BULLEN CONSERVATION LTD.	Gotham Hotel Cathodic Protection – Pointing works	ITP Title: Bullen Conservation Stone pointing **Individual Repair ITP Checklist & Signoff**

Inspection & test Checklist Ref: **10.0.0 Designated work Zones**	Element of Works: **Masonry Pointing**
Location ZONE _____	Drawings, Specification and Samples applicable As per Drawings CN23-016-J837-004 to 011 & 018 to 020 and Specification – "Stone Mason spec requirements"
Masons Drawing Ref: CN23-016-J837-D001, 002 & 003	

	Operation	Inspection/test	Inspected by	Standard	Remarks	Signature and date	
Preliminary works							
1	Identify designated area of pointing works to be undertaken	As Masons location drawing	Site Manager	Yes or No	☐		
1a	Record photo(s) required before works proceed		Site Manager	Insert photo(s) here			
1b	Pointing samples TCS14 & 14A approved by Design team		Site Manager	Yes or No			
1c	Exclusion zone to work area established?		Site Manager	Yes or No			
1d	Is the designated work area clean and tidy		Site Manager	Yes or No	☐		
Prep works							
2	Raking out all mortar to a required Depth of 35mm or 50mm deep and all loose mortar and debris removed back to sound mortar without damaging adjacent stones complete & satisfactory		Site Manager	Yes or No	☐		
2a	If any mortar is found to be so hard it cannot be removed without possible damage to adjacent stonework - STOP and report and seek further advice	Stop & seek advice if hard mortar encountered	Site Manager	Yes or No	☐		
2b	Has all dust and debris been properly collected and deposited in CRL skips?	Work area kept dust free, clean and tidy	Site Manager	Yes or No	☐		

2c	Raked out areas thoroughly washed out, removing all remaining dust & debris?		Site Manager	Yes or No	☐		
Cathodic Protection installation work							
3	Handover completed Zone to CPL		CPL Project Manager	Yes or No			
3a	Cut out depths and widths acceptable		CPL Project Manager	Yes or No			
Repointing after completion of Cathodic Protection installation work							
3	Confirm Cathodic Protection to this Zone has been tested and approved		CPL Project Manager	Yes or No			
3a	Check all surfaces are clean & tidy before BCL commence repointing works		Site Manager	Yes or No			
3b	Remove dust and debris from raked out joints as approved method and dampen area to be pointed to control suction.		Site Manager	Yes or No	☐		
3c	Approved pointing mortar pressed well into all joints & once cured firmly using a masons churn brush proceed to finish the pointing as approved sample and leave stonework clean		Site Manager	Yes or No	☐		
3d	Carefully brush away any mortar residue left on the face of the adjacent stonework, and any debris collected and bagged and deposited in CRL skips.		Site Manager	Yes or No	☐		
3e	Record Photo(s) required upon completion of works		Site Manager	Insert photo(s) here			
4	Suitable aftercare applied - such as damping down, damp hessian covering etc. applied and a satisfactory finished product achieved		Site Manager	Yes or No	☐		
4a	Record Photo(s) required upon completion of works		Site Manager	Insert photo(s) here	☐		