

The Shamrock, Bengal Street, Ancoats
Proposed Operating Plan

Opening Times

Monday to Saturday – 11.00 – 24.00

Sunday - 12.00 – 22.30

Type of Business

The premises will operate as a WET only Community Pub with the occasional guest food vendor operating from within the beer garden, but no commercial kitchen. The premises will have both SKY & TNT sports shown on several TVs throughout the pub with an external TV situated in the beer garden. Live Entertainment will be shown on a Friday, Saturday and Sunday with a midweek Quiz Night. The pub will host regular charity fundraising nights with the aim of becoming the “Heart of the Local Community”.

Prevention of Crime & Disorder

1. The premises will have a documented security plan, which sets out counter measures to be implemented in response to a terrorist attack that incorporates the principles of Guide, Shelter and Communicate as appropriate in conjunction with relevant National Counter Terrorism Security Officer (NACTSO) / Centre for the Protection of National Infrastructure (CPNI) guidance, and the purposes of those procedures and the necessity of following them must be understood by those carrying them out:

Guide – Direct people towards the most appropriate location (in vacu-ation. Evacuation, hide).

Shelter – Understand how your place or space might be able to lock-down and shelter people within it for several hours.

Communicate – Have a means of communicating effectively and promptly with users of your place and have staff capable of giving clear instructions. Also have the capacity of integrating with any response or rescue operation by providing things like building plans.

2. The premises shall operate a CCTV system that complies with the minimum requirements of the GMP Police Licensing Team.

3. The Premises Licence holder will ensure that:

- CCTV cameras are located within the premises to cover all public areas including all entrances and exits.
 - The system records clear images permitting the identification of individuals.
 - All recorded footage must be securely retained for a minimum of 28 days.
 - The CCTV system operates at all times while the premises are open for licensable activities.
 - All equipment must have a constant and accurate time and date generation.
 - The CCTV system is fitted with security functions to prevent recordings being tampered with, i.e. password protected.
 - There must be at least one member of trained staff at the premises during operating hours able to provide viewable copies on request to Police or authorised Local Officers as soon as is reasonably practicable in accordance with the Data Protection Act 1998 (or any replacement legislation).
4. Incident logs (which may be kept electronically) will be kept at the premises for at least six months and made available on request to the Police or an Authorised Officer of the Licensing Authority.
5. All staff shall be trained in recognising signs of drunkenness, how to refuse service, the premises' duty of care and the conditions in force under the Premises Licence. Documented records of training shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a Police Officer or an Authorised Officer of the Licensing Authority.
6. Clear and legible notices must be prominently displayed at any area used for smoking requesting that customers respect the needs of local residents and use the area quietly.
7. A Refusals Log will be kept using the online till system and a print-out can be provided to a Police Officer or an Authorised Officer of the Licensing Authority.
8. The Manager / Retail Partner will risk assess the need for Door Security to be employed at the premises ahead of any event.

Public Safety

9. All firefighting equipment will be inspected and serviced in line with the appropriate British Standard.
10. An adequate and appropriate supply of first aid equipment and materials will be available on the premises, and records will be maintained in relation to the supply of any First Aid treatment administered.

Prevention of Public Nuisance

11. All external windows and doors will be kept shut at all times when regulated entertainment is being provided. Doors may be opened for normal entrance and egress of people but must be shut immediately thereafter.
12. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises that gives rise to a nuisance.
13. Notices shall be prominently displayed requesting that patrons respect the needs of local residents when leaving the area.

The Protection of Children from Harm

14. The Challenge 25 Scheme will be operated to ensure that any person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, photo card driving licence, an EU/EEA national ID card or similar document, an HM Forces warrant card or a card bearing the PASS hologram.
15. The premises shall display prominent signage indicating that the Challenge 25 Scheme is in operation.
16. In addition to any other training, the Premises Licence holder shall ensure that all staff are trained to prevent underage sales, are aware of and prevent proxy sales, maintain the refusals and incidents logs and monitor staff to ensure their training is put into practice.