm level ground and secured where possible with handrails or edge protection in place.	4	1	4
Falling from height	4	4	16	All work at height where personnel are exposed to a fall where an injury can occur must have edge protection in place. If handrails are missing to allow work access, nets must be in place or harnesses must be used. Harnesses/ nets must be of an approved type, checked by the user prior to use and attached to a secure anchor point. All works at height must be adequately supervised. Ensure adequate information, instruction and training is provided. Trestles must have edge protection in place where a fall can occur leading to an injury.	4	1	4
Falling of tools/head injury	4	4	16	Keep all tools and materials away from the scaffold edge. Store items so they cannot fall or be kicked over the edge. Where necessary use signs and physical barriers to protect areas below works at height. Be vigilant at all times.	4	1	4
Slips, trips & falls	4	3	12	Remove rubbish and waste and employ good housekeeping and cable management at all times.	4	1	4
Access	4	4	16	Adequate safe access and egress must be provided and maintained at all times, all ladders to be tied off.	4	1	4
Adequate lighting	4	3	12	Suitable lighting to be provided when natural light is insufficient.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity
 L = Likelihood
 R = Risk rating

High risk
Medium risk
Low risk

PPE Required:

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	2
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Działanie:	Praca na wysokościach			Osoby zagrożonym	Pracownicy, pracownicy, 3rd strony.		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Upadek platformy roboczej.	4	4	16	Wszystkie rusztowania są wznoszone przez właściwe monterów. Wszystkie rusztowania muszą być zgodne z obowiązującymi przepisami. Wszystkie rusztowania są do przestrzegania system cotygodniowych inspekcji przez wykwalifikowanego inspektora właściwego. Wszystkie rusztowania muszą być poddane oględzinom przez przełożonego przed oddaniem pracownicy do pracy. Wszyscy pracownicy mają wzrokowo rusztowanie przed rozpoczęciem pracy. Kozły jeśli użyte musi być w dobrym stanie, usytuowane na równym podłożu firmy i zabezpieczone w miarę możliwości z poręczami lub ochrony brzegu w miejscu.	4	1	4
Upadek z wysokości i poważne obrażenia ciała	4	4	16	Wszystkie prace na wysokości, gdzie pracownicy narażeni są na upadek, gdzie szkoda może wystąpić musi mieć zabezpieczenie krawędzi w miejscu. Jeśli poręcze brakuje, aby umożliwić dostęp do pracy, sieci muszą być na miejscu lub uprząże muszą być użyte. Uprząże / siatki musi być zatwierdzonego typu, zaznaczonego użytkownika przed użyciem i dołączone do bezpiecznego punktu zakotwiczenia. Wszystkie prace na wysokości muszą być odpowiednio nadzorowane. Zapewnienia odpowiednich informacji, instruktażu i szkoleń jest świadczona. Kozły musi mieć zabezpieczenie krawędzi w miejscu, gdzie może wystąpić spadek prowadzi do kontuzji.	4	1	4
Materiałów i narzędzi wchodzących/urazów głowy.	4	4	16	Zachowaj wszystkie narzędzia i materiały, z dala od krawędzi rusztowania. Zdeponuj przedmioty więc nie może odpadać lub zostać wyrzucony na krawędzi. W razie potrzeby oznaki użytkowania i bariery fizyczne w celu ochrony obszarów poniżej prac na wysokości. Być czujnym przez cały czas.	4	1	4
Poślizgnięcia, potknięcia, upadki	4	3	12	Remove rubbish and waste and employ good housekeeping and cable management at all times.	4	1	4
Dostęp/wyjścia.	4	4	16	Odpowiednia bezpieczne wsiadanie i wysiadanie muszą być dostarczane i utrzymywane przez cały czas, wszystkie drabiny być związane off.	4	1	4
Poślizgnięcia, potknięcia i upadki	4	3	12	Odpowiednie oświetlenie, które należy dostarczyć, kiedy naturalne światło jest niewystarczające.	4	1	4

Prawdopodobieństwo	Prawdopodobnie (5)	Prawdopodobny (4)	Możliwe (3)	Mало prawdopodobne (2)	Bardzo mało prawdopodobne (1)
Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

ΔΕΙ:	S = Wskaźnik ważności
	L= Prawdopodobieństwo
	R= Ocena ryzyka
	Wysokiego ryzyka
	Średnie ryzyko
	Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	3
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Operation:	Use of mobile tower scaffold			Persons at risk:	Operatives, employees.		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Scaffold collapse	4	4	16	Competent persons must always supervise the erection, alteration or dismantling of any type of tower scaffold. Before erection check that all components are in good condition, wheels rotate effectively and brakes and locking devices work correctly.	4	1	4
Foundation failure	4	3	12	The foundation must be capable of sustaining the total load at all times during the erection and use of the tower. Never erect a tower on recently made up ground, on lightweight manhole covers or on timber spanning excavations.	4	1	4
Overturning	4	5	20	Before using ensure that it is vertical and square and the wheels are locked. Check that if fitted, outriggers are set correctly. The height of the tower should never exceed 3 times the smallest base width on rough terrain or 3½ times the smallest base width on smooth terrain. Never climb up the outside of a tower, use the internal ladder. Likewise always hoist equipment/ materials up via the access hatches. Where ever possible tie the tower to a permanent structure.	4	1	4
Overloading	4	5	20	Ensure that the safe working load for the tower is not exceeded. Never use ladders or steps on a scaffold tower platform, as this will cause the tower to over turn.	4	1	4
Collisions	4	3	12	Before moving a tower ensure the travelling path is clear. After relocation check the tower is vertical and the wheels are locked. Cordon off the area around the tower to prevent collisions.	4	1	4
Falls from height- persons & materials	4	4	16	Ensure the platform is fully boarded out with guardrails and toe boards. Do not move a tower with persons/ materials on it. Always move mobile tower manually never use mechanical means. When working ensure the access hatches are closed.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

DEL: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	3
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Działanie:	Stosowanie przenośnych Wieża scaffold			Osoby zagrożonym	Technicy, pracowników.		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Scaffold zwinąć	4	4	16	Właściwe osoby zawsze muszą nadzorować montażowe, zmiany lub zniesienie wszelkiego rodzaju scaffold wieża. Przed montażowe Sprawdź, czy wszystkie składniki są w dobrym stanie koła obracają się skutecznie i hamulce i blokowania urządzenia działają poprawnie.	4	1	4
Fundacja awarii	4	3	12	Fundacja musi być zdolne do poniosła całkowite obciążenie zawsze podczas budowy i użytkowania wieży. Nigdy nie ustawienie wieżę na ostatnio składa się ziemi, lekkie pokrywy lub drewna obejmujących wykopalisk.	4	1	4
Wywróceniu się środka transportu	4	5	20	Przed przy użyciu zapewnienia, że jest pionowa i kwadratowe, a koła są zablokowane. Sprawdź, jeśli zamontowany, pływaki są prawidłowo ustawione. Wysokość wieży nigdy nie powinna przekraczać 3 razy najmniejszą bazowy szerokość w trudnym lub 3½ razy najmniejszą bazowego na gładkie terenu. Nigdy nie wspinać się poza wieżę, należy użyć wewnętrznego drabinki wejściowej. Podobnie zawsze podnieś urządzenie / wylęg materiałów w górę poprzez dostęp. Jeżeli kiedykolwiek to możliwe powiązać wieży na stałą strukturę.	4	1	4
Przeciążenie	4	5	20	Upewnij się, że bezpieczne udźwigu wieży nie jest przekroczona. Nigdy nie użycia drabin lub czynności scaffold wieżę platformy, jak spowoduje wieży ponad włączyć.	4	1	4
Kolizje	4	3	12	Przed przeniesieniem wieżę upewnij się, że ścieżka podróży jest jasne. Po przeniesieniu wyboru Wieża jest pionowa, a koła są zablokowane. Cordon poza obszar wokół wieży celem zapobieżenia zderzeniom.	4	1	4
Upadkom z wysokości osób & materiałów	4	4	16	Upewnij się, że platforma pełni przylegają poręcze ograniczające i zbieżność płyty. Nie należy przenosić Wieża z osobami / materiały na nim. Zawsze ruch ruchomych Wieża ręcznie nie wolno stosować środków mechanicznych. Podczas pracy zapewnienia włązy dostępu są zamknięte.	4	1	4

Prawdopodobieństwo →	Prawdopodobnie (5)	Prawdopodobny (4)	Możliwe (3)	Mało prawdopodobne (2)	Bardzo mało prawdopodobne (1)
↓ Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

ΔΕΙ: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE Wymagane:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upręże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	4
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Operation:	Use of ladders			Persons at risk:	employees, 3rd parties.		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Falls from height	4	4	16	Ensure ladder is the correct height and in good condition prior to use. Do not work from ladders or attempt to carry tools/equipment/materials – they are a method of access only. Three points of contact should be maintained at all times. Ensure ladder is set up correctly to ensure that operatives do not need to overreach when on the ladder. Ensure that Grade 1 ladders are used. Foot whilst erecting and tie securely when in use. Ensure that there is no build up of debris (mud, oil etc) on the rungs of the ladder, and that all ladders are cleaned and inspected regularly.	4	1	4
Ladder slipping	4	5	20	Ground to be firm and level. Ladder to extend approx 1 metre above the step off point. Base to height ratio to be 1:4 (75 degrees). Ladders only to be footed up to 5m high. Ensure ladder is securely tied at all times. Ensure ladder is stable with no obstructions around the feet. Ladder should be tied by using the stiles not through rungs.	4	1	4
Ladder rolling (platform ladders)	4	5	20	Ensure ladder is positioned where required and brakes locked in place prior to operatives using ladder. Do not overreach or overload. Never move ladder whilst in use.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

SEI: S = Severity
L = Likelihood
R = Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	4
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Działanie:	Wykorzystanie drabin			Osoby zagrożonym	pracownicy, 3rd strony.		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Upadkom z wysokości	4	4	16	Zapewnić Drabina wysokość poprawne i w dobrym stanie przed użyciem. Nie działa z drabiny lub próby przewożenia materiałów narzędzia/urządzeń – są to metody tylko dostęp. Trzy punkty kontaktowe powinna zostać utrzymana przez cały czas. Upewnij się, że Drabina jest skonfigurowany poprawnie do zapewnienia, że nie trzeba overreach na drabinie technicy. Upewnij się, że używane są klasy 1 drabiny. Stopa przy jednoczesnym analogicznej i krawat bezpieczne w użyciu. Upewnij się, że istnieje nie kompilacji w górę śmieci (błocie, oleju itp) na szczeble drabinki wejściowej, oraz że wszystkie drabiny są czyszczone i regularnie kontrolowane.	4	1	4
Drabina poślizgu	4	5	20	Naziemnej przedsiębiorstwa i poziom. Drabina do rozszerzenia w przybliżeniu 1 metra powyżej kroku poza punkt. Podstawa, aby stosunek wysokości do 1: 4 (75 stopni). Drabiny tylko madagaskarska do 5 m. Upewnij się, że Drabina bezpiecznie jest związany przez cały czas. Upewnij się, że Drabinka jest stabilny nie ma przeszkód wokół stóp. Drabina powinna zostać powiązana za pomocą ramiaków pionowych na nie poprzez szczeble.	4	1	4
Drabina toczenia (platforma drabiny)	4	5	20	Upewnij się, że Drabinka jest umieszczony w przypadku, gdy wymagane, a hamulce zablokowane w miejsce przed technicy przy użyciu drabinki wejściowej. Nie overreach ani przeciążenia. Nigdy nie przenieść Drabina jednocześnie w użyciu.	4	1	4

Prawdopodobieństwo →	Prawdopodobni e (5)	Prawdopodobn y (4)	Możliwe (3)	Mało prawdopodobne (2)	Bardzo mało prawdopodobne (1)
↓ Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

ΔΕΠ: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Upęrcze bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	5
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Operation:	Fire risk assessment			Persons at risk:	employees, 3rd parties.		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Accumulation of flammable materials	4	4	16	All personnel to keep their work areas tidy, free from excessive combustible material. All bins are to be emptied daily.	4	1	4
Poor storage of materials	4	3	12	Amount of flammable materials e.g. files, chemicals etc to be kept to a minimum in the workplace. These should be stored away in filing cabinets/ cupboards. Flammable substances are stored away from the main working areas.	4	1	4
Smoking	4	5	20	Smoking is only permitted in designated areas. Non-combustible receptacles supplied for cigarette ends in designated smoking areas.	4	1	4
LPG cylinder storage	4	3	12	These are stored in designated compounds 2 meters away from boundary fence with warning notices prominently displayed.	4	1	4
Security of premises/ arson prevention	4	5	20	Site boundaries are secure with herrass fencing. Entry points to main site are locked at night. Regular fire inspections are carried out during working hours.	4	1	4
Access/ egress blocked	4	4	16	All stairways, corridors, walkways and work areas to have safe access/ egress at all times. Fire exits will not be blocked. All vehicles to be parked in the designated areas only.	4	1	4
Missing persons	4	4	16	All personnel must sign out at the site office when they are going to leave the site. All visitors and contractors to sign in & out at the site office.	4	1	4
Ineffective evacuation	4	5	20	Fire Action signs prominently displayed throughout site. All personnel are briefed during induction about the emergency evacuation procedures.	4	1	4
Fire protection inadequate	4	5	20	Portable fire extinguishers located throughout the working areas. Equipment checked regularly by in house competent person.	4	1	4
Electrical equipment faulty or overloaded	4	5	20	Electrical equipment is to be free from obvious defect, and readily identified with a current test examination certificate. Sockets are not to be overloaded.	4	1	4

Likelihood	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity
L= Likelihood
R= Risk rating
High risk
Medium Risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	5
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Działanie:	Ocena zagrożenia pożarowego			Osoby zagrożonym	pracownicy, 3rd strony.		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Akumulacji palnych	4	4	16	Cały personel do utrzymania ich obszary pracy tidy wolne od nadmiernego materiałem palnym. Wszystkie pojemniki są opróżniane codziennie.	4	1	4
Słaba składowania materiałów	4	3	12	Ilość materiałów łatwopalnych np pliki, chemikalia itd, aby ograniczyć do minimum w miejscu pracy. Te powinny być przechowywane odległości w kartotekach / szafki. Łatwopalne substancje są przechowywane z dala od głównych obszarów roboczych.	4	1	4
Palenie	4	5	20	Palenie jest dozwolony tylko w wyznaczonych obszarach. Niepalne zbiorników dostarczonych do papierosów kończy się w wyznaczonym palących.	4	1	4
Przechowywanie butli LPG	4	3	12	Są one przechowywane w wyznaczonych związki 2 metrów od granicy ogrodzenia z ogłoszeń ostrzegawczych, widocznym.	4	1	4
Zabezpieczenia pomieszczeń / zapobiegania podpalenie	4	5	20	Granice witryny są bezpieczne z herrass ogrodzenia. Punkty wejścia do strony głównej są zablokowane w nocy. Ognia regularne inspekcje są przeprowadzane w godzinach pracy.	4	1	4
Dostęp / egress zablokowane	4	4	16	Wszystkich klatkach schodowych, korytarzach, przejścia i obszary pracy do bezpiecznego dostępu / wysiadania przez cały czas. Pożar wyjścia nie są blokowane. Wszystkie pojazdy do powinny parkować w wyznaczonych obszarach jedynie.	4	1	4
Osób zaginionych	4	4	16	Cały personel muszą podpisać w urzędzie witryny podczas ich zamiar opuścić. Wszystkich odwiedzających i wykonawców, do podpisania w & określone w urzędzie witryny.	4	1	4
Nieskuteczne ewakuacji	4	5	20	Ogień objawy działania widocznym miejscu całej witryny. Cały personel są informowani o czasie indukcji o procedury ewakuacji w razie zagrożenia.	4	1	4
Niewystarczające zabezpieczenie przeciwpożarowe	4	5	20	Przenośne gaśnice przeciwpożarowe znajdujących się na obszarach roboczych. Sprzęt regularnie kontrolowane przez w domu kompetentną osobę.	4	1	4
Wyposażenie elektryczne uszkodzone lub przeciążony	4	5	20	Wyposażenie elektryczne ma być wolne od wad oczywiste i łatwo zidentyfikowane przy użyciu bieżącego certyfikatu badania badania. Gniazda nie mają być przeciążone.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	5	4	3	2	0
Death (4)	-5	-4	-3	-2	0
Major Injury (3)	20	16	12	8	0
Minor Injury (2)	15	12	9	6	0
No Injury (1)	10	8	6	4	0

NEI: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyka
Niskiego ryzyka

PPE Wymagane:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upięcze bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	6
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Operation:	Materials storage on site			Persons at risk:	Operatives, employees.		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Falling materials	4	4	16	Follow manufacturer's guidance with respect to storage and stacking. Palletised materials should not be stacked more than two pallets high. Cylindrical materials e.g. pipes, should be wedged and not stacked. Site Supervisor should regularly inspect stock piles and storage areas to check their safety. Material storage areas should be secured in order to prevent unauthorised access, especially during out of hours.	4	1	4
Environmental contamination	3	3	9	Secure storage should be provided for hazardous substances and unauthorised access prevented. Trays or bunds to be provided where containment may be necessary.	3	1	3
Hazardous substances	3	3	9	Ensure assessments are available on site. Drums and containers should be clearly marked, stored in purpose made containers and away from ignition, heat sources and incompatible materials.	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

DEL: S = Severity
L = Likelihood
R = Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	6
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Działanie:	Składowania materiałów w witrynie			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Materiały objęte	4	4	16	Postępuj według wskazówek producenta w odniesieniu do składowania i układania. Palletised materiały powinny nie ułożone więcej niż dwóch palet wysoki. Cylindryczne materiałów np rury, powinny być klinowaty i nie skumulowany. Inspektor witrynę regularnie powinien zbadać, Pale zapasów oraz obszarów składowania do sprawdzenia ich bezpieczeństwa. Obszary magazynowania materiałów powinny być zabezpieczone w celu zapobiegania nieuprawnionemu dostępowi, zwłaszcza czasie z godzin.	4	1	4
Skażenia środowiska	3	3	9	Bezpieczne przechowywanie powinny być dostarczane dla substancji niebezpiecznych i niedozwolonych dostępu zapobiegać. Zasobniki lub bunds dostarczane, gdy zamknięcia mogą okazać się niezbędne.	3	1	3
Substancje niebezpieczne	3	3	9	Upewnij się, że oceny są dostępne w witrynie. Perkusja i pojemniki powinny być wyraźnie oznakowane, przechowywane w celu dokonane pojemników i daleko od zapłonu, podgrzać źródeł i materiałami.	3	1	3

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

ΔE1: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Upręże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	8
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Operation:	Storage and use of highly flammable liquids			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Explosion/fire	4	5	20	Only keep the minimum quantity of highly flammable liquids on site. They should be stored in a secure, fire resistant, well ventilated store. This must be adequately signed both as a deterrent but also to provide information on the liquids that are stored there. A no smoking area must be enforced. Highly flammable liquids must only be kept in suitable, labelled containers. Whenever highly flammable liquids are present, no means of ignition will be allowed and the area will be kept clear of other combustible materials. Any substances, which can react with one another should be stored separately with adequate ventilation throughout. Refer to the relevant COSHH Assessments.	4	1	4
Spillage	3	3	9	Adequate bunds must be in place 110% of the capacity of the largest vessel to prevent leakage and allow the effective use of extinguishers. All spillages must be cleared as soon as they occur, see relevant COSHH assessment for specific measures needed when clearing spillages. Spill kits to be readily available.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

DEF: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	8
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Działanie:	Składowanie i wykorzystanie wysoce łatwopalne ciecze			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Wybuch/ognia	4	5	20	Jedynie przechowywać minimalną ilość łatwopalnych cieczy w witrynie. Powinny być przechowywane w magazynie bezpieczne, ognioodpornego, dobrze wietrzone. To musi zostać odpowiednio podpisany zarówno skutek odstraszaający, ale również dostarczyć informacji na temat cieczy, które są składowane. Nie palących musi być wymuszane. Wysoce łatwopalne ciecze tylko muszą być przechowywane w odpowiednich, oznakowanych pojemnikach. W każdym przypadku, gdy obecne są wysoce łatwopalne ciecze, mogły nie oznacza zapłonu i obszar będzie znajdować się wyraźnie innych materiałów palnych. Wszelkie substancje, które mogą reagować między sobą powinny być przechowywane oddzielnie z odpowiednią wentylacją całej. Odnoszą się do odpowiednich ocen COSHH.	4	1	4
Wyciek	3	3	9	Odpowiednie bunds musi mieć miejsce 110% pojemności największy statek zapobiec wyciekom i umożliwienia skutecznego wykorzystania gaśnice. Wszystkie rozlewów muszą zostać wyczyszczone, tak szybko, jak długo wystąpią, zobacz odpowiednie COSHH oceny dla szczególnych środków potrzebnych podczas czyszczenia rozlewu. Wysypuje się zestawy mają być łatwo dostępne.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

ΔE1:	S = Wskaźnik ważności
	L= Prawdopodobieństwo
	R= Ocena ryzyka
	Wysokiego ryzyka
	Srednie ryzyko
	Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzet do oddychania	Zgodnie z wymogami
	Upręże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	10
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Operation:	Use of abrasive wheels.			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Wheels bursting.	3	3	9	Only personnel who are trained are to mount abrasive wheels. Ensure the wheel selected is appropriate to its application. Do not allow wheels to wear down excessively, avoid grinding on the sides of wheels, and refrain from stopping wheels by applying press to them. All new wheels must be run free for a minute with all other personnel standing clear.	3	1	3
Electrocution.	4	3	12	All equipment must be fit for purpose and tested. Pre-use inspection should identify problems. After use all equipment must be disconnected from their power source.	4	1	4
Contact with rotating abrasive wheel.	3	4	12	Ensure correct guarding is secured in place at all times. Rests for pedestal grinders are to be properly secured and adjusted so that they are as close as is practicable to the wheel. Before changing an abrasive wheel ensure the power source is isolated.	3	1	3
Eye injury from flying particles.	3	4	12	Face shields must be worn at all times during abrasive wheel operations. Screens around the work area will prevent other personnel being effected.	3	1	3
Inhalation of dust.	3	3	9	Local exhaust ventilation and respiratory protection to be used where ventilation is poor.	3	1	3
Excessive noise.	3	5	15	Ear protection must be worn during abrasive wheel operations.	3	1	3
Vibration white finger.	3	3	9	Do not use abrasive wheel equipment for prolonged periods. Take regular breaks and ensure daily usage does not exceed manufacturer's recommendations and keep hands warm. Report any problems immediately.	3	1	3
Fire.	4	4	16	Relevant fire extinguishers must be in the immediate vicinity. Clear the area of combustible materials before commencing work and check for signs of ignition when finished.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

SEI: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	10
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Działanie:	Wykorzystanie materiał ścierny koła.			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Koła rozrywające.	3	3	9	Tylko pracowników, którzy są przeszkoleni są zamontowanie koła ścierające. Upewnij się, że koło zaznaczone jest odpowiedni do jej stosowania. Nie zezwalaj na koła na ścieranie nadmiernie, uniknąć mielenia na stronach koła i powstrzymać się od zatrzymania koła przy zastosowaniu prasy do nich. Wszystkie nowe koła musi być uruchomiona wolna na minutę z pozostałego personelu stałego jasnych.	3	1	3
Porażenie prądem.	4	3	12	Wszystkie urządzenia muszą nadające się do celów i przetestowane. Doświadczalnych kontroli należy zidentyfikować problemy. Po użyciu wszystkie urządzenia muszą być odłączeni od ich źródła zasilania.	4	1	4
Skontaktuj się z wirującymi koło ścierające obracających się.	3	4	12	Upewnij się, że poprawne, że ochrona jest zabezpieczona w miejscu przez cały czas. Resztki wygaszania szlifierek są właściwie zabezpieczone i dostosowany tak, aby były jak zamknąć, jak to możliwe na kole. Przed zmianą koło ścierające obracających upewnij się, że źródłem mocy jest izolowane.	3	1	3
Urazy oczu od rozrzuconia odłamków.	3	4	12	Ostony twarzy musi nosić na zawsze podczas operacji koło ścierające obracających się. Ekrany wokół obszaru roboczego uniemożliwi pozostałego personelu zrealizowaną.	3	1	3
Wdychanie pyłu.	3	3	9	Lokalne wyciągową oraz ochrony dróg oddechowych, stosowaną w przypadku słabej wentylacji.	3	1	3
Nadmiernego hałasu.	3	5	15	Podczas operacji koło ścierające obracających się należy nosić ochroniacze uszu.	3	1	3
Zespół wibracyjny.	3	3	9	Nie należy używać urządzeń koło ścierające obracających się przez dłuższy okres. Podejmuje regularne podziałów i zapewnienia codzienne użycie nie przekracza zaleceniami producenta i zachować ręce ciepłe. Natychmiast zgłosić jakiegokolwiek problemy.	3	1	3
Pożar.	4	4	16	Odpowiednie gaśnice muszą być w bezpośrednim sąsiedztwie. Wyczyść obszar materiałów palnych przed rozpoczęciem pracy i sprawdź, czy objawy zapalenia po zakończeniu.	4	1	4

Prawdopodobieństwo →	Prawdopodobni e (5)	Prawdopodobn y (4)	Możliwe (3)	Mało prawdopodobne (2)	Bardzo mało prawdopodobne (1)
Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

DEL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Uprząże bezpieczeństwa	Y

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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	12
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Operation:	Manual handling			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Lifting/ pulling/ pushing heavy loads.	3	4	12	Use mechanical aids where possible i.e. pallet truck, rollers, hoists etc. If this is not necessary or practicable, and the load is within your capabilities, lift the load with your back straight and your knees bent looking straight ahead, taking the strain on your legs. If the load is too heavy or awkward seek assistance- Do not attempt to lift it on your own.	3	1	3
Slips/ trips/ falls.	3	4	12	Plan your route, move any obstacles. Ensure safe access and egress to and from all work areas and adequate lighting. Maintain high standards of housekeeping.	3	1	3
Cuts from sharp edges.	3	4	12	Wear gloves for manual handling operations to protect hands.	3	1	3
Trapped fingers & hands.	3	4	12	Always try to keep hands away from load edges especially in tight areas and use handles where provided.	3	1	3
Sprains & strains.	3	4	12	Avoid twisting, stooping, reaching and carrying long distances.	3	1	3
Muscular/ skeletal disorders.	3	4	12	Ensure an even floor and sufficient rest/ recovery time. Maintain a good posture, if the task is repetitive a separate risk assessment may be required.	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

SEI: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	12
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Działanie:	Ręczne przemieszczanie ciężarów			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Podnoszenia / ciągnięcie, pchanie ciężkich ładuje.	3	4	12	Użyć pomocy mechanicznych, gdzie możliwe tj palet ciężarówka, rolki, Wciągniki itp. Jeśli nie jest to konieczne lub jest to wykonalne, a obciążenie jest w swoje zdolności, podnieś obciążenia z kopii prosto i your knees psia, patrząc straight ahead, biorąc pod obciążeniem na nogi wyglądały. Jeśli obciążenie jest zbyt ciężkie lub nieodpowiednich dążyć pomocy nie próba podnieś go samodzielnie.	3	1	3
Dokumenty / trips / spada.	3	4	12	Planowanie trasy, przenosić żadnych przeszkód. Zapewnienie bezpiecznego dostępu i opuszczanie i wszystkie obszary pracy i oświetlenie. Utrzymanie wysokich standardów porządkowe.	3	1	3
Kawałki mięsa z ostrych krawędzi.	3	4	12	Nosić rękawice ochronne dla operacji ręczne przemieszczanie ciężarów ochrona rąk.	3	1	3
Schwytanych palców & ręce.	3	4	12	Zawsze starać się zostawić rąk od krawędzi obciążenia zwłaszcza na obszarach ścista i wykorzystania obsługuje gdzie pod warunkiem.	3	1	3
Sprains & szczepów.	3	4	12	Uniknięcia skręcania, stooping, osiagając i wykonywania długich dystansach.	3	1	3
Zaburzenia mięśni / szkieletowych.	3	4	12	Zapewnienia nawet podłogi i odpowiedniego odpoczynku / czasu przywracania. Utrzymanie dobrej postawy, jeśli zadanie jest zadaniem powtarzających się oddzielnej oceny zagrożenia mogą być wymagane.	3	1	3

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

SEI: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	13
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Operation:	Use of hand tools			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Sprains & strains.	3	3	9	Always use the correct tool for the task in hand. During repetitive work (hammering, sawing) share the task or take regular breaks to do alternative work.	3	1	3
Flying particles.	3	3	9	Safety glasses/ face shield to be worn when using hand tools. Screens must be used to protect other personnel.	3	1	3
Lacerations.	3	5	15	Ensure sharp edges of tools are protected when stored or carried. Always keep hands behind the cutting edge. Wear suitable PPE where required.	4	1	4
Falling from height.	4	4	16	All hand tools used at a height where there is a risk of them falling must be securely stored, with adequate protection installed to prevent materials falling.	3	1	3
Slips, trips & falls.	3	3	9	After use all hand tools must be correctly stored away.	3	1	3
Noise.	3	4	12	Ear protection is to be worn where required, display signage to warn other personnel in the vicinity.	3	1	3
Injuries from insufficient lighting.	3	3	9	When using hand tools ensure there is adequate lighting to enable the task to be done safely.	3	1	3
Injury from damaged equipment.	3	5	15	Only well maintained tools that conform to British Standards to be used. Prior to use check all tools for wear and damage. Any worn or damaged equipment must be returned to the stores.	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

KEY:	S = Severity
	L= Likelihood
	R= Risk rating
	High risk
	Medium risk
	Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	13
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Działanie:	Użyj narzędzi ręcznych			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Sprains & szczepów.	3	3	9	Zawsze użyć odpowiedniego narzędzia dla zadania w parze. Podczas pracy powtarzalnej (uderzania młotkiem, piłowanie) udział zadania lub podejmuje regularne podziały do alternatywnego.	3	1	3
Rozrzucenia odłamków.	3	3	9	Okulary / osłony do noszenia przy użyciu narzędzia Rączka na twarz. Ekrany musi być wykorzystany do ochrony innych pracowników.	3	1	3
Lacerations.	3	5	15	Zapewnienia, ostrych krawędzi narzędzia są chronione podczas przechowywane lub przewożone. Zawsze zachować ręce za krawędź cięcia. Nosić odpowiednie ŚOI w przypadku, gdy wymagane.	4	1	4
Upadku z wysokości.	4	4	16	Wszystkie strony narzędzi używanych na wysokości w przypadku, gdy istnieje ryzyko ich objętych muszą być bezpiecznie przechowywane, z odpowiednią ochroną zainstalowana tak, aby zapobiec materiałów objętych.	3	1	3
Dokumentów podróży & falls.	3	3	9	Po wykorzystaniu wszystkich narzędzi ręcznych musi być prawidłowo przechowywany away.	3	1	3
Hałas.	3	4	12	Ochroniacze uszu jest noszone, jeżeli jest to wymagane, wyświetlić signage aby ostrzec innych pracowników w sąsiedztwie.	3	1	3
Obrażeń ciała niewystarczające oświetlenie.	3	3	9	Podczas korzystania z ręki, którą narzędzia zapewnienia istnieje odpowiednie oświetlenie umożliwiające zadania wykonywane w sposób bezpieczny.	3	1	3
Szkody z uszkodzonego sprzętu.	3	5	15	Tylko utrzymywane narzędzia, które odpowiadają brytyjskich norm stosowanych. Przed ich wykorzystaniem Sprawdź wszystkie narzędzia do noszenia i szkód. Wszelkie wyposażenie zużytych lub uszkodzonych musi być zwrócone do magazynów.	3	1	3

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

KEY: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząże bezpieczeństwa	Y

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Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	16
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Operation:	Use of portable electrical equipment			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Operator error	4	3	12	Only competent personnel are to use electrical equipment.	4	1	4
Electrocution	4	4	16	Only equipment with a current PAT test is to be used. Before use check the equipment for damage. If unsure about the safety of electrical equipment do not use it. Only competent persons are to repair faulty electrical equipment. Never stand on damp or wet surfaces when using electrical equipment and keep electrical equipment clean and dry.	4	1	4
Slips, trips & falls	3	3	9	Run all cables in a tidy manner so they are not a trip hazard. Ensure they are not over stretched, exposed to sharp edges or susceptible to damage from hot work or traffic. After use disconnect tools and cables and store correctly.	3	1	3
Flying particles	3	4	12	Safety glasses/ face visor to be worn where risk of flying particles. Use screens where required to protect other personnel.	3	1	3
Noise	3	5	15	Most processes generate noise so hearing protection may be required. Signage will warn other personnel in the vicinity to wear hearing protection.	3	1	3
Vibration	3	4	12	When using vibrating electrical equipment take regular breaks form the task to do alternative work, and keep your hands warm. Report any problems immediately to the Site Manager.	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

DEF: S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE Required:

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	16
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Działanie:	Użycia przenośnego sprzętu elektrycznego			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Błędów operatora	4	3	12	Tylko właściwy personel mają używać urządzenia elektryczne.	4	1	4
Porażenie prądem	4	4	16	Tylko urządzenia z obecnego badania PAT ma być używany. Przed użyciem należy sprawdzić sprzęt do szkody. Jeśli pewności co do bezpieczeństwa urządzeń elektrycznych nie należy go używać. Tylko właściwe osoby mają naprawić uszkodzony sprzęt elektryczny. Nigdy stać na powierzchniach wilgotnym lub mokrych podczas korzystania z urządzenia elektryczne i utrzymania sprzętu elektrycznego, czyste i suche.	4	1	4
Dokumentów podróży & falls	3	3	9	Uruchom wszystkie kable w sposób tidy, dlatego nie są one zagrożenie dla podróży. Upewnij się, że ich nie ponad rozciągniętych, narażonych na ostrych krawędzi lub podatne na uszkodzenia z gorących pracy lub ruchu. Po za pomocą narzędzia Rozłącz i kable i przechowywać poprawnie.	3	1	3
Rozrzucenia odłamków	3	4	12	Okulary / wierzchem visor do noszenia gdzie ryzyku rozrzucenia odłamków. Użyj ekranów w przypadku, gdy w celu ochrony innych pracowników.	3	1	3
Szum	3	5	15	Większość procesów generowania hałasu tak ochrona słuchu mogą być wymagane. Signage będzie ostrzegać innych pracowników w sąsiedztwie nosić ochrona słuchu.	3	1	3
Drgania	3	4	12	Gdy przy użyciu walce wibracyjne urządzenia elektryczne regularnych podziału formularza zadania do alternatywnego i trzymaj ręce ciepłe. Zgłaszać wszelkie problemy natychmiast do menedżera witryny.	3	1	3

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

ΔΕΙ: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE Wymagane:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upręże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	17
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Operation:	Use of Gas Cylinders.			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Fire.	4	4	16	Operatives to be fully trained in the use of all equipment involved. Remove any combustible materials from within about 10 metres of the work. Protect any combustible materials that cannot be moved to a safe distance with suitable guards or covers (e.g. fire retardant blankets). Ventilate spaces where vapours could accumulate. Maintain a continuous fire watch during the period of the work and for an hour afterwards. Keep fire extinguishers nearby. Never allow oil or grease to come into contact with oxygen valves or cylinder fittings. Never use oxygen with equipment not designed for it.	4	1	4
Explosion.	4	4	16	Never use oxy/fuel gas blowpipe on a drum or tank that has contained or may have contained flammable materials unless you know it has been made safe. If in doubt ask. Never weld or flame cut wheels to which tyres are fitted. Always remove the tyre.	4	1	4
Gas leaks.	4	4	16	Keep hoses clear of sharp edges and abrasive surfaces or where vehicles can run over them. Do not allow hot metal or spatter to fall on hoses. Secure cylinders in an upright position. Maintain all equipment and keep in good condition. Regularly check all conditions and equipment for faults and leaks. Always provide adequate ventilation.	4	1	4
Backfire.	4	3	12	Do not hold blowpipe too close to the work piece. Check nozzle for blockages before work commences.	4	1	4
Flashbacks.	4	3	12	Use the correct lighting up procedure. Ensure the blowpipe is fitted with spring-loaded non-return valves to prevent a backflow of gas into hoses. Use correct pressures and nozzle size for the job. Maintain equipment in good condition. Flashback arresters fitted to protect cylinders.	4	1	4
Injury to personnel	4	4	16	Work in a safe location away from other people. Wear protective clothing, gauntlets and eye protection. Shut off blowpipe when not in use. Clamp the work piece. Keep hoses away from the working area. Secure cylinders to trolley or against wall, to prevent crushing injuries and instability of cylinders. Keep upright at all times.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

SEI: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	17
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Działanie:	Użyj butli do gazu.			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Pożar.	4	4	16	Technicy do pełni zostać przeszkoleni w posługiwaniu się wyposażenia wszystkich zaangażowanych. Usuń wszelkie materiały palne z około 10 metrów pracy. Chronić wszelkie materiały palne, które nie mogą być przenoszone do bezpiecznej odległości odpowiednie osłony lub obejmuje (np. pożaru opóźniają koców). Zapominać pomieszczeń, gdzie mogłyby zbierać się oparów. Utrzymanie zegarka ciągłego ognia w okresie pracy i godziny później. Zachowaj gaśnice w pobliżu. Nie wolno dopuścić olejem lub smarem plastycznym do kontaktu z zawory tlenu lub wyposażenia butli. Nigdy nie używaj tlenu z wyposażeniem Niezaprojektowane dla niego.	4	1	4
Eksplozja.	4	4	16	Nigdy nie wykorzystania oksy paliwa gazu blowpipe na bębna, lub zbiornik, który został zawarty lub mogą mieć zawarte materiały palne, chyba, że wiesz, to ma zostały dokonane bezpieczne. Jeśli w wątpliwość zwrócić. Nigdy nie spawaniu lub płomień Wytnij koła, które są zamontowane opony. Zawsze usunąć opony.	4	1	4
Przecieki gazu.	4	4	16	Zachowaj węże jasne ostrych krawędzi i powierzchni materiałów ściernych lub gdzie pojazdy można uruchomić nad nimi. Nie zezwalaj na gorący metal lub Bryzganie na węże. Bezpieczne butli w pozycji pionowej. Utrzymanie całe wyposażenie i utrzymanie w dobrym stanie. Regularnie sprawdzać wszystkie warunki i wyposażenie usterek i przecieków. Zawsze zapewniać odpowiednią wentylację.	4	1	4
Z powrotem ognia.	4	3	12	Nie trzymaj blowpipe zbyt blisko obrabianego. Sprawdzanie dysz do zaproponowanej, przed rozpoczęciem pracy.	4	1	4
Retrospekcjach.	4	3	12	Użyj oświetlenia poprawną procedurę. Upewnij się, że blowpipe wyposażony jest obciążony zawory zwrotne aby zapobiec przepływu wstecznego gazu do węży. Użyć poprawnego ciśnienia i dysze dla zadania. Utrzymanie sprzętu w dobrym stanie. Flashback arresters dopasowane do ochrony butli.	4	1	4
Szkodę dla personelu	4	4	16	Praca w bezpiecznej lokalizacji daleko od innych osób. Nosić ochronną odzież, gauntlets i oczu ochronę. Odcinany blowpipe nieużywane. Szczęki obrabianego. Węże przechowywać z dala od obszaru roboczego. Bezpieczne butli do wózka lub ścianę, zapobiegający na zginięcie urazy i niestabilności butli. Zachowaj pionowej przez cały czas.	4	1	4

Prawdopodobieństwo →	Prawdopodobni	Prawdopodobn	Możliwe	Mało prawdopodobne	Bardzo mało
Wskaźnik ważności	e (5)	y (4)	(3)	(2)	prawdopodobne (1)
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

ΔΕΛ: S = Wskaźnik ważności
L = Prawdopodobieństwo
R = Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Upęcze bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	18
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Operation:	Disposal of waste materials			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Fires	4	3	12	Skips to be provided and kept in secure locations. Build up of waste to be removed regularly. Waste fires not to be permitted on sites. Suitable extinguishers to be available depending on type of waste.	4	1	4
Toxins/ contamination	4	3	12	Manufacturers' and local authorities' waste disposal instructions to be applied. Disposal to be dealt with by registered waste carriers and transfer notes required. Containers to clearly identify the types of waste they contain. See relevant COSHH assessment for storage and disposal requirements. <u>If asbestos is found, a specialist licensed contractor is to be appointed to carry out the removal and safe disposal.</u>	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

SEI: S = Severity
L = Likelihood
R = Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	18
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Działanie:	Usuwanie odpadów			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Pożarów	4	3	12	Pomija dostarczane i przechowywane w bezpiecznej lokalizacji. Tworzenie odpadów, które mają zostać usunięte regularnie. Odpady pożarom nie jest dozwolone w witrynach. Odpowiednie gaśnice mają być dostępne w zależności od rodzaju odpadów.	4	1	4
Toksyny / skażenia	4	3	12	Należy stosować się do instrukcji usuwania odpadów wydanych przez producentów i władze lokalne. Utylizacja do załatwienia przez zarejestrowanych przewoźników odpadów i wymagane dokumenty przekazania. Pojemniki do jednoznacznej identyfikacji rodzajów odpadów, które zawierają. Zobacz odpowiednią ocenę COSHH dotyczącą wymagań dotyczących przechowywania i usuwania. <u>W przypadku znalezienia azbestu należy wyznaczyć wyspecjalizowanego licencjonowanego wykonawcę, który przeprowadzi usuwanie i bezpieczne usuwanie.</u>	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

KL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Upręże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	24
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Operation:	Work in/near excavations			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Striking of underground services	4	5	20	All services to be assumed live. If services are struck stop work immediately and contact relevant utilities company. When backfilling excavations containing existing services, extreme care will be taken to ensure voids beneath the services are not created, and the service is not shifted off line during backfilling.	4	1	4
Collapse of excavation	4	5	20	Ground should be assessed prior to, during and after the excavation process to assess the stability of the ground. A competent person must inspect excavations; at the start of each shift before work begins, after any event likely to have affected the strength or stability of the excavation (e.g. adverse weather conditions), after any accidental fall of rock, earth or any other material. Prevent the sides and ends from collapsing by supporting them with trench sheets or drag boxes etc. A competent person must supervise the installation, alteration and removal of excavation support. Work should be stopped if any inspection shows the excavation to be unsafe.	4	1	4
Undermining nearby structures	4	5	20	Make sure excavations do not affect the footings of scaffolds or the foundations of nearby structures. Decide if nearby structures need temporary support before digging begins. Surveys of the foundations and the advice of a structural engineer may be needed.	4	1	4
Materials, people, plant falling into excavations	4	5	20	Do not store spoil or other materials close to the sides of excavations, the spoil may fall into the excavation and the extra loading will make the sides more prone to collapse. Edges to be protected by adequate barriers and warning signs. Check stability of bucket before use and that the bucket is secured properly.	4	1	4
Falls from ladder	4	5	20	Ladders should be in good condition and examined regularly for defects. They should be secured so they cannot slip, usually by tying them at the top. Access ladders should extend about 1m above the surface, therefore providing a handhold for people to enter and vacate the excavation. Ensure base for ladder is firm and level.	4	1	4

Likelihood	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

NET:	S = Severity
	L= Likelihood
	R= Risk rating
	High risk
	Medium risk
	Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	24
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Działanie:	Praca w/w pobliżu wykopalisk			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Uderzające podziemnych usług	4	5	20	Wszystkie usługi założyć na żywo. Jeśli usługi uderza zatrzymania pracy natychmiast i firmy kontaktu odpowiednich narzędzi. Podczas wykopalisk backfilling zawierających istniejące usługi, zostaną podjęte ostrożnością do zapewnienia wolnych przestrzeni poniżej usług nie są tworzone, a usługa nie jest przedstawiona wyłączyć linii podczas backfilling.	4	1	4
Zwiń wykopów	4	5	20	Podłoża powinny być oceniane przed, podczas i po procesie wydobywania ocena stabilności gruntu. Właściwa osoba musi sprawdzać wykopalisk; na początku każdej zmiany przed rozpoczęciem, po wszelkich zdarzeń mogących mieć wpływ na wytrzymałość lub stabilność wykopów (np niekorzystnych warunków pogodowych warunków), po wszelkich przypadkowych fall of rock, ziemi lub innych materiałów. Uniemożliwić boki i kończy się zwinanie wspierając je z arkuszami Rów lub przeciągnij pola itd. Właściwe osoby muszą nadzorować instalacji, zmiana i usuwanie wykopów wsparcia. Pracy powinno być zatrzymane, jeśli każdej inspekcji wskazuje wykopów niebezpieczny.	4	1	4
Oślabienie w pobliżu struktur	4	5	20	Upewnij się, że wykopalisk nie wpływają na footings scaffolds lub podstawy budowli znajdujących się w pobliżu. Decyzję, jeśli pobliskich struktur konieczne tymczasowe wsparcie przed rozpoczęciem Kopanie. Badania dotyczące podstaw i porad towarzystwem mogą być potrzebne.	4	1	4
Materiały, ludzi, roślin należących do wykopalisk	4	5	20	Nie przechowuj pogłębiarek lub innych materiałów zbliżone do boków wykopalisk, pogłębiarek może spaść do wydobywania i dodatkowe obciążenia sprawi, że bardziej podatna na zwinąć boków. Krawędzie są chronione przez odpowiednie bariery i znaki ostrzegawcze. Sprawdzić stabilność Wiadro z farbą, przed użyciem i właściwie zabezpieczone Wiadro z farbą.	4	1	4
Upadkom z drabinę	4	5	20	Drabiny powinna być w dobrym stanie i oceniane regularnie wad. Powinny być zabezpieczone, oni nie slip, zwykle poprzez powiązanie ich u góry. Drabiny dostępu należy rozszerzyć około 1 m powyżej powierzchni, dlatego zapewniając uchwyt dla osób do wprowadzania i nieobsadzonych poeksploatacyjnych. Zapewnienia podstawy dla ladder – przedsięwzięcia i poziomu.	4	1	4

Prawdopodobieństwo →	Prawdopodobnie (5)	Prawdopodobny (4)	Możliwe (3)	Mało prawdopodobne (2)	Bardzo mało prawdopodobne (1)
Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	25
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Operation:	Use of Excavators			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
People being struck by plant/boom	4	4	16	Use a banksman where drivers' vision is impaired or area of work is congested. Keep workers separate from moving plant when possible. Only licensed personnel should operate plant vehicles. Use of beacons on plant is imperative when in operation to increase the visibility of the excavator and awareness of site personnel to the operation at hand. All personnel to wear high visibility clothing.	4	1	4
Striking of overhead lines	4	4	16	Undertaking of excavation work close to or below such lines should be carefully considered and avoided where possible. Contact the electricity company to agree diversion of supply, safe working distances or any other safety precautions. Highly visible barriers and solid goalposts should be erected at the set safe distance, which will be determined in accordance with electricity company and GS6 requirements. Height restrictors (set in accordance with electricity company advice) should be in place on all plant working in direct proximity to lines. Ground directly under power lines should be inspected to guarantee that surface has no hidden gradients or gullies which in effect could render the height restrictors ineffective and increase the likelihood of plant coming into contact with the lines.	4	1	4
Falling objects	4	3	12	Do not allow persons to stand or work within operating radius or under loads, ensure this by creating an exclusion zone around the plant. Ensure security of bucket or other attachments prior to use.	4	1	4
Plant overturning	4	3	12	Operate with wheels/tracks at 90 deg to the workface. Ensure operations on gradients do not cause loss of stability. Do not undercut and cause overhangs. Ensure that excavation inspection has taken place before work is carried out.	4	1	4
Plant falling into excavation	4	3	12	Where vehicles are excavating use stop blocks to prevent plant from over-running and entering the excavation area. Excavation site should be highly visible and the edges should be fenced off appropriately. This reduces this risk of plant entering the excavation.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

DEL: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	25
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Działanie:	Wykorzystanie koparki			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Ludzie są uderzony roślin/boom	4	4	16	Użyj banksman przypadku utrata wzroku kierowców lub obszaru pracy jest przeciążona. Zachowaj pracowników oddzielnego przenoszenia roślin, gdy jest to możliwe. Tylko licencjonowanych personel powinien działać roślin pojazdów. Wykorzystanie sygnałów roślin jest w działania w celu zwiększenia widoczności Koparka i świadomości witryny personelu do wykonania operacji. Cały personel do ubrane w odzież wysoką widoczność.	4	1	4
Bicie linii napowietrznych	4	4	16	Zakład pracy wykopów blisko lub poniżej takie linie powinny być starannie uznane i uniknąć w przypadku gdy jest to możliwe. Skontaktuj się z firmą energii elektrycznej do uzgodnienia kierowania dostaw, bezpiecznej odległości pracy lub wszelkie inne środki ostrożności. Bardzo widoczne barier i stałych bramki powinny wzniesiony w zestaw bezpiecznej odległości, który zostanie ustalony zgodnie z przedsiębiorstwa energii elektrycznej i wymagania GS6. Wysokość przepustnice (ustawiana zgodnie z opinią firmy energii elektrycznej) powinny być stosowane na wszystkich zakładów pracy w bezpośredniej bliskości linii. Podłoża bezpośrednio pod linie energetyczne powinny być kontrolowane do zagwarantowania, że tej powierzchni ma ukryty gradientów lub gullies, które w efekcie może renderować przepustnice wysokość nieskuteczne i zwiększyć prawdopodobieństwo roślin wchodzące w kontakt z wierszy.	4	1	4
Spadające przedmioty	4	3	12	Nie pozwalają osobom drzewostan lub pracy w ramach działania usługi radius lub pod obciążeniem, zapewnienia to tworząc wykluczenia strefy wokół zakładu. Zapewnienie bezpieczeństwa segmentu lub inne załączniki uprzedniego używania.	4	1	4
Roślin, wywróceniu się środka transportu	4	3	12	Działa z koła/utwory na 90 deg do workface. Upewnij się, że operacje na gradienty nie powodują utratę stateczności. Zaniżone i nie powodować zwisów. Upewnij się, że wykopów inspekcji miało miejsce przed praca jest wykonywana.	4	1	4
Roślin należących do wykopu	4	3	12	W przypadku gdy pojazdy są kopania wykorzystania zatrzymania bloków zapobiegające roślin z over-running i wpływające na obszar wykopów. Wykopów witryny powinny być dobrze widoczne i krawędzie powinny być ogrodzony odpowiednio. Zmniejsza to ryzyko roślin wprowadzanych poeksploatacyjnych.	4	1	4

Prawdopodobieństwo →	Prawdopodobne (5)	Prawdopodobny (4)	Możliwe (3)	Mało prawdopodobne (2)	Bardzo mało prawdopodobne (1)
Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

ΔE1: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Upęcze bezpieczeństwa	Y

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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	26
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Operation:	Public Safety			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Struck by plant	4	4	16	Pedestrians to be made aware of plant entering and leaving the site and whilst crossing all pedestrian areas. Ensure plant is not in danger of knocking down barriers onto pedestrian areas. Ensure reverse alarms, lights and beacons are in working order. Ensure traffic management is appropriate to deal with members of the public. Any concerns about the safety of public or other site operatives stop work & report to supervisor.	4	1	4
Traffic accidents	4	4	16	Ensure safety exclusion zone from traffic (Road and Street works Act) is in place. Access/ Egress to be signed and controlled by banksman. Rotating beacons to be used on all vehicles. Hi-vis jackets/vests to be worn at all times. If not satisfied with traffic management stop work and report to immediately to supervisor.	4	1	4
Struck by materials	4	4	16	Ensure all materials are stacked and safely secured away from areas where pedestrians may enter.	4	1	4
Noise	3	5	15	When working in built up areas always use equipment and plant with consideration for residents living in the area.	3	1	3
Dust	3	5	15	Use water spray to damp surface down.	3	1	3
Injury to trespassers	4	4	16	Members of public will not be allowed to enter the working area. Ensure work area is securely protected with signage warning of all hazards. All plant to be immobilised when left unattended. Flammable and dangerous substances securely stored.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

Key:	S = Severity
	L= Likelihood
	R= Risk rating
	High risk
	Medium risk
	Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	26
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Działanie:	Bezpieczeństwo publiczne			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Skreślony z listy przez zakład	4	4	16	Piesznych należy pamiętać, rośliny wprowadzane i wyprowadzane ze witryny i podczas przekraczania wszystkich obszarów dla pieszych. Upewnij się, że zakład nie jest zagrożony wyginięciem separowania barier na obszarach pieszych. Zapewnienia odwrotnej alarmy, światła i sygnały nawigacyjne są sprawne. Upewnij się, że zarządzanie ruchem jest ujęcie członków społeczeństwa. Wszelkie obawy o bezpieczeństwo publiczne lub inne witryny technicy zaprzestanie pracy & Raportuj do Inspektora.	4	1	4
Wypadki drogowe	4	4	16	Upewnij się, że bezpieczeństwo wykluczenia strefy z ruchu (dróg i ulic działa Act) jest w miejscu. Dostęp / wysiadania podpisane i kontrolowane przez banksman. Obracanie sygnałów stosowaną we wszystkich pojazdach. Vis kurtki/kamizelki do noszenia przez cały czas. Jeśli nie jest zadowolony z ruchu zarządzania zatrzymania pracy i raport bezpośrednio do Inspektora.	4	1	4
Skreślony z listy materiałów	4	4	16	Zapewnienia wszystkie materiały są ułożone i bezpiecznie zabezpieczony od obszarów, gdzie pieszych mogą wprowadzić.	4	1	4
Szum	3	5	15	Podczas pracy zbudowany do obszarów zawsze używać urządzeń i roślin, z uwzględnieniem dla mieszkańców żyjących w danym obszarze.	3	1	3
Pył	3	5	15	Użyj Wodny prysznic wilgotnych powierzchni w dół.	3	1	3
Szkodę dla trespassers	4	4	16	Członkowie społeczeństwa nie mogą wprowadzać obszaru roboczego. Upewnij się, obszar roboczy jest bezpieczne chronione signage ostrzeżenie o wszystkich zagrożeniach. Wszystkie rośliny do unieruchomione podczas pozostawić dokumentów bez nadzoru. Substancje łatwopalne i niebezpiecznych przechowywane w bezpieczny sposób.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

DEL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upругe bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	27
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Operation:	Transport safety on site			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Struck by plant	4	4	16	Provide separate vehicle and pedestrian routes and where possible provide footways. Ensure all traffic routes, and offloading points are adequately signed and lit. Ensure system is in place to ensure that all delivery drivers report to site before entering. Control vehicles/plant using designated banksman. Ensure banksman and driver use agreed and recognised signs. Banksman must always wear high visibility jacket.	4	1	4
Reversing	4	4	16	Minimise the need for reversing operations. Keep personnel clear of areas where vehicles need to reverse. Provide markings to guide drivers. Ensure that banksman is used when reversing. Ensure rotating beacons, reverse alarms and reverse cameras are used and are all in working order.	4	1	4
Vehicles overturning	4	4	16	Ensure traffic areas are firm and level. Drivers should drive with care and attention. Visible warnings/barriers must be used near hazards (e.g. excavations).	4	1	4
Struck by falling materials.	4	4	16	Designate an area for offloading and keep personnel clear. Ensure there are no objects, which may fall from the equipment onto those working below.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

SEI: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	27
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Działanie:	Bezpieczeństwo transportu w witrynie			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Skreślony z listy przez zakład	4	4	16	Oddzielne pojazdy i trasach pieszych i w miarę możliwości dostarczają footways. Zapewnienia wszystkich tras ruchu, i punktów wyładunku są właściwie podpisane i świeci. Upewnij się, że system jest w celu zapewnienia, że wszystkie sterowniki dostarczania sprawozdania do witryny przed wprowadzeniem. Przy użyciu pojazdów/roślin kontroli wyznaczonych banksman. Upewnij się, banksman i sterownik uzgodnionych i uznane znakami. Banksman, zawsze musi nosić wysoką widoczność Kurtka.	4	1	4
Cofania	4	4	16	Minimalizują potrzebę wycofywania operacji. Zachowaj personelu jasne obszary, gdzie pojazdy potrzeba odwrócenia. Zapewnienia oznakowania do prowadnicy sterowniki. Upewnij się, że ta banksman jest używany podczas wycofywania. Zapewnienia wirujących sygnałów, alarmy wstecznego oraz wstecznego kamery są używane i są sprawne.	4	1	4
Pojazdy wywróceniu się środka transportu	4	4	16	Upewnij się, że obszarów ruchu są przedsiębiorstwa oraz poziom. Sterowniki należy dysk z troski i uwagi. Widoczne ostrzeżenia/bariery musi być używany w pobliżu zagrożenia (np. wykopalisk).	4	1	4
Skreślony z listy przez spadający materiałów.	4	4	16	Wyznaczyć obszar wyładowywanie i zachować personelu jasne. Upewnij się, że nie ma żadnych obiektów, które mogą kształtować się z urządzenia do osób pracujących poniżej.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

KL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	29
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Operation:	Excavators used for lifting			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK			Re-assessment
	S	L	R				S L R
Dropping of load	4	4	16	Excavator to be used as a crane must be designed for the purpose and fitted with sling attachments and check valves. A current test certificate or certificate of exemption must be held for the excavator. No load greater than the SWL shall be lifted. SWL will be clearly marked on the excavator and a table of SWL's (at different radius) will be clearly visible to the operator. Slings of loads shall only be carried out by a competent person. Loads must not be slewed over personnel, vehicles, cabins or huts.			4 1 4
Boom striking O/H cables	4	4	16	No lifting operations will take place when there are overhead power cables present. Undertaking of work close to or below such lines should be carefully considered and avoided where possible. Contact the electricity company to agree diversion of supply, safe working distances or any other safety precautions as detailed within GS6.			4 1 4
Persons struck by boom or other part of machine	4	4	16	No person shall stand or work within operating radius of machine. A banksman shall be used for all lifting operations. Operation of machines shall be by competent persons only. Operatives working adjacent to excavators will wear head protection and high visibility clothing.			4 1 4
Overturning	4	3	12	SWL of machine shall not be exceeded. Machine to be operated on firm/level base, and lifts carried out with boom parallel to machine tracks/wheels. Lifting operations to be supervised by a competent person to ensure stability of load/machine.			4 1 4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

ΔCL: S = Severity
L = Likelihood
R = Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	29
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Działanie:	Koparki służących do podnoszenia			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Upuszczanie obciążenia	4	4	16	Koparka ma być używana jako dźwigu musi być przeznaczonych do tego celu i wyposażone zawieszami załączników i zawory wyboru. Bieżący certyfikat badań lub świadectwo zwolnienia muszą znajdować się na Koparka. Bez obciążenia, które są większe niż SWL zostaje zniesione. SWL zostanie wyraźnie oznaczony na Koparka i tabelę z SWL (na różne usługi radius) będzie wyraźnie widoczna dla operatora. Układu podwieszenia ładunków tylko przeprowadza przez kompetentną osobę. Ładunki nie musi być slewed nad personelem, pojazdów, kabin lub schronisk.	4	1	4
Boom, uderzające kabli O/H	4	4	16	Nie operacji podnoszenia odbędzie się po kabli napowietrznych zasilania obecnych. Zakład pracy blisko lub poniżej takie linie powinny być starannie uznane i uniknąć w przypadku gdy jest to możliwe. Skontaktuj się z firmą energii elektrycznej do uzgodnienia kierowania dostaw, bezpiecznej odległości pracy lub wszelkie inne środki bezpieczeństwa, jak wyszczególniono w GS6.	4	1	4
Osoby uderzony belki lub innych części maszyny	4	4	16	Żadna osoba drzewostan lub pracy w ramach działania usługi radius maszyny. Banksman stosuje się do wszystkich operacji podnoszenia. Funkcjonowanie maszyny jest przez właściwe osoby tylko. Technicy pracy obok koparki będą nosić ochrony głowy i wysoką widoczność odzieży.	4	1	4
Wywróceniu się środka transportu	4	3	12	SWL maszyna nie może być przekroczona. Komputer działa na przedsiębiorstwo/poziom base i dźwigów przeprowadzane z belki równolegle do komputera utwory/koła. Podnoszenia operacji, które mają być nadzorowane przez właściwą osobę, aby zapewnić stabilność obciążenia/maszyny.	4	1	4

Prawdopodobieństwo →	Prawdopodobni	Prawdopodobn	Możliwe	Mało prawdopodobne	Bardzo mało
Wskaźnik ważności	e (5)	y (4)	(3)	(2)	prawdopodobne (1)
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

ΔΕΠ: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Upręże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	32
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Operation:	Dust			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Production of dust	3	5	15	Working procedures will be planned and organised by the site manager or working supervisor to minimise the production of dust during the working activity. Where dust is expected to be produced during construction works, a hose pipe with a sprayer will be used to suppress the dust and limit the amount of dust released into the working area. Where power tools such as wall chasers or grinders are required, shrouds and localised vacuum dust extraction systems will be used by the operative carrying out the work. All other operatives and personnel will be kept out of the working area during these operations. Where Sthil saws are used suitable water suppression systems will be fitted to and used with the saw at all times. This will include either a pressurised water bottle or a hose pipe with the appropriate connection. Regular housekeeping will be conducted in all of the working areas and where possible dust will be cleaned away using a vacuum cleaner. Where this is not possible damping down with a water sprayer will be carried out before sweeping and clearing away dust and debris.	3	1	3
Eye irritation	3	5	15	Ensure all operatives who are working in areas where dust is expected to be produced or who are operating tools or equipment which produce dust wear suitable goggles.	3	1	3
Inhalation of dust	4	4	16	Where possible use natural or local exhaust ventilation to remove dust from the working area, ensuring that these systems do not exhaust into other working areas. Use extraction or vacuum systems with tools which produce dust during operation. When operating in areas where dust may be produced or using tools and equipment which produce dust, operatives are to wear suitable respiratory protective equipment. For general dust a suitable disposable face mask is acceptable. For operations where stone, concrete or cement dust is produced, a filtering face piece to FFP3 standard is to be used. If operatives feel the effects of inhaling dust they are to stop the working activity and inform the site manager or supervisor immediately. If the symptoms of exposure persist then the individual will be referred their GP in the first instance and then if required health monitoring will be arranged.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

AEI: S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE Required:

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	32
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Działanie:	pył			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Produkcji pyłu	3	5	15	Procedury robocze będzie planowane i organizowanych przez menedżera witryny lub inspektor pracy do zminimalizowania produkcji pyłu podczas czynności roboczych. Jeżeli pyłu oczekuje się zostaną wyprodukowane w ciągu obiektów budowlanych, potoku węzem z opryskiwacza będą stosowane w celu pominąć kurz i ograniczyć ilość pyłów wydany do obszaru roboczego. W przypadku gdy wymagane są narzędzia z napędem takich jak ściany ścigających lub szlifierek, dusze i podciśnienia zlokalizowanych pyłu ekstrakcji, które systemy będą używane przez operacyjny wykonywania robót budowlanych. Wszystkie pozostałe technicy i personel będzie pozostawać z obszaru roboczego podczas tych operacji. W przypadku piły Sthil Systemy tłumienia wybuchów odpowiedniej wodzie są zamontowane do i wykorzystywane z saw przez cały czas. Będzie to obejmować butelka wody pod ciśnieniem lub potoku węzem z odpowiednie połączenie. Regularne usługi porządkowe będzie prowadzone we wszystkich obszarów roboczych i jeżeli to możliwe kurz zostaną wyczyszczone away przy użyciu odkurzacza. Tam, gdzie to możliwe dampi.	3	1	3
Podrażnienie oczu	3	5	15	Zapewnienia technicy wszystkich, którzy pracują w obszarach gdzie pyłu oczekuje się być produkowane lub który działają narzędzia lub urządzeń, które produkują pyłu nosić odpowiednie okulary ochronne.	3	1	3
Wdychanie pyłu	4	4	16	W przypadku gdy wykorzystanie fizycznych lub lokalnym spalin wentylacji do usunięcia kurzu z obszaru roboczego, zapewnienie, że te systemy nie spalin na inne obszary robocze. Ekstrakcja lub próżni systemów za pomocą narzędzia wytwarzające pyłu podczas operacji. Podczas pracy w obszarach gdzie pyłu mogą być produkowane lub przy pomocy narzędzia i sprzęt, które powstawał pył, technicy mają odpowiednie ochronne dróg oddechowych. Dla pyłu ogólne akceptowany jest maską odpowiednie jednorazowe twarzy. Dla operacji gdzie stone, betonu lub cementu pyłów jest produkowany filtrowania kawałek wierzchem do FFP3 standardu ma być używany. Jeżeli technicy skutków wdychane pyłu mają one zatrzymać działalność pracy i bezzwłocznie informuje menedżera witryny lub inspektora. Jeżeli symptomy narażenia utrzymują a następnie jednostki będą określone ich GP w pierwszej instancji i następnie jeśli wymagane monitorowania zdrowia będą organizowane.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

DEL S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka
Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzet do oddychania	Zgodnie z wymogami
	Uprzeże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	37
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Operation:	Use of ride on rollers			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Overturning	4	4	16	Only to be used by competent operatives with current training certification. Machine to be fitted with roll over protection system (ROPS) and operator restraint also to be worn. Rollers will not work on inclines greater than those recommended by the manufacturer, nor immediately adjacent to excavations, dykes, ponds, rivers, lakes or railways unless a physical barrier or stop-block is placed to prevent entry. Rollers to be used at a safe distance from the edge when used to compact road formations on top of batters. Not to be travelled over fixed and/or raised obstacles.	4	1	4
Contact with pedestrian traffic	4	3	12	Keep speeds low on site and/or public roads. Operatives on site or working adjacent to rollers to wear hi-visibility clothing. Non-essential personnel to avoid work area. Amber beacon to be in operation at all times and audible reversing horn to be operational.	4	1	4
Contact with vehicular traffic	4	3	12	When entering/leaving site give priority to non-site traffic. A banksman to be used when entering/leaving a site entrance. Machine condition to be checked on arrival on site by Supervisor and any damage/defects to be reported with machine removed until serviceable.	4	1	4
Exposure to vibration	3	3	9	Manufacturer's guidance on exposure times to vibration to be adhered to. Machine to be maintained in accordance with manufacturer's recommendations in order to minimise vibration output.	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

KEY:	S = Severity
	L= Likelihood
	R= Risk rating
	High risk
	Medium risk
	Low risk

PPE:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	37
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Działanie:	Wykorzystanie jazdy na rolkach			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Wywrócenia się środka transportu	4	4	16	Tylko do stosowania przez właściwe z bieżącego certyfikacji szkolenia. Maszyna do zamontowania z roll nad ochrony systemu (ROPS) i operatora urządzeń przytrzymujących również do noszenia. Rolki nie będą działać na inclines większa niż zalecane przez producenta, ani bezpośrednio przylegające do wykopalisk, dykes, stawów, rzek, jeziora lub kolei, chyba że fizyczna bariera lub zatrzymania blok jest umieszczana aby uniemożliwić wprowadzanie. Rolki, stosowaną w bezpiecznej odległości od krawędzi używanego do zwarte formacje drogowego na użyciu. Nie do pokonania nad przeszkód stałych i/lub wypukłe.	4	1	4
Skontaktuj się z ruchu pieszego	4	3	12	Przechowywać niskiej prędkości na witryny i/lub drogach publicznych. Technicy witrynie lub pracy sąsiadujących z rolki do ubrane w odzież widoczności. Niemające istotnego personelu do uniknięcia obszar roboczy. Bursztynowego beacon w operacji na wszystkich razy i dźwiękowy cofania róg zacząć funkcjonować.	4	1	4
Skontaktuj się z ruchu pieszego ruchu	4	3	12	Kiedy wprowadzanie/opuszczeniem miejsca przyznać pierwszeństwo ruchu nienależące do lokacji. Banksman używanego do wprowadzania/pozostawiając wejście witryny. Stan komputera należy sprawdzić po przybyciu w witrynie przez inspektora i wszelkie szkody/wady przekazywanych z maszyną wycofany zdadne do użytku.	4	1	4
Narażenia na wibracje	3	3	9	Wskazówki producenta na razy narażenia na wibracje na dotrzymanie. Maszyna być utrzymywane zgodnie z zaleceniami producenta w celu zminimalizowania wibracji danych wyjściowych.	3	1	3

Prawdopodobieństwo -->	Prawdopodobni e (5)	Prawdopodobn y (4)	Możliwe (3)	M mało prawdopodobne (2)	Bardzo mało prawdopodobne (1)
Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

KEEL S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	38
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Operation:	Use of wheeled loader excavators			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Contact with site personnel	4	4	16	Only to be operated by trained personnel. Operatives and/or plant fitter not to work on unsupported machine or unsupported parts of the machine. Site personnel will not travel in or on cab/bucket or any other part of the machine, which is not specifically designed for transport of persons. Dumper drivers will switch off the engine, apply handbrake and dismount from the machine prior to the excavator loading the dumper. Where reasonably practicable the carrying of loads/articles in the front bucket of the machine over long distances on the site will not be permitted and will be prohibited on the highway.	4	1	4
Contact with members of the public	4	4	16	When travelling on the highway the operator to ensure good visibility through cab windows and all lights and indicators are functioning. Rotating/flashing amber beacons should be in working order and switched on whenever travelling on highway or when machine is carrying out work. Operator's to give way to non-site traffic when leaving/entering site.	4	1	4
Overturning	4	4	16	Operator will not be permitted to travel over fixed obstacles. All excavations should be clearly marked and blocks placed to prevent machine from entering excavation. See RA 24 Excavations.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity L= Likelihood R= Risk rating	High risk Medium risk Low risk
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PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	38
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Działanie:	Wykorzystanie kołowych modułu ładującego koparki			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Skontaktuj się z personelem witriny	4	4	16	Tylko ma być obsługiwany przez przeszkolony personel. Technicy i/lub zakładzie instalatora nie do pracy nad nieobsługiwanych maszynę lub nieobsługiwany części maszyny. Personel witriny nie będzie podróży w lub na kubelkiem kabiny lub jakiegokolwiek innej części komputera, który nie został zaprojektowany specjalnie dla transportu osób. Wywrotka sterowniki będzie Wyłącz aparat, zastosowania hamulców i odinstalować z komputera przed Koparka ładowania Wywrotka. W przypadku gdy będzie to możliwe przeniesienie obciążenia/artykułów w przednich Wiadro z farbą maszyny odległościach w witrynie nie będą dozwolone i będą zakazane na drogach.	4	1	4
Skontaktuj się z członków społeczeństwa	4	4	16	Podczas podróży na drogach operatora do zapewnienia dobrej widoczności przez kabiny systemu windows i wszystkie światelka i wskaźniki są funkcjonowania. Obracanie/migać bursztynowego sygnałów powinny być sprawne i włączane zawsze, gdy podróżujący na autostrady lub gdy maszyna jest wykonujące prace. Operatora 's ustępowania nienależące do lokacji ruchu wprowadzając pozostawiając/witriny.	4	1	4
Wywrócenia się środka transportu	4	4	16	Podmiot gospodarczy nie będą dozwolone na podróżowanie po przeszkód stałych. Wszystkie wykopalisk powinny być wyraźnie oznakowane i bloki umieszczone aby uniemożliwić wprowadzanie wykopów komputera. Zobacz RA 24 wykopalisk.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

ΔΕΙ: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE Wymagane:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	39
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Operation:	Use of dumpers (open cab)			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Overturning	4	3	12	Wheel stops are to be positioned adjacent to excavations to prevent dumpers from entering them when backfilling. Dumpers will not be permitted to travel adjacent to excavations, or near to a water's edge. All sites with rough terrain, will have speed limits implemented. When stockpiling materials, ensure there is adequate signage present denoting ramp edges, to prevent dumper from over running.	4	1	4
Contact with site personnel	4	3	12	Only trained and competent personnel will operate dumper. All plant should be driven with due care and attention at all times. All operatives working adjacent to dumper must wear high visibility clothing. No personnel will ride on dumper, unless on purpose made seating. All personnel to wear high visibility clothing. Keys to be removed when dumper is parked.	4	1	4
Contact with vehicular traffic	4	3	12	Dumpers to be fitted with amber flashing/rotating beacons. Beacons must be used whenever dumper is in operation on site and also when using public roads or areas with restricted access. Operatives to give way to non-site vehicles when entering/leaving site. Extreme care to be taken when using public roads, and when site traffic is congested.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

DEL: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE Required:	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	39
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Działanie:	Wykorzystanie wywrotki (otwartej kabiny)			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Wywrócenia się środka transportu	4	3	12	Zatrzymuje koła są pozwalającego umiejscowić przylegających do wykopalisk aby uniemożliwić wprowadzanie ich wywrotki podczas backfilling. Wywrotki nie będą dozwolone do podróży wykopalisk, sąsiadujących lub blisko krawędzi wody. Wszystkie witryny z trudnym, będzie ograniczeń prędkości wprowadziły. Podczas składowania materiałów, upewnij się, że istnieje odpowiedni signage obecne oznaczający krawędzie ziemi, aby zapobiec Wywrotka ponad uruchamianie.	4	1	4
Skontaktuj się z personelem witryny	4	3	12	Personel wyszkolonych i właściwe będzie działać tylko Wywrotka. Wszystkich roślin powinny być prowadzony z należytą dbałością i uwagi przez cały czas. Wszystkie technicy pracy przylegających do Wywrotka muszą być ubrane w odzież wysoką widoczność. Personel nie będzie ride on Wywrotka, chyba że celowo wykonane siedzenia. Cały personel do ubrane w odzież wysoką widoczność. Klucze została usunięta po Wywrotka jest zaparkowany.	4	1	4
Skontaktuj się z ruchu pieszego ruchu	4	3	12	Wywrotki do zamontowania z żółtą migać/obracanie sygnałów. Sygnały nawigacyjne musi być używana ilekroć Wywrotka jest w operacji na witryny i kiedy za pomocą drogach publicznych lub obszarów o dostęp ograniczony. Technicy ustępowania nienależące do lokacji pojazdów podczas wprowadzania/opuszczania witryny. Rozwagą podejmowane podczas korzystania z dróg spojenie, i przeciążenia ruchu witryny.	4	1	4

Prawdopodobieństwo →	Prawdopodobni	Prawdopodobni	Możliwe	Mało prawdopodobne	Bardzo mało
Wskaźnik ważności	e (5)	y (4)	(3)	(2)	prawdopodobne (1)
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

Wskaznik ważności	S = Wskaźnik ważności
L = Prawdopodobieństwo	L = Prawdopodobieństwo
R = Ocena ryzyka	R = Ocena ryzyka
Wysokiego ryzyka	Wysokiego ryzyka
Średniego ryzyka	Średniego ryzyka
Niskiego ryzyka	Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice ochronne	Y
	Sprzęt do oddychania	Zgodnie z wymogami
	Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	40
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Operation:	Concrete and mortar mixers			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Overturning	4	3	12	Mixers will be positioned on level, well consolidated locations well away from traffic routes but with good access for personnel and materials. Large mixers will be attached to towing plant by the correct tow bar and using the correct locating devices. The route will be planned to avoid excavations, poor terrain etc and the move will be done at low speed.	4	1	4
Entrapment	4	3	12	Operatives will not be permitted to place hands/head/feet inside rotating mixer drums or engine cover. Engine covers will be returned to the close position immediately following start up and shut down. Operatives/fitters will not be permitted to work on mixers whilst they are rotating. When cleaning the drum operatives will use copious quantities of clean water and if necessary bricks. Operatives must never place items they are holding inside the rotating drum. Reversing manoeuvres to be carried out under the guidance of a banksman.	4	1	4
Mortar/concrete splashes to eyes/skin	3	4	12	Gloves, overalls and goggles to be worn. Operatives will stand away from drum whilst discharging mortar/concrete. Adequate welfare facilities including washing/drying will be provided on site. See COSSH Assessment.	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity
 L= Likelihood
 R= Risk rating

High risk
Medium risk
Low risk

PPE Required:

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	40
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Działanie:	Mieszarki do betonu i agregaty tynkarskie			Osoby zagrożonym	Pracowników, 3rd strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Wywrócenia się środka transportu	4	3	12	Miks zostaną rozmieszczone na poziomie, również dobrze skonsolidowanej lokalizacji od drogi komunikacyjnej, ale z dobrego dostępu dla personelu i materiałów. Miks dużych jest dołączana do holowania roślin przez pasek poprawne pakuły i przy użyciu właściwych wyrobów ustalających. Trasa będzie planowana w celu uniknięcia wykopalisk, słaba terenu itp i Przenieś zostaną wykonane na niskich obrotach.	4	1	4
Osaczeni	4	3	12	Technicy nie będą wprowadzane do rąk/głowy/stóp wewnątrz obrotowy mikser perkusja lub okładka silnika. Obejmuje silnik będzie powrócił do pozycji ścisłej natychmiast po start up i zamknięty. Technicy/instalatorzy nie będą mogli pracować nad miks, o ile są one obracanie. Podczas czyszczenia technicy będą użyć obfitych ilości czystej wody i jeśli konieczne cegieł magnezytowych. Technicy nigdy nie musi umieścić elementy, które mają w posiadaniu wewnątrz bębna obrotowego. Cofania manewrów przeprowadzanych pod kierownictwem banksman.	4	1	4
Moździerz/betonu Chłapanie oczu/skórę	3	4	12	Rękawice, dres i gogle do noszenia. Technicy będą obowiązywać od bębna, przy jednoczesnym wykonującej moździerz/betonu. Odpowiedniej opieki udogodnienia, w tym mycia/suszenie zostaną zamieszczone na stronie. Zobacz COSSH oceny.	3	1	3

Prawdopodobieństwo →	Prawdopodobnie (5)	Prawdopodobny (4)	Możliwe (3)	Mało prawdopodobne (2)	Bardzo mało prawdopodobne (1)
↓ Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

KL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Bury	Contract No:	24-7218	Date:	03/11/2021	RA Ref. No.	41
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Operation:	Loading/Unloading of plant and machinery			Persons at risk:	employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Overturn whilst loading/unloading	4	4	16	Ensure the area is cleared of non-essential personnel. Area for approach, loading, and unloading to be level and well consolidated. Competent banksman to be appointed. Only trained and competent operatives to load/unload.	4	1	4
Overturn whilst entering/leaving site	4	3	12	Driver to report to supervisor before the vehicle enters the site. Driver to ensure the route on-site is well consolidated and level.	4	1	4
Operating machinery once loaded	4	4	16	All machinery will be loaded correctly at lifting points or on provided stillages. During loading operations, the ignition switches will be positioned to off. Once the machinery has been loaded onto the lorry this will not be operated at any point thereafter. The machinery will be safely secured at the point of positioning on the lorry.	4	1	4
Load inadequately secured	4	4	16	Driver to ensure the load is evenly distributed and adequately secured with tested chains. Any damaged chains are to be reported immediately and removed from service. Prior to leaving the site, all loose items must be secured and any mud/debris that could be a hazard to other vehicles removed.	4	1	4
Vehicle Defects	4	4	16	The driver should check the vehicle/trailer for defects prior to all journeys. All defects to vehicles/trailers to be reported to the supervisor.	4	1	4
Driver fatigue/illness/injury	4	4	16	Drivers will not exceed the recommended driving hours at any time. Stop journey and report to the depot if you experience fatigue, distress or are involved in an accident.	4	1	4
Vehicle defects	4	4	16	All defects to vehicles/trailers are to be reported to the supervisor. The driver should check for defects prior to all journeys.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity
 L = Likelihood
 R = Risk rating

High risk
Medium risk
Low risk

PPE

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	41
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Działanie:	Załadunku/rozładunek maszyn i urządzeń			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Przewrócenie podczas załadunku/rozładunku	4	4	16	Upewnij się, że obszar jest wolny od zbędnego personelu. Obszar podejścia, załadunku i rozładunku powinien być wypoziomowany i dobrze skonsolidowany. Należy wyznaczyć kompetentnego bankiera. Tylko przeszkoleni i kompetentni pracownicy do załadunku/rozładunku.	4	1	4
Przewrócenie się podczas wchodzenia/opuszczania miejsca	4	3	12	Kierowca powinien zgłosić się do przełożonego przed wjazdem pojazdu na teren. Kierowca, aby upewnić się, że trasa na miejscu jest dobrze skonsolidowana i równa.	4	1	4
Obsługa maszyn po załadowaniu	4	4	16	Wszystkie maszyny zostaną prawidłowo załadowane w punktach podnoszenia lub na dostarczonych stojakach. Podczas operacji ładowania wyłączniki zapięcia będą ustawione w pozycji wyłączonej. Po załadunku maszyny na ciężarówkę nie będzie ona dalej obsługiwana. Maszyna zostanie bezpiecznie zabezpieczona w miejscu ustawienia na ciężarówce.	4	1	4
Ładunek nieodpowiednio zabezpieczony	4	4	16	Kierowca, aby ładunek był równomiernie rozłożony i odpowiednio zabezpieczony sprawdzonymi łańcuchami. Uszkodzone łańcuchy należy niezwłocznie zgłosić i wycofać z eksploatacji. Przed opuszczeniem terenu należy zabezpieczyć wszystkie luźne przedmioty i usunąć wszelkie błoto/gruz, które mogą stanowić zagrożenie dla innych pojazdów.	4	1	4
Wady pojazdu	4	4	16	Kierowca powinien sprawdzić pojazd/przyczepę pod kątem usterek przed każdą podróżą. Wszelkie usterki pojazdów/naczep należy zgłaszać przełożonemu.	4	1	4
Zmęczenie/choroba/uraz kierowcy	4	4	16	Kierowcy w żadnym momencie nie przekroczą zalecanych godzin jazdy. Zatrzymaj się w podróży i zgłoś się do zajezdni, jeśli odczuwasz zmęczenie, stres lub bierzesz udział w wypadku.	4	1	4
Wady pojazdu	4	4	16	Wszelkie usterki pojazdów/naczep należy zgłaszać przełożonemu. Kierowca powinien sprawdzić usterki przed każdą podróżą.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

KEY: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	43
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Operation:	Use of telescopic handler			Persons at risk:	employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Operator error	4	4	16	Only trained, competent, certified and authorised personnel are to operate the tele-handler.	4	1	4
Overturning	4	4	16	Drive at a speed consistent with conditions, but always within the prescribed speed limit; avoid sudden braking, striking obstructions, operating on an incline. When travelling carry loads as low as is possible with boom retracted. Cross rails, kerbs and gullies slowly and wherever possible diagonally. Never lift a load using one fork arm.	4	1	4
Overloading & Loss of load	3	5	15	Never exceed the maximum lifting capacity of the truck and in no circumstances should counter-weight be added to increase its load carrying capacity. Never stack at an unsafe height. Ensure that the load weight is equally distributed on both forks. Do not operate the truck with an unsecured load. Traveling with a suspended load is forbidden. Traveling with the forks raised is forbidden.	3	2	6
Collision	4	5	20	Operate the truck in a safe controlled manner. Keep a safe braking distance from any vehicle in front (three truck lengths). Ensure there is adequate clearance around the truck when lifting and travelling. If vision is obscured travel seek assistance from a Banksman.	4	1	4
Floor failure	4	4	16	Before driving over bridge plates make absolutely certain that they will support the weight of the truck and that they are secured.	4	1	4
Explosions & fire	4	3	12	Ensure that the truck is fit for use and has no defects e.g. leaking fuel pipes, by doing a pre-use check and recording the findings. Report any problems.	4	1	4
Other personnel	4	3	12	Make sure that other personnel are aware of the operation and that the trucks motion indicators are working. Always drive carefully and slowly near pedestrians and never trap a person so they have no means of escape. Always remember that it is the driver's responsibility to be aware of pedestrians	4	1	4
Trapping	4	3	12	Do not place arms, legs, hands or head between the working parts of the vehicle. Always keep to the confines of the cab. Never allow anyone to stand/ walk beneath the fork arms.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity
 L = Likelihood
 R = Risk rating

High risk
Medium risk
Low risk

PPE

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	43
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Działanie:	Wykorzystanie teleskopowe obsługi			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Błędów operatora	4	4	16	Tylko przeszkolony, właściwe, kwalifikowanego i upoważniony personel mają funkcjonować tele obsługi.	4	1	4
Wywrócenia się środka transportu	4	4	16	Dysków z prędkością zgodne z warunkami, ale zawsze ciągu określonego limitu prędkości; uniknięcia nagłego hamowania, uderzające przeszkód, działających na pokonywania nachylenia. Podczas podróży przeniesienie obciążeń tak nisko, jak jest to możliwe, z boom schować. Krzyż szyny, Krawężniki i gullies powoli i wszędzie tam, gdzie to możliwe po przekątnej. Nigdy nie podnosi obciążenia przy użyciu jednego ramienia rozwidlenia.	4	1	4
Przeciążanie & strat obciążenia	3	5	15	Nigdy nie należy przekraczać maksymalnego udźwigu wózka iw żadnym wypadku nie należy dodawać przeciwwagi w celu zwiększenia jego nośności. Nigdy nie układaj na niebezpiecznej wysokości. Upewnij się, że ciężar ładunku jest równomiernie rozłożony na obu widłach. Nie obsługiwać wózka z niezabezpieczonym ładunkiem. Jazda z podwieszonym ładunkiem jest zabroniona. Jazda z podniesionymi widłami jest zabroniona.	3	2	6
Kolizja	4	5	20	Działać ciężarówce w bezpieczny sposób kontrolowany. Zachowaj bezpiecznej odległości hamowania z jakiegokolwiek pojazdu z przodu (trzy ciężarówki długości). Upewnij się, że jest dostatecznie duży prześwit wokół samochód ciężarowy podczas podnoszenia i podróży. Jeśli zasłonięte wizji podróży zwrócić pomoc z Banksman.	4	1	4
Podłogi awarii	4	4	16	Przed prowadzenia pojazdu przez most płytki należy bezwzględnie niektóre Państwa te będą wspierać wagi ciężarówki i że są zabezpieczone.	4	1	4
Wybuchy & fire	4	3	12	Zapewnienia że ciężarówki nadaje się do użytku i ma wolne od wad np wyciekające paliwa rury, przez działanie doświadczalnych wyboru i rejestrowania ustalenia. Zgłosić jakiegokolwiek problemy.	4	1	4
Pozostały personel	4	3	12	Upewnij się, że pozostali personel są świadomi operacji oraz pracy wskaźników ruchu wózków. Zawsze dysku starannie i powoli w pobliżu pieszych i nigdy nie pułapek osoby tak posiadają nie środki ewakuacji. Zawsze należy pamiętać, że jest odpowiedzialność kierowcy należy pamiętać o pieszych	4	1	4
Zalewkowanie	4	3	12	Nie należy umieszczać broni, nogi, ręk lub szef między częściami pracy pojazdu. Zawsze zachować do jego wnętrzu kabiny. Nigdy nie zgadzać do odstania / walk pod bronią rozwidlenia.	4	1	4

Prawdopodobieństwo -->	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

NOT: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząż bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	46
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Operation:	Using substances hazardous to health			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Operator error	4	3	12	Know what the substance is and what it does before using. Read the COSHH assessment and sign the briefing sheet before taking any substance from the COSHH stores. Information and instructions detailed in the COSHH assessment must be followed.	4	1	4
Contact with skin	4	3	12	Wear the correct PPE as indicated by the COSHH assessment. Any contamination must be cleaned up immediately and any contaminated clothing removed and laundered before re-use.	4	1	4
Contact with eyes	3	5	15	If substances need to be decanted or moved do so in a controlled manner. Any contact with the eyes must be rectified immediately. Never store hazardous substances above head height.	3	1	3
Inhalation	3	4	12	If natural ventilation is insufficient use local exhaust ventilation or respiratory protective equipment as required. Ensure other persons are not effected by emissions.	3	2	6
Ingestion	4	5	20	Do not drink or eat any hazardous substances. Never eat or drink when using hazardous substances and after use always follow good hygiene practices.	4	1	4
Spillage	4	3	12	Ensure spill clean up equipment is readily available. Always replace the lid after use.	4	1	4
Explosion/ fire	4	5	20	Do not mix substances together. Never smoke when using substances. Always have a suitable extinguishing media available. Keep flammable materials away from hot work areas. Store materials correctly in accordance with the COSHH assessment.	4	1	4
Environmental damage	4	4	16	Prevent hazardous substances entering drains or watercourses. Spills to be contained cleared and disposed of in accordance with relevant COSHH assessment.	4	1	4
3rd party contact.	4	3	12	After use all substances must be returned to the COSHH stores.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

NOT: S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	46
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Działanie:	Za pomocą substancji niebezpiecznych dla zdrowia			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Błędów operatora	4	3	12	Wiedzieć jakie substancja jest i co robi przed użyciem. Ocena COSHH i podpisania arkusza widoków przed podjęciem jakiegokolwiek substancji ze sklepów COSHH. Informacje i instrukcje szczegółowe w ocenie COSHH musi następować.	4	1	4
Kontakt ze skórą	4	3	12	Nosić poprawne ŚOI, jak wskazano poprzez ocenę COSHH. Zakażenia w musi być oczyszczone niezwłocznie i wszelkich skażonych odzież usunięte i pranie przed powtórny użyciem.	4	1	4
Kontakt z oczami	3	5	15	Jeśli konieczności stosowania substancji zlewany lub przeniósł się w sposób kontrolowany. Jakiegokolwiek kontaktu z oczu muszą być niezwłocznie naprawione. Nigdy nie przechowywać substancje niebezpieczne powyżej wysokości głowy.	3	1	3
Drogi oddechowe	3	4	12	Jeżeli naturalnej wentylacji są niewystarczające użyć wentylacji wyciągowej lokalnych lub układu oddechowego wyposażenie ochronne zgodnie z wymaganiami. Upewnij się, że inne osoby nie został zrealizowany przez emisji.	3	2	6
Spożycie	4	5	20	Nie pić lub zjeść wszelkie substancje niebezpieczne. Nigdy nie jedzą lub pić podczas używania substancji niebezpiecznych i po użyciu zawsze należy postępować zgodnie z dobrymi praktykami higienicznymi.	4	1	4
Wycieki	4	3	12	Zapewnienia, rozlewania oczyszczania sprzętu jest łatwo dostępne. Zawsze po użyciu wieczko.	4	1	4
Wybuch / fire	4	5	20	Nie należy mieszać substancji razem. Nigdy nie palili podczas używania substancji. Zawsze mają stosowne środki gaśnicze dostępne. Nie przechowywać materiały palne obszary pracy gorąco. Przechowywać materiały prawidłowo zgodnie z oceną COSHH.	4	1	4
Szkód wyrządzonych środowisku naturalnemu	4	4	16	Zapobiec substancji niebezpiecznych wprowadzanych odpływów lub cieków wodnych. Wycieki jakie mają być zawarte wyczyszczone i usuwane zgodnie z odpowiednimi COSHH oceny.	4	1	4
3 Strona kontakt.	4	3	12	Po użyciu, które wszystkich substancji musi być zwrócone do COSHH przechowuje.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

REL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średniego ryzyka
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upęcze bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	47
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Operation:	Use of tools with vibration risks			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK			Re-assessment
	S	L	R				S L R
Duration of Exposure	3	4	12	Working procedures will be planned and organised by the site manager or working supervisor to minimise the use of tools and equipment which produce vibration during the working activity. Operatives who use vibrating equipment will take regular breaks from the work. Job rotation will be implemented if possible. A steady workload should be maintained throughout the course of the work. Vibrating equipment will not be used for longer periods than the calculated maximum exposure time indicated on the vibration exposure chart. Any operative who feels the effects of exposure are to stop the activity and inform the site manager or supervisor immediately. If the symptoms of exposure persist then the individual will be referred their GP in the first instance and then if required health monitoring will be arranged. Where operatives are identified as suffering the effects of exposure then a vibration questionnaire will be completed and the identified actions complied with.			3 2 6
Incorrect tool usage	3	4	12	Operatives are to use the correct tool for the task in hand. Tools are only to be used for their intended purpose, and for no longer than the specified period of time. Tools and equipment are to be inspected and maintained at the appropriate intervals. Defective, blunt or damaged tools are not to be used.			3 1 3
Cold weather	3	4	12	Cold weather can increase the effects of vibration on the body. Gloves will always be worn to keep the hands warm while operating equipment that may expose the operator to vibration.			3 1 3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

NEE	S = Severity
	L = Likelihood
	R = Risk rating
	High risk
	Medium risk
	Low risk

PPE	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	47
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Działanie:	Korzystanie z narzędzi z ryzykiem wibracji			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Czas trwania narażenia	3	4	12	Procedury robocze będzie planowane i organizowanych przez menedżera witryny lub inspektor pracy do zminimalizowania korzystania z narzędzi i urządzeń, które produkują wibracji podczas czynności roboczych. Technicy, którzy używają urządzeń wibracyjny podejmie regularnych przerwy od pracy. Rotacja stanowisk jest realizowana, jeśli to możliwe. Stałej obciążenia powinny zostać utrzymane w trakcie pracy. Walce wibracyjne sprzętu nie posłuży przez dłuższy niż czas obliczony maksymalnego narażenia wskazane na wykresie narażenia wibracji. Każdym operacyjne kto uważa, że skutki ekspozycji są aby zatrzymać działalność i bezzwłocznie informuje menedżera witryny lub inspektora. Jeżeli symptomy narażenia utrzymują a następnie jednostki będą określone ich GP w pierwszej instancji i następnie jeśli wymagane monitorowania zdrowia będą organizowane. W przypadku gdy technicy są identyfikowane jako cierpiące narażenia zakończy się kwestionariusz wibracji i spełnione określone działania.	3	2	6
Narzędzie niepoprawne użycie	3	4	12	Technicy mają użyć odpowiedniego narzędzia zadania w kasie. Narzędzia tylko mają być wykorzystywane zgodnie z ich przeznaczeniem i nie dłużej niż określony okres czasu. Narzędzia i sprzęt są kontrolowane i utrzymania w odpowiednich odstępach czasu. Narzędzia wadliwe, siecznej lub uszkodzonych nie mają być stosowane.	3	1	3
Cold weather	3	4	12	Zimnie można zwiększyć skutków drgań w organie. Rękawice będzie zawsze noszone do prowadzenia ręce ciepły podczas pracy urządzenia, które mogą wystawiać operatora na wibracje.	3	1	3

Prawdopodobieństwo →	Prawdopodobnie (5)	Prawdopodobny (4)	Możliwe (3)	Mало prawdopodobne (2)	Bardzo mało prawdopodobne (1)
Wskaźnik ważności					
Śmierć (4)	20	16	12	8	4
Poważnych szkód (3)	15	12	9	6	3
Niewielkie szkody (2)	10	8	6	4	2
Brak szkody (1)	5	4	3	2	1

LEG: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upstrze bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	48
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Operation:	Visitors to site			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Injury to visitor	4	3	12	Hard hats and high visibility garments are mandatory PPE items at all times. Safety footwear is only required where ground conditions dictate, otherwise sensible footwear shall be adequate. Adequate first aid trained persons and equipment must be readily available at all times. During the induction the visitor and where relevant their escort must be instructed in the procedure for contacting first aiders.	4	1	4
Insufficient hazard awareness	4	3	12	All visitors to site must receive an induction prior to entering any site areas. This includes employees of Support in Sport or others. During the induction process the Site Manager shall ascertain the visitor's level of construction site experience – unless considerable experience is held the visitor will not be allowed on site without a dedicated escort, designated by the Site Manager. Visitors not to enter potentially hazardous areas i.e. near tele-handler operations – safest route to be taken wherever possible.	4	1	4
Fire	4	3	12	Adequate fire fighting equipment to be situated to necessitate means of escape within buildings.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity
 L = Likelihood
 R = Risk rating

High risk
Medium risk
Low risk

PPE

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	48
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Działanie:	Osoby odwiedzające witrynę			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Szkodę osobie odwiedzającej	4	3	12	Twarde Kapelusze i wysoką widoczność odzieży są obowiązkowe elementy ŚOI przez cały czas. Obuwie jest tylko wymagane, gdzie podłoża warunki dyktować, w przeciwnym razie sensowny obuwia są odpowiednie. Odpowiednie pierwszej pomocy wyszkolonych osób i sprzętu muszą być łatwo dostępne przez cały czas. Podczas indukcji odwiedzający i stosownych ich eskorty muszą być wyznaczeni w procedurze za skontaktowanie się z udzielające pierwszej pomocy.	4	1	4
Niewystarczające zagrożenia świadomości	4	3	12	Wszystkie osoby odwiedzające witrynę musi otrzymać indukcyjne przed wprowadzeniem jakichkolwiek obszarów witryny. Obejmuje to pracowników wsparcia w Sport lub innych. Podczas indukcja proces menedżera witryny badają odwiedzającego poziom doświadczenia witryny budowy – chyba że znaczne doświadczenie odbywa się że odwiedzający nie jest dozwolona w witrynie bez eskorty dedykowany, wyznaczone przez menedżera witryny. Odwiedzający nie wprowadzić potencjalnie niebezpiecznych obszarów tj pobliżu tele obsługi operacji – najbezpieczniejszą trasy podejmowanych wszędzie tam, gdzie to możliwe.	4	1	4
Pożar	4	3	12	Odpowiedni sprzęt pożarniczy siedziba wymagają środków ewakuacji wewnątrz budynków.	4	1	4

Prawdopodobieństwo -->	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

NEL: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Upstrze bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	49
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Operation:	Non English speaking operatives			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Mis-interpretation	4	3	12	Communicate via operatives who are able to speak the required language. Confirm understanding with an interpreter. Use agreed or recognised signals/arm movements for communicating.	4	1	4
Personal Injury	4	3	12	Ensure operative is fully trained in the required fields of work. Confirm that the operative is fully trained and competent to operate equipment. Supervise operations.	4	1	4
Injury to third parties	4	3	12	Make sure all site operatives are made aware of non English speakers and the tasks they will be carrying out. Ensure that all non English speaking operatives are supervised at all times.	4	1	4
Injury to members of the public	4	3	12	Minimise, where possible, working near public areas. Ensure English speaking operatives are working with or overseeing tasks where non English speaking workers are employed.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

REL: S = Severity
L= Likelihood
R= Risk rating
High risk
Medium risk
Low risk

PPE	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	49
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Działanie:	Spoza angielskiego mówienia technicy			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Mis-Interpretation	4	3	12	Komunikowanie się za pośrednictwem technicy, którzy są w stanie mówić wymagany język. Potwierdzenie zrozumienia z tłumacza. Stosowania uzgodnionych lub uznanych sygnałów/ramię przemieszczania do komunikowania się.	4	1	4
Uszkodzenia ciała	4	3	12	Upewnij się, że operative jest w pełni wyszkoleni we wymagane pola pracy. Upewnij się, że robotnika jest w pełni przeszkolony i właściwe do obsługi sprzętu. Nadzorowanie działań.	4	1	4
Szkody dla stron trzecich	4	3	12	Upewnij się, że wszystkie witryny technicy informowani o innych niż angielski głośniki i zadania, które one będą się przeprowadzanie. Zapewnienia, że wszystkie spoza angielskiego technicy mówienia są nadzorowane przez cały czas.	4	1	4
Szkodę dla członków społeczeństwa	4	3	12	Zminimalizować, tam gdzie to możliwe, pracy w pobliżu obszarów publicznych. Zapewnienia angielski mówienia technicy pracujesz z lub nadzorowanie zadań gdzie spoza angielskiego mówienia pracownicy są zatrudnieni.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

NE1:	S = Wskaźnik ważności	PPE	Kask	Y
	L= Prawdopodobieństwo		Wysoka vis odzież & buty	Y
	R= Ocena ryzyka		Oko / ear ochrony	Y
			Odpowiednie rękawice ochronne	Y
			Sprzęt do oddychania	Zgodnie z wymogami
			Uprząże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	53
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Operation:	Re-fuelling of plant.			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Contact with diesel	3	3	9	See COSHH Assessment.	3	1	3
Leakage/ spills	4	3	12	Ensure that all diesel tanks are bunded to prevent diesel leaking. Any leakage should be contained and prevented from spreading to other parts of the working area. Use the spill kits provided. In the event of a major spillage the Environment Agency is to be contacted immediately. The delivery of fuel is only to commence when the refuelling nozzle is correctly placed into fuel tank. Personnel must remain with the hose at all times whilst refuelling.	4	1	4
Fire	4	3	12	All sources of ignition should be completely removed from the refuelling area. Provide fire extinguishers. Ensure that all exits are clearly marked and clear of any obstacles. Provide a copy of the emergency fire drill procedure in the site cabin. All engines & exhausts to be allowed to cool prior to refuelling. Ensure that all flammable liquids are securely stored and separated from the refuelling point. Containers should be clearly labelled with appropriate signage- No Smoking etc. No hot work to be carried out within 10 metres of the refuelling point.	4	1	4
Fumes.	4	3	12	If refuelling is conducted within the building, or in confined spaces ensure that there is adequate ventilation to disperse any fumes, this can also disperse vapours, which may become ignited.	4	1	4
Contact with other vehicles	4	3	12	High visibility clothing must be worn when re-fuelling to alert others of your presence at the refuelling point.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

S = Severity
 L= Likelihood
 R= Risk rating

High risk
Medium risk
Low risk

PPE

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	53
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Działanie:	Re-fuelling zakładu.			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Skontaktuj się z oleju napędowego	3	3	9	See COSHH Assessment.	3	1	3
Wyciek / wylewa	4	3	12	Zapewnienia, że wszystkie zbiorniki Diesla są bunded zapobiegające wyciekające Diesla. Wyciekom powinny znajdować się i zapobiegać rozprzestrzenianiu się na inne części obszaru roboczego. Użyj Kit rozlewania pod warunkiem. W przypadku głównych wycieki agencji ochrony środowiska jest niezwłocznie życzysz sobie. Dostawy paliwa jest tylko na rozpoczęcie podczas uzupełniania dyszy poprawnie jest umieszczany w zbiornik paliwa. Personel musi pozostać z węża przez cały czas przy jednoczesnym paliwa w locie.	4	1	4
Pożar	4	3	12	Wszystkich źródeł zapłonu powinny zostać całkowicie usunięte z obszaru uzupełniania paliwa. Zapewnić gaśnice. Zapewnienia, że wszystkie wyjścia są wyraźnie oznakowane i wyczyść od przeszkód. Dostarcza kopię procedury awaryjne fire drążenia w kabinie witryny. Wszystkie silniki & zaburtowymi należy pozwolić ostygnać przed paliwa w locie. Upewnij się, że wszystkie płyny łatwo palne są bezpiecznie przechowywane i oddzielone od punktu uzupełniania paliwa. Pojemniki powinny być wyraźnie etykietowane za właściwe signage - nr dla niepalących itp. Żadnych pilnych prac przeprowadzanych w 10 metrów punktu uzupełniania paliwa.	4	1	4
Opary.	4	3	12	Jeśli paliwa jest prowadzone w ramach budynku lub w pomieszczeniach zamkniętych upewnij się, że istnieje odpowiednia wentylacja do rozproszenia wszelkie oparów, to także rozproszyć opary, które mogą stać się zapalić.	4	1	4
Skontaktuj się z innych pojazdów	4	3	12	Odzież wysoką widoczność należy nosić podczas re-fuelling do ostrzegania innych o obecności użytkownika w punkcie uzupełniania paliwa.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

LEG: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzet do oddychania	Zgodnie z wymogami
Uprzeże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	55
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Operation:	Noise			Persons at risk:	Employees		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Exposure to increased noise levels	3	5	15	Working procedures will be planned and organised by the site manager or working supervisor to minimise the production of noise during the working activity. Where noise levels exceed the first action level (80dBA) hearing protection will be provided for those operatives who request it. Where noise levels exceed the second action level (85dBA) hearing protection is compulsory and will be worn by all operatives working in that area. Noise levels are to be clearly marked onto all tools and equipment. The site manager will identify any hearing protection zones or areas and will ensure that they are correctly signed, maintained and are enforced. Where possible noisy equipment and machinery will be placed outside of the working areas, ensuring that they will not become a hazard for other operatives. Where it is provided, hearing protection will be worn by all of the operatives in the working area.	3	2	6
Duration of Exposure	3	5	15	Operatives who use noisy equipment will take regular breaks from the work. Job rotation will be implemented if possible. A steady workload should be maintained throughout the course of the work. Any operative who feels the effects of exposure to noise are to stop the activity and inform the site manager or supervisor immediately. If the symptoms of exposure persist then the individual will be referred their GP in the first instance and then if required health monitoring will be arranged.	3	2	6
Incorrect tool usage	3	5	15	Operatives are to use the correct tool for the task in hand. Tools are only to be used for their intended purpose, and for no longer than the specified period of time. Tools and equipment are to be inspected and maintained at the appropriate intervals. Defective, blunt or damaged tools are not to be used.	3	1	3

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

NEL: S = Severity		
L= Likelihood		
R= Risk rating		
High risk		
Medium risk		
Low risk		

PPE	Hard hat	Y
	High vis clothing & boots	Y
	Eye/ ear protection	Y
	Suitable gloves	Y
	Respiratory equipment	As required
	Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	55
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Działanie:	Hałasu			Osoby zagrożonym	Pracowników		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Narażenia na poziomy zwiększonej emisji hałasu	3	5	15	Procedury robocze będzie planowane i organizowanych przez menedżera witryny lub inspektor pracy do zminimalizowania produkcji hałasu podczas czynności roboczych. Gdy poziomy hałasu przekracza pierwszego poziomu działania (80dBA) wysłuchaniu ochrony będą dostarczane dla tych technicy, którzy wnioskuje. W przypadku gdy poziomy hałasu przekracza drugiego poziomu działania (85dBA) Ochrona słuchu jest obowiązkowa i będzie noszone przez wszystkie pracy w tym obszarze. Poziomy hałasu mają być wyraźnie oznaczone na wszystkie narzędzia i sprzęt. Menedżer witryny pozwala na identyfikację wszelkich stref ochrony słuchu lub obszarów i zapewni, że są one poprawnie podpisane, utrzymywane i są egzekwowane. Gdzie możliwe zakłócenia urządzeń i maszyn zostanie umieszczone poza obszary robocze, zapewniając, że nie staną się one zagrożenie dla innych technicy. W przypadku gdy jest on podawany, ochrona słuchu będzie noszone przez wszystkie technicy w obszarze roboczym.	3	2	6
Czas trwania narażenia	3	5	15	Technicy, korzystający z urządzeń hałaśliwych podejmie regularnych przerwy od pracy. Rotacja stanowisk jest realizowana, jeśli to możliwe. Stałej obciążenia powinny zostać utrzymane w trakcie pracy. Każdym operacyjne kto uważa, że skutki ekspozycji na hałas są aby zatrzymać działalność i bezzwłocznie informuje menedżera witryny lub inspektora. Jeżeli symptomy narażenia utrzymują a następnie jednostki będą określone ich GP w pierwszej instancji i następnie jeśli wymagane monitorowania zdrowia będą organizowane.	3	2	6
Narzędzie niepoprawne użycie	3	5	15	Technicy mają użyć odpowiedniego narzędzia zadania w kasie. Narzędzia tylko mają być wykorzystywane zgodnie z ich przeznaczeniem i nie dłużej niż określony okres czasu. Narzędzia i sprzęt są kontrolowane i utrzymania w odpowiednich odstępach czasu. Narzędzia wadliwe, siecznej lub uszkodzonych nie mają być stosowane.	3	1	3

Prawdopodobieństwo -->	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

NEI: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząże bezpieczeństwa	Y

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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	57
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Operation:	Use/operation of Sandmatic			Persons at risk:	Employees, 3rd parties		
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Operator error	4	4	16	Only trained, competent and authorised operators are to use the equipment. The equipment is only to be used for its designed and intended purpose. Operators are to obey site rules and controls at all times. Do not allow people to jump on or off of the equipment when it is in motion. Never leave a machine running unattended.	4	1	4
Falling/Trapping/ Crushing.	5	4	20	Do not climb around the platforms of the machine, and do not carry passengers. Ensure access platform for viewing hopper load is kept clear of mud/debris to prevent slips/trips. Never stand or walk in front of the machine when in motion. Operator to stand at least arms length away from machine when operating using the hand held remote. Whilst loading the machine do not reach beneath bulk liners to open and release materials. Do not overload the machine beyond it's capacity.	4	1	4
Mechanical Failure	3	4	12	Ensure that machinery is maintained in a serviceable condition at all times. Regular mandatory inspections are to be carried out and recorded with all faults reported being repaired by a competent person before use.	3	1	3
Collision with vehicles/personnel	4	3	12	Whilst in operation always operate / drive with care and attention and within the capabilities of the machine. Make sure other moving plant on the surface being filled are aware of the movements and operations of the machine.	4	1	4

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

REF: S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE:

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Document:	Risk Assessments		

Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	57
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Działanie:	Użyj / działanie SandMatic			Osoby zagrożonym	Pracowników, 3 strony		
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena		
	S	L	R		S	L	R
Błędów operatora	4	4	16	Tylko przeszkolony, kompetentny i upoważniony operatorzy są do korzystania ze sprzętu.Urządzenie jest używane tylko dla jego zaprojektowanej i przeznaczeniem. Operatorzy są do przestrzegania zasady serwisu i kontroli w każdym czasie. Nie pozwalają, aby przejść na lub wyłączyć urządzenia, gdy jest w ruchu. Nigdy nie zostawiaj pracującej maszyny bez nadzoru.	4	1	4
Falling / Odłowu / Crushing.	5	4	20	Nie wspinaj się po platformach maszyny i nie przewozić pasażerów. Zapewnienie platformy dostępu do oglądania obciążenie pojemnika jest utrzymywana z dala od błota / gruzu, aby zapobiec kupony / TRIPS. Nie wolno stać lub chodzić z przodu maszyny, gdy w ruchu. Operator stanąć przynajmniej ramiona Długość od maszyny podczas pracy przy użyciu ręcznych pilota. Podczas ładowania urządzenia, nie docierają pod masowych wkładki otworzyć i uwolnić materiały. Nie należy przeciążać urządzenia poza jego możliwości.	4	1	4
Mechanical Failure	3	4	12	Upewnij się, że maszyna jest utrzymywana w użytecznym stanie w każdej chwili. Regularne obowiązkowe kontrole mają być przeprowadzane i rejestrowane wszystkie błędy zgłoszone są naprawiane przez kompetentną osobę przed użyciem.	3	1	3
Kolizja z pojazdów / personelem	4	3	12	Podczas gdy w pracy zawsze działa / jazdy z dbałością oraz w ramach możliwości maszyny. Upewnij się, że inne poruszające roślin na powierzchni są wypełnione są świadomi ruchów i operacji maszyny.	4	1	4

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

KEY: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE:

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uppteże bezpieczeństwa	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
Policy Area:	Project Files	Reviewed:	13/01/2023
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court	Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	58
Operation:	Working in warm weather	Persons at risk:	Employees, 3rd parties				
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment		
	S	L	R		S	L	R
Heat stress	4	3	12	Staff to keep covered up in the summer months, particularly at lunchtime when the sun is at its hottest, and to use sun cream of at least SPF 15. First aider available if necessary. Education and awareness raising takes place throughout the area. Work considered to minimise exposure where practicable. Workers encouraged to drink plenty of water. Clothing provided as part of a uniform for those who are working outside, and ensures that their shoulders are covered	2	1	2
UV rays from sunlight	4	3	12	All site personnel will be encouraged to wear long sleeved tops to help protect from harmful UV rays, with clear controls with shorts not being permitted on-site. SIS will supply within the welfare facilities the use of sunscreen full protection (applied as directed on the packet). During peak temperatures all personnel will be advised to take adequate breaks and drink plenty of water to avoid dehydration. Assessments will be carried out throughout the day to ensure risks of UV exposure are checked, and all staff will be encouraged to take precautions when and where needed this will be based on temperature recordings, and location of personnel during peak high temperatures. Information will be supplied on the notice board to advise all site personnel of sun protection and preventive action as per the guidance of the HSE.	2	1	2

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

REL: S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE

Hard hat	Y
High vis clothing & boots	Y
Eye/ ear protection	Y
Suitable gloves	Y
Respiratory equipment	As required
Safety harness	Y

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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Ocena ryzyka zawodowego



Site	Powerleague Nicholls Padel Court			Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	58
Działanie:	Użyj / działanie SandMatic				Osoby zagrożonym	Pracowników, 3 strony			
ZAGROŻENIA	ocena			KONTROLA działania na rzecz ograniczenia RYZYKO	Re-ocena				
	S	L	R		S	L	R		
Stres cieplny	4	3	12	Personel, aby ukryć się w miesiącach letnich, zwłaszcza w porze lunchu, kiedy słońce jest najgorętsze, i użyć kremu do opalania o co najmniej SPF 15. Pierwsza pomoc jest dostępna, jeśli to konieczne. Edukacja i podnoszenie świadomości odbywa się na całym obszarze. Prace rozważane w celu zminimalizowania narażenia tam, gdzie to możliwe. Pracownicy zachęcali do picia dużej ilości wody. Odzież dostarczana jako część munduru dla tych, którzy pracują na zewnątrz i zapewnia, że ich ramiona są zakryte	2	1	2		
Promienie UV od światła słonecznego	4	3	12	Cały personel serwisu będzie zachęcany do stosowania tam, gdzie bluzy z długimi rękawami chronią przed szkodliwymi promieniami UV, z jasnymi elementami sterującymi z niedopuszczalnymi spodniami na miejscu. SIS dostarczy w ramach obiektów opieki społecznej pełną ochronę przeciwsłoneczną (stosowaną zgodnie z zaleceniami na opakowaniu). W szczytowych temperaturach wszyscy pracownicy zostaną poinformowani o konieczności podjęcia odpowiednich przerw i wypicia dużej ilości wody, aby uniknąć odwodnienia. Oceny będą przeprowadzane przez cały dzień, aby zapewnić kontrolę ryzyka ekspozycji na promieniowanie UV, a wszyscy pracownicy będą zachęcani do podejmowania środków ostrożności, gdy i kiedy będzie to konieczne, w oparciu o zapisy temperatury i lokalizację personelu podczas szczytowych wysokich temperatur. Informacje będą dostarczane na tablicy ogłoszeń, aby poinformować cały personel serwisu o ochronie przeciwsłonecznej i działaniach zapobiegawczych zgodnie z wytycznymi HSE.	2	1	2		

Prawdopodobieństwo →	Prawdopodob	Prawdopodob	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
Minor Injury (2)	10	8	6	4	0
No Injury (1)	5	4	3	2	0

NEI: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Srednie ryzyko
Niskiego ryzyka

PPE

Kask	Y
Wysoka vis odzież & buty	Y
Oko / ear ochrony	Y
Odpowiednie rękawice ochronne	Y
Sprzęt do oddychania	Zgodnie z wymogami
Uprząże bezpieczeństwa	Y

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RISK ASSESSMENT



Site:	All driving locations			Contract No:	24-7218	Date:	10/10/2024	RA Ref. No.	61
Operation:	Driving Company Vehicles			Persons at risk:	Employees, Other drivers, Public				
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK			Re-assessment		
	S	L	R				S	L	R
Unsafe vehicle	4	3	12	The Company has in place procedures to ensure all vehicles are adequately insured, maintained and serviced and hold a valid MOT. Company vehicle drivers will make daily visual inspections of their vehicle's safety critical features (tyres, headlights etc), with records taken on a weekly basis. This process will form a defect reporting procedure to ensure unsafe vehicles are dealt with promptly and in an appropriate manner. Company vehicle drivers will always adhere to statutory restrictions and the highway code at all times and drive in a respectful manner when on private land.			4	1	4
Road traffic accidents	4	4	16	Company vehicle drivers are instructed never to attempt to drive whilst potentially under the influence of alcohol or any drug which could impair their performance. If in doubt drivers are to check with their supervisor. Company vehicle drivers are instructed to always adhere to statutory restrictions and the highway code at all times and drive in a respectful manner. Relevant speed limits in line with all legal requirements or local driving conditions are to be followed at all times. All road traffic accidents involving Company vehicle drivers (no matter how minor) are to be reported to head office immediately. Never admit liability.			4	1	4
Road Rage/Aggression by others.	3	4	12	Avoid confrontation with other drivers. Pull over and phone the police for assistance if necessary. Mobile phones should only be used for emergency situations while in the vehicle. Avoid driving in an aggressive manner towards other drivers, keep your distance and be courteous to other drivers or persons in the highway at all times. Drive defensively. Drive within the law and adhere to the requirements of Highway Code at all times.			3	1	3
Reversing	4	4	16	Drivers are to try to minimise the need for reversing operations. Drivers are to ensure that all other personnel are clear before reversing the vehicle. Where a driver cannot see he is to seek the appropriate assistance before moving the vehicle. Ensure that any reversing alarms are in working order and are used.			4	1	4
Distractions (radio, sat nav, mobile telephone, eating, drinking or smoking)	4	3	12	All Support in Sport drivers are to try and minimise any form of distraction that may be present in the vehicle prior to starting the journey. Set radio channel and volume levels while the vehicle is stationary. Set the destination or adjust settings on the sat-nav while the vehicle is stationary and prior to commencing the journey. Ensure that mobile telephones are switched off or are placed on silent and are out of reach of the driver. Drivers are not to use mobile telephones at any time while the vehicle is in motion. Drivers are not permitted to eat drink or smoke in Company vehicles while driving. Park the vehicle in a safe area to take breaks.			4	1	4
Inclement weather	4	4	16	Always drive in a manner and at a speed which is consistent with the current weather and road conditions. Reduce speed in wet conditions or where road surfaces are slippery. Allow greater distances for braking and stopping when the road surface is wet or slippery, or visibility is poor. Ensure that lights, and windows are kept clean and clear while driving. Ensure windscreen washer bottles are correctly filled and wipers remain in good condition and effective. Allow additional time for travel when weather conditions are bad. Plan journeys to minimise travel in adverse weather conditions. If travel cannot be avoided carry appropriate emergency equipment.			4	1	4
Fatigue	4	3	12	Drivers are not to drive Company vehicles if they feel tired or are experiencing the side effects of prescribed medication. Drivers are to inform their supervisor if this is the case. Journeys are to be planned to ensure that suitable breaks can be taken. Support in Sport require drivers to take a 15 minute break in every 2 hours of driving. Drivers are to pull over and rest if they feel tired.			4	1	4

Likelihood	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

NEE: S = Severity
L = Likelihood
R = Risk rating

High risk
Medium risk
Low risk

PPE Required:	Hard hat	No
	High vis clothing & boots	Yes
	Eye/ ear protection	As required
	Suitable gloves	As required
	Respiratory equipment	No
	Safety harness	No

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Wszystkie lokalizacje jazdy			Contract No:	0	Date:	00/01/1900	RA Ref. No.	61
Działanie:	Prowadzenie pojazdów firmowych			Osoby zagrożonym		Pracownicy, inni kierowcy, publiczne			
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK			Re-assessment		
	S	L	R				S	L	R
Niebezpieczny pojazd	4	3	12	Firma posiada procedury zapewniające odpowiednie ubezpieczenie, konserwację i serwis wszystkich pojazdów oraz posiadanie ważnego przeglądu technicznego. Kierowcy pojazdów służbowych będą przeprowadzać codzienne oględziny najważniejszych elementów bezpieczeństwa pojazdu (opon, reflektorów itp.), A cotygodniowe zapisy. Proces ten utworzy procedurę zgłaszania usterek, aby zapewnić, że niebezpieczne pojazdy zostaną usunięte szybko i we właściwy sposób. Kierowcy pojazdów firmowych zawsze będą przestrzegać ustawowych ograniczeń i kodeksu drogowego przez cały czas i będą szanować z szacunkiem, gdy przebywają na prywatnym terenie.			4	1	4
Wypadki drogowe	4	4	16	Kierowcy pojazdów firmowych są instruowani, aby nigdy nie próbowali prowadzić pojazdu pod wpływem alkoholu lub narkotyków, które mogłyby pogorszyć ich wyniki. W razie wątpliwości kierowcy powinni skontaktować się ze swoim przełożonym. Kierowcy pojazdów służbowych są instruowani, aby zawsze przestrzegali ustawowych ograniczeń i kodeksu drogowego i jechali z szacunkiem. Przez cały czas należy przestrzegać odpowiednich ograniczeń prędkości zgodnych ze wszystkimi wymogami prawnymi lub lokalnymi warunkami jazdy. Wszystkie wypadki drogowe z udziałem kierowców pojazdów służbowych (bez względu na to, jak niewielkie) należy niezwłocznie zgłaszać do centrali. Nigdy nie przyznawaj odpowiedzialności.			4	1	4
Road Rage / Agresja przez innych.	3	4	12	Unikaj konfrontacji z innymi kierowcami. Zatrzymaj się i w razie potrzeby zadzwoń na policję. Telefony komórkowe powinny być używane wyłącznie w sytuacjach awaryjnych w pojeździe. Unikaj jazdy w agresywny sposób w stosunku do innych kierowców, zachowaj dystans i bądź uprzejmy wobec innych kierowców lub osób na autostradzie przez cały czas. Jedź defensywnie. Jedź zgodnie z prawem i zawsze przestrzegaj przepisów kodeksu drogowego.			3	1	3
Cofanie	4	4	16	Kierowcy powinni spróbować zminimalizować potrzebę operacji cofania. Kierowcy mają obowiązek upewnić się, że wszyscy inni pracownicy są wolni od cofania pojazdu. Tam, gdzie kierowca nie widzi, powinien zwrócić się o odpowiednią pomoc przed przemieszczeniem pojazdu. Upewnij się, że wszystkie alarmy cofania są sprawne i są używane.			4	1	4
Rozproszenie uwagi (radio, nawigacja satelitarna, telefon komórkowy, jedzenie, picie lub palenie)	4	3	12	Całe wsparcie kierowców sportowych ma na celu zminimalizowanie wszelkich form rozproszenia uwagi, które mogą występować w pojeździe przed rozpoczęciem podróży. Ustaw kanał radiowy i poziomy głośności podczas postoju pojazdu. Ustaw miejsce docelowe lub dostosuj ustawienia w nawigacji satelitarnej, gdy pojazd stoi i przed rozpoczęciem podróży. Upewnij się, że telefony komórkowe są wyłączone lub są wyciszone i znajdują się poza zasięgiem kierowcy. Kierowcy nie mogą korzystać z telefonów komórkowych w żadnym momencie, gdy pojazd jest w ruchu. Kierowcy nie mogą jeść napojów ani palić w pojazdach firmowych podczas jazdy. Zaparkować pojazd w bezpiecznym miejscu, aby robić przerwy.			4	1	4
Surowa pogoda	4	4	16	Zawsze jedź w sposób zgodny z aktualnymi warunkami pogodowymi i drogowymi. Zmniejsz prędkość w mokrych warunkach lub na śliskich nawierzchniach. Zapewnij większe odległości do hamowania i zatrzymywania, gdy nawierzchnia drogi jest mokra lub śliska lub widoczność jest słaba. Upewnij się, że światła i okna są czyste i czyste podczas jazdy. Upewnij się, że butelki spryskiwaczy przedniej szyby są prawidłowo wypełnione, a wycieraczki pozostają w dobrym stanie i są skuteczne. Daj dodatkowy czas na podróż, gdy warunki pogodowe są złe. Planuj podróże, aby zminimalizować podróż w niesprzyjających warunkach pogodowych. Jeśli nie można uniknąć podróży, należy nosić odpowiedni sprzęt ratowniczy.			4	1	4
Zmęczenie	4	3	12	Kierowcy nie mogą prowadzić pojazdów służbowych, jeśli czują się zmęczeni lub doświadczają skutków ubocznych przepisanych leków. Kierowcy powinni poinformować o tym swojego przełożonego. Należy zaplanować podróże, aby zapewnić odpowiednie przerwy. Wsparcie w sporcie wymaga od kierowców 15-minutowej przerwy co 2 godziny jazdy. Kierowcy powinni zatrzymać się i odpocząć, jeśli poczują się zmęczeni.			4	1	4

Prawdopodobieństwo →	Prawdopodobnie	Prawdopodobny	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	-5	-4	-3	-2	0
Death (4)	20	16	12	8	0
Major Injury (3)	15	12	9	6	0
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No Injury (1)	5	4	3	2	0

NOT: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średniego ryzyka
Niskiego ryzyka

PPE Wymagane:	Kask	Y
	Wysoka vis odzież & buty	Y
	Oko / ear ochrony	Y
	Odpowiednie rękawice	Y
	Sprzet do oddychania	Zgodnie z
	Uprząże bezpieczeństwa	Y

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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court			Contract No:	24-7218	Date:	10/10/2024		RA Ref. No.	62
Operation:	Use and operation of Hot Melt Machine					Persons at risk:	Employees, other contractors			
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment					
	S	L	R		S	L	R			
Operator error	4	4	16	Only personnel who have received training from the equipment manufacturer and are authorised by Support in Sport are to operate the Hotmelt machine. Records of training and the authorised operators are to be maintained by Support in Sport. The Hotmelt machine is only to be used for its designed and intended purpose. Personnel are to ensure that the machine is operated in accordance with the training that has been provided and the specific site rules and requirements at all times. The operator is to check for the correct function and operation of all controls and cut out switches prior to operating the Hotmelt machine. Any faults or defects are to be reported to the Support in Sport Site Manager/Supervisor immediately. The Hotmelt machine is to be placed out of use until any faults or defects have been repaired or rectified.	4	1	4			
Electrocution / Shock	4	4	16	The Hotmelt machine is to be subject to regular electrical inspection. Combined inspection and testing is to be carried out at least every three months. The machine is to be in date for inspection prior to any use. All power supply cables, equipment cables and cords are to be positioned and placed where they will not become damaged while the machine is in operation. The Hotmelt machine is to be inspected for damage by the operator prior to any use. Generators used to power the machine are to be checked and inspected and be in date prior to use. Cables, plugs and leads are to be checked for damage prior to use. Cables, leads and hoses are to be run in a manner where they will not be exposed to damage from traffic, plant or personnel movement.	4	1	4			
Manual Handling.	3	4	12	All personnel who will be required to position, move, load or unload the Hotmelt machine are to have received manual handling training. For initial positioning of the Hotmelt machine it is to be delivered as close as possible to the working and operating area. Glue pellets are to be delivered as close as possible to the working area to reduce the need to manually handle bags or sacks. Pellets will be placed into a suitable wheelbarrow as required to move them around the working area and for delivery to the Hotmelt machine. Operatives are only to handle loads that they are comfortable lifting. Lifting should be carried out with your back straight and your knees bent looking straight ahead, taking the strain on your legs. If the load is too heavy or awkward seek assistance- Do not attempt to lift it on your own. Wear gloves during manual handling operations to protect hands. Avoid twisting, stooping, reaching and carrying loads for long distances.	3	2	6			
Exposure to engine exhaust fumes.	4	5	15	The generator is only to be operated in open, well ventilated areas. Care is to be taken when positioning exhaust outlets to ensure that fumes do not directly enter the working location or affect others in the working area. Exhaust outlets are never to be covered or obstructed. The Hotmelt machine is only to be operated in well ventilated areas.	4	1	4			
Refuelling of the generator fuel tank.	3	4	12	Smoking and naked flames are not permitted during the refuelling procedure. The generator and Hotmelt machine are to be stopped and switched off and if necessary the generator is to be allowed to cool down before commencing the refuelling operation. A drip tray is to be placed under the generator prior to refuelling to prevent contamination of the playing surface. A suitable funnel is to be used to prevent spillage during the refuelling operation. Disposable gloves are to be worn to prevent contact with the fuel during the refuelling operation.	3	1	3			

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Burns	3	4	12	The Hotmelt machine is only to be filled to the levels specified by the manufacturer. The machine is not to be overfilled at any time. Cables and hoses may become hot during use. These are to be positioned away from the operator and other personnel. The operator is to wear work trousers and long sleeved clothing to protect against possible burns from the adhesive. Suitable protective work gloves are to be worn by the operator at all times when operating the Hotmelt machine to prevent direct skin contact. A suitable burns kit is to be provided within the first aid arrangements.	3	1	3
Machine movement/toppling	3	4	12	The Hotmelt machine and the generator are to be positioned on firm level ground or secured to the truck or trailer to prevent movement while in transit or during use. The truck is to be parked as close to the working areas as possible to minimise the hazard of trailing cables and hoses. All lids and covers are to be in place and secured while the Hotmelt machine is in use.	3	1	3
Noise.	3	4	12	The generator while in operation produces noise levels which require the employer to take additional action and precautions to protect operatives hearing. Hearing protection with a stated SNR of at least 20 is to be worn by all operatives while working in the vicinity of the generator.	3	2	6
Spillage/overturning	3	4	12	The Hotmelt machine is to be positioned on a firm level surface or be secured to the truck or trailer at all times. The working area is to be clearly marked and defined to reduce plant and equipment movement within the locations where the Hotmelt machine is in use. Any spill is to be contained with a sand bund. The adhesive is to be allowed to cool and then scraped up and disposed of as general waste.	3	1	3
Contact with oils and lubricants.	3	4	12	Oil, grease and lubricants are to be used as directed by the manufacturer of the machine and at the required operating intervals. COSHH assessments are to be followed where these have been produced for the materials in use. The Hotmelt machine is to be stopped and switched off and if necessary the machine is to be allowed to cool down before conducting any maintenance operations. Where required a drip tray is to be positioned on the ground below any filling points to prevent contamination of the playing surface.	4	1	4

Likelihood →	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)	20	16	12	8	4
Major Injury (3)	15	12	9	6	3
Minor Injury (2)	10	8	6	4	2
No Injury (1)	5	4	3	2	1

SEI:

S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE Required:	Hard hat	If required
	Safety Footwear	Yes
	Hearing protection	Yes
	Suitable gloves	Yes
	Respiratory equipment	If required
	High Visibility	If required

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court			Contract No:	0		Date:	00/01/1900		RA Ref. No.	62
Działanie:	Zastosowanie i działanie maszyny do topienia na gorąco			Osoby zagrożonym			Pracownicy, inni kontrahenci				
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK					Re-assessment		
	S	L	R						S	L	R
Błąd operatora	4	4	16	Tylko pracownicy, którzy zostali przeszkoleni przez producenta sprzętu i są upoważnieni przez Support in Sport, mogą obsługiwać maszynę Hotmelt. Dokumentacja szkolenia i upoważnionych operatorów będzie prowadzona przez Support in Sport. Maszyna Hotmelt może być używana wyłącznie zgodnie z jej przeznaczeniem i przeznaczeniem. Personel powinien zapewnić, że maszyna będzie obsługiwana zgodnie z przeprowadzonym szkoleniem oraz szczególnymi zasadami i wymaganiami na miejscu przez cały czas. Operator musi sprawdzić poprawność działania i działania wszystkich elementów sterujących oraz wyciąć przełączniki przed uruchomieniem maszyny Hotmelt. Wszelkie usterki lub usterki należy niezwłocznie zgłaszać do Wsparcia w Kierowniku / Kierowniku Sportu. Maszynę Hotmelt należy wycofać z użytku, dopóki jakiegokolwiek usterki lub usterki nie zostaną naprawione lub usunięte.					4	1	4
Porażenie prądem / porażenie prądem	4	4	16	Maszyna Hotmelt podlega regularnej kontroli elektrycznej. Połączone kontrole i testy należy przeprowadzać co najmniej co trzy miesiące. Maszyna musi być na czas inspekcji przed każdym użyciem. Wszystkie kable zasilające, kable sprzętowe i kable muszą być ustawione i umieszczone w miejscu, w którym nie zostaną uszkodzone podczas pracy maszyny. Maszyna Hotmelt musi zostać sprawdzona przez operatora pod kątem uszkodzeń przed każdym użyciem. Generatory używane do zasilania maszyny muszą być sprawdzone i sprawdzone, a przed użyciem muszą być aktualne. Przed użyciem należy sprawdzić kable, wtyczki i przewody. Kable, przewody i węże należy poprowadzić w taki sposób, aby nie były narażone na uszkodzenia spowodowane ruchem drogowym, instalacją lub ruchem personelu.					4	1	4
Obsługa ręczna.	3	4	12	Wszyscy pracownicy, którzy będą musieli ustawić, przenieść, załadować lub rozładować maszynę Hotmelt, powinni przejść szkolenie w zakresie obsługi ręcznej. W celu wstępnego ustawienia maszyny Hotmelt należy ją dostarczyć jak najbliżej miejsca pracy i obsługi. Granulki kleju należy dostarczać jak najbliżej obszaru roboczego, aby zmniejszyć potrzebę ręcznego przenoszenia worków lub worków. Granulki zostaną umieszczone w odpowiedniej taczce, zgodnie z wymaganiami, aby przenieść je wokół obszaru roboczego i dostarczyć do maszyny Hotmelt. Pracownicy są w stanie poradzić sobie z ładunkami, które są wygodne do podnoszenia. Podnoszenie powinno odbywać się z wyprostowanymi plecami i zgiętymi kolanami, patrząc prosto przed siebie, obciążając nogi. Jeśli ładunek jest zbyt ciężki lub niewygodny, poszukaj pomocy - nie próbuj sam go podnosić. Nosić rękawice podczas operacji ręcznego przenoszenia, aby chronić ręce. Unikaj skręcania, pochylania się, sięgania i przenoszenia ładunków na duże odległości.					3	2	6
Narażenie na spaliny z silnika.	4	5	15	Generator może być eksploatowany tylko w otwartych, dobrze wentylowanych pomieszczeniach. Podczas ustawiania wylotów spalin należy zachować ostrożność, aby opary nie przedostawały się bezpośrednio do miejsca pracy ani nie wpływały na inne osoby w obszarze pracy. Wylotów spalin nigdy nie należy zakrywać ani blokować. Maszyna Hotmelt może być eksploatowana tylko w dobrze wentylowanych pomieszczeniach.					4	1	4

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Tankowanie zbiornika paliwa generatora.	3	4	12	Palenie i otwarty ogień nie są dozwolone podczas procedury tankowania. Generator i urządzenie Hotmelt należy zatrzymać i wyłączyć, a jeśli to konieczne, pozwolić, aby generator ostygł przed rozpoczęciem tankowania. Tackę ociekową należy umieścić pod generatorem przed zatankowaniem, aby zapobiec zanieczyszczeniu powierzchni do gry. Należy użyć odpowiedniego lejka, aby zapobiec rozlaniu podczas operacji tankowania. Należy nosić rękawiczki jednorazowe, aby zapobiec kontaktowi z paliwem podczas operacji tankowania.	3	1	3
Burns	3	4	12	Maszynę Hotmelt należy napełniać tylko do poziomów określonych przez producenta. Nigdy nie należy przepelniać maszyny. Kable i węże mogą się nagrzewać podczas użytkowania. Należy je umieścić z dala od operatora i innych pracowników. Operator powinien nosić spodnie robocze i odzież z długimi rękawami, aby zabezpieczyć się przed możliwym poparzeniem przez klej. Podczas obsługi maszyny Hotmelt operator powinien zawsze nosić odpowiednie ochronne rękawice robocze, aby zapobiec bezpośredniemu kontaktowi ze skórą. W ramach pierwszej pomocy należy zapewnić odpowiedni zestaw oparzeń.	3	1	3
Ruch maszyny / przewracanie się	3	4	12	Maszynę Hotmelt i generator należy ustawić na twardym, poziomym podłożu lub przymocować do ciężarówki lub przyczepy, aby uniemożliwić ruch podczas transportu lub użytkowania. Wózek należy zaparkować jak najbliżej obszarów roboczych, aby zminimalizować ryzyko przeciągnięcia kabli i węży. Wszystkie pokrywy i pokrywy muszą być na miejscu i zabezpieczone podczas pracy maszyny Hotmelt.	3	1	3
Hałas.	3	4	12	Generator podczas pracy wytwarza poziomy hałasu, które wymagają od pracodawcy podjęcia dodatkowych działań i środków ostrożności w celu ochrony słuchu pracowników. Wszyscy pracownicy podczas pracy w pobliżu generatora powinni nosić ochronniki słuchu o podanym współczynniku SNR wynoszącym co najmniej 20.	3	2	6
Rozlanie / wywrócenie się	3	4	12	Maszynę Hotmelt należy ustawić na stabilnej, poziomej powierzchni lub w każdej chwili przymocować do ciężarówki lub przyczepy. Obszar roboczy musi być wyraźnie oznaczony i zdefiniowany, aby ograniczyć ruch maszyn i urządzeń w miejscach, w których używana jest maszyna Hotmelt. Wszelkie wycieki należy ograniczyć za pomocą zapory piasku. Klej należy pozostawić do ostygnięcia, a następnie zeskrobać i zutylizować jako odpady ogólne.	3	1	3
Kontakt z olejami i smarami.	3	4	12	Oleje, smary i smary należy stosować zgodnie z zaleceniami producenta maszyny i w wymaganych odstępach czasu. Oceny COSHH należy przeprowadzać tam, gdzie zostały one sporządzone dla użytych materiałów. Maszynę Hotmelt należy zatrzymać i wyłączyć, a jeśli to konieczne, należy pozwolić jej ostygnąć przed wykonaniem jakichkolwiek czynności konserwacyjnych. W razie potrzeby tackę ociekową należy ustawić na ziemi poniżej punktów napełniania, aby zapobiec zanieczyszczeniu powierzchni do gry.	4	1	4

Prawdopodobieństwo →	Prawdopodobnie	Prawdopodobny	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity	20	16	12	8	4
Death (4)	15	12	9	6	3
Major Injury (3)	10	8	6	4	2
Minor Injury (2)	5	4	3	2	1
No Injury (1)					

KEY: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka
Średnie ryzyko
Niskiego ryzyka

PPE Wymagane:	Kask	Jeśli wymagane
	Wysoka vis odzież & buty	tak
	Oko / ear ochrony	tak
	Odpowiednie rękawice	tak
	Sprzęt do oddychania	Jeśli wymagane
	Uprząże bezpieczeństwa	Jeśli wymagane

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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court			Contract No:	24-7218	Date:	10/10/2024		RA Ref. No.	66
Operation:	Skid steer and Auger				Persons at risk:	Drivers & Other site personnel				
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment					
	S	L	R		S	L	R			
Operator Error	4	4	16	Only trained, competent, certified and authorised personnel are to operate the machine. Always lower the attachment, engage interlock and raise safety restraint bar before anyone approaches the danger zone near the tilt mechanism. Never operate the machine controls away from the usual driving position. Do not allow passengers onto the machine. Ensure the vehicle is parked safely and keys removed before vacating it			4	1	4	
Collision	4	5	20	Operate the machine in a safe controlled manner. Keep a safe braking distance from any vehicle in front (three machine lengths). Ensure there is adequate clearance in use. Drivers to remain alert to the presence of other vehicles and pedestrians. If vision is obscured travel seek assistance from a Banksman. Make sure that other personnel are aware of the operation and that the trucks motion indicators are working. Always drive carefully and slowly near pedestrians and never trap a person so they have no means of escape. Always remember that it is the driver’s responsibility to be aware of pedestrians			4	1	4	
Entanglement/ contact with moving parts	3	5	15	Only authorised, trained and competent personnel are to operate the machine. Before operating ensure that all the guards are in the correct position. Do not wear loose clothing, including gloves.			3	1	3	
Overturning	4	4	16	Drive at a speed consistent with conditions, but always within the prescribed speed limit; avoid sudden braking, striking obstructions, operating on an incline.			4	1	4	
Trapping	4	3	12	Do not place arms, legs, hands or head between the working parts of the vehicle. Always keep to the confines of the cab. Never allow anyone to stand/ walk beneath the fork arms.			4	1	4	
Noise.	3	4	12	Hearing protection will be provided when requested with a stated SNR of 20 as a minimum.			3	2	6	
Falling Debris	4	4	16	Prior to leaving site all loose items must be secured and any mud/debris that could be a hazard to other vehicles removed.			4	1	4	
Mechanical failure.	4	3	12	Pre-use checks to be carried out before use (Daily check of safety interlock). Machines to be inspected and maintained regularly (statutory certificate of maintenance) Faults to be reported immediately, cease work until rectified			4	1	4	

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)					
Major Injury (3)					
Minor Injury (2)					
No Injury (1)					

KEY: S = Severity
L= Likelihood
R= Risk rating

High risk
Medium risk
Low risk

PPE Required:	Hard hat	If required
	Safety Footwear	
	Hearing protection	
	Suitable gloves	
	Respiratory equipment	
	High Visibility	

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court			Contract No:	0		Date:	00/01/1900			RA Ref. No.	66
Działanie:	Zastosowanie i działanie maszyny do topienia na gorąco			Osoby zagrożonym			Pracownicy, inni kontrahenci					
HAZARD	Assessment			KONTROLA działania na rzecz ograniczenia RYZYKO						Re-assessment		
	S	L	R							S	L	R
Błąd operatora	4	4	16	Urządzenie może obsługiwać wyłącznie przeszkolony, kompetentny, certyfikowany i upoważniony personel. Zawsze opuszczaj osprzęt, włącz blokadę i podnoś pałąk zabezpieczający, zanim ktokolwiek zbliży się do strefy zagrożenia w pobliżu mechanizmu odchylania. Nie wolno obsługiwać elementów sterujących maszyny z dala od zwykłej pozycji kierowcy. Nie wolno wpuszczać pasażerów na maszynę. Przed opuszczeniem pojazdu upewnij się, że pojazd jest bezpiecznie zaparkowany, a kluczyki wyjęte						4	1	4
Kolizja	4	5	20	Obsługuj maszynę w bezpieczny i kontrolowany sposób. Zachowaj bezpieczną odległość hamowania od jakiegokolwiek pojazdu z przodu (trzy długości maszyny). Upewnij się, że w użyciu jest odpowiedni odstęp. Kierowcy powinni zachować czujność na obecność innych pojazdów i pieszych. Jeśli wizja jest zasłonięta, poszukaj pomocy u pracownika banku. Upewnij się, że inni pracownicy są świadomi operacji i że wskaźniki ruchu wózka działają. Zawsze jedź ostrożnie i powoli w pobliżu pieszych i nigdy nie zatrzymuj nikogo, aby nie miał możliwości ucieczki. Zawsze pamiętaj, że to kierowca ma obowiązek zwracać uwagę na pieszych						4	1	4
Zapłatanie / kontakt z ruchomymi częściami	3	5	15	Maszynę mogą obsługiwać wyłącznie upoważnieni, przeszkoleni i kompetentni pracownicy. Przed uruchomieniem upewnij się, że wszystkie osłony są w prawidłowej pozycji. Nie nosić luźnej odzieży, w tym rękawiczek.						3	1	3
Przewrócenie	4	4	16	Jechać z prędkością odpowiadającą warunkom, ale zawsze w ramach określonego ograniczenia prędkości; Unikaj gwałtownego hamowania, uderzania w przeszkody, jazdy na pochyłości.						4	1	4
Zastawianie sideł	4	3	12	Nie umieszczaj rąk, nóg, dłoni ani głowy między pracującymi częściami pojazdu. Zawsze trzymaj się zamknięć kabiny. Nigdy nie pozwalaj nikomu stać / chodzić pod ramionami wideł.						4	1	4
Hałas.	3	4	12	Ochrona słuchu zostanie zapewniona na żądanie z podanym SNR wynoszącym co najmniej 20.						3	2	6
Spadające odłamki	4	4	16	Przed opuszczeniem miejsca pracy należy zabezpieczyć wszystkie luźne przedmioty i usunąć błoto / gruz, które mogą stanowić zagrożenie dla innych pojazdów.						4	1	4
Uszkodzenie mechaniczne.	4	3	12	Kontrole przed użyciem, które należy przeprowadzić przed użyciem (codzienna kontrola blokady bezpieczeństwa). Maszyny wymagające regularnych przeglądów i konserwacji (ustawowe zaświadczenie o konserwacji) Usterki należy natychmiast zgłaszać, przerwać pracę do czasu usunięcia						4	1	4

Prawdopodobieństwo →	Prawdopodobnie	Prawdopodobny	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity					
Death (4)					
Major Injury (3)					
Minor Injury (2)					
No Injury (1)					

S = Wskaźnik ważności

L= Prawdopodobieństwo

R= Ocena ryzyka

Wysokiego ryzyka

Srednie ryzyko

Niskiego ryzyka

PPE Wymagane:	Kask	Jeśli wymagane
	Wysoka vis odzież & buty	
	Oko / ear ochrony	
	Odpowiednie rękawice	
	Sprzęt do oddychania	
	Uprząże bezpieczeństwa	

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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court			Contract No:	24-7218	Date:	10/10/2024		RA Ref. No.	67
Operation:	Post Excavations				Persons at risk:	Ground workers, Site personnel working adjacent to dig				
HAZARD	Assessment			CONTROL MEASURES TO REDUCE THE RISK	Re-assessment					
	S	L	R		S	L	R			
Buried services/Striking of underground services	4	5	20	Obtain site plans or drawings to identifying presence of services, carry out a CAT scan prior to commencement, allow for the presence of plastic or ceramic pipes which may not be detected by the scanner Use hand digging if the location of services is unclear Isolate high voltage cables if close to the excavation area All services to be assumed live. If services are struck stop work immediately and contact relevant utilities company. When backfilling excavations containing existing services, extreme care will be taken to ensure voids beneath the services are not created, and the service is not shifted off line during backfilling. Ensure permit to dig is in place if required	4	1	4			
Collapse of excavation	4	5	20	Ground should be assessed prior to, during and after the excavation process to assess the stability of the ground. A competent person must inspect excavations; at the start of each shift before work begins, after any event likely to have affected the strength or stability of the excavation (e.g. adverse weather conditions), after any accidental fall of rock, earth or any other material. Prevent the sides and ends from collapsing by supporting them with trench sheets or drag boxes etc. A competent person must supervise the installation, alteration and removal of excavation support. Work should be stopped if any inspection shows the excavation to be unsafe.	4	1	4			
Undermining nearby structures	4	5	20	Make sure excavations do not affect the footings of scaffolds or the foundations of nearby structures. Decide if nearby structures need temporary support before digging begins. Surveys of the foundations and the advice of a structural engineer may be needed.	4	1	4			
Materials, people, plant falling into excavations	4	5	20	Do not store spoil or other materials close to the sides of excavations, the spoil may fall into the excavation and the extra loading will make the sides more prone to collapse. Edges to be protected by adequate barriers and warning signs. Check stability of bucket before use and that the bucket is secured properly.	4	1	4			

Likelihood→	Likely	Probable	Possible	Unlikely	Very unlikely
Severity	-5	-4	-3	-2	-1
Death (4)					
Major Injury (3)					
Minor Injury (2)					
No Injury (1)					

NEI:-	S = Severity
	L= Likelihood
	R= Risk rating
	High risk
	Medium risk
	Low risk

PPE Required:	Hard hat	If required
	Safety Footwear	
	Hearing protection	
	Suitable gloves	
	Respiratory equipment	
	High Visibility	

Reference No:	CPP - 9.2.2.3.1	Version No:	20-002
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RISK ASSESSMENT



Site:	Powerleague Nicholls Padel Court			Contract No:	0	Date:	00/01/1900		RA Ref. No.	67	
Działanie:	Wykopy po wykopaliskach			Osoby zagrożonym		Pracownicy naziemni, personel placówki pracujący w pobliżu wykopu					
HAZARD	Assessment			KONTROLA działania na rzecz ograniczenia RYZYKO					Re-assessment		
	S	L	R						S	L	R
Usługi pogrzebowe / Uderzenie usług podziemnych	4	5	20	„Uzyskaj plany terenu lub rysunki w celu zidentyfikowania obecności usług, przeprowadź skan CAT przed rozpoczęciem, uwzględnij obecność plastikowych lub ceramicznych rur, które mogą nie zostać wykryte przez skaner Użyj kopania ręcznego, jeśli lokalizacja usług jest niejasna Izoluj kable wysokiego napięcia, jeśli znajdują się blisko obszaru wykopu Wszystkie usługi mają być aktywne. Jeśli usługi zostaną uderzone, natychmiast przerwij pracę i skontaktuj się z odpowiednią firmą użyteczności publicznej. Podczas zasypywania wykopów zawierających istniejące usługi, należy zachować szczególną ostrożność, aby zapewnić, że pod usługami nie zostaną utworzone puste przestrzenie, a usługa nie zostanie przesunięta poza linię podczas zasypywania. W razie potrzeby upewnij się, że pozwolenie na kopanie jest na miejscu Zapewnij bezpieczne środki dostępu i wyjścia					4	1	4
Zawalenie się wykopu	4	5	20	Grunt należy ocenić przed, w trakcie i po zakończeniu procesu wykopalisk, aby ocenić jego stabilność. Kompetentna osoba musi sprawdzić wykopaliska; na początku każdej zmiany przed rozpoczęciem pracy, po każdym zdarzeniu, które mogło mieć wpływ na wytrzymałość lub stabilność wykopu (np. niekorzystne warunki pogodowe), po każdym przypadkowym upadku skały, ziemi lub innego materiału. Zabezpieczyć boki i końce przed zawaleniem się, podpierając je blachami do wykopów lub wleczonymi skrzynkami itp. Nadzór nad montażem, zmianą i demontażem obudowy wykopu musi być nadzorowana przez kompetentną osobę. Prace należy przerwać, jeśli jakkolwiek inspekcja wykaże, że wykop jest niebezpieczny.					4	1	4
Podkopywanie pobliskich struktur	4	5	20	Upewnij się, że wykopy nie mają wpływu na stopy fundamentowe rusztowań lub fundamenty pobliskich konstrukcji. Przed rozpoczęciem kopania zdecyduj, czy pobliskie konstrukcje wymagają tymczasowego wsparcia. Konieczne mogą być przeglądy fundamentów i porady inżyniera konstrukcji.					4	1	4
Materiały, ludzie, rośliny wpadające do wykopów	4	5	20	Nie należy składować urobku ani innych materiałów w pobliżu boków wykopu, urobek może wpaść do wykopu, a dodatkowe obciążenie spowoduje, że burty będą bardziej podatne na zawalenie się. Krawędzie należy zabezpieczyć odpowiednimi barierkami i znakami ostrzegawczymi. Przed użyciem sprawdź stabilność wiadra i czy wiadro jest odpowiednio zamocowane.					4	1	4

Prawdopodobieństwo →	Prawdopodobnie	Prawdopodobny	Możliwe	Mało prawdopodobne	Bardzo mało prawdopodobne
Severity					
Death (4)					
Major Injury (3)					
Minor Injury (2)					
No Injury (1)					

KEY: S = Wskaźnik ważności
L= Prawdopodobieństwo
R= Ocena ryzyka

Wysokiego ryzyka

Srednie ryzyko

Niskiego ryzyka

PPE Wymagane:	Kask	Jeśli wymagane
	Wysoka vis odzież & buty	
	Oko / ear ochrony	
	Odpowiednie rękawice	
	Sprzęt do oddychania	
	Uprząż bezpieczeństwa	

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Document:	Risk Assessments		

[Home](#) > [Support for businesses and self-employed people during coronavirus](#)

Guidance

Reducing the spread of respiratory infections, including COVID-19, in the workplace

Public health principles for reducing the spread of respiratory infections, including COVID-19, in the workplace.

From:

[UK Health Security Agency \(/government/organisations/uk-health-security-agency/\)](#)

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1 April 2022

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Applies to England

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This guidance covers principles for workplace management to reduce the spread of respiratory infections. It replaces Working safely during coronavirus (COVID-19).

As we learn to live safely with coronavirus (COVID-19), there are actions we can all take to help reduce the risk of catching COVID-19 and passing it on to others. These actions will also help to reduce the spread of other respiratory infection, such as flu, which can spread easily and may cause serious illness in some people.

Who this information is for

The following information is for employers, workforce managers (of both paid staff and volunteers) and people who are managing a workplace or organisation. This information will help you to understand how to reduce the spread of respiratory infections such as COVID-19 and flu in the workplace. This is especially important if there are people in the workplace whose immune system means they are at higher risk of serious illness from COVID-19.

While there is no longer a requirement for all employers to explicitly consider COVID-19 in their statutory health and safety risk assessments, it is important that as a business, organisation or an employer you continue to comply with your legal obligations relating to health and safety, employment and equality duties.

Know which symptoms to look out for

Respiratory infections can spread easily between people. It is important for staff and employers to be aware of symptoms so they can take actions to reduce the risk of spreading the infection to other people.

The symptoms of COVID-19 and other respiratory infections are very similar so it is not possible to tell if you have COVID-19, flu or another infection based on symptoms alone. Most people with COVID-19 will have a relatively mild illness, especially if they have been vaccinated.

Symptoms of COVID-19, flu and common respiratory infections include:

- continuous cough
- high temperature, fever or chills
- loss of, or change in, your normal sense of taste or smell
- shortness of breath
- unexplained tiredness, lack of energy
- muscle aches or pains that are not due to exercise
- not wanting to eat or not feeling hungry

- headache that is unusual or longer lasting than usual
- sore throat, stuffy or runny nose
- diarrhoea, feeling sick or being sick

Some people may continue to have a cough or feel tired after other symptoms have improved, but this does not mean that they are still infectious. You can find information about these symptoms on the [NHS website \(https://www.nhs.uk/conditions/\)](https://www.nhs.uk/conditions/).

What to do if a member of staff has symptoms of a respiratory infection, including COVID-19

If a member of staff is unwell with symptoms of a respiratory infection, such as COVID-19, they should follow the [guidance for people with symptoms of a respiratory infection such as COVID-19 \(https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19\)](https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19).

Employers, in accordance with their legal obligations, may wish to consider how best to support and enable their workforce to follow this guidance as far as possible.

Actions to reduce the spread of respiratory infections, including COVID-19

Encourage and enable vaccination

Vaccinations are very effective at preventing serious illness from COVID-19, flu and other diseases. Employers, in accordance with their existing legal obligations, may wish to consider how best to support and enable staff who wish to be vaccinated to get their vaccines when offered them. There is a [COVID-19 vaccination guide \(https://www.gov.uk/government/publications/covid-19-vaccination-guide-for-employers/covid-19-vaccination-guide-for-employers\)](https://www.gov.uk/government/publications/covid-19-vaccination-guide-for-employers/covid-19-vaccination-guide-for-employers) for employers which contains information on actions employers can take to enable staff vaccination. There is also guidance available on the [vaccines that are available through the NHS \(https://www.nhs.uk/conditions/vaccinations/\)](https://www.nhs.uk/conditions/vaccinations/).

Let fresh air in

Bringing in fresh air to occupied spaces can help to reduce the concentration of respiratory particles, lowering the risk of airborne transmission of respiratory viruses.

The risk of catching or passing on COVID-19 and other respiratory infections can be higher in certain places and when doing certain activities. When someone with an infection breathes, speaks, coughs or sneezes, they release respiratory particles which can contain the virus. These particles can come into contact with

the eyes, nose or mouth or can be breathed in by another person. These virus-containing particles can also land on surfaces and the virus can be passed from person to person via touch. In general, the risk of catching or passing on a respiratory infection is highest when in close contact with someone who is infected.

It is also possible to pass on a respiratory infection between people who do not have close contact, especially if they are in a crowded and/or poorly ventilated space where smaller virus particles can stay suspended in the air for some time and where there are more people who might be infectious. The risk of airborne transmission is increased when occupants in a space are participating in energetic activity, such as exercising, shouting, singing or talking loudly.

The Health and Safety Executive provides [guidance on how to assess and improve ventilation \(https://www.hse.gov.uk/ventilation/\)](https://www.hse.gov.uk/ventilation/) in line with health and safety requirements under Workplace (Health, Safety and Welfare) Regulations 1992. Detailed COVID-19 specific guidance for workplaces and public buildings is provided by the [Chartered Institution of Building Services Engineers \(CIBSE\) \(https://www.cibse.org/knowledge/knowledge-items/detail?id=a0q3Y00000HsaFtQAJ\)](https://www.cibse.org/knowledge/knowledge-items/detail?id=a0q3Y00000HsaFtQAJ) for those who wish to put additional measures in place.

Maintain a clean workplace

Keeping workplaces clean reduces the risk of infection and can reduce sickness in a workforce. It's especially important to clean surfaces that people touch a lot.

Staff can be supported to maintain a clean working environment by providing them with cleaning products, soap and hot water, and/or sanitiser.

Outbreaks in the workplace

There is no requirement to report workplace outbreaks of respiratory infections to your local public health team. However, if you experience high levels of people with respiratory symptoms in your workplace the actions detailed above here will help to reduce the spread, so they should be promoted and applied more rigorously.

Management of members of staff who are at risk of serious illness from COVID-19

Some workers are at a greater risk of serious illness from COVID-19, for example people who have a weakened immune system.

There is specific [guidance for people whose immune system means that they are at higher risk \(https://www.gov.uk/government/publications/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk\)](https://www.gov.uk/government/publications/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk/covid-19-guidance-for-people-whose-immune-system-means-they-are-at-higher-risk), because they have a reduced ability to fight infections, such as COVID-19. Employers may wish to consider the needs of employees at greater risk from COVID-19, including those whose immune system means they are at higher risk of serious illness from COVID-19.

Risk assessment

The requirement for every employer to [explicitly consider COVID-19 in their health and safety risk assessment has been removed](https://www.hse.gov.uk/coronavirus/index.htm) (<https://www.hse.gov.uk/coronavirus/index.htm>). Employers may choose to continue to cover COVID-19 in their risk assessments. Employers that specifically work with COVID-19, such as laboratories, must continue to undertake a risk assessment that considers COVID-19.

Employers should continue to comply with the requirements for cleaning, ventilation and welfare facilities in the Workplace (Health, Safety and Welfare) Regulations 1992 or the Construction Design and Management Regulations 2015 to control occupational health and safety risks.

Employers have a duty to consult with their employees, or their representatives, on health and safety matters. The Health and Safety Executive has [guidance on how to keep people safe and healthy at work](https://www.hse.gov.uk/guidance/index.htm) (<https://www.hse.gov.uk/guidance/index.htm>).

Easy read

[Reducing spread of respiratory infections and COVID-19 at work \(easy read\)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1081972/Reducing-spread-of-COVID-19-in-the-workplace-easy-read.pdf)
(https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1081972/Reducing-spread-of-COVID-19-in-the-workplace-easy-read.pdf)

PDF, 949 KB, 9 pages

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Translations

[Reducing the spread of respiratory infections, including COVID-19, in the workplace \(Arabic\)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1077029/20220520-Reducing-spread-of-respiratory-infections-in-workplaces-Arabic.pdf)
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[Reducing the spread of respiratory infections, including COVID-19, in the workplace \(Chinese Simplified\)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1077031/20220520-Reducing-spread-of-respiratory-infections-in-workplaces-Simplified-Chinese.pdf)
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[Reducing the spread of respiratory infections, including COVID-19, in the workplace \(Farsi\)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1077034/20220520-Reducing-spread-of-respiratory-infections-in-workplaces-Farsi.pdf)
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(https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1077036/20220520-Reducing-spread-of-respiratory-infections-in-workplaces-Gujarati.pdf) (PDF, 172 KB, 5 pages)

[Reducing the spread of respiratory infections, including COVID-19, in the workplace \(Hindi\)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1077038/20220520-Reducing-spread-of-respiratory-infections-in-workplaces-Hindi.pdf)
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[Reducing the spread of respiratory infections, including COVID-19, in the workplace \(Polish\)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1077040/20220520-Reducing-spread-of-respiratory-infections-in-workplaces-Polish.pdf)
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[Reducing the spread of respiratory infections, including COVID-19, in the workplace \(Punjabi Gurmukhi\)](#)

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[Reducing the spread of respiratory infections, including COVID-19, in the workplace \(Russian\)](#)

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METHOD STATEMENT SUMMARY

Contractor:	Support in Sport (UK) Ltd		
Project Name:	Powerleague Nicholls Padel Court	Project No:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024
Access the site via:	Access of Chancellor Lane - Please see traffic management plan for further information		

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4c	Removing existing synthetic carpet and existing prefabricated shockpad
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24b	Installation Synthetic Carpet - using hot melt seaming
24c	Installation Synthetic Carpet - using stitched seams
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26b	Installation/repair of Fencing
27	Anti-bacterial treatment - spraying of fields & surrounding infrastructure
28	Maintenance site-visits including infill operations
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29	Line Marking
30	Hockey surface aqua cleaning
31	3G Cleaning unit
32	Replace existing matwell
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35	Removal and installation of sockets

Contractor:	Support in Sport (UK) Ltd	Ref No:	1
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Site setup/Deliveries
-----------------------------	-----------------------

Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Site set up/Environmental	1	Diesel/ gas oil	2
Materials storage onsite	6	Sand	21
Storage & use of flammable materials	8		
Manual Handling	12		
Use of hand tools	13		
Use of portable electrical equipment	16		
Disposal of waste materials	18		
Public safety	26		
Transport safety onsite	27		
Loading/unloading machinery	41		
Telehandler operations	43		
Substances hazardous to health	46		
Visitors to site	48		
Non English speaking operatives	49		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Hand tools	Telehandler
	Site signage	

Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	Access into the site will be via the main site entrance off : Acess of Chancellor Lane - Please see traffic management plan for further information All site deliveries will be made through this entrance and then diverted into the main compound positioned in the car park. Site security fencing will be provided and erected by SIS. 1no site storage facilities will be delivered to site and off loaded by Hi-Ab lorries to designated areas within the site compound. Site office and canteen cabins will be connected to site power and water supplies, provided by the principle contractor. Appropriate fencing shall be erected around the storage containers to segregate pedestrians from site traffic within the compound area. Relevant signage will be erected around the site to inform site operatives and visitors of site procedures and rules etc. All SIS site operatives and sub-contractors will be required to attend a site induction before commencing work on site
------------------------	--

Powerleague Nicholls Padel Court Traffic Management Plan



Site Information:

- SIS to provide their own welfare facilities
- Working hours: Monday – Friday 7AM – 5:30PM
- Temporary hard standing areas to be installed, allowing access throughout programme of works
- Banksman to escort vehicles from site entrance to compound

Contractor:	Support in Sport (UK) Ltd	Ref No:	3
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Site Setting Out
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Use of hand tools	13	Leptospirosis (Weils Disease)	22
Transport safety onsite	27		
Dust	32		
Substances hazardous to health	46		
Non English speaking operatives	49		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Hand tools	Spray paint
	Measuring tape	Laser level
	EDM	Measuring staff and laser receiver.

Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	The setting out of the construction area will be carried out in different stages as and when construction progresses. A set point on site will be identified and used throughout construction to achieve the correct site levels, layout and dimensions. Marker pegs will be used to mark specific points onsite along with spray paint. Setting out procedures will not be carried out in close proximity to areas where plant machinery is operating.
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Environmental Considerations.	Substances used on site to be stored in manner to contain any spillages. All static plant to have drip trays placed beneath. Emissions i.e. plant, dust to be monitored at all times. All special waste to be removed by licensed contractors to licensed waste disposal premises.
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Monitoring / Supervision Requirements.	Site supervisor to monitor all activities on a daily basis.
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Emergency Procedures.	Administer first aid/contact emergency services as required, then contact head office by the fastest practicable means.
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[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	5
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Pathway to Excavation Works
-----------------------------	-----------------------------

Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Public safety	26		
Transport safety onsite	27		
Dust	32		
Use of excavators	38		
Substances hazardous to health	46		
Visitors to site	48		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	3 tonne Excavator	Suitably sized 360 excavator (3T)
	Floor Saw	Laser guidance equipment

Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	The bitmac area to be excavated will be checked for known services and a permit to dig will be issued by Principle contractor to authorise the excavation work. The 360 excavator will be fitted with the appropriate bucket for the operation along with laser guidance equipment to achieve desired levels. Floor saw will be used to make required cut into bitmac surface, the excavated material will be loaded into the 3tonne dumper, which will be positioned alongside the excavator at the safest and optimum distance. The trailers will be loaded from the front, with the excavator slewing over the front of the dumper and not the back unit. Once each dumper has been filled with a safe load of materials, it will be transported across the site always transporting on top of old carpet for protection to the tipping depot area. Once at the tipping depot area, the dumper will be forwarded up to the pile, secured and tipped. Once emptied, the dumper will be lowered before setting off to be loaded again. Transport routes to and from the tip site will be kept clear and segregated at all times, and if required, cleared/levelled with the
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[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	6a
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Top Soil/Existing surface strip
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Public safety	26		
Transport safety onsite	27		
Dust	32		
Use of excavators	38		
Substances hazardous to health	46		
Visitors to site	48		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Dumpers sized 9T-25T	Suitably sized 360 excavator (20T)
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Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	The topsoil/existing hard surface area will be checked for known services and a permit to dig will be issued by Principle contractor to authorise the excavation work. The 360 excavator will be fitted with the appropriate bucket for the operation. Existing surface will be excavated to a depth of 150 – 200mm. Once stripped, the excavated material will be loaded into the dumpers which will be positioned alongside the excavator at the safest and optimum distance. The dumpers will be loaded from the side. Once each dumper has been filled with a safe load of soil, it will be transported across the site where the material will be used to fill ground to make up new formation level. Once at the appropriate tip area, the dumper will be reversed up to the pile, secured and tipped. Once emptied, the dumper will be lowered before setting off to be loaded again. Transport routes to and from the tip site will be kept clear and segregated at all times, and if required, cleared/levelled with the excavator. Plant machinery used in this operation will have been serviced and maintained and be in good, safe working order, Any relevant certification will be kept in the site office. Only trained personnel will
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Emergency Procedures.	Administer first aid/contact emergency services as required, then contact head office by the fastest practicable means.
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The following operatives have read, understand and agree to follow the procedures of work detailed in this method statement and associated risk assessments, COSHH assessments and relevant documentation.

[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	10
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Drainage System Installation
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Materials Storage onsite	6		
Manual Handling	12		
Work in excavations	24		
Use of excavators	25		
Public safety	26		
Transport safety onsite	27		
Dust	32		
Use of excavators	38		
Substances hazardous to health	46		
Visitors to site	48		
Non English speaking operatives	49		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Tractor & trailer	Tractor & drain installation machine
	Suitably sized excavator	

Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
Method of work:	A shallow trench (about 400-500mm) will be excavated from the outfall connection along the edge of the pitch construction to allow the main collector drain pipe to be installed. Material arising from this excavation will be loaded into a tractor and trailer which will be positioned alongside the excavator at an optimum & safe distance. The trailer will be loaded from the side with the excavator slewing over the rear of the trailer and not the tractor unit. Once each trailer has been filled with a safe load of material, it will be transported across the site by the given route to the stock pile. Once at the depot, the trailer will be reversed up to the pile, secured and tipped. Once emptied, the trailer will be lowered before setting off to be loaded again. Transport routes to and from the stock pile area will be kept clear and segregated at all times, and if required, cleared/levelled with the

If required during this process, the excavator may track across to the stock pile to tidy and maintain a safe area for tipping.

Once this trench has been excavated, the 160mm main collector pipe will be installed by hand. Site operatives and site visitors will be informed of open trenches before entering the construction area to avoid falls and injury.

To begin the installation of the lateral drains, the site will be set out with markings for the drain runs every 5m. This will be carried out manually using a tape measure. Care will be taken as not to install a drain on any pitch fence lines where they would be damaged during fencing installation.

With all 5m centres clearly marked over the site, the excavator will excavate approximately a 1.5m, 300mm wide trench away from the collector drain at each drain position. This is to allow the drain installation machine to get started on each drain run. Material arising will be loaded into trailers and tipped as before at the site stock pile.

With all drain runs now started, the drain machine can commence installing complete lengths of pipe into the formation. The drain machine is fitted with a laser receiver which allows the pipes to be installed at a consistent depth below the formation level. The machine is manually loaded with coils of drainage pipe. The machine will be stationary and will not be operated while pipe is being loaded. 10-20mm drainage backfill aggregate is then loaded into the machine before the operation begins. This aggregate will be delivered to site in lorries and will be tipped in a designated area until used. The backfill is loaded into trailers which then follow alongside the drain machine at the safest and optimum distance, allowing the excavator to track between the two machines and be able to continue to load the material while slowly working up the site. When more backfill is required in the drain machine, it will stop operations and allow the excavator to fill it up before continuing the run. The excavator will then slew away from the drain machine and over the rear of the trailer where it will then

load the next bucket, before tracking up to the next stopping point to load the drain machine again. This process continues up the site until each drain run is complete. The drain machine keeps its line by following the markings set out prior to installation. At the end of each run, the pipe is cut off from the machine, allowing the machines to transport and reload ready to install the next drain starting at the collector drain end again.

Lateral drains are connected to the main collector drain manually by installing 80mm – 160mm T junction connectors.

The above operation will only be carried out when the ground conditions allow.

Plant machinery used during this operation will have been serviced and maintained and in good, safe working order. Any relevant certificates for the plant will be kept in the site office.

Only trained personnel will be authorised to operate the plant machinery.

[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	11
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Drainage Outfall Connection
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Materials Storage onsite	6		
Manual Handling	12		
Work in excavations	24		
Use of excavators	25		
Public safety	26		
Transport safety onsite	27		
Excavators used for lifting	29		
Dust	32		
Substances hazardous to health	46		
Visitors to site	48		
Non English speaking operatives	49		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Small hand tools	Suitably sized excavator
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Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	A trench of 300mm wide and 1m depth (maximum) will be excavated from the soakaway to the existing outfall drain in the corner, near the site boundary. Material arising from the excavation will be heaped to one side of the trench and used to backfill once the pipe has been installed. A Laser will be used to achieve desired trench levels and grade. 6m lengths of 160mm PVC pipe will be installed manually and connected together by means of sealing couplings. Once the pipe is installed the trench will be backfilled with the excavated material and tracked in to compact. Where the new pipe joins the existing outfall drain, a 1050mm x1000mm inspection chamber will be installed. This area will be excavated as required and the chamber lifted into place using the excavator and a chain sling with lifting pins. The chamber will be set in concrete at the desired level. A 160mm hole will be drilled out of the chamber wall to allow the new pipe to enter the ring. A 110 volt kango drill will be used to carry this out. The chamber lid will be lifted onto the chamber when complete and a steel access cover fitted. Excavated material will be used to backfill around the chamber when complete. Where the new pipe joins the existing outfall drain, a 1050mm x1000mm inspection chamber will be installed. This area will be excavated as required and the chamber lifted into place using the excavator and a chain sling with lifting pins. The chamber will be set in concrete at the desired level. A 160mm hole will be drilled out of the chamber wall to allow the new pipe to enter the ring. A 110 volt kango drill will be used to carry this out. The chamber lid will be lifted onto the chamber when complete and a steel access cover fitted. Excavated material will be used to backfill around the chamber when complete. All plant and tools used will be in good, safe working order with necessary certification held in the site office. Only trained and authorised personnel will operate the plant machinery.
Environmental Considerations.	Substances used on site to be stored in manner to contain any spillages. All static plant to have drip trays placed beneath. Emissions i.e. plant, dust to be monitored at all times. All special waste to be removed by licensed contractors to licensed waste disposal premises.
Monitoring / Supervision Requirements.	Site supervisor to monitor all activities on a daily basis.
Emergency Procedures.	Administer first aid/contact emergency services as required, then contact head office by the fastest practicable means.
The following operatives have read, understand and agree to follow the procedures of work detailed in this method statement and associated risk assessments, COSHH assessments and relevant documentation.	

[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	16
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Stone Sub base Construction
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Manual Handling	12		
Use of excavators	25		
Public safety	26		
Transport safety onsite	27		
Dust	32		
Use of ride on rollers	37		
Loading/Unloading Plant	41		
Substances hazardous to health	46		
Vibration	47		
Visitors to site	48		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Dumpers	Dozer/Box grader with laser equipment
	Suitably sized excavator	

Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	The sub base consists of the required tonnage of graded stone which will be delivered to site in 20 tonne loads on eight wheeled Lorries when required. The stone will be tipped on the pitch area and levelled with the excavator until ample room is made so the dozer can start levelling the stone. The loads of stone will then be reversed to the required area for levelling a designated banksman will be responsible for the control of site traffic during this period. The stone will be spread and graded at the required depth. Prior to the stone being spread over the formation surface, a geotextile layer will be manually rolled out over the site. During the construction of the base, a vibrating roller will be used to roll and compact the stone. The above operation will be carried out by 4 -5 operatives. Plant machinery used during the construction will have been serviced and maintained and in good, safe working order. Any relevant certificates for the plant will be kept in the site office. Only trained personnel will be authorised to operate the plant machinery.
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Emergency Procedures.	Administer first aid/contact emergency services as required, then contact head office by the fastest practicable means.
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The following operatives have read, understand and agree to follow the procedures of work detailed in this method statement and associated risk assessments, COSHH assessments and relevant documentation.

[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	17
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Floodlight Cable Trenching
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Use of excavators	25	Line marker spray	14
Public safety	26		
Transport safety onsite	27		
Visitors to site	48		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Spray marker paint	Suitably sized excavator
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Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	Floodlight cable trenches will be marked with spray paint on the stone base between each floodlight base where cables are required to be installed. A drawing showing the cable layout will be used to identify the cable routes. The cables will be installed half a metre off the pitch fence lines in all places to avoid them being struck during fence post installation. Each trench will be excavated in the stone base down to a level of 600mm. This will be carried out using a suitably sized excavator fitted with a levelling bucket. Each cable trench will start and finish at a floodlight base 100mm ducting will be used if required. Once cables have been installed the excavator will be used to backfill each trench by pushing the stone back. Cable warning tape will be used to cover cables prior to backfilling trenches. Plant machinery used will have been serviced and maintained and be in good safe working order. Any relevant certification will be kept in the site office. Only trained personnel will be authorised to operate the plant machinery.
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Environmental Considerations.	Substances used on site to be stored in manner to contain any spillages. All static plant to have drip trays placed beneath. Emissions i.e. plant, dust to be monitored at all times. All special waste to be removed by licensed contractors to licensed waste disposal premises.
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Emergency Procedures.	Administer first aid/contact emergency services as required, then contact head office by the fastest practicable means.
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[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	18
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Floodlight Column Bases Construction
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Use of excavators	25		
Public safety	26		
Transport safety onsite	27		
Substances hazardous to health	46		
Visitors to site	48		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Dumper	Suitably sized excavator
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Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	Altogether there are 6 floodlight columns on this construction. The locations of these floodlight column bases are set out using an EDM and marked with spray paint on the stone base. Each base area is excavated at 1.1m3 using a suitably sized excavator fitted with an appropriate bucket. Excavated material will be loaded into a dumper; this material will be tipped around the site perimeter and used to shape banks prior to top soiling at a later stage. Excavations will be fenced off and all site operatives and visitors informed of danger. Plant machinery used will have been serviced and maintained and be in good, safe working order. Any relevant certification will be kept in the site office. Only trained personnel will be authorised to operate the plant machinery.
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Environmental Considerations.	Substances used on site to be stored in manner to contain any spillages. All static plant to have drip trays placed beneath. Emissions i.e. plant, dust to be monitored at all times. All special waste to be removed by licensed contractors to licensed waste disposal premises.
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Monitoring / Supervision Requirements.	Site supervisor to monitor all activities on a daily basis.
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[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	21
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Enter Contracts Manager Name	Date:	10/10/2024

Description of work:	Tarmacadam
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Manual Handling	12		
Use of Hand Tools	13		
Public safety	26		
Transport safety onsite	27		
Dust	32		
Use of ride on rollers	37		
Use of Dumpers	39		
Loading/Unloading Plant	41		
Substances hazardous to health	46		
Vibration	47		
Visitors to site	48		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Dumper	Transport Vehicles
	120 Roller	Hand Tools

Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	Operatives will ensure that all switches and levers are in neutral before commencing heating systems. The engine will remain switched on whilst the machine is heated to the required temperature. Whilst the plant is running a competent operative will remain seated on the paving machine at all times. Prior to commencing work each day, the machine must be tested for faults, e.g.: leaks, faults with heaters or electric/hydraulic controls. All safety related electrics must also be checked, i.e.: Neutral start - Emergency Stop. This sequence of events will be repeated prior to each shift. Work will commence ensuring that the area to be surfaced is fully isolated and all other operatives are clear of the area. Only competent, trained persons will operate the Paver. The Paver will be manoeuvred to appropriate start point on the recently constructed access road to commence paving operation.
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Deliveries of the surfacing materials will be by Tipper Lorries and will access the site via the agreed entrance. Lorries will be given direction to the surfacing area and be made aware of the site rules. No lorry will be permitted to make any reversing manoeuvres without the presents of a banksman.

Delivery lorries will not be permitted within 12m if more than one vehicle on site at any one time. Lorries will be marshalled into line, facing forwards in front of the paver. They will then be reversed up to the hopper with the aid of a banksman. The banksman will ensure he does not stand between the lorry and the Paver but positions himself clear but in site of the lorry driver's mirror. All lorry-reversing manoeuvres must be controlled by the aid of a banksman.

The laying operation is commenced and, by adjustment of the levelling controls on the paving machine, the material is laid to the required tolerances. During the laying operation, the materials are continually checked at each location to ascertain that the tolerances are being achieved.

The laid material is then 'passed' by rollers of suitable weight to achieve the compaction requirement as defined in the specification for the contract.

The process is continued for each layer until completion up to full surface course. Note: surface course and binder will be applied at a later stage of the contract as per the requirements of the site manager; the initial surfacing requirements will be for base course only.

The total depth of blacktop materials to be laid at each area of work will be calculated.

The laying operation is commenced by hand using hand lay tools and a ride on roller or compacter. During the laying operation, the materials are continually checked at each location to ascertain that the tolerances are being achieved.

The laid material is then 'passed' by rollers of suitable weight to achieve the compaction requirement as defined in the specification for the contract.

Driver to be fully competent, qualified and familiar with Dumper before operating.

Area of operation to be checked prior to commencement of work for general hazards.

Dumper to be driven at a reasonable speed dependant on conditions and surface at all times and where possible on flat even ground.

When loading Dumper, driver to dismount and keep clear of excavator arm, bucket and spoil.

When manoeuvring while fully loaded, driver to slow down and avoid driving along inclines to prevent overturning of vehicle.

When operating tipping mechanism driver to ensure vehicle is on flat even ground.

Before driving away driver to ensure that raised body has dropped and is located back in driving position, visually confirm do not rely on visual or audible warnings devices only.

Warning beacon to be on at all times during operations and audible reverse alarms to be used where fitted.

[illegible]

Contractor:	Support in Sport (UK) Ltd	Ref No:	26a
Project Name:	Powerleague Nicholls Padel Court	Project Number:	24-7218
Prepared By:	Darren Millward	Date:	10/10/2024

Description of work:	Installation of Fencing
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Risk Assessment Req.	Ref.	COSHH Assessment Req.	Ref.
Work at Heights	2	Onsite Installation (Cement)	9
Tower Scaffold	3		
Ladders	4		
Fire Risk Assessment	5		
Use of disc cutters/abrasive wheels	10		
Manual Handling	12		
Hand tools	13		
Portable Electrical Equipment	16		
Vermin	33		
Dumpers	39		
Cement mixers (Concrete/mortar mixers)	40		
Unloading vehicles offsite	41		
Telehandler operations	43		
Use of Tools with Vibration risk	47		
Noise	55		
Skid Steer and auger	66		
Post Excavations	67		

Note: Risk/COSHH Assessments are to be read prior to signature of

Equipment Required:	Dumpers	Teleporter
	Breaker	Angle grinder
	Cement Mixer	Hand tools
	Ladders	Portable electrical equipment
	Tower scaffold	Wheelbarrow

Training Requirements:	All operatives to hold current and valid certification for all works carried out.
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PPE:	At all times on site in accordance with Company Policy <u>all</u> personnel will wear mandatory PPE: high visibility vest/ jacket and safety footwear. Other items of PPE must also be worn according to the tasks being carried out, as identified by the Risk Assessment and COSHH Assessments or as specified by the Site Manager.
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Method of work:	1. The holes are marked out in accordance with the site drawings. 2. Before excavating the holes for the fence posts drawings must be obtained locating any services in the area. 3. Also before any excavating begins in the area of any known underground services must be checked by using a cat scan. 4. Excavations must be dug by hand in areas of known underground services, where no services are present a skid steer with auger will be used to excavate the holes. 5. The concrete for post foundations is to be mixed on site by means of a concrete mixer or by hand in a wheelbarrow, full P.P.E. to be worn whilst mixing and placing concrete in the foundations. 6. The loading out of materials is to be done by mechanical means so as to avoid manual handling operations, so far as reasonably practicable. 7. Where plant is required for digging, lifting or manoeuvring material it is only to be used by trained and competent persons. 8. The use of hand held plant is to be monitored so as to avoid Hand Arm Vibration (HAV). 9. The mesh panels over 1.2m high are to be carried by a minimum of two persons. 10. The mesh panels are held clamped into position by a 30x5 clamp bar, the clamp bar is held in position by M8x50 pin hex security bolts. 11. All cut or drilled steel work which is to be treated with cold galv and painted with the appropriate paint to match the fence. The operative must wear full P.P.E. 12. Where working at height cannot be avoided all work will be carried out from mobile scaffold towers used by trained and
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Environmental Considerations.	Substances used on site to be stored in manner to contain any spillages. All static plant to have drip trays placed beneath. Emissions i.e. plant, dust to be monitored at all times. All special waste to be removed by licensed contractors to licensed waste disposal premises.
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Monitoring / Supervision Requirements.	Site supervisor to monitor all activities on a daily basis.
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Emergency Procedures.	Administer first aid/contact emergency services as required, then contact head office by the fastest practicable means.
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The following operatives have read, understand and agree to follow the procedures of work detailed in this method statement and associated risk assessments, COSHH assessments and relevant documentation.		
Name	Date	Signed

[illegible]

9.2.4. Approval and Issue of Method Statements

The Contract Manager is responsible for ensuring that method statements are obtained, approved and issued to site before work commences. Work can then be monitored by the Site Manager to ensure the method state statement is being implemented.

All personnel will be requested to read the relating method statements and sign the appropriate section during the site induction process.

A suitable method statement must identify the following information:

- 1/ A brief description of the work
- 2/ An assessment of the risks involved
- 3/ A list of the equipment to be used
- 4/ A description of the method of work with adequate arrangements for Health and Safety
- 5/ Specific training/competence requirements e.g. Plant Operators CTA card, CPCS/NPORAS Cards, CSCS Cards

Contractors are requested to supply a copy of each method statement to the Contract Manager/Administrator at the following address:

SIS (UK) Ltd
Glasson Industrial Estate
Maryport
Cumbria
CA15 8NT

Contractors are reminded that this requirement still applies where further sub- contracting of work takes place. All contractors' method statements are to be read by their employees and a Method Statement Register signed for each contractor to be retained in this section of the plan.

The method statements required for this contract are listed overleaf. **In each case the Contract Manager is responsible for ensuring they are obtained and approved before work on the particular operation commences on site.**

3.9.1. COSHH Information



All employers are required to carry out certain measures according to the COSHH Regulations.

These are intended to safeguard the health of employees who may be exposed to harmful substances. Contractors should retain relevant information on site.

Where a material poses a serious hazard during use, storage, or to other people on site, information should be supplied to the Principal Contractor and retained in the safety plan. If a hazard is posed to other workers a further assessment may be required.

Materials which are a significant hazard on this contract are listed together with relevant details.

Site: Powerleague Nicholls Padel Court

Contract Number: 24-7218

Date: 10/10/2024

Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com

COSHH Assessment	Ref. No.
Petroleum spirit	1
Diesel	2
Mineral oil	3
Coated road materials	4
Propane/butane	5
Vehicle screen wash	6
Antifreeze	7
Disinfectant	8
Concrete and cement	9
Reclaimed aggregate	10
Silica	11
Sewage/soil	12
Penetrating oil	13
Line marker spray	14
Bitumen emulsion	15
Pipe grease	16
Bleach	17
Cement hardening accelerator	18
Concrete curing agent	19
Type 1 stone	20

COSHH Assessment	Ref. No.
Sand	21
Leptospirosis	22
Engine oil	23
Brake fluid	24
SETPLUG/AQUAPLUG	25
Synthetic Turf Adhesive Part A	26
Synthetic Turf Adhesive Part B	27
Stobiela S 135.00 Binder	28
N-BUTYL ACETATE	29
Hot Melt Glue, 100% Solid	30
Protectus Ultimate Anti-Bacterial Multi Surface Disinfectant	31
Hydraulic Oil	32

SUPPLIER COSHH SHEETS	

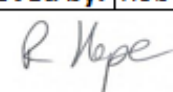


Policy Area:	Project Files	Version No:	20-002	Approved by:	Rob Hope
Document:	COSHH Assessments	Issue Date:	14/08/2023		
Ref No:	CP H & S P - 2.5	Section:	9.2		

Product Name:	Petroleum Spirit.		
Classification:	FLAMMABLE/ HARMFUL/ IRRITANT		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Refuelling plant.		
Fire:	CO2, Dry powder, Foam, NEVER USE WATER.		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Contain spills with absorbent materials (sand, sawdust or granules). Do not wash down drains. Spills will make surfaces slippery. Major leaks should be treated as fire/explosion hazard.		
Recommended disposal:	Absorbent material used to soak up spillage should be placed into plastic bags for disposal in hazardous waste skip. Do not discharge down drains or into watercourses.		
Handling & storage:	Bunded tank for main store. Store away from direct sunlight and hot work areas. Do not smoke whilst using.		
Control measures:	Use in well ventilated areas.		
P.P.E. REQUIREMENTS			
Respiratory:	Not applicable in well ventilated areas.		
Eye & face:	Safety glasses.		
Other:	Impervious gloves.		
Hygiene:	Wash hands with soap and water after contact.		
EFFECTS OF EXPOSURE			
Eye contact:	May cause irritation.		
Skin contact:	Prolonged or repeated contact may cause dermatitis and eventually skin cancer. Injection under the skin may have serious effects.		
Inhalation:	Fumes or vapours may cause irritation to the Mucous membrane and drowsiness leading to unconsciousness.		
Ingestion:	Large amounts cause irritation with diarrhoea and vomiting. Large amounts causing vomiting can be fatal.		
1st AID			
Eyes:	Wash thoroughly with large amounts of water, if irritation continues seek medical advice.		
Skin:	After contact, remove contaminated clothing and wash area with soap and water. Clean contaminated clothing before reuse. Seek medical advice if irritation continues.		
Inhalation:	If inhalation of vapour causes irritation or drowsiness, remove to fresh air. Seek medical advice if symptoms continue.		
Ingestion:	Do not induce vomiting. Wash mouth with water and give water to drink.		

IN EMERGENCY: ENSURE THIS ASSESSMENT IS MADE AVAILABLE TO MEDICAL STAFF

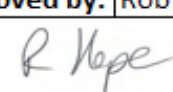
SIS Pitches

Policy Area:	Project Files	Version No:	20-002	Approved by:	Rob Hope
Document:	COSHH Assessments	Issue Date:	14/08/2023		
Ref No:	CP H & S P - 2.5	Section:	9.2		

Product Name:	Diesel/ gas oil		
Classification:	FLAMMABLE/ HARMFUL/ IRRITANT		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Refuelling plant.		
Fire:	CO2, Dry powder, Foam, NEVER USE WATER.		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Contain spills with absorbent materials (sand, sawdust or granules). Do not wash down drains. Spills will make surfaces slippery. Major leaks should be treated as fire/explosion hazard.		
Recommended disposal:	Absorbent material used to soak up spillage should be placed into plastic bags for disposal in hazardous waste skip. Do not discharge down drains or into watercourses.		
Handling & storage:	Bunded tank for main store. Store away from direct sunlight and hot work areas. Do not smoke whilst using.		
Control measures:	Use in well ventilated areas.		
P.P.E. REQUIREMENTS			
Respiratory:	Not applicable in well ventilated areas.		
Eye & face:	Safety glasses.		
Other:	Impervious gloves.		
Hygiene:	Wash hands with soap and water after contact.		
EFFECTS OF EXPOSURE			
Eye contact:	May cause irritation.		
Skin contact:	Prolonged or repeated contact may cause dermatitis and eventually skin cancer. Injection under the skin may have serious effects.		
Inhalation:	Fumes or vapours may cause irritation to the Mucous membrane and drowsiness leading to unconsciousness.		
Ingestion:	Large amounts cause irritation with diarrhoea and vomiting.		
1st AID			
Eyes:	Wash thoroughly with large amounts of water, if irritation continues seek medical advice.		
Skin:	After contact, remove contaminated clothing and wash area with soap and water. Clean contaminated clothing before reuse. Seek medical advice if irritation continues.		
Inhalation:	If inhalation of vapour causes irritation or drowsiness, remove to fresh air. Seek medical advice if symptoms continue.		
Ingestion:	Do not induce vomiting. Wash mouth with water and give water to drink.		

IN EMERGENCY: ENSURE THIS ASSESSMENT IS MADE AVAILABLE TO MEDICAL STAFF

SIS Pitches

Policy Area:	Project Files	Version No:	20-002	Approved by:	Rob Hope
Document:	COSHH Assessments	Issue Date:	14/08/2023		
Ref No:	CP H & S P - 2.5	Section:	9.2		

Product Name:	Vehicle screen wash		
Classification:	FLAMMABLE/COMBUSTIBLE		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Cleaning traffic film and dirt from windscreen		
Fire:	Alcohol resistant foam. Powder. Dry chemicals. Sand. Containers may explode in a fire. Highly toxic/corrosive fumes may develop when heated.		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Extinguish all ignition sources. Avoid sparks, flames, heat and smoking. Ventilate area. Stop leak if possible without risk. Absorb with inert materials (dry sand, earth etc). Small quantities may be flushed to drains with plenty of water.		
Recommended disposal:	Dispose of in accordance with local authority regulations.		
Handling & storage:	Handling: Keep away from heat, sparks and open flame. Avoid spilling and skin and eye contact. Avoid inhalation of vapours. Risk of vapour concentration on floor and in low lying areas. Storage: Keep away from oxidisers, heat and flames. May attack some plastics, rubber and coatings. Keep in cool, dry storage and closed containers. Keep in original container. To be kept in flammable liquid storage.		
Control measures:	Ensure adequate ventilation is present and correct PPE is worn at all times. Do not smoke in work environment.		
P.P.E. REQUIREMENTS			
Respiratory:	Adequate ventilation to be provided, if levels exceed Occupational exposure levels respiratory equipment to be used.		
Eye & face:	Safety goggles to be worn.		
Other:	Protective gloves to be worn		
Hygiene:	Maintain good standards of hygiene. Wash promptly if skin becomes contaminated. Launder any contaminated clothing before re-use.		
EFFECTS OF EXPOSURE			
Eye contact:	Irritant to eyes.		
Skin contact:	Irritant to skin.		
Inhalation:	Can affect the respiratory system leading to loss of consciousness and affected individual stopping breathing.		
Ingestion:	Can result in loss of consciousness and internal irritation.		
1st AID			
Eyes:	Make sure to remove any contact lenses from the eyes before rinsing. Promptly wash eyes with fresh water for at least 15 minutes. Seek immediate medical attention if irritation persists.		
Skin:	Remove affected person from source of contamination. Promptly wash contaminated skin with soap and water. Remove any contaminated clothing. Seek immediate medical attention if irritation persists.		
Inhalation:	Move the exposed person to fresh air. Perform artificial respiration if breathing has stopped. Ensure affected person is warm and at rest. Keep affected person away from heat, sparks and flames. Seek immediate medical attention.		
Ingestion:	Do not induce vomiting. Never make unconscious person vomit or drink fluids. Remove victim from source of exposure. Keep victim warm and at rest, if conscious rinse victims mouth thoroughly. Seek immediate medical attention.		
IN EMERGENCY: ENSURE THIS ASSESSMENT IS MADE AVAILABLE TO MEDICAL STAFF			

Product Name:	Antifreeze.		
Classification:	IRRITANT		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Plant water systems.		
Fire:	Foam/ CO2/ Dry powder- Water may be used to cool containers.		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Contain spills and do not allow to enter drains or watercourses. Absorb spills on inert material then remove and place in container suitable for disposal. Do not allow to enter drains or watercourses.		
Recommended disposal:	Must be removed from site by a licensed waste contractor.		
Handling & storage:	Do not store near extreme heat, open flame, or sources of ignition. Use in well ventilated areas. Full containers must be stored in a bunded area.		
Control measures:	Use in well ventilated areas.		
P.P.E. REQUIREMENTS			
Respiratory:	Not required under normal circumstances.		
Eye & face:	Safety glasses or face shield.		
Other:	Impervious gloves, overalls, safety boots.		
Hygiene:	Wash hands with soap and water before eating, drinking or smoking.		
EFFECTS OF EXPOSURE			
Eye contact:	Likely to cause irritation and injury.		
Skin contact:	Prolonged or repeated contact may dry and crack the skin- dermatitis.		
Inhalation:	No effects expected.		
Ingestion:	Swallowing small amounts during normal handling is not likely to cause harmful effects. Larger amounts can be fatal.		
1st AID			
Eyes:	Flush eyes with water for 15 minutes, seek medical attention.		
Skin:	Wash exposed areas with soap and water and remove contaminated clothing.		
Inhalation:	Remove individual to fresh air, if symptoms persist seek medical attention.		
Ingestion:	Do not induce vomiting; give water by mouth only if individual is conscious. Seek immediate medical attention.		

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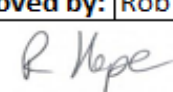
Product Name:	Disinfectant		
Classification:	Not classified under CHIP		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Disinfectant		
Fire:	Product non-flammable- use foam or water spray		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Small spillages can be rinsed away using plenty of water. Large spillages must be contained to prevent access to watercourses. Absorb spillage in inert material and transfer into secure plastic containers for disposal.		
Recommended disposal:	Dispose empty containers and absorbed spillages according to local regulations.		
Handling & storage:	Do not mix with other chemicals. Always ensure the cap is replaced. Do not store in temperatures greater than 35°C or less than 0°C. Use only according to directions.		
Control measures:	Use in well ventilated areas.		
P.P.E. REQUIREMENTS			
Respiratory:	N / A		
Eye & face:	Eye protection to be worn when using this product.		
Other:	Rubber gloves to be worn to prevent contact with skin.		
Hygiene:	Wash hands after use and before eating, drinking or smoking.		
EFFECTS OF EXPOSURE			
Eye contact:	Irritation and redness.		
Skin contact:	Repeated contact of neat or diluted product will cause skin to dry out resulting in cracking and soreness.		
Inhalation:	N / A		
Ingestion:	Abdominal pain, sickness and diarrhoea.		
1st AID			
Eyes:	Rinse well with large quantities of clean water, holding eye open. Seek medical attention.		
Skin:	Wash affected area well with soap and water. If irritation persists seek medical attention.		
Inhalation:	N / A		
Ingestion:	Do not induce vomiting. Give small sips of milk or water to drink and seek medical attention.		
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Product Name:	Concrete/Cement		
Classification:	IRRITANT / CORROSIVE		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Concrete/Cement Application		
Fire:	N / A		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Use methods that do not disperse dust into the air or entry into surface water. Flush down with copious amounts of water		
Recommended disposal:	Allow to cure then dispose of as inert waste. All containers should be labelled and disposed of in accordance with Local Regulations		
Handling & storage:	Keep dry until used. Handle and store in a manner so that airborne dust does not exceed applicable exposure limits		
Control measures:	Use in well ventilated areas.		
P.P.E. REQUIREMENTS			
Respiratory:	Dust mask, when dust levels are high use approved respirator		
Eye & face:	Safety goggles/glasses. Contact lenses should not be worn when handling concrete/cement		
Other:	Impervious gloves must be worn. Appropriate clothing to prevent skin contact must be worn		
Hygiene:	Remove contaminated clothing and launder before re-using. Maintain good standards of hygiene		
EFFECTS OF EXPOSURE			
Eye contact:	Airborne dust can cause irritation and inflammation of the cornea. Larger amounts of dry powder r splashes of wet cement can cause chemical burns, which can lead to blindness		
Skin contact:	Dry cement can cause drying of the skin and cause severe irritation. When cement comes in contact with wet skin this can cause severe chemical burns. Some operatives may be exhibit an allergic response to cement		
Inhalation:	Dust (contains silica) and can cause severe irritation, large amounts can affect breathing. Chronic exposure can have serious long term affects on respiratory organs		
Ingestion:	Internal discomfort if large amounts are swallowed		
1st AID			
Eyes:	Wash thoroughly with large amounts of water; seek immediate medical attention		
Skin:	Wash skin with fresh water and ph neutral soap. Seek immediate medical attention if irritation develops or persists. Seek immediate medical attention in the event of burns		
Inhalation:	If inhalation of dust causes irritation, remove to fresh air. If not breathing give artificial respiration. Seek immediate medical advice if coughing and other symptoms continue		
Ingestion:	Do not induce vomiting, give plenty of fresh water, seek immediate medial attention		
IN EMERGENCY: ENSURE THIS ASSESSMENT IS MADE AVAILABLE TO MEDICAL STAFF			

Product Name:	Line Marker Spray		
Classification:	HIGHLY FLAMMABLE / IRRITANT		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Site Marker Paint (Aerosol)		
Fire:	Alcohol resistant foam, CO ₂ , Powder, water spray/mist. Do not use Water Jet.		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Exclude sources of ignition and ventilate the area. Contain and collect spillages with non-combustible absorbent materials (e.g. sand, earth). Do not allow to enter drains or watercourse. Notify Local Water Company if product does enter watercourse/drains.		
Recommended disposal:	Dispose of in suitable containers and as controlled waste. Do not pierce containers.		
Handling & storage:	Use only in areas from which all sources of heat, sparks and open flame have been excluded. Store below 50Deg.C in a dry well ventilated place away from sources of heat, ignition and direct sunlight. Observe label precautions.		
Control measures:	Minimise skin contact, avoid inhalation of vapours. Launder all contaminated clothing. Clean spillage with detergent.		
P.P.E. REQUIREMENTS			
Respiratory:	Use appropriate dust mask/respirator when in confined space.		
Eye & face:	Safety goggles.		
Other:	Impervious gloves.		
Hygiene:	Maintain good hygiene. Never eat, drink or smoke whilst using this product.		
EFFECTS OF EXPOSURE			
Eye contact:	Eye contact can cause irritation.		
Skin contact:	Repeated or prolonged contact can result in dermatitis.		
Inhalation:	Vapour/mist can cause dizziness and irritation to the respiratory tract.		
Ingestion:	Accidental ingestion is an unlikely event.		
1st AID			
Eyes:	Flush eyes with fresh water for 10 minutes, holding eyelids apart. If irritation persists, seek medical advice.		
Skin:	Remove contaminated clothing, wash skin with soap and water. If irritation persists, seek medical advice.		
Inhalation:	Remove to fresh air keep patient warm and at rest. If breathing becomes irregular or stops, administer artificial respiration. Give nothing by mouth (i.e. food, drink). Seek immediate medical attention.		
Ingestion:	Do NOT induce vomiting, seek immediate medical attention.		

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Document:	COSHH Assessments	Issue Date:	14/08/2023		
Ref No:	CP H & S P - 2.5	Section:	9.2		

Product Name:	Sand		
Classification:	IRRITANT		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various.		
Usage:	Carrying Load.		
Fire:	N / A		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	N/A		
Recommended disposal:	N/A		
Handling & storage:	N/A		
Control measures:	Use in well ventilated areas		
P.P.E. REQUIREMENTS			
Respiratory:	Use dust mask if dust is present in confined spaces or windy conditions.		
Eye & face:	Goggles to be worn where dust is present.		
Other:	N/A		
Hygiene:	Rinse eyes thoroughly with water.		
EFFECTS OF EXPOSURE			
Eye contact:	May cause irritation.		
Skin contact:	Irritant to broken skin.		
Inhalation:	Dust can cause irritation, large amounts can affect breathing.		
Ingestion:	N / A		
1 st AID			
Eyes:	Wash thoroughly with large amounts of water; if irritation continues seek medical advice.		
Skin:	Wash away any dust from skin particularly from around cuts.		
Inhalation:	If inhalation of dust causes irritation, remove to fresh air. Seek medical advice if symptoms continue.		
Ingestion:	N / A		

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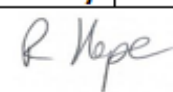


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Product Name:	Leptospirosis (Weils Disease)		
Classification:	TOXIC (in the form of a virus)		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	N / A		
Usage:	Spoil.		
Fire:	N / A		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	N / A		
Recommended disposal:	Dispose contaminated material to licensed tip		
Handling & storage:	Avoid skin contact, label and suitably contain contaminated spoil		
Control measures:	Check for ground contamination to take place before work commences		
P.P.E. REQUIREMENTS			
Respiratory:	N / A		
Eye & face:	Goggles/ safety glasses where eye contact is unavoidable		
Other:	Impervious gloves to be worn at all times. Overalls to be worn at all times.		
Hygiene:	Launder all contaminated clothing before re-using. Maintain good standards of personal hygiene		
EFFECTS OF EXPOSURE			
Eye contact:	N / A		
Skin contact:	Contamination can occur if open wounds come into contact with contaminated soil/ sewage. Fever, headache, chills, severe malaise, vomiting.		
Inhalation:	N / A		
Ingestion:	Virus can occur if contaminated particles enter the body through ingestion. Fever, headache, chills, severe malaise, vomiting		
1st AID			
Eyes:	Rinse with copious quantities of clean water – if symptoms arise seek immediate medical advice.		
Skin:	Wash contact area with fresh water, any wound to be cleaned and sterile dressing applied. Seek immediate medical attention if symptoms persist		
Inhalation:	Remove to fresh air		
Ingestion:	Do not induce vomiting, seek immediate medical attention if symptoms persist		

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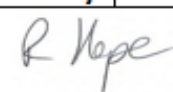
SIS Pitches

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Product Name:	10W/40 Engine Oil		
Classification:	IRRITANT		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various		
Usage:	Plant engines		
Fire:	Water spray, Dry powder, Co2 and Foam. Keep fire exposed containers cool with water spray.		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Contain spillage; do not allow to enter watercourses or drains, absorbing with dry sand or granules.		
Recommended disposal:	Must be disposed of via a licensed waste contractor.		
Handling & storage:	Store in a bunded, cool, dry, ventilated place away from direct sunlight.		
Control measures:	use in well ventilated area		
P.P.E. REQUIREMENTS			
Respiratory:	Respiratory protection is not needed unless product is heated or misted.		
Eye & face:	Safety Glasses or face shield.		
Other:	Overalls, safety boots and impervious gloves where prolonged skin contact is unavoidable.		
Hygiene:	Maintain good standards of personal hygiene. Wash soiled clothing before re-use. Wash hands before eating, drinking and smoking.		
EFFECTS OF EXPOSURE			
Eye contact:	May cause slight eye irritation.		
Skin contact:	Contact with skin may result in irritation.		
Inhalation:	No effects known.		
Ingestion:	May cause mild irritation of mouth, throat and stomach with nausea and mild diarrhoea.		
1st AID			
Eyes:	Flush with water for 15 minutes, if irritation persists, seek medical advice.		
Skin:	Wash with soap and water, if redness or swelling develops, seek medical advice.		
Inhalation:	Remove to fresh air.		
Ingestion:	Do not induce vomiting, seek medical advice.		

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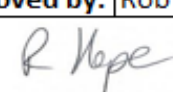
SIS Pitches

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Document:	COSHH Assessments	Issue Date:	14/08/2023		
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Product Name:	Brake Fluid (Dot 4)		
Classification:	COMBUSTBLE/IRRITANT		
Elimination:	Not possible.	Substitution:	Not possible.
Supplier:	Various		
Usage:	Within braking systems.		
Fire:	Fire hazard when exposed to flame or heat, containers should be cooled with appropriate extinguishing media. Containers may rupture violently when exposed to heat, producing carbon monoxide.		
PRECAUTIONS FOR SAFE HANDLING			
Spill or release:	Remove all sources of ignition and clean up spills immediately with inert materials clean up and place in a suitable labelled container for waste disposal. Major Spills: Alert fire brigade and tell them location and nature of the hazard, prevent by any means available, spillage from entering drains or water course. Remove all sources of ignition.		
Recommended disposal:	Dispose of in accordance with local waste disposal regulations.		
Handling & storage:	Store in original containers, keep containers securely sealed. Store in a cool, dry, well ventilated area away from all sources of ignition.		
Control measures:	Ensure adequate ventilation is present at all times.		
P.P.E. REQUIREMENTS			
Respiratory:	If adequate ventilation is not present, respiratory protective equipment which meets British standards to be used.		
Eye & face:	Safety glasses/Safety goggles, ensure eyewash stations are present and personnel are aware of them.		
Other:	Nitrile gloves, safety footwear.		
Hygiene:	Maintain good standards of personal hygiene at all time, ensure any contaminated clothing is laundered before re-use.		
EFFECTS OF EXPOSURE			
Eye contact:	Can be irritating to the eyes causing inflammation, repeated or prolonged contact may result in conjunctivitis.		
Skin contact:	Irritant to skin, prolonged contact can result in defatting of the skin which can lead to contact dermatitis.		
Inhalation:	Vapour mist is discomforting to the respiratory tract, causing chest and nasal irritation and nausea.		
Ingestion:	Ingestion may result in nausea, abdominal irritation, pain and vomiting. This can then result in respiratory system irritation, which can result in hyperventilation and respiratory failure.		
1st AID			
Eyes:	Flush eyes with fresh water for 10-15 minutes, if pain persists or recurs seek immediate medical attention.		
Skin:	Immediately remove contaminated clothing, wash affected areas thoroughly with fresh water. Seek medical attention in the event of irritation.		
Inhalation:	Remove affected individual to fresh air, keep warm and rested. If breathing is shallow or has stopped ensure clear airway and apply resuscitation. Seek immediate medical attention.		
Ingestion:	Do NOT induce vomiting, never give liquid to person who may becoming unconscious. If individual is conscious give water to rinse out mouth, Seek immediate medical attention.		

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Additional Information

DUST:

Activities within the site that may produce dust will be monitored on a daily basis by the Site Manager and appropriate suppression methods implemented.

Vehicles will only travel on the tarmac or metalled surface roads around the site and are to remain on the hard standing areas at all times. Only specified plant equipments will be authorised to operate off of the hard standing areas.

To reduce dust speed limits of 5mph will be imposed on all traffic routes within the site boundary, and if necessary routes damped down with water (hose or tanker).

Where stock piles of materials are made and it is anticipated that dust will be produced, damping down measures will be introduced. A water supply will be identified and stock piles will be sprayed to reduce dust levels.

Contractors making deliveries to site will be requested to ensure that all vehicles have the appropriate covers fitted and that they remain in place while the vehicles transit around the site.

If excavators are used for loading of loose materials, damping down will be carried out during the loading operation.

All tools and equipment used in the construction activities will have functioning dust suppression equipment. This includes water spray dust suppression when using stihl saws.

Where construction activities will produce excessive amounts of dust that cannot be adequately controlled with suppression equipment, hoarding will be erected around the area to provide containment.

All vehicles entering or leaving the site will follow the site traffic management plan. Delivery vehicles will have the correct covers in place and these will be securely fitted before the vehicle leaves the site.

WHEEL WASH:

It is anticipated that if the site traffic management plans are followed, the requirement for wheel washing will be reduced to a minimum.

All vehicles will be inspected by the site supervisor prior to leaving site.

Where necessary, a wash down point will be identified and set up for the washing of vehicle running gear prior to leaving the site. The wash point is to have a power and water supply along with suitable drainage. The provision of suitable brushes or scrubbers, along with a pressure washer may also be considered.

Where vehicles leaving the site do deposit materials onto the road or footway a road sweeping contract will be established and implemented to reduce the hazard.

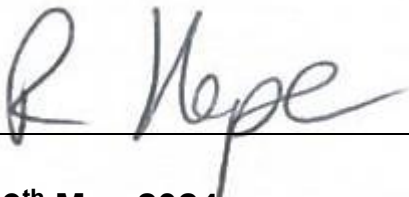


Support in Sport (UK) Ltd

Please note SIS Pitches is the brand name of Support in Sport (UK) Ltd

Health and Safety Policy

Document

Reviewed by:	Rob Hope – Chief Operating Officer
Signature:	
Date of Review:	29 th May 2024



As a part of SIS Group



Health and Safety Policy

Section 1

Policy Statement

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Policy Area:	Company Policies	Version No:	20-005
Document:	Health & Safety Policy	Issue Date:	29/05/24
Reference No:	CP-H&SP - 2001	Page:	Page 2 of 37



POLICY REVIEW RECORD

This Policy for Health and Safety was first issued in this format in Nov 2006

Revision no.	Date	Details
1	Nov-08	Review of Policy and procedures carried out by Hunt & Sykes Safety Services Ltd and company management
2	Oct-09	Review of Policy and procedures carried out by Hunt & Sykes Safety Services Ltd and company management
3	Oct-10	Review of Policy and procedures carried out by Hunt & Sykes Safety Services Ltd and company management
4	Jun-11	Additional Policies added (prepared by HUNT & SYKES SAFETY SERVICES LTD) - 3.37, 3.38, 3.39
5	Dec-11	Drugs & Alcohol Policy updated
		3.12
6	Aug-12	Review of document. No changes
7	Mar-14	Review of document. No changes
8	Mar-15	Review of document. No changes
9	Aug-16	Review of document, addition of driving and VDU information
10	Dec-16	Addition of Setting and reviewing OH & S objectives
11	Jul-17	Document reviewed by Steve Hunt of Hunt & Sykes, correction to legislation dates made.
12	Jul-18	Review of document. No changes
13	Jul-19	Review of document. No changes
14	14/01/20	Review of document, Anonymous reporting added to: section 3.9 & 3.14
20-001	22/01/20	Added to controlled document list
20-002	12/10/20	Policy Statement - Objectives added and reference to ISO 45001
20-002	20/10/21	Review of document. No changes
20-203	20/10/22	Document reviews and the following revisions made; company name corrected from brand name (SISPitches) to legal name Support in Sport (UK) Ltd and Director in charge of Health and Safety changed from George Mullan (CEO) to Rob Hope (Chief Operating Officer).
20-204	14/10/23	Review of documents. No changes.
20-205	29/05/24	Policy amended to remove Hunt & Sykes information, replace duties with role of newly appointed external Health & Safety consultant.

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Policy Area:	Company Policies	Version No:	20-005
Document:	Health & Safety Policy	Issue Date:	29/05/24
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Health & Safety Policy Statement

Support in Sport (UK) Ltd is firmly committed to health and safety as a core business requirement alongside quality, productivity, and customer satisfaction. We recognise people as the Company's most valued asset and, in aiming for an injury free work environment; they will not be placed at unreasonable risk at any time.

Through a pro-active and efficient management system we aim to promote, maintain, and continually improve health and safety to its highest possible standards, whilst upholding legal requirements as a minimum.

The Directors are the persons having overall responsibility for health and safety and its organisation and arrangements within Support in Sport (UK) Ltd. A unified approach is required throughout all levels of the Company to ensure the safety of all personnel, its sub-contractors and those affected by their work operations.

Responsibility for the implementation of this policy lies with management and supervisory staff, while all employees are responsible for ensuring they co-operate and comply with this policy and all related safety standards and practices including the requirements of ISO 45001.

Support in Sport (UK) Ltd will make all necessary resources available to ensure a successful health and safety management system. Senior management will provide necessary guidance and documentation through:

- Accepted safety standards and procedures.
- Adequate instruction, information, and training, and
- Implementation and strict enforcement of the Company Policy at all levels.

The objectives of the Company H&S Policy are:

- To achieve & maintain no RIDDOR reportable accidents.
- To achieve less than 10% of time lost through work related incidents.
- To follow and adhere to Government guidelines in respect of the management of to maintain infection free working environments COVID-19

The management formally review this Policy and associated procedures annually. This review will consider consultation with the workforce and any changes to work operations and relevant statutory requirements.

This Policy, and all subsequent revisions, will be made available at the place of work for reference by any employee or interested party, as required.

Rob Hope

Chief Operating Officer
Support in Sport Group Ltd
29th May 2024

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Occupational Health & Safety Policy Statement

The Company regards the promotion of Occupational Health and Safety as a mutual objective for management and employees. It is the Company's policy to –

- Do all that is reasonable to prevent personal injury, ill health, and damage to property.
- To protect from foreseeable work hazards, employees, Customers, and the public in so far as they come into contact with the Company or its products or services.
- Ensure the continued effectiveness of the management system, by implementing continual improvement through the setting of OH & S objectives.
- To ensure compliance with all relevant OH & S legislation and associated requirements.

The responsibilities of the Directors include –

- The Company will provide and maintain safe and healthy working practices and environment.
- Information on the toxicity and potential hazards of all substances used by the Company will be kept up to date and will be available to those with a legitimate need for the information.
- Training and instruction to enable employees to perform their work safely, healthily, and efficiently will be provided.
- All necessary safety devices and protective equipment will be made available, and employees will be instructed in its use.
- The Company will maintain a constant interest in health and safety matters, and where applicable will consult and involve employees wherever possible.
- The identification of hazards, the assessment of risks and the implementation of relevant control measures to reduce the level of risks.

Employees have a duty to co-operate in the implementation of this policy by –

- Working safely, healthily, and efficiently.
- Using the equipment provided, and by meeting statutory obligations.
- Reporting incidents that have led to, or may lead to, injury or damage.
- Adhering to Company procedures, jointly agreed on their behalf, for securing a safe and healthy work environment.
- Assisting in the investigation of accidents with the objective of introducing measures to prevent a recurrence.

The OH & S policy will be reviewed annually for continuing suitability at Management Review and is available on request to members of the public and other interested parties.

Rob Hope

Chief Operating Officer
Support in Sport Group Ltd
29th May 2024

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Section 2

Responsibilities of Staff

Contents

- 2.1 Introduction
- 2.2 All Personnel /Office Based Employees
- 2.3 Directors
- 2.4 General Managers/Supervisors
- 2.5 Operatives
- 2.6 Subcontractors
- 2.7 External Health & Safety Consultant

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2.1 INTRODUCTION

Managing Health and Safety is an integral function of management within Support in Sport (UK) Ltd. It is therefore essential that this be reflected in the individual duties and responsibilities of every level of management within the organisation. Likewise, it is important to ensure that the avoidance of accidents and the provision and maintenance of safe and healthy workplaces is a common objective throughout the organisation, from directors to operatives. This will be achieved through the proactive management of Health, Safety and Environmental issues in conjunction with forward planning of all operations.

To this end, Health, Safety & Environmental responsibilities have been clearly defined as follow and are no less important than the responsibilities they may have in performing any other function.

2.2 ALL PERSONNEL/OFFICE BASED EMPLOYEES

- Understand the Support in Sport (UK) Ltd Policy for Health, Safety and Environmental matters.
- Actively promote at all levels the Company's commitment to effective Health, Safety & Environmental management.
- Make suggestions to improve the Company's health, safety, and environmental management.
- Ensure that each place of work is actively maintained in a safe manner and accept ownership of the safety procedures laid down for their benefit.
- Always Work in a safe manner and set a personal example by wearing appropriate Personal Protective Equipment within working areas.
- Assist Support in Sport (UK) Ltd in achieving high standards of Health, Safety & Environmental performance.

2.3 DIRECTORS

- Provide the organisation, finances, and resources necessary for the implementation of the Company Health, Safety & Environmental Policy.
- Ensure that staff at all levels receive appropriate training in relation to their employment.
- Monitor the Health, Safety & Environmental performance of Support in Sport (UK) Ltd and take appropriate action whenever safety performance is below the highest industry standards.

2.4 GENERAL MANAGERS/SUPERVISORS

- Ensure that all new employees, including sub-contractors, are instructed on the Company Health, Safety & Environmental systems and site-specific rules, and written records of this activity are kept.
- Take an active part in identifying the risks involved when operating in the working environment and producing Risk Assessments.

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- Once Risk Assessments have been produced and approved, ensure that all affected persons, including sub-contractors, are fully briefed as to the contents, and monitor compliance.
- Ensure that adequate personal protective equipment is available and implement disciplinary procedures against any employee who does not make full use of this equipment.
- Plan safety into all work activities. Ensure that work areas are maintained in a safe condition with the highest level of housekeeping.
- Ensure all statutory and Company specific inspections are carried out as prescribed by current legislation and Company requirements.
- Make full use of the services of the appointed Health & Safety consultant and co-operate with them to achieve the highest industry standards. Advise them of all non-compliances, issues, accidents, or incidents including any disciplinary measures that are implemented.
- Ensure that the requirements of COSHH, Noise, Risk Assessments and Method Statements are brought to the attention of all operatives involved.
- When permits to work are issued, ensure that all operatives involved in the work operations understand and follow them.
- Actively encourage employees to report Health, Safety & Environmental problems.

2.5 OPERATIVES

- Ensure that you have received adequate induction instructions from the supervisor.
- Ensure that you have been given adequate task specific details (i.e., Risk and COSHH Assessments), and that you understand what is required, and you have the correct PPE, tools, and equipment to carry out the task safely.
- Ensure that you follow the instructions given to you at the induction, and that you always act in a responsible, safe, and environmentally proper manner.
- Actively participate in the effective management of Health, Safety & Environmental issues by reporting all incidents, accidents and near misses.
- Keep your own work area tidy and safe, and actively encourage safe working by others.
- Bring to the attention of Supervisors, any faults, defects or potential unsafe areas, systems of work, or equipment.

2.6 SUBCONTRACTORS

- Ensure persons under your control work in a safe manner and in accordance with this health, safety, and environmental policy at all times.
- Supply all requested Health, Safety and Environmental documentation for competence assessment purposes and contract specific documentation in a prompt manner and adhere to their requirements.

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- Always obey the specific site rules and any instruction given by Support in Sport (UK) Ltd management staff.
- Assist the Site Management in achieving Company Safety Standards by reporting unsafe operations and conditions.
- Suggest ways of improving overall health, safety, and environmental performance.
- Ensure the provision of your services in no way compromises Health, Safety & Environmental performance.

2.7 EXTERNAL HEALTH & SAFETY CONSULTANT

- Appointment of a Competent Person (as required under the Management of Health and Safety Regulations 1999).
- Two (2) on site Consultant visit(s) to visit both of SIS Pitches main premises to identify any gaps in health and safety management and as required, the preparation of a Health and Safety Policy and related safety documentation, specific to the business.
- Liaison with the Enforcement Authorities/Insurers/Clients as required for the purpose of health and safety management.
- Provision of regular updates on legislative changes and incorporation into any current documentation where required.
- Access to a telephone/email advice facility for all health & safety issues.
- Emergency/Accident investigation assistance (remote only).
- Please see notice board for contact information of the appointed External Health & Safety Consultant

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Section 3

Arrangements

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3.8	Substances Hazardous to Health	3.29	Stress
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3.10	First Aid	3.31	Working at Height
3.11	Emergency Procedures	3.32	Manual Handling
3.12	Drugs and Alcohol policy	3.33	Management of Sub-Contractors
3.13	Flammable Liquids and Gases	3.34	Construction (Design & Management) Regulations
3.14	Fault Reporting	3.35	Design
3.15	Lifting Equipment	3.36	Excavations
3.16	Transport / Company Vehicles	3.37	Retirement
3.17	Good Housekeeping	3.38	Whistle blowing
3.18	Personal Protective Equipment	3.39	Access and Surveillance
3.19	Noise	3.40	Control of Vibration at work
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3.21	Permit to Work Procedures	3.42	H & S monitoring & review

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3.1 Introduction

Support in Sport (UK) Ltd maintains a safety culture of proactive Health, Safety & Environmental management, based on principles that have consistently proved successful in the past, namely:

- Effective communication
- Empowerment of staff at all levels
- Information, instruction, and adequate training
- Discipline
- Measurement and review of performance

The following section details Support in Sport (UK) Ltd Health, Safety Environmental Management Systems, and its implementation throughout the business.

3.2 COMMUNICATION, RESPONSIBILITY AND DISCIPLINE

Support in Sport (UK) Ltd ensures that all personnel are given a clear understanding of what is expected of them and the consequences when individuals do not co-operate. Communication, motivation, and discipline are essential parts of the system. Operational personnel will be informed in the following ways;

a) Inductions and Briefings

All personnel must undertake a work place specific Health, Safety & Environmental induction, detailing the known hazards that they may encounter. This induction will be carried out by a senior member of staff and recorded.

Additional briefings will be required, including risk assessments, method statements, COSHH, noise assessments and environmental requirements, depending upon the nature of the work to be undertaken, and the materials to be used. The appropriate briefing record must be completed and retained.

b) Supervisors

All supervisors are made aware of their roles and responsibilities for each task before starting the work, with particular reference to Health, Safety & Environmental management. Each supervisor is accountable for the provision of clear instructions to the personnel under his control.

Such instructions will include: -

- Identification of job-specific risks
- Methods of working
- Handling of materials
- Use of work equipment
- Use of personal protective equipment
- Environmental and waste management procedures

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c) Notice boards.

A Health, Safety & Environmental notice board will be established, which will display relevant information for the working area, and will include: -

- Company Health, Safety & Environmental Policy Statement
- Minutes of regular Safety planning meetings.
- Safety News Flashes
- Emergency procedures
- Relevant Insurance Certificates and Statutory Notices
- List of trained First Aiders
- Health and Safety at Work Poster
- Contact details of Company Safety Managers
- Company success criteria, values, and vision

d) Consultation

To ensure an effective two-way communication process is in place within the company between employees at all levels the following provisions are in place

- Management visits the working locations and include question and answer forums directly with employees.
- Safety Advisors visit the working areas as requested and liaise directly with the workforce on Health, Safety and Environmental issues.
- Contact details of the management are displayed at all work places to encourage active communication.

e) Discipline

There is a formal disciplinary procedure within Support in Sport Ltd.

- The formal disciplinary actions for less serious offences are: -
- Recorded verbal warning.
- Written warning.
- Final written warning.
- If an employee fails to correct his behaviour, offences may ultimately lead to dismissal with due notice.
- An employee may be suspended whilst alleged misconduct is investigated.

Less serious offences would include, but are not limited to: -

- Minor breaches of rules and regulations
- Offences involving the misuse or unauthorised use of Company or client property, services, or facilities.
- Actions harmful to good order, cleanliness, and the welfare of others.

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For gross industrial misconduct the penalty is normally summary dismissal without notice. Offences that constitute gross industrial misconduct include, but are not limited to: -

- Wilful or reckless damage to, or misuse of property of either the Company or any client.
- Introduction, possession or use of alcohol or illegal drugs at work
- Working whilst under the influence of alcohol or illegal drugs endangering safety and/or impairing effective working
- Wilful or reckless non-compliance with safety legislation and regulations, including rules issued by clients.
- Wilful falsification of records
- Refusal to carry out a reasonable working instruction.
- Wilful disregard of the Company policies, procedures, rules, quality requirements, or conditions of employment
- Wilful disregard of other statutory requirements

3.3 COMPLAINTS PROCEDURE

Within Support in Sport (UK) Ltd, any employee wishing to make a complaint may do so in writing (anonymously if required) to a supervisor or member of the management. All complaints will be treated in the strictest confidence. On receiving a written complaint, the supervisor or manager is to carry out a full investigation and record any findings. On completion of the investigation appropriate action is to be taken as required to resolve the situation. Records of any actions that are taken and any personnel informed are to be maintained on the original complaint form. The employee who originated the complaint is then to be informed in writing of any decisions that have been made and/or actions taken.

Complaints made by non-employees should be directed to the management or directors of the Company in the first instance.

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3.4 TRAINING

Staff training is an integral part of the Support in Sport (UK) Ltd company culture. Training requirements are regularly reviewed using a Skills Database covering every employee of the Company. It is the Company's aim to ensure that all personnel receive the training they require to fulfil their appointment successfully.

A wide range of Health, Safety training is available to operatives. This includes task specific training for plant and machinery, also, first aid, fire training and safety awareness.

Support in Sport (UK) Ltd training needs are regularly reviewed to ensure that our standards are not compromised.

Training requirements are reviewed at regular intervals, and at health, safety, and environmental planning meetings, this ensures that all personnel are adequately trained at all times.

The Skills Database is used to record training details for each individual within the Support in Sport (UK) Ltd. This database allows training to be structured with re-training requirements for the forthcoming years easily identified.

In addition, all training days are recorded and monitored as an Indicator of the Company to ensure that adequate investment in our people takes place.

3.5 CONTROL AND DISSEMINATION OF INFORMATION

Up to date health, safety and environmental information is received by the Company Safety Advisors through membership, annual subscriptions to safety publications and up-date services both on CD-ROM and the Internet. This includes all current information relating to changes, reviews and additions to existing legislation, guidance, 'best practice' and enforcement implemented by the Health & Safety Executive.

All relevant health, safety and environmental information is passed on to staff, to promote awareness and to keep them up to date with legislation and codes of practice. This is done through safety visits, toolbox talks, and internal communication (minutes of safety meetings, memoranda, team briefing and safety notice boards).

3.6 POLICY REVIEW AND PROCEDURAL CHANGE

Health, Safety & Environmental performance can best be enhanced through a policy of continuous improvement and analysis of past performance. From monitoring past performance of systems, individuals, projects, and the like, new objectives can be set with performance parameters and criteria for measurement. New objectives and improvements add value to the Company as a whole.

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All members of the Management Team meet at regular intervals to discuss general safety issues that have arisen. This includes accident investigations, results of Company audits and new information pertinent to Health, Safety & Environmental issues, such as new legislation, codes of practice, Company information etc. Actions for future initiatives are discussed and agreed and new information from these meetings is distributed to all working areas to encourage and motivate personnel to manage Health, Safety & Environmental issues effectively.

This Health, Safety and Environmental Policy is reviewed as a minimum annually, but also amended in accordance with changes in statutory legislation and improved company practices.

3.7 RISK ASSESSMENT AND METHOD STATEMENTS

The General Manager and supervisors, in conjunction with the Safety Managers carry out risk assessments. They utilise a standard Company format and are always task-specific. The need for particular risk assessments is discussed with the Safety Manager. The working supervisor is then accountable for ensuring that the risk assessment information is relayed to the relevant parties in a manner that is clear, understood and enforced.

Risk assessments will identify all hazards and evaluate risks to individuals, the company, other contractors, and personnel. The risk assessment will determine control procedures required and will consider those which may already be in place.

Company method statements will be produced as they are required and will document an agreed safe system of work, for that work with foreseeable high hazard content.

The risk assessments used in writing the method statements would be included for the completion of work-specific method statements.

3.8 SUBSTANCES HAZARDOUS TO HEALTH

Substances hazardous to health may be encountered in various forms, chemicals, radiations, dusts, gases, fumes, and solids.

Where a hazard is known adequate measures to protect the individual shall be implemented, this may be by eliminating that substance, substituting it for a safer alternative, supplying the appropriate personal protective equipment, ventilating, or cleaning a particular area, or removing the hazard by following specific safe procedures and practices.

The primary task, however, will be to identify the substance then seek technical advice on all necessary precautions.

Where an unknown substance is evident or thought likely to be, advice will initially be sought from the Company Safety Advisor.

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It may prove necessary to obtain advice from the Health and Safety Executive or other outside bodies.

Every effort will be undertaken to protect employees of the Company and others from harmful effects.

3.9 ACCIDENT AND INCIDENT REPORTING

Within Support in Sport (UK) Ltd, all accidents/incidents and near misses must be reported to a supervisor at the time of the event. For all injuries, including minor ones, the supervisor must ensure that it is recorded on the company accident report form and forwarded to the office for entry into the Accident Book.

This reporting procedure is of the utmost importance as further investigation may need to be carried out by the safety department and the Health and Safety Executive may need to be notified. This procedure is the same for the reporting of incidents and near misses.

All incidents which require notification under the Health and Safety Executive Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 will be investigated as follows:

- General Manager reports accident/ dangerous occurrence to safety department.
- Safety manager to carry out initial investigation.
- Accident panel comprising of Director, general manager, supervisor, operatives, and safety manager to discuss investigation findings.
- Recommendations for preventative actions to be discussed with all Company supervisors within two weeks of accident/ dangerous occurrence.

Accidents statistics are formulated from figures collated on a monthly basis to generate statistics for the company. This system of reporting allows trends to be identified at an early stage and actions taken to prevent re-occurrence.

At the end of each year an Annual Report is published for all accident data within the Company for that year. This enables the Safety Advisors to identify long-term trends of accidents within the Company and enables the Company to focus on setting the correct objectives for the forthcoming year. Accident and incident data are also used as Key Performance Indicators by which to monitor the effectiveness of the Safety Department, and to highlight successes and failures over the past year.

In addition to the above accidents, incidents and concerns may be reported to SIS Support in Sport Chief Operating Officer Rob Hope via email: Rob@sispitches.com or DDI 01900 811 971.

3.10 FIRST AID

Provisions for First Aid will be supplied and kept at each workplace in compliance with the First Aid Regulations 1981, where more than one Contractor is on site, joint arrangements may be made.

A number of full-time personnel have received training from recognised organisations and hold certificates of competency valid for three years.

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At least one competent first aider will be resident at the working area who will be responsible for ensuring first aid facilities are available and kept stocked.

Should the need occur, training of further personnel would be undertaken to ensure adequate arrangements are maintained.

3.11 EMERGENCY PROCEDURES

The Company have contingency arrangements for dealing with emergencies; details of such arrangements are covered in induction training of personnel.

Information regarding emergency procedures is displayed in the workplace detailing site and national telephone numbers and assembly points.

Co-ordination is necessary with Clients to suit requirements of Client premises and procedures.

3.12 DRUGS AND ALCOHOL POLICY

Under the Health and Safety at Work etc. Act 1974 ("the Act"), all employers have a general duty to ensure the health, safety and welfare of their employees and other persons using company premises. The Act also places a general duty on employees to take reasonable care of their own health and safety and of any other persons who may be affected by their acts or omissions whilst at work. Alcohol and drug misuse affects performance, conduct and relationships at work and at home. Employees who develop alcohol or drug-related problems cause harm to themselves and to others.

SIS aims to ensure a working environment free from the inappropriate use of alcohol and drugs where employees are able to carry out their duties in a safe and efficient manner without impairment. This policy is designed to prevent and treat problems created in the workplace by inappropriate alcohol consumption and drug usage, and to safeguard employees and others from the hazards of alcohol and drug abuse. It will also encourage employees who suspect or know that they have an alcohol or a drug problem to seek help at an early stage and will provide help and support to those with an alcohol- or a drug-related problem.

This policy applies equally to all employees at every level within SIS and to all agents, contractors, consultants, and any other individuals working for, or on behalf of SIS.

The Directors for SIS (Manufacturing) and the Operations Director for SIS (UK) are the individuals with overall accountability for implementing this policy. All managers and supervisors have a responsibility to ensure that this policy is implemented and maintained within SIS (UK) and SIS (Manufacturing) and its working locations.

All SIS employees must not consume alcohol at all during working hours, including during meal-breaks, or before work where work performance will be adversely affected. Alcohol must not be consumed at all in any situation where, as a direct consequence, the safety of the employee or others is put at risk. Examples include driving, use of dangerous or potentially dangerous work equipment, working at heights, handling loads, working with dangerous liquids and any activity identified by risk assessment. Alcohol must not be

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consumed when using information systems which hold sensitive data and where error could damage the interests of SIS.

This alcohol policy may be relaxed for Client entertaining and then only under the authorisation of the Directors for designated staff and employees.

To ensure that the working environment remains free from alcohol and drug abuse, SIS will conduct random testing of its employees for Alcohol and Drugs. Failure to provide the relevant specimen for testing will result in the individual facing normal Company disciplinary procedures.

SIS will promote an environment in which those with alcohol- or drug- related problems are encouraged to obtain guidance and advice and all reported problems will be dealt with in the strictest confidence. Names and addresses of specialist agencies are available, in confidence, from the Managing Director and the Operations Director. Referral to specialist agencies will always be with the agreement of the employee with the alcohol or drug problem and self-referral may be the most effective way of addressing the problem.

Employees who believe that they have an alcohol, or a drug problem are encouraged to seek specialist advice. Specialist advice is available from an employee's GP or local agencies. An employee may also discuss the matter with their manager in complete confidence. In appropriate cases, the Managing Director or Operations Director will arrange for the employee to see a doctor, counsellor, or some other professionally qualified person.

SIS is committed to providing information to its employees about the effects of alcohol and drug abuse. This policy is readily available to all members of staff and employees on request and information is included in the employee handbook. SIS will also conduct training in the form of toolbox talks to provide this information.

Where an employee is identified as having poor health, attendance and work performance which may be due to a drug- or an alcohol-related problems, in these circumstances the manager should arrange to discuss this with the employee concerned. The purpose of the discussion is to raise with the employee problems in his or her work performance.

While it is appropriate for the manager to raise questions about performance in the context of the employee's use of alcohol or drugs, the employee has an absolute right to refuse to discuss the matter. If the employee does not wish the matter to be considered under this policy, it will be dealt with under the normal disciplinary procedures.

If the employee accepts that there may be aspects of his or her work performance that are alcohol- or drug-related, the manager will offer assistance. Normally the matter will be passed to the Managing Director or Operations Director for further action and in particular to contact the specialist agencies, but if the employee chooses, or if it appears to the manager more appropriate for them to take the lead, this will be acceptable.

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Employees who are directed to specialist agencies but fail or refuse to follow the recommendations of these agencies will be dealt with under the normal disciplinary procedure.

3.13 FLAMMABLE LIQUIDS AND GASES

Storage to the requirements of Statutory Regulations will be undertaken for gas cylinders, chemicals, oils, paints, and other flammable substances.

Gas cylinders will be stored outside in lockable cages, oxygen separate from acetylene and propane and segregated from oils, paints, and chemicals.

Where LPG is used in accommodation, this shall be stored outside the building except in the case of Butane cylinders enclosed in portable heaters.

Care will be taken to position LPG cylinders away from excavations, tunnels, and basements to prevent the possibility of ingress of leaking gas.

All gas cylinders are prohibited from confined spaces, excavations, tunnels, and basements to prevent the possibility of ingress of leaking gas.

Where flammable substances of any description are used in confined areas adequate ventilation will be ensured to prevent a build-up of fumes or gases.

Oils and greases will be stored away from oxygen and kept in sealed containers.

Diesel oils will be stored in the open with easy access allowed for vehicles for re-fuelling purposes. Drip-trays must be used to prevent spillage / contamination of watercourses.

Paints and chemicals in small quantities will be held in secure storage, where quantities exceed 50 litres, storage will be in a fire-resistant structure, clearly marked "Highly Flammable", and kept closed when not in use.

The issue of flammable substances will be kept to a minimum, sufficient only for the work in hand; unused quantities will be returned to stores daily.

Substances will be taken into the working areas in proper containers, glass bottles are prohibited. All personnel handling flammable substances will be instructed in safe use of the material and warned of inherent hazards. Adequate firefighting facilities will be readily available near storage and working areas.

3.14 FAULT REPORTING

No Support in Sport (UK) Ltd personnel will be expected to operate or use any facility, piece of work equipment, machinery or tools that are damaged or not working correctly. Procedures exist that encourage individuals to carry out and record inspections before using equipment.

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Personnel who carry out inspections and discover defects with equipment or facilities can report defects and any action taken either on the specific equipment report sheets or the general fault/defect reporting form, ensuring that all relevant details are included.

Completed forms will be held by the Site Manager or Head Office dependant on the location of when the fault was discovered.

In addition to the above faults and concerns may be reported to Support in Sport Chief Operating Officer Rob Hope via email: Rob@sispitches.com or DDI 01900 811 971

3.15 LIFTING EQUIPMENT

All lifting equipment and lifting accessories will be tested, examined, and certified in accordance with Lifting operations and Lifting Equipment Regulations (LOLER) 1998.

A competent person will visually inspect all lifting equipment and lifting accessories on a regular basis and record the results of these inspections in the company lifting register.

Lifting equipment and accessories will be examined by a competent person before each use.

Competent Slingers, Riggers, Banksman and Supervisory staff will be employed to ensure that all operations are conducted and controlled in a safe manner.

Suitable risk assessments will be carried out for lifting operations and safeguards put in place to ensure the safety of all personnel, plant and equipment, members of the public and others not involved in the lifting operations.

Packing of sharp edges of loads will be employed to protect chains and slings from damage. All equipment will be stored in safe manner.

3.16 TRANSPORT/COMPANY VEHICLES

All drivers of company vehicles must hold a current licence and be authorised and physically fit to drive the class of vehicle they are driving. A current copy of the driving licence must be held at head office. It is the responsibility of drivers to ensure any convictions or penalties are notified to head office.

Company vehicles must be driven at safe speeds in all weather conditions; not exceeding the speed limits and obeying current statutory road traffic legislation.

Drivers are responsible for ensuring the vehicle is inspected prior to use and a vehicle inspection sheet carried out weekly and passed on to the Site Manager. Drivers are to ensure their vehicle is serviced at the required intervals and maintained in a good condition in between routine services reporting any defects to the site office which may arise.

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Seat belts must be worn at all times by all personnel in the vehicle. Regular breaks must be taken on long journeys, and an assessment carried out prior to the journey taking into consideration the hours worked by the drivers and if required splitting the journey with alternative drivers to avoid fatigue. The use of hand-held mobile telephones whilst driving is prohibited in company vehicles.

Stay calm in traffic jams; do not get involved in road rage.

In the event of a breakdown, park in a safe place, use hazard warning lights, carry out company breakdown procedures.

If involved in a Road Traffic Accident report the incident immediately to your Site Manager. Ensure where there is any damage to third party property the police are informed.

All ignition keys are to be removed from the vehicle / equipment in the absence of the driver / operator. Vehicles are to be secured at the end of the working day.

3.17 GOOD HOUSEKEEPING

It is acknowledged a clean environment is safer, more pleasant to work in and is a prerequisite in pro-active safety management, a duty is therefore placed on each supervisor to ensure good housekeeping standards are maintained in each station throughout the working areas.

All scrap, debris and rubbish will be cleared as work continues and placed in designated disposal areas.

Spillage of oil, greases or other substances will be cleaned up with haste and all substances disposed of in accordance with Control of Substances Hazardous to Health regulations.

Tools and equipment will be stored securely, neatly, and tidily.

Hoses and cables will be supported off floor levels wherever possible (above head height), or adequately covered to reduce trip hazards.

All gangways, stairways, access points, floor levels and fire exits will be maintained free from obstruction and kept in a clean and tidy condition.

3.18 PERSONAL PROTECTIVE EQUIPMENT

Sufficient quantities of personal protective equipment will be held in the working areas suitable for any operation requiring bodily protection.

Gloves appropriate to the task being undertaken will be supplied, e.g., handling of fuels, chemicals, or inks, sharp or hot objects, welding and burning etc.

Safety footwear is mandatory. Sandals, trainers, and ordinary footwear are not permitted in the working areas.

Eye protection is mandatory in all work areas where there is a danger of chemical splashes, or other eye injuries from flying objects.

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3.19 NOISE

Wherever possible, noise levels will be reduced to a minimum by offering suppression or substitution of machinery.

However, it is not always possible to reduce noise levels, as noise emitted from sources beyond the control of the company may be evident.

Some machinery in use does emit noise levels in excess of statutory action levels; in such cases the following will apply: -

- Sufficient supplies of hearing protection will be held in the working area and issued to personnel where noise levels exceed a safe limit.
- Personnel will receive advice and instruction on the use of ear protection.
- Signs shall be posted where noise levels are deemed to be excessive and hazardous to health.

3.20 LEGIONELLA

The bacteria can be found in cooling systems, air conditioning plants, stagnant ponds, and water storage systems.

Shower systems in the working areas can be affected therefore it is important to carry out simple precautionary measures.

Water storage tanks in the working areas should be drained annually and cleaned with a disinfectant.

Pipework systems and showerheads should also be cleaned and disinfected at least annually.

Respiratory protective equipment may be necessary to protect employee's respiratory tracts from contamination.

3.21 PERMIT FOR WORK PROCEDURES

Where working conditions require it, a permit for work system shall be used and strictly adhered to. This may include maintenance procedures that require the isolation of machinery.

A lock down procedure is to be instigated for the backing plant during maintenance. The machine is to be isolated from power to prevent inadvertent starting of the machine whilst maintenance work is being carried out.

Only nominated personnel may take out, transfer, and cancel permits for work.

All conditions entered on the permit shall be strictly complied with.

The nominated person shall be responsible to ensure such conditions are complied with, before a permit is cancelled, he will ensure all tools and equipment are removed from the area, and all personnel have been withdrawn.

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3.22 PLANT, EQUIPMENT AND MACHINERY

Operation of plant and machinery will be by competent personnel only.

Should it be deemed appropriate, operational instructions for any item of plant or equipment will be kept in the office and issued with the consent of management.

Training may be undertaken in the working areas, or where more appropriate, off site by specialist training bodies.

Where certificates of test and examination are required by statutory regulations, a copy of a current certificate will be held in the office for each item of plant or material and be available for inspection by interested parties.

Any item hired into the working area will be delivered with a current test certificate and relevant health and safety information, which shall be held for the duration of hire.

All plant and vehicles will be maintained to a good state of repair, and in the case of vehicles, be in a roadworthy condition to a standard of at least that required to obtain an M.O.T. Certificate.

All plant, equipment and machinery are to be inspected before use. Records of these inspections are to be maintained in the appropriate register. If faults are identified the equipment is not to be used until they have been rectified, and details of the remedial action taken, or repairs carried out have been entered onto the inspection sheet.

3.23 COMPRESSED AIR

All compressors, receivers, hoses, fittings, and attachments will be in a good state of repair and appropriate for the work in hand.

It is forbidden for compressed air to be used to blow down clothing, work pieces or working areas.

On completion of work, air supply will be turned off at the isolation valve and appliances depressurised before disconnection.

A copy of current test certificates for all air receivers will be held in the office for inspection by interested parties.

3.24 POWERED HAND TOOLS AND EQUIPMENT

Only competent persons may operate powered tools or equipment unless being trained to do so under the direct supervision of a skilled person and then only with management authority.

Power tools must be inspected before use to ensure they are in good working order, and the inspection recorded in the relevant register. If faults are identified the equipment is not to be used until they have been rectified, and details of the remedial action taken, or repairs carried out have been entered onto the inspection sheet.

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All electrically operated equipment used shall be subjected to Portable Appliance Testing at regular intervals by a competent person. All records of PAT are kept in the office for future use.

All handheld electrically operated tools shall be of 110-volt supply maximum.

Cartridge tools may be used only by persons trained and authorised for that particular tool.

The correct guard must be in place at all times.

Loaded tools may never be left unattended, unload before storage.

Eye protection must be worn during use and loading.

3.25 ELECTRICAL EQUIPMENT

All electrical equipment will be examined by a competent person before use in the working areas.

Portable power tools shall be 'double insulated' or 'fully insulated' with a rating of 110v.

Inspection lamps for use in confined spaces shall be 25v.

Accommodation requirements will be 240v, earth leakage trip breakers will be fitted as mandatory.

Large items of equipment, e.g., compressors, printing machines etc, will be 415v.

All lights and tools intended for use in confined spaces where there is a presence of flammable substances shall be intrinsically safe.

Trailing cables will wherever possible be supported off floor levels to prevent damage or tripping hazards.

Before use each day, every portable tool will be inspected by the user; defective items shall not be used and be reported immediately for repair.

All portable tools will be correctly stored at the end of each working day, any defects shall be reported.

All plant, equipment and machinery are to be inspected before use. Records of these inspections are to be maintained in the appropriate register. If faults are identified the equipment is not to be used until they have been rectified, and details of the remedial action taken, or repairs carried out have been entered onto the inspection sheet.

3.26 ASBESTOS

The removal of asbestos, when necessary, will be carried out by licensed asbestos removal contractors to statutory requirements:

- The Control of Asbestos Regulations 2012.

During work activities if any material is suspected of being asbestos work must cease immediately. The suspected material must be reported, and further investigation conducted to verify if asbestos is present. No material suspected of containing asbestos will be removed until the nature of material content has been identified and adequate arrangements made for safe removal by licensed contractors.

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3.27 WASTE DISPOSAL

A high standard of waste disposal is essential throughout the Company and should include all our activities. Where the Company is required to arrange disposal, this will be to an authorised site by a licensed carrier. Copies of any transfer documentation will be maintained within the office for reference. A copy of any carrier's licence will also be retained in the office for reference. All wastes shall be disposed of in accordance with Statutory Regulations

3.28 SECURITY

All persons working on the premises or SIS sites will comply with the Support in Sport (UK) Ltd security arrangements.

Only authorised personnel are permitted to work in the premises or on the site locations. All visitors are to report to the office and must be signed in and escorted.

Vehicles and personnel may be stopped and searched upon entering or leaving the premises.

It is not permitted to remove any substance or article from the premises or site locations without written permission by an authorised person.

Failure to comply with the above may result in dismissal from the premises.

3.29 STRESS

Research has revealed that stress in the workplace is a growing problem but one that has not yet been widely recognised. Our policy to avoid or prevent stress shall be achieved by a combination of management and task related provisions which will include:

Management Related:

- The fostering of good relationships between staff and management.
- Well set and achievable objectives.
- Good and effective two-way communications.
- Employee involvement.
- Good management support.
- Staff training.

Task Related:

- Well defined tasks.
- Clear responsibilities.
- Proper use of skills.
- Good control of hazards and risks.
- Support from senior management.

Additional information about Stress at Work is contained in Guidance note HS(G)218, published by the HSE.

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3.30 USE OF MOBILE TELEPHONES

It is important measures are in place to reduce the risk of injury to individuals whilst using mobile phones. Conversations on any phone require concentration and should not be undertaken whilst trying to carry out other activities, or in situations where your attention should be focused on the hazards in the surrounding environment.

To avoid the unsafe use of mobile phones this policy applies to all Support in Sport (UK) Ltd employees.

Since the 1st of December 2003 using a handheld mobile phone or device whilst driving on a road is illegal and will result in a fine if caught. This is due to an amendment to the Road Vehicles (Construction and Use) Regulations 1986.

Research has proved that using a mobile telephone whilst driving whether hands free or not is distracting and reduces the driver's attention to what already is a hazardous activity. The following points are made with the requirements of the amended regulations being taken into consideration:

- Drivers of vehicles shall only use a mobile phone whilst driving on a road if the vehicle is provided with a Company installed hands free device.
- Drivers are advised that outgoing calls should only be made if the vehicle is parked in a safe place off the road.
- Incoming calls should only be accepted if they can be answered by the pressing of a single, easily accessed button or voice command and it is safe to do so.
- Calls received whilst driving on a road should be kept to a short duration- this must be considered by both the caller and receiver.

3.31 WORKING AT HEIGHT

Where possible all work at height is to be eliminated from the installation of the equipment. Assembly is to take place at ground level prior to being lifted into place by mechanical means.

If it is unavoidable to eliminate all work at height the number of personnel exposed to this risk is to be kept to the minimum. Only specifically designed working platforms are to be used these will be hired in if required as agreed by the contracts managers. They are only to be assembled by competent personnel in accordance with manufacturer's instructions and inspected prior to use.

Use of Ladders/Step ladders these are only to be used for short duration work and in accordance with the company use of ladders risk assessment.

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3.32 MANUAL HANDLING

Operations where manual handling is a significant risk are identified through planning all operations effectively. Processes can then be implemented to eliminate or reduce the risk accordingly. Where manual handling cannot be eliminated manual handling assessments will be undertaken these are available in the site file. The assessment considers the task to be undertaken, the load involved, individual's capabilities and the working environment. Suitable information and training will be provided to persons required to carry out manual handling activities.

Manual Handling Operations Regulations 1992

3.33 MANAGEMENT OF SUB-CONTRACTORS AND VISITORS.

All specialist sub-contractors employed by the Company are carefully selected to ensure a high level of competence in the duties for which they are employed by satisfactory completion of a CDM questionnaire. Sub-contractors must satisfy the Company Management as to their competence before commencement of work.

Where sub-contractors are not on the Company 'approved list', then pre-qualification plays a major role in influencing the selection of such sub-contractors. Pre-qualification requires that they submit their own Health, & Safety Policy and complete a pre-qualification questionnaire before being allowed to tender.

The pre-qualification questionnaire is used to identify past performance, experience and any enforcement action taken against them.

Sub-contractors, or anyone else under the control of the Company, will receive site-specific induction training detailing site rules and procedures.

These parties will also be monitored against their own method statements and risk assessments, which will require approval by the Company before any work commences on site.

The site induction and sub-contractor's risk assessment and method statements are used by site management and the safety managers to assess performance on site in relation to safe working practices. Failure to work in accordance with approved safe working practices can result in termination of contract and immediate dismissal from site.

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3.34 CONSTRUCTION (DESIGN & MANAGEMENT) REGULATIONS

The Company is fully aware of its responsibilities under all current health and safety legislation, including the Construction (Design and Management) Regulations 2015 and has the necessary competence, experience, and resources to carry out the role of Principal Contractor. Our safety procedures cover planning, utilisation of competent personnel in a co-ordinated team approach, training and, where necessary, discipline. The Company believes that following its procedures will enable it to fulfil all duties and requirements under these regulations.

As principal contractor, the Company will, as a minimum:

- Have prepared an acceptable construction phase health and safety plan.
- Have allocated sufficient resources to ensure the efficient and effective management of health and safety.
- Employ competent personnel who have received suitable training for their individual responsibilities.
- Have a proven ability to carry out the intended works.
- Demonstrate an ability to manage and co-ordinate health and safety during the construction phase.
- Compile a project Health, Safety & Environmental file.
- Maintain an acceptable record of accidents and dangerous occurrences.
- Provide information, instruction, and training as necessary to ensure the competence of employees and third parties.
- Provide suitable welfare facilities from the commencement of works.

3.35 DESIGN

Safe, high integrity and cost-effective design is fundamental to the Company's continuing success, and hence the designers are required to consider Health, Safety and Environmental issues during the construction, future maintenance, and final removal of supplied equipment, including the access to it. In considering this, designers will:

- Identify the hazards, which will occur during construction and maintenance and final removal.
- Eliminate risks wherever possible.
- Minimise the remaining risks.
- Provide adequate information on the risks that cannot be eliminated.
- Maintain wildlife habitats and social aspects and impact.

The appropriate level of risk assessment will vary from project to project and from one operation to another. A large majority of work undertaken by the Company involves repeat work, which means that many risk assessments remain valid over long periods of time. These risk assessments can be used as a foundation for a site-specific method statement, where the working environment, specific to a particular project location, may vary the actual site hazards.

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3.36 EXCAVATIONS

All excavations exceeding 1.2m deep must have suitable precautions and safeguards put into place to ensure the safety of personnel working within that excavation.

Some excavations may need to be classed as confined spaces, and as such come under the Confined Space Regulations 1997.

At the start of each working day, the operatives must carry out an inspection of that excavation. This inspection will consider: -

Access and egress, stability of sidewalls and shuttering, the need for gas testing, vehicular and plant movements in the area, the storage of materials and spoil adjacent to the excavation, stop blocks, barriers, the width and depth of the excavation and the work to be carried out, weather conditions and any other factors which could affect safe working within the excavation.

The results of such inspections will be recorded in the site safety file.

3.37 RETIREMENT

This policy details the procedure to be followed when staff are approaching normal retirement age and how staff can make a request to continue working beyond their planned retirement date. This policy enables SIS to meet its obligations under The Equality Act 2010 regarding planned retirement.

SIS is committed to creating a positive and inclusive environment, respecting equality, and diversity, and encouraging good relations between people of all ages. The Company recognises the valuable contribution made by staff of all ages and will work towards eliminating prejudice and discrimination irrespective of age.

This policy applies to all members of staff and comes into effect whenever a staff member is within 6 months of their normal retirement age. This policy does not apply where retirement takes place before the normal retirement age. Where staff wish to retire before their normal retirement age, SIS should be contacted to discuss the options for early retirement.

“Normal Retirement Age” – SIS’s normal retirement age is 65 years.

For all staff, the planned retirement date takes place on the day of their 65th birthday.

Employees have the right to request to continue working beyond their planned retirement date. SIS has a duty to consider such requests and therefore, will take reasonable steps to accommodate an employee’s request to work beyond his/her planned retirement date.

In accordance with the Regulations, where a member of staff does not make a request to work beyond their planned retirement date or where SIS is unable to approve such a request, staff will retire on their planned retirement date.

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If it can be demonstrated that it is in the best interests of both the Company and the individual to continue their employment to work beyond the planned retirement date, the following criteria will be taken into consideration:

- the reasons provided by the staff member for continuing to work beyond their planned retirement date.
- the skills, knowledge or experience that are key to the Company meeting its objectives and which the company may have difficulty replacing.
- staff are employed in posts that the Company may experience difficulty in recruiting to an appropriate revised retirement date where applicable.

The Planned Retirement Procedure is intended to give both staff and SIS time to prepare and plan for a retirement. The Procedure will be followed whenever a member of staff is approaching their normal retirement age, as described earlier.

SIS will write to each employee 6 months prior to their normal retirement age, informing them of:

- their planned retirement date; and
- their right to request to work beyond their planned retirement date.

Not less than 3 months before their planned retirement date, staff may submit a written request to the Managing Director to work beyond their planned retirement date stating:

- the reasons they wish to continue to work beyond their planned retirement date; and
- the period they wish to continue working for

Following receipt of a written request the Director will write to the member of staff arranging a meeting to discuss their request further. This meeting will normally take place within 2 weeks of the written request being received or, where this is not possible, within a reasonable period of having received the request.

The employee has the right to be accompanied by a work colleague or union representative at the meeting. All parties should take reasonable steps to attend the meeting. Where this is not possible, a new meeting date should be agreed. If it is not possible to hold a meeting within a reasonable timescale, the Director may consider the request without a meeting being held, ensuring that any representations from the employee is considered.

The Company will consider the request to work beyond the planned retirement date and will write to the member of staff, normally within 2 weeks of the meeting having taken place, or as soon as is reasonably practicable, informing them of the outcome of their request. This will be either:

- that the request to work beyond the planned retirement date is accepted and employment will be extended for the period requested by the staff member on such terms as may be agreed;
 - that the request to work beyond the planned retirement date is accepted, but for an alternative time period than that requested by the member of staff. The staff member may appeal against this decision;

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- that the request to work beyond the planned retirement date is refused and the basis on which the decision was made. The staff member will therefore retire on their planned retirement date and may appeal against this decision.

Where a request is accepted SIS will confirm this in writing. The member of staff will continue to be employed by the Company under the same terms and conditions and with the same rights and benefits as they had prior to reaching their planned retirement age, unless otherwise stated.

In most situations a revised retirement date will be agreed. Therefore, this procedure will once again come into effect not less than 6 months before the revised retirement date.

If a request is accepted but for an alternative period than has been requested, the staff member may choose to accept this or may appeal against the decision. If an appeal is registered, but a decision has not been reached by the planned retirement date, the staff member will retire on that date, but will be reinstated with full continuity of employment if the appeal is successful.

If a request is refused, the employee may appeal against this decision. If an appeal is registered, but a decision has not been reached by the planned retirement date, the staff member will retire on that date, but will be reinstated with full continuity of employment if the appeal is successful.

Employees have the right of appeal where a request has been refused or accepted for an alternative period. Appeals should be submitted within 2 weeks of receiving the Company's decision, or as soon as is reasonably practicable where this is not possible. The appeal should be addressed to the Company Director and be in writing, dated and state the grounds on which the appeal is being made.

Following receipt of a written appeal, the Director will write to the member of staff inviting them to a meeting to discuss the appeal. The appeal meeting will normally take place within 2 weeks of the appeal being received, or where this is not possible, within a reasonable period of having received the request. The member of staff has the right to be accompanied at this meeting by a work colleague or Union Representative.

All parties should take reasonable steps to attend the meeting. Where this is not possible a new meeting date should be agreed, to take place as soon as is reasonably practicable. If it is not possible to hold a meeting within a reasonable period, the Director may consider the appeal without a meeting being held, ensuring that any representations from the staff member are considered.

The Director will write to the member of staff informing them of the outcome of their appeal within 2 weeks of the meeting. The outcome will either confirm that the appeal has been successful and confirm the date that the employment will be extended to, or if the appeal was unsuccessful explain that the staff member will therefore retire on their planned retirement date with the reasons for the decision.

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3.38 WHISTLE BLOWING

This policy is designed to enable employees of the Company to raise concerns internally and at a high level and to disclose information which the individual believes shows malpractice or impropriety. This policy is intended to cover concerns which are in the public interest and may at least initially be investigated separately but might then lead to the invocation of other procedures e.g., disciplinary. These concerns could include:

- Financial malpractice or impropriety or fraud.
- Failure to comply with a legal obligation or Statutes.
- Dangers to Health & Safety or the environment
- Criminal activity.
- Improper conduct or unethical behaviour.
- Attempts to conceal any of these.

This policy is designed to offer protection to those employees of the Company who disclose such concerns provided the disclosure is made:

- in good faith
- in the reasonable belief of the individual making the disclosure that it tends to show malpractice or impropriety and if they make the disclosure to an appropriate person (see below). It is important to note that no protection from internal disciplinary procedures is offered to those who choose not to use the procedure. In an extreme case malicious or wild allegations could give rise to legal action on the part of the persons complained about.

The Company will treat all such disclosures in a confidential and sensitive manner. The identity of the individual making the allegation may be kept confidential so long as it does not hinder or frustrate any investigation. However, the investigation process may reveal the source of the information and the individual making the disclosure may need to provide a statement as part of the evidence required.

This policy encourages individuals to put their name to any disclosures they make. Concerns expressed anonymously are much less credible, but they may be considered at the discretion of the Company.

In exercising this discretion, the factors to be considered will include:

- The seriousness of the issues raised.
- The credibility of the concern.
- The likelihood of confirming the allegation from attributable sources.

If an individual makes an allegation in good faith, which is not confirmed by subsequent investigation, no action will be taken against that individual. In making a disclosure the individual should exercise due care to ensure the accuracy of the information. If, however, an individual makes malicious or vexatious allegations, and particularly if he or she persists with making them, disciplinary action may be taken against that individual.

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On receipt of a complaint of malpractice, the member of staff who receives and takes note of the complaint, must pass this information as soon as is reasonably possible, to the appropriate designated investigating officer as follows:

- Complaints of malpractice will be investigated by the appropriate Director unless the complaint is against the Director or is in any way related to the actions of the Director. In such cases, the complaint should be passed to the Chief Executive for referral.
- In the case of a complaint, which is any way connected with but not against the Director, the Chief Executive will nominate a Senior Manager to act as the alternative investigating officer.
- Complaints against the Chief Executive should be passed to the Chairman who will nominate an appropriate investigating officer.
- The complainant has the right to bypass the line management structure and take their complaint direct to the Chairman. The Chairman has the right to refer the complaint back to management if he/she feels that the management without any conflict of interest can more appropriately investigate the complaint.

If there is evidence of criminal activity, then the investigating officer should inform the police. The Company will ensure that any internal investigation does not hinder a formal police investigation.

Due to the varied nature of these sorts of complaints, which may involve internal investigators and / or the police, it is not possible to lay down precise timescales for such investigations. The investigating officer should ensure that the investigations are undertaken as quickly as possible without affecting the quality and depth of those investigations.

The investigating officer, should as soon as practically possible, send a written acknowledgement of the concern to the complainant and thereafter report back to them in writing the outcome of the investigation and on the action that is proposed. If the investigation is a prolonged one, the investigating officer should keep the complainant informed, in writing, as to the progress of the investigation and as to when it is likely to be concluded.

All responses to the complainant should be in writing and sent to their home address.

The investigating officer should follow these steps:

- Full details and clarifications of the complaint should be obtained.
- The investigating officer should inform the member of staff against whom the complaint is made as soon as is practically possible. The member of staff will be informed of their right to be accompanied by a trade union or other representative at any future interview or hearing held under the provision of these procedures.
- The investigating officer should consider the involvement of the Company auditors and the Police at this stage and should consult with the Chairman / Chief Executive
- The allegations should be fully investigated by the investigating officer with the assistance, where appropriate, of other individuals / bodies.

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- A judgement concerning the complaint and validity of the complaint will be made by the investigating officer. This judgement will be detailed in a written report containing the findings of the investigations and reasons for the judgement. The report will be passed to the Chief Executive or Chairman as appropriate.
- The Chief Executive / Chairman will decide what action to take. If the complaint is shown to be justified, then they will invoke the disciplinary or other appropriate Company procedures.
- The complainant should be kept informed of the progress of the investigations and, if appropriate, of the outcome.

If appropriate, a copy of the outcomes will be passed to the Company Auditors to enable a review of the procedures.

If the complainant is not satisfied that their concern is being properly dealt with by the investigating officer, they have the right to raise it in confidence with the Chief Executive / Chairman.

If the investigation finds the allegations unsubstantiated and all internal procedures have been exhausted, but the complainant is not satisfied with the outcome of the investigation, the Company recognises the lawful rights of employees and ex-employees to make disclosures to prescribed persons (such as the Health and Safety Executive, the Audit Commission, or the utility regulators), or, where justified, elsewhere.

3.39 ACCESS AND SURVEILLANCE

SIS uses closed circuit television (CCTV) images to provide a safe and secure environment for staff and visitors, and to protect Company property and assets.

This procedure sets out the accepted use and management of the CCTV equipment and images to ensure the Company complies with the Data Protection Act 1998, Human Rights Act 1998, and other legislation.

The Company has installed CCTV systems to:

- deter crime.
- assist in prevention and detection of crime.
- assist with the identification, apprehension, and prosecution of offenders.
- assist with the identification of actions that might result in disciplinary proceedings against staff.
- monitor security of Company buildings.
- identify vehicle movement problems around the campuses.

The Company may only undertake covert recording with the written authorisation of the Director where:

- informing the individual(s) concerned that the recording is taking place would seriously prejudice the reason for making the recording;

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- There is good cause to suspect that an illegal or unauthorised action(s) is/are taking place or about to take place.

Any such monitoring will only be carried out for a limited and reasonable amount of time consistent with the objectives of the monitoring, and only for a specific unauthorised activity.

All such occasions will be fully documented showing who made the decision to use covert monitoring and why.

The Company will make every effort to position cameras so that they only cover Company premises.

The Company will clearly display signs so that staff and visitors are aware they are entering an area covered by CCTV.

Images produced by the equipment must be as clear as possible so that they are effective for the purpose(s) for which they are intended. Recording media no longer in use will be securely destroyed.

For digital recording systems, CCTV images held on the hard drive of a PC or server will be overwritten on a recycling basis once the drive is full, and in any event, will not be held for more than 31 days. Images stored on removable media such as CDs will be erased or destroyed once the purpose of the recording is no longer relevant. All digital recordings will be digitally watermarked to maintain integrity.

Access to, and disclosure of, images recorded on CCTV will be restricted and carefully controlled. This will ensure that the rights of individuals are retained and ensure that the images can be used as evidence if required. Images can only be disclosed in accordance with the purposes for which they were originally collected.

This policy separates access and disclosure into two subsections.

Access to recorded images will be restricted to those staff authorised to view them and will not be made more widely available.

Monitors displaying images from areas in which individuals would have an expectancy of privacy should only be seen by staff authorised to use the equipment.

Viewing of recorded images should take place in a restricted area to which other employees will not have access while viewing is occurring.

If media on which images are recorded are removed for viewing purposes, this should be documented.

Images retained for evidence should be securely stored.

Disclosures to third parties will only be made in accordance with the purpose(s) for which the system is used and will be limited to:

- police and other law enforcement agencies, where the images recorded could assist in a specific criminal enquiry and/or the prevention of terrorism and disorder*
- prosecution agencies

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- relevant legal representatives
- people whose images have been recorded and retained (unless disclosure to the individual would prejudice criminal enquiries or criminal proceedings)
- in exceptional cases, to others to assist in identification of a victim, witness, or perpetrator in relation to a criminal incident.
- members of staff involved with Company disciplinary processes.

***The Managing Director, or his/her designated agent, is the only person who can authorise disclosure of information to the police or other law enforcement agencies.**

All requests for disclosure should be documented. If disclosure is denied, the reason should also be recorded.

The Data Protection Act 1998 gives individuals the right to access personal information about themselves, including CCTV images.

All requests for access to images by individuals (when they are asking for access to images of themselves) should be made in writing to the Company. The manager responsible for the system will determine whether disclosure of the images will reveal third-party information.

Under the Freedom of Information Act 2000, a copy of this policy will be provided to anyone making a written request for it.

3.40 CONTROL OF VIBRATION AT WORK

Under the Vibration at work regulations, we will ensure the following as far as reasonably practicable:

- That a risk assessment is carried out of all equipment and machinery which falls under this category and in addition, vibration measures of such equipment and machinery which causes either hand arm vibration or whole-body vibration.
- Exposure is reduced to a minimum where measurements indicate a high vibration reading.
- The necessary information and training are provided to all staff concerned.
- Health surveillance will be provided to those members of staff who are exposed to hand arm vibration / whole body vibration.
- Ensure that exposure limits are not exceeded.
- All new equipment purchased should be clearly marked by the manufacturer with the vibration level.
- Vibration risks will most probably be limited to hand tools. Please ensure that you read the instruction leaflet for any machinery prior to operation.

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3.41 DISPLAY SCREEN EQUIPMENT

We will conduct health and safety assessments of all workstations staffed by employees who are display screen users, in completion of their usual duties.

The staff handbook contains full details of allowances for DSE users.

3.42 H & S MONITORING & REVIEW

Health and safety procedures and systems shall be reviewed on a periodic basis as part of the health & safety improvement plan. Targets for improvement shall be established and reviewed regularly to ensure that SIS UK Ltd is continually working towards improving its health and safety performance.

With regards to the Health and Safety policy SIS UK Ltd shall also make, and give effect to, any appropriate arrangements for the effective, planning, organisation, control, monitoring, and review of the policy.

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9.3. Emergency Information



9.3.1 Methods of contacting the Health & Safety Managers

9.3.2 Hospital Address

9.3.3 Route to Hospital

9.3.4 Accident Report Form

9.3.4.1 Accident Witness Statement Form

9.3.6 Near Miss Incident Report Form

9.3.5 Damage to services Report Form

9.3.7 Equipment Damage Report Form

9.3.8 First Aid Box Contents Check List



9.3.1

Health & Safety contacts

HEALTH & SAFETY EMERGENCY:

if a health & safety emergency occurs on site and
an Ambulance or Fire Brigade is required on site dial 999 immediately
Secondly inform your line manager via the fastest practicable means.

If a non emergency accident occurs on site follow the emergency notices and the route to the
nearest hospital displayed on site office notice board.

Secondly inform your line manager via the fastest practicable means.

ENVIRONMENTAL EMERGENCY

(such as: contaminate watercourses or groundwater through seepage to the soil)

Call The Environmental Emergency Hot-line on 0800 807060

Secondly inform your line manager via the fastest practicable means.

ADDITIONAL ADVICE & ASSISTANCE:

CAPAX Health and Safety Ltd Nigel Roberts -0330 433 9642 (diverts to a mobile if required)

nigel@capaxhs.co.uk

Health & Safety Executive: To contact the HSE use the contact details provided on the form F10
displayed in the site managers office.

Environmental Agency: General Enquiry Line 03708 506506
Emergency Hotline 0800 807060 (for reporting a pollution incident
etc)

As soon as possible after you have dealt with the incident, complete the relevant forms and
send copies IMMEDIATELY to head office:

Rob Hope - Chief Operating Officer, Rob@sispitches.com, 07885 803837 &

HR dept: HR@sispitches.com, 01900 812796 - Option 5

Any incidents or accidents must also be reported immediately to the Client representative

9.3.2

FIRST AID



The First Aiders on this site are:

Wojciech Nadolny
07968512258
Wojciech@sispitches.com

Nathan Holmes
07813004338
Nathan.H@sispitches.com

The 1st Aid Box is located in the Site Office

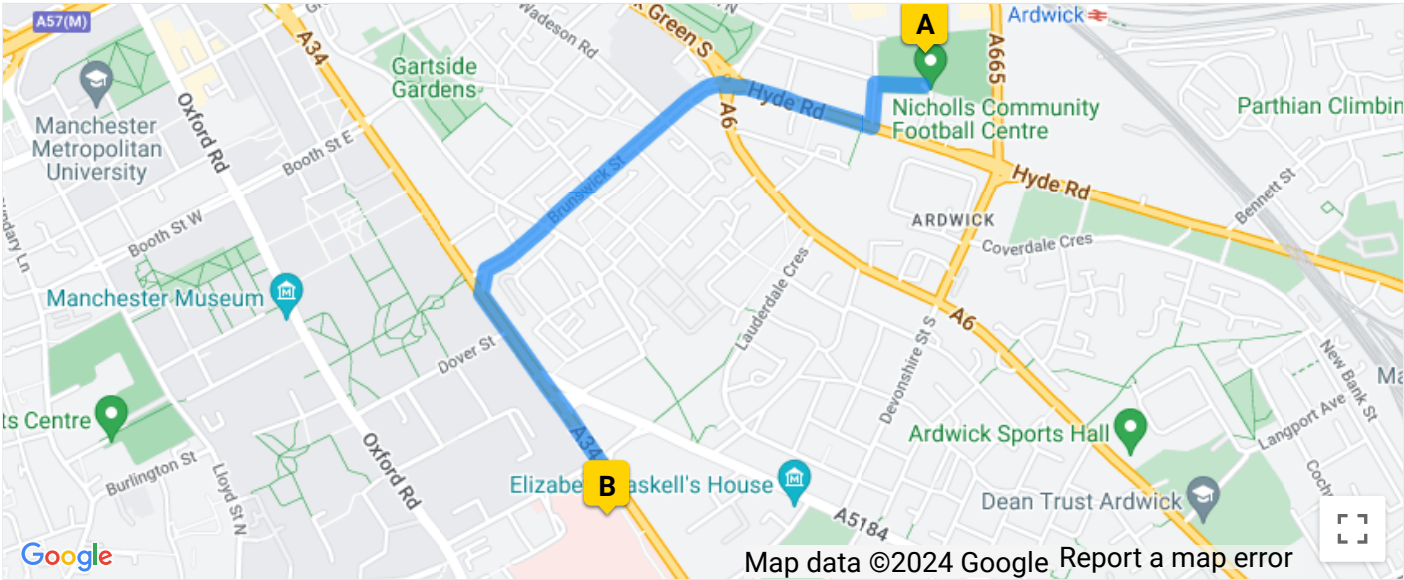
A & E Hospital Address

Manchester Royal Infirmary
Oxford Road
Manchester
Greater Manchester, M13 9WL

Tel: 0161 276 1234

AA

ROUTE PLANNER



From: Powerleague Manchester Nicholls, Dalberg Street, Manchester M12 6BN, UK

To: Manchester Royal Infirmary Accident and Emergency Department, Upper Brook Street, Manchester, UK

Distance:0.9 miles

Time: 3 mins

Distance	Directions	Total
Start:	Powerleague Manchester Nicholls, Dalberg Street, Manchester M12 6BN, UK	
0.0	Head west toward Dalberg St	0.0
0.1	Turn left onto Dalberg St	0.1
0.0	Turn right onto Hyde Rd/A57	0.1
0.2	At the roundabout, take the 2nd exit onto Brunswick St	0.3
0.3	Turn left onto Upper Brook St/A34	0.6
0.3	Turn right	0.9
0.0	Arrive: Manchester Royal Infirmary Accident and Emergency Department, Upper Brook Street, Manchester, UK	0.9

Section time: 3 mins 50 s, Total time: 3 mins 50 s

AA Roadwatch | Call 84322 on your mobile to get the latest traffic and weather news | Calls from mobiles are charged at variable rates up to 65p per minute

These directions are subject to the AA Travel Terms & Conditions and are for informational purposes only. Construction projects, traffic or other events may cause actual conditions to differ from these results. No guarantee is made regarding their completeness or accuracy. If you spot a mistake or something missing, please e-mail: routeplannerfeedback@theaa.com

Accident Report Form



Please complete all applicable sections as fully as possible

Site Details

Name of site: Powerleague Nicholls Padel Court **SIS Ref:** 24-7218
Site Address: Powerleague Manchester Nicholls, Nicholls Community Sports Ground,
Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor: Wojciech Nadolny , 07968512258, Wojciech@sispitches.com

Injured Party Details

Full Name: _____
Address inc Post _____
Code: _____
Tel No: _____
Employer: _____
Occupation: _____

Incident Details

Exact location of accident _____
Date & time of accident: _____

Treatment Received

☐ First Aid ☐ Doctor ☐ Hospital

Description of accident (include drawings & photographs if possible):

Contributory factors (Please circle & explain)

Unsafe system of work/lack of supervision/training/environmental
conditions/state of equipment/housekeeping/other

Explanation: _____

Did IP cease work: _____
Equipment involved: _____
PPE being used: _____
Witness Names if any: _____

Witness Statement Taken : YES / NO (Please circle)
Reported to whom: _____

To be completed by Manager/Supervisor

Location of Injury (please tick all that apply)

☐	Head/Face	☐	Eye	☐	Shoulder/Arms
☐	Upper Back	☐	Lower Back	☐	Trunk
☐	Internal Organs	☐	Hip / Leg	☐	Knees
☐	Foot/Toes	☐	Hand/Fingers	☐	
☐	Other - Please explain _____				

Results of Injury

Loss of Time

YES / NO

If yes how manyd days?

RIDDOR Reportable?

YES / NO

Apparent Type of Injury

☐	Concussion	☐	Sprain/Strain	☐	Fracture
☐	Laceratiion/cut	☐	Crush	☐	Bruise
☐	Electric Shock	☐	Noise	☐	
☐	Other - Plesae explaine _____				

Corrective/Preventative action taken or proposed

Immediate Actions: _____

What controls can/have been put in place to prevent this happening: _____

Corrective/Preventative action taken or proposed

Who is to implement these controls/actions: _____

Date by which the action is to be taken: _____

Person completing this form

Full Name:

Address:

Occupation:

Date:

Position:

Signature:

Please attach the following documents to this report:

Document	Attached - YES/NO	Comments - H & S dept only
Signed induction form for site		
Risk assessment signed by IP		
Method statement signed by IP		

A COPY OF THIS COMPLETED FORM MUST BE RETURNED IMMEDIATELY TO HEAD OFFICE
Rob Hope - Chief Operating Officer, Rob@sispitches.com, 07885 803837 &
HR dept: HR@sispitches.com, 01900 812796 - Option 3.

Accident Witness Statement



Site Details

Name of site: Powerleague Nicholls Padel Court **SIS Ref:** 24-7218
Site Address: Powerleague Manchester Nicholls, Nicholls Community Sports Ground,
Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor: Wojciech Nadolny, 07968512258, Wojciech@sispitches.com

Events leading up to the accident:

Accident to: _____
Injury type: _____
Accident location: _____
Plant/equipment in use: _____
What was witness doing: _____
Location of witness: _____

Events leading up to the accident:

Accident details:

Use continuation sheets where necessary

I, the undersigned, hereby declare that the statement given above is, to the best of my knowledge, an honest and true account of the accident in question.

Full Name: _____
Address: _____
Signed: _____ **Date:** _____

As soon as possible after you have dealt with the incident, complete the relevant forms and send copies IMMEDIATELY to head office:

Rob Hope - Chief Operating Officer, Rob@sispitches.com, 07885 803837 &
HR dept: HR@sispitches.com, 01900 812796 - Option 5

Any incidents or accidents must also be reported immediately to the Client representative

Near Miss/Incident Report Form



Please complete all applicable sections as fully as possible for safety & environmental purposes

Site Details

Name of site: Powerleague Nicholls Padel Court **SIS Ref:** 24-7218
Site Address: Powerleague Manchester Nicholls, Nicholls Community Sports Ground,
Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor: Wojciech Nadolny , 07968512258, Wojciech@sispitches.com
Date: _____ **Time:** _____

Incident Details

Exact location of incident _____

Names of all parties/ witnesses involved: _____

The incident/near miss: _____

Identify plant/ equipment damage (be specific/ photograph if possible): _____

Events leading up to the incident/ near miss: _____

Contributory factors (Please circle & explain)

Unsafe system of work/lack of supervision/training/environmental conditions/state
of equipment/housekeeping/other

Explanation:

Preventative action taken or proposed

Person completing this form

Full Name:

Position:

Date:

Signature:

**As soon as possible after you have dealt with the incident, complete the relevant forms and
send copies IMMEDIATELY to head office:**

**Rob Hope - Chief Operating Officer, Rob@sispitches.com, 07885 803837 &
HR dept: HR@sispitches.com, 01900 812796 - Option 5**

Any incidents or accidents must also be reported immediately to the Client representative

Damage to Services Report



Please complete all applicable sections as fully as possible for safety & environmental purposes

Site Details (if Applicable)	
Name of site:	Powerleague Nicholls Padel
Site Address:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground,
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com
Date of damage:	Time:
Owner of damaged Service:	

Incident Details					
Were existing services location drawings available on site?	<table><tr><td>YES</td><td>NO</td></tr><tr><td></td><td></td></tr></table>	YES	NO		
YES	NO				
Were the damaged services in the position marked on drawings?	<table><tr><td>YES</td><td>NO</td></tr><tr><td></td><td></td></tr></table>	YES	NO		
YES	NO				
If the answer to the previous question is no, how far from the position marked on the service location drawing was the damaged service found?					

Was the damage caused by (Please tick):

Mechanical plant?	Hand tools?	Hand operated plant?

In the case of mechanical plant please state the following:

Name of plant operator: _____

Name & address of operators employer: _____

Description of Plant: _____

Name & address of plant Owner: _____

Registration No. or identification No. of the plant: _____

At the time of the damage to services were you working as	Principal contractor	
	Subcontractor	

Were the damaged services Underground Overground

If the damage was to UNDERGROUND services answer questions U1 to U6:

U1	Was service detection equipment used prior to excavating?	<table><tr><td>YES</td></tr><tr><td> </td></tr></table>	YES		<table><tr><td>NO</td></tr><tr><td> </td></tr></table>	NO	
YES							
NO							
U2	Were hand excavated trial holes dug to find services?	<table><tr><td>YES</td></tr><tr><td> </td></tr></table>	YES		<table><tr><td>NO</td></tr><tr><td> </td></tr></table>	NO	
YES							
NO							
U3	Did representatives from the utility companies attend site to assist with the location of services?	<table><tr><td>YES</td></tr><tr><td> </td></tr></table>	YES		<table><tr><td>NO</td></tr><tr><td> </td></tr></table>	NO	
YES							
NO							
U4	At what depth was the service damaged?						
U5	If a mechanical excavator caused the damage, was a banksman assisting?	<table><tr><td>YES</td></tr><tr><td> </td></tr></table>	YES		<table><tr><td>NO</td></tr><tr><td> </td></tr></table>	NO	
YES							
NO							
U6	If yes please give name of banksman:						

If the damage was to OVERHEAD or ABOVE GROUND services answer the following questions O1 to O4:

O1	Were the services signed or marked with goalposts?	<table><tr><td>YES</td></tr><tr><td> </td></tr></table>	YES		<table><tr><td>NO</td></tr><tr><td> </td></tr></table>	NO	
YES							
NO							
O2	Were you given information regarding the overhead services:	<table><tr><td>YES</td></tr><tr><td> </td></tr></table>	YES		<table><tr><td>NO</td></tr><tr><td> </td></tr></table>	NO	
YES							
NO							
O3	If the services were close to operating plant & machinery was a banksman used?	<table><tr><td>YES</td></tr><tr><td> </td></tr></table>	YES		<table><tr><td>NO</td></tr><tr><td> </td></tr></table>	NO	
YES							
NO							
O4	If yes please give name of banksman:						

Names of all witnesses involved:

Exact location of incident

Attach photograph/s if possible):

Events leading up to the damage/loss: _____

Exact description of incident: _____

Contributory factors (Please tick & explain)

Unsafe system of work	☐	condition of equipment	☐
lack of supervision	☐	housekeeping	☐
training	☐	Other	☐
environmental condition	☐		

Explanation: _____

Preventative action taken or proposed

Person completing this form

Full Name: _____
Position: _____
Date: _____ Signature: _____

As soon as possible after you have dealt with the incident, complete the relevant forms and send copies IMMEDIATLY to head office:

Rob Hope - Chief Operating Officer, Rob@sispitches.com, 07885 803837 &
HR dept: HR@sispitches.com, 01900 812796 - Option 5

Any incidents or accidents must also be reported immediately to the Client representative

Equipment Damage Report



Please complete all applicable sections as fully as possible for safety & environmental purposes

Site Details (if Applicable)

Name of site: Powerleague Nicholls Padel Court **SIS Ref:** 24-7218
Site Address: Powerleague Manchester Nicholls, Nicholls Community Sports Ground,
Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor: Wojciech Nadolny , 07968512258, Wojciech@sispitches.com
Date: _____ **Time:** _____

Incident Details

Equipment damaged/destroyed	Type	Make/Model/Vehicle Reg
	Hire vehicle damage	
	Lease vehicle	
	SIS Vehicles	
	Plant/industrial equipment	
	Mobile phone	
	Laptop	
Level of damage/Loss	Theft	
	Accidental Damage	
	Lost	
Exact location of incident		
Names of all parties/ witnesses involved:		

Attach photograph/s if possible):

Events leading up to the damage/loss: _____

Exact description of incident: _____

Contributory factors (Please circle & explain)

Unsafe system of work/lack of supervision/training/environmental conditions/state of equipment/housekeeping/other

Explanation: _____

Preventative action taken or proposed

Person completing this form

Full Name: _____
Position: _____
Date: _____ Signature: _____

As soon as possible after you have dealt with the incident, complete the relevant forms and send copies IMMEDIATELY to head office:
Rob Hope - Chief Operating Officer, Rob@sispitches.com, 07885 803837 &
HR dept: HR@sispitches.com, 01900 812796 - Option 5
Any incidents or accidents must also be reported immediately to the Client representative

First Aid Box Typical Contents



Guidance Card	1
Individually wrapped sterile plasters, assorted sizes	20
Sterile eye pads	2
Individually wrapped triangular bandages	2
Safety pins	6
Medium sized individually wrapped sterile unmedicated wound dressings (10cm x 8cm approx)	6
Large sized individually wrapped sterile unmedicated wound dressings (13cm x 9cm approx)	2
Disposable gloves	3
Source: https://www.hse.gov.uk/simple-health-safety/firstaid/what-to-put-in-your-first-aid-kit.htm	

Your First Aid Box will be inspected as part of the Site Safety Inspections which will be undertaken during site audits.

NEVER ADMINISTER TABLETS, MEDICINES, CREAMS OR LOTIONS TO ANYONE ON SITE – THEY MAY SUFFER AN ACUTE ALLERGIC REACTION WHICH YOU MAY BE HELD RESPONSIBLE FOR!

Replacement equipment can be obtained by making a request at head office.

Name of site: Powerleague Nicholls Padel Court **SIS Ref:** 0
Site Address: Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dal
Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor: Wojciech Nadolny , 07968512258, Wojciech@sispitches.com

Checked By: _____ Date Checked: _____

As soon as possible after you have dealt with the accident, complete the relevant forms and send copies IMMEDIATELY to head office:

Rob Hope - Chief Operating Officer, Rob@sispitches.com, 07885 803837 &
HR dept: HR@sispitches.com, 01900 812796 - Option 5

Any incidents or accidents must also be reported immediately to the Client representative

9.4. Permits to Work

Some site operations are particularly hazardous. A permit to work system is a way of ensuring particular precautions are in place and that key personnel are aware of the work to be carried out.

A permit to work system may need to be operated on this site for the following operations:

- 9.4.1 Digging Operations
- 9.4.2 Lifting Operations
- 9.4.3 Electrical Work
- 9.4.4 Hot Works
- 9.4.5 Work in Confined Spaces - **N / A ON THIS PROJECT**

The Site Manager is responsible for ensuring that a permit is issued for these operations. A named person will be nominated to control each particular permit and return it to the Site Supervisor.

The permits issued and returned are logged below and form part of the safety plan.

Permit to dig



Site Details	
Name of site:	Powerleague Nicholls Padel Court SIS Ref: 24-7218
Site Address:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalby
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com

Permit Details	
Permit Number:	_____
Permit valid until:	_____
Date of Issue:	_____
Time of Issue:	_____

Description of Works

Service Locations

Checked (Ch), Attached (At), Marked on site (MOS)			
Service	CH	AT	MOS
Water			
Gas			
BT			
Fibre Optic			

Service	CH	AT	MOS
Electric			
Cable			
Street Lighting			
Oil/Other			

The following restrictions apply to this operation:

Permit issued by:			Permit issued to:	
Print Name:	Signature:		Print Name:	Signature:
Work complete - Permit closed by:				
Print Name:	Signature:	Date:	Time:	

Information for Operatives

Prior to Starting Work

- ☐ Ensure that you have all the updated plans of the underground services in the area.
- ☐ Always use a cable and pipe detector to trace electricity cables and metal pipes. Ensure that the CAT Detector is checked and calibrated prior to use and the operative is trained to use the detector.
- ☐ Always mark the positions of the cables and pipes using paint or other waterproof marking on the ground.
-
- ☐ Look for signs of service connection cables or pipes e.g. a gas meter or service connection entry into a house or streetlight.
- ☐ Hand dig trial holes (as many as required) to confirm the position of the services within the area of your work. (Depths of cables should never be assumed and marked on any drawings)

When you Start Work

- ☐ Hand dig near buried services. Remember spades and shovels are safer than picks, pins or forks.
- ☐ Ensure that any cable, which is embedded in concrete and has to be broken out, has been isolated (made dead) before work starts.
- ☐ Watch out for signs of services as work continues. Repeat checks with the cable and pipe detector as the excavation progresses.
- ☐ Backfill around services with a fine material. Do not use flints, bricks, concrete etc.
- ☐ Do not use hand held power tools within 500 mm of the marked position of any electric cable.
- ☐ Do not use hand held power tools directly over the marked line of a cable unless:
 - You have already found the cable at that position by careful hand digging beneath the service and it is a safe depth (min 300 mm).
 - Physical means have been used to prevent the tool from striking it.
- ☐ Do not use a mechanical excavator within 500 mm of any services. If an excavator is used near any electricity cable keep everyone clear of the bucket while it is digging.
- ☐ Do not use exposed services as a stepping point or handhold.
- ☐ Do not install plant close to an existing service.

REMEMBER – IF IN ANY DOUBT, ASK YOUR SUPERVISOR

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Policy Area:	Project Files	Version No:	20-002
Document:	Permit to dig	Issue Date:	30/05/2024
Reference No:	CPH&SP - 9.4.1	Section:	9.4.1

Lifting Operations Assessment

Form 1



Site Details			
Name of site:	Powerleague Nicholls Padel Court	SIS Ref:	24-7218
Site Address:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalber		
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
Site Manager/Supervisor	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		

Lifting Operation
All lifting operations should be planned to ensure that they are carried out safely and that foreseeable risks have been taken into account.
Planning should be carried out by personnel who have the appropriate expertise and have been appointed for this purpose.
The results of this planning will ensure a Safe System of Work, which should be followed for every lifting operation whether it be an individual lift or a group of repetitive operations. This planning should include consideration of the following:
The results of this planning will ensure a Safe System of Work, which should be followed for every lifting operation whether it be an individual lift or a group of repetitive operations. This planning should include consideration of the following:
• The load, its characteristics and the method of lifting. • The selections of suitable cranes appropriate to the operation, ensuring that adequate clearances are maintained between the load and crane structure. • The selection of lifting gear, the weight of which should be taken into account when assessing the load on the crane. • The position of the crane and of the load before, during and after the operation. • The site of the operation, taking into account proximity hazards, space availability and suitability of the ground or foundation. • Any necessary erection and dismantling of the crane. • The environmental conditions that exist or may occur at the site of operations, which may necessitate STOPPING the operation when conditions are unsuitable.
It is obvious therefore that the amount of planning needed is in direct relation to the size and complexity of the job.
A Safe System of Work should be written up for each task. For a simple lift this may be just a line drawing, but for more complex operations complete method statements and quality plans may be needed.

Permit Details			
Permit Number:		Permit valid until:	
Date of Issue:		Time of Issue:	
Owners Name:			
Address:			
Telephone Number:			
Technical Representative:			
Crane Make & Model:			
Registration and/or Plant Number:			
Rig Configuration (s):			
Special Ballast Required:	YES / NO	Details:	
Site Testing Required:	YES / NO	Details:	

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Policy Area:	Project Files	Version No:	20-002
Document:	Lifting Permit	Issue Date:	30/05/2024
Reference No:	CPH&SP - 9.4.2	Section:	9.4.2

Lift Coordinator/Supervisors Name: CITB Certificate of Training Achievement:	Expiry Date:	
Appointed Persons Name: CITB Certificate of Training Achievement:	Expiry Date:	
Crane Drivers Name: CITB Certificate of Training Achievement:	Expiry Date:	
Slinger/Banksmans' Name: CITB Certificate of Training Achievement:	Expiry Date:	
12 monthly thorough examination – F2530 or equivalent:	Certificate Expiry Date:	
Weekly crane and ASLI inspection:	YES / NO*	
Test of ASLI when first fitted, if altered or crane re-erected	YES / NO*	

Lifting Equipment and Accessories:

Item	S.W.L	Test Certificates – F2351 or Equivalent – Expiry Date	6 monthly thorough examination – F2530 or equivalent – Expiry Date

Acceptance:

I have checked the above items as indicated and confirm that to the best of my knowledge, they are in good order and that this form is therefore valid until the prescribed date.

Date:		Signature:	
Valid Until Date:		Print Name:	

Copy to: Appointed Person, Crane Driver (to be kept in crane cab at all times)

Lifting Operations Assessment – Form 2

Lifting Task:

Brief description of work:	
Crane location:	
Load weight:	
Max height of lift:	
Max radius of lift:	

Suspension System & Lifting Gear:

Obstructions (overhead cables, existing buildings etc):	
Ground Conditions:	
Voids & Traps:	
Underground services	
Closure:	
Access:	
Public interference:	

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Policy Area:	Project Files	Version No:	20-002
Document:	Lifting Permit	Issue Date:	30/05/2024
Reference No:	CPH&SP - 9.4.2	Section:	9.4.2

Specifying Team: (Named Individuals)

Appointed person:			
Crane Specifier:			
Foundation Specifier			
Lifting Gear Specifier			
Will crane be hired and managed on site?			YES / NO
or will lifting be fully sub-contracted out?			YES / NO

Crane (s) details:

Make & model:			
Registration/Plant Number:			
Form 1 checked	YES / NO	Valid until:	
Weekly crane and ASLI inspection – rechecked and up to date			YES / NO

Temporary works (crane base and outrigger supports):

Standard solution:			
Special design:			
Checked to comply:			

Appointed Person:	I have checked all the above items and confirm that to the best of my knowledge the crane is capable of carrying out the lifts described within the times specified.		
Signed:		Date:	

Crane Supervisor:	I am aware of the lifts for which the use of this crane is authorised and any limitations imposed and ensure that to the best of my ability the crane is not outside these limits.		
Signed:		Date:	

Crane Driver:	I am aware of the lifts for which the use of this crane is authorised and any limitations imposed and ensure that to the best of my ability the crane is not outside these limits.		
Signed:		Date:	

Slinger Signaller	I am aware of the lifts for which the use of this crane is authorised and I am fully trained in slinging and signalling.		
Signed:		Date:	

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Policy Area:	Project Files	Version No:	20-002
Document:	Lifting Permit	Issue Date:	30/05/2024
Reference No:	CPH&SP - 9.4.2	Section:	9.4.2

Site Plan Showing Position of Crane and Loads

Appointed Person Signature:		Date:	
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Policy Area:	Project Files	Version No:	20-002
Document:	Lifting Permit	Issue Date:	30/05/2024
Reference No:	CPH&SP - 9.4.2	Section:	9.4.2

Electrical Permit



Site Details

Name of site:	Powerleague Nicholls Padel Court	SIS Ref:	24-7218
Site Address:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalby		
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
Site Manager/Supervisor	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		

Section A - DETAILS OF THE JOB

Permit Number:		Permit valid until:	
Date of Issue:		Time of Issue:	
Name of Contractor:			
Description of Work:			
Location of Work:			
Does the work require the use of ladders?	YES / NO	If 'YES' a Task Specific Working at Height Risk Assessment must be completed (section 2, form 2.3)	
Is the Worker alone?	YES / NO	If 'YES' the Contractor must be supervised by a member of DETS staff.	

Section B - HAZARDS AND PRECAUTIONS

Has the appropriate circuit been Locked or Tagged Out?	YES / NO	Note: Live circuits must be isolated with appropriate Lock Out Tag Out system.
Is the proposed work area safe and free from chemicals and other hazards?	YES / NO	If 'NO' please make arrangements to have the area cleared prior to commencement of work.
Have all work area's and departments affected by the work been notified?	YES / NO	If 'NO' ensure the affected departments are notified before work commences.
Is there a First Aid at Work trained first aider available on site while the work is being carried out?	YES / NO	If 'NO' please re-organise the work and ensure a First Aider is available. If 'YES' State Name of First aider Below:

Section C - PERSONS COMPLETING WORK

I understand the conditions specified within this form and agree to comply with the controls stated.	(This box to be signed by the Contractors or their supervisor)	
	Print Name:	
	Sitnature:	

Section D - AUTHORITY FOR WORK TO PROCEED (To be completed by an authorised member of SIS staff)

I am happy that all safety precautions have been taken and authorise the work to commence.	Time	
	Print Name:	
	Sitnature:	

Section E – HANDOVER (To be signed off by Issuing member of SIS staff)

The work area has been inspected and found to be safe and free from hazards.	Time	
	Print Name:	
	Sitnature:	

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Policy Area:	Project Files	Version No:	20-002
Document:	Electrical Permit	Issue Date:	30/05/2024
Reference No:	CPH&SP - 9.4	Section:	9.4.3

SIS Pitches

This permit to work is issued for the following work. No other work than that detailed may be carried out:		
Location of the work:		
Is the work to be carried out when plant, equipment or systems are in operation?		YES / NO
Method of isolation/making safe:		
Is a Fire Watch required?		YES / NO
Precautions to be taken by operative:		• Ensure hot work equipment is suitable for use and in good order. • Are any guards or screens required (welding etc). • Check location and means of raising the alarm. • Ensure location of extinguishers/hoses. • Inspect nearby areas. • Remove any combustible materials. • Remove any flammable liquid containers from work area (whether full or empty). • Provide suitable and adequate protection against sparks and hot particles. • Follow-up inspection:
(		Hours
)		Minutes later)

Permit issued by:			Permit issued to:	
Print Name:	Signature:		Print Name:	Signature:

Work complete - Permit closed by:				
Print Name:	Signature:		Date:	Time:

Area checked by:				
Print Name:	Signature:		Date:	Time:

Policy Area:	Project Files	Version No:	20-002
Document:	Hot Work Permit	Issue Date:	30/05/2024
Reference No:	CPH&SP - 9.4	Section:	9.4.4



9.5. Site Inductions/Rules & Training

9.5.1 Site Details and Rules

9.5.2 Site Induction Form

9.5.3 SISPitches Training Spreadsheet

9.5. Site Details and Rules

All operatives working on the site must have a site induction, including employees, sub-contractors, client representatives and architects.

The information which should be covered includes site rules, emergency procedures, the location of first aid equipment, the use of shared plant, welfare arrangements and hazards which are specific to the site.

The supervisor from each contractor should ensure **all** their own personnel on site receive a site induction to include:

Site Ref: 24-7218 **Site Name:** Powerleague Nicholls Padel Court
Site Address: Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg
Organisation and Responsibility: Contracts Manager, Site Supervisor, Chargehands, Operatives
First Aid: Location & name of appointed person/ first aider, kit
Site Hazards: See section 2 – Risk Assessments
Fire: Assembly point, location of extinguishers
Others: e.g. restricted areas

Site Rules:

- 1 To follow requirements of the H&S plan
- 2 To use all appropriate protective equipment provided
- 3 No operation of plant unless authorised/trained to do so – evidence to be provided
- 4 No fires on site
- 5 Reversing of plant to be with aid of a banksman
- 6 Accidents/near misses to be reported to the Site Manager/H&S Advisor
- 7 No working on site outside stated hours unless by prior arrangement
- 8 Report hazards/dangerous occurrences to Site Supervisor
- 9 Take reasonable care for your own safety and anyone else who may be affected by your actions
- 10 No drinking of alcohol during working hours
- 11 If taking medication prescribed by your GP inform the Supervisor prior to starting work (prescribed medication can affect your faculties)
- 12 Mobile work equipment to be fitted with flashing amber beacons which must be operational at all times on site and when entering/leaving site.
- 13 Access/egress points to remain clear to site at all times.
- 14 Site derived materials/contaminants must not be permitted to pollute any water courses.

PPE: To be worn at all times: safety boots, high visibility jackets/ waistcoats.

To be worn as processes dictate or as advised by the Site Manager: Hard hats for groundworks, gloves, goggles/ safety glasses, ear defenders, breathing apparatus, respiratory protection, disposable overalls, Wellingtons.

Operator Training Records:

Within this section of the Construction Phase Health and Safety Plan are the details of qualifications of contractors relevant to their work activity. Contractors are to provide copies of their qualifications prior to commencing work on site. This can enable Site Management/Supervisor to establish the operating credentials of individual operatives on their site.

-
- | | |
|---|--|
| 1. Proszę zawsze postępować zgodnie z wymogami BHP. | 1. To follow requirements of the Health and Safety plan. |
| 2. Zawsze należy nosić odzież ochronną - odblaskową (hi-visibility) w miejscu pracy. | 2. To wear hi-visibility clothing at all times. |
| 3. Zakaz noszenia krótkich spodenek w miejscu pracy. | 3. No shorts to be worn onsite. |
| 4. Proszę używać odpowiedniego sprzętu oraz narzędzi. | 4. To use all appropriate protective equipment provided. |
| 5. Proszę wziąć odpowiedzialność za siebie samego oraz pozostałe osoby. | 5. Take reasonable care for your own safety and anyone else who may be affected by your actions. |
| 6. Osoby nieupoważnione i nieperzeszkolone należy zgłosić do kierownika projektu. | 6. No operation of plant unless authorised / trained to do so – evidence to be provided to the Site Manager. |
| 7. Podczas rozładunku materiałów oraz cofania pojazdów należy poprosić osobę do pomocy. | 7. Reversing of vehicles and unloading of materials to be with the aid of a banksman. |
| 8. Wszelkie wypadki oraz niebezpieczne zdarzenia należy natychmiast zgłaszać do Kierownika Budowy. | 8. Accidents, near misses and dangerous occurrences to be reported to the Site Manager immediately. |
| 9. Nie wolno pracować poza godzinami pracy, chyba że po wcześniejszym uzgodnieniu i zgodą kierownika. | 9. No working on site outside the permitted hours unless by prior arrangement and agreement. |
| 10. Zabrania się picia alkoholu lub używania narkotyków w miejscu pracy. | 10. No drinking of alcohol or use of drugs onsite. |
| 11. Wejścia i wyjścia muszą być zawsze dostępne i nie należy ich zastawiać. | 11. Access / Egress points to be kept clear at all times. |
| 12. Nie pozostawiaj kluczy w maszynie gdy maszyna jest bez nadzoru. | 12. No keys to be left in plant machinery when machine unattended. |
| 13. Zakaz palenia. | 13. No smoking. |

PPE: To be worn at all times: safety boots, high visibility jackets/ waistcoats.
To be worn as processes dictate or as advised by the Site Manager: Hard hats for groundworks, gloves, goggles/ safety glasses, ear defenders, breathing apparatus, respiratory protection, disposable overalls, Wellingtons.

PPE: Do noszenia przez cały czas: buty ochronne, kurtki / kamizelki odblaskowe.
Do noszenia zgodnie z zaleceniami lub zgodnie z zaleceniami Kierownika budowy: twarde czapki do prac ziemnych, rękawice, okulary ochronne / ochronne, nauszники, aparaty oddechowe, ochrona dróg oddechowych, jednorazowe kombinezony, kalosze.

Site induction Form

Formularz Instrukcji W Miejscy Pracy



Project Title/Site Location:	24-7218	Powerleague Nicholls Padel Court
Tytuł projektu / Lokalizacja:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg Street,	
Site Manager/Supervisors Name:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com	
Kierownik Budowy / Osoby Nadzorujące:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com	

Person conducting induction Przeprowadzający indukcję		Date of induction: Data indukcji:	
Name of Operative (please print): Nazwa Operatora (drukowanymi literami):		DBS No:	
Name of Operatives Employer:/Company Nazwa Pracodawcy:		DBS No:	
Work to be undertaken: Praca, którą należy podjąć:			
Method statement/ risk assessment title/ ref no's.: Metoda oświadczenie / ocena ryzyka / Numer			

No work to commence without relevant method statement/ risk assessment
Nie należy rozpoczynać prac bez odpowiedniego oświadczenia / oceny ryzyka

List itme of plant to be operated if applicable Wymień pozycję zakładu, który ma być eksploatowany, jeśli ma to zastosowanie	Qualification Card eg CSCS Karta	Card Number Numer karty	Card Expiry Wygaśnięcie karty	Signature of Manager/Supervisor Podpis

First aider/s on this site is: Nazwisko osoby udzielającej pierwszej pomocy:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com
First aid facilities are kept in: Apteczka do pierwszej pomocy znajduje się w:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Assembly point for site is: Miejsce zbiórki znajduje się:	
Site evacuation alarm is: Alarm ewakuacyjny znajduje się:	
Welfare facilities provided are: Opieka i pomoc zostanie powierzona przez:	

Tick box to confirm

Rozumiem, że na tej stronie obowiązkowo obowiązują obuwie ochronne oraz polityka odzieży o wysokiej widoczności i twarde czapki do prac ziemnych . Nieprzestrzeganie spowoduje usunięcie z witryny. Dodatkowe środki ochrony indywidualnej będą noszone zgodnie z oceną ryzyka, oceną COSHH lub kierownikiem budowy.
Informuję, że zostałem poinstruowany i przeszkolony i znam wszystkie zasady BHP obowiązujące w miejscu pracy. Rozumiem to i zgadzam poraćować zgodnie wszystkimi warunkami.
Zgadzam się również pracować zgodnie z warunkami zawartymi w ocenie ryzyka i COSHH.
Rozumiem, że nie wolno mi używać i obsługiwać maszyn do których użycia nie zostałem przeszkolony.
Zostałem poinformowany i zapoznany z potencjalnymi zagrożeniami i zobowiązuję się przestrzegać zasad BHP – Rozdział 6 zawarty z kontrakcie.
Będę zgłaszać naruszenie jakichkolwiek zasad bezpieczeństwa pracy BHP; informować o wszelkich uszkodzeniach sprzętu i narzędzi oraz natychmiast informować kierownikowi budowy o przebywaniu w miejscu pracy osób nieupoważnionych.
Rozumiem, że każda osoba podejrzana o naruszenie jakichkolwiek zasad oraz spożywająca alkohol lub narkotyki zostanie natychmiast usunięta z miejsca pracy.
Rozumiem, że SIS Pitches prowadzi surową politykę zakazu palenia we wszystkich witrynach i zgadzam się przestrzegać tych zasad.
Czy sadzisz, że w Twoim stanie zdrowia istnieją jakiegokolwiek dolegliwości mogące wpłynąć na wykonywanie Twoich obowiązków w pracy? Tak/Nie Jeżeli tak, proszę powiadomić o tym kierownika budowy.

I understand that this site operates a mandatory safety boots and high visibility clothing policy and hard hats for groundworks . Failure to comply will result in removal from site. Additional PPE will be worn as indicated by risk assessment, COSHH Assessment or the Site Manager.					
I have been issued with and have read my Company's Health and Safety Policy or had its contents explained to me. I understand it and agree to work in accordance with its conditions.					
I agree to work in accordance with the conditions of my method statement and associated risk/COSHH assessments stated above.					
I understand I must not operate any plant or machinery I am not qualified or authorised to use.					
I have been briefed on the site specific rules and hazards as detailed in the construction phase health and safety plan, Section 6, for the contract.					
I will report any breach of good Health and Safety practice including damaged or malfunctioning equipment, inadequate access/egress, breach of site rules, trespass onto site by unauthorised personnel, to the Site Manager/ Supervisor immediately.					
I understand any person suspected by Site Supervision of being under the influence of drugs or alcohol will be immediately excluded from site.					
I understand that SIS Pitches operates a strict no smoking policy on all sites and I agree to abide by this policy.					
Are you aware of any health condition that could affect your ability to perform your duties If yes, please report to the Site Supervisor.	<table> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td>☐</td> <td>☐</td> </tr> </table>	Yes	No	☐	☐
Yes	No				
☐	☐				

Inducted Operatives signature: Podpis Pracownika:		Pre-induction Date:	
Inducted Operatives signature: Podpis Pracownika:		On-Site Induction Date:	

	H & S Awareness	TST	CSCS Card	Telehandler	Forward Dumper	Roller	Abrasive Wheel	Excavator 10t+ below	Load Compressor	Excavator 10t+ above	Rear Dump Truck	Dozer	Tractor	CAT & Genny	SSSTS	SMSTS	1st Aid At Work	ISO Procedures	Asbestos Awareness	Spill Kit	Forklift	Safe Use of Disocyanates	Banksman
	Required	Mandatory for all	Mandatory for all	Required	Required	Required	Nice to have	Not necessary	Not necessary	Not necessary	Not necessary	Not necessary	Not necessary		Required	Required	Mandatory	Mandatory				Mandatory	
DIRECTORS																							
Paul Barker	X	X															X			X			
Simon Mroczek	X	X	X	X										X		X	X	X				X	
CONTRACTS MANAGERS																							
Mathew Streeter	X	X	X	X	X	X						X		X		X	X		X	X			
Bill Jenkinson	X	X	X	X	X	X							X	X		X	X	X	X	X			
Doutre Scott	X	X	X	X	X	X						X	X	X	X	X	X	X	X	X			
Nathan Holmes	X	X	X	X	X								X	X	X	X	X	X	X	X			
SITE MANAGERS																							
Wojciech Nadolny	X	X	X	X	X	X	X	X						X		X	X	X	X	X	X	X	
Andrzej Suchora	X	X	X	X	X	X	X	X					X	X	X	X	X	X	X	X			
Paul Hargreaves	X	X	X	X	X	X	X	X					X	X	X	X	X	X	X	X	X	X	
Peter Mason	X	X	X	X	X	X	X	X					X	X	X	X	X	X	X	X	X	X	
Darren Millward	X	X	X	X			X							X		X	X	X	X	X			
Martin Alexander	X	X	X	X			X								X	X	X	X	X	X	X	X	
SITE SUPERVISORS																							
David Wentworth	X	X	X	X										X		X	X	X	X	X	X	X	
Andrew Wentworth	X	X	X	X			X							X	X	X	X	X	X	X	X	X	
Reegan Lippitt	X	X	X	X										X	#REF!	X	X	X					
Simon Adams	X	X	X	X									X		X		X	X					
Mathew Taylor	X	X	X		X	X		X		X	X			X		X	X	X					
MAINTENANCE																							
Przekek Halabis	X	X	X	X	X			X		X			X	X			X	X					
Aidas Kovalenko	X	X	X	X									X				X						
Radoslaw Kulczycki	X	X	X	X									X				X						
Mirosław Wojcik	X	X	X				X						X	X			X						
Paul Evetts	X	X	X													X	X						
Dan Ramsdale	X	X	X	X	X			X		X	X					#REF!							
OTHER																							
Joe Shaw	X	X	X												X		X						
Josh McCarthy	X	X	X												X		X			X			
Luke Edwards	X	X	X														X						
Rob Hope	X	X	X												X								
Jack Clegg	X	X	X												X		X						
Stephen Spaven	X	X	X																				
Wayne Major																							
Will Brockbank	X	X	X		X			X		X			X				X			X			
Jake Jacobi																	X			X	X		
INSTALLATION																							
Lukasz Hnyluch	X	X	X	X	X	X	X	X					X	X			X	X	X	X			
Andrzej Loboda	X	X	X	X			X							X					X	X			
Kazimierz Maciag	X	X	X	X	X	X	X	X					X	X					X	X			
Piotr Rosinski	X	X	X	X	X	X	X						X	X					X	X			
Grzegorz Gajowski	X	X	X	X	X	X	X	X					X	X			X		X	X			
Tomasz Krawczyk	X	X	X	X	X		X	X					X	X					X	X			
Slawomir Frackowiak	X	X	X	X	X		X	X					X	X			X		X	X			
Grzegorz Procki	X	X	X	X	X	X	X							X					X	X			
Kacper Chrobak	X	X	X	X	X	X	X						X	X					X	X			
CIVILS TEAM																							
Trevor Spurr	X	X	X	X	X	X		X		X				X			X						
Chris Bingley	X	X	X		X	X								X			X						

9.6. Inspection Reports



- 9.6.1 Introduction
- 9.6.2 Guide to requirements concerning examinations and inspections
- 9.6.3 Scaffold safety checklist for use at inspections
- 9.6.4 Excavations, shafts, earthworks, tunnels, cofferdams and caissons
- 9.6.5 Lifting equipment
- 9.6.6 Welfare arrangements
- 9.6.7 Provision of welfare arrangements check list
- 9.6.8 Weekly safety inspection checklist
- 9.6.9 Plant register checklist
- 9.6.10 Plant inspection checklist
- 9.6.11 Fault reporting log

9.6. Site Inspection Register

9.6.1 Introduction

This register has been produced as an aid to the efficient management of our contracts; having the dual function as a source of information and as the most economic method of satisfying our obligation under law to maintain certain prescribed registers and certificates.

The register will be available on every contract; its use controlled by the Site Manager/Supervisor and will replace fragmented forms and registers prescribed by statutory regulations.

The forms in this register are legal documents, but they serve a practical purpose. They are provided as a convenient means of keeping records of the various tests, examinations and inspections that the law demands.

These records are intended to serve as evidence that the requirements have, in fact, been carried out and, therefore, they should be accurate and reliable. It is well to remember that it may be necessary to produce records in a court of law.

The best reason for keeping records is that they help to draw attention to weaknesses and defects, which might otherwise cause injury or even death.

A careful and methodical system of record keeping should be regarded as an aid and not as a hindrance, of the efficient control of every well organised contract and its equipment.

The notes to each section are a guide to the statutory provisions and the Company's procedures to ensure an acceptable standard is maintained in discharging the duties and obligations imposed by the Health and Safety at Work etc Act 1974.

Reference must be made to the appropriate statute for the full text of any particular regulation.

Contact the Health and Safety Advisor for assistance or clarification with respect to anything contained in this register.

Definitions

The following terms have no statutory definitions but the meanings given below are those that are acceptable for all practical purposes.

Inspection

An 'inspection' means a visual inspection by a competent person, carried out with sufficient care to decide whether or not the item inspected is safe for a further period of use.

Thorough examination

A 'thorough examination' means an examination by a competent person in order to arrive at a reliable conclusion as to the safety of the items examined. If necessary for the purpose, parts of plant or equipment would be partially dismantled.

A 'thorough examination' is more rigorous and covers a longer period than an 'inspection' and consequently demands a greater degree of skill.

Competent person

A 'competent person' referred to in any specific regulation is a person who is sufficiently qualified by training and experience to carry out the requirements of that regulation.

The person chosen should have such practical and theoretical knowledge and actual experience of the type of machinery or plant which he has to examine as will enable him to detect defects or weaknesses which it is the purpose of the examination to discover and to assess their importance in relation to the strength and functions of the machinery or plant.

In other words, the 'competent person' must not only be able to discover defects, but must be able to tell what effect they are likely to have.

9.6.2 Guide to requirements concerning examinations and inspections

Type of plant equipment or job involved	Inspection due	Inspection by	Recording of inspection results	Legal reference
Scaffolds including towers	Before use or since weather conditions likely to affect its strength and stability and every seven days as a minimum	Competent Person	Handover certificate from erection company. On scaffold Inspection Report Section Entry to be made same day as inspection	Work at Height Regulations 2005. 12 (4)
Excavations, earthworks, trenches, shafts & tunnels, Including supporting equipment & materials	Daily or more often if likely that part has been affected or damaged e.g. fall, collapse	Competent Person e.g. Foreman	Entry to be made same day as inspection onto register	CDM 2015. 22 (4)
Cofferdams & Caissons	At least daily or more often if explosives are used or if any part is damaged	Competent Person	Entry to be made same day as inspection	CDM 2015. 23 (2)
Dangerous atmospheres in enclosed spaces	Suitably test before men are allowed to enter.	Competent Person or someone under his supervision		Confined Spaces Regs1997
Lifting equipment e.g. Cranes, winches, excavators	Before use, Weekly	Competent Person e.g. crane Driver if considered competent	Every 7 days on Inspection Report Section Entry to be made same day as inspection	Lifting Operations and Lifting Equipment Regulations 1998 Reg. 9.
Lifting accessories e.g. chains, slings, shackles, ropes	Pre use visual inspection. Weekly recorded inspection	Competent person	Weekly inspection to be recorded in lifting gear register	Lifting Operations and Lifting Equipment Regulations 1998 Reg. 9.
Mobile elevated work platforms (MEWP)	At least every 6 months Competent Person e.g. Insurance Co. Engineer Report of thorough examination as required by Schedule 1 Weekly	Driver or other Competent Person	Every 7 days on Inspection Report Section 4. Entry to be made same day as inspection	Lifting Operations and Lifting Equipment Regulations 1998 Reg. 9.

Inspection Reports

Notes

General

- 1 The inspection report should be completed before the end of the relevant working period.
- 2 The person who prepares the report should, within 24 hours, provide either the report or a copy to the person on whose behalf the inspection was carried out.
- 3 The report should be kept on site until the work is complete. It should then be retrained for 3 months at an office of the person for whom the inspection was carried out.

Working platforms only

- 1 Any employer or any other person who controls the activities of persons using a scaffold shall ensure that it is stable and of sound construction and that the relevant safeguards are in place before his employees or persons under his control first use the scaffold.
- 2 No report is required following the inspection of any mobile tower scaffold that remains in the same place for less than 7 days.
- 3 An inspection of a working platform (or part thereof) or any personal suspension equipment is carried out: before it is taken into use for the first time, or after any substantial addition, dismantling or other alteration; at intervals no greater than every 7 days.

Excavations only

- 1
- The duties to inspect and prepare a report apply only to any excavation which needs to be supported to prevent any person being trapped or buried by an accidental collapse, fall or dislodgement of material from its sides, roof or area adjacent to it. Although an excavation must be inspected at the start of every shift, only one report of such inspections is required every 24- hour period.
Reports must be completed for all inspections carried out during this period for other purposes, e.g. after accidental fall of material.

Scaffold Inspections

Reports of results of weekly inspections

Work at Height 2005 Regulation 12 (4) Every employer shall ensure that a working platform

- (a)
- used for construction work; and
- (b)
- from which a person could fall 2 meters or more,

is not used in any position unless it has been inspected in that position or, in the case of a mobile working platform, inspected on the site, within the previous 7 days.

NOTE:	SCAFFOLD - means any temporarily provided structure on or from which persons perform work in connection with operations or works to which these Regulations apply, and any temporarily provided structure which enables persons to obtain access to or which enables materials to be taken to any place at which such work is performed, and includes any working platform, gangway, run, ladder or step - ladder (other than an independent ladder or step - ladder which does not form part of such a structure) together with any guard rail, toe-board or other safeguards and all fixings, but does not include a lifting appliance or a structure used merely to support such an appliance or to support other plant or equipment.
CONSTRUCTION INDUSTRY SCAFFOLDERS RECORD SCHEME	
The Construction Industry Scaffolders Records Scheme applies to all who are employed under the agreements of the National Joint council for the Building Industry or the Civil Engineering Construction Conciliation Board and who are required to erect, substantially alter or dismantle scaffolding with certain exceptions noted below. The Working Rules of the NJCBI and CECCB provide that an operative who has not attained prescribed levels of training and experience in scaffolding of a given kind must not be employed on them unless:-	
a	under adequate supervision or
b	working with an operative who has the required training and experience, or
c	Erecting, altering or dismantling simple access scaffolding with a working platform no higher than 5 metres.

These exceptions do not affect the application to such scaffolding work of the provisions of safety legislation and, in particular, the Work at Height Regulations 2005.

9.6.3 Scaffold safety checklist for use at inspections

Location of scaffold				
Type of scaffold	Independent	Permissible load/ sq m		
	Putlog	Permissible load/ sq m		
	Tied	Permissible load/ sq m		
	Tower	Height ratio to base	Indoors 3.5 to1	Outdoor 3 to 1
Materials used	Galvanised	Black	Alloy	Other

At each inspection check that your scaffold does not have faults described below

Footings	Soft and uneven	No base plates	No sole boards	Undermined
Standards	Not plumb	Jointed at same height	Wrong spacing	Damaged
Ledgers	Not level	Joint in same bays	Loose	Damaged
Putlogs and transoms	Wrongly spaced	Loose	Wrongly supported	
Couplings	Wrong fitting	Loose	Damaged	No check couplers
Bridles	Wrong spacing	Wrong couplings	Weak support	
Ties	Some missing	Loose	Physical not enough	Reveal not enough
Boarding	Bad boards	Trap boards	Incomplete	Not enough supports
Platform	Not wide enough			
Loading	Too heavy	Uneven distribution		
Brick guards	None			
Guard rails	Wrong height	Loose	Some missing	Wrongly positioned
Toe-boards	Wrong height	Loose	Some missing	
Ladders	Damaged	Insufficient length	Not tied	
Access	Obstructed	Not enough		
Bracing	Some Missing	Wrong direction	Loose	Wrong fittings
Brakes or chocks	Not provided	Not secured		
Wheels	Liable to fall out			
Gin wheels	Weak supports	No identity number	Hook not moused	No check fittings
Fans	Weak supports	Not enough guy wires	Some missing boards	No hand rails
Hoist towers	Not enough ties	Not enough fencing	No gates	Poor operating position

9.6.4 Excavations, shafts, earthworks, tunnels, cofferdams and caissons

Reports of results of daily inspection

CDM 2015 REG. 22(4) Construction work shall not be carried out in an excavation where any supports or battering have been provided in accordance with paragraph (1) unless-

- a the excavation and any work equipment and materials which may affect its safety, have been inspected by a competent person-
 - (i) at the start of the shift in which the work is to be carried out,
 - (ii) after any event likely to have affected the strength or stability of the excavation, and
 - (iii) after any material unintentionally falls or is dislodged; and
- b The person who carried out the inspection is satisfied that construction work can be safely carried out there.

CDM 2015 REG. 23(2) A cofferdam or caisson must not be used to carry out construction work unless-

- a the cofferdam or caisson, and any work equipment and materials which may affect its safety, have been inspected by a competent person-
 - (i) at the start of the shift in which the work is to be carried out, and
 - (ii) after any event likely to have affected the strength or stability of the cofferdam or caisson, and
- b The person who carried out the inspection is satisfied that construction work can be safely carried out there.

9.6.5 Lifting equipment

Lifting equipment means work equipment for lifting and lowering of loads and includes its attachments used for anchoring, fixing or supporting it. Load includes a person.

Reports of results of weekly inspections

LOLER 98 REG. 9 (3) (b) every employer shall ensure that lifting equipment which is exposed to conditions causing deterioration which is liable to result in dangerous situations is inspected by a competent person at suitable intervals between thorough examinations. To ensure that health and safety conditions are maintained and that any deterioration can be detected and remedied in good time. The inspection will involve visual checks and functional tests.

Weekly inspections of lifting equipment will depend on the equipment and where and how it is used but could include, for a crane as an example, the correct operation of limiters and indicators, checking tyre pressures (if mobile equipment), checking that no components are missing, e.g. bolts, and that the controls work properly. Further recommendations on weekly inspections and daily checks for cranes are found in BS 7121.

Lifting equipment covered by the regulations includes cranes, goods lifts, hoists, mobile elevated working platforms, scissor lifts, vehicle hoists, gin wheels, ropes used for access, forklift trucks, lorry loaders (hiabs) – except for delivery ONLY lorry loaders, and passenger lifts.

Accessories for lifting (commonly known as lifting gear) are also lifting equipment and include chains, ropes, slings, components kept for attaching loads to machinery for lifting e.g. hooks, eyebolts, lifting beams or frames etc.

9.6.6 Welfare arrangements

CDM 2015 REG. 13(4)(c) – places duty on the Principal Contractor to ensure that welfare facilities are provided in accordance with Schedule 2 throughout the construction phase.

The contractor, who has undertaken to provide the facilities, shall be deemed responsible for maintaining the facilities to the required standard for the number of persons employed by the contractor with whom the arrangements have been made.

Schedule 2 includes for the provision of;

- Suitable and sufficient sanitary conveniences including adequate lighting and ventilation
- Washing facilities-with hot and cold running water and soap
- Drinking water
- Accommodation for clothing
- Facilities for changing clothing
- Facilities for rest

Provision of welfare arrangements made under Regulations 4(1)(b), 13(4)(c) and 15(11) and Schedule 2 of CDM 2015			
	Facilities provided		
	Whether facilities provided (Yes/No)	Action required if facilities not provided	Arrangements if different
First-aid facilities			
Adequate toilet facilities			
Washing facilities- hot and cold running water			
Clean drinking water			
Heated accommodation for clothing and taking meals			
Provision for clothing storage and drying			
Shared facilities			

COMPLETED By

Name:

Job Title:

Date:

Weekly Safety Inspection Checklist



This inspection is to be completed by senior site personnel weekly. It is designed to assist in ensuring statutory requirements are met. If a “No” has to be selected, or if further information is required, please contact the Manager responsible for Health & Safety

Name of site:
Site Address:
Contracts Manager:
Site Manager/Supervisor

Powerleague Nicholls Padel Court
Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg Street, Manchest
Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Wojciech Nadolny , 07968512258, Wojciech@sispitches.com

SIS Ref: 24-7218

Subject	Requirements	YES/NO	N / A
Site set up	Statutory notices displayed, site signage displayed		
	Site secure against children, gates kept closed		
	Designated, secure and safe materials storage area		
General	All personnel trained to carry out the works		
	All personnel inducted, signed onto method statement		
Welfare:	Toilets, wash basin with warm water, soap & towels		
	Drinking water, accommodation for making warm drinks and preparing food provided and clean		
	Facilities for drying clothing available		
	Adequate 1st aid facilities and trained 1st aider on site		
Access Ways:	Roads, gangways, stairs & scaffolds properly lit		
	Obstruction free, openings properly guarded		
	Where possible pedestrian/ plant segregation		
Ladders:	Good condition, properly angled.		
	Firm, level unobstructed base.		
	Secured, adequate hand-hold at landing place		
Scaffolds:	Erected/ altered by competent persons only		
	Working platforms clear of debris and hazards		
	Toe boards, guardrails and brick guards fitted		
	Not overloaded/ loads evenly distributed		
	Inspected as required, results recorded		
	Signage available for incomplete scaffolds		
Work at height:	Edge/ fall protection in place to protect personnel		
	Areas below cordoned off with signage displayed		
	Holes/ openings covered		
	Materials/ tools secure and kept to minimum		
Excavations:	Position of all services identified and marked (using drawings and confirmed with CAT survey)		
	Sides supported, battered or stepped		
	Edge protection in place		
	Spoil stacked at least depth of excavation away		
	Excavation inspected as required		

Subject	Requirements	No	N / A
Plant:	Maintained in good repair with inspections recorded		
	Operated safely, beacons on, properly loaded, certified operators		
	Static plant in drip trays		
Electricity:	Apparatus, cables and connections all sound		
	Overhead electric lines or underground cables identified and specified controls in place i.e. goal posts		
	Tools 110-volt		
Manual Handling:	Manual handling replaced with mechanical aids where possible e.g. kerb lifters.		
	Loads handled and lifted correctly, gloves used.		
	Can all heavy materials/ tools that have to be manually handled be done so safely		
PPE:	Required PPE being worn, adequate stock on site		
Fire:	Suitable fire extinguishers available		
	Procedure for evacuation established		
	Precautions taken for storing flammable substances		
	Combustible materials cleared		
	Fires/ heaters checked at the end of each working day		
	Hot works permits in place as required		
Noise/Vibration:	Ear protection supplied and worn where required		
	Noisy processes eliminated/ reduced/ minimised		
	Plant vibration exposure levels known		
Environmental:	Hazardous substances stored correctly with spill kits		
	Emissions kept to a minimum e.g. dust, noise		
	Waste materials controlled- skips available		
	Waste transfer notices received and filed		
	Where contaminated land specified controls in place		
Lifting Operations:	Lifting accessories and equipment being used holds current test and thorough examination certification		
	Lift case study/ permits in place as required		
	Operator/ slinger/ banksman fully trained		
	Safe load indicators fitted and calibrated		
	Exclusion zone established and monitored		

Comments/issues to action:	

Inspected by: _____

Signed: _____

Date: _____



Plant Register

[illegible]

Plant Inspection



Name of site:
Site Address:
Contracts Manager:
Site Manager/Supervisor

Powerleague Nicholls Padel Court
Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg Street, Manchester, M1
Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Wojciech Nadolny , 07968512258, Wojciech@sispitches.com

SIS Ref: 24-7218

Item of Plant:

Date:

Descriontion of Check	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Description of Fault
Battery condition								
Hydraulic oil level (where applicable)								
Engine oil level								
Radiator is coolant level correct; no leaks; cap fits properly?								
Radiator grill clean								
Exhaust system								
Tyres								
Wheel Rims								
Screed Burners and Controls(Paver)								
Fork Carriage (forklift or telehandler)								
Seat mountings & seat belt								
Damage/wear to bodywork/engine								
Damage to hand held controller								
Damage/wear brushes								
Damage/wear belts								
Damage/wear to suspension/brakes								
Damage/wear to forks								
Damage to roll over protection								
Hitch pins and bolts in place?								
Parts that can move correctly guarded?								
Light, indicators, flashing beacon working?								
Warning signs ID markings, reg.no. etc								
Controls all operating OK?								
Engine Covers Closed								
Other								

Driver/Operator

Action Taken:

Operator

The Provision and Use of Work Equipment Regulations 1998 (PUWER) require formal weekly inspections of ‘significant work equipment’ to be undertaken by competent persons. Only trained operatives carrying CPCS certification will be allowed to operate plant machinery on SIS sites. Maintenance checks are to be carried out on all plant on a weekly basis

FAULT REPORTING REGISTER

[illegible]

9.7. Environmental Information



- 9.7.1 Guide to Spillage Control (Spillage procedure)
- 9.7.2 Spill kit Check List
- 9.7.3 Spill Report Form
- 9.7.4 Site Waste Management Plan
(To be completed for all sites regardless of duration or value)
- 9.7.5 Project Environmental Plan
- 9.7.6 SISPitches Environmental & Sustainability Policies

2. Guide to Spillage Control



Effective spill management- Why is it necessary?

Support in Sport (UK) Ltd, have a legal responsibility under specific regulations to prevent spillages at our sites from polluting the environment, including land, watercourses and drainage systems. The Regulations are policed by the Environment Agency (England Wales) and the Scottish Environmental Protection Agency.

What is a “spill”?

A spill can be a small leak from a container of cleaning liquid or a diesel leak from a compressor.

Any spillage – deliberate or accidental, which could contaminate watercourses or groundwater through seepage to the soil, will expose Support in Sport (UK) Ltd to possible criminal sanctions through the courts, massive clean up costs and negative publicity.

Support in Sport (UK) Ltd can also be held liable if any spillage causes an accidental discharge to both trade and effluent sewers.

WHAT TO DO IN THE EVENT OF A SPILLAGE

STOP the leak at source, i.e. turn off valves or taps

ASSESS the hazard both to yourself and others, seek assistance

ELIMINATE sources of ignition, if leak involves a flammable substance

CONTAIN spills if using sand and soil or use a spill kit if you have one

SECURE spillage area; warn others who may be exposed

DIVERT spill away from ALL drains/ watercourses (using sand/ soil etc)

IDENTIFY the spilt material if possible

NEVER deliberately flush spilled materials to drains or watercourses

STOP-CONTAIN-DIVERT all spills—do not take risks with your safety

REPORT ALL INCIDENTS TO HEAD OFFICE IMMEDIATELY: 01900 812796

IF THE SPILLAGE IS SUSPECTED OF BEING THE TYPE TO RELEASE FLAMMABLE VAPOURS, AND IT IS CLOSE TO BUILDINGS, THEN AIR VENTS AND WINDOWS MUST BE CLOSED AND AIR CONDITIONING UNITS SHUT DOWN – EVACUATE PERSONNEL NOT INVOLVED IN CONTROLLING THE SPILL.

IF A FLAMMABLE SPILLAGE HAS ENTERED THE DRAINAGE SYSTEM, THEN WINDOWS AND VENTS WILL REQUIRE OPENING TO ALLOW ANY VAPOUR BUILD UP TO DISSIPATE.

AFTER THE SPILLAGE

CLEANING UP

All contaminated materials such as, sand, soil, absorbents, paper, tissues, rags etc. should be placed in plastic bags, sealed labelled and disposed of as special waste depending on the type of spillage, i.e. diesel, oils and organic solvents.

All tools and equipment used in the clean up should be assessed to see if any contamination can be safely cleaned under controlled conditions, which will not present further risks to the environment or individuals, if not, they should be disposed of as special waste also.

Immediately after any clean up all contaminated clothing including protective clothing should be disposed of in the same manner.

LARGE SPILLAGES

Any large spillages from storage tanks, fuel tanks etc. are a potential environmental disaster; these incidents should be reported to the Environment Agency. Such spillages may also require assistance from the emergency services.

**REMEMBER –REPORT ALL INCIDENTS TO HEAD OFFICE IMMEDIATELY
F.A.O. Rob@sispitches.com (H & S) & jackie.H@sispitches.com (ISO)**

Spill Kit Contents



Instructions for use	1
Absorbent Pads	25
Socks 120 x 7.5cm	4
Cushions 42 x 37 x 10cm	1
Disposable Overall	1
Nitrile Gloves	1 pair
Goggles	1
Flow Stopper Slab	1
Disposable bag & ties	3
You should ensure drip trays for plant and bunded fuel trays for fuel are used at all times	

The Spill Kit will be inspected as part of the Site Safety Inspections.

I confirm the above equipment is present on site and is used appropriately

Name of site: Powerleague Nicholls Padel Court **SIS Ref:** 24-7218
Site Address: Powerleague Manchester Nicholls, Nicholls Community Sports Ground,
Contracts Manager: Nathan Holmes, 07813004338, Nathan.H@sispitches.com
Site Manager/Supervisor Wojciech Nadolny , 07968512258, Wojciech@sispitches.com
Fencing Manager: Darren Millward, 07817077148, darrenmillward@sispitches.com

COMPLETED BY:

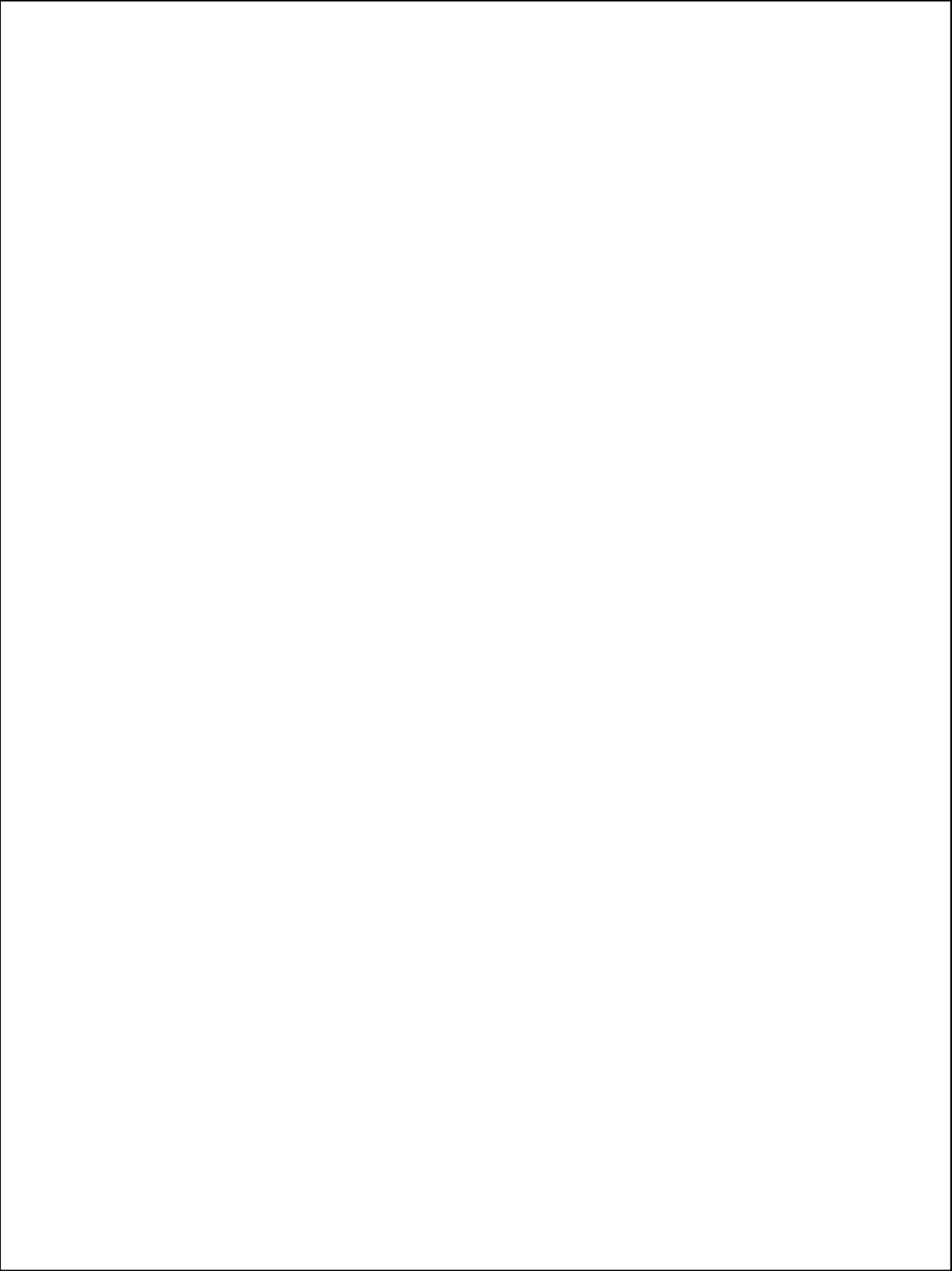
Name: _____
Job Title: _____
Date: _____

Spill Incident Report



Name of site:	Powerleague Nicholls Padel Court	SIS Ref:	24-7218
Site Address:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground,		
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
Site Manager/Supervisor	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		
Fencing Manager:	Darren Millward, 07817077148, darrenmillward@sispitches.com		
INCIDENT AND RESPONSE DESCRIPTION			
Date/Time Discovered			
Spill stopped?	YES / NO	Environmental Agency Informed YES / NO	
Was a watercourse affected?	YES / NO	if yes please include details in below report	
Location of Spill:			
Please describe the incident and indicate specific causes and area affected:			
Immediate action taken:			
Indicate actions to be taken to prevent similar spills from occurring in the future:			
CHEMICAL /RELEASE INFORMATION			
Chemical Name:			
	Qty:		LTR
			MTR ³
Chemical Name:			
	Qty:		LTR
			MTR ³
Clean-up Procedures & Timeline:			
Completed By:		Tel:	
Print Name:		Date/Time:	
ADMINISTRATIVE INFORMATION			
Business Name:			
Business Address:			
Manager in charge at the time of incident:			
Contact Details:			
Contact Person:			
Contact Details:			

PHOTOGRAPHS OF SPILLAGE INCLUDING SOURCE:



**A COPY OF THIS COMPLETED FORM MUST BE RETURNED IMMEDIATELY TO HEAD OFFICE
F.A.O. Rob@sispitches.com (H & S) & jackie.H@sispitches.com (ISO)**



SITE WASTE MANAGEMENT PLAN

To be completed on projects regardless of duration or value

24-7218

Powerleague Nicholls Padel Court

Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg Street,
Manchester, M12 6BN

SIS Ref: 24-7218

CONTENTS

1	Declarations / Responsibilities
2	Project Directory
3	Project Details
4	Monitoring of Plan
5	Expected Waste Types
6	Duty of Care
7	Record of Waste Removed

1. Declarations / Responsibilities

Both the Client and Principal Contractor will take all reasonable steps to ensure materials will be handled efficiently, waste managed appropriately, and in accordance with the following legislation:

- Section 34 - Environmental Protection Act 1990 (Waste Duty of Care)
- Environmental (Duty of Care) Regulations 1991

2. Project Directory

Client:	Powerleague 172 Tottenham Court Road Fitzrovia London W1T 7NS		
Contact:	Hayden Small 07425332645		Tel: hayden.small@powerleague.co.
	Freya Tringham 07425817440		Tel: freya.tringham@powerleague.c
Client Ref:	Powerleague Nicholls Padel Court		
Principle Contractor:	Support in Sport (UK) Ltd Glasson Industrial Estate Maryport Cumbria CA15 8NT		
Responsibilities:	To ensure all waste is disposed of in the correct manner in-line with environmental regulations.		
Principle Contractor Signature:		Date:	
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
Site Manager/Supervisor	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		
Fencing Manager:	Darren Millward, 07817077148, darrenmillward@sispitches.com		

3. Project Details

Project/Site Address	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg			
Start Date:	10/10/2024	Duration: (weeks)	14	Completion Date: 16/01/2025
Description of Works:	Works to include: Contamination - WAC testing and maintain a monitoring brief for contamination Site Setup – Mobilisation and site set up Site Clearance - Additonal vegetation strip. Ground Works - Excavation of topsoil and set aside ONSITE and basic allowance for levelling to a fall of (1 in 200) . Allowance for weedkill and geotextile. Assuming a CBR of 5% can be achieved (Note: Subject to further surveys). Drainage Works - Installation of a new drainage system Pitch Foundations & Base - Construction of stone sub base consisting of 250mm type 1 reduced fines aggregate, and 65mm macadam in two layers (40mm of 20mm & 25mm of 6mm porous). Note - to be hand laid. Pro Panaramic Padel Court - Installation of galvanised steel, safety steel mesh, 3m high glass panels (12mm tempered glass), padel net & posts, LED lighting system and monofillament turf including infill. Concrete Ringbeam - Allowance for full perimeter 360mm x 300m reinforced concrete ring beam works include to; Saw cutting the area, excavating trenches, shuttering to the ring beam, installing concrete and reinforces mesh. Fencing - Installation of a new fencing system Hardstanding - Construction of pathway external, pathway internal, entrance and surrounds - Total Area: 1,163m2 (Note: Subject to further surveys) Padel Court Canopy - Includes foundations 29nr (TBC by Fordingbridge upon design being agreed) Reinstatement - Allowance to dress courts surrounding and demobilise upon completion of works.			

4. Monitoring of Plan

The Site Waste Management Plan should be reviewed, at least once weekly, and details entered below:

Date	Name	Position	Comments
Enter Date	Enter Name of person carrying out the monitoring	Contracts Manager/Site Manager	Enter any comments

Please print additional pages if needed from the electronic file on Dropbox

5. Expected Waste Types

Notes:	Waste Category:	Waste Category: (Waste Type should be categorised Hazardous / Non-Hazardous / Inert in accordance with the European Waste Catalogue (EWC) 2002)
---------------	------------------------	---

EWC No: European Catalogue Number

Codes can be found by visiting:

<https://www.gov.uk/how-to-classify-different-types-of-waste/construction-and-demolition-waste>

Common EWC codes (all Non Hazardous)

ITEM	CODE
Synthetic Grass	20-01-99
Shockpad	16 01 03
Soil & stones	17-05-14
Mixed construction waste	17-09-04
Mixed Packaging	20-01-01 or 20-01-39
Waste Metal	02-01-10

ITEM	CODE
Wood	15-01-03
Concrete	17-01-01
Plastic	15-01-02
Bituminous mixtures	17-03-02
Paper & cardboard	15-01-01

[illegible]

6. Duty of Care

Details of any waste carriers to be employed to remove waste from this construction project.

Notes:	Waste Carrier Name:	Authorised Persons, as in accordance with Section 34, EPA 1990) Note: Prior to waste being removed from site for the first time by a Waste Carrier; check carriers details by calling the Carrier Validation Check; or at: http://www2.environment-agency.gov.uk/epr/search.asp?type=register
	Waste Carrier License No:	Must contain Date of issue and Expiry Date
	Waste Management License No:	Must contain Date of issue (expiry license is not normally available)

Licensed Waste Carrier Name	Address	Waste Carrier License No:	Waste Management License No:	Licensing / Exemption Site/landfill Number or exemption
Reconomy Tel: 0800 028 2290 managedaccounts@reconomy.com	Kelsall House Stafford Court Stafford Park 1 Telford, Shropshire TF3 3BD	CBU 64227 23/09/2021 26/10/2024		WEX 310044 / WEX 310095 04/05/2022 03/05/2025
AMA Waste Management Tel: 0330 660 0832 info@amawaste.co.uk	Business Village, 11-12 North Lynn, Bergen Way North Lynn Industrial Estate King's Lynn PE30 2JG	CBU 104410 12/04/2022 30/04/2025		
Go Green Limited Tel: 01302 861130 sales@gogreen.co.uk	River Torne House, Bawtry Road, Doncaster. DN4 7PB	CBU 100445 24/03/2022 30/04/2025		WEX 266301 / WEX 372577 22/02/2021 / 07/06/2023 21/02/2024 / 06/06/2026

Details for the above incl transfer notes and licences are accessed to view/download via the Portal, using SIS login

Shred & Recycle Ltd	The New Farmhouse	CBU 471948		WEX 334968
Tel:01480 432705	Houghton Hill Farm, Houghton, Huntingdon, Cambridgeshire,	17/02/2023		05/08/2022
info@shrednrecycleltd.co.uk	PE28 2DH	17/02/2026		04/08/2025

Details incl transfer notes and licences details are sent to HQ with invoice

please enter details below of any subcontract waste companies used by the above & any other waste companies that we have directly engaged with

[illegible]

7. Record of Waste Removal

Notes: Site Waste Destination i.e. Management Option; i.e. recycling, landfill etc.

Licensing or Exemption Permitting of site under – Environmental Permitting Regulations 2007

Date of Removal	Waste Type (Brick / Metal / Wood / Mixed / Packaging etc)	Removed By: (waste carrier name)	End Purpose: E.g. recycling / landfill/other (specify)	Disposal (M²/Tonnes) or rolls

Please print additional pages if needed from the electronic file on Dropbox

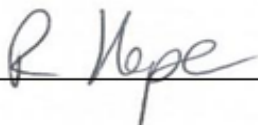


Support in Sport (UK) Ltd

SISPitches is the brand name of Support in Sport (UK) Ltd

Project Environmental Plan

Authorised by: Rob Hope
Title: Chief Operating Officer

Signed: 

Date: 24/10/2022

Project Name: Powerleague Nicholls Padel Court
Project Address: Powerleague Manchester Nicholls, Nicholls Community
SiS Ref: 24-7218
Contracts Manager: Nathan Holmes, 07813004338,
Site Manager/Supervisor: Wojciech Nadolny , 07968512258,
Fencing Manager: Darren Millward, 07817077148,

Signed: _____

Date: _____

Amendment Record

DATE	CHANGE	ISSUE	
06/03/12	Formatted document to flow with rest of SIS documentation.	3	R. E Taylor
27/03/14	Logo changed	4	R. E Taylor
01/04/16	Logo and Signature changed	5	R. E Taylor
24/10/22	Document reduced (without removing text content) to minimise paper required) Director name changed to Rob Hope and document reviewed by Rob Hope	6	R Hope

CONTENTS

1	Site Set Up
2	Site Drainage
3	Material Storage
4	Waste Management
5	Noise and Nuisance
6	Fuel & Oil
7	Wildlife and Plants
8	Other Site Specific Environmental Issues

1. Site Set Up



- 1.1 Have environmental issues been included on a site set up risk assessment?
- 1.2 Is the site to be adequately fenced and clearly signed?
- 1.3 Are drains, etc. appropriately marked to distinguish them?
- 1.4 Are fuel bunds and/or double skinned tanks provided?
- 1.5 Have environmental issues been included in the site induction?
- 1.6 Are site personnel aware of the spill response procedure and storage issues?
- 1.7 Are materials and plant stored away from all drains? (e.g. fuel, adhesive, generators).

YES	NO	N / A

Actions to be described when 'NO' box has been ticked:

2 Site Drainage

- 2.1 Is the site drainage plan up to date and accessible?
- 2.2 Are surface drains known to site personnel?
- 2.3 In wet weather is site runoff contained and not directly entering a watercourse or surface water drain?

YES	NO	N / A

Actions to be described when 'NO' box has been ticked:

3 Material Storage



- 3.1 Are all containers of materials e.g. oils, chemicals etc. stored in a bunded area?
- 3.2 Are materials stored in suitable containers that are appropriately labelled with fitted lids, taps and tops in good condition?
- 3.3 Are there control measures and/or spill response kits/materials located near to storage container accessible and in appropriate quantities?
- 3.4 Is material stored so as to guard against breakage, vandalism or theft?
- 3.5 Is waste stored in a designated area?
- 3.6 Is the waste storage in good condition and contained to prevent rainwater infiltration?

YES	NO	N / A

Actions to be described when 'NO' box has been ticked:

4 Waste Management

- 4.1 Is the waste carrier properly licensed in accordance with Duty of Care (DoC) Regulations?
- 4.2 Is copy of the waste carrier's registration certificate available?
- 4.3 Where a contractor is using a waste carrier to send material to landfill or where the contractor has their own licence to transport waste, are they certain that the site's waste is being deposited to a
- 4.4 As required by Duty of Care (Doc) Regulations, are Waste Transfer Notes (WTNs) kept for 2 years and Special WTNs kept for 3 years?
- 4.5 If materials on site are being reused (e.g. landscaping or bunding) is the re-use permitted through an EA/SEPA approved Waste Exemption (WE)?

YES	NO	N / A

Actions to be described when 'NO' box has been ticked:

5 Noises and Nuisance



- 5.1 Are the local residents and/or the local Environmental Health Officers (EHO) kept informed of major disruptive activities (e.g. out of hours works, loud activities, etc.)?
- 5.2 Are deliveries controlled (i.e. companies notified prior to deliveries) to prevent arrivals outside normal working hours?
- 5.3 Is all equipment in use around the site appropriately silenced or acoustically enclosed (including acoustic jackets on pneumatic drills and closure of maintenance hatches)?
- 5.4 Are site staff aware that equipment should be shut down when not in use?
- 5.5 Is the public highway providing access to the site kept clear of mud? (e.g. through the use of road sweeper or manual labour).

YES	NO	N / A

Actions to be described when 'NO' box has been ticked:

6 Fuel and Oil

- 6.1 Is the bund in good condition with no cracks or evidence of leakage, particularly at corner points?
- 6.2 Are drip trays in place beneath all unenclosed plant?

YES	NO	N / A

Actions to be described when 'NO' box has been ticked:

7 Wildlife and Plants



	YES	NO	N / A
Are site personnel and sub-contractors aware of the issues detailed in the client's ecology assessment through induction and/or toolbox talks?			
7.1 Do method statements include measure to be taken to protect sensitive habitats or species?			
7.2 Are areas of sensitive habitats or species adequately fenced and clearly signed?			
7.3 Where possible, are potentially disturbing activities kept well clear of such areas especially during the breeding season?			
7.4 Have measures been taken to avoid introducing pest species (such as Japanese knotweed, feral pigeons, rats) or causing them to spread?			
7.5 Is equipment inspected for attached vegetation, contaminated soil or obvious animal life before moving to another site?			
7.6 Is all attached material removed before equipment is relocated from site?			
7.7			

Actions to be described when 'NO' box has been ticked:

8 Other Site-Specific Environmental Issues (please list below)

	YES	NO	N / A
8.1			
8.2			
8.3			

Actions to be described when 'NO' box has been ticked:

SITE WASTE MANAGEMENT PLAN GUIDANCE NOTES

A SITE WASTE MANAGEMENT PLAN MUST BE COMPLETED FOR ALL PROJECTS, REGARDLESS OF PROJECT DURATION OR VALUE

1 - Requirements for a site waste management plan

- 1.1** A site waste management plan must identify—
 - 1.1.1 the client;
 - 1.1.2 the principal contractor; and
 - 1.1.3 the person who drafted it.
- 1.2** It must describe the construction work proposed, including—
 - 1.2.1 the location of the site; and the
 - 1.2.2 estimated cost of the project.
- 1.3** It must record any decision taken before the site waste management plan was drafted on the nature of the project, its design, construction method or materials employed in order to minimise the quantity of waste produced on site.
- 1.4** It must—
 - 1.4.1 describe each waste type expected to be produced in the course of the project;
 - 1.4.2 estimate the quantity of each different waste type expected to be produced;
 - 1.4.3 and
 - identify the waste management action proposed for each different waste type, including re-using, recycling, recovery and disposal.
- 1.5** It must contain a declaration that the client and the principal contractor will take all reasonable steps to ensure that—
 - 1.5.1 all waste from the site is dealt with in accordance with the waste duty of care in section 34 of the Environmental Protection Act 1990(a) and the Environmental Protection (Duty of Care) Regulations 1991(b); and
 - 1.5.2 materials will be handled efficiently and waste managed appropriately.

2 - Updating a site waste management plan for a project of £500,000 or less

- 2.1** If the project has an estimated cost of £500,000 or less, whenever waste is removed from the site the principal contractor must record on the site waste management plan—
 - 2.1.1 the identity of the person removing the waste;
 - 2.1.2 the types of waste removed; and
 - 2.1.3 the site that the waste is being taken to.
- 2.2** Within three months of the work being completed the principal contractor must add to the plan
 - 2.2.1 confirmation that the plan has been monitored on a regular basis to ensure that work is progressing according to the plan and that the plan was updated in accordance with this regulation; and
 - 2.2.2 an explanation of any deviation from the plan.
- 2.3** Failure to comply with this regulation is an offence.

3. - Decisions made prior to Drafting of SWM:

A Site Waste Management Plan (SWMP) is to be developed from the design stage which shall be implemented in all construction site activities.

The SWMP is required to set targets for waste reduction and recovery based on an assessment of the likely composition and quantity of waste arising's and identification of the most significant cost-effective options for improvement. This should be supplemented by information on how the targets will be achieved during construction activities and how the actual levels of waste reduction and recovery will be monitored for comparison with the targets set.

This section shows the decisions taken before the Site Waste Management Plan was drafted, taking into consideration: the nature of the project, its design, construction method or materials employed, in order to minimise the quantity of waste produced.

3.1. - Design Solutions

Key Sources of Waste

Through the design process, decisions to minimise waste will be undertaken at the key stages and the information collated and forwarded to the relevant stakeholders for assessment, acceptance and documentation.

Waste minimisation opportunities will form an integral part of the building design, structure and expected construction. Each construction aspect, including enabling works shall provide the identity of the expected waste type, which will be assessed in partnership with the Principal Contractor to determine the accuracy and forecast the volume and the waste management options by following the waste hierarchy.

This process will commence from Design Stage C and be continued through the detailed Design and Pre Construction stages.

Reuse of Existing Materials on Site

The design shall identify opportunities to reuse existing materials from excavations to formation depth and where practical to be reused on site within the existing project and/or other projects being delivered on behalf of the client. The contractor should enquire with the Employer's agent of any such projects where these materials could be reused.

Design Standardisation and Flexibility

The design shall explore opportunities to simplify and standardise design solutions. The utilisation of fewer materials in design shall add environmental value by reducing the number of waste streams both at source, during the construction process.

The design shall ensure that the facility will be designed so that materials can be removed or recycled during or at the end of its life cycle. Thereby keeping components out of the waste cycle as long as possible by maximising the lifespan of structures, this should reduce the facilities waste arisings. This approach shall also be applied to the pitch construction, floodlighting and the services components.

The design shall aim for longevity of the design by the selection of a durable products and/or a product that can be easily and cheaply maintained. Materials selected should be resilient to sustained use and environmental conditions.

Repetition of design or design elements shall be implemented where practical to reduce the number of variables. By standardising layouts, the design shall identify opportunities for the design to fit the dimensions of the materials that will be used. For example made to measure items such as fence panels, gates, synthetic carpet sections, drainage pipes shall be constructed off site. This will reduce the need for site cutting and significantly speed up construction and reduce the wastes.

Off-Site Manufacture

The design shall explore and implement the off-site manufacture of the building components and elements to reduce the amount of waste produced from 'in-situ' construction.

Waste minimisation is realised due to the controlled environment and the 'production line' technique where there is repeatability in construction. The higher level of quality control likely to be deliverable in a factory environment should also reduce failure and increase component durability and lifespan, with the associated environmental benefits.

Prefabricated items that have currently been identified include fencing and gate panels.

3.2. - Logistics

The Proximity Principle

The proximity principle was defined in the Governments Waste Strategy 2000 as 'disposing of waste as near as practicable to its place of origin or production'. The Waste Framework Directive also includes consideration of this principle.

This will be a key consideration in handling the waste arising from this scheme. The construction, shall, where practical utilise the facilities that are close to the place of production, therefore reducing time, energy, the possibility of accidents and the expense and environmental impacts of long distance transport.

Material Procurement and Deliveries

The design and construction shall where appropriate procure materials and equipment to be both task and size specific; this shall be achieved through efficient planning and forecasting to determine the exact requirements. This should minimise the overall creation of waste resulting from over ordering or inefficient design.

The implementation of just-in-time delivery should improve the movement of materials to and within the site to alleviate space constraints for storage, site congestion and reduce the amount of surplus materials being unused, damaged, etc. from entering the waste stream.

Material Storage

The construction shall undertake and ensure that all sub contractors and suppliers implement suitable, safe and secure storage so that material damage during storage and transport is avoided

3.3. - Packaging

The construction shall investigate and implement methods of reducing packaging. Where practical, the Principal Contractor shall implement supplier take back schemes for packaging and unused materials with suppliers.

The construction shall identify opportunities and seek co-operation from suppliers to minimise the amount of packaging used; ensure that packaging can be reused or recycled and that it does not contain hazardous elements.

3.4. - Waste Management

The design and construction shall give key consideration within this scheme to maximise the amount of space available and also by locating the waste receptacles at the closest, safe practical location to where the waste is produced.

Waste Segregation

The construction shall implement the nationally recognised waste segregation as developed by Waste Aware Construction to ensure that there is an effective process for the segregation of the

different waste streams. This should consist of but may not be limited to:

Waste Separation

After reducing waste, the most sustainable way to cope with remaining waste is to segregate it at the point produced. This will maximise opportunities for the waste to be reused and separated wastes for recycling, etc.

POSTER:	Hazardous ORANGE		Hazardous	Mixed BLACK	
	Inert GREY		Inert	Packaging BROWN	
	Metal BLUE		Metal	Wood GREEN	

Waste Management Options

The design shall assess the potential for the recovery and recycling of materials from processes such as excavations, for example dug soils. It is accepted that the most efficient use of these materials is the on-site or recycling of excavation arisings to reinstate trenches, as this system will minimise transportation distances. However practicalities such as storage space, time and quality may mean it will be necessary to remove excavated material from site.

3.4. - Waste Monitoring

Project Co-ordination

The construction shall ensure that briefings are conducted to all employees with regards to the Site Waste Management Plan and the minimisation of waste throughout the works.

The construction shall outline roles and responsibilities from the beginning of the construction phase to ensure that the plan is monitored, updated and reviewed as appropriate.

The construction shall ensure that regular project reviews are delivered which will include the Site Waste Management Plan to determine any deviations and ensure its compliance.

Site Inspections

Regular site inspections will be undertaken by the applicable stakeholders to assess that the waste arising are being handled efficiently and the waste strategy and opportunities are been effectively implemented.

Project Review

One of the best ways to improve performance is to learn from experience. It is accepted that the issues relating to minimising and managing waste are relatively new. Therefore the good practices that are recognised as this scheme progresses will be implemented to ensure that waste minimisation opportunities are fully maximised.

4. Declarations / Responsibilities

Both the Client and Principal Contractor will take all reasonable steps to ensure materials will be handled efficiently, waste managed appropriately, and in accordance with the following legislation:

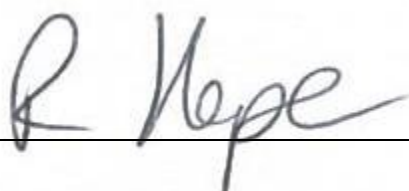
- Section 34 - Environmental Protection Act 1990 (Waste Duty of Care)
- Environmental (Duty of Care) Regulations 1991



Support in Sport (UK) Ltd

Please note SISPitches is the brand name of Support in Sport (UK) Ltd

Environmental Policy Document

Reviewed by:	Rob Hope – Chief Operating Officer
Signature:	
Date of Review:	29 th May 2024



As a part of SIS Group



POLICY REVIEW RECORD

This Environmental Policy was first issued in this format in Nov 2008

Revision / Doc no.	Date	Details
1	Oct-09	Review of document. No changes
2	Oct-10	Review of document. No changes
3	Jun-11	Review of document. No changes
4	Dec-11	Review of document. No changes
5	Aug-12	Review of document. No changes
6	Mar-14	Review of document. No changes
7	Mar-15	Review of document. No changes
8	Aug-16	Review of document. No changes
9	Jul-17	Review of document. No changes
10	Jul-18	Review of document. No changes
11	Jul-19	Review of document. No changes
20-001	22/01/20	Added to controlled document list
20-002	12/10/20	Policy Statement – Past tense statement removed as ISO 14001:2015 Management System is now established. Aims and objectives from ISO 14001:2015 Procedures added.
20-002	20/10/21	Review of document. No changes
20-203	20/10/22	Document reviews and the following revisions made, company name corrected from brand name (SISPitches) to legal name Support in Sport (UK) Ltd and Director in charge of Environmental changed from George Mullan (CEO) to Rob Hope (Chief Operating Officer).
20-204	14/10/23	Policy reviewed – no changes
20-205	29/05/24	Policy amended to remove Hunt & Sykes information, replace duties with role of newly appointed external Health & Safety consultant.

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Policy Area:	Company Policies	Version No:	20-005
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Environmental Policy Statement

Support in Sport (UK) Ltd recognises that environmental issues are of fundamental importance both and as part of a successful and responsible business strategy. Therefore, we are committed to ensuring that the environmental impact of our operations will be minimised by preserving, protecting and improving the environment, and by the prevention of pollution.

In particular we will achieve this through our commitment to:

- Review the environmental impact of all activities, and endeavour to reduce our overall environmental impact and prevent pollution using best practice.
- Sustain a programme of continual improvement in environmental performance, incorporating measurement and monitoring mechanisms, and providing the necessary financial resources.
- Use renewable resources, wherever practical, improve energy and other resource efficiency, and reduce waste.
- Provided these within the control of the environmental management system, which complies with the requirements of ISO 14001:2015.

The objectives of the Company environmental policy are -

- To achieve and maintain a level of environmental performance which enhances the Company's reputation with Clients and stakeholders.
- To ensure compliance with all relevant environmental legislation.
- Involve employees in our environmental programme and provide necessary training to enable them to discharge their responsibilities.

As Directors we are ultimately accountable for Support in Sport (UK) Ltd environmental performance, with responsibility for implementation being delegated through line management. We will ensure that the necessary resources are made available to achieve successful environmental management throughout the business.

Support in Sport (UK) Ltd will ensure that environmental considerations are taken into account throughout its sphere of operations and in doing so expects the full co-operation and commitment of its staff, employees, sub-contractors, and suppliers in meeting the requirements of this Policy. All staff are aware of the management system, the Company environmental policy, and always adhere to requirements.

Support in Sport (UK) Ltd will undertake a complete formal review of the environmental management system annually. This annual review will include for the measurement of progress against set targets and objectives.

A copy of this Environmental Policy, and all subsequent revisions, will be prominently displayed in the workplace, and will be made available to all interested parties.

Rob Hope

Chief Operating Officer
Support in Sport Group Ltd
29th May 2024

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Environmental Policy

Section 2

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- 2 Environmental Management Plan**
 - 2.1 Pollution prevention and control**
 - 2.2 Waste management**
 - 2.3 Site Impact**
 - 2.4 Communication and training**
 - 2.5 External Health & Safety consultant**

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2. Environmental Management Plan

Scope

This Environmental Management Plan has been adopted to continue Support in Sport (UK) Ltd commitment to the environment and at the same time provide the necessary controls to ensure compliance with environmental legislation.

The Environmental Procedures encompassed by this Management Plan will pro-actively cover all aspects and environmental impact of Support in Sport (UK) Ltd activities, and will deliver a comprehensive, workable and auditable Management System for environmental protection throughout.

Responsibilities

Rob Hope (Chief Operating Officer) is the person having accountability for this policy, and, through their line management, are responsible for its implementation.

Appointed Health & Safety consultant, in conjunction with Support in Sport (UK) Ltd management, will monitor and audit compliance with the Environmental Procedures set out within this plan.

Procedures

Pollution Prevention and control

Ensuring the active and effective control of all sources of pollution.

Waste Management

Ensuring the segregation of waste materials and duty of care compliance and recycling.

Site Impact

Ensuring a general state of cleanliness, orderliness, and tidiness of work environment.

Environmental Communication and Training.

Ensuring requirements are communicated to all employees and active support is encouraged.

Compliance Monitoring and Records

Ensures records are kept in compliance with this system and statutory requirements.

Review

To maintain a progressive Environmental Management System, the results of audits and changes in legislation will be used to aid reviews and trigger modifications to the system.

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2.1 Pollution prevention and control

Purpose

The purpose of this procedure is to pro-actively and effectively prevent and control all potential sources of pollution or nuisance created by work activities in accordance with our Duty of Care responsibilities.

Scope

The scope of this procedure covers the prevention and control of:

- Discharges to water.
- Ground contamination.
- Releases to atmosphere.
- Noise.

To minimise environmental impact, from work activities, pro-active, detailed planning of scope of work, substances and procedures will be carried out, and effective controls implemented.

Discharges to water

- Identify substances and possible environmental impact that may ensue any unplanned release. Where possible substitute substance and ensure correct handling, storage, use and disposal, in accordance with Manufacturers Safety Data Sheet. (MSDS).
- No substances shall be directly discharged into watercourses, including drains.

Ground contamination.

- Ground contamination by substances must be prevented by using bunded storage, drip trays under static plant and ensuring all mobile plant is regularly inspected for leaks.
- Drip trays need to be emptied regularly into a suitable receptacle so that correct disposal of contents can be controlled.
- Suitable materials for spillage control must be utilised. Such materials must then be disposed of in accordance with local waste regulations.

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Releases to atmosphere.

- a. There will be no incineration of any waste material on any site.
- b. Minimising the frequency and duration of vehicle movements will reduce vehicle emissions. All vehicles and plant will be well maintained and turned off when not in use.
- c. Where welding operations produce significant emissions, Local Exhaust Ventilation will be used to filter out noxious substances, in line with COSHH regulations.
- d. Work activities where dust could be produced need to be eliminated or controlled. Methods include vacuuming instead of sweeping, placing waste dust in sealed containers, dust suppression i.e.. damping down and filters on extractors.
- e. The release of chemical vapours must be minimised. Container lids should be always fitted when not in use, if the vapour is present when using the substance ensure sufficient local exhaust ventilation is provided.

Noise

Noise is created in most processes and therefore must be controlled and reduced to the lowest practicable level. To ascertain this, causes, and levels of the noise must be identified, usually by noise and risk assessment. Once determined alternative processes and or control measures need to be implemented. If substitution of a process is not possible, use:

- f. Plant fitted with silencers and vibration dampers.
- g. Soundproof screens/ barriers around noisy work.
- h. Control working hours.
- i. Monitor, re-assess, and improve where possible.

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2.2 Waste management

Purpose

The purpose of this procedure is to detail the responsibilities for, and methods by which the disposal of waste produced is accomplished.

Scope

The scope of this procedure extends to all known and identified waste products produced and covers:

- Reduction of waste.
- Energy conservation.
- The segregation of re-usable and recyclable materials.
- Compliance with duty of care, including the maintenance of the
- necessary records.

Responsibility

It will be the Site Managers responsibility to ensure that the following controls are implemented.

Reduction of waste

All waste will be kept to a minimum by pre-planning and recycling.

Energy conservation

All electrical equipment will be switched off when not in use.

All plant and equipment will be turned off when not in use.

Heat conservation within buildings will be monitored and optimum savings achieved.

Segregation of waste

An assessment of waste materials will be carried out to identify all re-usable or recyclable waste. This will then be segregated accordingly. Separate storage for paper, cardboard, wood, metal, and waste oils for recycling should be utilised. All such waste will be re-used on site where possible or sent for recycling via a licensed waste contractor.

The Licensed waste contractor will transfer only materials that are suitable for landfill to a licensed landfill site.

All contaminated waste, chemical waste and sewage will be disposed of as special waste via a licensed waste contractor.

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Duty of care & records

Only selected licensed waste contractors will be appointed to remove any waste products from site to licensed tips. All such contractors will be audited to ensure compliance with duty of care requirements. All such transfers shall be fully documented with waste transfer slips. These slips shall be kept on file for inspection, and record of transfer of duty of care to the license holder.

2.3 Site Impact

Purpose

To ensure a general state of cleanliness, orderliness, and tidiness of the workplace, and to prevent any adverse effects or conflicts with the existing environment.

Scope

- Site access and traffic routes.
- Maintenance of facilities.
- Removal of rubbish from work areas and storage of waste materials.

Responsibilities

The Site Manager, through his line management will be responsible for ensuring the above are adequately controlled.

Site access and traffic routes

All access ways and traffic routes shall be directed such that impact on the existing environment is minimised. This can be achieved by ensuring suitable routes and times for site deliveries are planned in advance. By staggering shift schedules to ensure that a sudden influx of traffic does not cause unnecessary adverse impact, making sure that nuisance to local communities is reduced to a minimum. No access way or traffic route shall conflict with any area of Nature Conservation or Site of Special Scientific Interest. Such sites shall remain undisturbed.

Maintenance of facilities

All site facilities as far as possible shall be situated and maintained so as not to clash with the existing environment and planning consent. Any temporary buildings or cabins shall be configured in such a manner so as to have minimum impact within their surroundings. All site facilities shall be kept in a manner that does not give rise to vermin infestation. Security measures will be taken to maintain the integrity of stored substances and waste from vandalism.

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Removal of rubbish from work areas and storage of waste materials

All waste will be removed from work areas daily and placed into segregated waste storage pending removal by licensed waste contractor. All waste storage will be suitable for task and will prevent any contamination leaching into watercourses, drains or land.

Storage areas will be maintained in a tidy condition and wastes removed at regular intervals so as to prevent a build-up.

2.4 Communication and training

Purpose

The purpose of this procedure is to ensure active support for the Environmental Management System throughout the workforce, to be administered by effective communication and training.

Scope

Communication and training will be delivered through:

- Induction training.
- Toolbox talks.
- Site notice boards.

Induction training

General and site-specific environmental training will be given to all employees and subcontractors, on attending site. This information is contained within induction, which is tailored to meet the requirements of each individual site.

Toolbox talks

Our continuous programme of toolbox talks will address and provide information and training on current site environmental issues.

Site notice boards

Environmental policy, procedures and information will be prominently displayed to ensure that all employees are to up to date with site rules and instructions.

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Compliance monitoring and records

Purpose

The purpose of this procedure is to ensure comprehensive, up to date and readily retrievable records are available. This will give auditable proof of monitoring activities and compliance with statutory requirements and with the Environmental Management Plan.

Scope

The scope of this procedure is to ensure adequate site documentation is:

- Available on site.
- Retrievable
- Credible.

Availability on site

Access to all documentation relating to the Environmental Management Plan and associated procedures including records contained therein, must be available on site.

Retrievability

The storage of all environmental documentation must be Systematic and be within the scope of the Health Safety & Environmental Management System.

Credibility

All registers, records and documentation must be accurate, legible, comprehensive, and up to date.

2.5 External Health & Safety Consultant duties:

- Appointment of a Competent Person (as required under the Management of Health and Safety Regulations 1999).
- Two (2) on site Consultant visit(s) to visit both of SIS Pitches main premises to identify any gaps in health and safety management and as required, the preparation of a Health and Safety Policy and related safety documentation, specific to the business.
- Liaison with the Enforcement Authorities/Insurers/Clients as required for the purpose of health and safety management.
- Provision of regular updates on legislative changes and incorporation into any current documentation where required.
- Access to a telephone/email advice facility for all health & safety issues.
- Emergency/Accident investigation assistance (remote only).
- Please see notice board for contact information of the appointed External Health & Safety Consultant

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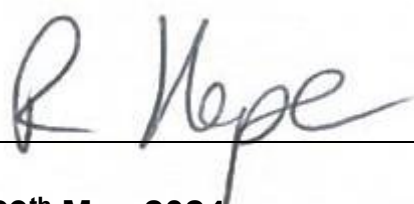
Policy Area:	Company Policies	Version No:	20-005
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Reference No:	CP-EP - 2001	Page:	Page 11 of 11



Support in Sport (UK) Ltd

Please note SIS Pitches is the brand name of Support in Sport (UK) Ltd

Sustainability Policy

Reviewed by:	Rob Hope – Chief Operating Officer
Signature:	
Date of Review:	29 th May 2024



As a part of SIS Group



POLICY REVIEW RECORD

This Sustainability Policy was first issued in this format in Nov 2010

Revision / Doc no.	Date	Details
1	Oct-10	Review of document. No changes
2	Jun-11	Review of document. No changes
3	Dec-11	Review of document. No changes
4	Aug-12	Review of document. No changes
5	Mar-14	Review of document. No changes
6	Mar-15	Review of document. No changes
7	Aug-16	Review of document. No changes
8	Jul-17	Review of document. No changes
9	Jul-18	Review of document. No changes
10	Jul-19	Review of document. No changes
20-001	22/01/20	Added to controlled document list
20-001	20/10/21	Review of document. No changes
20-202	20/10/22	Document reviews and the following revisions made, company name corrected from abbreviated name (SIS (UK)Ltd to full legal name Support in Sport (UK) Ltd and Director in charge of Sustainability changed from George Mullan (CEO) to Rob Hope (Chief Operating Officer).
20-203	14/10/23	Document reviewed and the following revisions made: - - Activities updated to include construction and maintenance. - Net Zero obligation included.
20-204	29/05/24	Section added to set out the duties of our newly appointed External Health & Safety Consultant.

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Policy Area:	Company Policies	Version No:	20-204
Document:	Sustainably Policy	Issue Date:	29/05/2024
Reference No:	CP-SP - 2001	Page:	Page 2 of 7



Sustainability Policy Statement

Support in Sport (UK) Ltd is committed to promoting sustainability issues within its business operations at all times. Concern for the environment and promoting a broader sustainability agenda are integral to Support in Sport (UK) Ltd.'s professional activities and are important for the environmental management of the organisation. We aim to follow and to promote good sustainability practice by reducing the environmental impacts of all our activities and to help our contractors, suppliers, clients and customers to do the same.

Our Sustainability Policy is based upon the following principles:

- To integrate sustainability considerations into all our business decisions
- To comply with and exceed where practicable all applicable legislation, regulations and codes of practice
- To ensure that all staff are fully aware of the Sustainability Policy and are committed to implementing and improving it
- To minimise the impact on sustainability of all office, manufacturing, transportation, construction, installation, and maintenance activities.
- To make our contractors, suppliers, clients and customers aware of our Sustainability Policy, and to encourage them to adopt sound sustainable management practices in their operations
- To review and to continually strive to improve our sustainability performance.
- Achieving Net Zero for all activities by the end of 2035.

The management will formally review this Policy and associated procedures annually. This review will take into account consultation with the workforce and any changes to work operations and relevant statutory requirements.

Rob Hope

Chief Operating Officer
Support in Sport Group Ltd
29th May 2024

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Policy Area:	Company Policies	Version No:	20-204
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Environmental Policy

Section 2

Contents

2	Arrangements
2.1	Office Activities
2.2	Manufacturing Activities
2.3	Transport Activities
2.4	Installation Activities
2.5	External Health & Safety consultant

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2. Arrangements

2.1 Office Activities

1. Minimise our use of paper and other office consumables, for example by double-siding all paper used, and identifying opportunities to reduce waste.
2. Arrange for the reuse or recycling of office waste, including paper, bottles and cans, computer supplies and redundant equipment.
3. Reduce the energy consumption of office equipment by purchasing energy-efficient equipment and ensuring that equipment is correctly maintained.
4. Where available purchase electricity from a supplier committed to renewable energy. Seek to maximise the proportion of energy supplied that comes from renewable energy sources, whilst also supporting investment in new and renewable energy schemes.
5. Monitor the use of metered water (if applicable) and develop a programme of water-saving measures.

2.2 Manufacturing Activities

1. In conjunction with our office activities, reduce the energy consumption of manufacturing equipment and machinery by purchasing energy-efficient equipment and ensuring that equipment is correctly used and maintained.
2. Monitor the use of materials within the manufacturing process and only order and store the amount of materials required for the production activity.
3. Have procedures in place to confirm that materials used in the manufacturing process come from sustainable sources and are provided by the suppliers in an environmentally sound manner.
4. Have procedures to minimize the amount of packaging required for the finished manufactured product, and the amount of packaging provided for the materials supplied for the manufacturing process.
5. Where possible identify opportunities for recycling, re-use or resale of materials used within the manufacturing process.
6. Where available purchase fuels from a supplier that is committed to minimizing its impact on the environment and in developing alternative fuels for use within the manufacturing industry.
7. In conjunction with our office activities monitor the use of metered water (if applicable) within our manufacturing process and develop a programme of water saving measures.

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2.3 Transport Activities

1. Take action to reduce emissions of CO2 and other gases associated with transport which could affect climate change.
2. Include the full costs of more sustainable forms of transport in our financial proposals, rather than the least cost option
3. Avoid physically travelling to meetings etc. where alternatives are available and practical, such as using teleconferencing, video conferencing or web cams, and efficient timing of meetings to avoid multiple trips. These options are also often more time efficient, while not sacrificing the benefits of regular contact with suppliers, clients, and customers.
4. Walk, cycle and/or use public transport to attend meetings, site visits etc., apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive.
5. Encourage staff/employees to car share for commuting and travelling to and from their workplace/site.
6. Where applicable, consider reducing the need for our staff to travel by supporting alternative working arrangements, including home working etc., and promote the use of public transport by locating our offices in accessible locations.

2.4 Installation Activities

1. Ensure that sustainability is considered in every design and that where possible the design minimizes the use of materials and the overall environmental impact of the project.
2. Construction and installation methods are energy efficient and make use of recycled and environmentally sustainable materials.
3. Introduce procedures to ensure contractors minimise on-site waste and reduce the impact on the environment.
4. Ensure that all timber products are recycled or from well-managed, sustainable sources.
5. Procedures are implemented and followed for the recycling, re-use or disposal of products supplied by SUPPORT IN SPORT (UK) LTD. This will include offering any sand filled carpet lifted from existing pitches to local organizations such as golf clubs, equestrian centers, or other similar facilities for re-use on their sites. When this is not possible, we use our own bespoke machine to remove the sand infill which can then be reused on future sites. Materials which cannot be reused are sent for further processing at a facility in Huntingdon.
6. Ensure that all employees of the business, including any contractors, subcontractors, or suppliers that we employ, take account of sustainability issues in their advice and work carried out for clients and customers on behalf of the company.

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2.5 External Health & Safety Consultant

1. Appointment of a Competent Person (as required under the Management of Health and Safety Regulations 1999).
2. Two (2) on site Consultant visit(s) to visit both of SIS Pitches main premises to identify any gaps in health and safety management and as required, the preparation of a Health and Safety Policy and related safety documentation, specific to the business.
3. Liaison with the Enforcement Authorities/Insurers/Clients as required for the purpose of health and safety management.
4. Provision of regular updates on legislative changes and incorporation into any current documentation where required.
5. Access to a telephone/email advice facility for all health & safety issues.
6. Emergency/Accident investigation assistance (remote only).
7. Please see notice board for contact information of the appointed External Health & Safety Consultant

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9.8. Appendix

9.8.1 Mental Health

9.8.2 Site Traffic Management Plan

9.8.3 Site Fire Management Plan

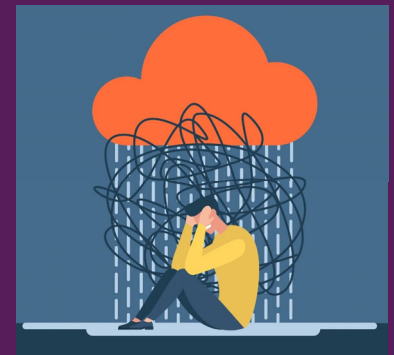
9.8.4 Fire Extinguisher Check List

9.8.5 Toolbox talks

Mental Health Awareness



#ToHelpMyAnxiety



SIS//Group

About Anxiety



- › Anxiety is a normal feeling experienced by all of us at some point. Things that can make us feel anxious include: relationships, starting a new job, big life events.
- › We can also become anxious from money worries and struggling to meet basic needs.
- › Anxiety disorders affect over 8 million people in the UK.
- › Focussing on anxiety this year will increase awareness and understanding.
- › For some, anxiety can go from an occasional emotion they feel, to having an impact on their daily life, stopping them from doing things they used to enjoy.
- › Anxiety can lead to the body going into 'fight or flight', believing it is in real danger.
- › The below link provides guidance on how to cope with feeling anxious:
- › <https://www.mentalhealth.org.uk/our-work/public-engagement/mental-health-awareness-week/what-can-we-do-cope-feelings-anxiety>

Types of Anxiety



- › **Common types of anxiety disorders include:**
- › Obsessive-compulsive disorder (OCD)
- › Post-traumatic stress disorder (PTSD)
- › Generalised anxiety disorder (GAD)
- › Phobias
- › Separation anxiety



Cost of Living



- › Mind are focussing on how the cost of living crisis can effect anxiety levels.
- › If you're struggling with this and need help, Mind have the below support option:
- › Money and mental health - <https://www.mind.org.uk/information-support/tips-for-everyday-living/money-and-mental-health/the-link-between-money-and-mental-health/>
- › Further advice:
- › <https://www.royallondon.com/articles-guides/cost-of-living/>
- › <https://www.aegon.co.uk/news/how-and-where-togethelpwiththecostoflivingcrisis.html>
- › https://mintago.com/cost-of-living/help-during-cost-of-living/?utm_source=rss&utm_medium=rss&utm_campaign=help-during-cost-of-living

Mindfulness

- › The idea of paying more attention to the present moment, noticing your thoughts, feelings and the world around you.
- › An important part of mindfulness is reconnecting with our bodies and the sensations they experience. This means paying attention to the sights, sounds, smells and tastes of the present moment. That might be something as simple as the feel of a banister as we walk upstairs.

Mindfulness can help you:

- › understand your emotions better.
 - › cope better with difficult thoughts
 - › feel calmer.
 - › boost your attention and concentration.
 - › improve your relationships.
-
- › Pay attention.
 - › Live in the moment.
 - › Find joy in simple pleasures.
 - › Accept yourself.
 - › Focus on your breathing.

Breathing tool -

<https://youtu.be/cEqZthCaMpo>



Resources

- › Mind Infoline - [0300 123 3393](tel:03001233393), open 9am to 6pm Monday to Friday. (may be charged).
- › Side by Side (Mind online community) - https://sidebyside.mind.org.uk/?_ad=ca=cg%3DPaid%2520Search.1683794972344&_ad=cw=1683202199752.1683794972344&_gl=1*2ae0sk*_ga*MTk1NzEwMzEwMy4xNjgzMjAyMjAw*_ga_CCQWD346SE*MTY4Mzc5NDQzOC41LjEuMTY4Mzc5NDk3MC42MC4wLjA.
- › Samaritans – 116123, open 24 hours.
- › Rethink Mental Illness - [0121 522 7007](tel:01215227007), open 11am-4pm Monday to Friday.

Mental health first aiders

Anonymous phone line - 07398 248068

Email - mentalhealth@sispitches.com

Lynda – 01900 811979 / hr@sispitches.com

Chloe – 01900 811479 / hr.admin@sispitches.com

Rob – 01900 811971 / rob@sispitches.com

BE
KIND
TO
YOURSELF.





**FAA LEVEL 3 AWARD IN
SUPERVISING FIRST AID FOR MENTAL HEALTH (RQF)**

Qualification Code 603/3770/9 Credit Value 1

THIS IS TO CERTIFY THAT

Robert James Hope

has been awarded the above qualification
having successfully achieved the required level of attainment
in a course delivered and assessed by
an Instructor registered with Nuco Training Ltd

This qualification is valid for three years from the achievement date.

FAA strongly recommends that you attend annual refresher training to maintain your skills and knowledge.

Signed on behalf of First Aid Awards Ltd
Rachael Matthews (Certification and Records Officer)

NCY56087812
Certificate Number

30th November 2020
Achievement Date

Authorised on behalf of First Aid Awards Ltd:

Steve Best (Managing Director)



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**FAA LEVEL 3 AWARD IN
SUPERVISING FIRST AID FOR MENTAL HEALTH (RQF)**

Qualification Code 603/3770/9 Credit Value 1

THIS IS TO CERTIFY THAT

Lynda Rundle

has been awarded the above qualification
having successfully achieved the required level of attainment
in a course delivered and assessed by
an Instructor registered with Nuco Training Ltd

This qualification is valid for three years from the achievement date.

FAA strongly recommends that you attend annual refresher training to maintain your skills and knowledge.

Signed on behalf of First Aid Awards Ltd
Rachael Matthews (Certification and Records Officer)

NCY68288544
Certificate Number

30th November 2020
Achievement Date

Authorised on behalf of First Aid Awards Ltd:

Steve Best (Managing Director)



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FutureQuals®
INSPIRING LEARNING AND SKILLS

This is to certify that
Chloe Todhunter

has been awarded the

**FAQ Level 3 Award in Mental Health: Workplace First Aider
(RQF)**

Approved Training Centre:
St John Ambulance

Date Awarded:
21/02/2023

Qualification Accreditation Number:
610/1484/9

Certificate Number:
726049

Date of Assessment:
20/02/2023

214765/280.001/AMHWFAL/21.02.23

Chris Young
Managing Director



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9.8.2.Site Traffic Management Plan



The Construction (Design and Management) Regulations 2015 – Regulation 27 states:
‘A construction site must be organised in such a way that, so far as is reasonably practicable, pedestrians and vehicles can move without risks to health and safety’.
 In order to comply with this requirement Site Managers and/or Supervisors must complete the empty sections of this document at the commencement of the site and communicate the completed document to all personnel working on or visiting site during initial Site Induction.

Project Title	Powerleague Nicholls Padel Court	Project No:	24-7218
Project Address:	Powerleague Manchester Nicholls, Nicholls	Start Date:	10/10/2024
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
Site Manager:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		

The Followign items are mandatory on this site:

• All site operatives, including sub-contractors personnel & visitors shall wear high visibility garments at all times on this site. • Reversing movements of vehicles and plant on site where the operator/driver has restricted visibility shall only be undertaken under the guidance of a banksman. • All mobile ride on plant will be fitted with mirrors to enable all-round vision. • All plant and vehicles working on or delivering to site shall have fitted clean, undamaged reversing mirrors or operational CCTV reversing cameras. • All plant on site shall have operational amber beacons at all times. Overhead obstructions shall be protected by the erection of high visibility goalposts and signage advising of the hazard. • Excavations alongside or adjacent to traffic routes shall have physical barriers and appropriate signage warning of the hazard erected and maintained • Materials loading, unloading & storage areas shall have physical barriers erected around them to prevent unauthorised pedestrian access. • Where site operatives are working on or immediately adjacent to traffic routes high visibility barriers and signage shall be erected to warn operators of plant and drivers of vehicles of the hazard.
--

The following item is to be undertaken where reasonably practicable:

• Any door or gate which is intended for use by pedestrians and which lead directly on to a traffic route shall be separated from the traffic route to enable pedestrians to see any approaching plant or vehicle from a place of safety.

Provide a sketch below showing the traffic routes and the location of loading, unloading and materials storage areas. Alternatively, mark this on a suitable scale site layout drawing, using the mandatory items listed on the first page.

Where possible traffic routes should be designed to allow forward movement of plant and vehicles at all times.

Powerleague Nicholls Padel Court Traffic Management Plan



Site Information:

- SIS to provide their own welfare facilities
- Working hours: Monday – Friday 7AM – 5:30PM
- Temporary hard standing areas to be installed, allowing access throughout programme of works
- Banksman to escort vehicles from site entrance to compound



FIRE SAFETY
&
EVACUATION PLAN

Name of site:	Powerleague Nicholls Padel Court	SIS Ref:	24-7218
Site Address:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg		
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
Site Manager/Supervisor:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		
Project Start:	10/10/2024		



CONTENTS

1	Introduction
2	If you discover a fire
3	On hearing the alarm
4	Fire prevention & precautions
5	Reporting of unsafe areas & practices
6	Bomb threats
7	Staff responsibilities
7	Fire warden
7	Receptionist
7	First aid personnel

1.0 Introduction

Every year there are numerous major fires in buildings, offices and factories.

All have serious consequences - people are injured or killed, buildings are destroyed. A significant factor in multiple fatalities in such fires is the incorrect response of the building or site occupants.

In order that an accurate register of personnel at each location can be taken, every individual must notify when they are present. It is the individual's responsibility and duty to ensure that necessary persons are aware of their presence on site or their expected absence from the location.

Visitors, including Support in Sport's own visiting personnel, will need to **notify the site** of their presence for each and every visit and sign in via the Visitors Book or Signing in Sheets. External visitors will then become the responsibility of the member of staff they are visiting. It will then be that member of staff's responsibility to ensure their visitors are correctly booked in and remain with them at the appropriate assembly point in the event of an emergency.

2.0 If you discover a fire:

- Immediately raise the alarm by the nearest alarm point:
Notify reception and/or inform the fire brigade.
- If you have received training and it is safe to do so attack the fire with the nearest suitable extinguisher. Ensure that your exit to safety is away from the fire.
- If it is not safe to attack the fire, **evacuate the area immediately** and report to the assembly point.

3.0 On hearing the alarm:

- Leave the building by the nearest available exit and proceed to the designated assembly points for the roll call.
- **Close exit doors behind you but do not lock them.**
- **Do not use any lifts**
- **Do not stop to collect personal belongings.**
- Do not re-enter the building any circumstances until authorised to do so by the fire brigade officer.
- From time to time Fire Drills will be carried out – please treat these as you would a proper emergency – your life may one day depend on them.
- It is important that all staff report promptly to the assembly point.
The designated person will take a register to facilitate this. This person should be notified of any casualties or injuries that you are aware of at this time.

In the event of an emergency evacuation the fire brigade or other designated persons may give instructions relating to the evacuation.

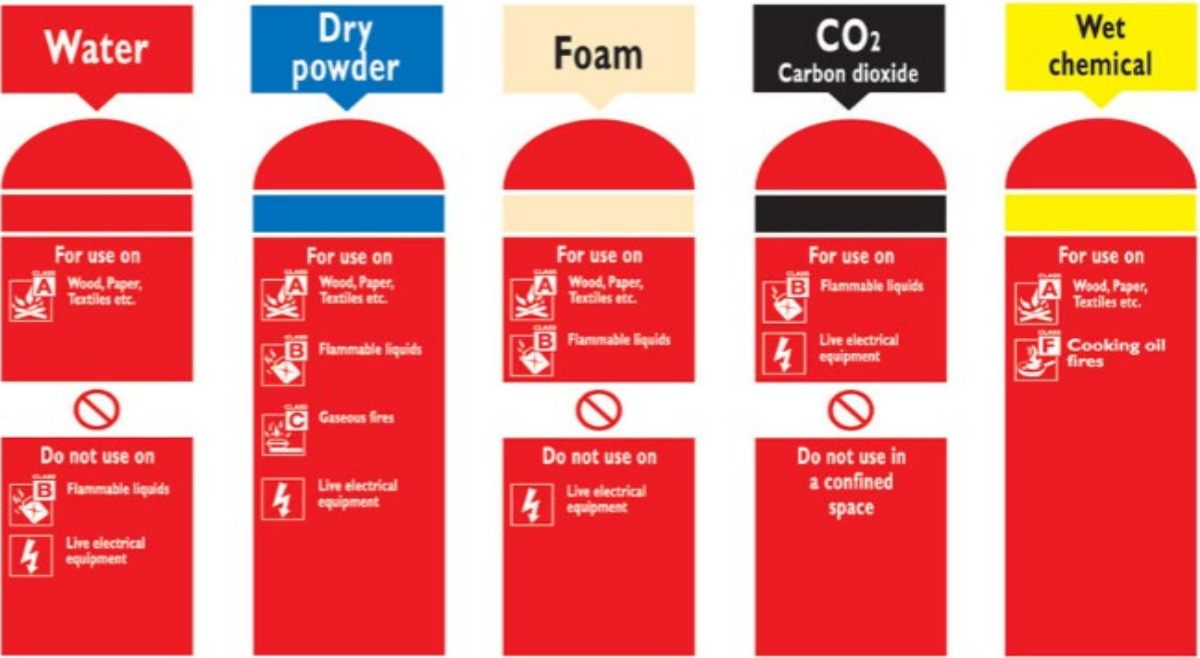
Regardless of position in the Company, their wishes and instructions must be obeyed immediately and without question. Failure to do so may put lives, including your own, at risk.

4.0 Fire protection & Precautions

4.1 Fire protection

- Fire extinguishers are located at appropriate locations around the offices/site.
- Fire extinguishers are not to be used to 'prop' doors open, or for any other use for which they are not designed. The site has extinguishers of 4 difference types – Water, Carbon Dioxide, foam and Dry Powder. Not all extinguishers are suitable for all types of fire. Listed below are the types and suitability of extinguishers:

KNOW YOUR FIRE EXTINGUISHER COLOUR CODE



NB. SOME OF THE OLDER EXTINGUISHERS MAY BE PAINTED ENTIRELY WITH THE IDENTIFYING COLOUR

4.2 Fire precautions:

4.2.1 Fire warning devices

- Any fire alarms and smoke/heat detectors, where fitted, will be checked regularly and results of tests recorded. The results, comments and any remedial actions will be recorded.

4.2.2 Smoking Policy

- Smoking is not allowed on the premises.
- Smokers are to use only the designated areas as approved by the management/site foreman - spent cigarettes and matches must be fully extinguished and placed into the cigarette bins provided. DO NOT throw cigarette butts on the floor as this creates litter and reflects badly on the Company image.

4.2.4 Fire Exit Routes

- These are clearly marked by directional "FIRE EXIT" and 'running man' signs.
- Fire exits will never be locked and exit routes will be kept clear at all times. The doors on each floor leading to the main stairs and the emergency escapes are fire-rated and hence MUST NOT be 'propped' open for ventilation purposes.

4.2.5 Fire Brigade Access

- Access for the emergency services will be maintained at all times to ensure that cars are not parked blocking access for any emergency services at the entrance of offices, at any time, regardless of duration.

4.2.6 Paper waste/Materials Control

- Paper waste will be removed from waste paper bins on a regular basis during office cleaning, or at the end of the working day.

5.0 Reporting of unsafe areas & practices

- All problems are to be reported to the site manager immediately.

6.0 Bomb threats

- Any bomb threat, received by telephone, letter or other means of communication, should be treated extremely seriously, and the building must be evacuated in the manner established during fire drills.
- Controlled evacuation of the premises should involve the use of the Fire Alarm, and the taking of a register, as in the procedure in the event of a fire. Re-entry to the building will not be allowed until final clearance has been given by the senior police officer concerned.

7.0 Staff responsibilities

7.1 Fire warden responsibilities

- The identity of the fire marshals will be established during fire evacuation drills.
- Ensure signing-in registers lists are kept up to date accounting for everyone on your list at all times i.e. present, absent, holiday, etc.
- Under normal circumstances after dialling the Fire Service (if the fire/emergency is within your area), pick up the current Visitors Book and leave the building by the nearest safe exit and report to the individual co-ordinating the entire evacuation.

- Ensure the procedures and precautionary measures laid down in the Fire Safety and Evacuation Plan, are clearly understood and complied with by all.
- Promote a "Fire Safe" working environment at all times.

IN THE EVENT OF A FIRE/ EMERGENCY EVACUATION

- Go straight to your designated assembly point.
- Report the results to the individual coordinating the entire evacuation and communicate with the fire brigade, **as soon as possible**, reporting any missing personnel, or persons who attended your assembly point, but were not on your signing-in book (e.g. visitors). The evacuation coordinator should be made aware of any casualties or injuries that you have been alerted to during the evacuation.
- Return to your designated assembly point and, with those under your control, wait until directed otherwise by a member of the Fire Brigade.
- Usher personnel in your direct area out of the building as quickly as possible in a controlled and orderly manner. Any visitors not under direct control of a member of staff in your area should be directed to the assembly point.
- Carry out a brief visual check (inc. toilets) of your area to ensure no one is left behind. DO NOT put yourself at risk, if you are in any danger leave via the nearest safe exit.

7.2 Site manager - Responsibilities

- Ensure all visitors, including staff not normally located at this office/site, sign the visitors book or signing in sheets upon entry.
- Ensure all visitors/employees sign out upon leaving the premises, regardless of the duration of time they will be away. This is important in order that lives are not put at greater risk searching for people who have already left the premises without signing out.

7.3 First aid personnel

- All personnel trained in first aid have a priority to leave the building safely and report themselves present to their relevant fire assembly point.
- Following attendance at their assembly point, first aid-trained personnel are then to report to the co-ordinator of the evacuation to be available for treatment of any casualties or injuries.
- UNDER NO CIRCUMSTANCES are first aid personnel to re-enter the building for any reason unless directed by a member of the Fire Brigade. First aid treatment is only to be administered if there is no increased risk to the first aid personnel themselves.



FIRE EXTINGUISHER RECORD SHEET

Type:	Water	Dry powder	Foam	CO₂ Carbon dioxide	Wet chemical
Qty on Site:					
Date Purchased/ Last Serviced					
Fire extinguishers should be inspected/serviced annually					

Project Title:	Powerleague Nicholls Padel Court	SIS Ref:	24-7218
Project Address:	Powerleague Manchester Nicholls, Nicholls Community Sports Ground, Dalberg		
Contracts Manager:	Nathan Holmes, 07813004338, Nathan.H@sispitches.com		
Site Manager:	Wojciech Nadolny , 07968512258, Wojciech@sispitches.com		

I confirm that the above equipment is present on site

Name:		Signed:	
-------	--	---------	--

Toolbox Talks Acceptance Form

SITE: 24-7218

Powerleague Nicholls Padel Court

[illegible]

TOOLBOX TALK INDEX

1 Underground Services	2 Head Protection	3 Hearing Protection	4 Responsibilities	5 Excavations	6 Leptospirosis	7 Cable & hose management
8 Plant Access & Egress	9 Hot Weather Work	10 Personal Awareness	11 Foot Protection	12 Hand tools	13 Housekeeping	14 Pumping & Overpumping
15 Mobile Phone Policy	16 Plant Awareness	17 Protective Clothing	18 Eye Protection	19 Mobile Plant	20 Asbestos	21 Environmental Awareness
22 Near Miss Reporting	23 Lifting operations	24 Concrete pumping	25 Hand Protection	26 Ladders	27 Quick Hitches	28 Do's & Don'ts on Scaffolds
29 Occupational dermatitis	30 Manual handling	31 Exclusion zones	32 Abrasive wheels	33 Spill Drill	34 Safety Signage	35 Transport
36 Cold Weather Working	37 Overhead Lines	38 Badgers				

THE TOOLBOX TALKS LISTED ABOVE HAVE BEEN FULLY DETAILED/EXPLAINED TO ALL PERSONNEL INVOLVED WITH THE OPERATION.

NOTE: In the event of any points being raised which you think should be brought to our attention please inform the Management/ Supervision.

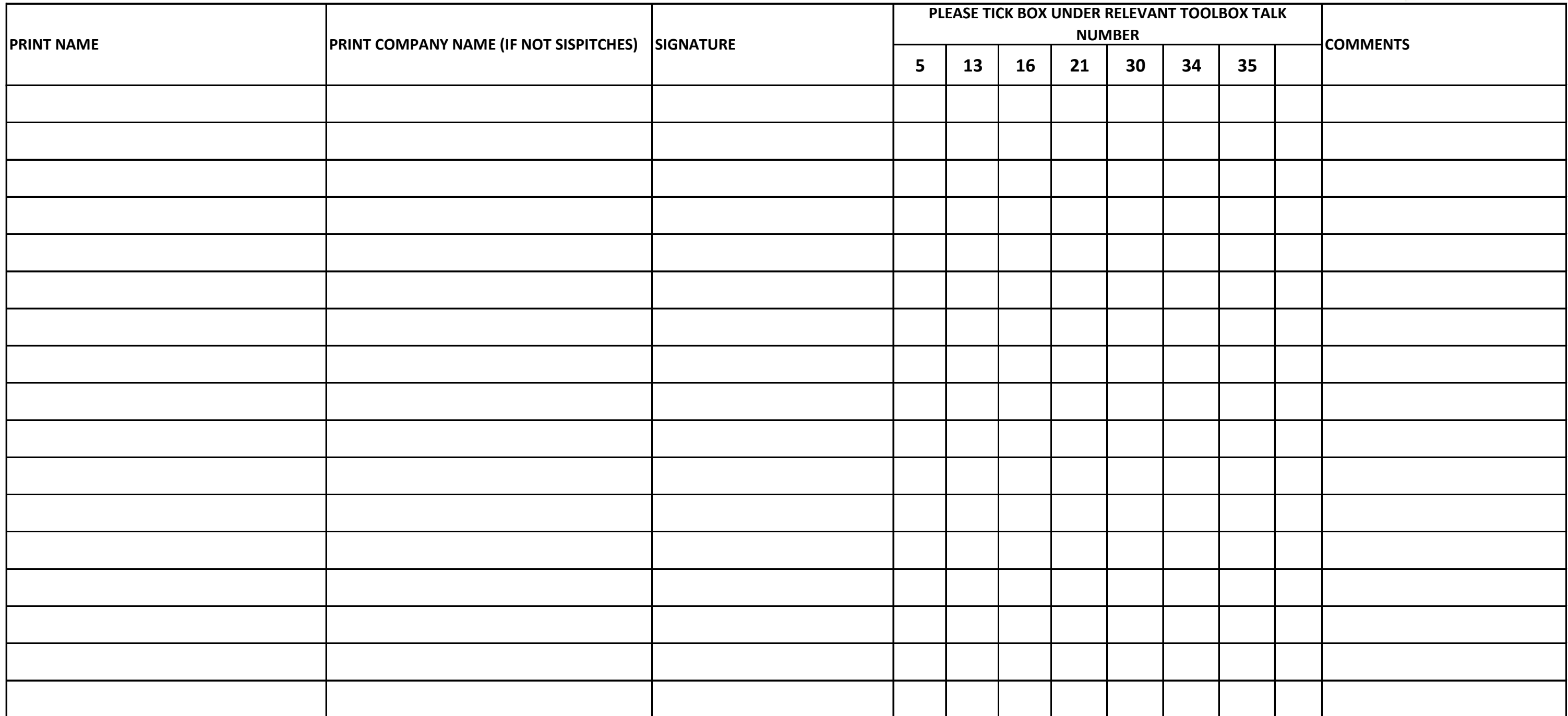
NAME: _____

SIGNATURE: _____

DATE: / / 2023

COMMENTS:

Powerleague Nicholls Padel Court



1 Underground Services	2 Head Protection	3 Hearing Protection	4 Responsibilities	5 Excavations	6 Leptospirosis	7 Cable & hose management
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NOTE: In the event of any points being raised which you think should be brought to our attention please inform the Management/ Supervision.

DATE: / / 2023

COMMENTS:

Excavation Safety

Do not dig your own grave 'dig' the rules.

- Before digging make sure that the electric, water, gas and other services have been located and marked clearly.
- **Any excavation** which has the potential to collapse unless supported should have suitable equipment immediately available to provide such support.
- All excavations **MUST** be either supported or the sides must be sloped/ stepped to a safe angle. **IF IN DOUBT ASK.**
- All practical steps must be taken to prevent accidental collapse.
- Ladders must be used for access and egress from excavations, do not climb on the supports.
- Excavations must be protected to prevent persons, vehicles, plant etc. from falling into any excavation.
- Warning barriers must be placed around all shallow excavations and scaffold or adequate barriers must be provided around deep excavations.
- All excavations must be inspected prior to entry at the start of each shift.
- All reinforcement starter bars in excavations (any depth) must be protected to prevent the possibility of puncture injuries.
- Keep soil heaps, materials, tools and vehicles away from edges of excavations.
- Ensure that helmets are worn at all times.
- When tipping into excavations, secured stop blocks are required to prevent vehicle running into the excavation.
- Do not jump across excavations; provide bridge access ways with guardrails.

A CUBIC YARD OF EARTH WEIGHS AT LEAST A TON

THE ONLY BODY THAT CAN SUPPORT THAT IS A DEAD BODY

Wykopy Bezpieczeństwo

Nie kopać własny grób "dig" zasady.

- Przed przystąpieniem do kopania upewnij się, że elektryczna, woda, gaz i inne usługi zostały zlokalizowane i oznaczone w sposób czytelny.
- Wszelkie prace wykopaliskowe, które ma potencjał, aby zwinąć chyba wspierane powinny posiadać odpowiedni sprzęt natychmiast dostępne dla zapewnienia takiego wsparcia.
- Wszystkie wyrobiska musi być albo wspierane lub boki muszą być nachylone / podszedł do bezpiecznego kąta. W RAZIE WĄTPLIWOŚCI ZAPYTAJ.
- wszystkie praktyczne kroki należy podjąć, aby zapobiec przypadkowemu upadkowi.
- Drabiny muszą być używane w celu uzyskania dostępu i wysiadania z wykopalisk, nie wspinać się na podporach.
- Wykopy powinny być chronione, aby zapobiec osób, pojazdów, maszyn itp od popadnięcia w każdym wykopie.
- bariery ostrzegawcze powinny być umieszczone wokół wszystkich płytkich wyrobisk i barier rusztowania lub należy zapewnić odpowiednie wokół głębokich wykopów.
- Wszystkie wyrobiska muszą być sprawdzane przed wejściem na początku każdej zmiany.
- Wszystkie pręty zbrojenia startowe w wyrobiskach (każda głębokość) muszą być chronione, aby uniknąć ryzyka obrażeń przebić.
- Przechowuj stosy gleby, materiałów, narzędzi i pojazdów z dala od krawędzi wykopów.
- Upewnij się, że kaski są noszone przez cały czas.
- Podczas przechylania do wykopów, zabezpieczone bloki oporowe są wymagane, aby zapobiec pojazdowi z systemem do wykopu.
- Nie przeskoczyć wyrobisk; zapewnienie dostępu z mostów sposoby barierki.

CUBIC stoczni ZIEMI waży przynajmniej TON

Jedynym organem, który może obsługiwać ŻE JEST trupie

HOUSEKEEPING

- Do not always rely on others to clear things up. It is just as easy to put tools away tidily as it is to leave them laying around on benches, on the floor, resting on pipes or other positions where they can create a tripping hazard, fall onto a persons or be damaged in a fall.
- If dismantling anything, stack parts away neatly and tidily. Do not leave materials in gangways, they could cut off someone's escape route or cause a tripping hazard. If dismantling anything constructed of wood, make sure all nails are removed. If this is not possible hammer nails flat; making sure that no parts are left protruding that could cause injury to fellow employees. Ensure that substances that are not being used are stored correctly so they do not pose a chemical hazard.
- All rubbish should be placed in skips to be removed. In this way, should a fire occur, it can be confined to a small area and dealt with quickly and efficiently, thus preventing the fire spreading.
- If tools get damaged, get them repaired or replaced. Don't leave them lying around to cause hazards.
- If you notice rubbish piling up which you cannot remove, bring this to the attention of your supervisor who will make arrangements to have it removed.
- Should you be working at height and notice loose objects, put them somewhere where they cannot be dislodged. They could fall and hurt someone.

If it doesn't look right, it usually isn't!

If you have any problems report them to your supervisor.

SPRZĄTANIA

- Nie zawsze polegać na innych, aby usunąć rzeczy. To jest tak samo łatwe do wprowadzenia narzędzi dala schludnie, jak to jest, aby pozostawić je wokół na ławkach, na podłodze, opierając się na rurach i innych miejscach, gdzie mogą tworzyć się potknięcia, spadają na osoby lub zostać uszkodzone w wyniku upadku.
- W przypadku demontażu czegokolwiek, części stosu dala ładnie i schludnie. Nie zostawiaj materiałów w przejściach, mogliby odciąć komuś drogę ucieczki lub powodować potknięcia. Jeśli demontażu nic zbudowany z drewna, czy wszystkie paznokcie są usuwane. Jeśli nie jest to możliwe paznokcie młot płaski; upewniając się, że nie pozostały wystające części, które mogłyby spowodować szkody dla innych pracowników. Upewnij się, że substancje, które nie są używane są przechowywane prawidłowo, żeby nie stwarzać zagrożenia chemicznego.
- Wszystkie śmieci powinny być umieszczone w pominięć zostać usunięte. W ten sposób, powinien wystąpić pożar, to może być ograniczone do małej powierzchni i rozpatrywane szybko i sprawnie, co zapobiega rozprzestrzenianiu się ognia.
- Jeśli uszkodzone narzędzia, aby je naprawić lub wymienić. Nie zostawiaj ich leżących spowodować zagrożenia.
- Jeśli zauważysz piętrzą się śmieci, których nie można usunąć, doprowadzić to do wiadomości swojego przełożonego, który dokona ustaleń w celu ich usunięcia.
- Jeśli się pracy na wysokości i zauważyć luźne przedmioty, umieścić je gdzieś, gdzie nie mogą być przemieszczane. Mogą one spaść i zranić kogoś.

Jeśli to nie wygląda dobrze, to zazwyczaj nie jest!

Jeśli masz jakiegokolwiek problemy zgłoś je swojemu przełożonemu.

PLANT SAFETY AWARENESS

A recent accident on one of our sites has prompted this toolbox talk. An operative was struck by a falling branch which broke when the boom of an excavator caught it. The injured party had approached the excavator to fetch a piece of equipment which was at the side of it.

The immediate area around all operating plant should be clear of all personnel other than the trained banksman working with the machine operator. It is vital that in operations such as this all non-essential personnel are excluded from the work area and are made aware of the fact before work commences.

This can be achieved by creating physical exclusion zones (fencing) or through verbal instruction to personnel who are not to be involved in the specific operation.

This will be determined by factors such as the number of personnel on site, the size of the site area and in cases where members of the public may be in close proximity to the work area.

- H.S.E. reports shows that 25% of plant and vehicle related accidents involved reversing vehicles, so clearly this is one of the greatest risks that you are exposed to on or near a construction site.
- Pedestrians should be kept separate from moving vehicles and plant.
- You must stay alert at all times, using all your senses. Keep a lookout and listen for vehicles that are moving. Reversing vehicles should be fitted with both audible and visible warning alarms.
- All mobile plant must use the beacons fitted when operating
- Never cross or approach at the rear of a vehicle as the driver may not have seen you and will not be expecting you to be there.
- Systems must be in place to reduce the amount of reversing vehicles, such as one way traffic, drivers given instructions as they arrive on site and told where to deliver and who is the "Banksman".
- Only reverse vehicles if you have been trained to do so.
- If you are not a Banksman do not give signals to a driver, unless in an emergency. The emergency stop signal is done by raising both hands with the palms facing forward (like a policeman would).
- Always wear the high visibility clothing provided.

REMEMBER – MOBILE PLANT IS THERE TO HELP YOU, DON'T LET IT HARM YOU.

STAY ALERT AND BE SEEN

Świadomość bezpieczeństwa instalacji

Niedawny wypadek na jednej z naszych stron skłoniło tę rozmowę Toolbox. Operacyjny został uderzony spadającą gałąź, która wybuchła, gdy boom koparki złapał go. Poszkodowany podszedł do koparki aby pobrać kawałek sprzętu, który był na stronie.

Natychmiastowa okolicach wszystkich elektrowni operacyjnego powinna być wolna od wszystkich pracowników innych niż przeszkolony banksman pracy z operatora maszyny. Istotne jest, że w takich operacji jak to wszystko mniej istotne personel są wyłączone z obszaru roboczego i są świadomi faktu, przed rozpoczęciem pracy.

Można to osiągnąć przez utworzenie fizycznej strefy wykluczeń (ogrodzenia) lub przez instrukcję słowną personelu, którzy nie mają brać udziału w określonej operacji.

To będzie określana przez takie czynniki, jak liczba personelu na miejscu, wielkości powierzchni terenu oraz w przypadkach, w których obywatele mogą znajdować się w bezpośredniej bliskości miejsca pracy.

- H.S.E. Raporty pokazują, że 25% roślin i wypadków samochodowych zaangażowanych cofania pojazdów, tak wyraźnie, jest to jedno z największych zagrożeń, które są narażone na lub w pobliżu placu budowy.
- Piesi powinny być oddzielone od ruchu pojazdów i roślin.
- Należy zachować czujność w każdej chwili, za pomocą wszystkich zmysłów. Zachowaj czujność i słuchać dla pojazdów poruszających się. Pojazdy cofania powinny być wyposażone zarówno alarmy dźwiękowe i wizualne ostrzeżenia.
- Wszystkie mobilne urządzenia muszą korzystać z sygnałów nawigacyjnych montowanych przy pracy
- Nigdy nie wolno przekroczyć lub podejść z tyłu pojazdu jako kierowca nie widziałem cię i nie będzie oczekiwał, aby tam być.
- System musi być w miejscu, do zmniejszenia ilości pojazdów cofania, takie jak jeden ruch drogowy, sterowniki podane instrukcje po przyjeździe na miejscu i powiedział, gdzie dostarczamy i który jest "Banksman".
- do tyłu pojazdów, jeśli tylko zostały przeszkolone do tego.
- Jeśli nie jesteś Banksman nie dają sygnały do sterownika, chyba że w sytuacji awaryjnej. Sygnał zatrzymania awaryjnego odbywa się poprzez podniesienie obu rąk z dłońmi skierowanymi do przodu (jak policjant).
- Należy zawsze nosić odzież odblaskową przewidzianą.

PAMIĘTAJ - MOBILE zakład jest w stanie Ci pomóc, nie pozwól, by cię skrzywdzić.

Bądź czujny i być widzianym

Environmental Awareness

Our operations pose various risks to the environment we work in and therefore must be controlled to prevent any impact. Not only do we have a legal responsibility to protect the environment we live and work in, we also have a duty of care to protect our planet for each other and future generations.

We use substances such as diesel which if spilt could cause a serious impact on the surrounding environment not to mention the fines that would be imposed by the Environment Agency. For these reasons we must have a spill kit to hand to contain spillages. Diesel must be stored in bunded tanks with the bund kept dry. Any oil leaks from plant must be reported so they can be repaired.

Drums of substances must be stored in bunds i.e. on drip trays to catch any spills. When refuelling small plant do so over a drip tray to contain any spilt fuel. When leaving the site unattended diesel tanks must be locked up and drums placed into the secure units where possible to ensure that unauthorised persons cannot gain access and cause a pollution incident.

Noise from our operations is also classed as environmental pollution. We need to take care when working adjacent to residents and show them due care and consideration at all times. If we have to leave dewatering pumps running overnight near to properties we need to ensure they are of a silent type and are positioned to reduce any possible disturbance.

The appearance of our sites has an impact on the surrounding environment. This is why all rubbish and waste must be put in skips. Skips must not be overfilled or left in a state that the contents can blow away.

Releases to the atmosphere are another form of pollution that we have a duty to control. These can come from plant emissions; if plant “smokes” when running then it is probably a mechanical fault and should be reported to the plant department to be fixed. Smoke from fires causes environmental damage- this is why fires on our sites are not permitted under any circumstances.

The plant we use can create significant levels of dust when travelling across sites especially in dry weather. In these circumstances we need to look at dampening down the haul roads and reducing speeds accordingly.

We all have a duty to ensure the above is carried out on site, if you have any questions or suggestions please give one of the safety managers a call.

Świadomość ochrony środowiska

Nasze działania stwarzają różne zagrożenia dla środowiska, w którym pracujemy i dlatego muszą być kontrolowane, aby uniknąć wpływu. Nie tylko mamy prawny obowiązek ochrony środowiska, w którym żyjemy i pracujemy w, mamy także obowiązek opieki, aby chronić naszą planetę dla siebie i przyszłych pokoleń.

Używamy substancji, takich jak olej napędowy, które w przypadku ich wycieków mogą spowodować poważne skutki dla środowiska, nie wspominając już o kary, które będą nakładane przez Agencję Ochrony Środowiska. Z tych powodów musimy mieć pod ręką zestaw wycieku zawierają wycieków. Olej napędowy musi być przechowywany w zbiornikach Bunded z Bund suche. Wycieków oleju z roślin musi być zgłoszone, więc mogą być naprawione.

Perkusja substancji muszą być przechowywane w zaporach tj wanien ściekowych złapać żadnych wycieków. Podczas tankowania małych roślin zrobić nad tacką zawierać wszelkie rozlane paliwo. Po opuszczeniu terenu bez nadzoru zbiorników olej napędowy musi być zamknięty i bębny umieszczone w bezpiecznym jednostek w miarę możliwości zapewnić, by osoby nieupoważnione nie mogą uzyskać dostęp i powodują zanieczyszczenia.

Hałas z naszych działań jest również sklasyfikowane jako zanieczyszczenia środowiska. Musimy zadbać, aby podczas pracy w sąsiedztwie mieszkańców i pokazać im należytej opieki i rozważenia w każdym czasie. Jeśli musimy opuścić odwadniania pompy działające na noc w pobliżu nieruchomości musimy upewnić się, że są z cichym typu i są umieszczone, aby zmniejszyć ewentualne zakłócenia.

Pojawienie naszych stron ma wpływ na otaczające środowisko. To dlatego wszystkie śmieci i odpady muszą być umieszczone w pominięć. Przejście nie może być przepełniony lub pozostawić w takim stanie, że zawartość może rozwiana.

Uwolnienia do atmosfery są inną formą zanieczyszczenia, które mamy obowiązek kontrolowania. Mogą one pochodzić z emisji roślinnych; jeśli roślina "pali", gdy działa to chyba mechaniczna usterka i należy zgłaszać do działu roślin ma zostać ustalona. Dym z pożarów uszkodzeniach środowiska powoduje to dlatego pożary na naszej stronie internetowej nie mogą pod żadnym pozorem.

Roślin używamy może stworzyć znaczące poziomy pyłu podczas podróży po miejscach szczególnie przy suchej pogodzie. W tych okolicznościach musimy spojrzeć na dół drogi tłumiące holowania i zmniejszenie prędkości odpowiednio.

Wszyscy mamy obowiązek zapewnić powyżej odbywa się na miejscu, jeśli masz jakieś pytania lub sugestie prosimy podać jeden z menedżerów bezpieczeństwa połączenia.

Manual handling.

Whats the problem.

More than a quarter of all injuries at work are caused by accidents during Manual Handling. Most of the injuries relate to the **back**, though the **arms, feet** and **groin** are vulnerable.

Many Manual Handling injuries result from repetitive movement, but often a one off lift can result in pain and discomfort for a lifetime.

What are the hazards and problems.

- Damage to the spine (Slipped disks, crushed vertebrae etc)
- Pulled muscles and ligaments, strains.
- Broken fingers and toes.
- Cuts to the hands.

What can be done to avoid and prevent Manual Handling injuries.

- Avoid unnecessary handling of loads, if mechanical handling equipment is available and you are authorised and trained to use it, do so.
- Read your Manual Handling Method Statement and Risk Assessment that has been completed by your employer.
- Do you know the weight of the item to be lifted - if the answer is **no**, see your supervisor.
- Do not attempt to lift any load that is too heavy, too awkward, or too large, don't be a hero, know your physical capabilities – **get help**.
- Discuss **how** the load is to be lifted with your supervisor.
- Ensure your route is free of slip/ trip hazards.
- Are you trained in Manual Handling techniques – if not see your supervisor.
- When lifting avoid sudden jerky movements as this puts increased strain on muscles and ligaments.
- Wear the right PPE for the job – gloves, safety footwear etc.
- When two or more persons lift a load, one of the team must be nominated to give instructions to ensure that each person lifts an equal share and, the teamwork together.
- Remember- most manual handling injuries occur in the morning due to the body not being warmed up and supple for the activity at hand. Therefore take care at the start of a shift and stretch the muscles that you may use when manually handling.

Instrukcja obsługi.

Co jest problemem.

Więcej niż jedna czwarta wszystkich wypadków przy pracy spowodowanych wypadkami podczas ręcznego przemieszczania. Większość obrażeń odnoszą się do tyłu, choć ramiona, nogi i pachwiny są narażone.

Wiele urazów Podnośniki ręczne wynikać z powtarzających się ruchów, ale często jednorazowe wyciąg może spowodować ból i dyskomfort w życiu.

Jakie są zagrożenia i problemy.

- (dyski Slipped, kruszony kręgi itp) uszkodzenia kręgosłupa
- Pulled mięśni i więzadeł, szczepy.
- Złamane palce rąk i nóg.
- Tnie do rąk.

Co można zrobić, aby uniknąć i zapobiec urazom Podnośniki ręczne.

- Unikaj niepotrzebnego przemieszczania ciężarów, czy sprzętu mechanicznego jest dostępna i jest upoważniony i przeszkolony, aby go użyć, należy to zrobić.
- Przeczytaj instrukcję Polityka metody obchodzenia się i oceny ryzyka, który został wypełniony przez pracodawcę.
- Czy wiesz, waga pozycji do podnoszenia - jeśli odpowiedź brzmi nie, zobaczyć swojego przełożonego.
- Nie należy próbować podnosić żadnego obciążenia, który jest zbyt ciężki, zbyt niewygodne lub zbyt duże, nie być bohaterem, znać swoje możliwości fizyczne - uzyskać pomoc.
- Omów jak ładunek ma być podniesiony z przełożonym.
- Upewnij się, że droga jest wolna od zagrożeń poślizgu / wyłączenia.
- Czy jesteś przeszkolony w technikach ręcznych Handling - jeśli nie widzisz swojego przełożonego.
- Podczas podnoszenia unikać gwałtownych nerwowe ruchy, jak to stawia zwiększone obciążenie mięśni i więzadeł.
- Nosić odpowiednią PPE do pracy - rękawice, obuwie ochronne itp
- Kiedy dwie lub więcej osób podnieść ładunek, jeden z drużyny musi być nominowany do wydawania instrukcji w celu zapewnienia, że każdy człowiek unosi równy udział i razem, pracy zespołowej.
- Należy pamiętać o najbardziej Instrukcja obsługi urazy występują w godzinach porannych ze względu na ciało nie jest rozgrzany i podatnego na działalność w zasięgu ręki. Dlatego dbać na początku przesunięcia i rozciągnąć mięśnie, które mogą zostać użyte podczas ręcznego przenoszenia.

Safety signs

Reason	Safety signs are important for making workers, visitors and others aware of hazards, information and emergency procedures on site. Safety signs are colour coded and should be displayed as a reminder of important information.
Outline	This talk will cover safety signs you may come across while undertaking your job.

Example of prohibition sign



No smoking

Example of warning sign



Overhead load

Example of mandatory sign



Protective eye wear must be worn

Example of first-aid sign



Emergency eyewash

Example of fire-fighting sign



Fire emergency telephone

Types of safety sign

There are five types of safety sign:

1. prohibition signs
2. warning signs
3. mandatory signs
4. emergency escape or first-aid signs
5. fire-fighting signs.

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Categories and what they mean

1. **Prohibition signs** are round, with a black pictogram on a white background, with red edging and a diagonal red line. These inform you of things you **must not do**. They stop behaviour that is likely to increase or cause danger, for example 'no smoking' or 'no access for pedestrians'.
2. **Warning signs** are triangular, with a black pictogram on a yellow background, and with black edging. These warn you of a **hazard or danger**, for example 'toxic material' or 'overhead load'.
3. **Mandatory signs** are round, with a white pictogram on a blue background. These inform you of things you **must do**, therefore prescribing a specific behaviour, for example 'safety gloves must be worn' or 'ear protection must be worn'.
4. **Emergency escape and first-aid signs** are rectangular or square, with a white pictogram on a green background. These give you **information** on first aid, emergency exits or first-aid facilities, for example the location of the eye-wash station or safety shower.
5. **Fire-fighting signs** are rectangular or square, with a white pictogram on a red background. They indicate the location of the facilities associated with fire safety, for example the location of the fire extinguisher or emergency fire telephone.

Remember

1. Safety signs are only effective if you understand what they mean; if you do not understand a sign you should speak to your supervisor.
2. Safety signs must be visible. Do not place materials in the way or obstruct visibility. If you need to cover a sign, even temporarily, you should speak with your supervisor first.
3. Check for safety signs when entering the site and at the start of every shift. New hazards may have been introduced to the area, or the location of emergency equipment or the fire assembly point may have changed.
4. Ensure you wear all personal protective equipment (PPE) identified on the mandatory signs on site.
5. You should comply with safety signs as failure to do so could put you or others at risk and you might also face disciplinary action.
6. If you introduce a new hazard to the area, ensure you display the appropriate signage to warn others of the hazard.



What colour are mandatory signs and what do they mean?

What should you do if a sign has accidentally fallen over?

Some signs are confusing. Whom should you ask about their meaning?

What example can you give of a prohibition sign?



Ask for examples of other signs that people have seen on your site.

Site transport and pedestrian segregation

Reason	Every year people are killed or seriously injured by moving plant and vehicles. The movement of plant, vehicles and pedestrians should be properly planned.
Outline	This talk covers the dangers associated with site transport and how they can be controlled.



Examples of good pedestrian segregation

Site transport and pedestrian segregation

Reason	Every year people are killed or seriously injured by moving plant and vehicles. The movement of plant, vehicles and pedestrians should be properly planned.
Outline	This talk covers the dangers associated with site transport and how they can be controlled.

General precautions

1. Never be tempted to operate site transport or plant unless you have been properly trained. It is recommended that you hold an appropriate skills card (for example, a CPCS card) and, if necessary, an appropriate class of driving licence, and you should be authorised to operate the equipment.
2. Drivers of site transport should carry out daily pre-use checks of their vehicles and report any defects found.
3. People can be injured or killed by site transport that is reversing when the operator does not have clear all-round view or is without the assistance of a vehicle marshal.
4. Pedestrians should be segregated from vehicle and plant routes by physical barriers wherever possible.
5. Drivers should obey site speed limits and one-way systems.
6. When parking, ensure the parking brake is on and the wheels are chocked if necessary. Accidents have been caused by items of runaway site transport.
7. If site transport is left after working hours, ensure it is immobilised and in a safe state, especially where children might congregate.
8. Use stop-blocks where provided to prevent over-running into excavations.
9. Sites are constantly changing – report anything you feel is compromising site transport safety.

Site transport for carrying materials

1. Before starting your shift or operating site transport, check that the routes have not changed.
2. Site vehicles used for carrying materials must not be overloaded and operators must know the rated capacity (safe working load (SWL)).
3. All loads must be adequately secured.
4. Do not reverse unnecessarily. Sites will be organised so that the need to reverse is kept to a minimum.
5. If you are involved in, or working near, tipping operations, keep well clear while materials are being tipped.
6. Stay well clear of the unpropped bodies of tipper lorries and dumper trucks.
7. Site transport and plant intended for carrying materials must not carry passengers unless it is designed to do so.

Site transport for carrying people

1. Drivers of people-carrying vehicles must have a driver's licence and the necessary insurance that covers them for driving at work.
2. In many cases, it will be advisable to exclude people-carrying site vehicles, such as crew buses, from all but access roads.
3. People-carrying site vehicles are more likely to travel on public highways and so must have a valid MOT and be driven in accordance with the Highway Code and other relevant legislation.
4. Passengers on people-carrying site vehicles must always act in a responsible manner and not interfere with the controls.



How is limited visibility on some vehicles overcome?

What should you do if you are asked to drive an item of site transport that you have not been trained on?

What precautions should be taken to prevent environmental pollution at refuelling points?