

Risk Assessment

Work Activity: Housekeeping.

Hazard.	Person(s) at Risk.	Existing Measures to Control Risk.	Additional Measures needed to control risk.	Person(s) Responsible.	When to be Actioned.	Actioned.
Slips, trips, or falls.	Operatives	Before work starts, ensure the working area is clean and tidy, if it is not then either clean or report to your supervisor.	Leave the working area clean and tidy at the end of each shift.	Operatives	Throughout Day.	
Trailing Leads	Operatives/ Public	Operatives must ensure leads do not run over barriers or around other objects.	Leads must be secured and identified with hazard tape.	Operatives	Whilst using leads.	
Flying Debris Around the Site	Operatives/ Public	Ensure all waste and debris is bagged up and stored in a safe place to avoid harm to operatives or the public.	Maintain a high level of cleanliness on site at all times operating on a 'clean as you go' mentality.	Operatives	Throughout day.	
Dust	Operatives/ Public	Operatives must ensure dust is kept to an absolute minimum when completing works on site.	Damp down areas with water before sweeping to prevent dust travelling through the air. Wear a dust mask at all times.	Operatives	Whilst completing dusty tasks.	

Company name: New Age Glass Ltd

Date of next review: Monday 5th August 2024

Assessment carried out by: Tom Shrives

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