Greenfield Removals
Asbestos Specialists

Construction Phase Plan

APH Ltd
Bradnor Road,
Manchester,
M22 4TE

Version | 1
Date | October 2025

This document will be discussed/shared with all the workforce at induction and throughout the project if the plan is significantly modified. The document will be made readily available at all times whilst the project/site is operational.

Initial Sign Off

Approved by	Date	Version	Signature
Peter Dunion	01/10/2025	1	*Digital Copy*

Amendment Record

Amendments	Date	Version	Reviewed and Approved By

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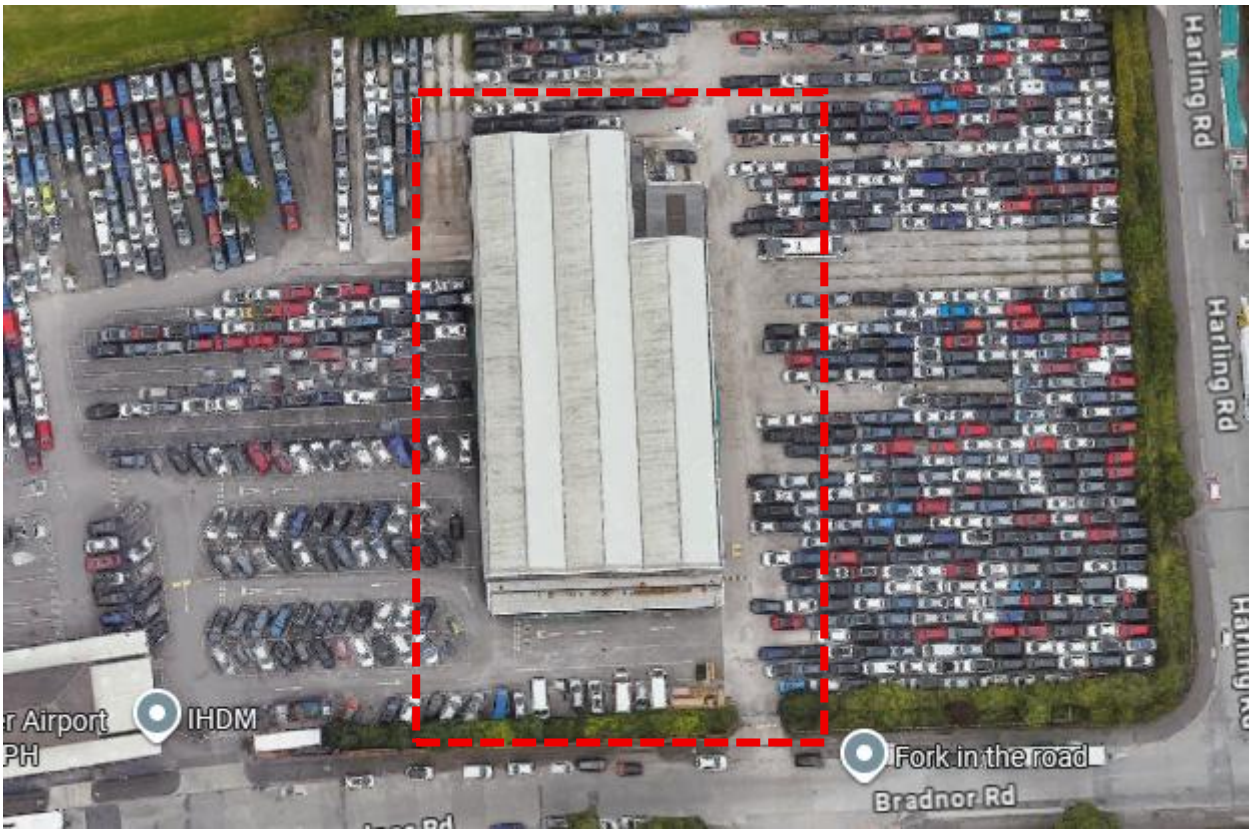
About this Project



Site Description

The building is an approximately 2100m2 commercial unit within the Sharston Industrial Estate area.
The site is based on hard ground surrounded with existing fencing and gate access (timber and metal) to the perimeter of the plot. It is immediately off Bradnor Road, with a pedestrian footpath to the front of the site.

Site History

The site is currently used as a Airport Car Parking facility and will remain as such post works.

Scope of Work

Removal of all asbestos cement sheeting followed by demolition of the remaining structure to slab level.

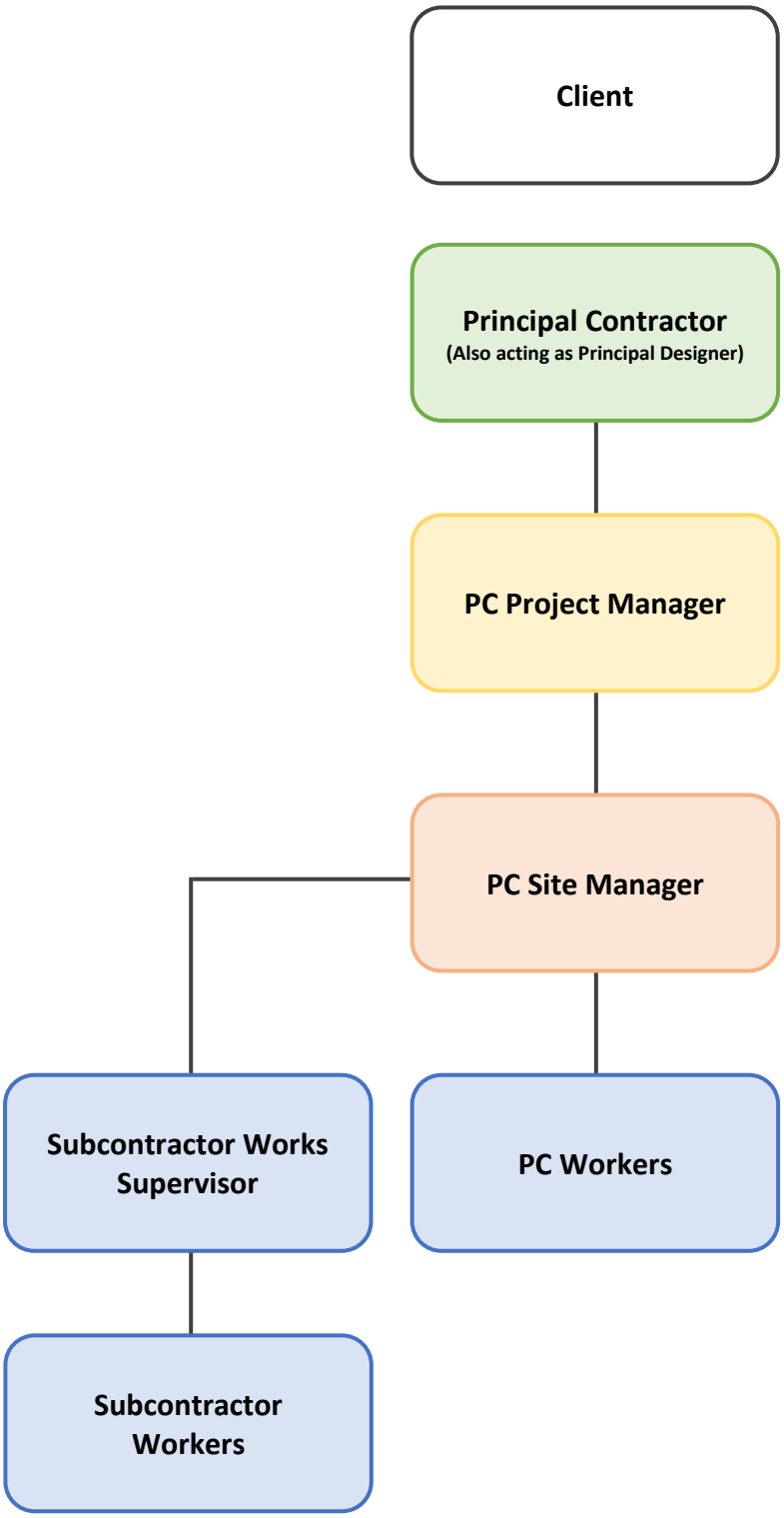
Project	Works Address	Bradnor Road, Manchester, M22 4TE
	Start Date	TBC
	Project Duration	35 Days
	Site Operational Hours	7:30am to 5:30pm
	Average staffing numbers	5
	Average subcontracted numbers	3
F10 Notification	Project Notifiable?	No (Approx 280 Man Days)
	Submitted By	-
	Submission Date	-
	Duration	-
Key Project Phasing	Site Establishment	1 Day
	Asbestos Removal	14 Days
	Demolition	19 Days
	Site Clearance	1 Day

Key Project Representatives

Client	Name	APH Ltd
	Address	APH Ltd, Bradnor Road, Manchester, M22 4TE
	Contact Details	Mark Hannan - National Operations Manager [redacted]
Principle Contractor	Name	Greenfield Removals Ltd
	Address	Unit 30, Chorley Business & Technology Centre East Terrace Euxton Lane, Chorley PR7 6TE
	Project Manager Details	Peter Dunion [redacted]
	Site Manager	Grant Johnson (SMSTS) [redacted]
	H&S Contact	Luke Taylor [redacted]
	Out of Hours Contact	Grant Johnson [redacted]
Principle Designer	Name	Greenfield Removals Ltd
	Address	Unit 30, Chorley Business & Technology Centre East Terrace Euxton Lane, Chorley PR7 6TE
	Contact Details	Peter Dunion [redacted]
	Design Scope	As the project involves demolition only, the Principal Designer duties are limited to managing the pre-construction information, reviewing the asbestos survey and demolition methodology, and ensuring that all residual risks are communicated and controlled during the works.

Construction Phase Key Roles and Responsibilities

Project Management Structure



Role	Responsibilities
Principal Contractor (PC)	• Overall responsibility for health and safety during construction. • Prepare and implement the Construction Phase Plan. • Ensure site is secure, safe, and welfare facilities are provided. • Coordinate subcontractors and ensure competence. • Monitor compliance with health and safety regulations. • Maintain records, inspections, and reporting procedures.
PC Project Manager	• Manage day-to-day project delivery on-site. • Oversee implementation of the Construction Phase Plan. • Coordinate subcontractor activities and ensure method statements and RAMS are followed. • Liaise with the Site Manager on H&S performance and progress. • Attend project review/update meetings
PC Site Manager	• Direct site supervision and enforcement of health and safety rules. • Deliver site inductions and toolbox talks. • Ensure PPE compliance and control of high-risk activities. • Monitor and maintain site security and housekeeping. • Carry out daily inspections, maintain records, and report incidents.
Subcontractors	• Follow the Principal Contractor's site rules and RAMS. • Ensure all operatives are trained and briefed. • Report incidents, hazards, and near misses. • Use appropriate PPE and work safely at all times.
Workers	• Attend site inductions and daily briefings. • Follow instructions, site rules, and RAMS. • Use PPE correctly and work safely at all times. • Report unsafe conditions, incidents, or near misses to the Site Manager. • Cooperate with supervisors and attend toolbox talks.
Principal Designer (PD)	• Provide ongoing health and safety information related to design changes during the construction phase. • Liaise with the Principal Contractor on residual design risks.

Health & Safety, Goals and Site Rules

Health and Safety Goals

Our Health and Safety goals for this project are to complete works safely, without any foreseeable accident or incident and within the requirements of all applicable legislation/regulation.

We plan to achieve this goal through the effective management on site, whilst promoting a positive attitude towards health and safety at all times.

The Site Manager, with the continued support of the Directors will actively monitor health and safety standards on site throughout the project. Regular walk rounds will be performed each day, with a formal documented inspection performed by the Site Manager at least weekly. Project review meetings will be held at least monthly, with health and safety considered as a key topic for review.

Unannounced inspections by 3rd party health and safety inspectors will be performed at various points throughout the project with reports prepared and issued to the Site Management and Directors in a timely manner to action.

H&S Monitoring

The Site Manager, with the continued support of the Directors will actively monitor health and safety standards on site throughout the project.

Regular walk rounds will be performed each day, with a formal documented inspection performed by the Site Manager at least weekly. Project review meetings will be held at least monthly, with health and safety considered as a key topic for review.

Unannounced inspections by 3rd party health and safety inspectors will be performed at various points throughout the project with reports prepared and issued to the Site Management and Directors in a timely manner to action.

H&S Spotter Cards will be used on site to identify any concerns and near misses, which are to be returned to the Site Manager for assessment. These will be copied to the Project Manager for review as required.

Minimum PPE

- Hard Hat
- Safety Footwear
- High Visibility Jacket or Vest

Additional PPE/RPE must be worn where identified by Safe Systems of Work or instruction by the Site Manager (or any other person with supervisory/managerial responsibilities such as a Director).

Site Rules

- Nobody is to start work without a suitable induction
- Never start or engage in any horseplay on site
- All safe systems of work, safety signs and instructions must be followed
- All persons on site must sign in/make themselves to the Site Supervisor
- All required PPE/RPE must be worn
- Smoking is prohibited within the site
- Be respectful of all welfare facilities and leave them in a safe and suitable condition
- Maintain a safe working area, ensuring that good housekeeping is maintained
- Any unsafe act or health and safety concern, including defects to equipment, must be reported immediately
- No person is permitted to tamper with any equipment or safety device
- Any work equipment (inclusive of plant) must only be used by a competent person and solely for its intended purpose
- If in doubt, stop and ask. Never knowingly work in an unsafe manner or use any damaged/defective equipment

Co-operation and Communication

Communication

Communication and co-operation with the project team, contractors and others will be carried out through regular site meetings and team briefings.

Design changes during the construction phase will be managed by the use of the company variations system with copies sent to the Client and Principal Designer.

Any Health and Safety issues which arise during this process will be addressed and discussed with the Principal Designer.

Information Exchange

Throughout the project, the PC Project Team will maintain regular contact with the Client, Principal Designer, and all appointed Designers and Subcontractors. This will include -

Regular Site Meetings - Held as part of the ongoing management of the project, involving the Client, Principal Designer, and relevant contractors to discuss progress, design developments, and any new or residual risks.

H&S Issue Resolution - Any identified risks or safety concerns will be promptly escalated to the Principal Designer for guidance, and any decisions made will be shared across the project team.

Document Control - Updated risk assessments, method statements, drawings, and safety documentation will be version controlled and issued to all relevant persons in a timely manner.

Email and Phone Communication - In addition to formal meetings, regular informal updates will be maintained by email and phone, ensuring no delays in the flow of key safety information.

The PC Site Manager will ensure that all relevant information is passed to subcontractors and the workforce through inductions, briefings, toolbox talks, and noticeboard postings as appropriate.

Workforce Engagement

During the project the Site Manager will engage with the site team by giving a daily briefing, discussing key information regarding health and safety and co-ordinating workflow as appropriate.

Each operative and visitor will be given a relevant induction on their first visit to site (see more below).

Any changes that could affect Health and Safety, such as due to design changes will be cascaded throughout the workforce through staff briefings, toolbox talks or variations as appropriate. Toolbox talks will be conducted on site at least once per month.

Health and Safety on site will be considered as an “open door” policy where all site operatives and visitors are encouraged to discuss any good practice, concerns or potential improvements with the Site Manager at any time for consideration.

Subcontractor Vetting and Monitoring

All subcontractors will be vetted prior to appointment using a Subcontractor Questionnaire. This will assess their insurance cover, training and competency (e.g. CSCS, CPCS etc.), health and safety documentation (RAMS, COSHH), and previous performance history. Supporting evidence must be provided and will be reviewed by the PC Project Team before work commences.

Once on site, subcontractors will be monitored via -

- Daily checks by the Site Manager
- Weekly formal site inspections
- Toolbox talk attendance
- External H&S inspections
- Review of any incidents or unsafe practices

Performance issues will be addressed promptly, and subcontractors failing to meet required standards may be removed from site. All vetting and monitoring will be documented.

Induction

Each person must undertake a Health and Safety Induction on their first visit to site. Alongside completing the induction presentation, each person will be –

- Explained the key elements of this Construction Phase Plan
- Communicated the relevant safe systems of work and notified of the key hazards
- Given a full overview of the site rules and expectations

A summarised “Visitors Induction” will be given to those who are visiting site but are not expected to undertake works (such as the client, designers etc.)

All persons are required to provide a signature to state that they have understood and agreed to work to all information communicated during the induction process.

Health and Safety File

The Site Manager will be responsible for populating the Health and Safety File during the project. The completed file will be submitted to the Principal Designer within 2 weeks of practical completion.

The Site Manager will collect:

- Certificates and test records
- Subcontractor and product information
- Manuals, warranties, and residual risks

Welfare

Facilities	Welfare Provisions	The following welfare facilities will be achieved through the provision of a portable site welfare unit provided by GFR for the duration of works. • Microwave • Kettle • Toilet facilities • Access to hot and cold running water • Hand sanitation stations which will always remain stocked during the project • Suitable site signage and notice boards
	Location	At the front of the site next to the main site entrance point.

Site Security

Security	Overview of Site	The site is located within the Sharston Industrial area.
	Security Measures	Heras fencing will be installed around the work area with metal gate access within the main working area due to the wider site remaining live as a car park. Lockable gate access will be installed to prevent unauthorised access. All heras fencing will be installed with privacy netting and suitable secured to prevent collapse. Construction site keep out signage will be displayed in prominent locations to warn of the works. Any storage units and the welfare cabin will be locked when left unattended for extended periods, or at the end of each working day.
	Out of Hours Contact	Grant Johnson 07508 482 679

Storage

Storage	Materials will be stored in the designated storage areas around the site, away from walking/vehicle routes or and not in a manner which may create an additional hazard. Tools and similar items are to be stored in work vehicles or within the properties once at a developed stage during the construction project. Plant will be stored in a safe condition, with all attachments lowered (as appropriate) and keys removed. Any materials with flammable (or similar) properties will be stored away from ignition sources and where there is a potential for arson (such as immediately next to the fencing.

Waste

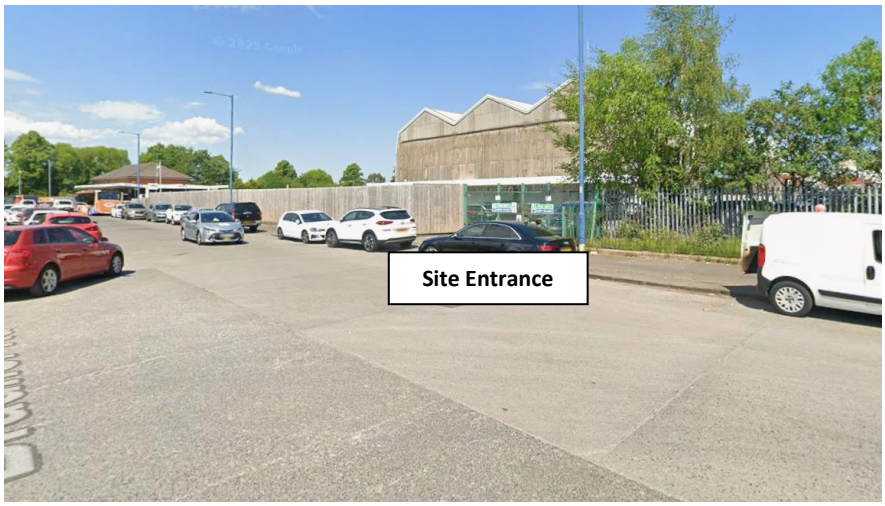
Waste	Generated Waste	During this project it is foreseeable the following waste streams will be generated – • Hazardous Waste – Asbestos • Recyclable Waste – Steel structure • Non-Recyclable Waste – Cladding materials and similar
	Waste Measures	A general waste skip and a contaminated waste (asbestos) skip will be located in the designated GFR compound area. As the skips will be on private land there will not be a requirement for any specific permit or additional lighting. The Site Manager will monitor the waste levels regularly and co-ordinate with the waste contractor to exchange the skip, taking account of average lead times, to avoid over filling. All waste transfer certificates will be retained and provided as evidence that correct disposal has been undertaken.
	Waste Contractor Details	Waste Wave Ltd WCL Number - CBDU135684 Waste Destination - White Moss Rd S, Skelmersdale WN8 9TH Permit Number - EPR/DP3639LM/V005

Site Services

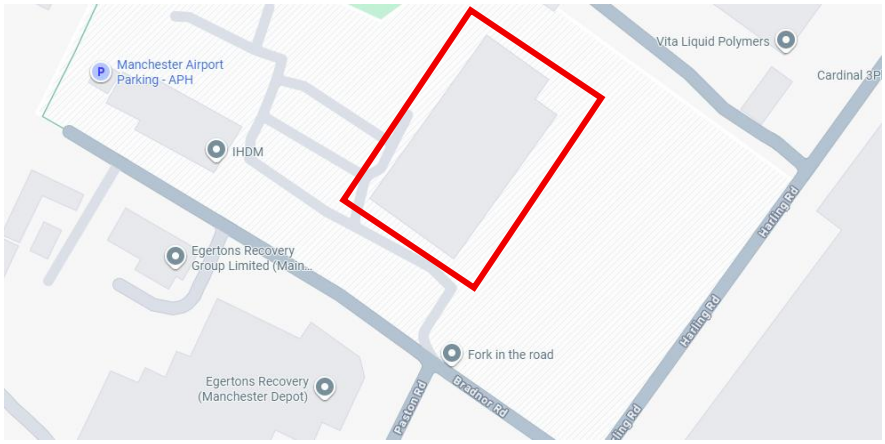
Provisions	Water	Use of existing water supply on site, rerouted to the site welfare cabins.
	Electricity	Work equipment on site to be either battery powered or powered via 30KVA diesel generator supplied by GFR. All electrical equipment and power cables are to be 110v.
	Lighting	Natural lighting will be used wherever possible. In low light conditions, temporary 110v festoon lighting will be provided by GFR.

Traffic and Pedestrians

Street View



Map View



Summary

Vehicular and pedestrian access will be via the main existing access gate to the site.

Gates will be opened under the control of the Site Manager/Supervisor. This is the same for small vehicular access and skip vehicles.

Bradnor Road to the front of the site does not have parking restrictions; however, care must be given to not block junctions, drop kerbs or other access.

Traffic Arrangements	Parking	Main site parking will be at the rear of the site in the parking area. Additional parking will be on the road near to the site, ensuring that all vehicles are parked in a respectful manner. Street parking will be avoided where possible.
	Deliveries	Deliveries will be co-ordinated by the Site Manager and wherever possible booked outside of key commute times to minimise local disruption.
	Loading / Unloading	Loading and unloading will be performed within the site boundary wherever possible. When loading / unloading a vehicle via the public footpath due to limitations from the supplier only allowing kerbside delivery, a member of staff will act as a banksman to stop/redirect members of the public during the activities.
	Site Traffic Rules	• The Site Gates are to be kept closed at all times. • When a contractor is receiving a delivery it is their responsibility to open and close the site gates. • All vehicles must report to the Site Office when first accessing the site • All drivers must observe the site speed limit of 5mph • Vehicles may only reverse with the assistance of a banksman (banksman to be provided by the company receiving the delivery). • Any person/driver exiting their vehicle must ensure it is safe to do so and, before leaving the cab, be wearing their P.P.E. (minimum, Safety Hat, Safety Boots and High Vis) • When unloading please ensure that a safe system of work is followed (standing on flat-bed vehicles is not permitted) • Use of hiab will only be permitted where an approved lift plan has been issued in advance of the delivery arriving on site. • Drivers can only smoke in the designated smoking area and not in the cab of their vehicles. • All deliveries are to be booked in at least 24hrs in advance with the Site Manager. Failure to book in a delivery may result in the delivery being turned away from site. • All contractors must have in attendance a supervisor to oversee their deliveries. Failure to provide a supervisor may result in the delivery being turned away from site

First Aid and Emergency

Emergency Assembly Point		**Location** On the pavement away from the site boundary to allow emergency vehicles free access into the site.

Emergency	Accident and Incident Reporting	All accidents and/or incidents should be reported immediately to the Site Manager who will co-ordinate the situation (such as first aid or investigating). All accidents will be recorded in the accident book, investigated and reported under RIDDOR where applicable by the Director.
	Nearest A&E	Wythenshawe Hospital Southmoor Road, Wythenshawe, Manchester, Greater Manchester, M23 9LT 1.6 miles away 0161 998 7070
	First Aid Provisions	The Site Manager will act as the First Aider. First Aid Kit will be located next to the sign in area
	Fire Safety Provisions	The Site Manager will act as the Fire Marshall. Fire extinguisher will be provided on each floor, and additional extinguisher must be in place for all hot works.
	General Evacuation Procedure	• Sound the air horn to alert all workers that they must evacuate • Leave the site in an orderly manner by the main entrance and proceed to the assembly point identified. • The Site Manager will call the relevant emergency services • The Site Manager will conduct a check to ensure that all people have evacuated • The Site Manager will be responsible for coordinating with the emergency services

Key Risks

Pre-Construction Considerations

Information Received	Pre-Construction Information Received?	Yes
	Asbestos Information Received?	Yes – Asbestos R&D Survey Ref: 22004

Notable Hazards During Construction Phase

Hazard Summary	General works	• All works to be conducted by competent persons • All 3rd parties have been vetted by Greenfield Removals Ltd and considered competent to perform the activities expected of them through this project. • Suitable safe systems of work to be in place, including RAMS, Permits to Work and COSHH Assessments as required.
	Work at Height	• All works to be conducted by competent persons and controlled by safe systems of work on site • Ladders are only to be used for short duration works where other more preferable means of access are not considered reasonably practicable • All MEWPs are to be operated by IPAF trained operatives only.
	Waste	• Waste skips sourced from reputable supplier which will be exchanged on a regular basis to avoid overfilling or build-up of waste on site.
	Use of Electrical Equipment	• All portable electrical equipment brought onto site must be subject to regular Portable Appliance Testing (PAT) every 3 months. Operatives and subcontractors are responsible for ensuring that any 110v or 240v equipment they provide is clearly labelled and is in good working condition. • The Site Manager reserves the right to inspect equipment at any time and remove any item that is untested, damaged, or unsafe. • Only suitable, well-maintained equipment is to be used on site to reduce the risk of electric shock, fire, or injury.

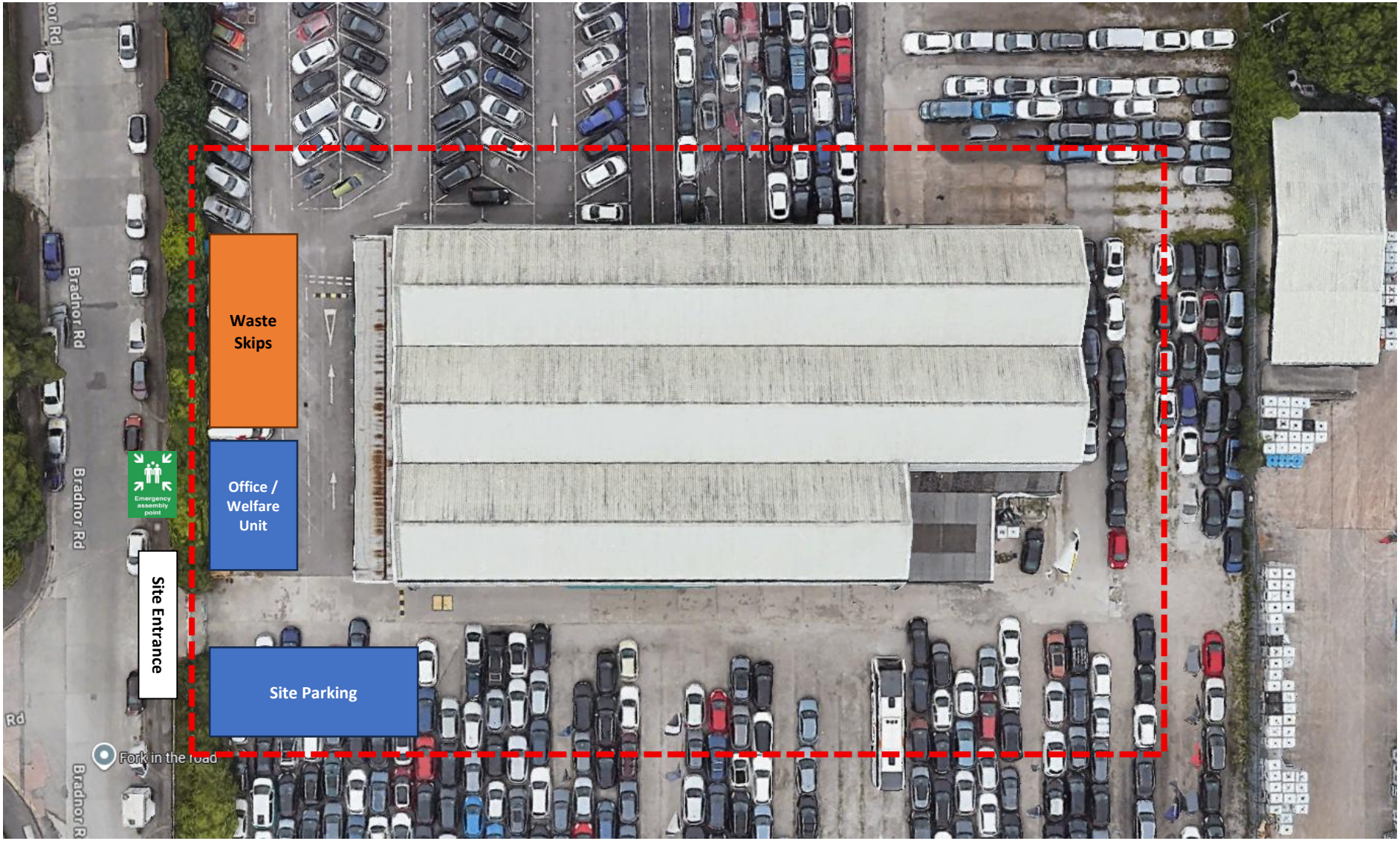
Hazard Summary (continued)	Occupational Health Risks (including manual handling, noise, vibration and construction dusts)	• Controlled by safe systems of work on site • Dust suppression techniques will be utilised to control construction dusts wherever required. • Site Manager to actively monitor controls to ensure they remain appropriate.
	Interface with members of the public. Security of site and unauthorised persons entering construction zones.	• All work areas will be suitably fenced and signed for the duration of the works being undertaken. • Access gates to the site will remain closed and locked when not in immediate use. Gates will be controlled by the Site Manager. • If a person enters the working area then works will stop until that person has been removed. • All operatives are aware not to directly engage any persons being violent, but instead to leave the area and call the Director or police depending on the situation. • Good communication to be maintained with the client at all times
	Asbestos	• Suitable and sufficient asbestos refurbishment and demolition survey to be carried out prior to demolition of existing structure. • Asbestos containing materials (ACMs) to be removed from the structure by competent persons (holding a valid asbestos license where required by material type/condition in accordance with CAR 2012) prior to demolition. • All asbestos waste to be removed by an upper tier waste carrier and correctly disposed of, with consignment notes, work completion certificates and relevant analytical monitoring provided as evidence where required.
	Temporary Works	• All temporary works to be designed and checked by a competent person. • Greenfield Removals Ltd to maintain a temporary works register and oversee the implementation, inspection, and approval of all temporary works. • Inspections to be completed at key stages—prior to use, following any alterations, and after adverse weather conditions. • Exclusion zones to be established around temporary works where necessary to prevent unauthorised access.

Hazard Summary (continued)	Falling Objects	• All works at height will be risk assessed with suitable method statements in place. • Where necessary, exclusion zones will be established beneath work areas. • Hard hats will be always worn by all persons on site as part of the minimum PPE requirements. • Operatives working at height will be instructed not to drop items and to use tool lanyards or secure fixing methods where required via the site induction.
	Refuelling	• Refuelling will only be carried out by competent persons in designated areas away from ignition sources. • Refuelling points will be made away from any unmade ground or areas which considerable environmental risk (such as watercourses). • Engines must be turned off and cooled before refuelling begins. • Suitable spill kits will be located nearby and used immediately in the event of a fuel spill. • All fuel must be stored in a safe manner, with containers clearly marked. • Foam fire extinguishers will be available near refuelling points. • Smoking or use of mobile phones during refuelling is strictly prohibited.

Appendix 1 - Sub-Contractor Appointment Register

Subcontractor Details	Works Package/s	Appointed Subcontractor Details
	Demolition	Blackpool Demolition

Appendix 2 – Site Layout Diagram



Section 3 – Temporary Works Register

Ref	TW Description	Location	Design Required?	BS5975 Risk Category	Installed by	Inspection Frequency	Install Date	Removal Date	Additional Comments
GFRTW01	Heras Fencing Panels (including gates and privacy netting) – 2.0 m high mesh panels with block feet and couplers	Work area perimeter	No – Standard system	0 – Basic TW	GFR site operatives under supervision of Site Manager	GFR Site Manager to perform daily visual check	TBC	On completion of all site works	Fencing to be secured with couplers and stabilised with anti-lift blocks and ballast as needed. Lockable gates to be fitted with padlocks when unattended. Privacy netting to be attached with cable ties or ties provided by manufacturer. Any damaged sections to be replaced immediately.