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INDIVIDUAL RESTAURANTS **86 CROSS STREET** **MANCHESTER** **M2 4LA**

OUTLINE METHOD STATEMENT **ARCHITECTURAL**

**PROPOSED INTERNAL FIT OUT WORKS TO PROVIDE A LICENSED PIZZA
RESTAURANT AT BASEMENT AND GROUND FLOOR LEVELS.**

DECEMBER 2024.

1.0 INTRODUCTION.

The proposals are for the internal refurbishment and fit out works at Basement and Ground Floor levels, shopfront and windows, and new external signage, incorporating all relevant and associated enabling and builders works.

All elements of the internal fit out design proposals have duly considered the architectural importance of the building, both to itself and within the local area context.

Due to the significance of this heritage asset within the City streetscape, all proposed works will seek to make good, replace and refurbish remaining elements which are of architectural and historical significance. The internal works proposed will seek to acknowledge and retain where possible the interior features and finishes, and achieve a more vibrant and active use for such a prominent City centre location.

2.0 EXISTING BUILDING CONDITION AND HERITAGE VALUES.

The Heritage Report prepared and issued by Ian Rowan, Heritage Consultant, clearly records and identifies both the existing building condition, together with identifying those historic features and finishes of the building.

The proposed interior refurbishment and fit out works, seek to bring back into good order, respectfully acknowledging the historic value and heritage of the building, all areas internally at both ground and basement floor levels, and at the same time conforming to current legislative requirements, in respect of Building Control, Structural, Fire and Environmental Health.

3.0 INTERIOR WORKS PROPOSALS.

It is proposed that the interiors fit out works are carried out directly following on from completion of the initial structural enabling/repair and waterproofing works proposed by Booth King Partnership Limited.

The proposed interiors fit out works are summarised as follows:-

- * Structural enabling and repair works(Booth King Partnership).
- * Mechanical ventilation, extract and air conditioning works (Lifestyle Environmental).
- * Interiors finishes, fitments and fittings.

All the above, to provide a fully completed and finished licensed restaurant.

INTERIORS OUTLINE METHOD STATEMENT.

The following represents an initial outline method statement and intended sequence of works, specific to the internal fit out and refurbishment works, describing how to complete each of the works identified, safely and efficiently, identifying potential hazards and measures to be adopted to mitigate them.

RAMS. Information and details, together with specific Risk Assessments are to be developed, together with further input from specialist contractors/sub-contractors. Specialist input is anticipated to be carried out in accordance with this outline methods statement.

Hazards. Use of hand tools, portable electrical equipment, ladders, mobile tower scaffold, COSHH and manual handling. Specific hazards are other trades on site occupying the building, working with other trades, trailing leads and cables.

Risk Assessments will be carried out for the activity, including Induction.

Work Procedure And Control Measures. All work to be carried out following the risk assessments, construction phase plan and other H&S management documents in place. Conflicts with other working groups or work activities operating within the same area will be identified, with specific communication and liaison arrangements to control additional risks put in place.

Work area to be securely cordoned off to prevent unauthorised access. Only authorised personnel will be allowed access to the works area. All personnel (including visitors) must sign in on arrival and sign out when leaving the site. Appropriate signage will be displayed around the work area. PPE to be worn at all times on site.

Training. Only qualified, certified or otherwise competent personnel will be permitted to undertake the work. All operatives are to receive training on manual handling techniques, asbestos awareness and working at height. All workers to undertake site induction prior to commencing work. Toolbox talks will be carried out at weekly intervals during the works to raise awareness of relevant H&S issues. Training in abrasive wheels/blades given for timber cutting activities.

Access. Work at height will be eliminated where possible, through changing work procedures or using alternative equipment. Stepladders and ladders are only to be used for access and short duration work, and only when there is no suitable alternative such as full access scaffolding, tower scaffold or MEWP. Tower scaffolds to be erected by PASMA trained operatives. MEWPS to be used by suitably trained operatives. Access equipment will be securely stored at the end of each shift to prevent unauthorised use. Exclusion zones will be established in the area below any overhead works, using suitable barriers and signage, to protect people below from the risk of any falling tools and materials.

Preparation. Services to be isolated/disconnected and confirmation given of any areas affected by the works, before commencement. Asbestos survey carried out by Landlord, and any asbestos identified has been removed from site.

Services. Any existing services to be modified will be identified and carried out by specialist and competent contractors. Works to services are to be covered under separate method statement and risk assessment.

Strip Out/Enabling/Demolitions. Work area to be securely cordoned off to prevent unauthorised access. Soft strip out works will commence with the removal of any remaining redundant fixtures and fittings by hand. Appropriate hand tools will be used to remove shelving, electrics, doors etc. All glass products will be left intact where possible and handled with gloves for removal. Loose and damaged building finishing materials and sections are removed. All removed material to be collected in a waste bag. All soft strip out materials to be disposed into skips and removed from site. Materials will be segregated for re-use and recycling where possible. Additional damping down will be carried out by hand held methods as required to minimise dust creation and spread.

Material Preparation. Use of hazardous substances in full accordance with manufacturers instructions, material data sheets and COSHH assessments. All mixing, thinning and other application procedures should be strictly followed as per the technical data sheet of the product in use. Carefully mix and prepare materials following the manufacturers directions. Stir material before application to produce a mixture of uniform density. Stir as required during application.

Plastering. All plaster shall be prepared with a mechanical mixer, using sufficient water to produce a workable consistency. Care to be taken to ensure the correct mix as well as a good supply of clean water for the mixing of materials. The plaster should be mixed until uniform fibre dispersion. Plaster not used within 1.5 hours from the start of mixing shall be discarded. Undercoat(s) to be applied with a trowel and levelled up with a float. Undercoat(s) will be scratched as a key for the next coat. Any scratch coat will be allowed to dry before application of the next coat. When the undercoat has been set, loose particles will be removed and damp down if required. The next coat shall be applied with sufficient material and pressure to ensure tight contact with the undercoat. The surface of the second coat shall be levelled, filling surface defects in place with plaster. Finishing coat plaster shall be floated as smooth as possible and then steel trowelled.

Decoration. Touch up bare areas with primer and undercoat as required. Paint Minimum Coating Thickness – apply materials at not less than the manufacturers recommended spreading rate. The first coat will be applied to surfaces that have been cleared, pre-treated or otherwise prepared for painting. Succeeding coats will not be applied until the previous coat has cured. Over-coating intervals will be strictly adhered to. Sanding between applications where sanding is required to produce an even smooth surface. Dust masks will be worn when sanding. Finish coats provided that are compatible with primers.

Fit Out. Fixtures and fittings will be assembled on site unless supplied pre-assembled by the manufacturer. New units will be installed as per the specification. All units will be installed strictly following the manufacturers installation guidelines. Only the correct parts eg. Saw blades, drill bits etc. will be used with the equipment and must be suitable for the material on which it will be used. Dust masks to be worn during cutting operations. For added strength and stability, wall fittings will be fixed at both the top and bottom of the unit through

the back panel. A suitable wall plug and screw will be used. The screw head will be capped with a colour coded screw cap. Following this, the bracket faceplates can be fitted to complete the installation.

All fittings fixed to plasterboard will be fixed securely. The use of plasterboard fixings is not permitted for heavy items.

Floor Coverings. Suitable gloves to be worn when fixing the timber floor boarding, ceramic tiling, plasterboard, or handling sharp tools (eg. Cutting operations). Cutting tool blades to be kept sharp to allow minimal pressure to be applied and to aid smooth cutting. Scrape, brush and sweep clean the wall, ceiling and floor areas before any preparation works takes place. Unless the manufacturer recommends otherwise, all works to be carried out strictly in accordance with their instructions/recommendations. Timber boarding,

plasterboard and ceramic tiling shall be cut in all the doorways and recesses. Door bars/edge trims are to be cut to size and fixed to the floor in place with screws or nails as appropriate. Remove all excess timber, plasterboard and tiles, together with all materials and tools.

Good Practice. All good practice guidelines for the workplace to be observed. All spillages will be immediately cleaned up to prevent any slip hazards. All work equipment, chemicals and substances will be properly secured when they are not in use, to prevent any unauthorised usage or accidental contact. During the works, the area will be, so far as is reasonably practicable, kept clean and tidy with clear walkways as appropriate.

Manual Handling. All manual handling will be minimised through the provision of mechanical aids. Where possible materials will be supplied in loads 25kg. Operatives are not expected to handle loads or items weighing more than 25kg on site without assistance. Any items or loads above 25kg are to be handled through the use of mechanical aids or team lifting.

The following manual handling general precautions will be taken:-

Deliveries and materials handling will be planned to minimise the extent of manual handling of materials.

Routes by which materials have to be carried by hand will be kept free of obstructions.

Appropriate PPE will be worn to make sure that materials can be handled safely.

Two or more operatives will carry larger or heavier items.

Work Equipment. Only those persons who have received suitable and sufficient instruction and training will be permitted to use work equipment. All work equipment to operate on 110v. Any mains powered 240v work equipment will operate via a transformer or other power reducing device, at a reduced voltage of no more than 110v. Before using any item of work equipment, it will be inspected to ensure that it is in good condition and unlikely to cause injury or harm to any person as a result of its correct usage. Equipment guards to be correctly fitted before use. All personnel are advised to check all tools before each use and to take unsafe equipment out of service immediately, for repair or replacement. Periodic testing and maintenance of all equipment to be carried out following regulations and manufacturers instructions. When not required for immediate use, all items of work equipment will be securely stored to prevent any unauthorised use or accidental contact with any sharp/rotating blades.

Harmful Substances. All current legislation and codes of practice regarding chemical/substance usage will be complied with. Where possible, any hazardous substances will be substituted for alternative non-hazardous substances. COSHH assessments will be completed before the use of hazardous substances. Only those persons who are fully conversant with a chemical/substance will be permitted to use the chemical/substance. Adequate ventilation will be maintained at all times where hazardous chemicals/substances are used. When not required for immediate use, chemicals/substances will be kept in suitable closed containers in a secure location, to prevent their unauthorised use.

Worked/Occupied Areas. Work is planned to ensure the safety of all occupants. Physical barriers and signage will be in place to make all aware of any hazards or risks. Additional monitoring will be employed to protect visitors. All occupants will be made aware of the works being carried out and any no go areas or restrictions. Dust, noise and other disruptions will be kept to a minimum. The safety of building occupants will be assessed, particularly access and escape routes. Adequate warning signs and barriers will be put in place around the work area. Where overhead working is required, suitable warning signage and barriers (as appropriate) will be positioned around the work platform base/danger area, to prevent unauthorised access below.

Workspace. All good practice guidelines regarding the provision of sufficient clear working space will be observed. Before the commencement of any works, sufficient clear working space will be made available, so far as is reasonably practicable. Suitable warning signage and barriers will be positioned around the work area, to restrict other persons from entering the area. During the works, attention will be paid at all times to the maintenance of clear working space.

Work At Height. All current legislation and codes of practice regarding working at height will be complied with. Suitable access equipment will be selected to provide a safe working platform shall be employed whilst undertaking any work at height and will be subject to inspection before and during its use. Any fragile materials, structures or areas to be protected and covered to prevent falls through materials, with barriers and safety netting to be fitted as required. Suitable access will be provided to the working platform and will be subject to inspection before and during its use. Suitable barrier edge protection will be employed where necessary.

Suitable warning signage and barriers will be positioned around the work platform base or danger area, to prevent unauthorised access. Only those persons who have received suitable instruction will be permitted to undertake work at height.

Storage. Materials will be stored safely away from access routes. Materials are stacked neatly in a safe manner within the work area. Waste materials will be removed from the site frequently to reduce the storage of materials on site. Storage areas will be secured to prevent unauthorised access. Dry storage area to be used for timber products.

Fire Prevention. All current legislation and codes of practice regarding fire prevention will be complied with. Where possible, any flammable substances will be substituted for alternative non-flammable substances. All hot works will be controlled through the use of a permit to work system. Before the commencement of any works that may involve the use of a naked flame, all combustible material/pressurised containers will be removed from the immediate vicinity. Before the commencement of any works that could create a fire, suitable portable firefighting equipment will be positioned accordingly. During any work which involves the use of a flammable article or substance, all appropriate measures will be taken to keep sources of ignition away from those flammable articles or substances. Skips and storage of flammable materials will be positioned away from any potential sources of ignition and protected from any foreseeable risk of arson. Upon completion of any works which may have given rise to the risk of fire or explosion, the area will be checked and left in a clean condition. A 1 hour fire check will operate for all hot works.

Waste Disposal. All current legislation regarding the prevention of environmental contamination (including waste disposal) will be complied with.

Cleaning. Dust sheets will be used as required during the works to protect existing floor finishes. After completing the work the area will be left in a clean and tidy condition, and all associated waste shall be removed and properly disposed of.

Ground And Basement Floor Levels.

Builders Works And Enabling Works. Drawing number 2405-206 RevC4 and 2405-223 RevC2.

Sequence Of Operations – General.

Full Asbestos Survey previously carried out by Building Owner, and any suspect materials removed by others.

All electrical circuits to be disconnected and fittings removed.

Ceiling areas to be made safe, with access to be via mobile towers.

Redundant electrical cables, plumbing, ductwork and extract fans to be removed and recycled.

Hand tools and brushing, small areas to be worked, gloves and appropriate PPE to be worn, and areas well ventilated.

Carefully remove all debris.

Preparation works to perimeter wall cills and shopfront piers, to be as described in detailed works section.

To rear (Four Yards) windows, carefully remove all plasterboard over-boarding by hand tools and brushing, small areas to be worked.

Make good all disturbed areas to match existing.

To central columns (steel), carefully remove any remaining plasterboard boxing in by hand tools, small areas to be worked.

Prepare and apply British Gypsum board to board fixing cladding to columns, full height, one layer Glasroc F to provide Fire Protection of 60 minutes, in conformity with Building Regulations requirements.

To perimeter wall areas, internal walls and columns (not subject to tiled finish), prepare and apply/fix new featured hardwood tall skirting, Taurus pattern or similar selected, decorated 2 coat Morrells timber stain and polish, applied in accordance with manufacturers instructions.

Repair works to previous infilled pavement lights, together with localised holes in floor slab to ground floor, all to be as described within Booth King Enabling Works/Basement Repair Works Indicative Method Statement dated 15th October 2024 Rev P02, and drawing number 15155-BKP-V1-B1-DR-S-112.

Carefully break out existing stairwell structural opening in ground floor slab, to size(s) indicated, by hand tools and power tools and brushing, small areas to be worked.

Plant/Tools. Hand and Power Tools.

PPE. Safety footwear, eye protection, hard hat, gloves, high vis jacket.

Materials. British Gypsum Glasroc F board, plus those specified by Booth King for the structural enabling and waterproofing works.

Materials Handling. By hand to place of work.

Operatives. Labourers, Electrician, Engineer, Plumber, Plasterer.

Means Of Protection To Other People. Areas to be barriered, guarded and secured from non essential personnel.

Specific Training. Trade training. Mobile tower training.

Permits/Licenses To Work. Highways pavement barrier zoning and pedestrian protection.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

Means Of Access To Height. Mobile tower, plus fixed ladders, suitable podium steps platform.

Fall Protection. Edge protection – handrails and barriers in place.

COSHH Assessment. Materials Safety Data Sheet to be placed on file. Ventilation for removal of dust and wetting down.

Ground Floor.

Floor Coverings. Front Of House. Dining. Drawing number 2405-204. Rev C2.

Black/White Ceramic Tile.

Sequence Of Operations.

Carefully remove all over screeding from existing tiles by hand tools, water and brushing, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated. Make good and regrout to match existing where necessary and required. Thoroughly clean and buff finish.

To infill areas, carefully remove all existing debris, prepare and prime existing subfloor using primer applied with brushes, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Bring up to required line and level where required with over boarding, countersunk screw fixed to existing timber subfloor. Seal and prime area using brush application, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Utilising stock of existing black and white ceramic floor tiles, relay tiles to match existing utilising appropriate adhesive bed, hand applied, fixed and separated as per best industry practice, small areas to be worked, grout to match existing. Grout and tiles to be applied using hand tools. Fitter to set out tiles using level or laser.

Any mixed materials to be barrowed from mixing area and placed in suitable location adjacent the working area.

All trip hazards to be removed from the working area, with clear and unobstructed access to be provided. Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools. Powered cutting/grinding wheels.

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket, knee protectors, face mask.

Materials. Black and white ceramic tiles, adhesive, grout, primer.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Floorlayers.

Means Of Protection To Other People. No one permitted to work within 2m of cutting disc.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, adhesive and grout. Ventilation for removal of dust, wetting down and fumes.

Noise. Only whilst cutting and grinding. Operatives to wear ear protection.

Dust Control. Wet cutting to be used.

Vibration Control. Bench cutter to be used.

Ground Floor.

Floor Coverings. Front Of House. Dining. Drawing number 2405-204. Rev C2.

Narrow Floor Planks.**Sequence Of Operations.**

Thoroughly visually inspect suitability for retention and reuse of existing timber plank floor covering. Carefully remove all broken nail fixings and replace with new nails by hand tools, small areas to be worked. Gloves and appropriate PPE to be worn. Remove all unsuitable timber planks and dispose. Prepare all areas to receive new replacement timber floor planks, prepare, sand and polish to match existing. Area to be well ventilated.

To infill areas. Carefully remove all existing debris and prepare existing sub-floor utilising hand tools, small areas to be worked. Gloves and appropriate PPE to be worn. Bring up to required line and level where required with timber shims or kiln fired battens, nail fixed, together with new comparable with existing timber planks, utilising hand/power tools. Tools to be battery powered or 240v via RCD.

New planks to be sanded, stained and polished to match with existing. Morells stain, prepared and applied in accordance with manufacturers recommendations, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

All trip hazards to be removed from the working area, with clear unobstructed access to be provided.

Works area to be secured.

Plant/Tools. Hand tools, circular saw, drill driver (battery powered).

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket, knee protectors.

Materials. Nails/screws. Timber planks/boards. Sander (battery powered). Morrells wood stain and polish.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Carpenters.

Means Of Protection To Other People. No one permitted to work within 2m of bench saw.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for staining and polishing. Ventilation for removal of dust and fumes.

Noise. Only whilst cutting and hammering.

Dust Control. Wetting down as required.

Vibration Control. Bench saw to be used.

Ground Floor.

Floor Coverings. Rear Prep Area/Servery. Drawing number 2405 – 204. Rev C2.

Black Quarry Tiles.

Sequence Of Operations.

Carefully inspect and prepare existing screeded and thermoplastic tiles areas by hand tools and brushing, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated. Bring up to required line and level where required with overboarding of marine plywood, countersunk screw fixed to existing timber subfloor utilising hand/power tools. Tools to be battery powered or 240v via RCD. Seal and prime area using brush application, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Lay new 200x200mm new tiles utilising appropriate adhesive bed, hand applied/laid, fixed and separated as per best industry practice, small areas to be worked, grout to match tile colour and applied using hand tools. Fitter to set out tiles using level and laser. Thoroughly clean and buff finish.

Any mixed materials to be barrowed from mixing area and placed in suitable location adjacent the working area.

All trip hazards to be removed from the working area, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools. Powered cutting/grinding wheels.

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket, knee protectors, face mask.

Materials. Black quarry tiles, adhesive, grout, primer.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Floorlayers.

Means Of Protection To Other People. No one permitted within 2m of cutting disc.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, adhesive and grout. Ventilation for removal of dust, wetting down and fumes.

Noise. Only whilst cutting and grinding. Operatives to wear ear protection.

Dust Control. Wet cutting to be used.

Vibration Control. Bench cutter to be used.

Ground Floor.

Floor Coverings. Accessible Toilet. Drawing Number 2405 – 204. Rev C2.

Porcelain Floor Tiles.

Sequence Of Operations.

Carefully inspect and prepare existing timber floor board/plank area(s), making good to all damaged and missing areas to match existing, utilising hand tools, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated. Bring up to required line and level where necessary, then overlay complete area with 18mm thick marine plywood, countersunk screw fixed to existing subfloor utilising hand/power tools. Tools to be battery powered or 240v via RCD. Seal and prime area using brush application, small areas worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Lay tiles utilising appropriate adhesive bed, hand applied, fixed and separated as per best industry practice, small areas to be worked, grout to match tile colour and applied using hand tools. Fitter to set out tiles using level and laser to match adjacent timber boarded/plank to achieve a level threshold at the door entrance. Thoroughly clean and buff finish.

All mixed materials to be barrowed from mixing area and placed in suitable location adjacent the working area. All trip hazards to be removed from the working area, with clear and unobstructed access to be provided. Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools. Powered cutting/grinding wheels.

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket, knee protectors.

Materials. Porcelain tiles, adhesive, grout, primer.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Floorlayers.

Means Of Protection To Other People. No one permitted to work within 2m of cutting disc.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, adhesive and grout. Ventilation for removal of dust, wetting down and fumes.

Noise. Only whilst cutting and grinding. Operatives to wear ear protection.

Dust Control. Wet cutting to be used.

Vibration Control. Bench cutter to be used.

Ground Floor.

Floor Coverings. Main Entrance Matting. Drawing number 2405- 204. Rev C2.

Heavy Duty Carpet Matting.

Sequence Of Operations.

Carefully inspect and remove existing matting together with perimeter trim/frame, including any over screeding, together with existing tiled border, utilising hand tools and brushing, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Bring up to required line and level where necessary with latex/cement self levelling screed, and trim all perimeters. Seal and prime using brush application, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Fit new trim/frame perimeter, and lay in position new Jaymart or similar approved heavy duty matting, containing 'Forbici' text and logo, to whole of new lobby enclosure. Thorough brush and clean.

All trip hazards to be removed from the working area, with clear unobstructed access to be provided. Works area to be secured.

Plant/Tools. Hand tools.

PPE. Safety footwear, eye protection, gloves, high vis jacket, knee protectors.

Materials. Aluminium frame, Jaymart matting, primer, latex/cement self levelling screed.

Materials Handling. By hand.

Operatives. Floorlayer.

Means Of Protection To Other People. Low risk, mobile barriers employed to enclose the works area.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for latex/cement self levelling screed, primer.

Noise. Low risk.

Dust Control. Low risk.

Vibration Control. Low risk

Basement Floor.

Floor Coverings. Front Of House, Dining And Circulation. Drawing number 2405-204. Rev C2.

Parquet LVT Flooring.

Sequence Of Operations.

Carefully inspect and prepare existing concrete slab, screeded and thermoplastic tiled areas, utilising hand tools and brushing, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated. Bring up to required line and level where required with latex/cement self levelling screed, and trim all perimeters. Seal and prime area using brush application, small areas worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Lay Oak Effect Herringbone Pattern Parquet LVT Flooring planks, click system installation, 610mm x102mm, hand laid utilising hand tools, all to manufacturers instructions and recommendations and industry good practice, small areas to be worked. Fitter to set out planks using level and laser. Thoroughly clean and buff finish.

All trip hazards to be removed from the working area, with clear unobstructed access to be provided. Works area to be secured.

Plant/Tools. Hand tools.

PPE. Safety footwear, eye protection, gloves, high vis jacket, knee protectors.

Materials. LVT Parquet flooring planks, primer, latex/cement self levelling screed.

Materials Handling. By hand.

Operatives. Labourers, Floorlayers.

Means Of Protection To Other People. Low risk.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, latex screed. Ventilation for removal of dust and fumes.

Noise. Low risk.

Basement Floor.
Floor Coverings. Customer Toilets. Drawing number 2405-204. Rev C2.

Porcelain Floor Tiles.

Sequence Of Operations.

Carefully inspect and prepare existing concrete slab, screeded and thermoplastic tiled areas, utilising hand tools and brushing, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated. Bring up to required line and level where required with latex/cement self levelling screed, and trim all perimeters. Seal and prime area using brush application, small areas worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

Lay tiles utilising appropriate adhesive bed, hand applied, fixed and separated as per best industry practice, small areas to be worked, grout to match tile colour and applied using hand tools. Fitter to set out tiles using level and laser, to run level with adjacent floor finishes and level threshold at door entrance. Thoroughly clean and buff finish.

All mixed materials to be barrowed from mixing area and placed in suitable location adjacent the working area. All trip hazards to be removed from the working area, with clear and unobstructed access to be provided. Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools. Powered cutting/grinding wheels.

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket, knee protectors.

Materials. Porcelain tiles, adhesive, grout, primer.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers. Floorlayers.

Means Of Protection To Other People. No one permitted to work within 2m of cutting disc.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, adhesive and grout. Ventilation for removal of dust, wetting down and fumes.

Noise. Only whilst cutting and grinding. Operatives to wear ear protection.

Dust Control. Wet cutting to be used.

Vibration Control. Bench cutter to be used.

Ground And Basement Floors.

Floor Covering. Main Staircase. Drawing number 2405-204. Rev C2.

New Timber Staircase.

To provide a correct and compliant staircase access between ground and basement floor levels, the existing no-compliant timber staircase is to be removed, the structural opening within the ground floor slab suitably structurally altered and enlarged, with a new timber staircase installed.

Sequence Of Operations.

Remove existing timber staircase complete. Carefully inspect, enlarge/alter/realign existing ground floor structural opening, trim back neatly utilising hand and power tools. Gloves and appropriate PPE to be worn. Warning signs, guarding and barrier protection to be provided to perimeter of opening and working area, to prevent access during works being carried out. Suitable means of accessing opening at Basement level, utilising ladders and mobile scaffold tower. Make good to match existing and further trimming/tidying up to concrete floor slab area(s). Dust sheets to Basement floor area as necessary. Area to be well ventilated. All trip hazards to be removed from the working area, and clear unobstructed access to be provided.

To new timber staircase structure/carcass/frame, prepare, cut to required length and width, and apply and fix, solid Engineered Oak timber treads, risers and strings, utilising hand/power tools, small areas to be worked. Gloves and appropriate PPE to be worn. Tools to be battery powered or 240v via RCD. Timberwork that is visible is to be sanded, stained and polished. Morrells stain, prepared and applied in accordance with manufacturers recommendations, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

All trip hazards to be removed from the working area, with clear unobstructed access to be provided. Works area to be secured.

Where possible, timber will be delivered cut to size ready for installation. Where cutting on site is required, competent persons will carry out these works to required lengths in the designated cutting area, to ensure clear and safe preparation away from the main work area. During cutting and drilling operations, additional PPE ie.dust mask, eye protection, hearing protection and gloves will be used. Nail guns will only be used in a clear working area. Nail gun to be firmly placed on the timber material always pointed away from the body of the operator or any other persons. Posts and beams fixed into position on site. Rails and edgings fixed with suitable fixings.

All materials to be checked to ensure they are not bowed or defective. Hook wall string over landing trimmer and secure in places with countersunk structural screws, fitting outer stringer, jointed at top and bottom ends into newel posts or bases to ensure joints are formed correctly. Alignment to be checked, risers to be cut and installed by fastening to stringers, with risers and treads fastened with countersunk screws. Alignment to be checked to ensure plumb level fitting.

Temporary supports and propping to be in place before applying any load to the stairs. Newel posts to be cut to size, or ordered to the required size where possible, and fixed into position on site. Run for the base and handrail measured and cut to size, handrail fixed in position. Angle of the glass baluster inserts/panels measured in situ and marked out on the base rail and handrail. All current legislation and codes of practice regarding working at height will be complied with, and access equipment to provide a safe working platform incorporating guardrails and toeboards, whilst undertaking any work at height. Any fragile materials, structures or areas to be protected and covered to prevent falls through materials, with barriers and safety netting to be fitted as required. Suitable barrier edge protection will be provided where necessary to the working platform, together with warning signage and barriers as appropriate positioned around the work platform base or danger area to prevent unauthorised access. Dust sheets to adjacent floor areas. Gloves and appropriate PPE to be worn. Area to be ventilated. Works area to be secured.

Plant/Tools. Hand tools, circular saw, drill driver, sander and power tools battery powered or 240v via RCD, brushes.

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket.

Materials. Nails/screws. Engineered Oak. Filler. Morrells wood stain and polish.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Carpenters.

Means Of Protection To Other People. No one permitted to work with 2m of bench saw. Suitably fixed barriers and ladders and guarding around floor opening and stair flight, all to be secured by competent persons.

Specific Training. Trade training. Manual handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor, initially via existing staircase, and rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for staining and polishing. Ventilation for removal of dust and fumes.

Noise. Only whilst cutting and hammering.

Dust Control. Dust sheets as necessary and appropriate.

Vibration Control. Bench saw to be used.

Access To Height. Via suitably fixed ladders to mobile tower and suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Basement Floors.

Floor Coverings. Staff And Back Of House Kitchen/Prep Areas. Drawing number 2405-204. Rev C2.

Safety Floor Covering.

Sequence Of Operations.

Carefully inspect and prepare existing concrete slab screeded and thermoplastic tiled areas, utilising hand tools and brushing, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated. Bring up to required line and level where required with latex/cement self levelling screed, and trim all perimeters.

Seal and prime using brush application, small areas to be worked. Gloves and appropriate PPE to be worn. Area to be well ventilated. Apply Resincoat Anti-Slip flooring, heavy duty epoxy resin floor coating, medium grade, 0.45mm thickness, 2 coats application, hand applied, all in accordance with manufacturers recommendations and instructions. Floor sanded to create a texture/mechanical key, thoroughly sweep and vacuum. Primer of Resincoat Deep Penetrating Primer, application with a nylon-bonded resin roller, with brush application to perimeters and wall upstand. Allow 12/24 hours between coats, with anti-slip aggregate applied by hand onto still wet second coat, and then back-rolling the paint. Total curing time 48 hours. All to line and using level and laser, to run level with adjacent floor finishes and level thresholds at doors and openings, dressed vertically up perimeter enclosing walls to a height of 100mm to form an integral coved skirting and watertight floor area(s). Thorough clean and wipe dry finish.

All trip hazards to be removed from the working area, with clear unobstructed access to be provided. Works area to be secured.

Plant/Tools. Hand tools

PPE. Safety footwear, eye protection, gloves, high vis jacket, knee protectors.

Materials. Resincoat Anti-Slip Resin Flooring, primer, latex/cement self levelling screed.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers. Floorlayers.

Means Of Protection To Other People. Low risk.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Work Access. Via staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for resin floor paint, latex/cement self levelling screed, primer and adhesive.

Noise. Low risk.

Dust Control. Low risk.

Vibration Control. Low risk.

Ground Floor.

Wall Coverings. Front Of House Dining – Existing Plastered Surfaces. Drawing number 2405-206 C4 and 2405-215 C2. Ref WF-01.

Plasterwork Repairs.

Sequence Of Operations.

Examine thoroughly existing perimeter walling plasterwork and coving/cornice, and carefully remove all loose and damaged areas by hand tools and brushing, small areas to be worked. Gloves, eye protection and appropriate PPE to be worn. Suitable means of accessing walling at high level, utilising ladders and mobile scaffold tower. Area to be well ventilated. Damping down with water as necessary and appropriate.

Make good plaster to match existing, fill all cracks as necessary, apply with hand trowel 2 coat renovating plaster plus finishing skim coat, to line and level to match existing, with decoration of priming coat plus 3 top coat breathable paint, and all carried out to industry good practice. Spot boards to be erected at working area. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area. Gloves and appropriate PPE to be worn. Area to be ventilated.

All trip hazards to be removed from the working area, and clear unobstructed access to be provided. Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools, brushes, rollers.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Limelite renovating plaster, Limelite High Impact finishing plaster, Farrow and Ball Breathable Paint or similar approved. Filler, primer.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Plasterers, Decorators.

Means Of Protection To Other People. No one to be permitted underneath working area.

Specific Training. Trade training. Manual handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, plaster and paint. Ventilation for removal of loose and defective plaster.

Mobile Phone Use. Restricted, and not to be used on ladders or scaffold tower.

Noise. Low risk.

Dust Control. Wetting down and dust sheets as necessary and appropriate.

Vibration Control. Low risk.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Ground Floor.

Wall Coverings. Front Of House Dining – Existing Exposed Brickwork, Timber Batten Carcassing. Drawing number 2405-206 C4 and 2405-215 C2. Ref WF-05.

Glazed Openings – Main Frontage.

Sequence Of Operations.

Examine thoroughly existing perimeter walling exposed and damaged brickwork. Carefully remove all loose areas to be worked by hand tools and brushing, small areas to be worked. Gloves, protective glasses and appropriate PPE to be worn. Suitable means of accessing walling at high level, utilising ladders and mobile scaffold tower. Area to be well ventilated. Damping down with water as necessary and appropriate.

Utilising tanalised timber battens to be cut to size by using hand or power tools, and offered up to the final position for fixing utilising nails or countersunk screws, with screw holes pre-drilled using battery powered tools, form framed carcass to square and level format, to provide correct line and level structure for the fixing of British Gypsum Vapour Plasterboard 12.5mm thickness, taped joints, apply with hand trowel finishing skim coat, with decoration of priming coat plus 3 coat breathable paint, and all carried out to industry good practice. Spot boards to be erected at working area. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area. Gloves and appropriate PPE to be worn. Area to be ventilated. All trip hazards to be removed from the working area, including brick debris and batten off cuts, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools, brushes, rollers, power tools, power saw. Tools to be battery powered or 240v via RCD.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Tanalised timber battens, vapour plasterboard, nails, screws, Limelite high impact finishing plaster, Farrow and Ball breathable paint or similar approved, primer, filler.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Carpenters, Plasterers, Decorators.

Means Of Protection To Other People. No one permitted underneath working area. No one permitted within 2m of cutting disc.

Specific Training. Trade training. Manual handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, plaster and paint.

Mobile Phone Use. Restricted, and not to be used on ladders or scaffold tower.

Noise. Only whilst cutting. Operatives to wear ear protection.

Dust Control. Wetting down and dust sheets as necessary and appropriate.

Vibration Control. Bench cutter to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Ground Floor.

Wall Coverings. Front Of House Dining. New Plaster/Plasterboard.

Basement Floor. Customer Toilet Lobby. Drawings numbered 2405-206 C4 and 2405-215 C2. Ref WF-02.

Accessible Toilet and Four Yards Elevation.

Sequence Of Operations.

Examine thoroughly existing perimeter walling brickwork, plasterwork and coving/cornice, and carefully remove all loose and damaged areas by hand tools and brushing, small areas to be worked. Make good brickwork to true line and level, and plasterwork ready to receive new. Gloves, eye protection and appropriate PPE to be worn. Suitable means of accessing walling at high level, utilising ladders and mobile scaffold tower. Area to be well ventilated. Damping down with water as necessary and appropriate.

To rear perimeter wall area, fill all cracks as necessary to exposed brickwork, and apply with hand trowel 2 coats renovating plaster and finishing skim coat to line and level, with decoration of priming coat plus 3 top coats breathable paint, and all carried out to industry good practice.

For new studwork walls, lengths of tanalised timber to be cut to size by using hand or power tools, and offered up to final position for fixing using nails or countersunk screws, with screw holes pre-drilled using battery powered tools, with framed carcass to square and level format, to provide correct line and level structure for the fixing of British Gypsum Vapour Plasterboard 12.5mm thickness, taped joints, apply with hand trowel finishing skim coat, with decoration of priming coat plus 3 coats breathable paint, and all carried out to industry good practice. Spot boards to be erected at working area. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area. Gloves and appropriate PPE to be worn. Area to be ventilated.

All trip hazards to be removed from the working area, including brick debris and timber off cuts, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools, brushes, rollers, power tools battery powered or 240v via RCD, power saw.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Tanalised timber studwork/battening, vapour plasterboard, nails, screws, Limelite renovating plaster, Limelite high impact finishing plaster, Farrow and Ball breathable paint or similar approved, primer, filler.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Carpenters, Plasterers, Decorators.

Means Of Protection To Other People. No one permitted underneath working area. No one permitted within 2m of cutting disc.

Specific Training. Trade training. Materials handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, plaster and paint.

Mobile Phone Use. Restricted, and not to be used on ladders or scaffold tower.

Noise. Only whilst cutting. Operatives to wear ear protection.

Dust Control. Wetting down and dust sheets as necessary and appropriate.

Vibration Control. Bench cutter to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Ground Floor.

Wall Coverings. Front Of House Dining. Covering Over Existing Timber Panelling to Cross Street and John Dalton Street Perimeter Walling. Drawing number 2405-206 C4 and 2405-215 C2. Ref WF-01, WF-03, WF-05.

Side Reveals To Main Frontage Glazed Windows.**Sequence Of Operations.**

Examine thoroughly existing perimeter timber panelling, and make secure utilising hand tools and nails and screws, to correct line and level as necessary. Remove all damaged and defective areas with hand tools and brushing, small areas to be worked. Gloves, eye protection and appropriate PPE to be worn. Suitable means of accessing walling at high level, utilising ladders and mobile scaffold tower. Area to be well ventilated. Damping down with water as necessary and appropriate.

To existing timber panelling, overboard with British Gypsum Vapour Plasterboard 12.5mm thickness, taped joints, countersunk screw fixed in position, full height. Overclad plasterboard to ¾ height, with new oak timber panelling to detail, concealed screw fixed in position to industry best practice, sanded and prepared to receive decoration of Morrells stain and polish. Lengths of plasterboard and oak panelling to be cut to size using hand or power tools, and offered up to final position for fixing using nails or screws. Screw holes to be pre-drilled using battery powered tools.

To exposed plasterboard above, applied with hand trowel finishing plaster skim coat, with decoration of priming coat plus 3 coats breathable paint, and all carried out to industry good practice. Spot boards to be erected to working area. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area. Gloves and appropriate PPE to be worn. Area to be ventilated.

All trip hazards to be removed from the working area, including all debris and timber off cuts, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools, brushes, rollers, power tools battery powered or 240v via RCD, power saw.

PPE. Safety footwear, eye protection ,breathable face mask, gloves, high vis jacket.

Materials. Vapour plasterboard, nails, screws, Limelite high impact finishing plaster, Farrow and Ball breathable paint or similar approved, Oak panelling, Morrells stain and polish, primer, filler.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Carpenters, Plasterers, Labourers, Decorators.

Means Of Protection To Other People. No one to be permitted underneath working area. No one permitted within 2m of cutting disc.

Specific Training. Trade training. Materials handling training. Machine/tools training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, plaster, paint, stain and polish.

Dust Control. Dust sheets as necessary and appropriate.

Vibration Control. Bench cutter to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Ground Floor and Basement.

Wall Coverings. Front Of House Dining. Existing Columns, Stair Walls and Customer Toilets. Drawing number 2405-206 C4 and 2405 – 215 C2. Ref WF-06.

Columns.

Sequence Of Operations.

Examine thoroughly existing plasterboard and timber cladding, and carefully remove all loose areas to be worked by hand tools and brushing, small areas to be worked. Gloves, protective glasses and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Utilising tanalised timber battens cut to size by using hand or power tools, frame out carcass as necessary to required line and level and square format, and offered up to final position for fixing with nails or countersunk screws, with screw holes pre-drilled using battery powered tools, all to receive British Gypsum Vapour Plasterboard 12.5mm thickness, screw fixed in position, taped joints. Overclad plasterboard to $\frac{3}{4}$ height from floor level, with new Oak timber panelling to detail, concealed screw fixed in position, with decoration of Morrells stain and polish. To exposed plasterboard above, apply with hand trowel finishing skim coat, with decoration of priming coat plus 3 coat breathable paint, and all carried out to industry good practice. Spot boards to be erected at working area. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area. Gloves and appropriate PPE to be worn. Area to be ventilated. All trip hazards to be removed from the working area, including timber off cuts, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Blockwork Walls.

Examine thoroughly existing and new walling, and prepare to be worked by hand tools and brushing, small areas to be worked. Gloves, protective glasses and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Utilising tanalised timber battens cut to size by using hand or power tools, frame out carcass as necessary and required to line and level and square format, and offered up to final position for fixing with nails or countersunk screws, with screw holes pre-drilled using battery powered tools, all to receive British Gypsum Vapour Plasterboard 12.5mm thickness, screw fixed in position, taped joints. Overclad plasterboard to $\frac{3}{4}$ height and complete all works as described for **Columns** above.

Plant/Tools. Hand tools, brushes, rollers, power tools battery powered or 240v via RCD.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Vapour plasterboard, nails, screws, Limelite high impact finishing plaster, Farrow and Ball breathable paint or similar approved, Oak panelling, Morrells stain and polish, primer, filler.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Carpenters, Plasterers, Labourers, Decorators.

Means Of Protection To Other People. No one to be permitted underneath working area. No one permitted within 2m of cutting disc.

Specific Training. Trade training. Materials handling training. Machine /tools training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, plaster, paint, stain and polish.

Dust Control. Dust sheets as necessary and appropriate.

Vibration Control. Bench cutter to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Ground Floor and Basement.

Wall Coverings. Pizza Kitchen, Accessible Toilet and Customer Toilets – New Ceramic Tiling. Drawing number 2405-206 C4 and 2405-215 C2. Ref WF-04.

Pizza Kitchen.

Sequence Of Operations.

Examine thoroughly existing plastered back wall, and carefully remove all loose areas to be worked by hand tools and brushing, small areas to be worked. Gloves, protective glasses and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Area to be well ventilated. Damping down with water as necessary and appropriate. Make good plaster to match existing, fill all cracks as necessary, apply with hand trowel 2 coat renovating plaster plus finishing skim coat, to line and level to match existing. Spot boards to be erected at working area. Seal and prime whole area using brush application, small areas worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

To ¾ height above floor level, apply new ceramic tiles on manufacturers recommended adhesive bed, hand applied, broken joint pattern fixed and separated as per best practice, small areas to be worked, grout to match tile colour and applied using hand tools. Fitter to set out tiles using level and laser. Thoroughly clean and buff finish. Gloves and appropriate PPE to be worn. Area to be well ventilated.

To exposed primed plaster above, apply 3 coats breathable paint, and all carried out to industry best practice.

Materials/mixed materials to be carried/borrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area. Gloves and appropriate PPE to be worn. Area to be ventilated.

All trip hazards to be removed from the working area, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Accessible and Customer Toilets.

To new tanalised timber studwork walling, apply British Gypsum Vapour Plasterboard 12.5mm thickness, cut to size using hand or power tools, and offered up to final position for fixing using nails or screws, taped joints. Apply throughout with hand trowel, finishing skim coat plaster. Spot boards to be erected at working area. Seal and prime whole area using brush application, small areas worked. Gloves and appropriate PPE to be worn. Area to be well ventilated.

To ¾ height above floor level, apply new ceramic tiles on manufacturers recommended adhesive bed, and complete all works as described for **Pizza Kitchen** above.

Plant/Tools. Hand tools, brushes, rollers, power tools battery powered or 240v via RCD, cutting/grinding wheels.

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket.

Materials. British Gypsum Vapour Plasterboard, Limelite High Impact Finishing Plaster, Limelite Renovating Plaster, nails, screws, Farrow and Ball breathable paint or similar approved. Coloured ceramic wall tiles of size 300x100mm, manufacturers recommended tile adhesive, coloured tile grout, filler, primer, sealer.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Carpenters, Plasterers, Labourers, Decorators, Tilers.

Means Of Protection To Other People. No one to be permitted underneath working area. No one permitted within 2m of cutting disc/saw.

Specific Training. Trade training. Materials handling training. Machine/tools training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, sealer, plaster.

Dust Control. Dust sheets as necessary and appropriate.

Vibration Control. Bench cutter to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails or similar to be in place.

Basement Floor.

Wall Coverings. Existing Full Height Painted White Glazed Tiling. Drawing number 2405-206 C4 and 2405-215 C2. Ref WF-01, WF-02, WF-07, WF-08.

Customer Dining And Ancillary Areas.**Sequence Of Operations.**

Examine thoroughly existing tiled areas, identifying any broken, cracked or damaged tiles, which are to be carefully removed using hand tools and brushing, prepare and appropriately repair existing wall face. Infill existing boarded doorway with lightweight facing blockwork, preparer, prime and apply 2 coats renovating plaster plus top finishing skim coat, prepare, prime and apply/fix new tiling to match existing. Replace with new tiles to match existing, fixed in position with manufacturers recommended adhesive bed, hand applied, pattern to match existing and separated as per best practice, small areas to be worked, grout to match existing and applied using hand tools. Fitter to set out tiles using level and laser. Gloves, protective glasses and appropriate PPE to be worn. Area to be well ventilated. Carefully remove by hand tools and appropriate solution and water and brush applied to existing tiling, existing paint decoration, and when cleaned identifying any further broken, cracked or damaged tiles, and replacing as described above. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Dust sheets to adjacent floor area. Materials to be carried to working area by hand and stacked/placed on the floor. All trip hazards to be removed from the working area, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided. Works area to be secured.

Plant/Tools. Hand tools, brushes.

PPE. Safety footwear, eye protection, hearing protection, breathable face mask, gloves, high vis jacket.

Materials. White ceramic wall tiles to match existing, manufacturers recommended tile adhesive and grout, liquid solution, filler. Limelite Renovating Plaster, Limelite High Impact Finishing Plaster. Sealer. Primer.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Tilers.

Means Of Protection To Other People. No one permitted underneath working area.

Specific Training. Trade training. Materials handling training.

Site Access. Via Main entrance at ground floor.

Work Access. Via staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for solution and adhesive, primer, sealer.

Dust Control. Dust sheets as necessary and appropriate.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails or similar to be in place.

Basement Floor.

Wall Coverings. Metal Panelling. Drawing number 2405-206 C4 and 2405-215 C2. Ref WF-08.

Customer Dining Areas.

Sequence Of Operations.

Examine thoroughly to ensure correct suitability and integrity of metalwork panelling, utilising hand tools and brushing, to remove loose paint, rust and dirt, cloth cleaning soaked in white spirit to remove any grease, dust or dirt, light emery/sand paper preparation, small areas to be worked. Gloves, protective glasses and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Area to be ventilated.

Prepare and apply suitable priming and Heritage undercoat, and decorate with 3 top coats Heritage Eggshell water based paint or similar approved, cutting in at all perimeters, small areas to be worked. Gloves, protective glasses and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Dust sheets to adjacent floor area. Area to be ventilated.

All trip hazards to be removed from the working area, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Plant/Tools. Hand tools, brushes, rollers.

PPE. Safety footwear, eye protection, gloves, high vis jacket.

Materials. Cleaning cloth, white spirit, light/fine emery/sandpaper, Farrow and Ball Heritage Undercoat and Heritage Eggshell water based paint or similar approved.

Materials Handling. By hand to place of work.

Operatives. Labourers. Decorators.

Means Of Protection To Other People. No one to be permitted underneath working area.

Specific Training. Trade training. Manual handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for white spirit, primer, paint.

Dust Control. Dust sheets as necessary and appropriate.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails or similar to be in place.

Basement Floor.

Wall Coverings. Painted Brickwork. Drawing number 2405-206 C4 and 2405-215 C2. Ref WF-09.

Kitchen Preparation.**Sequence Of Operations.**

Examine thoroughly to ensure correct suitability and integrity of the existing brickwork, identifying any damaged/broken and loose brickwork, utilising hand tools and brushing, and to remove as necessary and appropriate, small areas to be worked, making good all disturbed or defective areas including infilling existing boarded doorway, with brickwork and mortar to match existing. Gloves, protective glasses and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Area to be well ventilated. Damping down with water as necessary and appropriate.

Apply with hand trowel plaster substrata comprising 2 coat renovating plaster plus finishing skim coat, to correct line and level. Spot boards to be erected at working area. Materials to be carried to working area by hand and stacked on the floor. Seal and prime whole area using brush application, small areas to be worked. Gloves and appropriate PPE to be worn. All trip hazards to be removed from the working area. Area to be well ventilated. Area to be secured.

Apply to whole of area, Altro Whiterock Hygienic PVC sheet (PVCu polymer), with sheets cut to size using hand or power tools, offered up to final position for fixing using in place to line and level, utilising Altro Fix Polyurethane adhesive, hand applied, all in accordance with manufacturers recommendations, instructions and specification. Gloves and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Area to be well ventilated. Thorough hygiene clean and dry.

Plant/Tools. Hand tools, brushes.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Filler. Limelite Renovating Plaster. Limelight High Impact Finishing Plaster. Sealer. Primer. Altro Whiterock Hygienic Sheet covering. Altro Fix Polyurethane adhesive. Cloth and cleaning solution.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers. Plasterers. Carpenters.

Means Of Protection To Other People. No one to be permitted underneath working area.

Specific Training. Trade training. Materials handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, adhesive, cleaning solution.

Dust Control. Dust sheets as necessary and appropriate.

Access To Height. Via suitably fixed ladders to mobile tower/suitable steps podium.

Fall Prevention. Edge protection – handrails or similar to be in place.

Ground Floor.

Ceilings Finishes. Existing Patterned/Embossed Paper Finish. Drawing number 2405-205 C3.

Front Of House Dining.**Sequence Of Operations.**

Examine thoroughly existing ceiling areas, identifying any defective/damaged/unsuitable paper finish. Suitably prepare and repair/make good such areas with ceiling paper to match existing, using appropriate hand tools, small areas to be worked. Pasting table suitably positioned within working/adjacent working area. Gloves, eye protection, breathable face mask and appropriate PPE to be worn.

Suitable means of accessing at high level, utilising ladders and mobile scaffold tower.

Examine thoroughly existing ceiling patterned coving, identifying any defective/damaged/unsuitable areas. Suitably prepare and repair/make good such areas to match existing, utilising appropriate hand tools, small areas to be worked. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower.

Prepare and apply suitable primer coat to all papered areas and coving, and decorate with 3 coat Heritage Eggshell water based paint or similar approved, cutting in at all perimeters, small areas to be worked. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower.

Dust sheets to all areas. Area to be ventilated. All trip hazards to be removed from the working area, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided. Materials to be carried to working area and stacked in place on floor.

Plant/Tools. Hand tools, brushes.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Ceiling paper, adhesive, filler, primer, paint.

Materials Handling. By hand to place of work.

Operatives. Labourers. Decorators.

Means Of Protection To Other People. No one to be permitted underneath working area.

Specific Training. Trade training. Materials handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically primer, paper adhesive and paint.

Dust Control. Dust sheets as necessary and appropriate.

Access To Height. Via fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails or similar to be in place.

Ground Floor.

Ceiling Finishes. Existing Plaster Finish. Drawing number 2405-205 C3.

Front Of House Dining.

Sequence Of Operations.

Examine thoroughly existing ceiling areas, identifying any defective/ damaged/unsuitable plaster finish. Suitably prepare and repair/make good such areas to match existing with filler and/or 2 coats renovating plaster and finishing skim coat to line and level, using appropriate hand tools, small areas to be worked. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Spot boards to be erected at working area. Area to be well ventilated. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area.

Examine thoroughly existing ceiling patterned coving, identifying any defective/damaged/unsuitable areas. Suitably prepare and repair/make good such areas to match existing, utilising appropriate hand tools, small areas to be worked. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower.

To all flat soffit areas, prepare and seal and apply new embossed ceiling paper decoration/covering to match adjacent recessed ceiling areas, pasting table to be positioned within working/adjacent working area, with paste adhesive in accordance with manufacturers recommendations/instructions, all perimeters trimmed. To all areas, prepare and apply primer coat to all areas and coving, and decorate with 3 coat Heritage Eggshell water based paint or similar approved, cutting in at all perimeters, small areas to be worked. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower.

Dust sheets to all areas. Area to be ventilated. All trip hazards to be removed from the working area, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided. Materials to be carried to working area and stacked in place on floor.

Plant/Tools. Hand tools, papering/pasting table, brushes.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Filler, primer, ceiling paper, paste/adhesive, paint, Limelite Renovating plaster, Limelite High Impact finishing plaster, Farrow and Ball breathable paint or similar approved.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Plasterer, Labourers, Decorator.

Means Of Protection To Other People. No one to be permitted underneath the working area.

Specific Training. Trad training. Materials handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically, primer, paper adhesive, paint.

Dust Control. Dust sheets as necessary and appropriate.

Access To Height. Via fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails or similar to be in place.

Ground Floor.

Ceiling Finishes. New Plasterboard And Skim Finish. Drawing number 2405-205 C3.

Accessible Toilet.

Sequence Of Operations.

Materials to be carried to working area by hand/trolley and stacked on the floor. Lengths of tanalised timber ceiling joists cut to size using hand or power tools, and offered up to final position for fixing using nails or countersunk screws, with screw holes pre-drilled using battery powered tools, with framed ceiling carcass to square and level format, to provide correct line and level structure for the fixing of British Gypsum Vapour Plasterboard 12.5mm thickness, taped joints, apply with hand trowel finishing skim coat, with decoration of priming coat plus 3 coat Heritage Eggshell water based paint or similar approved, and all carried out to industry good practice. Spot boards to be erected at working area. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to floor area. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Area to be ventilated. Suitable means of accessing at high level utilising ladders and mobile scaffold tower. All trip hazards to be removed from the working area, including timber and plasterboard off cuts, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools, brushes, rollers, power tools battery powered or 240v via RCD.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Tanalised timber ceiling joists, vapour plasterboard, nails, screws, Limelite high impact finishing plaster, Farrow and Ball breathable paint or similar approved, primer, filler.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Carpenters, Plasterers, Decorators.

Means Of Protection To Other People. No one permitted underneath working area. No one permitted within 2m of cutting saw.

Specific Training. Trade training. Materials handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, plaster and paint.

Dust Control. Dust sheets as necessary and appropriate.

Vibration Control. Bench cutter to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Ground Floor.

Ceiling Finishes. Existing Plastered Downstand Beams – All Areas. Drawing number 2405-205 C3.

and

Basement Floor.

Ceiling Finishes. Existing Plaster Finish. Staff and Ancillary - Drawing number 2405-205 C3.

Sequence Of Operations.

Examine thoroughly existing ceiling areas, identifying any defective/damaged/unsuitable plaster finish. Suitably prepare and repair/make good such areas to match existing with filler and/or 2 coats renovating plaster and finishing skim coat to line and level, using appropriate hand tools, small areas to be worked. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Spot boards to be erected at working area. Area to be well ventilated. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area.

To all areas prepare and apply primer coat and decorate with 3 coat Heritage Eggshell water based paint or similar approved, cutting in to all perimeters, small areas to be worked. Gloves, eye protection, breathable face mask and appropriate PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Dust sheets to all areas. Area to be well ventilated.

All trip hazards to be removed from the working area, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided. Materials to be carried to working area and stacked in place on floor.

Plant/Tools. Hand tools, brushes, rollers.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Filler, primer, paint, Limelite Renovating plaster, Limelite High Impact finishing plaster, Farrow and Ball breathable paint or similar approved.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Plasterer, Labourers, Decorators.

Means Of Protection To Other People. No one permitted underneath the working area.

Specific Training. Trade training. Materials handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically, primer, plaster and paint.

Dust Control. Dust sheets as necessary and appropriate.

Access To Height. Via fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails or similar to be in place.

Basement Floor.**Ceiling Finishes. Existing Plaster Finish – All Other Areas. Drawing number 2405-205 C3.****Sequence Of Operations.**

Examine thoroughly existing ceiling areas, identifying any defective/damaged/unsuitable plaster finish. Suitably repair/make good such areas to match existing with filler and/or 2 coats renovating plaster, and finishing skim coat to line and level, using appropriate hand tools, small areas to be worked. Gloves, eye protection, breathable face mask and appropriated PPE to be worn. Suitable means of accessing at high level, utilising ladders and mobile scaffold tower. Spot boards to be erected at working area. Area to be well ventilated. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area.

To all areas, overlaid existing ceiling with shallow tanalised timber ladder battening, cut to size by using hand tools, and offered up to final position for fixing utilising nails and countersunk screws, with screw holes pre-drilled using battery powered tools, forming carcass to square and level format, to correct line and level for the fixing of British Gypsum Vapour Plasterboard 12.5mm thickness, taped joints, apply with hand trowel finishing skim coat. Decoration of priming coat plus 3 coat breathable paint, and all carried out to industry good practice. Spot boards to be erected at working area. Materials/mixed materials to be carried/barrowed to working area and stacked/placed in suitable location on the floor. Dust sheets to adjacent floor area. Gloves and appropriate PPE to be worn. Area to be ventilated. All trip hazards to be removed from the working area, including batten off cuts, trailing leads and cables to be kept tidy, with clear unobstructed access to be provided.

Wheelbarrows to be checked for condition, tyre pressure etc. Works area to be secured.

Plant/Tools. Hand tools, brushes, rollers, power tools, power saw. Tools to be battery powered or 240v via RCD.

PPE. Safety footwear, eye protection, breathable face mask, gloves, high vis jacket.

Materials. Tanalised timber battens, vapour plasterboard, nails, screws, Limelite high impact finishing plaster, Farrow and Ball breathable paint or similar approved, primer, filler.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Carpenters, Plasterers, Decorators.

Means Of Protection To Other People. No one permitted underneath working area. No one permitted within 2m of cutting disc

Specific Training. Trade training. Manual handling training.

Site Access. Via main entrance at ground floor.

Work Access. Via main entrance at ground floor.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for primer, plaster and paint.

Mobile Phone Use. Restricted, and not to be used on ladders or scaffold tower.

Noise. Only whilst cutting. Operatives to wear ear protection.

Dust Control. Wetting down and dust sheets as necessary and appropriate.

Vibration Control. Bench cutter to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

Ground And Basement Floor Levels.
Electrical Installation And Lighting. Drawing number 2405-208 C2.

Sequence Of Operations And Method Of Work.

Examine thoroughly/carefully inspect and prepare all existing ceiling and wall areas, and surfaces to be worked, utilising hand tools, with small areas worked. Gloves and appropriate PPE to be worn. Areas to be well illuminated. Access routes and designated work areas within the building to be kept clear, with all facilities and temporary works or services provided by the main contractor.

Removal/enabling works will comprise, installation of site temporary supplies, high level cable containment supported by Unistrut fixings via red heads fixings c/w with low level conduit drops, general lighting and power supplies wired in Lsf cabling, kitchen electrical supplies in Lsf cabling, decorative light fittings, Emergency Lighting system with Exit Signage wired in Lsf cabling, Fire Alarm system wired in Red Firetuff cabling, Mains Distribution, Surge Protection and Protective Devices.

Installation of new sub-mains including wiring, lighting, small power, fire alarm, staff panic system, alarm systems, public address system and containment for fire alarms, data cables, access control and IT cabling.

Materials will be delivered via main entrance with all offloading and storage being carried out manually. Materials will be stored safely, and allocated storage areas and at the place of work on a short-term basis. Materials handled will normally not exceed 25kg. 2 people will handle loads exceeding 25kg but not exceeding 40kg.

Temporary electrical services will comply with current regulations and standards. Cables and any associated containment will be agreed with the main contractor, and made safe and secure.

A permit to work system will be implemented when working within electrical switch panels, busbars and main distribution boards.

All circuits controlling electrical equipment will be identified, isolated and locked off wherever possible before wiring, components, controls etc are disconnected and removed. 'Live' work is not permitted, but 'Live' testing is permitted.

For individual circuits that cannot be locked off, cable will be physically disconnected from their terminals. In addition, the distribution board will be locked and a warning sign displayed. If necessary, existing site electrical drawings will be checked to establish the circuit description. If isolation cannot be carried out, work will be suspended pending further investigation and provision of additional information. Trained technicians will carefully control all electrical installations.

Existing electrical services, cables and associated equipment will be carefully removed and stored in a safe area, before being disposed of in skips or waste containers. All waste will be disposed of daily, to avoid trip hazards and obstructions in the place of work area(s).

All work at height will be carried out using access ladders to mobile scaffold tower, or podium steps, or other suitable access platforms.

All drilling, grinding or cutting operations will be carefully controlled, wearing appropriate PPE, eye and ear protection. Permit to work will be used for hot work when necessary. Nuisance noise will be kept to a minimum.

Electrical and Mechanical technicians will closely cooperate with each other, and pass on any relevant information between themselves and other interested parties, to ensure Health and Safety is not compromised.

Electrical installations will be subject to a final inspection and test.

Electrical operatives will always comply with the main contractors site rules, and will use PPE as required and follow safe methods and systems of work in compliance with site rules and procedures.

Lighting fitments and fittings shall be as scheduled, and installed to positions indicated on the drawing.

All trip hazards to be removed from the working area, with clear unobstructed access to be provided. Works areas to be secured, warning signs and barriers as necessary and appropriate.

Plant/Tools/Equipment. Hand and power tools. Power tools to be battery powered or 240v via RCD. Electrical test equipment.

PPE. Safety footwear, eye and ear protection, safety glasses, gloves, breathable face mask, high vis jacket.

Materials. Cable, wiring, light fittings, cable tray and fixings, Unistrut and fixings.

Materials Handling. By hand or utilising trolleys as appropriate to place of work.

Operatives. Labourers, Trained Electrical Technicians, Supervisor, Test and Commissioning Engineer.

Means Of Protection To Other People. No one permitted underneath working area.

Specific Training. Trade training. Manual handling training.

Site Access. Via main entrance at ground floor.

Works Access. Via ground floor, staircase at ground floor and/or rear staircase and rear external door to Four Yards.

COSHH Assessment. Materials site data sheet to be placed on file.

Noise. Only whilst using power tools. Operatives to wear ear protection.

Dust Control. Low risk, utilising dust sheets as necessary and appropriate.

Vibration Control. Low risk.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.

External. Ground Floor And Part Basement.

Windows And Shopfronts To Cross Street, John Dalton Street And Four Yards. Drawings number 2405-202 Rev C4, 209 Rev C3 and 226 Rev C1.

Purpose Of Works.

The existing windows are single glazed with hardwood frames stained dark colour. Over a considerable number of years, some of the original windows have been replaced, and some of the original frame detailing has been lost, and this is especially evident to the Cross Street elevation to the left hand side shopfront window.

The purpose of the works is to retain as much of these existing windows and shopfronts as is reasonable, practicable and possible, reinstating the transom and mullions to the shopfront windows, to be more in line with the original aesthetic in a wood comparable to the existing. These new elements will be stained to match the existing shopfront. The glass units to both the shopfronts and windows, will be replaced with new double glazed units for energy efficiency.

The timber framework to the shopfront window units to Cross Street and John Dalton Street are in reasonable condition, but the timber fixed and vertical sliding sash windows to Four Yards are in a poor state of repair. The sash windows have been boarded over internally to the lower and upper parts primarily, and externally partially with metal plate, metal grillage and metal burglar bars, so appear obscured. The proposal includes removing all obscuring both internally and externally, repairing any damage to the window units and frames, and refinished to match the existing.

Sequence Of Operations.

Cross Street and John Dalton Street – Shopfronts.

Carefully remove all existing internal timber beading and glass panels, setting aside in a place of storage internally at ground floor, away from the shopfront line and working area/space/zone.

Carefully inspect all shopfront timber components, cutting out any defective areas, and reinstating with new timber selected to match the existing, utilising hand and power tools. Gloves and appropriate PPE to be worn. Warning signs, guarding and barrier protection to be provided to all perimeters of the opening up and working area, internally and externally, to prevent access during works being carried out. Suitable means of accessing the shopfront glazed units and frames, utilising ladders and mobile scaffold tower. Dust sheets to floor and paved areas as necessary and appropriate. All trip hazards to be removed from the working area, and clear and unobstructed access to be provided.

Inspect and measure and size, provision of new timber mullion and transom timber members, to size and profile to match existing.

Prepare, cut to required length, apply and fix, utilising hand and power tools. Gloves and appropriate PPE to be worn. Power tools to be battery powered or 240v via RCD. All timberwork to be sanded and prepared to receive new double glazed units and decoration.

All rebated openings to be measured to receive new suitably sized double glazed panels, in conforming to current British Standards safety requirements, and Building Regulations thermal requirements and legislation. All trip hazards to be removed from the working area, with clear unobstructed access to be provided. Works area to be secured. Where possible, timber will be delivered cut to size and ready for installation and fixing. Where cutting on site is required, competent persons will carry out these works to required sizes in the designated cutting area, to ensure clear and safe preparation away from the main works area. During cutting operations, additional PPE ie. Dust mask, eye protection, hearing protection and gloves will be used.

Mullions and transoms offered up and fixed in position, utilising suitable fixings and wood glue. All timber materials to be checked to ensure they are not bowed or defective. Offer up to position, new double glazed units utilising hand held vacuum cup suction lifters, positioning the vacuum cup near the bottom edge of the glass. Test the vacuum cup on the glass to ensure that the vacuum is maintained. Make sure the glass is clean and dry. Inspect the area of path of travel to ensure it is safe to work and move the glass. Carry each pane/panel of glass, using one hand on the vacuum cup and the other hand higher up on the glass to balance it during transport. Posture to be adopted to ensure no-one in immediate danger in the event of breakage, with two trained persons engaged to move the larger panes/panels that cannot safely be handled by one. Appropriate PPE to be worn, to include cut proof gloves, safety glasses, wrist gauntlets, safety shoes, work wear with long sleeves, and trousers.

New glass panels to be bedded in clear gun grade silicone, securing by fixing new internal timber beading, profile to be comparable to the existing, and of suitable size in recognition of the new double glazed panels fitted. Stainless steel pin or screw fixings incorporated, to secure new timber beading in position, together with clear silicone bed.

Operation of all existing high level opening lights to be inspected and checked, adjusted as necessary and appropriate. All perimeters at junction with existing enclosing masonry to the reveal, to be suitably and appropriately waterproof sealed.

New large opening lights to be incorporated into existing shopfront window unit no. 3 to John Dalton Street frontage, to detail indicated upon drawings. All to match existing timber section sizes and profiles. All timberwork that is visible is to be sanded, prepared and stained, of appearance and colour to match existing. Morrells stain, prepared and applied in accordance with manufacturers recommendations, small areas to be worked. Gloves and appropriate PPE to be worn. Areas to be well ventilated.

Four Yards Windows.

Carefully remove all existing external metal burglar bars, metal panels and boarding over, external beading and glass, setting aside in a place of storage internally at ground floor, away from the window line and working area/zone.

Carefully inspect all windows timber components, cutting out any defective areas and reinstating with new timber selected to match existing, utilising hand and power tools. Gloves and appropriate PPE to be worn. Warning signs, guarding and barrier protection to be provided to all perimeters of the opening up and working area, internally and externally, to prevent access during works being carried out. Suitable means of accessing the window glazed units and frames, utilising ladders and mobile scaffold tower. Dust sheets to floor and paved areas as necessary and appropriate. All trip hazards to be removed from the working area, and clear and unobstructed access to be provided.

Timberwork to be sanded and prepared to receive new double glazed units and decoration. To all perimeters at junction with existing enclosing masonry reveal, to be suitably and appropriately waterproof sealed.

All rebated openings to be measured to receive new suitably sized double glazed panels, conforming to current British Standards safety requirements, and Building Regulations thermal requirements and legislation. All trip hazards to be removed from the working area, with clear unobstructed access to be provided. Works area to be secured.

Vertical sash operation to be inspected and checked, including careful removal of all internal later added plasterboard overboarding. Sash weights, pulleys and ropes to be carefully removed, cleaned, refurbished and/or replaced if considered no longer fit for reuse, with all replacement items to match/be comparable to the existing. Make good all disturbed areas to match existing. Gloves and appropriate PPE to be worn.

Offer up to position, new double glazed units utilising hand held vacuum cup suction lifters, positioning the vacuum cup near the bottom edge of the glass. Test the vacuum cup on the glass to ensure that the vacuum is maintained. Make sure the glass is clean and dry. Inspect the area of path of travel to ensure it is safe to walk and move the glass. Carry each pane/panel of glass, using one hand on the vacuum cup and the other hand higher on the glass to balance it during transport. Posture to be adopted to ensure no one will be in immediate danger in the event of a breakage, with two trained persons engaged to move the larger panes/panels that cannot safely be handled by one. Appropriate PPE to be worn, to include cut proof gloves, safety glasses, wrist gauntlets, safety shoes, work wear with long sleeves, and trousers.

New glass panels to be bedded in clear gun grade silicone, securing by new external timber glazing bead, profile to be comparable to existing, and of suitable size in recognition of the new double glazed panels fitted. Stainless steel pin or screw fixings incorporated, to secure new timber beading in position, together with clear silicone bed.

Operation of all existing opening lights to be inspected and checked, and adjusted if required, as necessary and appropriate. All perimeters at junction with existing enclosing masonry to reveal, to be suitably and appropriately waterproof sealed. Warning signs, guarding, access etc, to be provided as already described above.

To lower/bottom panes of windows 7 and 9 (ie. 7.1 and 9.1 designated), New double glazed units and timber beading to be omitted, and replaced with new hardwood timber louvre to detail indicated on the drawings, fixed/secured into position with countersunk structural stainless steel screws, utilising hand and power tools, small areas to be worked. Power tools to be battery powered or 240v via RCD. Gloves and appropriate PPE to be worn. All timberwork that is visible is to be sanded, prepared and stained, of appearance and colour to match existing. Morrells stain, prepared and applied in accordance with manufacturers recommendations. Small areas to be worked. Gloves and appropriate PPE to be worn. Areas to be well ventilated.

Inspect, measure and prepare, enclosing masonry reveal to receive new powder coated metal security railings, to detail indicated on drawing number 2405-226 Rev C1, appropriately secured to window frame with structural non return stainless steel screws. Hand and power tools, battery operated or 240v via RCD. Small areas worked. Gloves and appropriate PPE to be worn. Warning signs, guarding, access etc, to be provided as already described above.

To Left Hand End Upper Windows.

Carefully and completely remove the existing timber vertical sash windows. Make good all disturbed areas to match existing.

Carefully prepare existing masonry structural openings to receive new hardwood timber louvre units. All works carried out utilising hand and power tools. Gloves and appropriate PPE to be worn. Warning signs, guarding, barrier protection to be provided to perimeters of opening up and working area, internally and externally, to prevent access during works being carried out. Suitable means of accessing these upper level windows, utilising ladders and mobile scaffold tower.

Dust sheets to floor and paved areas as necessary and appropriate. All trip hazards to be removed from the working area, and clear and unobstructed access to be provided.

Offer up to position, new hardwood timber louvre units. Make sure the new units are not marked or damaged. Inspect area of path of travel to ensure it is safe to walk and manoeuvre the new units. Posture to be adopted to ensure no one will be in immediate danger in the event of a louvre unit being dropped, with two trained persons engaged to move the units. Gloves and appropriate PPE to be worn. Louvre panels fixed and secured in position into existing masonry reveal, with suitable and appropriate structural stainless steel screws, utilising hand and power tools, small areas worked. Power tools to be battery operated or 240v via RCD.

To far left hand louvre panel, mark out, prepare and cut out circular hole for penetration of new metal extract duct, with perimeter of penetration through the louvre, suitably fire treated/fire lined, to conform to fire regulatory and Building Regulation requirements.

All timberwork to be sanded, prepared and stained, of appearance and colour to match adjacent windows. Morrells stain, prepared and applied in accordance with manufacturers recommendations. Small areas to be worked. Gloves and appropriate PPE to be worn. Areas to be well ventilated. To all perimeters at junction with reveal enclosing masonry, to be suitably and appropriately waterproof sealed.

Plant/Tools. Hand tools, circular saw, drill driver (battery powered), glass vacuum cup lifters.

PPE. Safety footwear, eye protection, hearing protection, gloves, high vis jacket.

Materials. Nails, screws, double glazed units, timber and metal components, sander(battery powered), Morrells wood stain and polish.

Materials Handling. By hand or utilising trolleys and cradles, as appropriate to place of work.

Operatives. Labourers, Carpenters, Decorators, Trained Glaziers

Means Of Protection To Other People. No one permitted to work within 2m of bench saw. Suitably located and fixed barriers and guarding. No one permitted underneath working area.

Specific Training. Trade training.

Site Access. Via main entrance at ground floor.

Works Access. Via main entrance at ground floor, initially via existing staircase, and rear staircase and rear external door to Four Yards. Cross Street, John Dalton Street and Four Yards pavement frontage.

COSHH Assessment. Materials Site Data Sheet to be placed on file, specifically for staining and polishing.

Noise. Only whilst removal of existing window units, cutting, drilling and hammering.

Dust Control. Dust sheets as necessary and appropriate.

Vibration Control. Bench saw to be used.

Access To Height. Via suitably fixed ladders to mobile tower/suitable podium steps platform.

Fall Prevention. Edge protection – handrails and similar to be in place.