

BULLEN CONSERVATION

**Construction Management Plan
Issued for Construction Purposes**

**Prepared in accordance with the Construction
(Design and Management) Regulations 2015**

**Change of Use for Accessibility Compliance
50 Fountain Street, Manchester**



**Developed by:
Bullen Conservation Ltd
Lowerhouse Works
Lowerhouse Street
Oldham
Lancashire
OL1 3NN**

AMENDMENT RECORD SHEET

This sheet identifies records of amendments made to the Health and Safety Plan.

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Introduction to the Construction Management Plan

This Construction Management Plan is used to recognise the safety and logistical issues associated with the Change of Use for Accessibility Compliance to the Entrance on Spring Street, at 50 Fountain Street, Manchester.

No pre-construction health & safety pack has been provided at this stage by the client, but this will be provided by the client's CDM advisor prior to our commencement on site. At this stage, all relevant health and safety information has been collated through consultations with key stakeholders and review of existing documentation. Risk assessments and method statements will be developed based on available information to ensure compliance with CDM 2015 requirements and safe site operations.

Anyone wishing to gain access to site must read this document to understand the safety risks posed to themselves and other users of the building and nearby vicinity.

You are actively encouraged to review this document on a regular basis. Should you require any details explaining further then you should contact the BCL Construction Director in the first instance.

Description of Works

The works will begin with a series of investigative inspections to both the internal and external areas surrounding the door and entrance steps. These investigations aim to fully understand the existing construction details and confirm the feasibility of the proposed works.

Following completion of the investigation phase and confirmation of the proposed scope: -

- The existing external paving and granite entrance steps will be carefully removed and re-laid to form an accessible route into the building which will be level with the external paving.
- The door surround will be made good, with any necessary repairs carried out using materials that closely match the existing in appearance and composition.
- The existing door and door frame will be carefully hand-removed and stored in a secure location to be agreed upon during the construction phase.
- The original doors and frame will be reinstated and extended as required to accommodate the new opening. All new timberwork will replicate the existing in profile, material, and colour, and will be polished to ensure a seamless integration with the original fabric.
- The doorway opening will be temporarily secured whilst the original doors are off-site for refurbishment.

Contractor Details

Information regarding the contractor and relevant contacts.

Name	Position	Contact No's	Email
Paul Cunniff (24 hours)	Managing Director	07990756768	paul.cunniff@bullenconservation.co.uk
Steven Eccleshare (24 hours)	Construction Director	07971165234	steve@bullenconservation.co.uk
Kielley Flowers	Operations Manager	01616336528	kielley@bullenconservation.co.uk

Site Conditions & Access

The proposed work site is located on Spring Gardens, an area characterised by consistently high volumes of both vehicular and pedestrian traffic. As such, careful planning is essential to minimise disruption and maintain safety. In recognition of these constraints, no deliveries will be made by HGVs; all materials and equipment will be transported using the contractor's own two small vans. The size and timing of all vehicle movements will be carefully managed to avoid peak traffic periods and ensure smooth coordination with site activities.

On-site parking is limited to basement spaces or designated off-site locations. A contractor's office and welfare facilities will be established within the building to support site operations.

The work area will need to be securely hoarded to prevent unauthorised pedestrian access. As a minimum pavement width of 1800mm must be maintained for accessibility, the existing pavement is too narrow to accommodate this requirement; therefore, the pavement will need to be fully closed. To ensure pedestrian access is maintained, several parking bays directly in front of the work area could be suspended to create a temporary walkway. This proposal is subject to approval from the Highways Department which will be obtained prior to any works commencing.

The perimeter of the work area will be securely fenced with plywood hoarding, and an off-loading area will be utilised for all deliveries at the rear of the building on Concert Lane. All deliveries to be booked in with site foreman beforehand, with all major deliveries arranged for early morning.

Contractors must only unload within the agreed area into the fenced compound area.

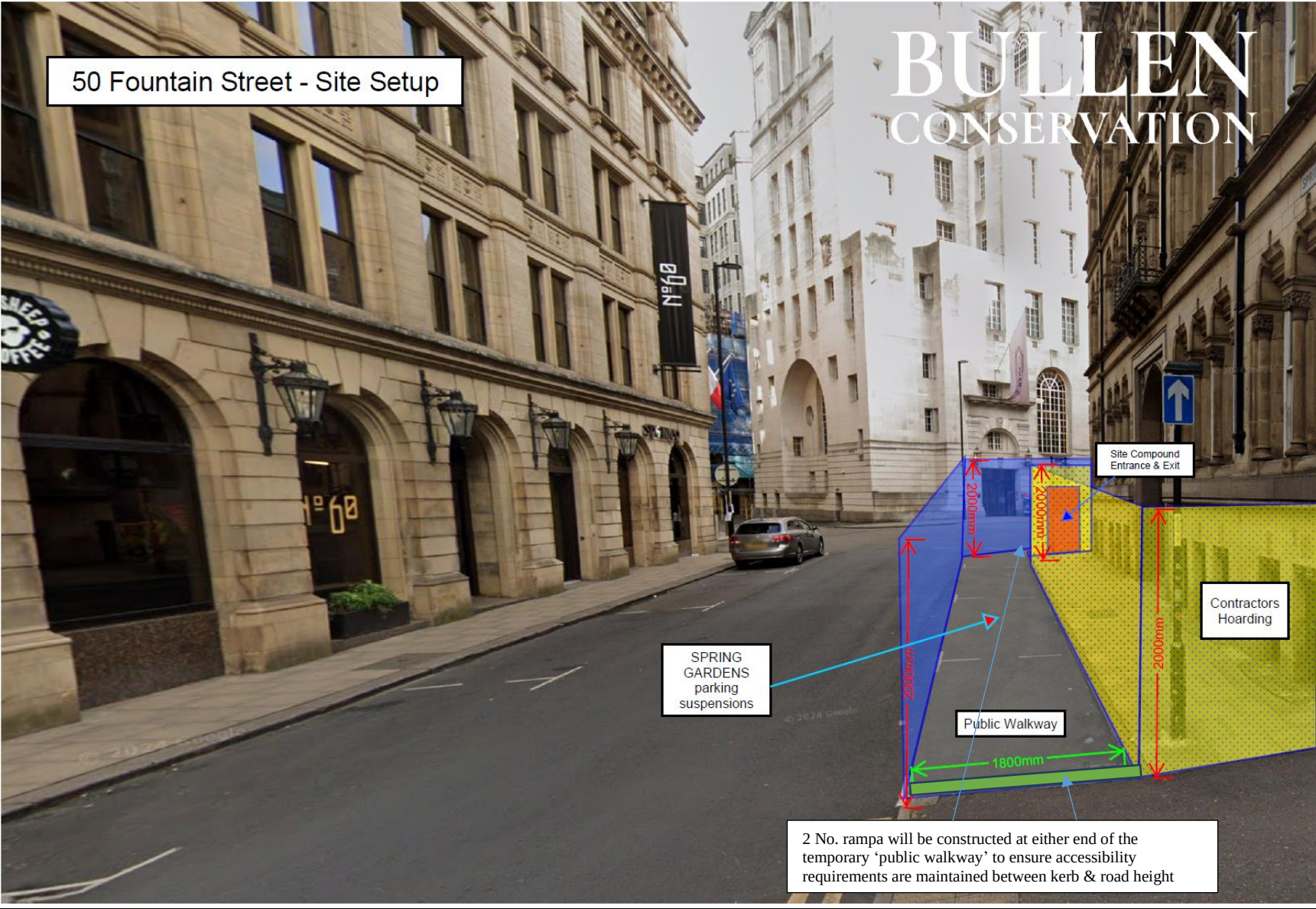
There is no space for skips, so all waste to be removed from site by Bullen vans regularly and disposed of at Holroyd Skip Hire Ltd, Oldham. Bullen Conservation Ltd is a registered waste handler. Licence registration number CBDU98368 – copy included in appendix.

All deliveries (wherever possible) to be scheduled for early morning arrival on small vans, to avoid busy times for neighbouring vehicular and pedestrian traffic.

All operatives will travel into the city centre in one of 2 small vans and they will be parked in the basement of the building during work hours.

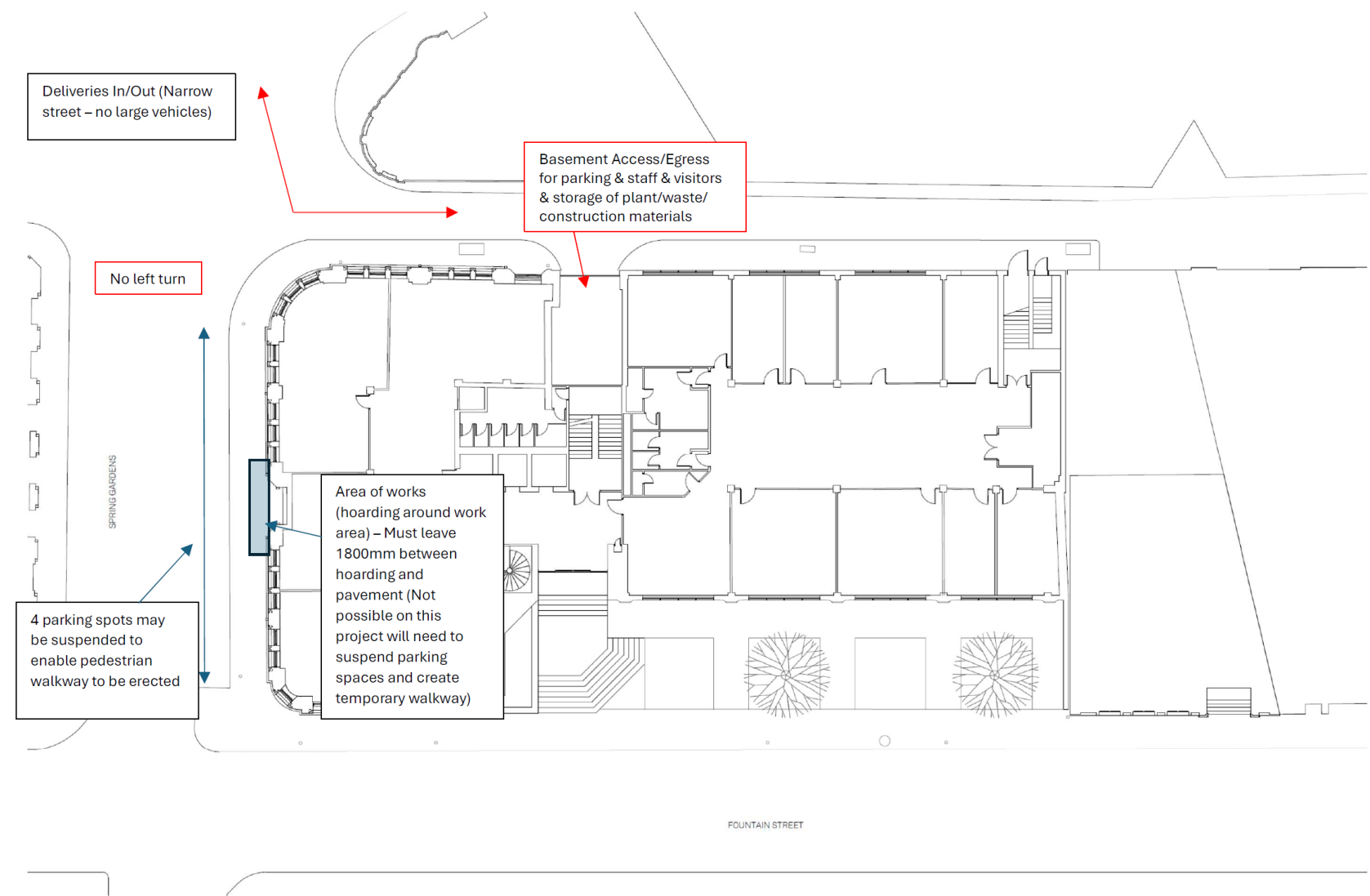
There are no confined spaces by definition of the Regulations.

Site Set-up



Site Plan

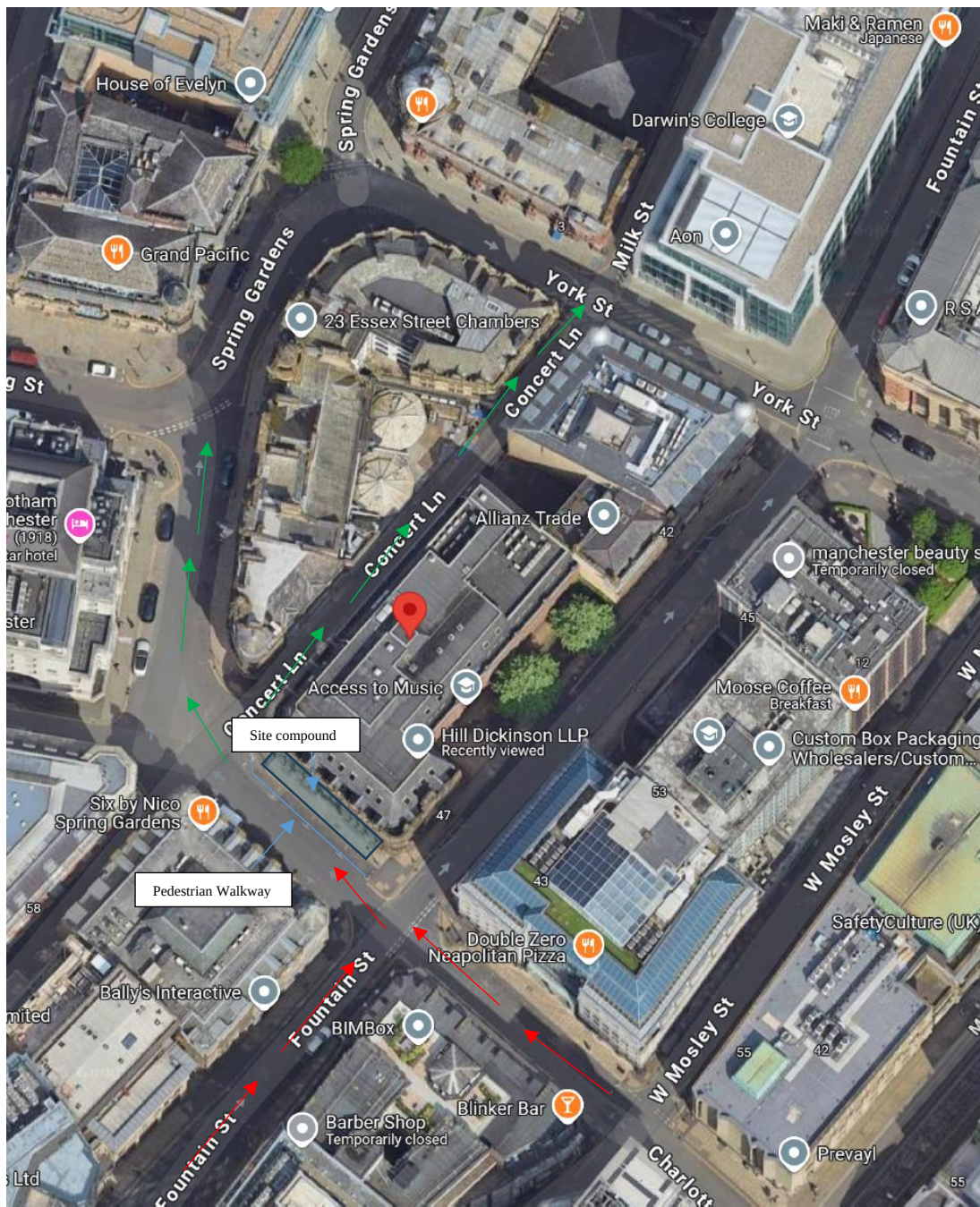
50 Fountain Street, Manchester, M2 2AS

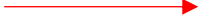


Site Conditions & Access Route 50 Fountain Street, Manchester

Site must be accessed from Spring Gardens.

Bullen Conservation shall assess the present arrangements and identify any restrictions that may be required in terms of site movements (deliveries and disposals) and impact on parking.



-  Access to site
-  Exit from site
-  Pedestrian Walkway

Details of Client, Principal Designer, etc.

Client:	Ask Real Estate Ltd 1 st Floor 7 Constance Street Manchester M15 4JQ Tel: 0161 817 6620 Contact: Jamie Hills
Project Management:	Chroma Consulting UK Ltd 5 th Floor, 47 Lever Street Manchester M1 1FN Tel: 07956 298955 Contact: Liam Dinsdale
Project Architect:	John Matthews Architects Union, 2-10 Albert Square Manchester M2 6LW Tel: 0161 974 3690 Contact: Matthew Hayward
Quantity Surveyor:	Gardiner & Theobald LLP 17-19 Whitworth Street West Manchester M1 5WG Tel: 0161 817 4052 Contact: Stephen Frood
Structural Engineer:	Renaissance Associates Ltd 2 nd Floor Tribeca House 21-27 Dale Street Manchester M1 1EY Tel: 07875 468549 Contact: Patrick Clayton
Principal Contractor	Bullen Conservation Ltd Lowerhouse Works, Lowerhouse Street Oldham OL1 3NN Contact: Steve Eccleshare Tel: 07971 165234 E: sales@bullenconservation.co.uk

Health & Safety Aims & Objectives

As Principal Contractor, Bullen Conservation will endeavour to achieve the following:

- To put into practical effect our commitment to Health & Safety as specified in the Bullen Conservation Health & Safety Policy.
- To meet the requirements of all relevant Health & Safety legislation.
- To ensure adequate control and co-ordination of all parties during the construction phase of the project with regards to Health & Safety
- To develop the companies Health and Safety Management System, not only for the requirements of this project but for future usage
- To maintain good communication, co-ordination and co-operation between Principal Contractor (BCL) and all members of the project team

The following achievement targets have been set for this project:

- No Fatal / Major Injury / 7 Day lost Time Accidents and Dangerous Occurrences (as defined in the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations).
- To achieve 100% success in ensuring that all operatives working on site receive a Health & Safety induction prior to starting work and task specific Toolbox talks as considered necessary by the Site Manager.
- To generate a culture whereby everyone irrespective of his or her position realises that they have a part to play in ensuring that accidents are prevented.
- The project shall not receive any HSE Improvement or Enforcement Notices - FFI

Site Restrictions

The principal contractor is to take due care whilst using access routes, including to the site welfare and be reminded that the site is surrounded by facilities open to the general public and this access is to be maintained.

The site is surrounded predominantly by residential & commercial properties, thereby necessitating respect of nuisance of any kind.

Noisy work should only take place between:

- Monday to Friday: 8.00am-6pm
- Saturday: 8.30am-2pm
- No noisy work should be done on Sundays or Bank Holidays

The area to be kept clean and tidy at all times and no materials stored outside the site boundary defined by the hoarding.

Bullen Conservation has provided as part of this construction management plan, a marked up site plan showing vehicle movement routes to and from the site – see “Site Conditions & Access” on page 6.

Site Rules

Signage on site will display the site rules. A poster explaining the site rules shall be on display within the site office and entrance to access points on site. A copy of this document can be found in the Appendices.

It is the responsibility of every individual entering site to abide by these rules.

Site Specific Rules

- All site personnel and visitors to site must sign in / out at the site office.
- Hard hats must be worn at all times
- Protective footwear must be worn
- No children allowed on site
- Report all accidents on site to the site office
- All temporary electrics are to be 110 Volt supply and to conform to the HSE publication HS(G) 141 'Electrical Safety on Construction Sites'. It will need to be demonstrated that PAT testing of tools and equipment has been carried out every 3 months.
- There shall be no use of lasers of Class 3 or above on site without the prior agreement of the Principal Designer. The Ionising Regulations 1999 should be considered.
- Holes in floors must never be left unprotected
- Plant must only be operated by proper trained and certified operators
- Take notice of all safety signs / Warnings / Instructions on site
- All operatives and sub-contractors are responsible for the safety and security of their own tools and equipment
- No smoking on site
- No radios on site
- No burning on site
- Noise to be kept to a minimum level.
- No drugs or alcohol on site
- No unauthorised person is allowed on any access equipment.
- All access equipment is to be disabled at the end of each shift/day to prevent abuse of the equipment overnight.
- Ladders used on site should be Class 1: Industrial.
- For the avoidance of doubt, it is stressed that the Statutory Authorities, when working on site, are classed as contractors and are to be treated as such and are subject to the site rules.

Site Signage

Signage will be used to communicate H&S risks, Site Rules and on site dangers to both Bullen personnel and members of the public, building users and staff.

The following information provides a breakdown of what signage shall be found on site.

Welfare Area:

- 1 F10 Notification
- 2 Current Employees Liability Insurance Certificate.
- 3 Health and Safety Law poster with necessary boxes completed.
- 4 Current Fire and Evacuation plan displaying: -
 - Fire points;
 - appointed site person/s responsible for raising the alarm;
 - Muster points
 - Location and phone number of local hospital
- 5 Name of site first aider and location of first aid box.
- 6 Site rules.
- 7 Safety posters.

Site:

- 1 Site entrance safety signage / PPE requirements.
- 2 Emergency escape route signage.
- 3 Pedestrian / vehicle segregation fencing and signage.
- 4 Prohibited areas
- 5 Muster point sign.

Welfare Facilities

Welfare facilities for this project will be located within the building. A summary of these facilities is detailed below:

- Drying Room
- Mess Room
- Site Office / induction / meeting room – may be joint use with Mess room.
- The contractor will be able to use the WC facilities in the building areas together with available space within the building for meetings, staff use, tables and chairs etc.
- Bullen Conservation will assess the arrangements for safe use of the building including fire risk, warning and means of escape.
- The welfare area is to be kept clean and tidy at all times

Bullen Conservation will provide a secure toolbox to keep tools in during and outside of working hours.

Note: *There is to be no smoking on site, including the welfare area.* Anyone wishing to smoke must do so off site.

Outdoor workers and sun exposure

Exposure to ultraviolet (UV) radiation from the sun can cause skin damage including sunburn, blistering, skin ageing and in the long term can lead to skin cancer. Skin cancer is the most common form of cancer in the UK, with over 40,000 new cases diagnosed each year.

Keep your top on. Wear long sleeves and trousers (no shorts).

Stay in the shade whenever possible, during your breaks and especially at lunch time.

Use a high factor sunscreen of at least SPF15 on any exposed skin.

Drink plenty of water to avoid dehydration.

Check your skin regularly for any unusual moles or spots. See a doctor promptly if you find anything that is changing in shape, size or colour, itching or bleeding.

Site Security

There is a possibility of unauthorised personnel attempting to gain access to the site out of hours. Efforts will be taken to minimise the possibility of anyone trying to get onto the site.

A fixed hoarding will be constructed for the duration of the works which will be accessed via a gate with secure lock. The doorway will be temporarily covered once doors have been removed.

All alloy towers erected externally are to be taken down at the end of the day and stored securely.

Bullen Conservation shall ensure that all ladders are removed out of working hours so that trespass and unauthorised use are physically prevented as far as reasonably possible.

For security reasons, as well as in the event of fire, all personnel will be expected to sign in and out of site every time they attend the project.

A sign in book will be found in the site office.

Bullen Conservation will also provide a secure toolbox to keep tools in during out of hours working.

Site Induction

Anyone wishing to gain access to the site must complete a site specific induction. Site inductions deal directly with the hazards/dangers specified within this document and are given by site manager in the site office.

On Site Training

Staff / Contractors will receive on-site training during their induction and daily briefing.

Reporting of Accidents/Near Misses

The site manager shall report any accidents and/or near misses to the Contracts Manager, who in turn, will notify the Principal Designer and report under RIDDOR guidelines to the Health and Safety executive within three working days.

Production and Approval of Risk Assessments

The Contracts Manager will produce and approve site specific Risk Assessments which they believe benefit the contractors and the project.

Specific risk assessment to be made for employing young (under 18 years) people on site

Hazardous Substances and COSHH

Hazardous substances in the workplace can have serious effects on the health and safety of our employees unless full and adequate control measures are in place.

We will assess all hazardous substances that we use at work and adhere to the requirements of the COSHH Regulations as far as is reasonably practicable, to ensure we minimise the risk to all our employees and anyone else affected by our activities. The person responsible for carrying out assessments is Steve Eccleshare.

We will keep a file of safety data sheets (from suppliers) for all hazardous substances on site for easy reference.

When considering what is reasonably practicable to do to prevent exposure we use the following hierarchy:

Wherever possible we change the process or activity so that hazardous substances are not needed or generated.

If we can't do this, we then:

- **We replace the substance with a safer alternative.**
- **We use a safer form, e.g. pellets instead of powder.**

If we can't do this, we then:

- **Use appropriate work processes**, systems and engineering controls, and provide suitable work equipment and materials e.g. use processes which minimise the amount of material used or produced, or equipment which totally encloses the process.
- **Control exposure at source**, (e.g. local exhaust ventilation), and reduce to a minimum the number of employees exposed, the level and duration of their exposure, and the quantity of hazardous substances used or produced in the workplace.
- **Provide Personal Protective Equipment (PPE)**, (e.g. respirators or gloves) but only as a last resort and never as a replacement for other control measures which are required.

We then estimate the current likelihood of exposure and harm, if either of these are classed as High then work will not commence until necessary measures have been implemented to control the risks to a tolerable level.

When required by the material COSHH assessment, additional storage facilities may be necessary. Suitable fire resistant secure storage cabinets will be provided in which to store these materials. No materials considered to be flammable to be stored on site but must be securely stored away overnight within the site store. The site Manager is responsible to ensure the stores are secured overnight.

SITE SPECIFIC HEALTH & SAFETY RISKS

Bullen Conservation have identified working at height as the projects most significant safety risk. BCL will ensure all work is properly planned and supervised and carried out safely. To also ensure that we plan for emergencies and rescue.

- We will avoid work at height wherever we can.
- We will use work equipment or other measures to prevent falls.
- Where we cannot avoid working at height and cannot eliminate the risk of a fall, we will use work equipment or other measures to minimise the distance and consequences of a fall should one occur.
- All work at height is properly planned and organised.
- All work at height takes account of weather conditions that could endanger health and safety.
- Those involved in work at height are trained and competent.
- The place where work at height is done is safe.
- Equipment for work at height is appropriately inspected.
- The risks from fragile surfaces are properly controlled; and
- The risks from falling objects are properly controlled

However, the following secondary risks have also been recognised:-

- Working immediately adjacent the Highway
- Manual Handling
- Waste Removal - Registered removal of waste
- Dust Control
- Excessive noise
- Pedestrian Awareness / Safe delivery of materials / Moving Vehicles

Measures will be taken to ensure that these risks are conveyed to all site personnel and managed effectively. Toolbox talks and site inductions will be used to make staff and contractors aware of these risks and how to prevent them from occurring.

There are no fragile materials in the vicinity of the work area.

Dust – Need dust suppression measures

Bullen Conservation consider dust however caused, is a health risk to operatives on site and the general public at large. All site operations will have method statements designed to reduce this risk to all parties, by using some or all of the following methods; a Hazpod extraction using, appropriate wet core drilling tools, hoovers, no sweeping on site. All dust and debris collected and bagged regularly throughout the day and disposed of, offsite. Appropriate PPE will be described for use within the method statements.

Noise & Vibration

Noise can be a nuisance to building occupants however caused by drilling or other site operations. Many of such operations are unavoidable, but quiet times will be established with agreement with the building managers to mitigate nuisance to tenants. Our operation method statements will detail the power tools to be used, PPE to be utilised and maximum exposure levels indicated so the operatives can record their exposure in their record book. Refer to example in Appendices.

Preventing Falls

Bullen Conservation recognises the prevention of falls as a significant risk which must be managed on this job. Therefore, a number of measures have been taken to implement safe working.

- All towers erected by PASMA trained operatives and inspected daily.
- Any cables running along the floor must be covered with matting to prevent trips.

The above points shall be highlighted in each individual's site induction.

Site Working Hours

Standard working hours are 8.00am - 4.30 pm Mon-Thurs & 8.00am-3.30pm Fri, but occasions may arise where works are required outside of these hours.

Manual Handling

We must avoid all hazardous manual handling operations where reasonably practicable. Consider whether the load should be moved at all. If it must, consider whether it should be moved mechanically. All operatives to have received Manual handling training.

All bagged materials to be maximum 25 kgs.

Correct gloves, footwear, clothing etc shall be worn.

Two persons shall be instructed to lift no more than 33kgs in any one joint lift.

All manual handling systems will undergo a specific risk assessment to reduce the risk of personal injury

Waste – Management & Removal from Site

All work areas must be kept clean and tidy. All manageable waste to be bagged at source, and carefully lowered to ground level, where it will be regularly removed to a registered disposal site. Bulky items such as slate laths are to be de-nailed and bundled together and collected in the site storage container for subsequent removal to registered disposal site.

Skips are a fire risk and access for skip wagons delivery and collection is problematic.

All waste to be removed from site regularly via Bullen vans to registered disposal site. Site Manager is to ensure amounts of waste stored on site is kept to a minimum level.

Bullen Conservation is a registered waste carrier – copy of registration document included in Appendices.

Demolition

Demolition works will involve the careful removal of the existing granite steps located at the entrance of the building on Spring Gardens. Given the site's city centre location, all activities will be planned and executed to minimise disruption to surrounding businesses, pedestrians, and traffic. The works will be carried out using appropriate equipment (including anti-vibration breakers) to ensure controlled dismantling and to avoid damage to adjacent structures. Dust and noise suppression measures will be implemented throughout the demolition process, and waste materials will be removed promptly and disposed of in accordance with environmental regulations. All works will be conducted within agreed working hours and in coordination with relevant local authorities.

Asbestos

The presence of Asbestos on this site is likely, a full asbestos survey must be completed before any works progress. Everyone on site must be aware of the health hazards arising from exposure to Asbestos and the breathing in of Asbestos fibres.

All our employees have trained in Asbestos Awareness and should be aware we do not work on Asbestos Containing Materials and will not knowingly do so. To prevent the disturbance of Asbestos Containing Materials and the release of fibres into the air every effort will be made to assess each task with the client prior to work starting to identify whether or not Asbestos is present.

In most circumstances there will not be a risk of us disturbing Asbestos Containing Materials, however we understand that sometimes our employees may not be aware that this type of material is present. In these situations, it is our policy that if 'asbestos is discovered or damaged' or it is suspected it has been discovered or damaged the following action will apply:

- Work will cease immediately.
- Everyone else will be kept out of the area and the area secured.
- If dust or debris is on our employees clothing, they will remove their clothes and put them in a plastic bag, shower or wash themselves thoroughly straight away and ensure that the washing facilities they have used are left clean.
- The incident will be reported to the Site Manager and Steve Eccleshare as soon as possible.
- A warning sign should be displayed stating that there is "POSSIBLE ASBESTOS CONTAMINATION".
- If we are responsible for the site we will ensure the appropriate analysis takes place and where asbestos is identified the appropriate steps will be taken for this material to be made safe or removed. This type of work may require the use of a HSE licensed contractor or alternatively it will be undertaken by a contractor who is competent in this type of task.

Work will not start again in the area until we are sure that it is safe to do so.

Deliveries

All deliveries are to be made by appointment and delivered to the site compound. All delivery vehicles must be met by Banksman upon arrival on Spring Gardens. All unloading to occur within the defined offloading area on Concert Street – under supervision, where any delivered items will be transferred to site compound using trolleys/bogeys.

No deliveries by heavy goods vehicles are anticipated. Only deliveries using our 2 small vans (no hvg's) will be permitted.

Immediately prior to reaching site, contact should be made with the Site Manager who will arrange for the delivery vehicle to be met and the goods to be off loaded in a safe manner using trolleys/bogeys.

Delivery/collection vehicles will be expected on site before 8.00AM and will be met by and escorted by a banksman to ensure pedestrians and other vehicles are properly segregated.

Vehicular & Pedestrian access is to be maintained along Spring Gardens & Concert Lane at all times.



Plant & Equipment – Operation and Maintaining

All plant & equipment to be inspected upon delivery to site and condition recorded. All plant & equipment to be inspected before use, or daily, weekly if not used (this is to be recorded on plant inspection form in the BCL site office).

Particular attention paid to lifting chains/slings and electrical power chords/leads for signs of damage and/or wear. Discard where necessary. Keep records!

Plant operators to be designated by site manager and to be adequately trained (PASMA, IPAF, CPCS etc.).

Existing Services

Existing power and water for the work will be available, free of charge subject to reasonable work related use.

Potential risk of hidden services within the walls – So please be vigilant when removing carrying out works.

P.P.E

All operatives are required to wear appropriate P.P.E to carry out their individual work tasks described in each work task method statement.

A selection of P.P.E will be kept in the B.C.L Site Managers office and issued on request which will be signed and recorded accordingly.

Any misuse or damage of P.P.E provided will be charged to the individual accordingly.

All training for the use of P.P.E will be given when provided by B.C.L site manager along with full respirator face fit tests.

Excessive Noise

Bullen Conservation will endeavour to minimise creating excessive noise and where possible / practical use tools which create less noise. Quiet times can be arranged during co-ordination meetings with our Client.

Adjacent Land Use

The primary adjacent land use surrounding the construction site is commercial. Notably, there is a hotel directly adjacent to the site, which requires special consideration throughout the construction process. Measures will be taken to minimise disruption to hotel operations and guests, including noise and dust control, restricted working hours and clear communication with hotel management regarding any potentially disruptive activities. All construction activities will be managed in accordance with local regulations to ensure minimal impact on surrounding commercial establishments.

Fire & Emergency Procedure

Should a fire breakout on site or within near proximity to the site then the following procedure shall be followed:

1 Raise the Alarm

- Shout “FIRE, FIRE” and activate the nearest Air Horn

2 Call the Fire Brigade

- Dial 999 from the nearest telephone and tell the operator that the fire brigade is required at – 50 Fountain Street, Manchester, M2 2AS.

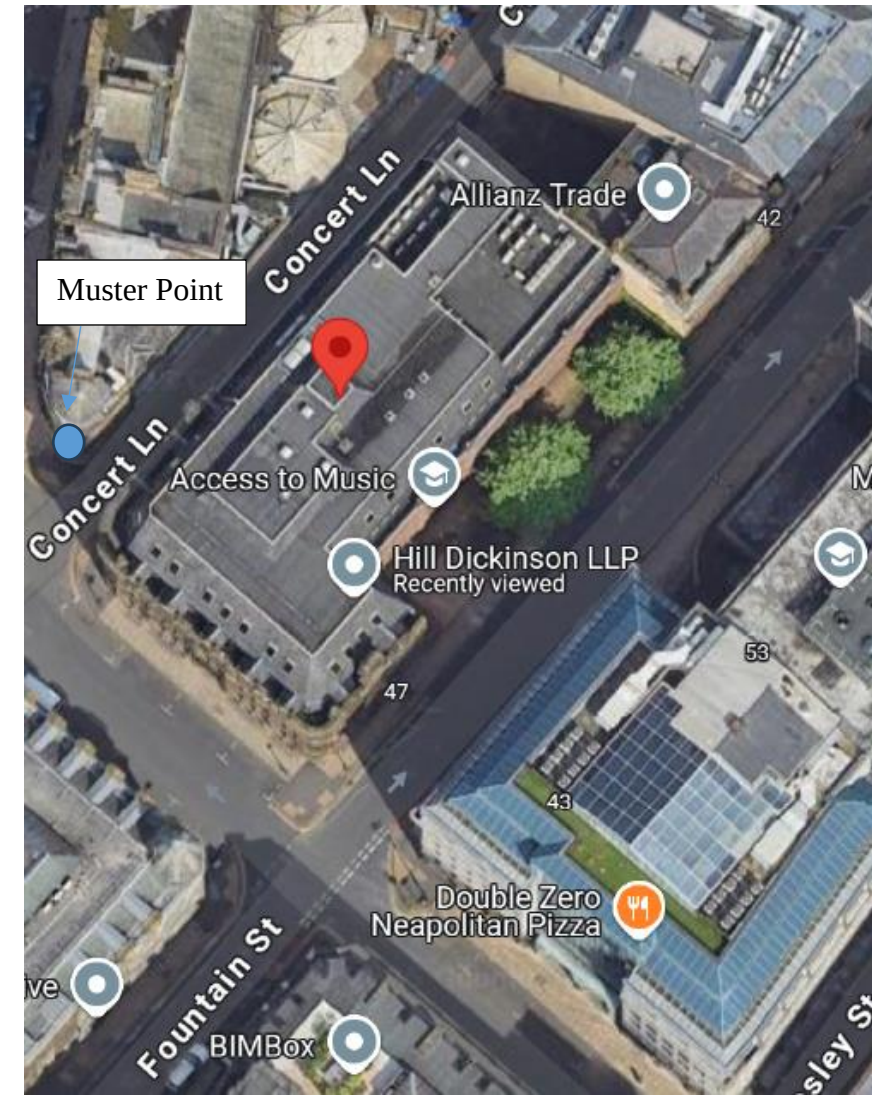
On hearing the Fire Alarm:-

- All personnel shall leave the site immediately and assemble at the **muster point** on Spring Gardens.
(See Evacuation Plan for Map / Details)
- Personnel should not stop to collect personal belongings / plant etc.
- Turn off generators, compressors and other powered equipment
- Obey the instructions of Site Fire Marshall / Site Supervisor.

Do not re-enter site until the area has been assessed to be a safe working environment.

Location of Musterpoint

Located in Spring Gardens as pictured below:-



Key Emergency & Site Information

Site Address

50 Fountain Street, Manchester, M2 2AS

Emergency Access Route

Work site located on Spring Gardens

Emergency Services

Police / Fire Brigade / Ambulance 999

Site Manager

TBC

Nearest Hospital A&E

Manchester Royal Infirmary Accident and Emergency Department
Upper Brook St, Manchester M13 9NZ
Tel: 0161 276 4147

Muster Point

At the corner of Concert Lane & Spring Gardens

Key Personnel Contact Information

Paul Cunniff – 07990 756768

Mike Bullen - 07976 366730

Steve Eccleshare - 07971 165234

Office - 0161 633 6528

Other Services:

Electricity Northern Powergrid 105

National Grid (Gas) 0800 111 999

Unted Utilities 0345 672 3723

BT 0800 023 2023

Certificate of Registration under the Waste (England and Wales) Regulations 2011

Regulation authority

Name



Address

National Customer Contact Centre
99 Parkway Avenue
Sheffield
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

Carriers details

Name of registered carrier

BULLEN CONSERVATION LIMITED

Registered as

An upper tier waste carrier and dealer

Registration number

CBDU98368

Address of place of business

BULLEN CONSERVATION LTD
LOWER HOUSE WORKS
LOWER HOUSE STREET
OLDHAM
OL1 3NN

Date of registration

21 March 2025

Expiry date of registration (unless revoked)

17 April 2028

This certificate was created on 21 March 2025. These details are correct at the time of certificate generation.

This copy has been issued under Regulation 6 of Waste (England and Wales) Amendment Act 2014 by the Environment Agency. This is copy number 1 of the certificate.

Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.