

Method Statement

Project: Royal Exchange, Manchester
Contractor: Hargreaves Foundry Limited
Order No:
NAG Ref: Q4166 Rev H
Title: NAG Cast Iron Pavement Lights.
Date: 20th September 2024

**NEWAGEGLASS**

Revision:

Rev	Date	Prepared By	Reviewed By	Review Signed	Review Date
		20/09/24	Marc Parkinson		

Project Supervision Structure

NAG Site Supervisor: TBC

NAG General Manager: Andrew Sullivan - 07534761700

NAG Contracts Director: Marc Parkinson - 07931568388

NAG Health & Safety Advisor: Andrew Wood – 07973130867

Hargreaves Foundry Site Contact: Andy Knight – 07595205643

NAG Site Personnel.

Selected from the following operatives:

Wayne Davis - Supervisor
Jordan Davis - Fixer
Graham Lawrence - Supervisor
Steve Mason – Operative
Jason Derrick - Supervisor
Colin Lockwood - Supervisor
Mark Thompson - Supervisor
Jack Parkinson – Oper
NAG supervisors hold SSSTS qualifications.
All labour has CSCS NVQ level 3 cards.

NAG First Aiders.

TBC

Local Emergency A&E

Manchester Royal Infirmary, Oxford Rd, Manchester M13 9WL – 0161 276 1234

Scope of Works

Installation – During the hours of 6pm-7am (out of hours) New Age Glass Limited operatives to fit 7no Hargreaves Foundry Cast-Iron pavement lights to openings and

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adequate support bearings previously prepared by others, setting Cast-Iron pavement lights onto plastic shims and sand and cement bedding material to the undersides of Cast-Iron pavement lights. New Age Glass Limited to form polysulphide mastic seals to the perimeter edges of new works.

1no Cast-Iron Pavement Light, 1720mm x 1070mm.

1no Cast-Iron Pavement Light, 1450mm x 1000mm.

4no Cast-Iron Pavement Lights, 2500mm x 1270mm.

1no Cast-Iron Pavement Light, 1200mm x 1490mm. Out of Hours Working, 6pm-7am.

Main contractor to protect fixtures, fittings and façade before New Age Glass Limited install Cast-Iron pavement lights.

Main contractor to protect installed Cast-Iron pavement lights, using 18mm ply.

Main contractor to provide TASK lighting to pavement light openings.

Start Date

TBC

Duration of Works

3 Nights.

Access and Egress

N.A.G. personnel will follow as directed, use, and comply with the buildings safe access and egress routes.

Deliveries

Cast-Iron pavement lights will be delivered and off loaded via HIAB vehicle.

Other plant & materials by NAG vehicles.

All in accordance with the site traffic management system.

Manual Handling

Pavement Lights will be moved to the required locations using a pallet truck and installed using our mobile lifting equipment.

All NAG site personnel have up to date manual handling training.

Crash/Safety decks below openings

Main contractor to provide scaffold or mobile tower placed 1.5 metres below each pavement light opening.

Location of Works

Royal Exchange, Manchester.

Sequence of works

All NAG personnel to report to Andy Knight site manager and sign the attendance register.

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All NAG personnel must read our RAMS and sign the briefing register to say they understand them.

All NAG personnel will ensure that they are wearing correct PPE before entering the working area.

NAG supervisor to check the working area is clear of materials and that there are no obstructions or third parties working below or above the working area.

Once all checks have been completed work can commence.

Installation

Off-load Cast-Iron pavement lights to first opening.

Check scaffold crash deck or mobile tower is in place below pavement light opening.

Check TASK lighting is in place and working. Visual inspection only.

Using "A" Frame, transport first Cast-Iron pavement light to opening.

Set pavement light onto plastic shims and sand and cement bedding material.

Raise pavement light to finished levels.

Iron back bedding materials to underside of pavement light.

Repeat same process for the remaining 6no Cast-Iron pavement lights.

On completion of the install of pavement lights, form polysulphide mastic seals to perimeter edges of new works.

Main contractor to sign our sign-off sheet accepting completed works.

Storage

New Age Glass Limited will store our materials as close as possible to our working area and in accordance with the manufacturer's recommendations.

COSHH

The following COSHH assessments are attached under separate cover.

SIKA Pro3 Mastic Sealant

Primer

Risk Assessments

The following risk assessments are attached under separate cover.

Distribution of Materials

Working at Height

Housekeeping

Manual Handling

PPE**Minimum requirements.**

Hard Hat – EN379 as required.

Gloves – EN338 to be worn at all times.

Hi Vis Vests – EN 471 class 3 displaying our company logo to be worn at all times.

Steel toe capped foot protection with steel mid sole –EN20345 to be worn at all times.

Safety Specs – EN166 grade F (Light eye protection) to be worn at all times.

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**NEWAGEGLASS****Revision:****Task Specific.**

Knee pads – Approved & certified EC Directive 89/686/EEC EN14404:2001 Type 1 Level 1.

Ear defenders to EN352.

Safety Goggles to EN 166 grade B 4 (when using mechanical tools or equipment).

Face Fit Dust masks – task specific – EN149 FFP3.

Tools & Equipment.

All tools to be 110v or battery powered.

Battery Powered Mastic Gun

Pallet Truck

Mobile Lifting Equipment

Hand tools i.e., hammer, saw, levels etc.

Protection of site personnel.

Hargreaves Foundry to ensure the work programme does not dictate N.A.G. personnel work over or under any other site personnel.

Protection of works.

NAG to protect our works until signed off by the site manager, once signed off the client is responsible.

Waste.

Our waste is very minimal, all waste will be removed daily and placed into bins/skips provided by others.

Welfare.

Clean toilet and hand wash facilities must be provided on-site, used, and respected by NAG personnel.

Emergency Procedures.

All N.A.G. personnel will follow directions and instructions given by the site manager in the event of an emergency.

Consultation.

N.A.G. personnel will attend reasonable site base safety meetings if required.

Author

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Method Statement Briefing Register

This method statement and related risk assessments have been fully explained to the following individuals:

Name	Title	Signed	Date