



C8 – External Materials - Strategy for Quality Control Management

- Branley Homes Limited will be working closely with its design team and sub-contractors to ensure the best quality materials are used throughout the construction process.
- Branley Homes uses tried and tested suppliers it has sourced materials from for the past 10 years.
- Branley Homes will research all materials prior to placing orders.
- All orders will be inspected with the supplier upon delivery before being signed for.
- Before being laid/installed, Branley Homes Limited will undertake an inspection of materials with the relevant sub-contractor to ensure they are suitable for laying/installing.
- Any damage will be reported within one week of delivery.
- Branley Homes' project manager (SMSTS qualified) will complete regular daily walk rounds on site to inspect works being undertaken with individual sub-contractor foremen (including assessing suitability of materials). If any issues are identified, works will be halted until such time as a solution is arrived at.
- Prior to making payment of final sub-contractor invoices, a project manager will complete a final inspection. Once works have been signed off, final invoices can be paid.
- All sub-contractors will be required to provide Operations & Maintenance Manuals (including warranties and guarantees for any products/materials used).
- The Project Manager will also supplement his audits and inspections with attendances/walk rounds with the design team, independently instructed H&S consultant, Building Control Inspector and New Build Homes Warranty Surveyor. Any items picked up on will be catalogued, addressed on site and closed out in writing with photographic evidence.
- The Project Manager will take photographs of all key stages of construction works for record keeping purposes.

