



Construction Phase Health & Safety Plan

Construction (Design and Management) Regulations 2015

Project: STAR91941



St Georges Island Facade Replacement

**Hulme Hall Road
Manchester
M15 4GY**

Prepared by:

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Signature	
Position	Associate Director Facades
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Section 1: - Description of Project.

a) Scope of Works: -

- Set up site including Site compound, welfare area, segregation from the public and Access and egress routes
- Submission of Risk Assessment and Method Statements
- Install Scaffold and access from agreed design
- Install Mast Climbers & Cradles from agreed design
- Remove complete Facade Timber and Terracotta cladding
- Install Fire Barriers and new insulation
- Install new rain screen cladding and replace removed terracotta tiles.
- Offer installed final works under Quality insured Control
- General Repair works
- Decommission site

b) Key Dates and the duration of works.

Proposed Start date: 20/02/2023

Proposed Completion date: 23/01/2026

Contract duration: 153 Weeks (Including all UK Holidays)

c) Location: St Georges Island, Hulme Hall Road. Manchester M15 4GY

d) Key Site Personnel

Client:

Name	Address	Details	
ST GEORGE'S ISLAND MANAGEMENT COMPANY LTD. C/O ZENITH FACILITIES MANAGEMENT.	NQ Building 47 Bengal Street Manchester M4 6BB	Phone:	
		Email:	info@zenithmanagement.co.uk

Principal Designer:

Name	Address	Details	
STARFISH CONSTRUCTION LTD.	10 JERVISTON STREET NEW STEVENSTON MOTHERWELL ML1 4LY	Phone:	01698 833556
		Email:	info@starfishconstruction.com

Employers Agent:

Name	Address	Details	
CLADDING PROJECT MANAGEMENT LTD	Unit 26 Osprey Court Hawkfield Way Bristol BS14 0BB	Phone:	0117 942 7876
		Email:	

Starfish Construction Ltd-Contact Details (Principal Contractor)

Name	Address		
Head Office:	10 Jerviston St New Stevenston Motherwell ML1 4LY	Office:	0333 016 5399
		Fax:	
		Mobile:	
		E-mail:	info@starfishconstruction.com
Director HSQE:	Tommy Cadden	Mobile:	07788 851771
		Email:	tcadden@starfishconstruction.com
Associate Director Projects:	Joe Fay	Mobile:	07464 485653
		Email:	jfay@starfishconstruction.com
Associate Director Facades	Adam Denton- Beaumont	Mobile:	07983 356 770
		Email:	adenton@starfishconstruction.com
Associate Director Technical & Design	Joe McCabe	Mobile:	07913 900209
		Email:	jmccabe@starfishconstruction.com
Commercial Director	Shaun McCluskey	Mobile:	07722 293934
		Email:	smcccluskey@starfishconstruction.com
Senior Site Manager	Bradley Kaforous- Smith	Mobile:	07539 240503
		Email:	bradley@starfishconstruction.com Site hours & out of hours in Emergencies
Tenant Liaison Manager	Melissa Buckley	Mobile:	07944 304708
		Email:	mbuckley@starfishconstruction.com Site hours & out of hours in Emergencies

Site Personnel

Average number of people on site at any one time	Between 15 & 40		
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e) Health & Safety Goals

- Zero Complaints in relation to Health, Safety & Welfare
- Zero accidents, incidents and near misses
- Zero Environmental incidents
- Zero Riddor reportable incidents
- Meet all site objectives and legal requirements regarding Health & Safety
- Comply with all aspects of the Starfish Construction Health and Safety Policy

Section 2: - Management of the work.

a) Health and Safety Responsibilities: -

Directors

It is the responsibility of the Directors to:

- Establish a corporate strategy & procedures to implement the company health & safety policy.
- Include health & safety as a regular item on the board meeting agenda.
- Provide support & resources to meet the requirements of the company health & safety policy.
- Liaise with the management to review issues that affect the company health & safety policy.
- Regularly monitor and review the corporate strategy on health & safety.
- Co-ordinate with other company directors to ensure effective implementation of the policy.
- Promote liaison on health & safety matters between regions.
- Ensure that agreed health & safety training objectives are achieved.
- Discipline any member of staff for failing to discharge their responsibilities for health & safety.
- Set a personal example of safe behaviour.

Health & Safety Manager/Advisor

- Promote a positive health and safety culture by creating an interest and enthusiasm for health and safety in all activities and set a good example (including wearing protective clothing and equipment).
- Assist in the review of all Company Health and Safety documentation and procedures.
- Ensure compliance with the Company Health and Safety policies and procedures.
- Disseminate health and safety information, to include any changes to procedures.

- Attend Health and Safety Committee Meetings and take an active part in obtaining safety information and or assist in safety processes.
- Carry out site and office inspections/audits as and when required.
- Investigate and issue detailed reports on incidents and accidents when required.
- Provide adequate advice to employees on all health and safety issues.
- Promote and encourage the planning and implementation of effective measures to minimize the risk and reduction of accidents,
- Ensure all reportable accidents/incidents are notified to the Health and Safety Executive.
- Ensure suitable and sufficient welfare facilities are provided and maintained on sites and in offices.
- Attend any meetings held with Health and Safety as required.

Project Managers

It is the responsibility of all Project Managers / Senior Site Manager to:

- Comply with company policy in relation to health & safety matters.
- Ensure that health and safety is planned into jobs in terms of method statements and risk assessment.
- Monitor site operations and rectify any shortcomings in the management of health and safety at site level.
- Carry out toolbox talks in accordance with the agreed company programme.
- Report all work-related accidents to the company Health & Safety Director.
- Discipline any field employee/subcontractor under their control for breaching health and safety.
- Carry out site inspections
- Set a personal example of safe behaviour.

On Site Managers all hold valid SMSTS certification.

It is the responsibility of all Foremen to:

- Comply with company policy in relation to health & safety matters.
- Ensure that health and safety is planned into jobs in terms of method statements and risk assessment.
- Monitor site operations and rectify any shortcomings in the management of health and safety at site level.
- Carry out toolbox talks in accordance with the agreed company programme.
- Report all work-related accidents to the company Health & Safety Director.
- Discipline any field employee/subcontractor under their control for breaching health and safety.
- Set a personal example of safe behaviour.

Site Based Employees / Sub Contractors

It is the responsibility of all site-based Employees / Sub Contractors to:

- Comply with company policy in relation to health and safety.
- Work in a safe manner always.
- Rectify (if possible) and report any shortcoming in health and safety at site level.
- Wear the required Personal Protective Equipment (PPE).
- Set a personal example of safe behaviour.

b) Communication & Liaison: -

i. Regular liaison between all parties on site: -

As appointed specialist Contractor, Starfish Construction Ltd, will ensure that all relevant parties are kept informed of any significant safety issues that may be encountered during the project.

Duly completed information is available encompassing the following information.

- Health and Safety Policy Statement, arrangements, and procedures
- Organisation for the Management of Health and Safety
- Arrangements for Health and Safety
- F10 Notification displayed on site and accessible by all.
- Risk Assessments
- Method Statements
- Safety Training Records
- Accident Statistical Information

Any relevant data, information and new instructions will be passed on to operatives and sub-contractors as in accordance with CDM regulations. Copies pertaining to all new information and instructions will be copied to project manager, site supervisor, client, and FM managers.

The project manager is updated daily basis and will produce a full report weekly. Site foreman can be contacted by telephone to communicate immediate information he must be made aware of, or for emergency situations.

Information for the project will be made available to the residents via the notice boards within the entrance lobbies which will be updated regularly to show any significant changes regarding all aspects of the project.

The process by which Residents can report a problem to Starfish is as follows.

Contact Ms. Melissa Buckly of Starfish Construction Ltd via email:

mbuckley@starfishconstruction.com



The issue will be logged and emailed directly to Starfish's Project Management Team.

Once the issue has been identified and dealt with a tracker will be updated and kept as a record.

The tracker system will flag any reoccurring issues and help to improve any problematic processes of the build.

ii. Consultation with the workforce: -

All Starfish Construction Ltd personnel and subcontract labour will be advised of all the known hazards detailed in this document prior to commencing work in the form of a site induction.

Personnel will have the opportunity to contact the site supervisor at any time and have been instructed to stop work if the environmental conditions on the site change significantly or compliance with the agreed method statement cannot be fulfilled.

All Starfish Construction Ltd personnel and subcontract labour will be advised of and have access to copies of the policies, rules & procedures in relation to this Project.

iii. The exchange of design information.

Starfish Construction Ltd confirms the receipt of relevant information.

- a. Site Plan
- b. Specification of the works
- c. PCI Pack
- d. Starfish will provide detailed drawings and sections of the design proposals.
- e. Starfish will provide design co-ordinated details of any scaffolding access, Mast climber and edge protection that will be installed. These will be co-ordinated and available for review by the overall Project teams.
- f. Upon completion of the project all relevant parties will be issued with an updated health and safety file.

iv. Handling of design changes during the project.

There are no design changes anticipated, however if there is a need to modify or change the design of any safety critical element of the works then the designer will be contacted in writing and provided with amended drawings, design risk assessments and installation methods.



v. **The exchange of health & safety information between contractors**

All the documents are to be made readily available for the employees to refer to. They will be presented in an A4 site folder.

Starfish Construction Ltd would like to confirm that when CDM Documentation, consisting of CDM Plan, Method Statement and related documents are received.

including electronic copies are administered to the Project Manager who ensures that they are presented in the folder on site.

vi. **Site Security.**

The works are programmed to take place during the working hours of 8am-5pm. Close liaison with the management will take place to ensure the access is restricted to authorised persons only. Management, operatives, and visitors will sign into site with Starfish Construction Managers before being allowed entry onto the site.

Suitable signage, hoarding, Heras fencing and control barriers will be erected to protect the residents/public. Starfish Ltd also have their own signing in/out procedure located within the site office.

All plant and equipment will be secured and immobilised at the end of each working day. Scaffold access points to always be secured from the public via a coded lock system.

Scaffold security to be monitored via an alarm system. Site Foreman will complete daily foreman check sheets with end of shift checks for site security.

To ensure no personnel can gain access to the scaffold/work area via the properties, each set of balcony doors will be fitted with the agreed "Door mesh" system. In case of emergency a spare set of these keys will be kept within St George's Island Estate Management offices located at the main reception building at the front of the development.

vii. **Site induction and training requirements.**

The Project Manager or his appointed deputy will give all employees a Starfish Construction Ltd site induction before works are allowed to commence.

The site foreman will induct any visitors to site.

They must report to him prior to entering the site and must also sign their names in the site diary recording arrival and departure times.

All operative must sign in and out at the site office daily.

viii. **Welfare and First Aid.**

Starfish Construction will have welfare facilities which are located adjacent to the main building within the Railway arches opposite the Estate management office. Starfish will create offices, meeting room, drying room and rest/meal area, and fenced off accordingly.

Starfish appointed trained first aiders are Senior Site Manager Bradley Kaforous-Smith and Tenant Liaison Officer Melissa Buckley, training certificates to be displayed alongside the site First Aid notice board and available upon request. First aid stations will be located within the main Starfish Managers Office. Each supplied cabin / office is fitted with a smoke detector and fire extinguishers.

ix. **Accident Reporting.**

All employees/sub-contractors are required to immediately report to their Site foreman and directly to a Starfish Construction Manager any accident, dangerous occurrence or near miss arising from company work activities involving them, other contractors, or members of the public as a direct result of the company work activity.

Details of any accident requiring first aid will also be reported to the Principal Designer, and the client representative in accordance with RIDDOR 2013 reporting procedures.

x. **Method Statements, Risk Assessments, Production and Approval.**

No employee or sub-contract personnel will be allowed access to the work area until the method statements and risk assessments prepared for their works are reviewed and approved by the Starfish Construction Ltd Project Manager.

Copies are to be retained on site and if necessary, included in the health and safety file.

xi. **Site Rules**

All operatives must undertake the site-specific inductions from Starfish Construction before commencing any works.

All operatives will be made aware of any relevant St Georges Estate Management Site Rules.

All operatives must sign in and out daily

Daily safety checklist to be completed.

All necessary personal protective equipment must be worn –hard hat, hi viz

Safety boots and glasses as a minimum.

All electrical power tools to be 110v or less.

No smoking to be allowed on site

Suitable signage is to be put into place.



Permits to work are to be issued if required.

Starfish Drug & Alcohol Policy will be in force and Random Testing may be carried out on this site.

Radios and iPod etc will not be allowed on site.

The site shall be left clean and tidy at the end of each working shift.

Contractors Safety Policy to be issued to all operatives attending site.

Visitors must not be permitted access to work areas unless inducted or accompanied by a member of Starfish Construction Ltd staff.

The above information is not open for debate and must be adhered to at all times.

In addition to the Starfish Site Rules adherence to the Employers Requirements rules below must also be followed.

SITE RULES

- 4.72. The Contractor shall produce Site Rules and ensure all operatives comply with the Site Rules.
- 4.73. All new operatives and staff attending site will be required to attend a site induction provided by the Contractor. Inductions will be at pre-determined/agreed times and must be arranged with the Contractor and be carried out prior to the operative or staff member starting on site.
- 4.74. The Contractor shall note that during the site induction its staff and operatives will be required to produce documentary evidence that they have reviewed their own company's method statements and risk assessments prior to attending the induction. Staff and operatives will be required to sign to verify that they have received the induction, read, understood, and agreed with the contents of the induction.
- 4.75. The Contractor is responsible for ensuring that its on-site supervision is able to communicate effectively in English and that suitable translators are provided (in the form of a Foreman or Ganger) who can instruct/supervise the workers on site procedures, Health and Safety requirements and in the safe system of work in their own language. Contractor's operatives who are unable to communicate effectively in English will not be permitted to work on site where the Contractor has not complied with this condition to provide translators. No claim shall be made by the Contractor for failing to comply with this requirement.
- 4.76. The Contractor shall note that the above requirement is not intended to imply that competent operatives may not be used in the works solely on the basis of their first language not being English.
- 4.77. The Employer imposes the following rules:
 - 1. No smoking on site.
 - 2. No radios on site.
 - 3. Operatives are not to be under the influence of drugs or alcohol.

xii. **Emergency Procedures.**

All Starfish Construction Ltd site personnel will fully comply with emergency procedures. Details of the emergency meeting points are given to them on their induction course on the first working day. These instructions are to be fully adhered to in the event of an emergency arising.

On discovering a fire: On Site

Upon discovery of a fire the person making the discovery should make persons aware inside the building and request the buildings fire alarm is activated. Site operatives should activate the onsite radio alarm sensors located in the vicinity of each work area and then liaise with their site foreman to ensure they can hear the fire alarm or find an alternative method of raising the alarm. The area should then immediately be evacuated to the muster point. Details of the location will be shown at the time of site induction.

If possible, tackle the blaze with the appropriate fire extinguisher (but only if safe to do so). Telephone the emergency services on 999.
The site Manager will be responsible for checking all personnel against the site diary.

On discovering a fire: (Starfish Offices & Compound)

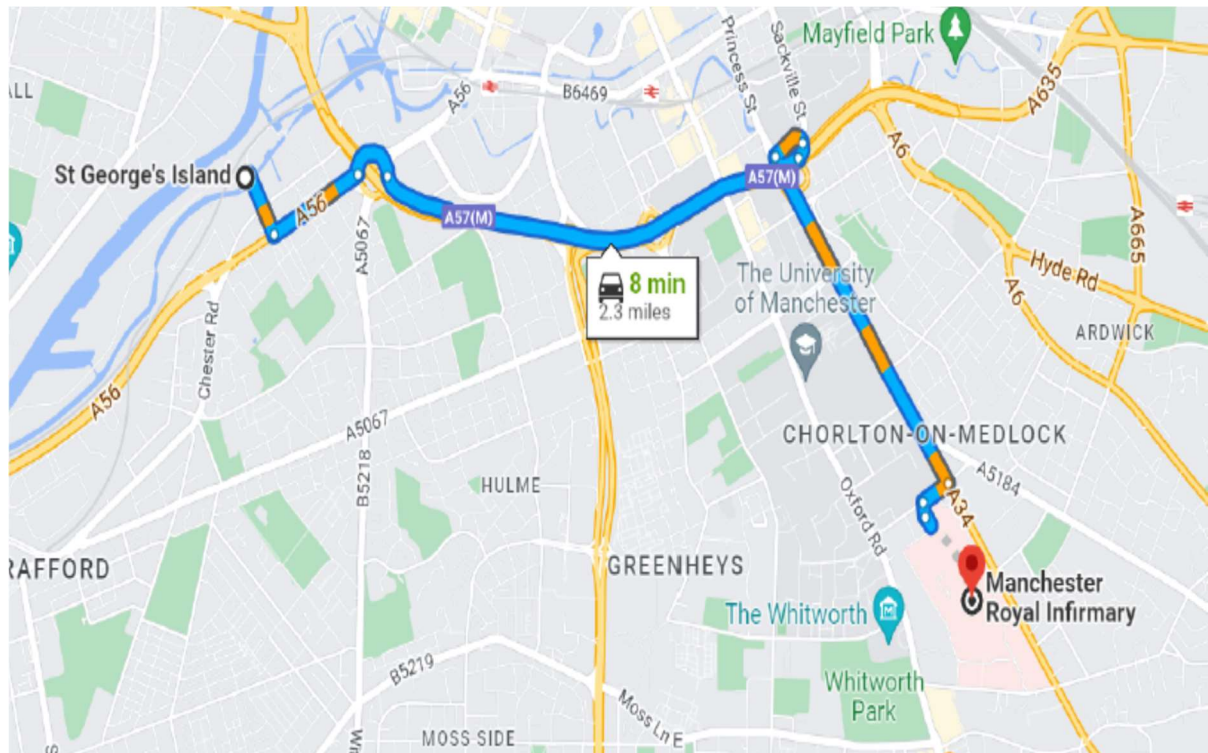
Upon discovery of a fire the person making the discovery should make persons aware inside the containers verbally shouting Fire. Each occupied container is fitted with Smoke Alarms and supplied with Fire Extinguishers. The area should then immediately be evacuated to the muster point. Details of the location will be shown at the time of site induction.

The Site Manager should if not at risk to himself switch off the power to the cabins / generator upon exiting.

If possible, tackle the blaze with the appropriate fire extinguisher (but only if safe to do so). Telephone the emergency services on 999.
The site Manager will be responsible for checking all personnel against the site diary.

Hospital:

Manchester Royal Infirmary	Oxford Road Manchester M13 9WL	Tele:	0161 2761234
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St George's Island, 5 Hulme Hall Rd, Manchester
M15 4GY to Manchester Royal Infirmary

Drive 2.3 miles, 8 min

Section 3: - Arrangements for controlling significant site risks.

i. Access and Egress arrangements: -

All visitors to sign in and out at Starfish Site office situated within the rail arches adjacent to the St Georges' Island Estate management office.

Access to the site / access to the work area will be via Mast Climbers and staircases which will always be fenced off and secured from public access. Scaffold access points to be secured at all times from the general public via a coded system. Scaffold security to be monitored via an alarm system.

All materials deliveries will report to the Site Foreman at Starfish main site office, banksman to be utilized at all times and materials to be unloaded and stored at the off-site compound in the designated storage area for each phase. Materials required on site will be delivered on a just in time basis and kept within the on-site compound. A Detailed markup plan is to be issued to show this.

Site Foreman to ensure all footpaths, highways and muster points are kept clear and clean of all materials, Signage is in place and skips are kept at the off-site compound segregated from the public via secure heras fencing.

Where necessary the footpath will have lighting installed proportionally throughout to ensure a safe access route is maintained.

ii. Location of Services: -

The property contains incoming mains services.

Starfish will be provided with the locations of the incoming services on site on the day of possession.

SERVICE	LOCATION OF ISOLATION	EMERGENCY CONTACT
GAS:	TBC	0800 111999
WATER;	TBC	
ELECTRICITY	TBC	0800 375675
TELECOM:		0800 807060
ENVIRONMENTAL AGENCY:		

iii. **Accommodating adjacent land use: -**

This is a publicly accessible site. All works will be contained within site boundaries protected by Heras fencing interlinked and secured with clamps.

iv. **Stability of Structures: -**

Works will not affect stability of structure, as part of the construction phase temporary works for access equipment will be,

1. Pull out tests of fixings into existing structure
2. Tie in points for mast climbers
3. Tie in points for Scaffold
4. Mast Climbers constructed as per agreed issued details
5. Scaffold for access as per agreed issued details

A full dilapidation survey is to be carried out and will continue to be monitored at each new phase of the construction programme.

Remaining items like CCTV and PIR sensors will need to be maintained and these items will be monitored to ensure the contracted works do not interfere with the operation of these items.

v. **The prevention of falls or Working at height: -**

Safe access will be provided to the work area. Competent trained personnel working in accordance with approved task assessments and method statements will access scaffold and platforms via ladders in restricted areas.

Operatives will access areas of work via cradles and mast climbers, operatives will have specific recorded inductions and training for the cradles and mast climbers from the suppliers before operating each item of plant.

All access plant and materials will be both maintained and checked daily as required. All operatives will be trained and certified to work at height.

Operatives will wear a suitable harness to work in restraint as oppose to fall arrest which will not be permitted.

All tools and materials to be always tethered.

Please refer to mast Climbers /scaffolders RAMS for rescue plan for mast climbers and cradles which will be in the site folder in the site office.

A Permit system from Starfish Construction Site Manager will be in operation for working at height.

Due to the height of the building high or gusting winds may be experienced. Anemometer readings must be taken and recorded at regular intervals.

Works must cease during periods of excessive winds; the wind speed of operation for the mast climbers and cradles will be 23mph. Operatives will not be allowed to also access roof works with a wind speed of over 23mph.

vi. **Work with or near fragile materials: -**

If any works required to be carried out on or near fragile roofs, the use of suitable personal suspension and fall arrest equipment will be provided and to be used. Method statements & Risk assessments to be provided before works commence.

vii. **Lifting Operations: -**

Ensure that competent operators are using adequate lifting equipment in accordance with an approved RA/MS. Starfish will be responsible for ensuring that copies of operator and plant certification are provided with the RA/MS.

viii. **Maintenance of plant and equipment: -**

All equipment requiring statutory certification will be tested prior to use on site. All portable and temporary electrical installations used on the site will be PAT tested and either 110v or battery operated. Temporary power for the cradles and mast climbers will come via a controlled board from the Building allowing isolation and surge protection. These are to be isolated at the end of each shift by the Starfish Site Manager. Regular inspection of safety equipment such as harness will be checked visually daily before use by the operator and 3 monthly by suitably trained competent person. All cradles, mast climbers and scaffold will be inspected weekly. Daily visual checks of the above and the routing of the power cables for the cradles will also be carried out at the start of each shift.

ix. **Traffic Routes and segregation of vehicles and pedestrians: -**

Starfish compound including work areas and delivery points will be segregated by Heras fencing to prevent public access upon each phase of the project. This is a live publicly accessible site and operatives should always be aware of pedestrian and vehicle movement especially in high traffic areas. Parking is restricted and limited to the Starfish Compound railway arches. All other vehicles must park off site. All material deliveries and waste disposal collections will be controlled and will be carried out between the agreed working hours of 9am -5pm to minimise any disruption, all vehicles will be controlled via a banksman.

All main materials will be delivered and bought to site on a just in time basis to prevent storage of large number of materials on site and contained within the railway arch stores. Number of delivery vehicles expected per week is one and this will be a 7.5 t curtain sided lorry. Once materials are required "out on site" they are to be moved if required and large in size to be taken via the onsite Telehandler driven by a certificated and competent operative.

When materials are required and just prior to movement from Archway 7 physical barriers will be placed outside of the entrance to arch 7 to allow safe egress of the plant with materials and to ensure segregation from potential foot traffic. Plant with the materials will be escorted via a banksman to within the hoists vicinity and passed to the logistics teams for vertical distribution to the site.

A separate traffic management plan will be produced incorporating the above and also consideration for disabled access and emergency access, this will be updated accordingly throughout the project.

x. **Storage of materials and work-related equipment: -**

Set down and storage areas are to be agreed, A site plan will be produced showing each occupied area upon each phase of the project.

The removal of the waste will be placed in the positioned separate material skips until full and collected for either recycling or collection by a waste licence certified company.

xi. **Any other significant safety risks: -**

As the project relates to panels of a combustible nature no hot works are permitted on or adjacent to the works being conducted. Hot works where practicable will be conducted at the Off-Site compound and bought to site once completed. Should on-site adaptation need to be made using hot works these will be completed on at ground level in the railway arches area ensuing the hot works permit system has been completed via Starfish and with an observer and fire extinguisher present at all times the works are being completed. We do not expect hot works to take place on this project.

xii. **Procedure for hazardous substances: -**

Asbestos: - Asbestos containing building materials were banned from use in construction (UK) after the year 1999 therefore there should be no Asbestos due to the age of the building.

If suspect materials are uncovered work is to be halted immediately in the affected area and where suspect materials are present. The affected area is also to be closed off to safeguard against any other persons coming into contact with the suspect material.



The client is to be informed immediately of the situation and of any precautionary measures that have been implemented.

The site supervisor/ line manager must then contact Tommy Cadden 07788851771.

Suspect materials will be inspected by competent person and a report produced. Employees MUST NOT TAKE samples.

The report should contain site address, results of analysis and full details, including the exact location of the suspect material, and the action being taken by the client.

COSHH: -

COSHH risk assessment must be carried out and MSDS held in site file for all hazardous materials. COSHH Materials will be kept on either the on-site and off-site locations in specific COSHH cabinets.

xiii. Manual Handling: -

Control the delivery and movement of materials to ensure that the loads being carried by individuals do not exceed those that can be safely lifted/moved. Use mechanical aids such as telehandlers to reduce manual handling.

xiv. PPE Requirements: -

Hard Hats, Hi Vis, Safety Boots, Gloves, glasses, FFP3 masks and harness where required as per Starfish Company policy.

xv. Noise; HAVS: -

HAVS information for the site tools to be held in site file.

The works are expected to cause noise of various levels depending upon the specific task and due to the nature of the works. Noise related tasks will be limited to the basic site hours of 8am – 5pm. Noise monitoring will be undertaken via the site foreman and records kept within the site file for assessment and to aid in the improvement of noise reduction. Noise reduction tools will be used where available.

Operatives will be informed of the high importance of noise reduction including voice related noise through the induction process. The site foreman is to monitor the teams daily and deal with any related incidents accordingly.

The Exposure values are:

lower exposure action values: daily or weekly exposure of 80 dB peak sound pressure of 135 dB

Upper exposure action values: daily or weekly exposure of 85 dB peak sound

pressure of 137 Db. Works are not expected to create significant noise.

xv. **Exposure to Dust: -**

FFP3 face masks must be worn when carrying out tasks that may generate dust.

xvi. **Waste Disposal: –**

The removal of the waste / combustible materials from site will be by skips on site and collected for either recycling or collection by a waste licence certified company.

No amount of removed materials will be stored on balconies or in any space adjacent to the buildings overnight. At the end of each working day an inspection will take place ensuring no removed combustible materials are left overnight on site.

Waste metric data will be made available if required.

xvii. **Any other health risks-**

Proximity to waterways means possible exposure to Weil's disease however as works are not located directly adjacent, over or in the water the risk is removed but operatives will be advised to remain away and out of the water.

Works are within the vicinity of the railway / tram lines which operate at an elevated position above the welfare location of the railway arches and away from the buildings. No MEWP access equipment to be used without the permission of the Starfish Site Management team.



