

# Logistics Plan

Zochonis Building

Project CAN Number – BH0058

Document Reference Number

Revision Number 04

| Approval / Acceptance Status |                                         |               |                    |            |
|------------------------------|-----------------------------------------|---------------|--------------------|------------|
|                              | Title & Company                         | Name [print]  | Signature/Initials | Date       |
| Author                       | Senior Project Manager – VINCI Building | Lee Williams  | ℒℰ                 | March 2025 |
| Approver / Owner             | Contracts Manger – VINCI Building       | Vince Boodeea | VB                 | June 2025  |



| Rev # | Date                        | Summary of Changes                                 |
|-------|-----------------------------|----------------------------------------------------|
| 1     | 14 <sup>th</sup> March 2025 | First Issue                                        |
| 2     | 2 <sup>nd</sup> April 2025  | Updated hoarding lines. Further information added. |
| 3     | 6 <sup>th</sup> June 2025   | Logistics drawing updated.                         |
| 4     | 17 <sup>th</sup> July 2025  | General Update.                                    |
|       |                             |                                                    |

## Contents

|                                                        |           |
|--------------------------------------------------------|-----------|
| <b>1. Introduction and Purpose.....</b>                | <b>3</b>  |
| 1.1 Project description .....                          | 3         |
| 1.2 References.....                                    | 3         |
| 1.3 Definitions .....                                  | 3         |
| 1.4 Abbreviations .....                                | 3         |
| <b>2. Scope.....</b>                                   | <b>3</b>  |
| <b>3. Site General Information .....</b>               | <b>4</b>  |
| 3.1 Roles and Responsibilities .....                   | 4         |
| 3.2 Principal Contractor .....                         | 4         |
| 3.3 Site Location and overview .....                   | 4         |
| <b>4. Logistics Plan .....</b>                         | <b>5</b>  |
| 4.1 Site Access and Traffic Routes to Site .....       | 6         |
| 4.1.1 Delivery Management.....                         | 6         |
| 4.2 Fire Access, Fire Points and Means of Escape ..... | 7         |
| 4.3 Pedestrian and Vehicle Routes Within Site .....    | 7         |
| 4.4 Public Highways .....                              | 7         |
| 4.5 Office and Welfare.....                            | 8         |
| 4.6 Fixed Plant, Craneage and Hoisting.....            | 9         |
| 4.7 Material Storage and Distribution.....             | 9         |
| 4.8 Waste Management .....                             | 9         |
| 4.9 Other Considerations .....                         | 9         |
| <b>5. Associated Documents .....</b>                   | <b>10</b> |
| <b>6. Appendix 1 Site Layout.....</b>                  | <b>10</b> |
| <b>7. Appendix 2 Satellite Site Layouts .....</b>      | <b>12</b> |
| <b>8. Appendix 3 Route to and away from site .....</b> | <b>13</b> |

|                                                                  |                       |                                                |                           |
|------------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                      |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                               | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                  | Next Review: 01/10/26 |                                                | Page Number: Page 1 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWWW*** |                       |                                                |                           |

|                                                                    |    |
|--------------------------------------------------------------------|----|
| 9. Appendix 4 Route to nearest Accident and Emergency Centre ..... | 15 |
| 10. Appendix 5 Crane information .....                             | 16 |
| 11. Appendix 6 3D rendered logistics information.....              | 19 |

|                                                                 |                       |                                                |                           |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                     |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                              | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                 | Next Review: 01/10/26 |                                                | Page Number: Page 2 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |                       |                                                |                           |

## 1. Introduction and Purpose

This document describes the logistics arrangements on the University of Manchester, Zochonis Building project.

This plan also acts as the Construction Logistic Plan (CLP) as required by the Construction Logistics and Community Safety (CLOCS) scheme.

### 1.1 Project description

The project is the complete refurbishment to the existing Zochonis Building, situated between Brunswick Street and Dover Street.

The six-storey building was constructed in the 1950's and is a steel framed structure with pot and beam floors and internal masonry walls. Many of the internal walls and finishes have been stripped out to allow the refurbishment. The Zochonis project is to replace the internal walls and ceilings, replace all interval services, replace the roof coverings and instal new services to provide a modern teaching and learning environment.

Internal remodelling and removal of some structural elements and flooring to create a new fire escape staircase.

### 1.2 References

As required

### 1.3 Definitions

As required

### 1.4 Abbreviations

| Abbreviation | Definition                               |
|--------------|------------------------------------------|
| CCTV         | Closed Circuit Television                |
| CLOCS        | Construction Logistics, Community Safety |
| FORS         | Fleet Operator Recognition Scheme        |
| MEWP         | Mobile Elevating Work Platforms          |
|              |                                          |

## 2. Scope

The complete refurbishment of the existing Zochonis Building. Enter scope of this plan here.

|                                                                 |                       |                                                |                           |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                     |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                              | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                 | Next Review: 01/10/26 |                                                | Page Number: Page 3 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |                       |                                                |                           |

### 3. Site General Information

#### 3.1 Roles and Responsibilities

The following key roles have been appointed on the project:

- SSR
- Emergency Response and Drills Coordinator
- Site Fire Coordinator
- Fire Marshalls
- Logistics Supervisor
- First Aider
- Services and Permit Coordinator

Individuals assigned to these roles are identified on the project Roles and Responsibilities Matrix.

#### 3.2 Principal Contractor

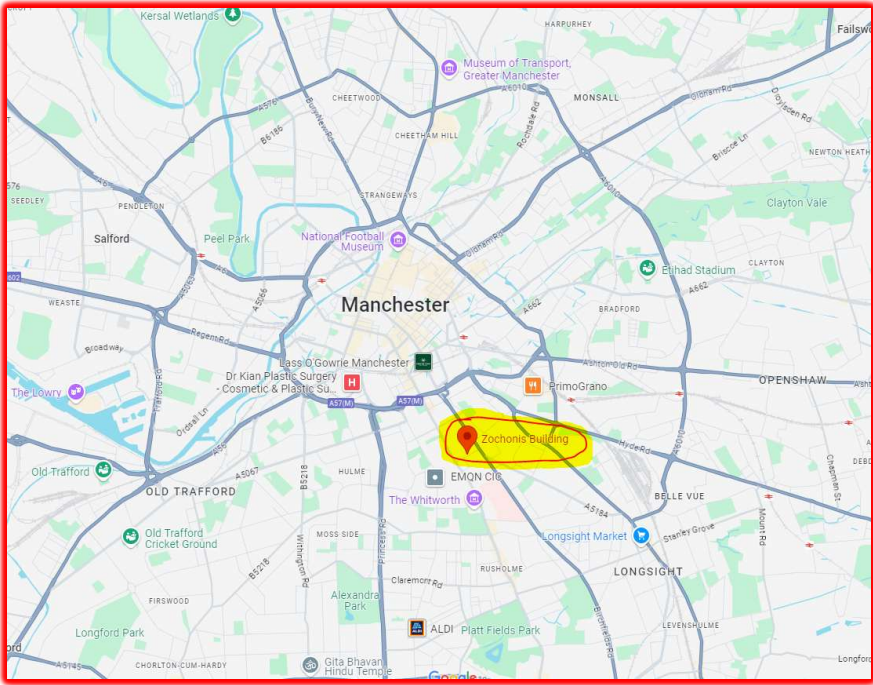
Vinci Building Lee Williams, Senior Project Manager

Vinci Building  
Ditton Road  
Widnes  
Cheshire  
WA8 0PG

#### 3.3 Site Location and overview

Zochonis Building  
Brunswick Street  
M13 9NU  
Manchester

|                                                                 |                       |                                                |                           |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                     |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                              | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                 | Next Review: 01/10/26 |                                                | Page Number: Page 4 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |                       |                                                |                           |



4. Logistics Plan

The Site Logistic Plan is shown in Appendix 1.

|                                                                   |                       |                                                |                           |
|-------------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                       |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                                | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                   | Next Review: 01/10/26 |                                                | Page Number: Page 5 of 19 |
| *** UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW *** |                       |                                                |                           |

## 4.1 Site Access and Traffic Routes to Site

- Site Boundary
- Perimeter Fence (Hoarding, Heras, Chain Link etc.)
- Site Entrance/Exit – Vehicle and Pedestrian
- Gate Numbering, Vehicle Route to/from Main Highway
- Temporary Traffic Management/Road Closures
- Road Restrictions (Low Bridges, Weight Limit etc)
- Prohibited Routes, Blue Light Routes
- Off Site Vehicle Holding Area
- Compliance with Local Regulations e.g. TFL Fleet Operator Recognition Scheme
- Public Transport Links
- Local Restrictions on Access & Timings (e.g. Schools, Peak Periods)
- Emergency Vehicle Routes
- Local Hospital (Accident and Emergency)
- Provide hospital address, telephone number and directions
- Site Contact Details
- Use of one-way systems, traffic lights and calming measures, wide angle mirrors etc
- 'Last Mile' vehicle routes to and from site
- Traffic Marshal requirements

### 4.1.1 Delivery Management

Msite Delivery Management solution as part of VINCI's framework agreement will be used to assist in delivery management.

Delivery time slots will be allocated on Msite and can be booked by supply chain members. These bookings will be reviewed each week at the site wide coordination meeting prior to them being accepted.

Msite will manage the following.

- planned deliveries (timings)
- capturing vehicle/driver details, accreditation and compliance
- co-ordinating with neighbouring sites
- controlling and reducing peak hour traffic
- coordination between holding areas
- Loading/unloading areas (including safe means of unloading)

|                                                                 |                       |                                                |                           |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                     |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                              | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                 | Next Review: 01/10/26 |                                                | Page Number: Page 6 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |                       |                                                |                           |

Vehicles delivering to site will be [monitored](#)<sup>1</sup> for CLOCS compliance. VCUK will work with any non-complying supplier to help them identify the noncompliance and rectify.

#### 4.2 Fire Access, Fire Points and Means of Escape

The project specific Fire Plan details control measures for managing manging fire on this project. The Site Logistic Plan is shown in Appendix 1 also shows the following:

- Fire escape route
- Fire Assembly Point (Muster Point)
- Fire Alarm Call Points
- Emergency Contact Details
- Fire Fighting Points (e.g. Equipment Points)
- Fireman's Panel/Switch
- Gas Bottle Store
- Hazardous Material Store.

#### 4.3 Pedestrian and Vehicle Routes Within Site

Refer to site logistics plans in the appendix.

#### 4.4 Public Highways

The following information will be included as required and as permits are issued.

- S106, S278 Works etc. (S278 – Works to existing highways, S106 Planning agreements relating to highways)
- Road/Lane Closures
- Parking Bay Suspensions
- Temporary work areas outside of the main site hoarding

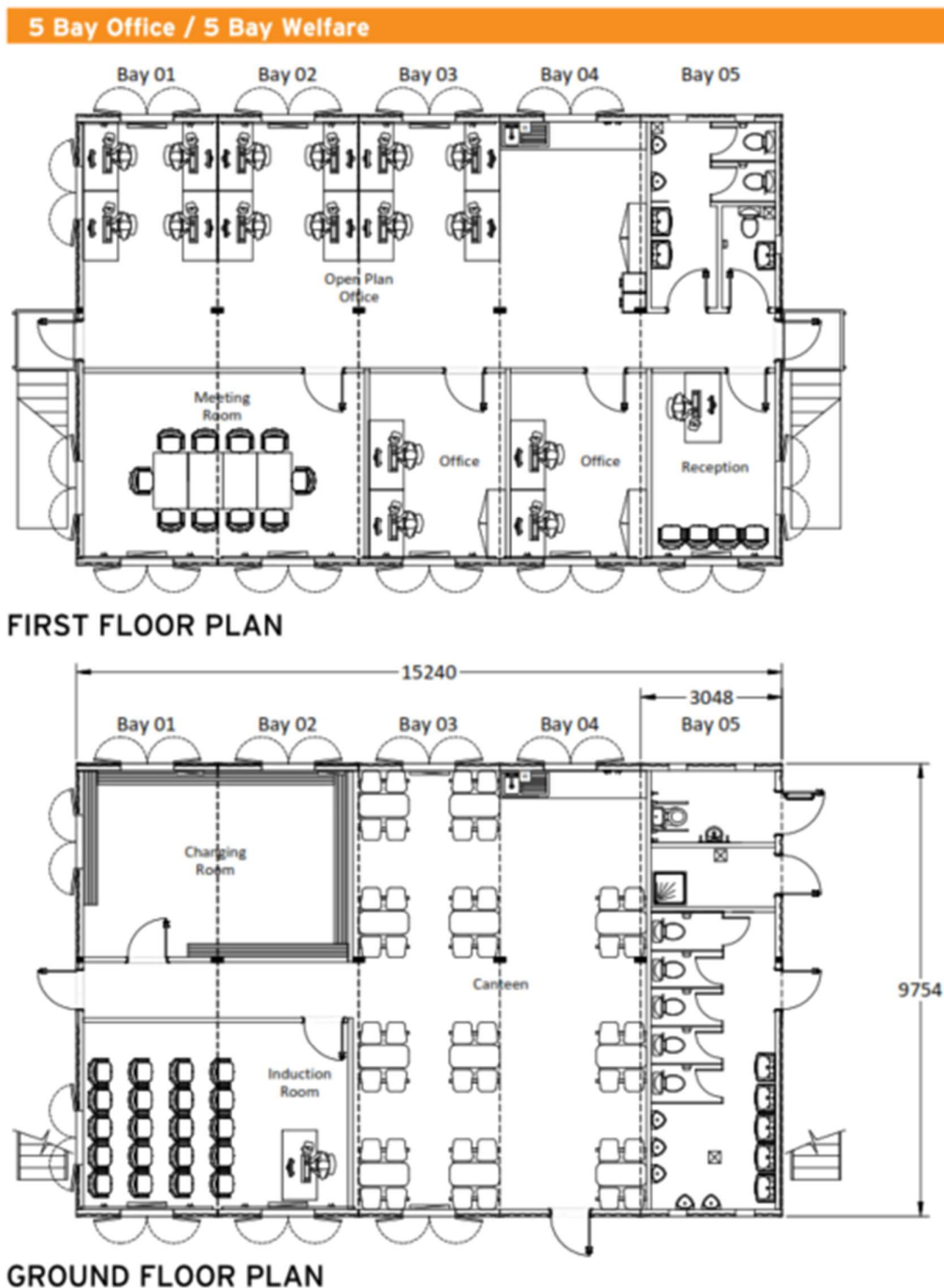
<sup>1</sup> VB-HAS-FR-0016-0002

|                                                                 |  |                       |  |                                                |                           |  |  |
|-----------------------------------------------------------------|--|-----------------------|--|------------------------------------------------|---------------------------|--|--|
| Document Name: VB - Logistics Plan Template                     |  |                       |  | Document Reference Number: VC-HAS-PL-0016-0001 |                           |  |  |
| Domain: Health, Safety & Wellbeing                              |  | Reviewed on: 01/10/23 |  |                                                | Revision Number: 3        |  |  |
|                                                                 |  | Next Review: 01/10/26 |  |                                                | Page Number: Page 7 of 19 |  |  |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |  |                       |  |                                                |                           |  |  |

#### 4.5 Office and Welfare

The location of the office and welfare arrangements are shown on the Site Logistics Plan.

The main office and welfare arrangements are as follows



|                                                                  |                       |                                                |                           |
|------------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                      |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                               | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                  | Next Review: 01/10/26 |                                                | Page Number: Page 8 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWWW*** |                       |                                                |                           |

#### 4.6 Fixed Plant, Craneage and Hoisting

Refer to information in Appendix 4 detailing the craneage requirements.  
Hoists are shown on the Site Logistics Plan drawing.

#### 4.7 Material Storage and Distribution

Refer to logistics plan with hoist locations and drop off points.

#### 4.8 Waste Management

All waste will be managed within the main building, utilising 1100 litre four-wheel waste bins.  
These will be collected regularly to prevent an accumulation of waste on site.

#### 4.9 Other Considerations

- Noisy Work Restrictions (Timings/Exams etc.)
  - Refer to Project Execution Plan
- Noise & Dust Monitoring Points
  - Refer to Project Execution Plan
- Underground Obstructions (e.g., Crane Bases, Foundations etc.)
  - N/A
  -
- Services Easements
  - 24-hour access required to HV & LV switch room
  - 24-hour access required to Lower Ground Floor Comms Rooms
- Changes in Level (e.g. Retaining Walls)
  - Perimeter lightwell

|                                                                 |                       |                                                |                           |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------|---------------------------|
| Document Name: VB - Logistics Plan Template                     |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                           |
| Domain: Health, Safety & Wellbeing                              | Reviewed on: 01/10/23 |                                                | Revision Number: 3        |
|                                                                 | Next Review: 01/10/26 |                                                | Page Number: Page 9 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |                       |                                                |                           |

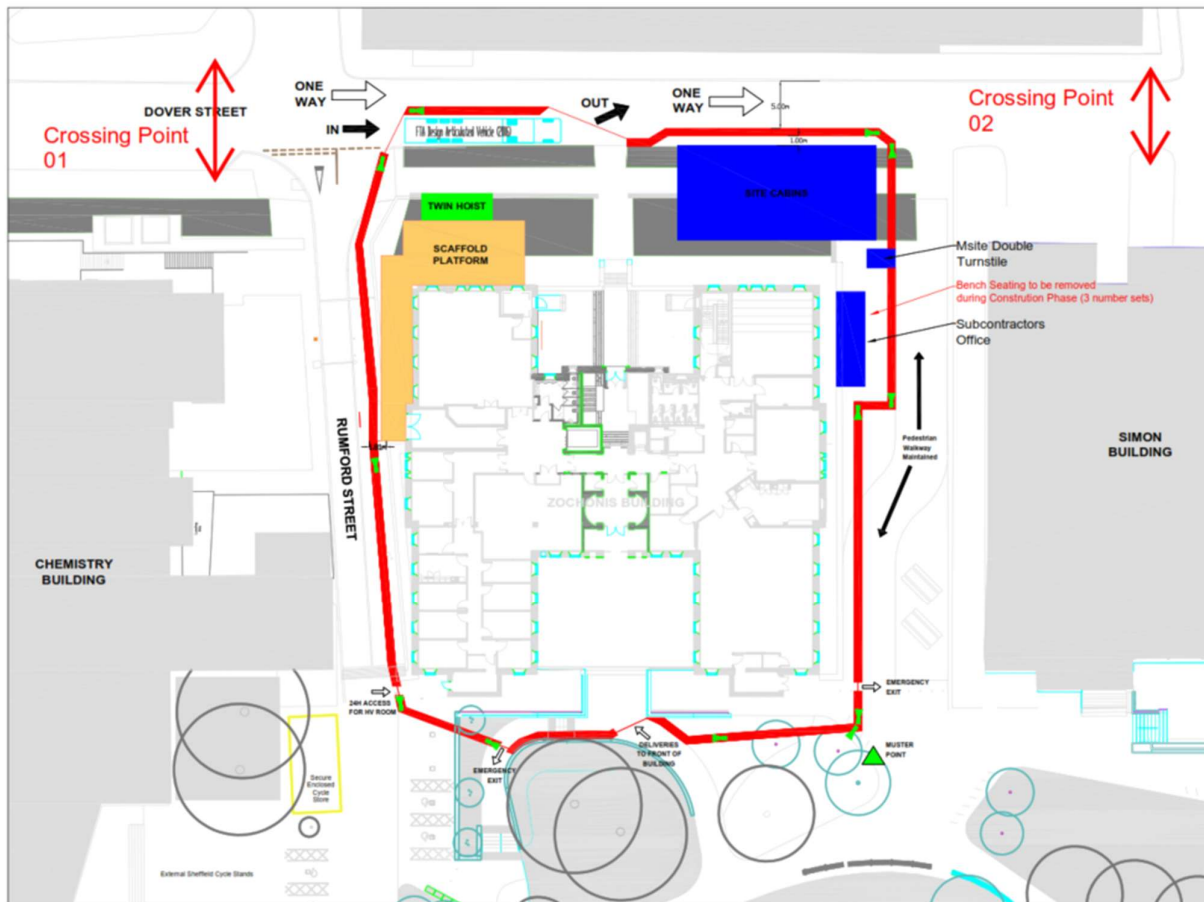
- Ecology (Bats/Birds/Newts etc.)
- Known Hazards (Asbestos, Contaminated Ground)
  - Refurbishment and Demolition Survey will be issued prior to works commencing.
- Flood Plain
  - N/A
- Works in Occupied Buildings (Acoustic/Dust Screens etc.)
  - N/A

## 5. Associated Documents

Not Used

## 6. Appendix 1      Site Layout

|                                                                 |                       |                                                |                            |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                     |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                              | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                 | Next Review: 01/10/26 |                                                | Page Number: Page 10 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |                       |                                                |                            |



|                                                                   |                       |                                                |                            |
|-------------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                       |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                                | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                   | Next Review: 01/10/26 |                                                | Page Number: Page 11 of 19 |
| *** UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW *** |                       |                                                |                            |

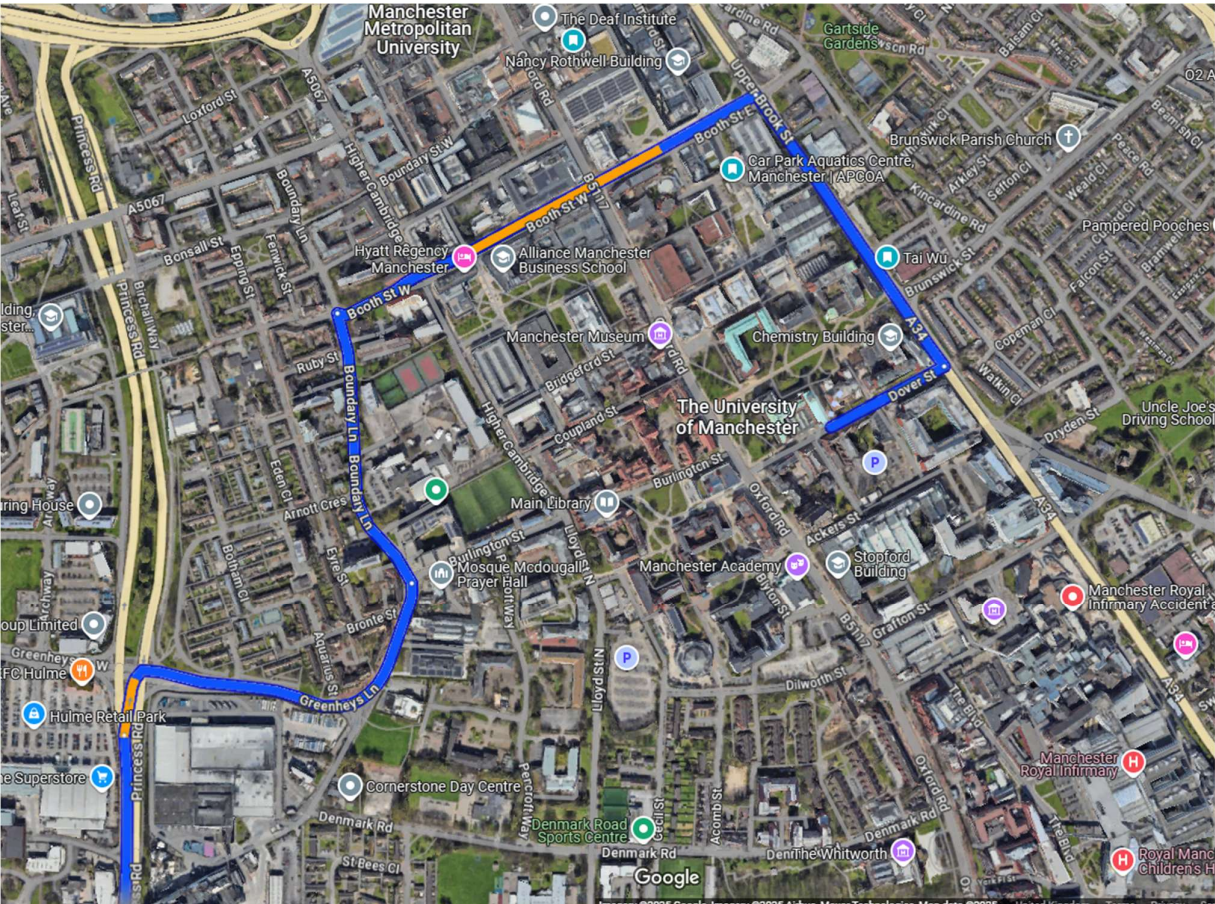
## 7. Appendix 2      Satellite Site Layouts

*Enter here when relevant, site layout maps for any satellite sites*

|                                                                  |                       |                                                |                            |
|------------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                      |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                               | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                  | Next Review: 01/10/26 |                                                | Page Number: Page 12 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWWW*** |                       |                                                |                            |

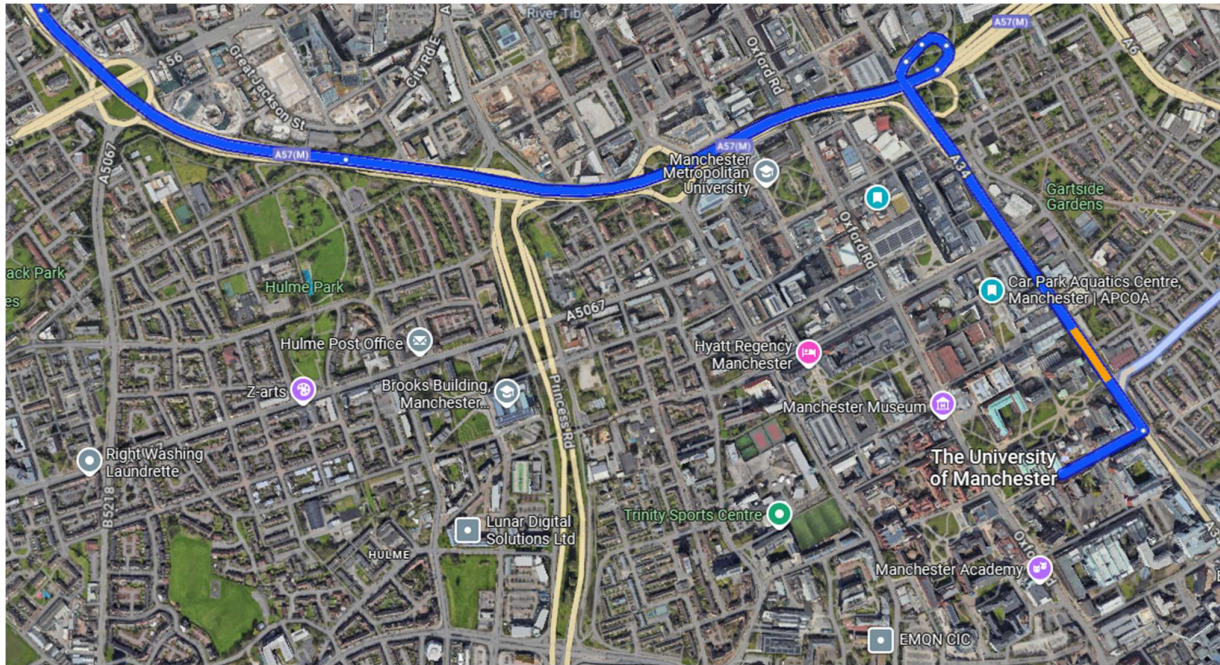
8. Appendix 3      Route to and away from site

Route from the South



|                                                                   |                       |                                                |                            |
|-------------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                       |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                                | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                   | Next Review: 01/10/26 |                                                | Page Number: Page 13 of 19 |
| *** UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW *** |                       |                                                |                            |

## Route from the North

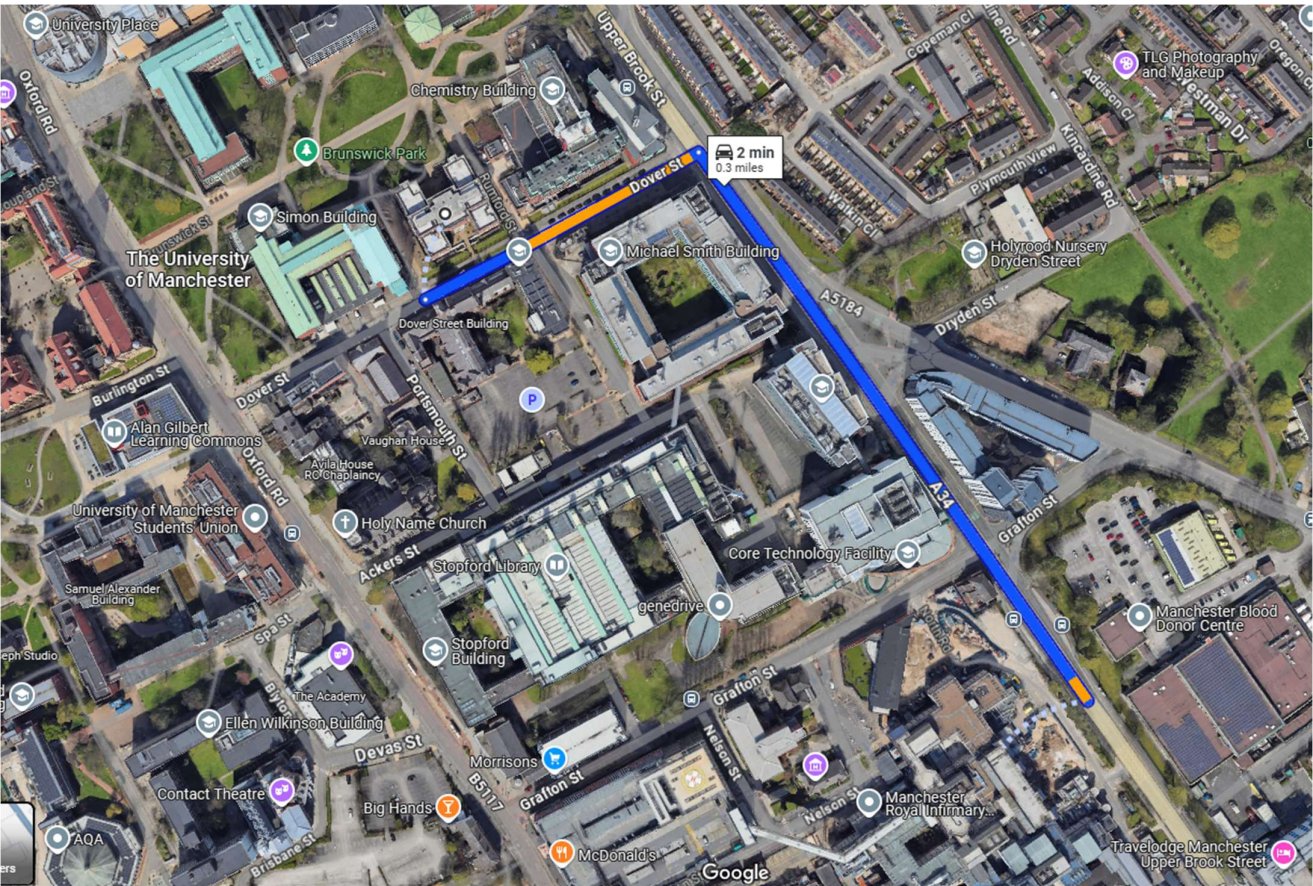


|                                                                   |                       |                                                |                            |
|-------------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                       |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                                | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                   | Next Review: 01/10/26 |                                                | Page Number: Page 14 of 19 |
| *** UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW *** |                       |                                                |                            |

9. Appendix 4      Route to nearest Accident and Emergency Centre

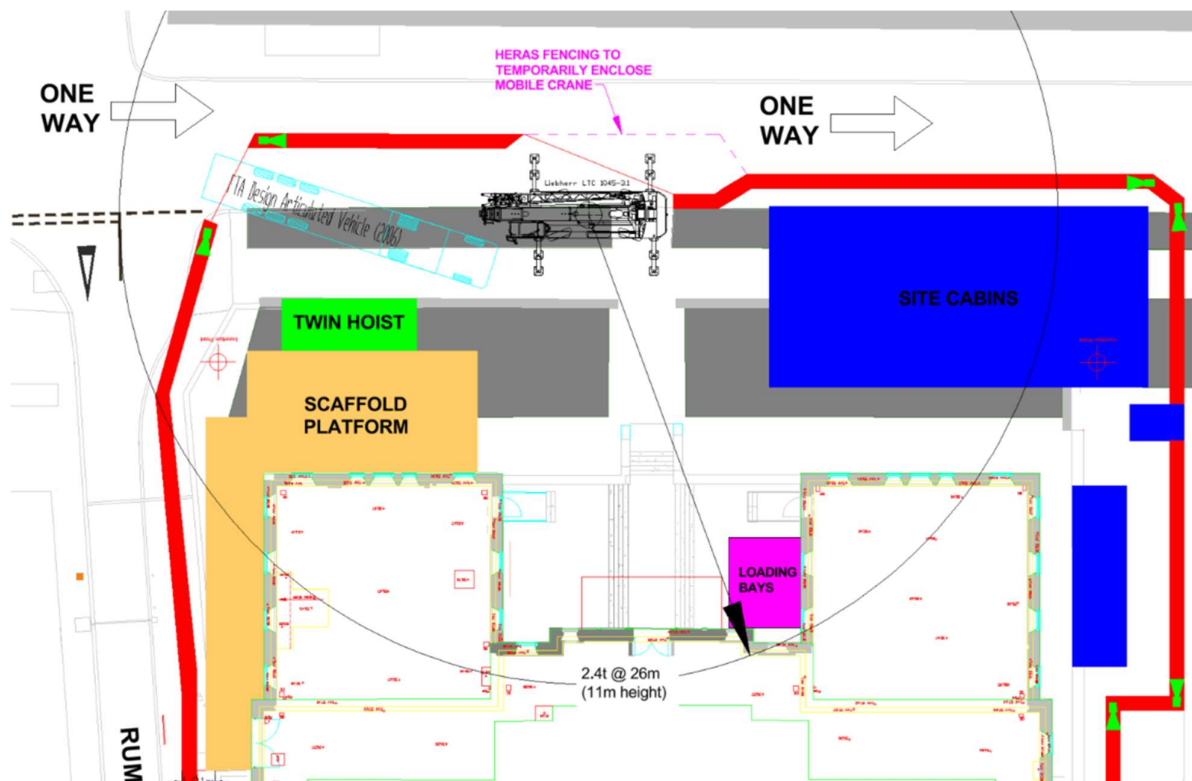
**Manchester Royal Infirmary  
Accident and Emergency Dept,  
Upper Brook St,  
Manchester  
M13 9NZ**

**01612764147**



|                                                                   |                       |                                                |                            |
|-------------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                       |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                                | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                   | Next Review: 01/10/26 |                                                | Page Number: Page 15 of 19 |
| *** UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW *** |                       |                                                |                            |

## 10. Appendix 5 Crane information



**Mobile Crane for loading out of  
steelwork to the L01 & L02 scaffold  
loading bays**

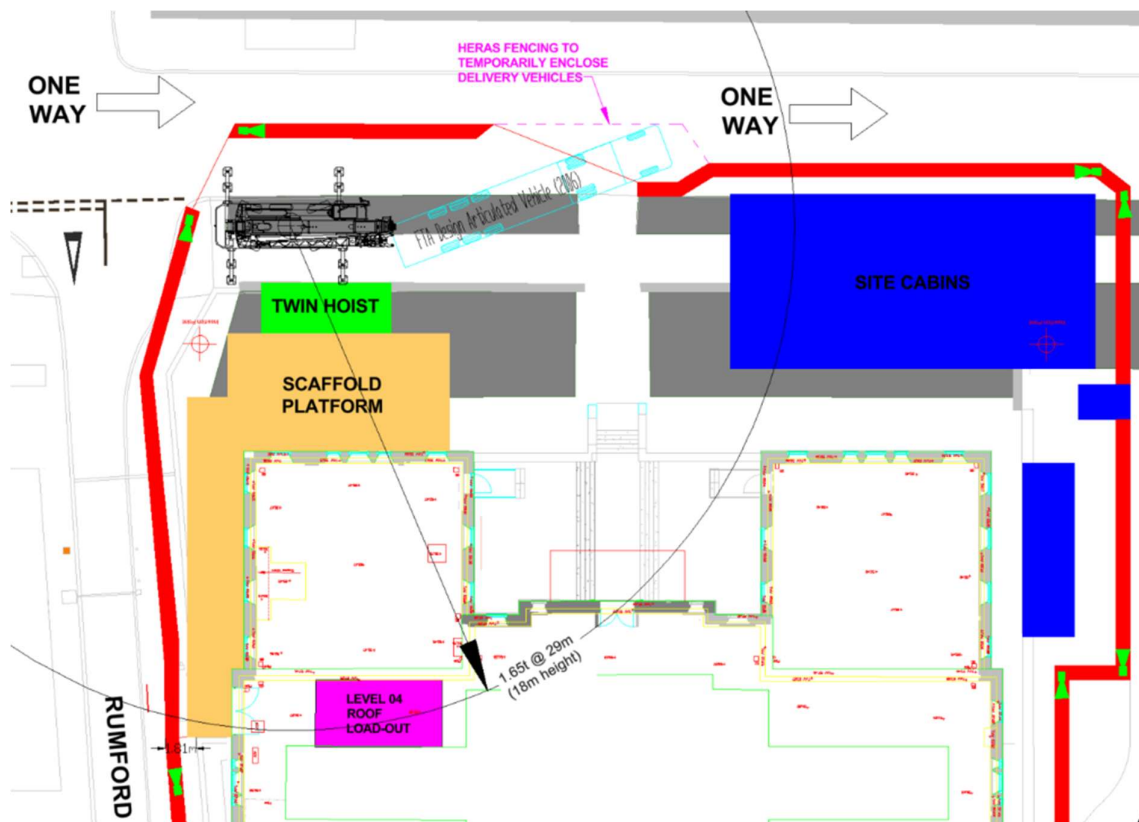
Max radius = 26m

Max height = 11m

45t City Crane

**Load capacity = 2.4t**

|                                                                 |                       |                                                |                            |
|-----------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                     |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                              | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                 | Next Review: 01/10/26 |                                                | Page Number: Page 16 of 19 |
| ***UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW*** |                       |                                                |                            |



**Mobile Crane for loading out of roof materials to the Level 04 roof:**

Max radius = 29m

Max height = 15m

45t City Crane

**Load capacity = 1.65t**

|                                                                   |                       |                                                |                            |
|-------------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                       |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                                | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                   | Next Review: 01/10/26 |                                                | Page Number: Page 17 of 19 |
| *** UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW *** |                       |                                                |                            |



11. Appendix 6      3D rendered logistics information



|                                                                   |                       |                                                |                            |
|-------------------------------------------------------------------|-----------------------|------------------------------------------------|----------------------------|
| Document Name: VB - Logistics Plan Template                       |                       | Document Reference Number: VC-HAS-PL-0016-0001 |                            |
| Domain: Health, Safety & Wellbeing                                | Reviewed on: 01/10/23 |                                                | Revision Number: 3         |
|                                                                   | Next Review: 01/10/26 |                                                | Page Number: Page 19 of 19 |
| *** UNCONTROLLED IF SAVED, PRINTED, OR VIEWED OUTSIDE OF TWWW *** |                       |                                                |                            |