



Local Labour Construction - Proposal and Reporting Template

Template Guidelines:

1. Please complete all information in the top row "Scheme Overview".
2. For sections 1 - 3 please complete column "Total Indicative Target". Do the same for activities you want to undertake under sections 4 - 5 + if known add organisation(s) add details in Tabs
3. An authorised person then needs to sign and date the form at the bottom.
If you would like to discuss your proposal including any support available please email workandskillsadmin@manchester.gov.uk.

Reporting:

1. You should also use this form to send conditional End project reports or on the alternative frequency agreed. Your final report must be sent to the Planning Team to discharge the local labour condition.
2. Provide the cumulative actual achieved at the time of reporting .
3. Please use separate tabs to provide evidence records and case studies:
4. An authorised person then needs to sign and date the form at the bottom.

Scheme Overview	Scheme Start Date (enter below)	Scheme End Date (enter below)	Expected start date of main recruitment (mm/yy)	Est construction value of scheme (nearest £M)
Planning reference / scheme name: Contact name / email:	01/03/2025	tbc	Sep-25	tbc
1. WORKFORCE KPI 1 -2 - One or more New jobs created per £2m spend on the development.	Total Indicative Target	Target Achieved to date	Proposal stage: Please describe how you arrived at the indicative targets; HOW you are going to deliver the activities; and name recruitment / employment organisations, schools and community groups you intend to work with or you would like us to connect you with.	
KPI, 1a- Total number of newly created jobs on the development (both on site and off site). This includes supply chain and sub-contractors.	15		EWC and our supply chain will work with The Works Construction Academy to help recruit for vacancies on this scheme, ensuring where possible that vacancies are filled by residents of Manchester. The Works holds a Meet the Employer event monthly at The Salvation Army, Grosvenor Street, Manchester. Alongside this we will work with our recruitment partners to stipulate that Manchester residents should be prioritised, with Greater Manchester residents secondly.	
KPI, 2a - Of that total, how many will be / were City of Manchester residents (see map in Annex 1 of guidance note) Target 50%-100% MCC residents.	50.00		When delivering the recent Dispensary scheme in Ancoats, 40% of the new jobs created were filled by City of Manchester residents, therefore on this scheme we will aim to better that through lessons learnt.	
KPI,1b - Total number of sustained jobs on the development (both on site and off site). This includes supply chain and sub-contractors. No Target	Measure only		As part of our induction process, we gather the home post codes of all individuals inducted on to the project, we will use this information to report on the number and percentage of people working on the project who live within the City of Manchester.	
KPI, 2b - Of that total, how many are / were City of Manchester residents (see map in Annex 1 of guidance note) No target total deducted from KPI 2a Indicative New MCC jobs up to 75% Max	Measure only			
2. APPRENTICESHIPS KPI, 3 & 4 - One or more New apprenticeships per £2m spend on the development.	Total Indicative Target	Target Achieved to date	Due to the nature of the works of this project and it not being a standard new build construction, the opportunity to recruit new apprentices will be limited both for EWC and our supply chain. As a result, we won't be able to achieve the target number of 15 new apprentices. EWC have been supports of the PlanBee apprenticeship scheme for a number of years and will continue to support this through the sponsorship and hosting of a apprentice every year of this project. When delivering the Dispensary scheme in Ancoats the project achieved 5 new apprenticeships, therefore we will use this as a base target for this scheme. All apprentice's duration on this scheme will be tracked, along with their place of study and home post code, allowing for us to report against the percentage of new apprentices both studying and living in Manchester.	
KPI, 3a - Total number of new apprentices that will be / were working on the development (incl those working for subcontractors/suppliers)	5			
KPI, 4a - Of the total number of new apprentices, how many will be / were City of Manchester residents (see map in Annex 1 of guidance note) - Target 50% -100% MCC residents	50%			
KPI, 3b- Total number of sustained apprentices that will be / were working on the development (incl those working for subcontractors/suppliers) No Target	Measure only			
KPI,4b - Of the total number of new apprentices, how many are / were City of Manchester residents (see map in Annex 1 of guidance note) No target total deducted from KPI 4a Indicative New MCC apprentices up to 75% Max	Measure only		Through our induction process and subcontractor engagement we track all apprentices that work on our schemes, along with their home post codes. EWC are also a member of the 5% club meaning at least 5% of our workforce are on earn whilst you learn schemes, therefore a number of EWC apprentices both high level and trade apprentices will work on this scheme.	
3. SUB CONTRACTORS AND SUPPLIERS KPI, 5	Total Indicative Target	Target Achieved to date		
KPI,5 - Total (£)spent in LOCAL (MCR) supply chain through the contract. Target 10-30% MCR Spend. Reporting Only	10%		Where possible EWC look to procure goods and services from the City of Manchester, with many of our consultant partners being based within Manchester. All of our supply chain spend will be tracked throughout the project and reported to MCC. On our recently completed Dispensary scheme in Ancoats, 10% of our appointed subcontractors where within the City of Manchester.	
4. LEARNING AND EMPLOYABILITY WITH CITY OF MANCHESTER SCHOOLS AND JOB SEEKERS KPI, 6,7,8,9	Total Indicative Target	Target Achieved to date		

KPI, 6 - Number of hours dedicated to supporting Manchester young people up to the age of 24 years into work (e.g. career/sector talks; cv writing support; mock interviews) 2 hours per 1M Investment. 100% MCC residents	60		The Eric Wright Learning Foundation has a outreach of schools and colleges across the City of Manchester having supported a numerous careers activities across the City over recent years. Alongside using these relationships and by working with Bridge GM and Our Futures we will support careers/STEM activities throughout the duration of this scheme.	
KPI, 7 - Number of hours of support into work provided to Manchester unemployed adults (over 24yrs) though career mentoring; including mock interviews, cv writing support, and careers advice. 2 hours per 1M Investment. 100% MCC residents.	60		Having worked in Manchester for a number of years, EWC have built up an extensive network of partners who we work with to support pre employment courses. For this scheme we will predominantly work with Manchester Adult Education to support their pre employment programmes through industry presentation, cv writing and mock interviews. To calculate the number of hours we will multiply EWC staff hours by the number of attendees engaged with per session. For example 1 hour of EWC staff time, delivering presentations to 5 people would be calculated as 5 hours.	
KPI, 8 - Number of weeks of meaningful work placements or pre-employment training for Manchester secondary school and further education students. 1 week per £4M Investment. 100% MCC residents	18		EWC will work with The Manchester College to host 2 x T Level design, surveying and planning student for a 45 day placement, which equates to 18 weeks. This is double the target number of weeks for KPI 8, in lieu of providing work experience under KPI9.	
KPI, 9 - Number of weeks of work trials for city of Manchester job seekers that will be / were offered . 1 week per £4M Investment. 100% MCC residents	0		Name of authorised person Adam Pickford	(E)Signature A. Pickford
5. WORKING WITH THE COMMUNITY ORGANISATIONS IN THE CITY OF MANCHESTER KPI, 10	Total Indicative Target	Target Achieved to date	Position in organisation Operations Manager	
KPI, 10 - Number of hours of Manchester community projects that will be / were delivered and have skills and employability outcomes for residents. 2 hours per 1M Investment. 100% MCC Boundary Projects	60		Date 19/9/24	

